

6110 NEW ELECTIVE COURSES IN SECONDARY SCHOOLS

In the interest of providing a systematic process for proposing and implementing new elective courses in the secondary schools, the following process shall be followed:

1. The proposed course is discussed and reviewed with the Director of Curriculum, Instruction & Assessment by the principal.
2. Relationship of the proposed course to the current curriculum shall be identified.
3. Student learner outcomes for the course will accompany the proposal.
4. The appropriate curriculum committee or advisory committee will review and recommend the course to be offered or recommend the course not be offered.
5. Funds for the textbooks and/or materials are requested from the Director of Curriculum, Instruction & Assessment who enters the request in the budget process.
6. Appropriate materials or textbooks are selected through a defined selection process.
7. An assessment will subsequently be made as to the impact on current elective courses.
8. A procedure to evaluate the course will be identified as part of the course proposal.

Courses that are currently offered at one school can be duplicated at another school upon the approval of the Director of Curriculum, Instruction & Assessment.

The School Board shall approve all newly created elective courses before they are offered in the schools' course description books.

Adherence to the above process will aid the School District in providing equity among the schools in learning opportunities for students, enhance the importance of curriculum and/or advisory committees, and assure that there will be proper support for new courses.

Adopted: 06-13-89 ISD 709
06-20-95 ISD 709