

Held April 26, 2022, at 8:30 a.m.

The meeting opened with the Pledge of Allegiance followed by a moment of silence. Opening

The regular meeting of the Fairfield County Educational Service Center Governing Board was held at 8:30 a.m. on April 26, 2022, with the following members answering present to roll call: Mr. Bartlett, Ms. Darling Cyphert, Ms. Owens, Ms. Parker, and Mr. Stemen. Roll Call

A motion was made by Ms. Darling-Cyphert seconded by Mr. Bartlett to approve the following: Approve Agenda

- a.) Approve the agenda

Vote: Mr. Bartlett, yea; Ms. Darling Cyphert, yea; Ms. Owens, yea; Ms. Parker, yea; Mr. Stemen, yea.
Motion Carried.

A motion was made by Ms. Darling-Cyphert seconded by Mr. Bartlett to approve the following:

- b.) Approve the minutes from February 22, 2022

Vote: Mr. Bartlett; abstain; Ms. Darling Cyphert, yea; Ms. Owens, abstain; Ms. Parker, yea; Mr. Stemen, yea.
Motion Carried.

Public Participation:

Public Participation

Mr. Ron Fowler gave a report on The Eastland-Fairfield Career Center:

- a. Presentation from a student at ECC spoke in opposition of moving the pre-nursing students/programming to FCC for next school year.
- b. Presentation from Animal Management from instructor Tarrah Johnson and three students from FCC presented information on the program. They are hoping to build a barn soon.
- c. Five Year Forecast: Passed the five-year forecast as required by HB 412 for the 2019-2021 (actual) through 2022-2026 (estimated). This approval accompanies the approval of the Temporary Appropriation Measure for FY 2023.
- d. Personnel:
 - 1. Resignations-Certified/Licensed
 - i. Jason McGee-Architecture/Construction
 - ii. Shannon Long-BPOT Commander, AWD
 - iii. Tamra Snezik-Cosmetology
 - 2. Contract Modification-Certified/Licensed
 - i. James Cadamy-Adult Workforce Plumbing
 - 3. Employment-Certified/Licensed
 - i. Richard Best, Public Safety-Fire & EMS Chief
 - ii. Lea Wandling, Public Safety-Fire & EMS Assistant Chief
 - iii. Walter Voris, BPOT Commander, AWD
 - 4. Rescind Contract-Classified

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- i. Dawn Fines, Cafeteria Substitute
- 5. Interviewing Finalists for ECC Principal vacancy.
- e. Approval of College Credit Plus Agreements for the per credit hour rate for the 22-23 school year:
 - 1. Ohio Christian University-\$41.50
 - 2. Central Ohio Technical College-\$41.64 (State CCP Floor Rate)
 - 3. Hocking College-\$41.64 (State CCP Floor Rate)
- f. Approval of Land Usage Agreement
 - 1. Approved Tracy Kraner to farm approximately 30 acres located at FCC for a sum of \$125 per acre for the 2022 planting season
- g. Aviation STEM Curriculum License with Aircraft Owners and Pilot Association approved for the 22-23 school year.
- h. Public Safety-Fire & EMS-Chief and Assistant Chief Job Descriptions effective 21-22 contract year.
- i. Approved attendance/discipline secretary job description for the 22-23 contract year.
- j. Recognition of Juneteenth Federal Holiday June 2022
- k. Agreements with Outfront Media for Digital Media Advertising: two billboards located at East Broad St and on I-270 at a cost of \$7,916.66 and to provide forced banner ads to run through June 26, 2022, for \$8,750.00.
- l. Approved resolution waiving notice and approving a compensation agreement in connection with the consideration of an ordinance exempting real property taxes in the Village of Ashland.
- m. Approved agreement with Learn & Hostetler LLC for consulting services related to the preparation and submission of a proposal for a new Adult Practical Nurse program
- n. Distributed packets from Ms. Mary Pierce in regard to OSBA Legislative Updates: Legislative update from April 8, 2022 and the School Report Cards upcoming system reforms
- o. Next meeting May 11, 2022, at 6:30 p.m.

Executive Session:

Executive Session

a. A motion was made by Mr. Bartlett, seconded by Ms. Parker, to go into executive session at 8:38 a.m. to discuss employment of a public employee in accordance with O.R.C. 121.22.

Vote: Mr. Bartlett, yea; Ms. Darling Cyphert, yea; Ms. Owens, yea; Ms. Parker, yea; Mr. Stemen, yea.

Motion Carried.

b. A motion was made by Mr. Bartlett, seconded by Ms. Darling-Cyphert, to return from executive session at 9:27 a.m.

