

# Minutes of Workshop Meeting

## The Board of Trustees Little Elm ISD

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A Workshop Meeting of the Board of Trustees of Little Elm ISD was held Monday, November 11, 2013, beginning at 6:30 PM in the Little Elm High School Lecture Hall.

PRESENT: Board President Stephanie Gregg, Board Vice President Cooper Begis, Board Secretary Sally Coleman, Trustee Christopher Williams, Trustee Elisa McAtee, Trustee LeAnna Harding, Trustee Curtis Savage and Superintendent Lynne Leuthard.

1. Call to Order Open Session in the Lecture Hall at the Little Elm High School on 1900 Walker Lane, Little Elm, TX 75068. The meeting was called to order by Board President Stephanie Gregg at 6:33 pm.

2. Superintendent's Report

Ms. Lynne Leuthard presented Mr. John Atchison, the new Director of Technology.

A. Curriculum and Instruction Update

1. Update on STEM Orientation Meetings

Dr. Jennifer Porter approached the Board and briefed them about the STEM Orientation Meetings. She mentioned that the meetings were being very successful and the turn around was amazing.

2. Oak Point Campus Improvement Plan

Principal Debbie Clark briefed the Board about Oak Point Campus Improvement Plan. Some of the information she presented included:

- Demographics
- Needs Assessment
- System in Place to Address Student Needs
- Additional Systems in Place

3. Brent Campus Improvement Plan

Ms. Kelley Carr presented to the Board the Brent Campus Improvement Plan.

The plan included:

- Plan of Action
- Demographics
- Needs Assessment
- Addressing the Needs

4. Zellars Campus Improvement Plan

The Zellars Campus Improvement Plan was not presented at this meeting.

B. Human Resources Update

1. Update on Lakeside Middle School Class Size

Mr. Matthew Gutierrez approached the Board with a Report about Lakeside

Middle School Class Size.

2. Update on the Hiring of the Prestwick STEM Academy Principal  
Mr. Matthew Gutierrez shared with the Board a presentation about the Hiring of the Prestwick STEM Academy Principal. The presentation included Timeline, Principal Selection Process and Screening Rubric.
3. Vacancy Report  
Mr. Matthew Gutierrez informed the Board of the District Vacancies.
  - Prestwick STEM Academy Principal
  - GOALS/ DAEP Teacher
  - LEHS Cafeteria Manager

C. Communications Update

1. Social Media  
Ms. Julie Zwahr informed the Board of the impact Social Media has on students as far as communicating information.
2. Little Elm Area Food Bank Donation  
Ms. Julie Zwahr briefed the Board about the outcome of the LEISD can drive for the Little Elm Area Food Bank. The District collected 13500 lbs. of food. 500 more than last year. Little Elm High School and Hackberry Elementary were the schools that collected the most.
3. Upcoming Events  
Ms. Julie Zwahr informed the Board about the Upcoming Events. She also informed them that all of the upcoming events are on the Board calendar.

D. Business and Operations Update

1. Town Demographic Update  
Mr. Doug Peach shared with the Board a presentation about Growth and Cost Projections. This presentation included the following:
  - Population
  - New Single Family Permit Numbers
  - Major Active Subdivisions
  - Future Subdivisions
  - Potential Residential
  - Multi-Family
3. The Board recessed into Closed Executive Session at 7:41 pm in the Conference Room as permitted by the Texas Open Meetings Act Code Subchapter 551.074 and 551.072. The Board and Superintendent discussed:
  - A. Discuss Administrative Personnel (551.074)
  - B. Discuss Possible Sale of Property (551.072)The Board reconvened at 8:14 pm.
4. Action Items
  - A. Discuss and approve the Personnel Sheet  
Mr. Matthew Gutierrez presented to the Board the Personnel Sheet. Trustee LeAnna Harding made the first motion to approve the Personnel Sheet as

submitted. Trustee Curtis Savage seconded the motion. The motion passed (7-0).

