

Held August 23, 2022, at 8:30 a.m.

The meeting opened with the Pledge of Allegiance followed by a moment of silence. Opening

The regular meeting of the Fairfield County Educational Service Center Governing Board was held at 8:30 a.m. on August 23, 2022, with the following members answering present to roll call: Ms. Darling Cyphert, Ms. Owens, Ms. Parker, and Mr. Stemen. Roll Call

A motion was made by Ms. Darling-Cyphert seconded by Ms. Parker to approve the following: Approve
Agenda
 a.) Approve the agenda
 b.) Approve the minutes from August 1, 2022

Vote: Ms. Darling Cyphert, yea; Ms. Owens, yea; Ms. Parker, yea; Mr. Stemen, yea.
 Motion Carried.

Public Participation:

Mr. Ron Fowler gave a report on The Eastland-Fairfield Career Center: Public
Participation
 a. Dr. Miller gave a presentation of the district’s strategic plan.
 b. OSBA Delegate and alternate were appointed
 c. Health and Dental Insurance Renewals-Anthem Blue Cross/Blue Shield
 d. Agreement with Securly, Inc. for Online Content Filtering
 e. Agreements with Outfront Media for Digital Media Advertising.
 f. Reject the bid for the Additional Parking lot at Fairfield Career Center and approve placement of advertisement for re-bid. Only 1 bid received, and it was more than 10% of the posted estimated cost.
 g. Update Strategic Plan for 2022-2023
 h. Discussion of FCC project to address Kitchen, Cafeteria, and Main Entry needs.

Financial Report:

A motion was made by Ms. Darling-Cyphert, seconded by Mr. Stemen to approve the following financial items: Fin. Rpt.

Approve the financial report as follows (BRF 2022-8-1):

Balance in Gen. Fund as of August 1, 2022	\$4,532,119.19
Balance in all other funds	\$473,350.42
MHJF –Opportunity Grant FY18.....	\$9.32
OCER – Local.....	\$0.01
South Central Power Operation Roundup	\$4,000.00
ADAMH Prevention Funding	\$42,875.50
EANS.....	\$(3,535.45)
Self-Insurance Fund – Health	\$37,839.15
Self-Insurance Fund – Dental	\$297.63
Workers Comp Self Insurance.....	\$252,983.22
Capital Projects	\$220,312.29
Extended Learning and Recovery.....	\$(4,751.82)
ESSER ESC Family Engagement Liaison	\$(9,197.34)
ESC Structured Literacy.....	\$(14,814.30)
GEER I	\$(8,997.42)

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GEER II\$(18,500.00)
 Striving Readers Comprehensive Literacy.....\$(25,170.37)

 Total all funds\$5,005,469.61

Approve the July 2022 bills as listed and totaling \$816,394.24 (BRF 2022-8-2).

Permanent appropriations will be presented at the September Regular Governing Board Meeting.

Vote: Ms. Darling Cyphert, yea; Ms. Owens, yea; Ms. Parker, yea; Mr. Stemen, yea.
 Motion Carried.

New Business:

A motion was made by Mr. Stemen, seconded by Ms. Darling-Cyphert to approve the following:

Approve the following service agreements for the Central Office remodel as follows:

Service
 Agreements

Ernest Roko Gaal (architectural services) \$550.00
 City of Lancaster (building permits/inspection)..... \$815.24
Total Architectural and Building services..... \$1,365.24

(Below are existing service agreements)

Claypool Electric (electrical wiring)..... \$5,200.00
 Swango Cabling and Trenching, LLC (new network wiring) \$24,300.00
 Swango Cabling and Trenching, LLC (demolition of old wiring)..... \$2,650.00
Total Network and Electrical Services \$32,150.00

Continental - Furniture and Installation \$291,602.93
 Continental - DIRRT Walls \$48,792.00
Total Furniture and Walls \$340,394.93

Continental - Branding \$16,250.00

Commercial Works - Moving..... \$1,460.00
 Amazon – Storage Supplies..... \$797.14
 Cubicle Keys – duplicate keys for file cabinets/lockers ... \$300.00
Total Misc. Moving and Supplies..... \$2,557.14

