

# LYME-OLD LYME SCHOOLS

*Regional School District #18*

*A Private School Experience*



*in a Public School Setting*

## **PK-8 Building Committee Meeting**

February 15, 2023

*Committee Members Present:* Steven Wilson, Chair; Mary Powell St. Louis, Vice-Chair; Ken Biega; Richard Conniff; John Hartman; Sara Hrinak; Tom Kelo; Andrew Russell; Alan Sheiness; Cara Zimmerman

Committee Members in Attendance via Zoom: Ronald Turner, Director of Facilities & Technology

*Administration Present:* Ian Neviaser, Superintendent of Schools; Brian Howe, Assistant Facilities Director; Kelly Enoch, Principal of Mile Creek School; Mark Ambruso, Principal of Lyme-Old Lyme Middle School; Noah Ventola, Assistant Principal of Lyme-Old Middle School; Allison Hine, Principal of Lyme Consolidated School

### I. Call to Order

The meeting was called to order by Steve Wilson at 6:31 p.m.

### II. Approval of minutes from January 17, 2023 meeting

MOTION: Alan Sheiness made a motion for the approval of the January 17, 2023 minutes, which was seconded by Mary Powell St. Louis.

VOTE: the committee voted unanimously in favor of the motion.

### III. Review Project History

Ian Neviaser presented a brief history of the PK-8 Building Project via a slide presentation highlighting the resolution that was approved appropriating \$57,555,000. This includes the planning, design, demolition, construction, renovation, equipment and furnishing of Mile Creek School, Center School, Lyme Consolidated School, and Lyme-Old Lyme Middle School. The project will focus on these priorities: end of life HVAC systems; code compliance; safety and security; and enrollment.

### IV. Review RFQ Applications for Architectural Services and Owner's Representative

Hard copies of the applications for both architectural services and the owner's representative were distributed to the group. Digital copies were emailed prior to this meeting for committee members to review.

The two architectural candidates are Silver Petrucelli and Associates and QA+M Architecture. The group discussed and concluded that the firms are equally qualified. Both firms reference the same engineering firm and have similar experiences with school district projects.

The two owner's representative candidates are from Colliers-Project Leaders and CSG-Construction Solutions Group. There was consensus that both are good candidates for interviewing.

MOTION: Richard Conniff made a motion to approve interviewing all four companies, which was seconded by John Hartman.

VOTE: the committee voted unanimously in favor of the motion.

#### V. Choose Interview Dates for Short Listed Applicants

The committee discussed best dates for interviewing the applicants for architectural services and owner's representative. There was consensus to hold these interviews on March 8 (architects) and March 13 (owner's representative). The candidates will be allowed 20 minutes to present, followed by a 20 minute question and answer session, followed by committee discussion of that candidate. Ken Biega will create five-six standard questions to be posed to the candidates.

A request for a special Board of Ed meeting will be discussed at the next meeting.

MOTION: Andy Russell made a motion to interview the two architects on March 8, 2023 from 6-8 p.m. and interview the two owner's representatives on March 13, 2023 from 6-8 p.m. The motion was seconded by Sara Hrinak.

VOTE: the committee voted unanimously in favor of the motion.

#### VI. Adjournment:

The meeting adjourned at 7:57 p.m. upon a motion by Mary Powell St. Louis, which was seconded by Andy Russell.