

# Minutes of Regular Meeting

## The Board of Trustees Little Elm ISD

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A Regular Meeting of the Board of Trustees of Little Elm ISD was held Monday, January 14, 2013, beginning at 6:30 PM in the Delilah King Learning Academy.

PRESENT: Board President Sally Coleman, Board Vice President Stephanie Gregg, Board Secretary Christopher Williams, Trustee Cooper Begis, Trustee Dee Dee Lear and Superintendent Lynne Leuthard.

ABSENT: Trustee Bill Hidell and Trustee Curtis Savage.

1. Call to Order Open Session in the Board Room at the Delilah King Learning Academy on 101 Main Street, Little Elm, TX 75068. The meeting was called to order by Board President Sally Coleman at 6:40 pm.
2. Pledge of Allegiance  
Board Members lead those in attendance in the pledges to the United States Flag and Texas Flag.
3. Citizen Input  
There was no citizen input.
4. Superintendent Spotlight
  - A. Board Appreciation Presentation  
A video was presented to the Board appreciating their hard work and commitment to our Little Elm ISD students.  
Mr. Shon Joseph, Little Elm High School Principal, thanked the Board for everything they have done for the Little Elm ISD.
  - B. Little Elm High School  
Mr. Shon Joseph shared with the Board a presentation named "Imagine".  
The presentation included the following:
    - What have we accomplished this year?
    - Standards
    - Challenges
5. Superintendent's Report
  - A. Curriculum and Instruction Update  
Dr. Jennifer Porter shared information with the Board in regards to the Lakeside Middle School and Little Elm High School schedule changes.  
Dr. Porter also informed the Board about where the Design Team is and what they are working on. As of right now they are working on how to create systems that support the district's learning.

B. Administrative Services Update

Mr. Robert Keener approached the Board with information regarding District Enrollment, Capacity and Counselors Training. Mr. Keener also presented Templeton Demographics who presented to the Board the LEISD Quarterly Economic and Housing Analysis 3Q12. The Analysis included the following:

- Economic Conditions
- DFW Market Apartment Market Summary
- DFW Market SFD-TH-Starts and Closings
- DFW Market SFD-TH-Top Ten Submarkets by Closings
- New Home Ranking Report 3Q12
- LEISD New Housing Activity
- Annual Closing Distribution 3Q12
- Vacant Developed Lots, 3Q12
- Future Lots, 3Q12
- Overall Housing Data by Elementary Attendance Zone
- Enrollment History
- LEISD Ten Year Forecast
- LEISD Ten Year Campus Forecast
- Summary

C. Human Resources Update

Ms. Rhonda Bilbrey shared with the Board information about Substitute's Orientation and the 83<sup>rd</sup> Legislative Session.

D. Communications Update

Ms. Julie Zwahr informed the Board about Parent Support Group from Special Education and Health Occupation Students of America.

E. Business and Operations Update

Ms. Linda Engle informed the Board about where the District is on hiring the Director of Facilities and Planning.

Ms. Engle also presented the auditors who share the Audit Report for 8/31/2012. The auditors shared that in their opinion, no problems were found and everything is in order.

6. The Board recessed into Closed Executive Session at 8:04 pm in the Conference Room as permitted by the Texas Open Meetings Act Code Subchapter 551.074 and 551.072. The Board and Superintendent discussed:

A. Discuss Personnel

B. Property

The Board reconvened at 8:46 pm.

7. Action Items

A. Discuss and approve Personnel Sheet

Ms. Rhonda Bilbrey presented to the board the standard monthly personnel sheet. Board Vice President Stephanie Gregg made the first motion to approve the Personnel Sheet as submitted. Trustee Dee Dee Lear seconded the motion. The motion passed 5-0.