Project total as of 6/30/2022..... \$392,717.31

(Remaining project budget available for plumbing and misc. supplies/services \$7,282.69)

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Approve the following resignations:

Resignations

Effective end of 2021-2022 contract

Mary Morgan – Bloom Carroll Aide

Effective August 19, 2022

Natasha Brickweg – PICK Teacher

Approve the following 2022-2023 school year contracts; salary and benefits based on Fairfield County Educational Service Center Governing Board Policy:

New 2022-23
School Year
Contracts

Effective August 1, 2022

Jon Saxton, Educational Associate (University of Cincinnati OLi4 Coach), set salary of \$11,693.38

Effective August 9, 2022

Jonathan Becker, MCJDC ELA Teacher, 10-month (205 day)/7.5 hr day, 1.0 FTE

Kaitlyn Tope, Teacher, 9-month (189 days), 1.0 FTE

Angela Hoyd, MCJDC Intervention Specialist, 9-month (120 days)/7.5 hr day, 0.64 FTE

Brandi Thompson, Educational Aide, 9-month (195 day), 1.0 FTE

Ruth Thompson, Educational Aide, 9-month (195 day), 1.0 FTE

Estimated start date August 22, 2022

Hannah Brumfield, Lancaster Registered Behavior Technician, 9.5-month (8 hr day/days TBD), 1.0 FTE

Estimated start date August 29, 2022

Manjari Meberg, Teacher - PICK, remainder of 9-month contract (days TBD), 1.0 FTE

Estimated start date September 6, 2022

Sobeida Clipse, Educational Aide - PICK, remainder of 9-month contract (days TBD), 0.80 FTE

Approve the following 2022-2023 Hourly As-Needed school year contracts. Based on timesheets received.

Hourly As-
Needed

Lyndsey Waibel, Floating Educational Aide, up to 16 hours per week/4 hours per day at a rate of \$15.00 per hour, paid based on timesheets submitted

Approve the following 2022-2023 school year contract adjustments, salary and benefits adjusted accordingly:

2022-23
Contract
Adjustments

Lisa Ballard - adjusted from Educational Aide, 1.0FTE, 195 days to Long-Term Substitute Teacher, 1.0 FTE, 189 days

Lindsey Hanes, SPED Supervisor, from 0.60 FTE (11-month/135 days) to 0.87 FTE (11-month/195 days).

Megan Sattler, LUT Speech Language Pathologist, from 0.60 FTE (9-month/111 days) to 0.80 FTE (9-month/148 days)

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Michelle Dirksen-Piekenbrock, Teacher PICK, from M.A. salary level to a M.A.+ salary level.

Approve the following 2022-2023 school year supplemental contracts.

2022-2023
Supplemental
Contracts

Caitlin Hughes, Gifted Coordinator, gifted services for Circleville City Schools, up to 100 hours at an hourly rate of \$47.10, paid based on timesheets submitted.

Caitlin Hughes, Gifted Coordinator, additional 20 days (140 hours) outside of regular contract days, paid hourly as-needed at a rate of \$47.10 per hour for home schooling, professional development facilitation and other duties as assigned, paid based on timesheets submitted.

Lyndsey Waibel, Floating Educational Aide, August 9, 2022 through August 12, 2022, for up to 28 hours for required trainings, at a rate of \$15.00 per hour, paid based on timesheets submitted

Anne LaDuke, Adapted Physical Education Teacher, paid hourly as needed for additional report writing, meeting responsibilities and APE-Assistant supervision for up to 12 hours per month for work completed outside of regular contracted days and hour, not to exceed 108 hours an academic year, at a rate of \$55 per hour, paid based on time records submitted

Courtney Stebelton, Superintendents Secretary, Communication Supplemental, \$600 per contract year.

Amy McNeal, Pickerington Preschool Supervisor, Travel Allowance, \$1,500 per contract year.

Stacey Heldman, Pickerington Preschool Speech Language Pathologist, for SLP Clinical Fellowship Program (CFY) Supervisor for Nicole Stokes, \$1,350 to be paid upon the completion of the CFY

Crista Blower, 33 Alliance Career Navigator, additional hours in excess of primary contract with 33 Alliance for Lancaster City Schools, at a rate of \$39.47 per hour, not to exceed 10 hours per week, 300 hours per year.

