

Minutes of Fairfield County Educational Service Center Governing Board Regular Meeting

Held September 27, 2022, at 8:30 a.m.

The meeting opened with the Pledge of Allegiance followed by a moment of silence. Opening

The regular meeting of the Fairfield County Educational Service Center Governing Board was held at 8:30 a.m. on September 27, 2022, with the following members answering present to roll call: Mr. Bartlett, Ms. Darling Cyphert, Ms. Owens, and Mr. Stemen. Roll Call

A motion was made by Mr. Bartlett seconded by Ms. Darling Cyphert to approve the following: Approve
a.) Approve the agenda Agenda
b.) Approve the minutes from August 23, 2022

Ms. Parker arrived at 8:32 a.m.

Vote: Mr. Bartlett, yea; Ms. Darling Cyphert, yea; Ms. Owens, yea; Ms. Parker, yea; Mr. Stemen, yea.
Motion Carried.

Public Participation:

Ms. Mary Pierce gave a report on The Eastland-Fairfield Career Center: Public
Participation
a. Presentation from the BioScience program (Satellite housed at Gahanna) leads to medical field, environmental and research
b. New IT -Roger Saunders
c. Donation of 1993 fire engine for the firefighting program
d. Approval for META to receive bids for a bus/2 vans
e. Dave Hausmann-Business Operation Manager, went over remodel for Fairfield Center and ongoing repairs at Eastland
f. Watch for Ohio State School Board meeting in October on how they are going to handle revision of Title IX
g. Legislature on recess until after election

Financial Report:

A motion was made by Mr. Bartlett, seconded by Mr. Stemen to approve the following financial items: Fin. Rpt.

Approve the financial report as follows (BRF 2022-9-1):

Table with 2 columns: Description and Amount. Rows include: Balance in Gen. Fund as of September 1, 2022 (\$3,963,886.08), Balance in all other funds (\$105,799.35), MHJF -Opportunity Grant FY18 (\$9.32), OCER - Local (\$0.01), South Central Power Operation Roundup (\$4,000.00), ADAMH Prevention Funding (\$42,875.50), EANS (\$106,738.51), Self-Insurance Fund - Health (\$31,320.35), Self-Insurance Fund - Dental (\$105.37), Workers Comp Self Insurance (\$252,983.22), Capital Projects (\$42,031.92), Extended Learning and Recovery (\$88,030.66)

RECORD OF PROCEEDINGS

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Extended Learning and Recovery Phase 2	\$(15,358.86)
ESSER ESC Family Engagement Liaison	\$(9,201.38)
GEER I	\$(15,442.74)
GEER II	\$(19,690.09)
Striving Readers Comprehensive Literacy.....	\$(13,064.10)
Total all funds	\$4,069,685.43

Approve the August 2022 bills as listed and totaling \$993,931.08 (BRF 2022-9-2).

Approve the 2022-2023 Permanent appropriations as attached. (BRF 2022-9-3).

Vote: Mr. Bartlett, yea; Ms. Darling Cyphert, yea; Ms. Owens, yea; Ms. Parker, yea; Mr. Stemen, yea.
Motion Carried.

New Business:

A motion was made by Ms. Parker, seconded by Ms. Darling-Cyphert to approve the following:

Approve the following service agreements for the Central Office remodel as follows (BRF 2022-9-3):

Service Agreements

Ernest Roko Gaal (architectural services)	\$550.00
City of Lancaster (building permits/inspection).....	\$815.24
Total Architectural and Building services.....	\$1,365.24

Claypool Electric (electrical wiring).....	\$5,200.00
Swango Cabling and Trenching, LLC (new network wiring)	\$24,300.00
Swango Cabling and Trenching, LLC (demolition of old wiring).....	\$2,650.00
Total Network and Electrical Services	\$32,150.00

Continental - Furniture and Installation	\$292,791.94
Continental - DIRRT Walls	\$48,792.00
Total Furniture and Walls	\$341,583.94

Continental - Branding

.....	\$16,250.00
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Commercial Works - Moving.....	\$1,460.00
Amazon – Misc Supplies.....	\$1,074.24
Cubicle Keys – duplicate keys for file cabinets/lockers	\$278.85
Total Misc. Moving and Supplies.....	\$2,813.09

Project total as of 8/31/2022..... \$394,162.25

(Remaining project budget available for plumbing and misc. supplies/services \$5,837.75)

