Step 1: Go to https://ohid.ohio.gov/wps/portal/gov/ohid/login

*If a parent that has had a student participate in CCP, login into your existing OH|ID Account and jump to Step 13

Step 2: Create OH|ID Account. *This account is in the PARENT'S name, not the student's.

Step 3: Log into your OH|ID Account

Step 4: Select "App Store" from the tabs at the top.

Step 5: Find Department of Education Profile Setup, and click "Open App"
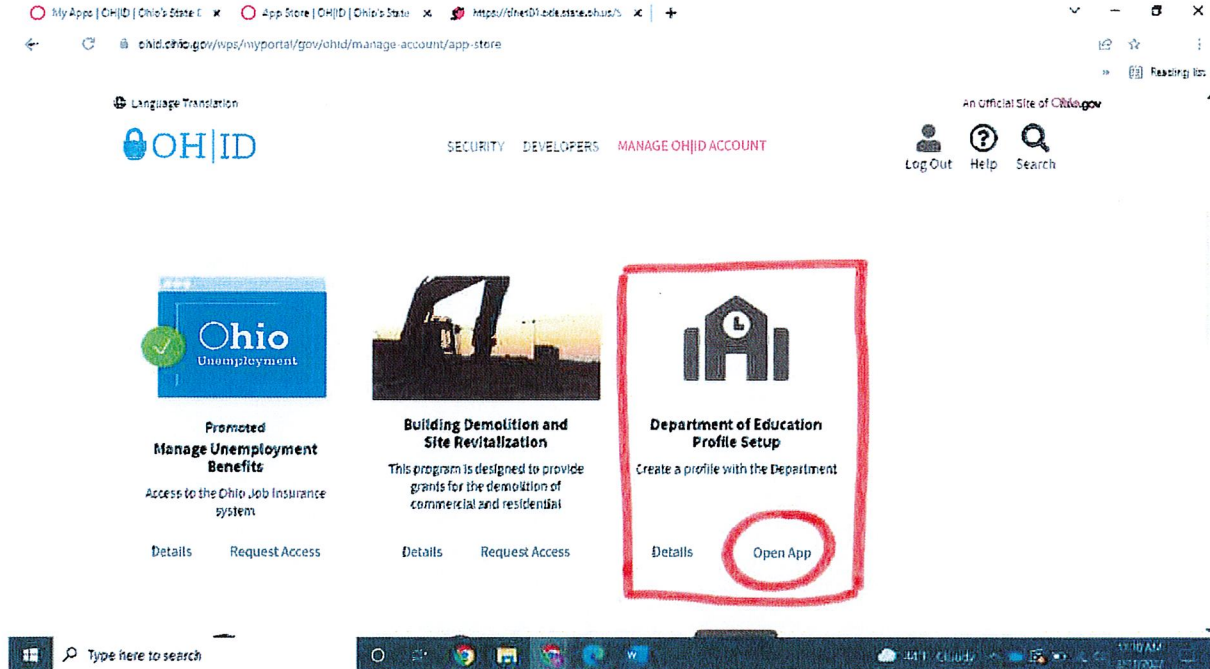
Step 6: Click "Request Access"
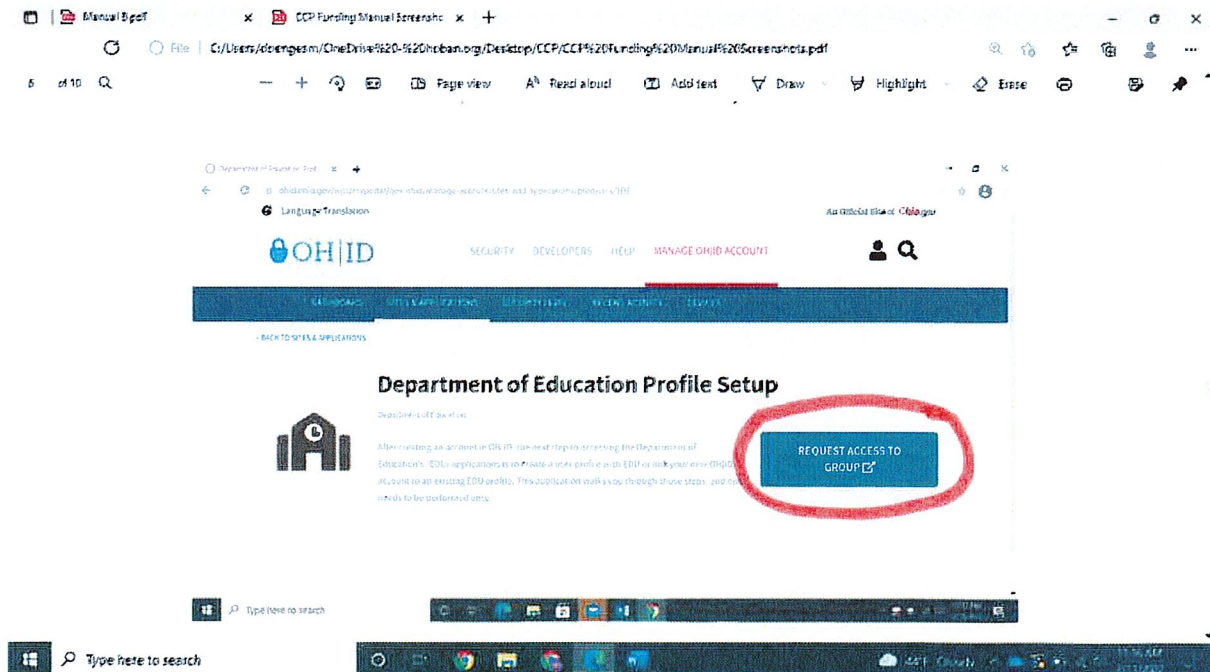
Step 7: Check Agree to Terms and Click "Request Access"

Step 8: Select "Launch"

