

Minutes of Workshop Meeting

The Board of Trustees Little Elm ISD

A Workshop Meeting of the Board of Trustees of Little Elm ISD was held Monday, October 14, 2013, beginning at 6:30 PM in the Little Elm High School Lecture Hall.

PRESENT: Board President Stephanie Gregg, Board Vice President Cooper Begis, Board Secretary Sally Coleman, Trustee Christopher Williams, Trustee Elisa McAttee, Trustee LeAnna Harding, Trustee Curtis Savage and Superintendent Lynne Leuthard.

1. Call to Order Open Session in the Auditorium at the Little Elm High School on 1900 Walker Lane, Little Elm, TX 75068. Board President Stephanie Gregg called the meeting to order at 6:30 pm.
2. Superintendent's Report
 - A. Zellars Staffing Update
Superintendent Lynne Leuthard provided the Board an Update about Zellars Staffing.
 - B. Curriculum and Instruction Update
 1. Advance Placement Update
Dr. Jennifer Porter briefed the Board about Advance Placement.
 2. School Choice Process
Dr. Jennifer Porter approached the Board in regards to School Choice Process.
 3. Class Size Update
Dr. Jennifer Porter gave the Board a Class Size Update.
 - C. Human Resources Update
 1. Human Resources Day
Mr. Matthew Gutierrez presented to the Board the Proclamation for Human Resources Day. Mr. Gutierrez also mentioned the Human Resources Staff and thanked them for their dedication.
 2. SHAC Report
Mr. Matthew Gutierrez informed the Board that the SHAC Report will be a discussion item for later on the Agenda.
 3. Safe Schools Training
Mr. Matthew Gutierrez gave a report on the Safe Schools Training. Little Elm ISD is 98% complete on this Training.
 4. Naming of STEM Academy
Mr. Matthew Gutierrez informed the Board that the Naming of the STEM

Academy will be a discussion item for later on the Agenda.

D. Communications Update

Ms. Julie Zwahr briefed the Board about upcoming events and activities.

E. Business and Operations Update

1. Community In Schools

Corenne Lynch gave the Board and those in attendance a report about Community in Schools.

2. Transportation

Ms. Linda Engle briefed the Board about Transportation.

3. The Tribute

Ms. Linda Engle approached the Board and gave them information about the Tribute.

4. Financial Status

Ms. Linda Engle briefed the Board about the Financial Status of the School District.

3. The Board recessed into Closed Executive Session at 7:48 pm in the Conference Room as permitted by the Texas Open Meetings Act Code Subchapter 551.074 and 551.072. The Board and Superintendent discussed:

A. Discuss Administrative Personnel (551.074)

B. Discuss Possible Sale of Property (551.072)

C. Discuss Zellar's Personnel (551.074)

The Board reconvened at 8:39 pm.

4. Action Items

A. Discuss and approve the Principals Month Proclamation

Dr. Jennifer Porter presented to the Board the Principals Month Proclamation. Texas Governor Rick Perry has proclaimed October 2013 as "Principals Month" in Texas.

Trustee Elisa McAtee made the first move to approve the Principals Month Proclamation as submitted. Trustee LeAnna Harding seconded the motion. The motion passed (7-0).

B. Discuss and approve the Recommendation for Director of Technology

Mr. Matthew Gutierrez approached the Board with the Recommendation for Director of Technology.

Board Vice President Cooper Begis made the first motion to approve the Recommendation for Director of Technology as submitted. Trustee Curtis Savage seconded the motion. The motion passed (7-0).

5. Items for Board Discussion

A. Discuss and consider approval of Personnel Sheet

Mr. Matthew Gutierrez will have the Personnel Memorandum ready to be approved at the next Regular Board Meeting.

B. Discuss and consider approval of 2013-2014 PDAS Appraisers

Mr. Matthew Gutierrez shared with the Board the list of additional approved PDAS appraisers for 2013-2014.

- C. Discuss and consider approval of the Naming of K-8 STEM Academy
Mr. Matthew Gutierrez shared with the Board information in regards to the New School Naming Committee and their meetings. Mr. Gutierrez also presented the survey that took place for the naming of the K-8 STEM Academy.
- D. Discuss and consider approval of SHAC Members
Mr. Matthew Gutierrez presented to the Board the Little Elm ISD SHAC Members for the 2013-2014 School Year.
- E. Discuss and consider approval of Personnel for AIMS / GOALS / DAEP
Dr. Jennifer Porter presented to the Board the Personnel for AIMS / GOALS / DAEP. The staff that we currently have for the AIMS, GOALS, and DAEP programs is not sufficient to meet the significant academic and social/emotional needs of the students in these programs.
- F. Discuss and consider approval of the Elementary Teacher Laptop Proposal
Dr. Jennifer Porter briefed the Board in regards to the Elementary Teacher Laptop Proposal. Most elementary teachers are using desktops that are between 6 and 8 years old. This equipment is insufficient to meet the demands of current instructional software of the district expectations for integrating technology to prepare students with 21st century learning skills.
- G. Discuss and consider approval of Financial Reports
Ms. Linda Engle shared with the Board the standard Financial Reports for the month of August 2013.
- H. Discuss and consider approval of Gifts and Donations
Ms. Linda Engle presented to the Board the Gifts and Donations list.
- I. Discuss and consider approval of Vendors
Ms. Linda Engle presented to the Board the Vendors List for this month.
- J. Discuss and consider approval of Financial Accountability Rate: Schools FIRST
Ms. Linda Engle presented to the Board the Financial Accountability Rate: Schools FIRST. Each school district in the State of Texas is required to conduct a public hearing on the School Financial Integrity Rating System of Texas (FIRST). The information is based on audited 2011-2012 financial data.
- K. Discuss and consider approval of the Requirements for Student Attendance Accounting for State Funding Purposes
Ms. Linda Engle briefed the Board about the Requirements for Student Attendance Accounting for State Funding Purposes.

6. Future Agenda Items

- Planning Meetings on Saturday at The Tribute.
- Update on the Lakeside Middle School deployment.
- Student Advisory Committee Presentation.
- Update on Transportation / Maintenance Facility Estimate.
- Update on STEM Estimate.

7. Board Comments

Board Meetings will continue at the Little Elm High School.
Suite for the last two football games.

8. Adjournment

The meeting adjourned at 9:35 pm.

These minutes were approved on: 12.16.2013


Stephanie Gregg – Board President


Sally Coleman – Board Secretary