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Approve the revisions to policy DJH – Credit Cards in the Fairfield County ESC Policy Manual.
(BRF 2022-9-4)

Resignations

Approve the following resignations for the purpose of retirement:

Effective December 31, 2022

Tammy Adams – Educational Aide

New 2022-23
School Year
Contracts

Approve the following 2022-2023 school year contracts; salary and benefits based on Fairfield County Educational Service Center Governing Board Policy:

Effective September 6, 2022

Angela Barringer, Bloom Carroll Educational Aide, 0.97 FTE, remainder of a 9-month contract (175 days)

Effective September 26, 2022

Alisa Robertson, Educational Aide, 1.0 FTE, remainder of a 9-month contract (days TBD)

Hourly As-
Needed

Approve the following 2022-2023 Hourly As-Needed school year contracts. Based on timesheets received.

Effective August 15, 2022

Judith McGonagle, William V. Fisher Catholic High School Attendance and Compliance Secretary, hourly as-needed, up to 7 hrs per day, not to exceed 28 hours per week, paid based on timesheets submitted at a rate of \$13.00 per hour.

Effective September 7, 2022

Renea Smith, Bloom Carroll Transportation Aide, hourly as-needed, up to 1.5 hours per day, 6 hours per week, paid based on timesheets submitted at a rate of \$15.45 per hour.

Effective September 19, 2022

Alana Huizenga, Title I Tutor at FCA for Fairfield Union Schools, hourly as-needed, up to 111.25 hours for the school year, paid based on timesheets submitted at a rate of \$24.00 per hour.

2022-23
Contract
Adjustments

Approve the following 2022-2023 school year contract adjustments, salary and benefits adjusted accordingly:

Effective August 9, 2022

Nicole Stokes, Speech/Language Pathologist-PICK Preschool, adjusted from a M.A. salary level to a M.A.+ salary level.

Effective August 29, 2022

Rafik Mouhali, Educational Aide, adjusted from 1.0 FTE (7 hrs/day) to .93 FTE (6.5 hrs/day)

Effective September 12, 2022

Angela Hoyd, Intervention Specialist - MCJDC, adjusted from 0.64 FTE (9-month/120 days) to 1.0 FTE (10-month/205 days)

Effective September 19, 2022

Lyndsey Waibel, Educational Aide-Floater, adjusted from 4.0 hours per day/4 days per week to a maximum of 6.0 hours per day/4 days per week
Approve the following 2022-2023 school year supplemental contracts.

2022-2023
Supplemental
Contracts

Lorraine Rogers, Teacher, mentor duties as assigned, paid on one lump sum of \$750.00 on June 5, 2023.

Courtney Hughes, PICK Preschool Substitute Teacher, additional days as needed, August 22 and August 29, 2022, to be paid at a daily rate of \$125.00 per day.

Elizabeth Daniels, Professional Learning Community Support, hourly as-needed, up to 125 hours for the school year, paid based on timesheets submitted at a rate of \$55.00 per hour.

Scope of
Work

Approve the following **ADJUSTED** 2022-2023 agreements for the Scope of Work for designing, providing, and facilitating professional development, data analysis and project management services to be provided by Dr. Tom Fry and Dr. Jennifer Hensley:

Heath City School District (#1) – from \$71,044 (24 days) to \$46,044 (24 days)

Educational
Associate

Approve the following **ADJUSTED** 2022-2023 school year contracts for the position of Educational Associate for Designing, Providing and Facilitating Professional Development, Data Analysis and Project Management Services, contingent upon receipt of signed agreements:

Thomas Fry, Educational Associate, from \$28,922.20, 12 days to \$18,744.63, 12 days (Heath City Schools #1)

Jennifer Hensley, Educational Associate, from \$28,922.20, 12 days to \$18,744.63, 12 days (Heath City Schools #1)

Substitute List

Out of State
Travel

Approve the substitute teacher/aide substitute list #3 (BRF 2022-9-5).

Approve out of state travel for the following ESC staff to attend the Great Lakes Leadership Symposium in Chicago, Illinois, September 29 through Friday September 30, 2022. Registration, hotel and food will be covered. The estimated cost of travel is \$900.