Ohio | **Department of Education**

OH|ID
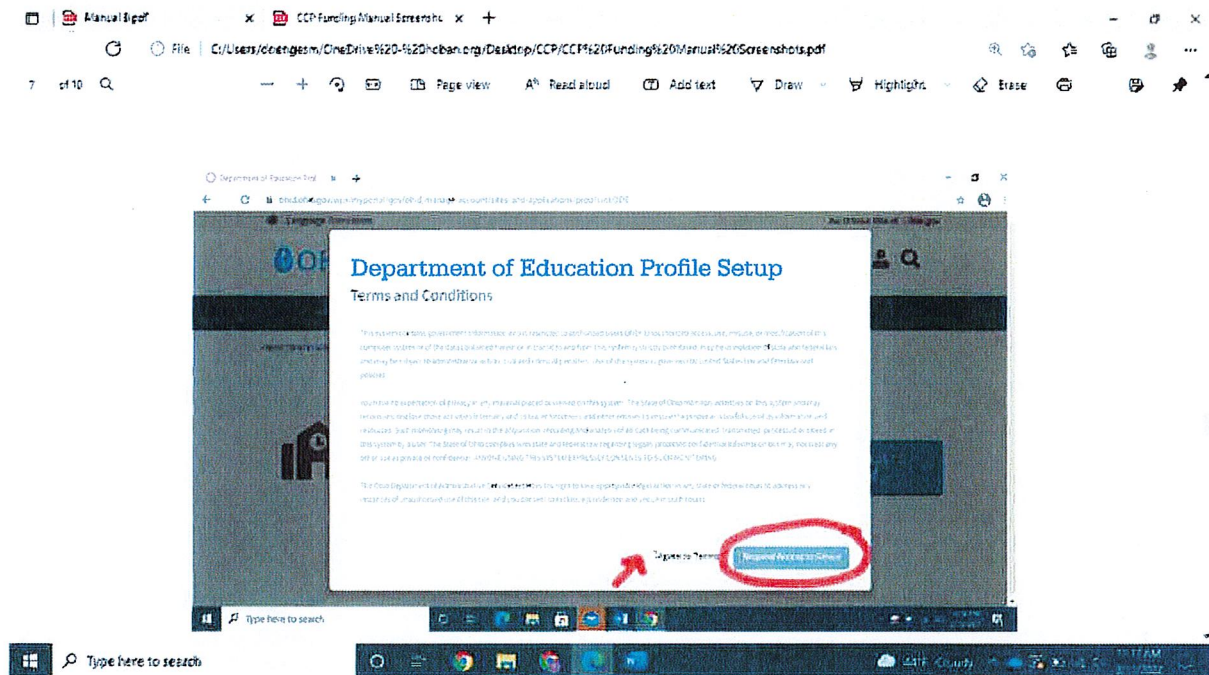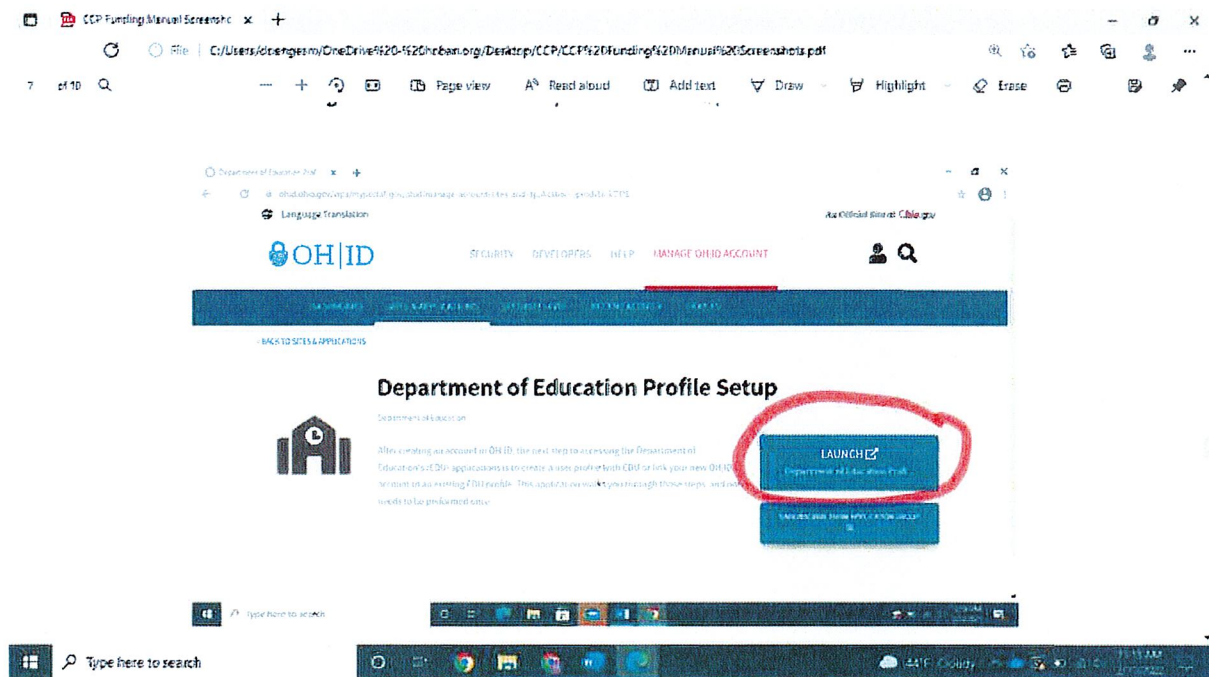
Step 9 – Department of Education Profile Not Found

If a Department of Education Profile is not found, click on "Create Profile" to create a Department of Education Profile.

SAFE HOME   ABOUT ODE   STATE

Department of Education Profile

Welcome to the Ohio Department of Education. Please create a Profile by clicking the "Create Profile" button below

Create Profile

Revised April 2019

IOP | Innovate Ohio Platform

Ohio | **Department of Education**

🔒 OH|ID

Step 10 – Create Department of Education Profile

Complete the Department of Education Profile Creation Pages and click "Next"

DEPARTMENT OF EDUCATION PROFILE CREATION PAGE

Which role best applies to you?
(Multiple roles can be selected)

I am applying/renewing a permit or license for a Coach/Licensed Educator/Teacher/School Administrator/Nurse/Substitute Teacher/Paraprofessional

I am a parent, signing up for the College Credit Plus program

I am an adult student applying for the Adult Diploma or Adult 22+ Programs

I am a parent, signing up for Scholarship program

Other reasons such as a Scholarship Provider

Basic Information
Please enter the following information exactly as it appears on your identity verification document. Click here for a list of acceptable verification documents.