- B. Discuss and approve Superintendent Hiring Authority  
Ms. Rhonda Bilbrey presented to the Board the Superintendent Hiring Authority. The position of Director of Facilities and Planning has been posted and interviews are scheduled. To expedite the start date of this individual, we are asking the Board to allow the Superintendent to hire the position of Director of Facilities and Planning upon receiving the recommendation from the selection committee.  
Board Secretary Christopher Williams made the first motion to approve the Superintendent Hiring Authority as submitted. Board Vice President Stephanie Gregg seconded the motion. The motion passed 4-1.
- C. Discuss and approve the LEISD and Town of Little Elm Interlocal Cooperation Agreement  
Ms. Linda Engle informed the Board about the LEISD and Town of Little Elm Interlocal Cooperation Agreement. The interlocal cooperation agreement between LEISD and the Town of Little Elm was a five year agreement which expired December 31, 2012. LEISD and the Town of Little Elm staff have reviewed the document and mutually are recommending another five year agreement with slight changes to the provisions.  
Trustee Dee Dee Lear made the first motion to approve the LEISD and Town of Little Elm Interlocal Cooperation Agreement with the changes on verbiage about financial responsibilities. Trustee Cooper Begis seconded the motion. The motion passed 5-0.
- D. Discuss and approve Annual Financial Report (August 31, 2012)  
Ms. Linda Engle presented to the Board the Annual Financial Report (August 31, 2012). The Board shall have the District's fiscal accounts audited annually.  
Trustee Dee Dee Lear made the first motion to approve the Annual Financial Report (August 31, 2012) as submitted. Board Vice President Stephanie Gregg seconded the motion. The motion passed 5-0.
- E. Discuss and approve 2013-2014 Academic Calendar  
Dr. Jennifer Porter shared with the Board the 2013-2014 Academic Calendar. The District Education Improvement Council (DEIC) has reviewed calendar options and recommends the attached 2013-2014 calendar.  
Trustee Cooper Begis made the first motion to approve the 2013-2014 Academic Calendar as submitted. Board Vice President Stephanie Gregg seconded the motion. The motion passed 5-0.
- F. Discuss and approve Resolution regarding 15%  
Dr. Jennifer Porter briefed the Board about the Resolution regarding 15%. Texas Education Commissioner has granted a provision for local Boards of Trustees to suspend portions of EIA (LOCAL) and EIC (LOCAL) that address the requirement that End of Course Exams must account for 15% of the final grade in eligible courses.  
Trustee cooper Begis made the first motion to approve the Resolution regarding 15%. Board Vice President Stephanie Gregg seconded the motion. The motion passed (5-0).
- G. Discuss and approve Financial Reports

Ms. Linda Engle presented to the Board the standard Financial Reports. Board Vice President Stephanie Gregg made the first motion to approve the Financial Reports as submitted. Trustee Dee Dee Lear seconded the motion. The motion passed 5-0.

H. Discuss and approve Vendors

Ms. Linda Engle presented to the board the standard Vendors list. Trustee Cooper Begis made the first motion to approve the Vendors list as submitted. Trustee Dee Dee Lear seconded the motion. The motion passed 5-0.

I. Discuss and approve Gifts and Donations

Ms. Linda Engle presented to the Board the Gifts and Donations. Trustee Dee Dee Lear made the first motion to approve the Gifts and Donations. Board Secretary Christopher Williams seconded the motion. The motion passed 5-0.

J. Discuss and approve Facility Use Rental Agreement

Ms. Linda Engle shared with the Board the Facility Use Rental Agreement. This LEISD Facilities Contract for use of Little Elm High School cafeteria for Sunday church services by Praise Fellowship Worship Center. Board Secretary Christopher Williams made the first motion to approve the Facility Use Rental Agreement as submitted. Board Vice President Stephanie Gregg seconded the motion. The motion passed 4-1.

K. Discuss and approve Lakewood Village's Request for LEISD to Request Annexation into Lakewood Village  
There was no action taken on this item.

8. Future Agenda Items

The Board will like to have the following agenda items:

- Updates on Legal Action
- Update on Durham Transportation


9. Board Comments

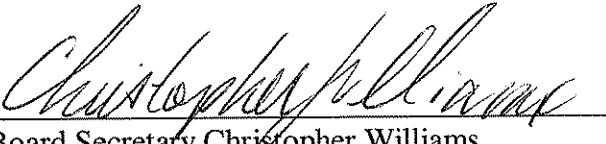
The Board discussed Board Meeting dates for February and March.

10. Adjournment

The meeting adjourned at 9:39 pm.

The minutes were approved on: 3-25-2013

  
Board President Sally Coleman

  
Board Secretary Christopher Williams