

Minutes of Workshop Meeting

The Board of Trustees Little Elm ISD

A Workshop Meeting of the Board of Trustees of Little Elm ISD was held Monday, September 9, 2013, beginning at 6:30 PM in the Little Elm High School Lecture Hall.

PRESENT: Board President Stephanie Gregg, Board Vice President Cooper Begis, Board Secretary Sally Coleman, Trustee Christopher Williams, Trustee Elisa McAttee, Trustee LeAnna Harding, Trustee Curtis Savage and Superintendent Lynne Leuthard.

1. Call to Order Open Session in the Auditorium at the Little Elm High School on 1900 Walker Lane, Little Elm, TX 75068. The meeting was called to order by Board President Stephanie Gregg at 6:34 pm.
2. Superintendent's Report
 - A. Curriculum and Instruction Update
Dr. Jennifer Porter briefed the Board with information regarding changes to the Writing Instruction and the English I and English II curriculum framework.
 - B. Focus Update
Superintendent Lynne Leuthard informed the Board of her conversation with the owner of Focus and informed him of the issues LEISD is having with the system. Focus is up and running now.
 - C. Human Resources Update
Mr. Matthew Gutierrez approached the Board with an update of the hiring for the 2013-2014 School Year.
 - D. Communications Update
Ms. Julie Zwahr updated the Board about the following events:
 - New Folders and Calendars for the 2013-2014 School Year
 - Board Members Photos
 - Hackberry Elementary 10th Year Anniversary
 - Brent Elementary Grand Re-Opening
 - E. Business and Operations Update
Ms. Linda Engle informed the Board about some transportation issues.
3. The Board recessed into Closed Executive Session at 7:25 pm in the Conference Room as permitted by the Texas Open Meetings Act Code Subchapter 551.074 and 551.072. The Board and Superintendent discussed:
 - A. Discuss Administrative Personnel (551.074)
 - B. Discuss Possible Sale of Property (551.072)The Board reconvened at 8:34 pm.

4. Items for Board Discussion

- A. Discuss and consider approval of Additional Staffing Allocations
Mr. Matthew Gutierrez informed the Board that due to increased enrollment, there is a need for additional staffing to maintain appropriate student: teacher ratios and to assist with class leveling.
- B. Discuss and consider approval of Personnel Sheet
Mr. Matthew Gutierrez approached the Board and informed them that they will have the Personnel Sheet for their approval at the regular meeting.
- C. Discuss and consider approval of District Improvement Plan
Dr. Jennifer Porter presented to the Board the District Improvement Plan for this year. The District Improvement Plan includes a Comprehensive Needs Assessment that is used to develop strategies.
- D. Discuss and consider approval of Lakeside Middle School Academy Concepts
Dr. Jennifer Porter informed the Board of the idea to launch two academy concepts at Lakeside Middle School in the fall of 2014-2015. The themes are Arts & Humanities and Public Services.
- E. Discuss and consider approval of School Choice Procedures
Dr. Jennifer Porter informed the Board about School Choice Procedures. All the information will be presented at the next regular meeting.
- F. Discuss and consider approval of Off Campus Lunch Incentive Program for LEHS
Mr. Shon Joseph presented to the Board the Off Campus Lunch Incentive Program for LEHS. Mr. Joseph is requesting preliminary approval of an off-campus lunch program for 11th and 12th grade students as part of the Lobo T.R.U.S.T. Card system.
- G. Discuss and consider approval of Financial Reports
Ms. Linda Engle presented to the Board the monthly Financial Reports.
- H. Discuss and consider approval of Gifts and Donations
Ms. Linda Engle presented to the Board the monthly Gifts and Donations.
- I. Discuss and consider approval of Vendors
Ms. Linda Engle presented to the Board the monthly list of vendors.
- J. Discuss and consider approval of Tax Resale Cover
Ms. Linda Engle presented to the Board information regarding Tax Resale Cover. In accordance with the Texas Property Tax code 34.05, Little Elm ISD may sell property taken by tax foreclosure.
- K. Discuss and consider approval of Facility Use Agreements
Ms. Linda Engle briefed the Board about three LEISD Facilities Contracts for use of Lakeview Elementary, Chavez Elementary and Little Elm High School.
- L. Discuss and consider approval of Denton County 2013-2014 MOU
Superintendent Lynne Leuthard presented to the Board the annual Denton County 2013-2014 MOU.
- M. Discuss and consider approval of Little Elm Police Department MOU

Superintendent Lynne Leuthard presented to the Board the annual Little Elm Police Department MOU.

5. Future Agenda Items

6. Board Comments

7. Adjournment

The meeting adjourned at 9:32 pm.

The minutes were approved on: 10.21.2013


Stephanie Gregg, Board President


Sally Coleman, Board Secretary