FIRST NAME:

Jane

MIDDLE NAME:

CURRENT LAST NAME:

Doe

PREVIOUS LAST NAME:

SSN4:   Why does ODE ask for this?
                   What if I don't have a SSN?
3000

BIRTH DATE:

01/01/1990

NEXT

IOP | Innovate Ohio Platform

DEPARTMENT OF EDUCATION PROFILE CREATION PAGE

Contact Information

Home - Physical Address

ADDRESS LINE 1

ADDRESS LINE 2

CITY
Columbus

STATE:
Ohio

ZIP
43215

ZIP4

PHONE NUMBER
614-000-0000

Home - Mailing Address

✔ IS MAILING SAME AS PHYSICAL?

ADDRESS LINE 1:

ADDRESS LINE 2:

CITY

STATE.
Ohio

ZIP
43035

ZIP4

Identity Verification Information

OFFICE EMAIL ADDRESS

HOME EMAIL ADDRESS

CONFIRM OFFICE EMAIL ADDRESS

CONFIRM HOME EMAIL ADDRESS

OHIO DRIVER LICENSE OR STATE OF OHIO ID NUMBER

Or

UPLOAD VERIFICATION DOCUMENT

Click here for a list of acceptable verification documents

Account Information

✔ I agree to Ohio Department of Education Terms of Service and Privacy Policy

NEXT   **GO BACK**

Step 11 – Email Confirmation

Enter the last four digits of your Social Security number and validation code you received from a confirmation email in the confirmation dialog box and click "Continue".

Thank you for creating your profile. Please verify your information to ensure secure access to your profile. Please click the link below and enter the last four digits of your Social Security number, along with the email confirmation key provided below to authenticate your profile.

Link

Email confirmation key: VQ-6332457

Email tips:

If you have questions regarding your profile setup, please contact the Ohio Department of Education at 877-644-6338 or Profile.Help@education.ohio.gov

Thanks for signing up!

ENTER FOLLOWING TO CONFIRM YOUR EMAIL

Email Confirmation
SSN4

Last 4 digits of social security number

PLEASE ENTER THE KEY THAT WAS SENT IN YOUR CONFIRMATION EMAIL

VQ-6332457

CONTINUE

IOP | **Innovate Ohio Platform**

Step 12a – Sign Up Status: Approved

If all information is entered correctly and verified, approval will be granted. Department of Education Applications can now be accessed by clicking the "Login" and entering your OH|ID username and password.
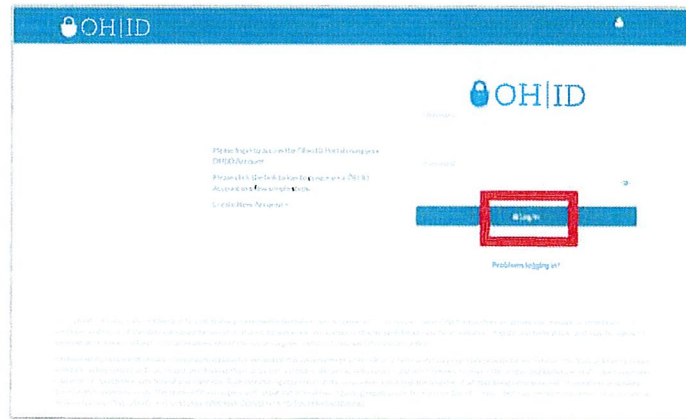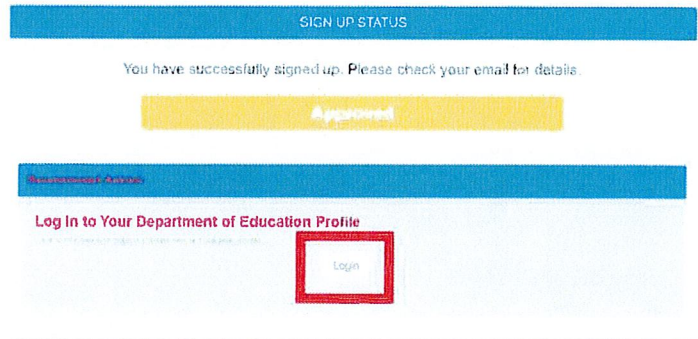
Step 12b – Sign Up Status: Waiting For Approval

If information is entered incorrectly and/or cannot be verified, approval will not be granted. A member of the Department of Education Support Team will reach out if information needs verification.

SIGN UP STATUS

Your account is pending approval. You will receive an email as soon as your account is approved.

Waiting for Approval

You are Not done! Continue through Step 40!!

Step 13: From the "My Apps" Screen, click "Open App" for College Credit Plus
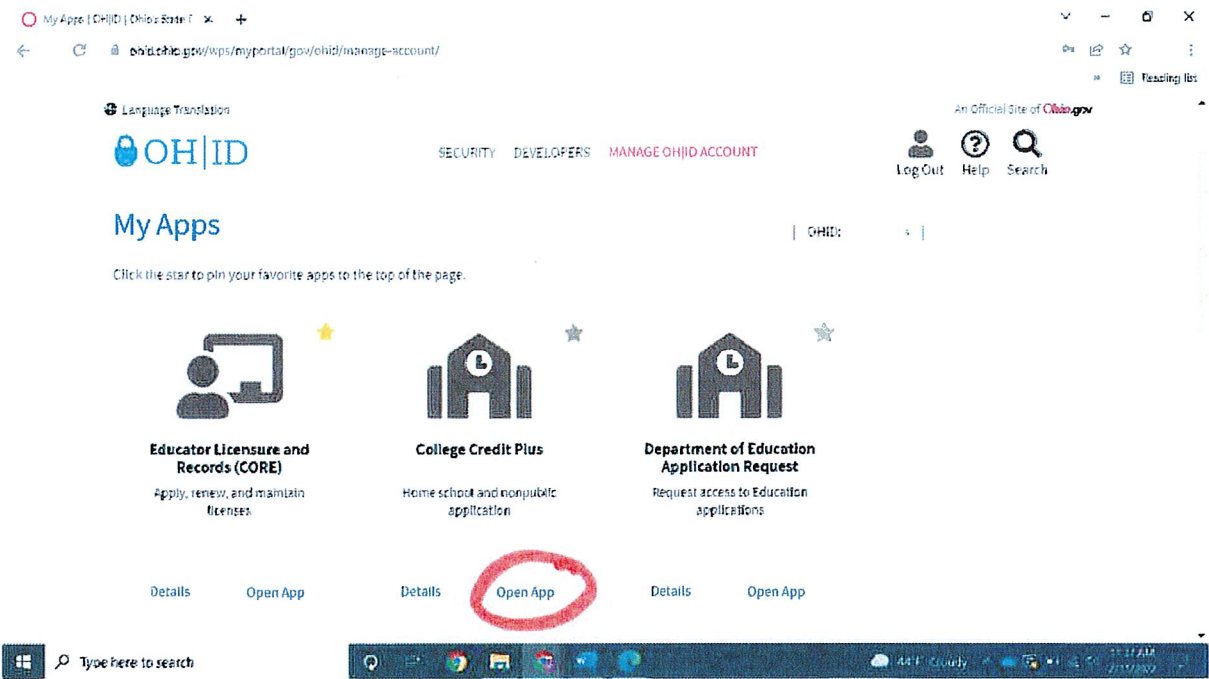
Step 14:

