

RECORD OF PROCEEDINGS

BOARD OF EDUCATION
CHILLICOTHE CITY SCHOOL DISTRICT

Tax Budget Public Hearing
Organizational Meeting

January 13, 2023
8:00 a.m.
Atwood District Office
Conference Room

TAX BUDGET PUBLIC HEARING

*2023-2024 Tax Budget for Chillicothe City School District is available for
public inspection and discussion prior to the Organizational Meeting.*

and

ORGANIZATIONAL MEETING

Call to Order - Shawn Porter - President Pro Tem

Roll Call – Treasurer

Mr. Kelley, present; Mr. Bonner, present; Mr. Porter, present; Mrs. Corzine, present; Mr. Wade, present.

Announcement: The meeting is being recorded by audiotape.

Approval of Board Agenda

23-01-01

Adopt the agenda for January 13, 2023 Board of Education Organizational Meeting and Special Board Meeting as presented.

Mr. Bonner motioned to move; Mr. Kelley seconded to approve.

Mr. Porter, aye; Mrs. Corzine, aye; Mr. Wade, aye; Mr. Bonner, aye; Mr. Kelley, aye.

Motion carried.

Election of President of the Chillicothe Board of Education for 2023

23-01-02

The presiding officer will open the floor for nominations for President of the Board of Education for 2023.

Bill Bonner Nominated Randy Kelley as President of the Board of Education for 2023. Ryan Wade Seconded the motion.

(The President Pro Tem will ask if there are additional nominations.)

Shawn Porter Nominated Liz Corzine as President of the Board of Education for 2023. Ryan Wade Seconded the motion.

Close nominations:

Voting box below for **Randy Kelley** Nomination:

Mr. Bonner motioned to move; Mr. Wade seconded to approve.

Mr. Porter, nay; Mrs. Corzine, nay; Mr. Wade, nay; Mr. Bonner, aye; Mr. Kelley, abstain.

Motion not carried.

Voting box below for **Liz Corzine** Nomination:

Mr. Porter motioned to move; Mr. Wade seconded to approve.
Mr. Bonner, nay; Mr. Porter, aye; Mrs. Corzine, abstain; Mr. Wade, aye, Mr. Kelley, aye.
Motion approved.

Elect **Liz Corzine** as President of the Board of Education.

Mr. Porter motioned to move; Mr. Wade seconded to approve.
Mr. Bonner, nay; Mr. Porter, aye; Mrs. Corzine, abstain; Mr. Wade, aye; Mr. Kelley, aye.
Motion approved.

The Treasurer will read the OATH OF OFFICE FOR PRESIDENT OF THE BOARD OF EDUCATION:

“Do you solemnly swear that you will support the Constitution of the United States and the Constitution of the State of Ohio, and that you will faithfully and impartially discharge the duties as President of the Board of Education of the Chillicothe City School District, Ross County, Ohio, to the best of your ability and in accordance with the laws now in effect and hereafter to be enacted during your continuance in said office or until your successor is chosen and qualified?”

Election of Vice President of the Chillicothe Board of Education for 2023 **23-01-03**

The presiding officer will open the floor for nominations for Vice President of the Board of Education for 2023.

Nominate **Shawn Porter** as Vice President of the Board of Education for 2023.

The President asked if there are additional nominations.
Close Nominations:

Mr. Wade motioned to move; Mr. Bonner seconded to approve.
Mr. Kelley, aye; Mrs. Corzine, aye; Mr. Wade, aye; Mr. Porter, abstain; Mr. Bonner, aye.
Motion carried.

Elect **Shawn Porter** as Vice President of the Board of Education.

Mr. Wade motioned to move; Mrs. Corzine seconded to approve.
Mr. Kelley, aye; Mr. Porter, abstain; Mr. Bonner, aye; Mr. Kelley, aye; Mrs. Corzine, aye.
Motion carried.

The Treasurer will read the OATH OF OFFICE FOR VICE PRESIDENT OF THE BOARD OF EDUCATION:

“Do you solemnly swear that you will support the Constitution of the United States and the Constitution of the State of Ohio, and that you will faithfully and impartially discharge the duties as Vice President of the Board of Education of the Chillicothe City School District, Ross County, Ohio, to the best of your ability and in accordance with the laws now in effect and hereafter to be enacted during your continuance in said office and until your successor is chosen and qualified?”

