

Minutes of Workshop Meeting

The Board of Trustees Little Elm ISD

A Workshop Meeting of the Board of Trustees of Little Elm ISD was held Monday, March 18, 2013, beginning at 6:30 PM in the Delilah King Learning Academy.

PRESENT: Board President Sally Coleman, Board Vice President Stephanie Gregg, Board Secretary Christopher Williams, Trustee Cooper Begis, Trustee Dee Dee Lear and Superintendent Lynne Leuthard.

LATE: Trustee Bill Hidell.

ABSENT: Trustee Curtis Savage.

1. Call to Order Open Session in the Board Room at the Delilah King Learning Academy on 101 Main Street, Little Elm, TX 75068. The meeting was called to order by Board President Sally Coleman at 6:30 pm.
Superintendent Lynne Leuthard and Board Members presented a Proclamation to the Town of Little Elm for their distinction as the Safest Town in Texas. Chief Wayland Rhodes accepted in on the Town's behalf.
2. Superintendent's Report
 - A. Curriculum and Instruction Update
Dr. Jennifer Porter approached the Board and informed them about the following:
 - Texas Digital Citizenship Day
 - Testing Season
 - Summer School
 - STAAR Testing
 - B. Administrative Services Update
Mr. Robert Keener briefed the Board about Records Management and Rachel's Challenge.
 - C. Human Resources Update
Ms. Rhonda Bilbrey updated the Board about the following:
 - Legislative session
 - Hiring
 - Job Fairs
 - Current Employees Transfers
 - D. Communications Update
Ms. Julie Zwahr was not present.

~~E. Business and Operations Update~~

Ms. Linda Engle had SHW Group present to the Board about the K-8 STEM Academy. RBC Capital Markets also presented to the Board in regards to refinancing.

3. The Board recessed into Closed Executive Session at 10:05 pm in the Conference Room as permitted by the Texas Open Meetings Act Code Subchapter 551.074 and 551.072. The Board and Superintendent discussed:

A. Discuss Personnel

B. Property

The Board reconvened at 10:32 pm.

Please note that Closed Executive Session was moved to the end of the meeting.

4. Action Items

The meeting was moved to the Workshop Room to continue the meeting.

A. Discuss and approve the Little Elm Police Department Resolution

This item was postponed for the next Board Meeting.

5. Items for Board Discussion

A. Discuss and consider approval of Personnel Sheet

Ms. Rhonda Bilbrey presented to the Board the standard Personnel Sheet.

B. Discuss and consider approval of Administrative Contracts

Ms. Rhonda Bilbrey presented to the Board an amendment document for this item.

C. Discuss and approve the Compensation Plan for 2013-2014

Ms. Linda Engle and Rhonda Bilbrey presented to the Board the Compensation Plan for 2013-2014. The Human Resources and Finance Departments worked collaboratively together analyzing salary and benefits.

D. Discuss and consider approval of Financial Reports

Ms. Linda Engle presented to the Board the standard monthly Financial Reports.

E. Discuss and consider approval of Vendors

Ms. Linda Engle presented to the Board the standard monthly Vendors List.

F. Discuss and consider approval of Gifts and Donations

Ms. Linda Engle shared with the Board the Gifts and Donations for this month.

G. Discuss and consider approval of the Financial - Refinancing Existing Debt

Ms. Linda Engle presented RBC Capital markets. RBC Capital Markets, financial advisors, have put together refinancing options and tax rate management strategies to save the district interest funds on existing debt and effectively manage the future I&S tax rate.

H. Discuss and consider approval of the LEISD Bank Depository Contract

Ms. Linda Engle shared with the Board the LEISD Bank Depository Contract. In accordance with the Texas Administrative Code, each school district's depository contract must be renewed every two years.

I. Discuss and consider approval of the Request Easement

Ms. Linda Engle presented to the Board the Request for Easement. The Town of Little Elm has requested a Water and Sewer Easement along the west property line at district's stadium property.

J. Discuss and consider approval of the Construction Manager at Risk for the K-8 STEM Facility

Ms. Linda Engle and Mr. Rod Reeves briefed the Board about the Construction Manager at Risk for the K-8 STEM Facility. There was information shared about the Request For Qualification for Construction Manager at Risk.

K. Discuss and consider approval of the Student Transportation Services

Ms. Linda Engle shared with the Board information about the Student Transportation Services. LEISD advertised for Competitive Sealed Proposal for student transportation services.

L. Discuss and consider approval of update 96

Mr. Robert Keener presented to the Board the first reading on Update 96.

M. Discuss and approve the Student Information System

Ms. Robert Keener shared with the Board the Student Information System. The administration conducted a study of available software solutions to improve our Student Information System. A prime goal is to improve access for staff, parents and students.

6. Future Agenda Items

There were no Future Agenda Items


7. Board Comments

There were no Board Comments

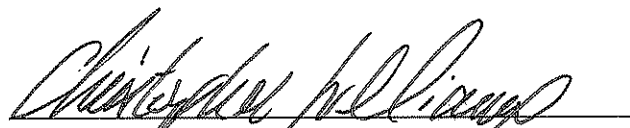
8. Adjournment

The meeting adjourned at 10:32 pm.

The minutes were approved on 4-22-2013



Board President Sally Coleman



Board Secretary Christopher Williams