- Click on the "Select Program" menu on the top left of the screen (as seen in Figure 6).

☰ Select Program   College Credit Plus Parent Dashboard

Click Select Program to choose Homeschool (students excused from the compulsory attendance law) or Nonpublic (students enrolled in a Nonpublic school) Application   ✕

Student Details ^

SHOW **5** ENTRIES   SEARCH: ( )

▼ YEAR	▲ STUDENT NAME	PROGRAM	AWARDED HOURS	STATUS	COLLEGE	
18-19	Black, Warren EARL	College Credit Plus - Nonpublic	0	Started	University Of Toledo	VIEW

1

Task List ^

SHOW **5** ENTRIES   SEARCH: ( )

▼ TASK TITLE	▲ START DATE	STATUS
No data available in table		

Figure 6

*you may or may not have students already listed here depending if you have children who previously participated.

*you must create a **NEW** application for each student taking CCP during the 23-24 school year

You will see choices for "Select Program" in a drop-down list (as shown in figure 7).

Step 15

- Click on "College Credit Plus - Home School" or "College Credit Plus – Nonpublic" as it pertains to your student.

Note: Non-chartered/non-tax supported schools ("08") must choose "College Credit Plus – Nonpublic." Select "College Credit Plus – Home School" if your local district superintendent has excused your student from the compulsory attendance law. A copy of the excusal letter must be uploaded in the funding application.
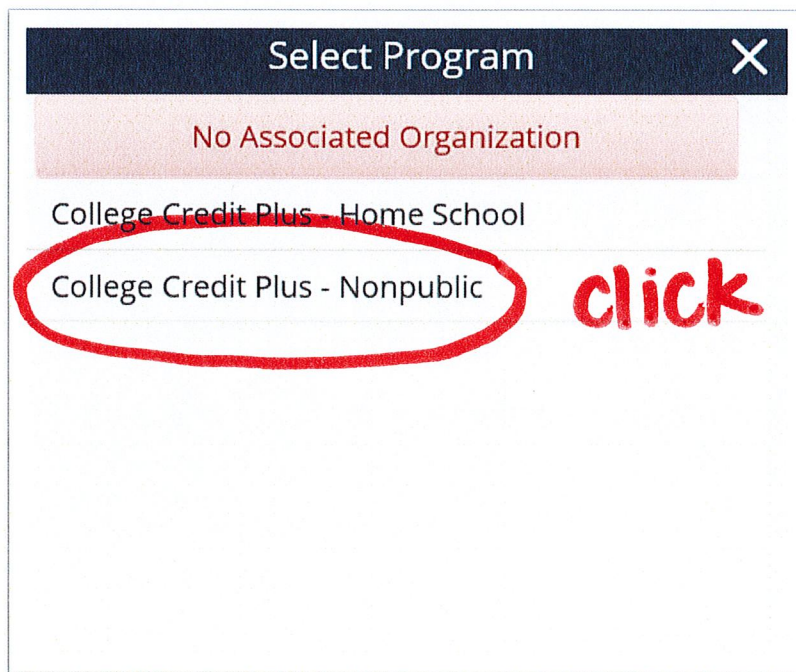
Figure 7

In the next screen, you will begin by searching for your student (Figure 8). This action is done in order to ensure that there are not duplicate student records.

Figure 8

On this screen, there are two primary steps to complete: SEARCH and CREATE.
Step 16

- **SEARCH**: To search for your student, enter your student's first name in the "Student First Name" field and the student's last name in the "Student Last Name" field.
- Click the blue "Search" button.

Note: If there are no duplicate records, then you will see the "Your search parameters return ZERO results. Change parameters and try again" as shown in Figure 8 near the bottom of the screen (green box area).

Step 17 (same image as step 16)

- **CREATE:** Click on "**create new application**" as shown in Figure 8 with a red circle and arrow.

Note: Any students associated with your OH|ID who has a <u>current 2022-2023</u> application in the system should be listed at the bottom of the page under "Search Results.

The next screen (Figure 9) will ask you to provide information about the student for whom you need to create a new application.

Steps 18 and 19

- Type in the "Student Date of Birth," "Student First Name," and "Student Last Name" in the appropriate fields.
- Click on the blue "Search" button.

The system will search for a 2022-2023 application.

Figure 9

Module: **Student**

Program Selected: College Credit Plus - Nonpublic

Back To Student Application Search

Student Search for Creating a New Application

Application Period

| Home School 2019-2020 School Year | ⌄ |

*Student Date of Birth

| MM/DD/YYYY |

> Please note: The Year will indicate "2023-2024 School Year" (and Home School or Nonpublic depending on the program you selected) on your screen.