Marie Ward, Superintendent
William Kirby, Assistant Superintendent
Emily Jablonka, Director of Professional Learning and Leadership

MOU

Approve the Memorandum of Understanding with OhioGuidestone for the period of November 1, 2022 through June 30, 2023 to provide school-based behavioral health, consultation and prevention services to the ESC Consortium Classrooms at an hourly rate of \$107.00 per hour, up to 540 hours, the maximum sum of \$57,780.

Resolution

Held September 27, 2022, at 8:30 a.m.

Approve the following the Resolution to Modify Requirements For the Employment of Substitute Teachers (BRF 2022-9-7).

Service
Agreements-
PBL

Enter into REVISED service agreements with the following contractors for the period of September 1, 2022 through August 31, 2023 to provide PBL Matters program development and facilitation of professional development as needed against statements of work entered into with clients/districts by the ESC and as requested for the needs of the ESC.

Contractors

Lindsey Blackburn
Jill Simpson
Yellow Springs Schools
Olentangy Local School District – Shanahan Middle School

Rates to be paid as follows based on statements of work and the needs of the ESC, paid based on invoices received with itemized receipts for expenditures:

Full day (in-person) professional development facilitation

- \$600 per day for service locations 100 miles or less from contractor’s residence
- \$700 per day for service locations greater than 100 miles from contractor’s residence
- Overnight hotel accommodations for service locations 75 miles or more from contractor’s residence
- Mileage expenses paid at the rate set by the Internal Revenue Service (IRS) each calendar year as of January 1 and will remain in effect through December 31.
- Meals (including tax and tip) will be reimbursed (with an itemized receipt) for overnight stays only and at the approved ESC Governing Board maximum rates as follows: \$13.00/breakfast, \$15.00/lunch, \$26.00/dinner, up to \$54.00 per 24 hour period. Receipts that include alcoholic beverages will not be reimbursed.

Full day (online) Professional Development Facilitation - Synchronous

\$55 per participant with a minimum of 8 participants, maximum of 25 participants

Online Asynchronous Professional Development Facilitation

\$55 per participants. Maximum of 25 participants per cohort.

Vocational Training Council (VTC) Asynchronous Professional Development Facilitation

\$55 per participants, maximum of \$1,925 per cohort/course. Maximum of 35 participants per cohort.

Social Media Presence

Lindsey Blackburn up to 3 hours per week at a rate \$50 per hour

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Book Study Facilitation

As requested by the ESC, at a rate of \$55 per participants. Maximum of 25 participants per cohort.

Program design/team meetings

As requested by the ESC, a rate of \$55 per hour

Individualized Coaching

As requested by the ESC, a rate of \$55 per hour

PBL in Action School Visits

Yellow Springs Schools at a rate of \$89 per visitor.

Olentangy Local School District – Shanahan Middle School at a rate of \$89 per visitor.

PBL Rates

Approve the REVISED rates for PBL Matters Services for the period of September 1, 2022 through August 31, 2023 as follows:

PBL Design: \$299.00 per registrant

PBL Splash: \$175.00 per registrant

PBL Plunge: \$175.00 per registrant

Project Management: \$175.00 per registrant

PBL On-Demand Coaching: \$50 per half-hour session/\$100 per hour session

Assessment 101: \$175.00 per registrant

Assessment 102: \$175.00 per registrant

Assessment 101 and 102 Bundle: \$325.00 per registrant

PBL Book Study: \$125 per registrant

PBL Book Study with “additional Gifted HQPD 15 hour endorsement” selected: free to Fairfield County school districts who participate in the Shared Gifted Coordinator Services.

Ashland University Graduate Credit: \$249.00 per hour

Ashland University Graduate Credit for Fairfield County school district employees: \$195.00 per hour

Fairfield County school districts full day facilitation rate: \$1,250.00 per day per facilitator for up to 25 participants.

Out-side of Fairfield County school districts full day facilitation rate: \$1,750.00 per day per facilitator for up to 25 participants.

Out-of-State school districts full day facilitation rate: \$2,500.00 per day per facilitator for up to 25 participants.

Donation

Accept the donation of a 65” Samsung TV valued at \$1,149.99 from Rent-2-Own (621 N. Memorial Dr., Lancaster, Ohio 43130) for the use at the ESC Fast Forward Success Center.

Vote: Mr. Bartlett, yea; Ms. Darling Cyphert, yea; Ms. Owens, yea; Ms. Parker, yea; Mr. Stemen, yea.

Motion Carried.

Held September 27, 2022, at 8:30 a.m.

