



HEIGHTS CHRISTIAN SCHOOLS

TUITION ASSISTANCE INFORMATION | 2023-2024

To our families seeking tuition assistance*:

Thank you for your interest in applying for Tuition Assistance for your child. **HEIGHTS CHRISTIAN SCHOOLS** are committed to providing quality Christian education to children and it is our sincere desire to afford the opportunity of a Christian school education to as many families as possible.

We honor the sacrifices you have made, and are willing to continue to make, in order that your child can receive a Christ-centered education. This decision is one that will have an eternal impact on your family.

To evaluate your application, we have enlisted the services of TADS (Tuition Aid Data Services), a neutral third party, who will provide us financial need evaluation services that offer maximum benefit to the student and the school. This will facilitate the processing of applications in a confidential, timely and neutral manner.

SEE BELOW FOR A LIST OF QUALIFYING CAMPUSES, GRADES AND PROGRAMS:

Brea Elementary (TK, K, 1, 2, 3, 4)

Brea Preschool (Any 5 Full-Day Program)

Chino Hills Elementary (K, 1, 2, 3, 4, 5, 6)

Chino Hills Preschool (Any 5 Full-Day Program)

Bluefield Intermediate Program (5, 6)

Bluefield Junior High (7, 8)

La Habra Heights Preschool (Any 5 Full-Day Program)

La Mirada Elementary (TK, K, 1, 2, 3, 4)

La Mirada Preschool (Any 5 Full-Day Program)

Inland Hills Preschool (Any 5 Full-Day Program)

Therefore, families seeking Tuition Assistance should take the following steps:

1. Enroll your student(s) at one of our campuses.

Reminder: preschool students must be enrolled in a 5 Full-Day Program to be considered for assistance.

2. Go to <https://sssandtadsfa.force.com/familyportal> to apply.

- The application fee is \$60, paid directly to TADS.
- You will be asked to provide supporting documentation, e.g. tax forms and W2s.
- Be sure to apply and turn in your documentation in a timely manner as deadlines do exist.
- If applying to a **preschool**, please select "**Heights Christian Schools – All Preschools**" for your application.

TADS Partner Codes:

Brea Elementary **200531**

Chino Hills Elementary **200532**

La Mirada Elementary **200536**

Intermediate Program **200537**

Junior High **200538**

All Preschools **200539**

After you submit your application online, TADS will evaluate the application and send a report to our District Office. Our administration will then be able to make final decisions and let you know how we can assist you in the upcoming school year.

Should you have any questions regarding this application process for Tuition Assistance, please contact Marcella Fernandez at 714-921-9070. Blessings to you and your family!

*Preschool families currently receiving support from outside subsidies and/or families receiving any of our promotional discounts are not eligible for HCS tuition assistance. HCS offers a variety of tuition assistance programs; participation in these programs may be limited to ensure benefit to as many applicants as possible.

Applying for financial aid

for the 2023-2024 academic year

We partner with TADS in our financial aid process. To begin your financial aid application, you will complete the Parents' Financial Statement (PFS) then submit the required documents for our school indicated below.

The PFS is a comprehensive application that will take some time to complete. Give yourself the time you need by not waiting until our deadline approaches. You'll need your most recent tax return before beginning the PFS.

We will communicate our financial aid decision to you. To make our decision, we use the information from the PFS as a starting point and consider our school policies, practices, and available budget.



How to complete your Parents' Financial Statement (PFS) online

- Beginning February 27, 2023, go to the Family Portal at <https://sssandtadsfa.force.com/familyportal>.
- Create your Family Portal account with your email address and a password. If you applied for financial aid last year, log into the Family Portal as a Returning Family using your same email address and password.
- Complete a PFS for Academic Year 2023-2024. You can log out at any time and return later to finish it.
- When all PFS sections are complete with green checks, the Submit & Pay button activates. Follow prompts to the payment screen. The \$60 fee is nonrefundable. Once your PFS is submitted, it cannot be withdrawn from the SSS system.
- After you pay for and submit your PFS, the next step will require you to upload required documents by their deadlines as part of your application process.



How to submit your required documents online

- Prepare your document files for uploading. Make sure the documents are on your computer and each specific form is saved as a separate file. Examples: a) 1 PDF file for the 1040 with all schedules and worksheets included, b) each W2 saved as its own file. Remove any security or password protection from your files.
- Return to your Family Portal account and confirm you are on the Academic Year 2023-2024 Dashboard.
- In the "Required Documents" section, use the Upload button or link associated with the specific document type. Follow prompts to locate, select, and confirm the file to upload.
- Click the Submit button to complete your upload. The date will appear in the "Date Uploaded" column within minutes of the upload. Repeat this process until all required documents are submitted by their deadlines.

Key information you need to know about our school as you complete the 2023-24 PFS:

Contact information for our Financial Aid Office: Marcella Fernandez | p:(714) 921-9070 | mfernandez@heights.net

Deadline for completing the PFS: **April 14, 2023**

Documents we require you to submit with your PFS ***for each financially responsible parent/guardian***:

1040 with all schedules and worksheets*

Tax Year: 2022

W2 Form

Tax Year: 2022

Recent Pay Stub

**Self-Employed Parents: Include all related business forms with your 1040 file (i.e., Schedule C, Schedule E, 1120, 1065, and K-1).*

Need help with your PFS or required documents?

Contact Family Support at (800) 344-8328 or sssandtadsfa@communitybrands.com.