

Held November 16, 2022, at 8:30 a.m.

The meeting opened with the Pledge of Allegiance followed by a moment of silence. Opening

The regular meeting of the Fairfield County Educational Service Center Governing Board was held at 8:30 a.m. on November 16, 2022, with the following members answering present to roll call: Ms. Darling Cyphert, Ms. Owens, Ms. Parker, and Mr. Stemen. Roll Call

A motion was made by Ms. Darling Cyphert seconded by Ms. Parker to approve the following: Approve Agenda
a.) Approve the agenda
b.) Approve the minutes from October 25, 2022

Vote: Ms. Darling Cyphert, yea; Ms. Owens, yea; Ms. Parker, yea; Mr. Stemen, yea.
Motion Carried.

Public Participation:

Public Participation

Ms. Mary Pierce gave a report on The Eastland-Fairfield Career Center:

- a. Personnel: Resignation of Christine Boucher, Business Partnership Coordinator and Kara Pontius, Career Readiness Coordinator.
- b. Approval of Revisions to board policies
- c. Dave Hausmanns, Business Operations, discussed the five-year forecast of work needed to be done at both career centers.
- d. Justin Gordon, IT Coordinator, discussed the five-year forecast in technology
- e. Dawn Lemley confirmed that the budget did include the projects Mr. Gordon and Hausmanns discussed, however with raising costs the board may have to look at areas for increase due to supply chain issues.
- f. An Expulsion Hearing was held in closed session. Expulsion was overturned 5-4
- g. Legislative Report:
 - 1. Ohio Highway Patrol/ODE are placing new reflective red/black STOP decals on the backs of school buses.
 - 2. No decision by state school board on Title IX resolutions. Next meeting in Nov 14
 - 3. Personal funds for ECOT founder, William Lager, cannot be frozen as the Attorney General had requested-announcement from the Ohio Supreme Court.
 - 4. Legislative will return for some business and committee meetings following the election.

Financial Report:

Fin. Rpt.

A motion was made by Mr. Stemen, seconded by Ms. Owens to approve the following financial items:

Approve the financial report as follows (BRF 2022-11-1):

Balance in Gen. Fund as of November 1, 2022	\$5,027,276.30
Balance in all other funds	\$176,946.88

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MHJF –Opportunity Grant FY18.....	\$9.32
OCER – Local.....	\$0.01
South Central Power Operation Roundup	\$1,776.48
ADAMH Prevention Funding.....	\$42,875.50
EANS.....	\$(195,021.72)
Self-Insurance Fund – Health	\$35,163.08
Self-Insurance Fund – Dental	\$269.40
Workers Comp Self Insurance.....	\$252,983.22
Capital Projects	\$14,803.07
K12 Connectivity Fund	\$900.00
BWC Safety Grant.....	\$50,000.00
Extended Learning and Recovery Phase 2	\$(14,134.95)
ESSER ESC Family Engagement Liaison	\$(3,339.22)
GEER I	\$(4,605.18)
GEER II.....	\$(233.58)
Striving Readers Comprehensive Literacy.....	\$(4,498.55)
 Total all funds	 \$5,204,223.18

Approve the October 2022 bills as listed and totaling \$721,273.54 (BRF 2022-11-2).

Approve the net appropriation adjustments of \$162,297.47 as attached. (BRF 2022-11-3).

Vote: Ms. Darling Cyphert, yea; Ms. Owens, yea; Ms. Parker, yea; Mr. Stemen, yea.
Motion Carried.

New Business:

A motion was made by Ms. Parker, seconded by Ms. Owens to approve the following:

Approve the following resignation: Resignation

Effective September 21, 2022
Hannah Vest-Educational Aide (1.0 FTE)

Effective November 10, 2022
Sobeida Clipse – Preschool Aide (PICK)

Approve the following 2022-2023 school year contracts; salary and benefits based on Fairfield County Educational Service Center Governing Board Policy: New 2022-23
School Year
Contracts

Effective November 2, 2022
Paul Sherrer – Educational Aide, 1.0 FTE, remainder of a 9-month contract (135 days)

Effective November 28, 2022
Hannah Vest – Educational Aide, 0.6 FTE, remainder of a 9-month contract (76 days)

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Approve the following 2022-2023 Hourly As-Needed school year contracts. Based on timesheets received.

Hourly As-Needed

Effective October 31, 2022

Mary DeVault, Title I Tutor at St. Bernadette for Fairfield Union Schools, hourly as-needed, up to 21 hours for the school year, paid based on timesheets submitted at a rate of \$24.00 per hour.

Mary DeVault, Title I Tutor at St. Bernadette for Lancaster City Schools, hourly as-needed, up to 367.75 hours for the school year, paid based on timesheets submitted at a rate of \$24.00 per hour.

Mary DeVault, Title IV Tutor at St. Bernadette for Lancaster City Schools, hourly as-needed, up to 49.50 hours for the school year, paid based on timesheets submitted at a rate of \$24.00 per hour.

