

Held October 25, 2022. at 8:30 a.m.

The meeting opened with the Pledge of Allegiance followed by a moment of silence. Opening

The regular meeting of the Fairfield County Educational Service Center Governing Board was held at 8:30 a.m. on October 25, 2022, with the following members answering present to roll call: Mr. Bartlett, Ms. Parker, Ms. Darling Cyphert, and Mr. Stemen. Roll Call

*A motion was made by Mr. Bartlett seconded by Ms. Parker to approve the following:* Approve Agenda

- a.) Approve the agenda
- b.) Approve the minutes from September 27, 2022

Vote: Mr. Bartlett, yea; Ms. Darling Cyphert, yea; Ms. Owens, absent; Ms. Parker, yea; Mr. Stemen, yea.  
Motion Carried.

*Ms. Owens arrived at 8:33 a.m.*

**Public Participation:**

Public Participation

Mr. Ron Fowler gave a report on The Eastland-Fairfield Career Center:

- a. Presentation from the Basic Police Officer Training program, AWD and ECC, discussed collaborations with business partners and among students and opportunities for students.
- b. Personnel: Resignation of Todd Hoffman as AWD Supervisor and approval of hire as Adult Workforce Development Director. J.B. Dick hire as AWD Supervisor
- c. Donation two degus and their cage and a tarantula to the Animal Management program at FCC
- d. Revision of Board Policy JEC-Student Admission
- e. Approval of multiple Business Partnerships
- f. Approval of field trips, including SkillsUSA
- g. Approval of the 22-23 CTSO Handbook
- h. Placement of advertisement for Re-Bid for the Additional Parking Lot at FCC
- i. Agreement with Mercer Health & Benefits Administration, LLC for the professional liability insurance of AWD Medical and Dental assisting students
- j. Membership Authorization of Organizations for School and Community Relations including: ACTE, AASA, OASSA, OHSPRA
- k. FY 2022 Audit

Presentations from the following Communications agencies:

Amanda Morris, 3CSolutions presented a "Step Up Plan" and a "Full Level Support" on how to meet the needs of the Fairfield County ESC. BRF 2022-10-05

Angela Krile, Krile Communications presented a "Right" message on how she and her team will work with the Fairfield County ESC. BRF 2022-10-06

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**Financial Report:**

Fin. Rpt.

*A motion was made by Mr. Bartlett, seconded by Ms. Darling Cyphert to approve the following financial items:*

Approve the financial report as follows (BRF 2022-10-1):

Balance in Gen. Fund as of October 1, 2022 .....	\$3,834,293.14
Balance in all other funds .....	\$95,920.95
MHJF –Opportunity Grant FY18.....	\$9.32
OCER – Local.....	\$0.01
South Central Power Operation Roundup .....	\$4,000.00
ADAMH Prevention Funding .....	\$42,875.50
EANS.....	\$(160,870.78)
Self-Insurance Fund – Health .....	\$36,906.08
Self-Insurance Fund – Dental .....	\$171.19
Workers Comp Self Insurance.....	\$252,983.22
Capital Projects .....	\$14,803.07
Extended Learning and Recovery Phase 2 .....	\$(57,031.88)
ESSER ESC Family Engagement Liaison .....	\$(9,201.38)
ESC Structured Literacy.....	\$(533.95)
GEER I .....	\$(27,380.99)
GEER II .....	\$3,690.09
Striving Readers Comprehensive Literacy.....	\$(4,498.55)
Total all funds .....	\$3,930,214.09

Approve the September 2022 bills as listed and totaling \$813,972.42 (BRF 2022-10-2).

Approve the net appropriation adjustments of \$15,328.24 as attached. (BRF 2022-10-3).

Vote: Mr. Bartlett, yea; Ms. Darling Cyphert, yea; Ms. Owens, yea; Ms. Parker, yea; Mr. Stemen, yea.

Motion Carried.

**New Business:**

*A motion was made by Ms. Darling Cyphert, seconded by Ms. Parker to approve the following:*

Approve the following resignation:

Resignation

**Effective September 30, 2022**

Renea Smith – BC Transportation Aide

**Effective October 7, 2022**

Amanda Collier – Title I Tutor at St. Bernadette on behalf of Lancaster City Schools

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Approve the following 2022-2023 school year contracts; salary and benefits based on Fairfield County Educational Service Center Governing Board Policy: New 2022-23  
School Year  
Contracts

**Effective October 19, 2022**

**Shaylie Rivers**, 1:1 Educational Aide on behalf of Berne Union Local Schools, remainder of a 9-month contract (150 days)

Approve the following 2022-2023 employment contracts for the position of Career Navigator on behalf of the 33 Alliance: 22-23  
Contract on  
behalf of 33  
Alliance

**Effective October 18, 2022**

**Beth Mingyar**, 33 Alliance Career Navigator, set salary \$25,830, remainder of a 9-month contract (123 days/7 hours per day).