*Student First Name

*Student Last Name
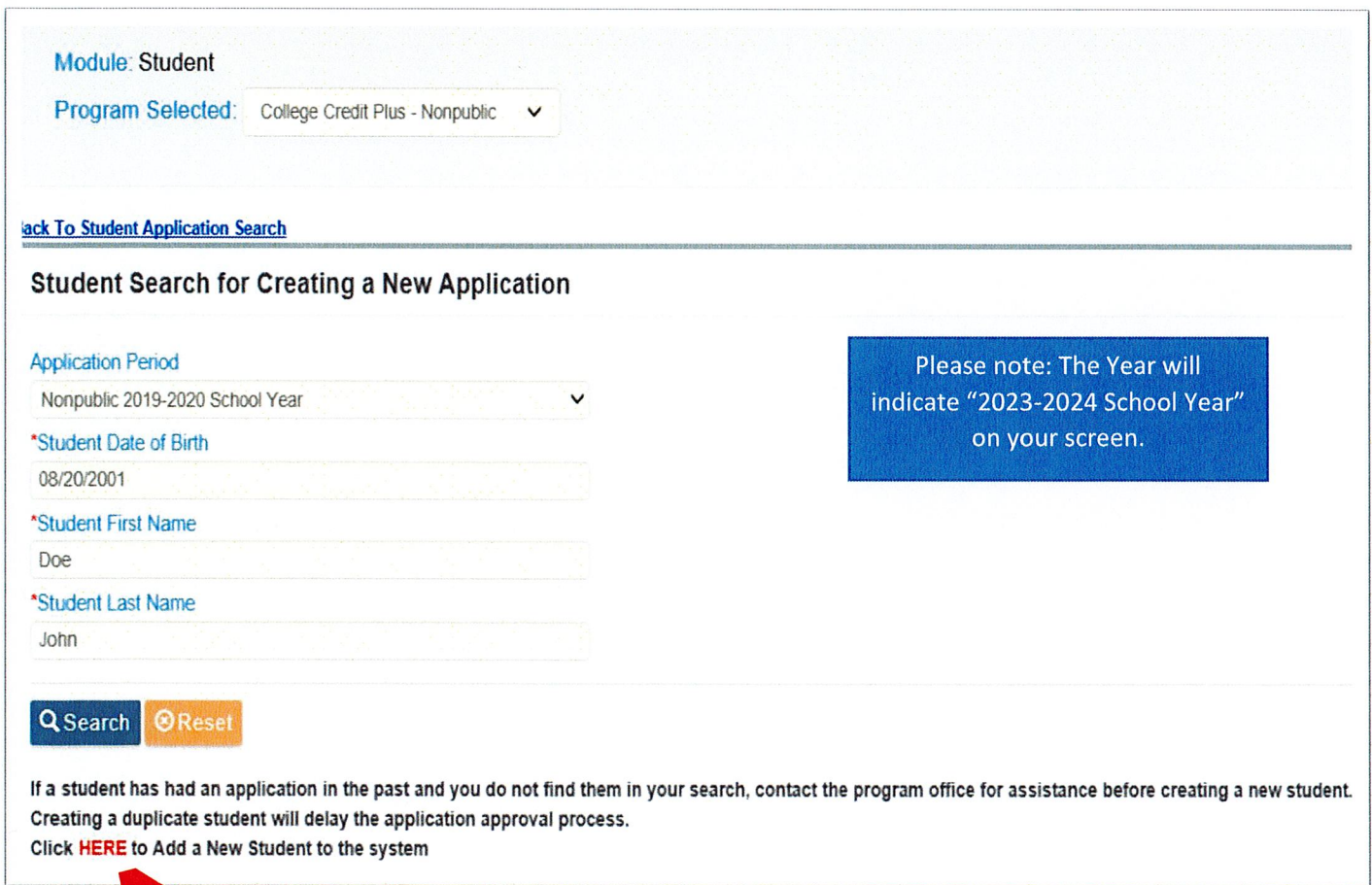
🔍 Search ⊗ Reset

click

Please make sure there is not an application for the upcoming year already in the system for your student. Creating duplicate student records will delay the approval process. Following these steps to search will prevent creating duplicate student records.

Step 20

- Click on the red "**HERE**" link to add the student in the system (as shown in Figure 10).

Module: Student

Program Selected: College Credit Plus - Nonpublic ⌄

lack To Student Application Search

Student Search for Creating a New Application

Application Period

Nonpublic 2019-2020 School Year ⌄

*Student Date of Birth

08/20/2001

*Student First Name

Doe

*Student Last Name

John

Q Search ⊗ Reset

> Please note: The Year will indicate "2023-2024 School Year" on your screen.

If a student has had an application in the past and you do not find them in your search, contact the program office for assistance before creating a new student. Creating a duplicate student will delay the application approval process.
Click **HERE** to Add a New Student to the system

Figure 10

CLICK

You will then see the Student Information, Student Home Mailing Address, and Application Information (Figure 11). Some fields will be automatically populated.

Step 2)

- Type in or select any information that is currently blank. If there is a red * next to a field then it is a required field.

Note: Non-chartered/non-tax supported schools ("08") must type in "136846" for the Nonpublic School IRN as shown in Figure 11. Do not search for a school name. If your student attends a Chartered, Nonpublic school, please use the school's designated IRN.

Create New Student Application ✕

Student Information

*First Name	*Middle Name	☐ Student has no middle name	*Last Name
Doe	Thomas		John

*Date of Birth	*Mother's Maiden Last Name	*Gender	Suffix
08/20/2001	Noel	Male ⌄	---SELECT--- ⌄

*Last 4 digit of SSN# *student SSN*
| 1234 | ☐ Never issued an SSN |

*Phone Number	Phone Type
999-999-9999	Cell Phone Number ⌄

Student Home Mailing Address

*Address Line1	Address Line2	*County
25 S Front St		Franklin ⌄

*City	*State	*Zip
Columbus	Ohio ⌄	43215 -

Application Information

*Application Period	*Nonpublic School	*Initial College/University
Nonpublic 23-24 School Year ⌄	052639 (Enter IRN or Name)	(Enter IRN or Name)

begin typing the college name and it will bring up a list

*23-24 School Year Grade Level
11th Grade ⌄

↑ grade for NEXT year

Please note: The Year will indicate "2023-2024 School Year" on your screen. Make sure you choose the correct grade level for the 2022-2023 school year.