Coraliz Figueroa Ayala, School Psychologist, additional hours in excess of primary contract for Amanda Clearcreek Local Schools, at a rate of \$46.00 per hour, not to exceed 30 hours.

Approve entering into a service agreement with the Fairfield County Board of Developmental Disabilities for the period of August 1, 2022 through June 30, 2023 for the ESC to provide Adapted Physical Education Supervision for Forest Rose School at a rate of \$55.00 per hour not to exceed 7 hours per week.

Service
Agreement
with FCBDD

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Approve entering into a service agreement with Angela Paluch for the period of August 1, 2022 through June 30, 2023 to provide Adapted Physical Education Supervision on behalf of the ESC for the Fairfield County Board of Developmental Disabilities at the Forest Rose School at a rate of \$50.00 per hour not to exceed 7 hours per week. Service Agreement

Approve the substitute teacher/aide substitute list #2 (BRF 2022-8-4). Substitute List

Approve out of state travel as follows: Out of State Travel

Marie Ward, Superintendent, February 16-18, 2023, San Antonio, Texas to attend the AASA (The School Superintendents Association) 2023 National Conference at an estimated cost of conference registration, travel, meals, transportation, hotel of \$3,500.

Sarah Herald-Miller, Speech Language Pathologist, to attend the American Speech-Language-Hearing Association Convention 2022, November 17-19, 2022 in New Orleans, Louisiana at an estimated cost of conference registration, travel, meals, transportation, hotel of not to exceed \$600.

Approve the following: Parapro Testing

Effective August 1, 2022, the Fairfield County Educational Service Center (ESC) will cover the costs of the paraprofessional test for newly hired educational aides assigned to ESC units (not district hires), contingent upon the employee fulfilling their initial employment contract. If the employee does not fulfill their initial employment contract, the ESC will deduct the cost of the test from the employees final paycheck.

Enter into service agreements with the following contractors for the period of September 1, 2022 through August 31, 2023 to provide PBL Matters program development and facilitation of professional development as needed against statements of work entered into with clients/districts by the ESC and as requested for the needs of the ESC. Service Agreements-PBL

Contractors

- Lindsey Blackburn
- Jill Simpson
- Yellow Springs Schools
- Olentangy Local School District – Shanahan Middle School

Rates to be paid as follows based on statements of work and the needs of the ESC, paid based on invoices received with itemized receipts for expenditures:

Full day (in-person) professional development facilitation

- \$600 per day for service locations 100 miles or less from contractor’s residence
- \$700 per day for service locations greater than 100 miles from contractor’s residence
- Overnight hotel accommodations for service locations 75 miles or more from contractor’s residence
- Mileage expenses paid at the rate set by the Internal Revenue Service (IRS) each calendar year as of January 1 and will remain in effect through December

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31.

- Meals (including tax and tip) will be reimbursed (with an itemized receipt) for overnight stays only and at the approved ESC Governing Board maximum rates as follows: \$13.00/breakfast, \$15.00/lunch, \$26.00/dinner, up to \$54.00 per 24 hour period. Receipts that include alcoholic beverages will not be reimbursed.

Full day (online) Professional Development Facilitation - Synchronous
\$450 per day with a minimum of 10 participants

Online Asynchronous Professional Development Facilitation
\$55 per participants, maximum of \$1,500 per cohort/course. Maximum of 35 participants per cohort.

Social Media Presence
Lindsey Blackburn up to 3 hours per week at a rate \$50 per hour

Book Study Facilitation
As requested by the ESC, at a rate of \$55 per participants, maximum of \$1,500 per cohort/course. Maximum of 35 participants per cohort.

Program design/team meetings
As requested by the ESC, a rate of \$55 per hour

Individualized Coaching
As requested by the ESC, a rate of \$55 per hour

PBL in Action School Visits
Yellow Springs Schools at a rate of \$89 per visitor.
Olentangy Local School District – Shanahan Middle School at a rate of \$89 per visitor.