Vote: Mr. Bartlett, yea; Ms. Darling Cyphert, yea; Ms. Owens, yea; Ms. Parker, yea; Mr. Stemen, yea.

Motion Carried.

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Financial Report:

Fin. Rpt.

A motion was made by Mr. Bartlett, seconded by Ms. Darling-Cyphert to approve the following financial items:

Approve the financial report as follows (BRF 2022-4-1):

Balance in Gen. Fund as of March 1, 2022	\$5,064,942.51
Balance in all other funds	\$737,220.38
MHJF –Opportunity Grant FY18.....	\$9.32
OCER – Local.....	\$0.01
MHJF-PBL Matters.....	\$28,452.95
ADAMH Prevention Funding.....	\$42,875.50
EANS.....	\$(29,611.87)
Self-Insurance Fund – Health	\$36,634.14
Self-Insurance Fund – Dental	\$249.11
Workers Comp Self Insurance.....	\$256,811.22
Capital Projects	\$400,000.00
K12 Network Subsidy	\$1,800.00

Total all funds\$5,802,162.89

Approve the February 2022 bills as listed and totaling \$743,911.34 (BRF 2022-4-2).

Approve the net appropriation adjustments of \$19,869.94, as attached. (BRF 2022-4-3).

Vote: Mr. Bartlett, yea; Ms. Darling Cyphert, yea; Ms. Owens, yea; Ms. Parker, yea; Mr. Stemen, yea.

Motion Carried.

New Business:

A motion was made by Mr. Bartlett, seconded by Ms. Parker to approve the following:

RESCIND the following 2021-2022 school year contracts; salary and benefits based on Fairfield County Educational Service Center Governing Board Policy:

Rescind Contract

Effective April 1, 2022

Joshua Preece - William V. Fisher Catholic High School: Technology Implementation Specialist - \$20.00 per hour, hourly as needed up to 15 hours per week paid based on timesheets submitted

Approve the following resignations:

Resignations

Effective April 1, 2022

Nancy Augsburg – Online Course Developer – Math
Christopher Beavers – Online Course Developer – Social Studies

Effective April 20, 2022

Katelyn Horn – Educational Aide

Effective May 20, 2022

James Freeman – Director of Operations

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Effective end of 2021-2022 contract:

- Sandra McBee-Strayer** – Preschool Paraprofessional (PICK)
- Ava Saksa** – Preschool Paraprofessional (PICK)
- Megan Reed** – Speech Language/Pathologist (PICK)
- Nichole Dickerson** – Educational Aide
- Michele Beatty** – Educational Aide
- Danielle Lang-Fyffe** – Teacher

Resignations

Approve the following substitute teacher/aide lists.

Substitute List

May Sub List #10 (BRF 2022-4-4)

Approve the following job descriptions:

Job Descriptions

- a. Registered Behavior Technician (Lancaster City) (BRF 2022-4-5)
- b. Paraprofessional/Special Education Assistant for Liberty Union Thurston (BRF 2022-4-6)

Approve the following 2021-2022 Salary Schedule:

2021-22 Salary Schedule

- a. Paraprofessional/Special Education Assistant for Liberty Union Thurston (BRF 2022-4-7)

Approve the following 2021-2022 school year contracts; salary and benefits based on Fairfield County Educational Service Center Governing Board Policy:

2021-22 New School Year Contracts

Effective April 6, 2022

Julie Claybourn, Registered Nurse for Lancaster City Schools, 0.40 FTE remainder of a 9 ½ month contract (14 days, 8 hours per day)

Effective April 18, 2022

Rebecca Rainier, Paraprofessional/Special Education Assistant for Liberty Union Thurston, hourly as needed at an hourly rate of \$17.74 per hour, paid based on timesheets submitted.

Approve the following 2022-2023 school year contracts; salary and benefits based on Fairfield County Educational Service Center Governing Board Policy:

2022-23 New School Year Contracts

Effective August 1, 2022

- William Kirby**, Assistant Superintendent, 1.0 FTE, 11-month (225 day), set salary \$105,000
- Katie L. Smith**, Occupational Therapist, 1.0 FTE, 9-month (189 day)
- Jennifer Knoll**, Preschool Paraprofessional (PICK), 0.80 FTE, 9-month (156 day)
- Gloria Moen**, Preschool Paraprofessional (PICK), 0.80 FTE, 9-month (156 day)
- Janet Cundiff**, Preschool Paraprofessional (PICK), 0.80 FTE, 9-month (156 day)