Appointment of Legislative Liaison **23-01-04**

Approve the appointment of Board of Education member **Bill Bonner** as the Legislative Liaison for 2023.

Mr. Porter motioned to move; Mr. Kelley seconded to approve.
Mrs. Corzine, aye; Mr. Wade, aye; Mr. Bonner, abstain; Mr. Porter, aye; Mr. Kelley, aye.
Motion carried.

Approve the appointments of two Board of Education members to each of the six Board Committees listed below with the Superintendent and Treasurer serving as a member of each committee for **2023**. Superintendent’s Designees or other personnel (including Treasurer) or community members that may contribute to the work of the committee can and should be included as deemed appropriate by the Board President. Each committee will meet one or two times per year, half an hour (30 minutes) to one hour (60 minutes) prior to the regular board meeting and report to the Board. If more in-depth work or study is needed, these committees shall meet as needed to investigate and make recommendations on the issues before the committee to the Board. All meetings shall be held in accordance with board policy, Ohio Revised Code and the Sunshine Laws of the State of Ohio.

The board committees will meet one hour prior to the regular monthly board meetings in the month as noted:

1. Health/Wellness (February and October) **Shawn Porter** and **Ryan Wade**
2. Facilities/Technology (March) **Liz Corzine** and **Ryan Wade**
3. Student Behavior/Discipline (November) **Bill Bonner** and **Shawn Porter**
4. Athletics and Extra Curriculars (April and September) **Randy Kelley** and **Shawn Porter**
5. Finance (June) **Liz Corzine** and **Ryan Wade**
6. Curriculum and Student Achievement (May) **Bill Bonner** and **Liz Corzine**
7. Public Relations and Marketing (August) **Shawn Porter** and **Liz Corzine**

Mr. Kelley motioned to move; Mr. Porter seconded to move.
Mr. Wade, aye; Mr. Bonner, aye; Mrs. Corzine, aye; Mr. Kelley, aye; Mr. Porter, aye.
Motion carried.

Establishment of the Time, Place, and Dates of the Legally Scheduled Chillicothe City Board of Education Meetings for Calendar Year 2023 **23-01-06**

Conduct regular monthly meetings of the Chillicothe City Board of Education on the fourth (4th) Monday of each month or third (3rd) ***Monday as noted, at 5:00 p.m. in the locations listed below. Additional meetings during the month shall be designated by the Board of Education at a time and place properly announced. (Ohio Revised Code 3313.16).

2023 Board of Education Meetings

4th Monday of each month
Unless noted: ***3rd Monday

January 23	Chillicothe High/Middle School	5:00 p.m.
February 27	Chillicothe High/Middle School	5:00 p.m.
March 27	Chillicothe High/Middle School	5:00 p.m.
April 24	Chillicothe High/Middle School	5:00 p.m.
May 22	Chillicothe High/Middle School	5:00 p.m.
June 26	Chillicothe High/Middle School	5:00 p.m.
July 24	Chillicothe High/Middle School	5:00 p.m.
August 28	Chillicothe High/Middle School	5:00 p.m.
September 25	Chillicothe High/Middle School	5:00 p.m.
October 23	Chillicothe High/Middle School	5:00 p.m.
November 20***	Chillicothe High/Middle School	5:00 p.m.
December 18 ***	Chillicothe High/Middle School	5:00 p.m.

Work sessions for 2023 will be announced.
January 2024 organizational meeting date will be set in December 2023

Mr. Porter motioned to move; Mr. Bonner seconded to approve.
Mr. Wade, aye; Mrs. Corzine, aye; Mr. Kelley, aye; Mr. Porter, aye; Mr. Bonner, aye.
Motion carried.

Establishment of Service Fund

23-01-07

Establish a service fund in the amount of \$7,500 for the Chillicothe City Board of Education as authorized by Section 3313.15 of the Ohio Revised Code.

Mr. Kelley motioned to move; Mrs. Corzine seconded to approve.
Mr. Wade, aye; Mr. Bonner, aye; Mr. Porter, aye; Mr. Kelley, aye; Mrs. Corzine, aye.
Motion carried.