Set the rates for PBL Matters Services for the period of September 1, 2022, through August 31, 2023 as follows:

PBL Rates

- PBL Design: \$399.00 per registrant
- PBL Splash: \$175.00 per registrant
- PBL Plunge: \$175.00 per registrant
- Project Management: \$175.00 per registrant
- PBL On-Demand Coaching: \$50 per half-hour session/\$100 per hour session
- Assessment 101: \$175.00 per registrant
- Assessment 102: \$175.00 per registrant
- Assessment 101 and 102 Bundle: \$325.00 per registrant
- PBL Book Study: \$125 per registrant
- PBL Book Study with “additional Gifted HQPD 15 hour endorsement” selected: free to Fairfield County school districts who participate in the Shared Gifted Coordinator Services.
- Ashland University Graduate Credit: \$249.00 per hour

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Ashland University Graduate Credit for Fairfield County school district employees:
 \$195.00 per hour
 Fairfield County school districts full day facilitation rate: \$1,250.00 per day per
 facilitator for up to 35 participants.

Approve the following the Resolution to Modify Requirements For the Employment of
 Substitute Teachers (BRF 2022-8-6).

Resolution

Approve the 2022-2023 Service Agreement for the with the University of Cincinnati based on
 the Scope of Work for OLi4 Coordination and Coaching provided by Jon Saxton (employee) in
 the amount of \$15,900.

Service
 Agreement
 OLi4

Approve the following 2022-2023 Hourly As-Needed Substitute Aides. Based on timesheets
 received.

Hourly As-
 Needed
 Substitute
 Aides

Effective August 9, 2022

- Danielle Brison**, \$15.45 per hour
- Alicia Spence**, \$16.05 per hour
- Brandi Thompson**, \$15.00 per hour
- Ruth Thompson**, \$15.00 per hour
- Lyndsey Waibel**, \$15.00 per hour

Approve the following:

ESC Extended Learning Plan Phase 2 Grant, Year 1 Stipend for School Psychology Support,
 Katherine Cortijo-Robles, \$15,000 to be paid in 2 lump sums of \$7,500 each on September 2,
 2022 and January 5, 2023, contingent upon the employee completing 2 full contract years.
 Failure to complete 2 full years of employment will result in payroll being docked to recoup
 the stipend.

ESC Extended
 Learning

Reimbursement of background check fees for ELR Course Developers who have completed
 their FY22 contracts as follows:

Reimbursement

- Rita Ralph \$47.25
- Barbara Roberts-McKinnon \$55.00
- Jodi Korbas \$48.00
- Carissa Wilcox \$67.00
- Tara Thompson \$40.00
- Dean-Andrew Coleman \$47.25
- Stephanie Dinsmore \$27.00

Mr. Bartlett arrived at 9:00 a.m.

Vote: Mr. Bartlett, abstain; Ms. Darling Cyphert, yea; Ms. Owens, yea; Ms. Parker, yea; Mr.
 Stemen, yea.
 Motion Carried.

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Additional Items as Needed:

Review the suggested updates and revisions of the following policies in the Fairfield County ESC Policy Manual. (BRF 2022-8-5)

Additional
Items

DJH – Credit Cards
Removal of James Freeman, additions of William Kirby and John Rundag.

Additional Reports were given in relation to the following:


Reports

1. Superintendent's Report
 - a. Set date for open house/publicly recognize County Commissioners
 - b. Request a quote for communications
 - c. Schlecty Center/network scholarship-\$3000 for membership fee, \$3000 for travel. Addition of William Kirby at a slightly reduced rate.
 - d. General Sherman building-partnership with Parks and Rec about repurposing two story wing with responsibility for utilities
 - e. Grant ODE-University of Cincinnati paraprofessional preparation
 - f. AESA Business Strategy Framework training-\$11,000 historically. OESCA networked funding to cover costs to teams
2. Eastland-Fairfield Career Center Report
Public Participation report
3. Additional Reports as Needed
Ms. Darling-Cyphert suggested partnership with member districts to get youth involved in activities with the Lancaster Festival.


There being no further business, a motion was made by Ms. Parker, seconded by Mr. Bartlett, and duly passed, the board adjourned at 9:32 a.m.

Adjourn

Vote: Mr. Bartlett, yea; Ms. Darling Cyphert, yea; Ms. Owens, yea; Mr. Stemen, yea.
Motion Carried.



President



Treasurer