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Approve the following supplemental contracts for the position of Assistant Superintendent effective August 1, 2022: Supplemental Contracts

- a. Communication Allowance - \$100 per work month
- b. Travel Allowance - \$250 per work month

Approve the following 2022-2023 Salary Schedules: 2022-23 Salary Schedules

- a. Registered Behavior Technician (Lancaster City) (BRF 2022-4-8)
- b. ESC Registered Behavior Technician (BRF 2022-4-11)

Approve the following 2022-2023 school calendars: 2022-23 School Calendars

- a. Fast Forward Success Center (BRF 2022-4-9)
- b. Pickerington Preschool (BRF 2022-4-10)

Award the 2021-2022 Franklin B. Walter All-Scholastic Award in the amount of \$500.00 to Katie Walters of Liberty Union- Thurston Local School District. 2021-22 FWB

Approve the following 2021-2022 school year contract adjustments, salary and benefits adjusted accordingly: 2021-22 Contract Adjustments

Effective October 20, 2021:

Greg Ulland, Online Course Developer Project – add the duty of Course Developer for Algebra I (\$5,000) to the existing duty of Math-Support (\$2,500) for a total supplemental of \$7,500.

Vote: Mr. Bartlett, yea; Ms. Darling Cyphert, yea; Ms. Owens, yea; Ms. Parker, yea; Mr. Stemen, yea.

Motion Carried.

Additional Items as Needed:

A motion was made by Ms. Parker, seconded by Ms. Owens to approve the following: the termination of Jacqueline Starner for abandonment of duties.

Unilateral Termination Notice

RESOLUTION OF UNILATERAL TERMINATION NOTICE: The Fairfield County Educational Service Center Governing Board (“Governing Board”) hereby takes notice that, on April 7, 2022, Jacqueline Starner unilaterally terminated her employment contract with the Governing Board effective April 7, 2022, which is a violation of R.C. 3319.15 and applicable laws. As a result, the employment of Jacqueline Starner is deemed to have been unilaterally terminated by the Fairfield County Educational Service Center Governing Board effective April 7, 2022

Vote: Mr. Bartlett, yea; Ms. Darling Cyphert, yea; Ms. Owens, yea; Ms. Parker, yea; Mr. Stemen, yea.

Motion Carried.

Held April 26, 2022, at 8:30 a.m.

A motion was made by Ms. Parker, seconded by Ms. Owens to approve the following: The immediate termination of Pamela Stanley for misuse of leave, conduct unbecoming and abandonment of duties.

Unilateral Termination Notice

RESOLUTION OF UNILATERAL TERMINATION NOTICE: The Fairfield County Educational Service Center Governing Board ("Governing Board") hereby takes notice that, on March 28, 2022, Pamela Stanley unilaterally terminated her employment contract with the Governing Board effective March 28, 2022, which is a violation of R.C. 3319.15 and applicable laws. As a result, the employment of Pamela Stanley is deemed to have been unilaterally terminated by the Fairfield County Educational Service Center Governing Board effective May 6, 2022

Vote: Mr. Bartlett, yea; Ms. Darling Cyphert, yea; Ms. Owens, yea; Ms. Parker, yea; Mr. Stemen, yea.
Motion Carried.

A motion was made by Ms. Darling-Cyphert, seconded by Mr. Stemen to approve a 4% base increase on teacher salary schedules for 2022-23 school year.

Salary Increase

Vote: Mr. Bartlett, yea; Ms. Darling Cyphert, yea; Ms. Owens, yea; Ms. Parker, yea; Mr. Stemen, yea.
Motion Carried.

Additional Reports were given in relation to the following:

Reports

- 1. Superintendent's Report
 - a. Presented card from the Commissioners office thanking us for thanking them.
 - b. Staff Appreciation Week is May 2nd-May 6th
 - c. Administrative Professionals Day is April 27th would like to say thank you to Ms. Stebelton for all she does for the ESC office.

- 2. Eastland-Fairfield Career Center Report
 - Public Participation report

- 3. 3. Additional Reports as Needed
 - N/A

There being no further business, a motion was made by Mr. Bartlett, seconded by Mr. Stemen, and duly passed, the board adjourned at 9:49 a.m.

Adjourn

Vote: Mr. Bartlett, yea; Ms. Darling Cyphert, yea; Ms. Owens, yea; Ms. Parker, yea; Mr. Stemen, yea.
Motion Carried.

Minutes of Fairfield County Educational Service Center Governing Board Regular Meeting

Held April 26, 2022, at 8:30 a.m.



President



Treasurer