## 5. Items for Board Discussion

### A. Discuss and consider approval of the Lakeside Middle School Renovation

Mr. Rod Reeves presented to the Board the Lakeside Middle School Renovation.

Some of this information included:

- Arts and Humanities Academy Area
- Public Service Academy Area
- Annex
- Facility Usage
- Capacity
- Scope of Work
- Phase I
- Phase II
- Cost

### B. Discuss and consider approval of Prestwick STEM Academy Reconfiguration

Mrs. Linda Engle presented to the Board the following information about Prestwick STEM Academy Reconfiguration.

- Growth and Cost Projection
- Interest and Sinking
- LEISD Ten Year Forecast
- Projections with Prestwick STEM Academy Opening 8/2014
- Enrollment and ADA History
- Summary Based upon today's dollars
- Facility Growth Options
- Financial Summary with TRE
- Financial Implication with TRE and +150 ADA

### C. Discuss and consider approval of Elementary Rezoning Recommendation for 2014-2015

Mr. Rod Reeves and Ms. Julie Zwahr presented to the Board the following information in regards to the Elementary Rezoning Recommendation for 2014-2015.

- Proposed 2014-2015 LEISD Re-zoning Plan
- Re-zoning Project Plan
- Attendance Zone Meeting Summary
- Meeting Agenda
- Why are we here today?
- Zoning Maps
- Current Enrollment Projections
- Enrollment with proposed movement
- Proposed 2014-15 Elementary School Re-zoning Plan
- Frequently Asked Questions

### D. Discuss and consider approval of School Choice Procedures

Dr. Jennifer Porter briefed the Board about School Choice Procedures. She informed them about Attendance Zone and Procedures of the Waiting List.

E. Discuss and consider approval of Policy EIF (LOCAL)

Dr. Jennifer Porter approached the Board about Policy EIF (LOCAL). Previous versions of Board Policy EIF (LOCAL) specified that a half-credit of health was a local requirement for graduation. The requirement is explicitly indicated in the Course Guides, but was dropped from the policy unintentionally. To increase transparency with our community, we recommend that the one-half credit health requirement be explicit in the policy.

F. Discuss and consider approval of Policy CH (LOCAL)

Ms. Linda Engle presented to the Board Policy CH (LOCAL). This proposed policy change is recommended for compliance procedures. CH (LEGAL) provides that the district may receive bids or proposals through electronic transmission if the Board adopts rules to ensure the identification, security, and confidentiality of electronic bids or proposals and to ensure that the electronic bids or proposals remain effectively unopened until the proper time.

G. Discuss and consider approval of LEISD and The Colony Interlocal Cooperation Agreement

Ms. Linda Engle presented to the Board the LEISD and The Colony Interlocal Cooperation Agreement. Administration is recommending the district enter into an interlocal cooperation agreement for joint use of property between LEISD and the City of The Colony.

H. Discuss and consider approval of Financial Reports

Ms. Linda Engle presented to the Board the monthly Financial Reports.

I. Discuss and consider approval of Gifts and Donations

Ms. Linda Engle presented to the Board the monthly report about Gifts and Donations.

J. Discuss and consider approval of Vendors

Ms. Linda Engle presented to the Board the regular monthly Vendors List.

K. Discuss and consider approval of Uplift Education - North Hills Preparatory (Charter School)

Superintendent Lynne Leuthard presented to the Board the information in regards to the Uplift Education – North Hills Preparatory (Charter School). This does not impact Little Elm ISD.

6. Future Agenda Items

The Board would like to see as Future Agenda Items the following:

- Special Meeting for planning
- Policy on responding to Board communication from individuals

7. Board Comments

The Board members commented on the following:

- Questions from STEM Orientation Meetings (feedback)
- December Board Meetings
- Meeting with La Valencia
- Additional Information

8. Adjournment

The meeting adjourned at 10:18 pm.

These minutes were approved on: 12.16.13

  
Stephanie Gregg – Board President

  
Sally Coleman – Board Secretary