Figure 11

if your student is taking CCP classes through multiple institutions, add any here, and then you can add additional at a later step.

Scroll down the page until you see the "Intent to participate in the College Credit Plus (CCP) program" box (Figure 12). There is not a separate intent form.

Steps 22 and 23

- Read the information and click on the box if you certify the information as stated in the box.
- Click on the green "CREATE NEW STUDENT APPLICATION" button.

Intent to participate in the College Credit Plus (CCP) program

I would like to declare my intent to participate in the College Credit Plus (CCP) program. I understand that signing this form does not require participation.

I also understand that submitting this Letter of Intent does not guarantee admission to a college or university and it is my responsibility to apply to a participating institution of higher education for admission under CCP. Upon admission to an institution of higher education, it is my responsibility to complete and electronically submit an online *Application for College Credit Plus Funding.*

By checking this box, I certify that the Ohio Department of Education is not liable for a student's funding if I do not complete and submit the CCP funding application through the SAFE account by the deadline.

☐ **22 (check)**

Figure 12

23

⊗ Cancel   ✔ CREATE NEW STUDENT APPLICATION

Parents must declare, on behalf of their student, the student's intent to participate. This is now only completed electronically within this funding application process; paper or emailed copies cannot be accepted.

Homeschool parents: If your student is a returning College Credit Plus student, you must submit documentation that verifies your student's eligibility in the program. Be prepared to submit a copy of the student's grades or college transcript(s) before submitting the application.

NOTE: You are entering your student's grade level for the upcoming **2023-2024** school year.

Students may participate in College Credit Plus only one year as a 12th grader. If your student has participated in the past as a 12th grader, he or she may not be eligible to participate again

---

Once the application is created, the student's College Credit Plus ID will be in the center above the tabs, and the current status of the application will be in the opposite corner (shown in Figure 13).

Figure 13

Notice the six tabs below ID, Name, and Period and Status. <u>These tabs: Student, Parent/Guardian, Application, Docs, Status/Flags and Comments/History have information for you to either complete or review.</u>

The first screen or "tab" is showing you the information you just provided as "Student Information." To continue working on the application, you will click on the tabs.

Step 24

- Click on the "Parent/Guardian" tab.

The screen changes and shows the information recorded for the parent/guardian associated with this application (Figure 14).

Figure 14

Step 25.

- Type the information within the fields under the headings "Current Home Physical Address" and "Current Home Mailing Address" (Figure 15).

BE SURE TO COMPLETE THE PHYSICAL ADDRESS, even if it is the same as the student's address. This will ensure the award letter is correctly created when the awarding occurs.

Primary Guardian ⬜

First Name: ANITA	Middle Name:	Last Name: Adams
Date of Birth: 9/2/1977	Last four digits of SSN# 7659	Suffix:
Relationship: Legal Guardian	Guardian Status: Primary	UUID: 006tSskRhgs4wGHsH68uwxO85tAtU1yqOy4t
Phone: 419-250-2980	Email: Refresh@Fakemail.com	

Current Home Physical Address ⬜

Address Line1: 525 Carlton St
Address Line2:
City: Toledo
State: OH
Zip: 43609
Last Updated: 3/21/2015 10:38 AM

Current Home Mailing Address ⬜

Address Line1: 525 Carlton St
Address Line2:
City: Toledo
State: OH
Zip: 43609
Last Updated: 3/21/2015 10:38 AM

Figure 15

Step 26 (image on next page)

- Click on the "Application" tab

Review the "Application Information" as shown in Figure 16.

Step *27*

- On the "Application" tab screen, click on the small blue square image next to the word "Information" as shown in the red circle in Figure 16.

ID: CCP227034 **Name:** Warren EARL Black III **Period:** 2018-2019 School Year **Status:** Started

| Student | Parent / Guardian | Application | Docs | Status / Flags | Comments / History |

Application Information *(26)*   *27 click the blue square*

The Application must be in the Submitted status to be considered for funding. Click on the Status/Flags tab to change the status to submitted.

2018-2019 School Year Grade Level: 12th Grade

Total number of credit hours requested: 8

Student's previous/current fiscal year Scholarship program enrollment: N/A

Nonpublic School: 052852, Central Catholic

AWARD DETAIL

Requested Credit Hours: 8

Awarded Credit Hours: 0

Unused Credit Hours: 0

Please note: The Period will indicate "2023-2024 School Year" on your screen.

List of Colleges/Universities

NAME	DELETE
063099, University Of Toledo¹¹	🗑

Add College/University

Figure 16

Within the "Edit Student Application" box (the blue square image), review the information (as shown in Figure 16).

Please Note: Your student's grade level is for the 2023-2024 school year.

Step *28 (image on next page)*

- Type in the **total number** of ==credit== hours requested for the entire 2023-2024 school year (summer, fall, and spring) (Figure 17 below). Check with the college to determine the number of credit hours you should request; this should be based on the total number of credit hours of your course choices.

The maximum number of hours that can be requested is 30; however, this is dependent on the number of high school courses the student is also taking. See the FAQ #5 on page 28.

* We recommend requesting the full 30 hours because the state does not award the full amount requested. Priority is given to seniors.

Step 29

- After you have added the total number of credit hours requested, click on the green "UPDATE STUDENT APPLICATION" button.

Edit Student Application ✕

* 2019-2020 School Year Grade Level

10th Grade ∨

*Nonpublic School

136846

(Enter IRN or Name)

*Total number of credit hours requested

3

Please note: The Period will indicate "2023-2024 School Year" on your screen.

*Required Fields

28

⊗ Cancel

⊘ UPDATE STUDENT APPLICATION

29

Figure 17

NOTE:

- Remember that this is a **requested** number of credit hours; there is no guarantee this amount will be awarded.
- This is the amount needed for the ENTIRE school year, not just a term. There is one round of funding per school year.
- You are requesting funding for college credits, not high school, so one or two credits will typically not cover a course. Most college courses are three or four credit hours per semester. Check with the college if you are not sure.