Approve the following 2022-2023 Hourly As-Needed school year contracts. Based on timesheets received. Hourly As-  
Needed

**Effective August 1, 2022**

**Julie Brunner**, Educational Consultant, hourly as-needed, paid based on timesheets submitted at a rate of \$50.00 per hour, not to exceed 125 hours.

Approve the following 2022-2023 school year contract adjustments, salary and benefits adjusted accordingly: 2022-23  
Contract  
Adjustments

**Effective September 26, 2022**

**Judith McGonagle**, William V. Fisher (WVF) Catholic High School Attendance and Compliance Secretary, **FROM** hourly as-needed, up to 7 hrs per day, not to exceed 28 hours per week, paid based on timesheets submitted at a rate of \$13.00 per hour **TO** hourly as-needed, up to 7 hrs per day, not to exceed 35 hours per week, paid based on timesheets submitted at a rate of \$16.00 per hour, contingent upon approved service agreement with WVF.

**Effective October 25, 2022**

**Courtney Hughes**, Substitute-PICK Preschool, daily as-needed, from up to 3 days per week to up to 4 days per week, paid based on timesheets submitted.

Approve the following **REVISED** 2022-2023 Service Agreement with the William V. Fisher Catholic High School for the following services for the period of July 1, 2022, through June 30, 2023 at an estimated cost of \$136,586.72: Service  
Agreement

- a. Specialized Maintenance: Filtration and Sanitation, Intensive Care Specialist Service
- b. Student Activities & Health Coordinator Services
- c. Attendance & Compliance Secretary Services

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Approve the following 2022-2023 school year supplemental contract adjustment:

2022-2023  
Supplemental  
Contract  
Adjustment

**Anne LaDuke**, Adapted Physical Education Teacher, paid hourly as needed for additional report writing, meeting responsibilities and APE-Assistant supervision **FROM** for up to 12 hours per month for work completed outside of regular contracted days and hour, not to exceed 108 hours an academic year **TO** for work completed outside of regular contracted days and hour, not to exceed 108 hours an academic year, at a rate of \$55 per hour, paid based on time records submitted

Approve the substitute teacher/aide substitute list #4 (BRF 2022-10-4).

Substitute List

Approve the following out of state travel for the Schlechty Center Superintendents Leadership Network for the 2023 calendar year as follows:

Out of State  
Travel

**Marie Ward**, Superintendent - \$3,000 (membership fee of \$3,000 waived)  
**William Kirby**, Assistant Superintendent - \$6,000  
Fees include membership and all travel/hotel accommodations

Tentative Schedule  
April 26-28, 2023 – location to be determined  
July 10-13, 2023 – The Breakers Resort, Palm Beach, Florida  
November 2023 – location to be determined

Vote: Mr. Bartlett, yea; Ms. Darling Cyphert, yea; Ms. Owens, yea; Ms. Parker, yea; Mr. Stemen, yea.  
Motion Carried.

**Additional Items as Needed:**

Additional  
Items

*A motion was made by Mr. Bartlett, seconded by Mr. Stemen to approve the following:*  
Engage in a communications contract with Krile Communications including social media (Facebook, Instagram, etc.) per the RFQ and received proposal. BRF 2022-10-06

Communicat-  
ions Contract

Vote: Mr. Bartlett, yea; Ms. Darling Cyphert, abstain; Ms. Owens, yea; Ms. Parker, yea; Mr. Stemen, yea.  
Motion Carried.

Discussion on moving Health Insurance Open Enrollment from October 15<sup>th</sup>-November 15<sup>th</sup> to the second Monday of October and extending thirty calendar days from that date. Movement suggested due to Fairfield County fair week and allowing staff to have more flexibility with scheduling times as most districts are off for the fair.

Discussion-  
Open  
Enrollment

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**Additional Reports were given in relation to the following:**

Reports

- 1. Superintendent's Report
  - a. OESCA Torch Award submission for partnership with County Commissioners, award will be presented at the OESCA brunch
  - b. Open House: Monday, December 5<sup>th</sup> from 2-5 p.m.
  - c. Resignation letter was submitted, was not signed, was not communicated in advance, finally submitted signed letter but it is not honoring board policy of 30 days for the position type. Request to proceed with termination to be presented at the next board meeting.
  
- 2. Eastland-Fairfield Career Center Report  
Public Participation report
  
- 3. Additional Reports as Needed  
N/A

There being no further business, a motion was made by Mr. Bartlett, seconded by Ms. Parker, and duly passed, the board adjourned at 10:34 a.m.

Adjourn

Vote: Mr. Bartlett, yea; Ms. Darling Cyphert, yea; Ms. Owens, yea; Mr. Stemen, yea.  
Motion Carried.




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President




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Treasurer