Executive Session:

a. A motion was made by Ms. Darling Cyphert, seconded by Mr. Bartlett, to go into executive session at 9:31 a.m. to discuss employment of a public employee in accordance with O.R.C. 121.22.

Vote: Mr. Bartlett, yea; Ms. Darling Cyphert, yea; Ms. Owens, yea; Ms. Parker, yea; Mr. Stemen, yea.

Motion Carried.

b. A motion was made by Mr. Bartlett, seconded by Ms. Owens, to return from executive session at 10:31 a.m.

Vote: Mr. Bartlett, yea; Ms. Darling Cyphert, yea; Ms. Owens, yea; Ms. Parker, yea; Mr. Stemen, yea.

Motion Carried.

Additional Items as Needed:

Additional
Items

A motion was made by Ms. Darling-Cyphert, seconded by Ms. Parker to approve the following:

Approve the Joint Fiscal Shared Services Agreement for the period of October 1, 2022-December 31, 2022 between Pickerington Local School District Board of Education (Pickerington) and the Fairfield County Educational Service Center (FCESC) pending acceptance changes noted in BRF 2022-09-06. Pickerington shall pay FCESC a rate of \$5,000 per month (or prorated for partial months of service).

Fiscal Service
Agreement

Vote: Mr. Bartlett, yea; Ms. Darling Cyphert, yea; Ms. Owens, yea; Ms. Parker, yea; Mr. Stemen, yea.

Motion Carried.

A motion was made by Ms. Parker, seconded by Mr. Bartlett to approve the following:

Approve the supplemental contract for Laura Cassell to provide fiscal services to Pickerington Local Schools effective October 1, 2022, at a rate of \$3,500 per month (prorated for partial months of service). Amounts to be paid on the first payroll following the month of service (i.e. November 4, 2022 for October services). Pending fully executed Joint Fiscal Shared Agreement between Pickerington and FCESC.

Supplemental
Contract-
Cassell

Vote: Mr. Bartlett, yea; Ms. Darling Cyphert, yea; Ms. Owens, yea; Ms. Parker, yea; Mr. Stemen, yea.

Motion Carried.

A motion was made by Mr. Bartlett, seconded by Mr. Stemen to appoint Ms. Parker as delegate for the OSBA Annual Business Meeting.

OSBA
Delegate

Vote: Mr. Bartlett, yea; Ms. Darling Cyphert, yea; Ms. Owens, yea; Ms. Parker, yea; Mr. Stemen, yea.

Motion Carried.

Held September 27, 2022, at 8:30 a.m.

A motion was made by Mr. Bartlett, seconded by Mr. Stemen to appoint Ms. Darling Cyphert as alternate for the OSBA Annual Business Meeting.

OSBA
Alternate

Vote: Mr. Bartlett, yea; Ms. Darling Cyphert, yea; Ms. Owens, yea; Ms. Parker, yea; Mr. Stemen, yea.
Motion Carried.

Additional Reports were given in relation to the following:

Reports

- 1. Superintendent's Report
 - a. State of the County-Jeff Fix infrastructure/ARP funding
 - b. "War on Poverty" program to begin next year
 - c. Visitor from the Governors office at Workforce Development Center
 - d. AESA Strategic Framework training presentation on October 17, 2022.
 - 1. Detail plan for alternative program and General Sherman building
 - e. Parks and Recreation contract negotiations, October 5, 2022, Park board meeting
 - f. RFQ for Communications due September 30, 2022


- 2. Eastland-Fairfield Career Center Report
Public Participation report

- 3. Additional Reports as Needed
N/A

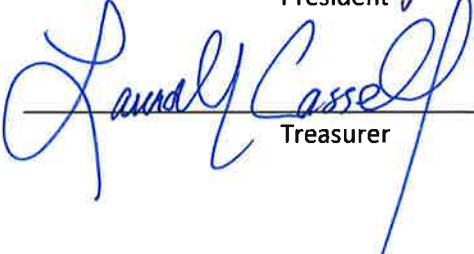
There being no further business, a motion was made by Mr. Bartlett, seconded by Ms. Parker, and duly passed, the board adjourned at 10:34 a.m.

Adjourn

Vote: Mr. Bartlett, yea; Ms. Darling Cyphert, yea; Ms. Owens, yea; Mr. Stemen, yea.
Motion Carried.



 President



 Treasurer