Anticipate the number of credit hours needed for the **ENTIRE** school year before entering a number. For instance, if a student is considering two courses per semester and each course is three credit hours per semester, request 12 credit hours for the school year. If you do not know the number of courses or the number of credit hours needed, make the best guess possible. Most colleges and universities will post their course catalogs on their websites; you can attempt to review the catalog to determine credit hours, or you can contact the college to inquire. The maximum number of credit hours that can be requested is 30. See FAQ #5 on page 28.

There is no guarantee that a student will be awarded the requested number of hours. The process for determining the number of credit hours awarded is in Ohio Administrative Code 3333-1-65.8.

On the Application tab screen (Figure 18), you will add the college at which your student has been admitted will enroll.

*you only need to complete this step if taking courses through multiple colleges. If you aren't sure reach out to a counselor or CCP@hoban.org.

Step 30

- Click on the green "Add College/University" to add another college to the application. Multiple colleges can be added; you must have the acceptance letter for each college the student wants to attend.

Figure 18

add each university

For example - Walsh university (math)
- mount union (spanish)

NOTE: University of Cincinnati Blue Ash does not have a different IRN than the University of Cincinnati main campus. Students attending Cincinnati Blue Ash should choose University of Cincinnati, IRN 062927, for the Blue Ash campus. **This is similar for all universities that have regional campuses.**

When you begin to type in the name of the institution, a drop-down list will appear.

[handwritten] ✱ 31-32 is only if needing 2nd/3rd colleges

Step 31 *[handwritten]*

- As you type the name, click on the name of the college from the list. The IRN will be added automatically to the field.

The school's Information Retrieval Number (IRN) and name will appear in the LIST OF COLLEGES AND UNIVERSITIES box.

If your student will attend more than one college or university, click the "Add College/University" button again and search for the additional institutions.

Step 32 *[handwritten]*

- When finished added colleges, click "ADD COLLEGE/UNIVERSITY."

Add College/University   ✕

*College/University

[_____]

(Enter IRN or Name)

[handwritten] 31 – type the college name & select from the list

[handwritten] 32

⊗ Cancel   ● ADD COLLEGE/UNIVERSITY

Figure 19

To continue with the application process, you will now upload required documents.

Step 33 *[handwritten]* (image on next page)

- Click on the "Docs" tab.

You will see the screen as shown in Figure 20.

[handwritten] ✱you must have your student's acceptance letter(s) to complete this step

Step 34 *[handwritten]*

- Click on the blue "Upload Document(s)" link in the "Documents on File" box to upload the college acceptance letter.

Note: If you do not have a final acceptance letter available, a conditional letter (i.e., one that states a student will be accepted if he or she meets certain criteria) will be acceptable temporarily. A final acceptance letter must be uploaded by August 30.

If the student is a returning College Credit Plus student, a letter of good standing or some other document from the college must be uploaded to show that the student is still enrolled and will continue to enroll in the 2023-2024 school year.

*returning Walsh and Mount Union students will receive these via Hoban email from the university.

33

ID: CCP227034   Name: Warren EARL Black III   Period: 2018-2019 School Year   Status: Started

< PREVIOUS
Viewing 2 of 2

Student | Parent / Guardian | Application | Docs | Status / Flags | Comments / History

Uploaded Document Type

*Following required documents are not uploaded.
(!) College acceptance letter(s)

Documents On File

Upload Document(s)   34

Please note: The Period will indicate "2023-2024 School Year" on your screen.

X Delete Document(s)

FILTER:

NAME   TYPE   DATE UPLOADED   REVIEWED   HISTORY   ☐ DELETE

No Documents on File.

Figure 20

*make sure there is an acceptance letter from EACH college if taking from multiple schools

ADDITIONAL STEPS FOR HOMESCHOOLED STUDENTS

Additional Steps:

- Homeschool families will need to upload the letter from the superintendent of your school district excusing your student from compulsory attendance. Your family likely received this at the beginning of the current school year.
- Returning homeschool CCP students are required to upload a copy of their grades or college transcript(s) to ensure with compliance with the underperforming student rule, Ohio Administrative Code 3333-1-65.13. Students must have a College Credit Plus GPA of 2.0 or above and must not withdraw from two or more courses in one term. (Unofficial college transcripts are acceptable. Ensure that this document includes a college logo or some other identifier.)

Figure 21 illustrates the "pop-up message" you will receive if you have not uploaded a required document. All students must provide the college acceptance letter (or a returning student provide a good academic standing document).
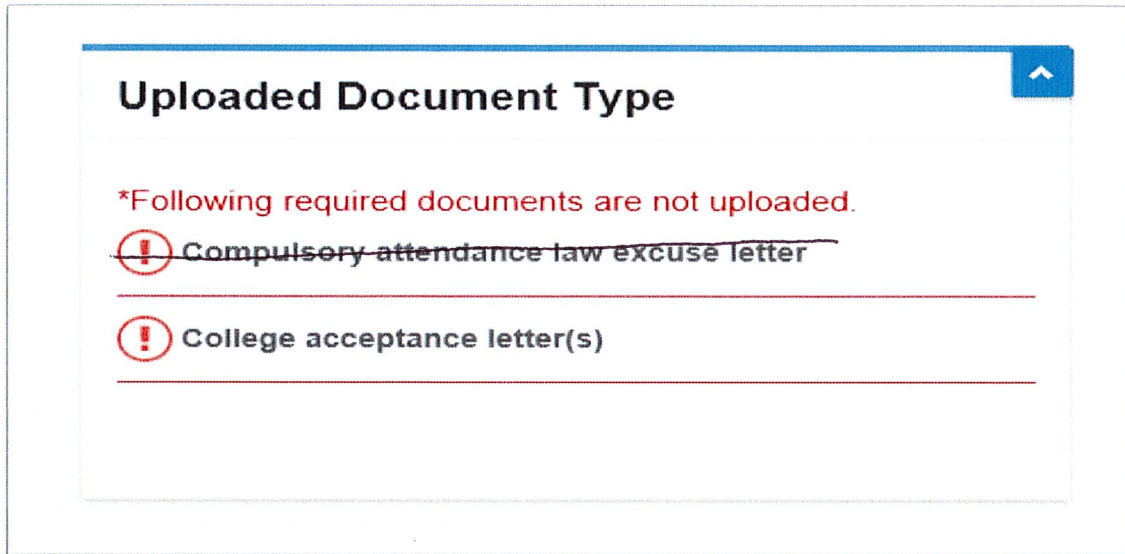

Uploaded Document Type

*Following required documents are not uploaded.