Approve the following 2022-2023 school year contract adjustments, salary and benefits adjusted accordingly:

2022-23
Contract
Adjustments

Effective October 31, 2022

Katherine Cortijo-Robles, School Psychologist Support, change in role from School Psychologist Support to School Psychologist, 1.0 FTE, remainder of 10-month contract (145___ days)

Effective November 1, 2022

Jodie Poor, Educational Aide, change in role from Educational Aide to Long-Term Substitute Teacher, 1.0 FTE, remainder of 9-month contract (135 days)

Effective November 14, 2022

Kendra Western, Educational Aide, change from 0.8 FTE (156 days) to 1.0 FTE remainder of a 9-month contract (175 days).

Approve the following 2022-2023 school year supplemental contract adjustment:

Service
Agreement

Jodi Korbias – FROM Junior Achievement Financial Literacy Content Expert, \$2,200 **TO** Junior Achievement Financial Literacy Instructional Designer, \$1,000.

Cristin O’Riordan – FROM Junior Achievement Financial Instructional Designer, \$2,300 **TO** Junior Achievement Financial Literacy Content Expert, \$3,000.

Approve the addendum to the Treasurer/CFO employment contract as presented in BRF 2022-11-04.

Treasurer
Contract

Approve the Fairfield County Educational Service Center’s continued membership in the South Central Ohio Insurance Consortium for a three-year term running from July 1, 2023 through June 30, 2026.

SCOIC
Membership

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Approve out-of-state travel for Marie Ward, Superintendent, to attend the Association of Educational Service Agencies (AESA) Annual Conference in Atlanta, Georgia on November 30-December 2, 2022 at an estimated cost for registration, airfare, hotel and expense reimbursements of \$2,500. Out of State
Travel-M.
Ward

Approve the termination of Jacob Mullins for the abandonment of duties as follows: Termination

RESOLUTION OF UNILATERAL TERMINATION NOTICE: The Fairfield County Educational Service Center Governing Board (“Governing Board”) hereby takes notice that, on October 20, 2022, Jacob Mullins unilaterally terminated their employment contract with the Governing Board effective October 20, 2022, which is a violation of R.C. 3319.15 and applicable laws. As a result, the employment of Jacob Mullins is deemed to have been unilaterally terminated by the Fairfield County Educational Service Center Governing Board effective October 20, 2022.

Approve out-of-state travel for Jennifer Sayre, Director of Integrated Technology to attend the Association of Educational Service Agencies (AESA) Annual Conference in Atlanta, Georgia on November 30-December 2, 2022 at an estimated cost for registration, airfare, hotel and expense reimbursements of \$2,500, to be covered under the Extended Learning and Recovery Grant – Phase 2 Out of State
Travel-J. Sayre

Approve the substitute teacher/aide substitute list #5 (BRF 2022-11-05) Substitute List

Vote: Ms. Darling Cyphert, yea; Ms. Owens, yea; Ms. Parker, yea; Mr. Stemen, yea.
Motion Carried.

Additional Items as Needed:

A motion was made by Ms. Darling Cyphert, seconded by Mr. Stemen, to set the date and time of the Fairfield County Educational Service Center Governing Board Organizational Meeting to Tuesday, January 10, 2022, at 8:30 a.m. in the ESC Conference Room. Organizational
Meeting

Vote: Ms. Darling Cyphert, yea; Ms. Owens, yea; Ms. Parker, yea; Mr. Stemen, yea.
Motion Carried.

A motion was made by Ms. Owens, seconded by Ms. Darling Cyphert, to elect Mr. Stemen as the President Pro Tempore for the Fairfield County Educational Service Center Organizational Meeting.

Vote: Ms. Darling Cyphert, yea; Ms. Owens, yea; Ms. Parker, yea; Mr. Stemen, yea.
Motion Carried.

Additional Reports were given in relation to the following:

- 1. Superintendent’s Report Reports
 - a. Holiday Gift-Ticket to Magic of Lights
 - b. Office closure at noon on the Wednesday before Thanksgiving and Holiday break
 - c. Friday meeting with Krile Communications
 - d. Move open house to Monday, January 23rd from 2-5 p.m.

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- e. TORCH award, believe we now have a better understanding with the County Commissioners office.
- f. ACCESS Group meeting in preparation of a Martha Holden Jennings Grant for Mental Health, Terry Thoren to join.
- g. Potential Schlechty meeting in Los Angeles with Cartoon Network and SEL Mental Health Media
- h. Salary Comparison Draft sent out, salary increase, and severance pay trend data is being collected.

2. Eastland-Fairfield Career Center Report
Public Participation report


3. Additional Reports as Needed
Superintendent and Treasurer evaluation forms filled out and due back to board president by December 5th.

There being no further business, a motion was made by Ms. Darling Cyphert, seconded by Ms. Parker, and duly passed, the board adjourned at 9:48 a.m. Adjourn

Vote: Ms. Darling Cyphert, yea; Ms. Owens, yea; Ms. Parker, yea; Mr. Stemen, yea.
Motion Carried.



President



Treasurer