Approval of Authorization for Legal Services

23-01-08

The Board authorizes the following law firms may be used to provide legal services:

Park Street Law Group
Bricker and Eckler, LLP
Scott Scriven, LLP
Ennis Britton, CO., LPA
Pepple and Waggoner Attorneys at Law

Mr. Porter motioned to move; Mr. Bonner seconded to approve.
Mrs. Corzine, aye; Mr. Wade, aye; Mr. Kelley, aye; Mr. Bonner, aye; Mr. Porter, aye.
Motion carried.

Approval of Standing Authorizations Involving the Treasurer

23-01-09

A. Authorization of Investments

Authorize the Treasurer of the Chillicothe City Board of Education to invest all interim and inactive funds as prescribed by the Ohio Revised Code.

B. Authorization to Invest in Commercial Paper and Bankers' Acceptances

Authorize the Treasurer of the Chillicothe City Board of Education to invest in Commercial Paper and Bankers' Acceptances as permitted by Section 135.142 of the Ohio Revised Code, and subject to the restrictions therein.

C. Authorization for Tax Advances

Authorize the Treasurer of the Chillicothe City Board of Education to request from the County Auditor school tax advances.

D. Appoint Treasurer as Designee to Receive Public Records Training for Board Members

Appoint the Treasurer of the Chillicothe City Board of Education as the designee of all five members of the Board of Education to receive Public Records Training in accordance with Ohio Revised Code 109.43(B) and 149.43(E)(1).

E. Authorization for Payment of Bills

Authorize the Treasurer to pay all bills within the limits of the appropriations resolutions as bills are received and when the merchandise has been received in good condition.

Mr. Porter motioned to move; Mr. Kelley seconded to approve.

Mr. Wade, aye; Mrs. Corzine, aye; Mr. Bonner, aye; Mr. Porter, aye; Mr. Kelley, aye.

Motion carried.

Approval of Standing Authorizations Involving the Superintendent

23-01-10

A. Authorization to Apply for all Available State and Federal Funds and Grants

Authorize the Superintendent of the Chillicothe City School District to apply for available State and Federal Funds and Grants.

B. Authorization as Purchasing Agent

Appoint the Superintendent of the Chillicothe City Schools as purchasing agent for the Chillicothe City School District and to direct the Superintendent to use a system which will insure the quality of purchases in an efficient manner for the operation of the school district.

C. Authorization for the Securing of Temporary/Emergency Personnel

Authorize the Superintendent of the Chillicothe City School District to secure temporary/emergency personnel as necessary to ensure orderly operations, safety and security. Such temporary/emergency personnel will require a confirmation vote of the Board of Education at the Board's next regular meeting if they are to remain employed.

D. Board Resolution Authorizing Superintendent to Hire Staff Between Board Meetings

Authorize the Superintendent of the Chillicothe City School District to hire staff between board meetings as presented in the following Resolution:

RESOLUTION

Authorize the Superintendent, during periods when this Board is not in session, to make offers of employment directly to candidates for either teaching or nonteaching positions on behalf of this Board, and to acknowledge acceptance of such offers on behalf of this Board, subject to a subsequent vote of ratification by this Board; provided however, that upon ratification by this Board, the employment shall be deemed effective as of the date and time of the employee's acceptance of the Superintendent's offer.

Nothing in this resolution shall require the Board of Education to employ or continue to employ an individual who has not provided a criminal record check satisfactory to the Board or who has not satisfied any other prerequisite to employment created by law or Board policy.

The authorization provided by this resolution shall remain in effect until withdrawn by formal action of this Board commence on January 13, 2023 and remain in effect until the 2024 Organizational Board Meeting.

E. Board Resolution Authorizing Superintendent to Accept Resignations

Authorize the Superintendent of the Chillicothe City School District to accept resignations as presented in the following Resolution.

RESOLUTION

Authorize the Superintendent, on behalf of this Board, to accept resignations which have been submitted by employees during times when this Board is not in session, subject to ratification by this Board; provided however, that upon ratification by this Board, such resignations shall be deemed effective as of the date and time of the Superintendent's acceptance.