(!) ~~Compulsory attendance law excuse letter~~

(!) College acceptance letter(s)

Figure 21

NOTE: If required documents are not uploaded, the system will not allow you to submit the application.

On the "Document Upload" screen, Figure 22, you will select the type of document

and the files to upload. Steps 35 and 36

- Click on the small "v" (down arrow) to select the "Document Type."
- Click anywhere in the white box to browse for a file or drag and drop the file from your desktop. Once the file has been selected from your computer, upload or drag it into the white box.

⬆ **Document Upload**   ✕

Document Type

| College acceptance letter(s) ⌄ |

↖ **35**

Drag and Drop ⊕

Drop files here to upload or click here to browse for files

Click in this box for 36

- Under Document Type drop down list, select the document type you would like to have the document(s) listed under.
- You may select more than one document at a time.
- Drag file from file window to the Drag and Drop window to upload files.
- Maximum file size is 10 MB.
- Only the following file extensions are accepted

.doc, .docx, .gif, .jpg, .jpeg, .mht, .pdf, .txt, .xls , .xlsx, .xlsm, .xlsb, .png.

*check the file type

⊗ Close

Figure 22

*note last year Mount Union sent letters as email body. Use an iPad or phone to screen shot and then upload that image.

When the upload is complete, the screen will look like this (Figure 23):

Figure 23

When you have uploaded all the required documents, to continue:

Step 37

- Click the red "Close" button.

The uploaded documents letter will appear under the "Documents on File" section, as shown in Figure 24.

Note: Remember that homeschool students must also upload the letter excusing the student from the compulsory education and returning homeschool CCP students must have a document showing student grades/transcripts.

| Student | Parent / Guardian | Application | Docs | Status / Flags | Comments / History |

Uploaded Document Type

* College acceptance letter(s) (2)

Please note: The Period will indicate "2023-2024 School Year" on your screen.

Documents On File

⬆ Upload Document(s)
❌ Delete Document(s)

Returned 2 results.

FILTER _____

NAME	TYPE	DATE UPLOADED	REVIEWED	HISTORY	☐ DELETE
College Acceptance Letter.docx	College acceptance letter(s)	02/07/2020	No	↺	☐
College Acceptance Letter.docx	College acceptance letter(s)	02/07/2020	No	↺	☐

should see each letter listed

1

Figure 24

When you have completed and provided information for the first four tabs AND you are ready to complete the application process (as shown in Figure 25). Complete steps 38 and 39

Step 38

- Click on the "Status/Flags" tab.

Under "Status," you will see that the current application has been "Started" and now you can "Submit" the application.

Step 39

- Click on the word "Submitted" under "Status."

| Student | Parent / Guardian | Application | Docs | Status / Flags | Comments / History |

38

Applied Flags

Please note: The Period will indicate "2023-2024 School Year" on your screen.

Status

CURRENT APPLICATION STATUS
Started

UPDATE APPLICATION STATUS TO:
Submitted

39   *do not click without acceptance letters*

must submit by April 1, 2023 @ 5pm!

Figure 25

A pop-up message will appear. This message is for you to confirm that you are complying with the laws and regulations regarding College Credit Plus in addition to understanding the financial responsibility, Figure 26.

Step 40

- Click "Yes" if you agree to the terms.

Note: Clicking "no" will not allow you to submit the funding application.

Please Confirm ✕

By submitting this application, I am agreeing to comply with all laws, regulation, policies and instructions for participating in College Credit Plus.

I also certify I may be responsible for reimbursement for courses not successfully completed or not dropped within 15 days after the start of the course.

Yes   No

Figure 26

40

Reminder: The application MUST be in the Submitted status prior to the funding application deadline (April 1, 2023, at 5pm) to be considered for funding. ✱

This is Ohio's deadline, not Hoban's. We cannot help if you do not submit on time.

After you have confirmed "yes" on the pop-up message, you will return to the application screen with the six tabs at the top. You will see that your "CURRENT APPLICATION STATUS" is now in the "Submitted" status.

This will be indicated in the "Status" box, as well as in the blue ribbon at the top of the page (see circled areas on Figure 27). An application MUST be in submitted status prior to the funding application deadline (April 1, 2023, at 5 p.m.) to be awarded funding.

*to verify you have submitted the application your screen should show as below

*Hoban cannot view or verify submissions

Module: Student
Program Selected: College Credit Plus - Nonpublic

ID: CCP343054   Name: Owen Gene Thomas   Period: 2019-2020 School Year   Status: Submitted   NEXT >

Student | Parent / Guardian | Application | Docs | Status / Flags | Comments / History

Applied Flags

Status
CURRENT APPLICATION STATUS
Submitted

UPDATE APPLICATION STATUS TO:
No Action Available

Figure 27

Please note: The Period will indicate "2023-2024 School Year" on your screen.

A history of the application will be available under the "Comments/History" tab.

Student | Parent / Guardian | Application | Docs | Status / Flags | Comments / History

Comments Summary
⊕ Add New Subject

Last Updated	Subject	Last Updated By

Comment
Note: Comments are for information only. Recipients are not notified when a comment is entered.

Subject:
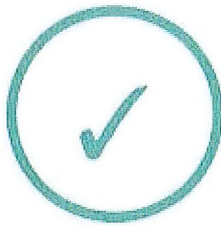Message

Showing Page 0 of 0

Reply

Application History

Date	Created By	Status
1/31/2020 9:10:42 AM	ANITA Adams	Submitted
1/30/2020 12:14:20 PM	ANITA Adams	Started

Figure 28

Congratulations! If you have completed all the steps and have changed the status to "Submitted," you have completed the application.

- You will receive an email confirmation in the email account that you provided. This email confirms that the application has been submitted.
- You will also receive notifications in that email address for a variety of other messages such as reminders of the deadlines.

Note: The funding award will be posted within the OH|ID system by May 5, 2023. You will receive a notification email when it has been posted. This email will include instructions to access the award letter.

Application Submitted!