The authorization provided by this resolution shall remain in effect until withdrawn by formal action of this Board commence on January 13, 2023 and remain in effect until the 2024 Organizational Board Meeting.

F. Authorization to Approve Open Enrollment Requests, Grandparent Law Transfer Requests and Tuition Waivers

Authorize the Superintendent to take action as appropriate regarding open enrollment requests, grandparent law transfer requests, and tuition waivers on the Board's behalf, pursuant to Board policy and Ohio law.

G. Prevailing Wage Coordinator

Identify the Superintendent as Prevailing Wage Coordinator for the Chillicothe City School District.

H. Compliance Officer

Appoint the Superintendent as Compliance Officer for all other State and local laws, regulations, and policies that the Chillicothe City School District must meet for operations and funding.

I. Teachers Sick Leave Bank Committee

Appoint the Superintendent to represent the Board of Education on the Teachers Sick Leave Bank Committee.

J. Coordinator—Title VI, Title IX, Section 504

Appoint the Superintendent as Coordinator of Title VI, Title IX, Section 504 for the Chillicothe City School District to meet all requirements and directions of the U.S. Department of Education.

Mr. Porter motioned to move; Mr. Bonner seconded to approve.
Mrs. Corzine, aye; Mr. Wade, aye; Mr. Kelley, aye; Mr. Porter, aye; Mr. Bonner, aye.
Motion carried.

Appointment of Board Representative to the Ross County Community Action Committee 23-01-11

Appoint **Tabitha Muse** to represent the Board of Education on the Ross County Community Action Committee.

Mrs. Corzine, motioned to move; Mr. Porter seconded to approve.
Mr. Wade, aye; Mr. Bonner, aye; Mr. Kelley, aye; Mrs. Corzine, aye; Mr. Porter, aye.
Motion carried.

Establishment of Records Commission for 2023

23-01-12

Establish the School District Records Commission composed of the Board of Education President, the Treasurer of the Board of Education, and the Superintendent of Schools for the calendar year 2023, pursuant to the Ohio Revised Code. The Records Commission shall meet at least once every twelve months and establish rules for retention and disposal of records and to review the same.

Mr. Kelley motioned to move; Mr. Porter seconded to approve.
Mrs. Corzine, abstain; Mr. Bonner, aye; Mr. Wade, aye; Mr. Kelley, aye; Mr. Porter, aye.
Motion carried.

Approval of Board Representative to the Ross County Tax Incentive Review Council

23-01-13

Identify **Shawn Porter**, Vice President of the Chillicothe Board of Education, as representative on the Ross County Tax Incentive Review Council.

Mrs. Corzine motioned to move; Mr. Bonner seconded to approve.
Mr. Wade, aye; Mr. Kelley, aye; Mr. Porter, abstain; Mrs. Corzine, aye; Mr. Bonner, aye.
Motion carried.

Appointment of Board Representative to the Chillicothe Education Foundation

23-01-14

Appoint **Shawn Porter**, to serve as the Board representative to the Chillicothe Education Foundation. The Foundation normally meets on the third Thursday of the months (March, May, September, and November) at 5:00 p.m., at the Atwood District Office.

Mrs. Corzine motioned to move; Mr. Bonner seconded to approve.
Mr. Porter, abstain; Mr. Wade, nay; Mr. Kelley, nay; Mrs. Corzine, nay; Mr. Bonner, nay.
Motion did not carry.

Approval of the 2023-2024 Tax Budget

23-01-15

A tax budget has been prepared as required by Section 5705.28 of the Ohio Revised Code. In addition, proper notice of public hearing on said budget has been given as provided by Section 5705.30 of the Ohio Revised Code.

Mr. Kelley motioned to move; Mr. Porter seconded to approve.
Mr. Wade, aye; Mr. Bonner, aye; Mrs. Corzine, aye; Mr. Kelley, aye; Mr. Porter, aye.
Motion carried.

Adjournment

23-01-16

Mr. Bonner motioned to move; Mrs. Corzine seconded to approve.
Mr. Porter, aye; Mr. Wade, aye; Mr. Kelley, aye; Mr. Bonner, aye; Mrs. Corzine, aye.
Motion carried.

Time adjourned: 8:50 a.m.