

# Minutes of Regular Meeting

## The Board of Trustees Little Elm ISD

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A Regular Meeting of the Board of Trustees of Little Elm ISD was held Monday, December 16, 2013, beginning at 6:30 PM in the Little Elm High School Lecture Hall.

PRESENT: Board President Stephanie Gregg, Board Vice President Cooper Begis, Board Secretary Sally Coleman, Trustee Christopher Williams, Trustee Elisa McAtee, Trustee Curtis Savage and Superintendent Lynne Leuthard.

ABSENT: Trustee LeAnna Harding.

1. Call to Order Open Session in the Lecture Hall at the Little Elm High School on 1900 Walker Lane, Little Elm, TX 75068. Board Meeting was called to order by President Stephanie Gregg at 6:30 pm.
2. Pledge of Allegiance  
The Board led those in attendance to the Pledges of the United States and Texas Flags.
3. Citizen Input  
There was no citizen input.
4. Superintendent's Report
  - A. School Spotlight - Little Elm High School Evening Academy Program Video.
    - Staff for the Evening Academy Video
    - Purpose
    - Enrollment
    - Semester Credits (percentage)
    - Progress
    - Student Demographics
    - Challenges
    - Students Testimonials
  - B. Students of the Month - Little Elm High School  
Travis Wadell recognized Brittany Ajoku and Sam Harper as students of the month for Little Elm High School
  - C. Curriculum and Instruction Update
    1. School Choice Update  
Dr. Jennifer Porter shared with the Board that 807 students have selected STEM Academy for next year. Since the District can not accommodate everybody, letters will be sent out to parents letting them know whether their

students will be attending the Prestwick STEM Academy or not.

#### D. Human Resources Update

##### 1. Class Size

Mr. Matthew Gutierrez informed the Board that at this time there is no need for the District to apply for a waiver like previous years for Elementary. Lakeside Middle School has five sections that are 30 or higher. Little Elm High School has done an excellent job leveling the classes.

##### 2. Vacancy Report

Mr. Matthew Gutierrez  
Oak Point Elementary - Sped Assistant  
Little Elm HS - Sped Assistant  
Little Elm HS - Cafeteria Manager

#### E. Communications Update

##### 1. Angel Tree Update

Ms. Julie Zwahr shared with the Board an update about Angel Tree. 320 students are being helped.

##### 2. Anonymous Alert

Ms. Julie Zwahr shared information about Anonymous Alert. Administrators will receive the alert depending on who reports it. Reporting incidents have increased in secondary schools.

#### F. Business and Operations Update

##### 1. RBC Presentation

Ms. Linda Engle and Derrick Conney from RBC shared with the Board a presentation from RBC. This presentation included the following:

- K-8 Cost Analysis
- Scenario

##### 2. Financial Report

Ms. Linda Engle and Mr. Jerry Eastup presented to the Board the Annual Audit.

#### 5. The Board recessed into Closed Executive Session at 7:48 pm in the Conference Room as permitted by the Texas Open Meetings Act Code Subchapter 551.074 and 551.072. The Board and Superintendent discussed:

A. Discuss Administrative Personnel (551.074)

B. Discuss Possible Sale of Property (551.072)

C. Discuss and consider approval for Nonrenewal and Termination of Elementary Teacher Anita Riley (551.074)

D. Discuss and consider approval of Prestwick STEM Academy Principal (551.074)  
The meeting reconvened at 8:55 pm.

#### 6. Action Items

A. Discuss and approve the Personnel Sheet

Mr. Matthew Gutierrez presented to the Board the monthly Personnel Sheet.

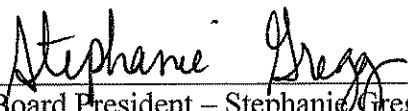
Trustee Curtis Savage made the first motion to approve the Personnel Sheet as submitted. Trustee Christopher Williams seconded the motion. The motion passed (6-0).

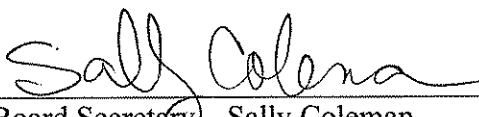
- B. Discuss and approve the Prestwick STEM Academy Principal  
Trustee Elisa McAtee made the first motion to approve the Prestwick STEM Academy Principal as submitted in Executive Session. Trustee Curtis Savage seconded the motion. The motion passed (6-0).  
Ms. Lynne Leuthard announced Christie Gibson as the Prestwick STEM Academy Principal.
- C. Discuss and approve the Non-renewal and Termination of Elementary Teacher Anita Riley  
This Item was pulled from the Action Items.
- D. Discuss and approve the LEISD and The Colony Interlocal Cooperation Agreement  
Ms. Linda Engle presented to the Board the LEISD and The Colony Interlocal Cooperation Agreement.  
Board Vice President Cooper Begis made the first motion to approve the LEISD and The Colony Interlocal Cooperation Agreement as submitted. Trustee Curtis Savage seconded the motion. The motion passed (6-0).
- E. Discuss and approve the Financial Reports  
Ms. Linda Engle shared with the Board the monthly Financial Reports.  
Board Vice President Cooper Begis made the first motion to approve the Financial Reports as submitted. Trustee Curtis Savage seconded the motion. The motion passed (6-0).
- F. Discuss and approve Gifts and Donations  
Ms. Linda Engle briefed the Board about the monthly Gifts and Donations.  
Trustee Elisa McAtee made the first motion to approve the Gifts and Donations as submitted. Trustee Christopher Williams seconded the motion. The motion passed (6-0).
- G. Discuss and approve Vendors  
Ms. Linda Engle shared with the Board the list of Vendors.  
Trustee Curtis Savage made the first motion to approve the Vendors list as submitted. Board Vice President Cooper Begis seconded the motion. The motion passed (6-0).
- H. Discuss and approve the Annual Financial Report  
Ms. Linda Engle shared with the Board the Annual Financial Report. Ms. Engle noted that it should read 2013 instead of 2012. Trustee Cooper Begis made the first motion to approve the Annual Financial Report with the change on the document that says 2012 and should be 2013. Trustee Elisa McAtee seconded the motion. The motion passed (6-0).
- I. Discuss and approve Update 98 - First Reading  
Mr. Matthew Gutierrez presented to the Board the First Reading on Update 98.
- J. Discuss and consider revising Policy BBE (LOCAL)

After Board discussion, it was decided the Policy BBE (LOCAL) should remain the way it is written.

- K. Discuss and approve Uplift Education - Peak Preparatory (Charter School)  
Superintendent Lynne Leuthard presented to the Board the Uplift Education – Peak Preparatory (Charter School). Mrs. Leuthard informed the Board that this Charter School does not affect Little Elm ISD.  
Trustee Cooper Begis made the first motion to approve the Uplift Education - Peak Preparatory (Charter School) as submitted. Trustee Christopher Williams seconded the motion. The motion passed (6-0).
  - L. Discuss and approve Workshop Meeting Minutes - 10-14-2013  
Trustee Christopher Williams made the first motion to approve Items L, M, N and O under one motion. Trustee Curtis Savage seconded the motion.  
Trustee Christopher Williams made the first motion to approve Items L, M, N and O as submitted. Trustee Elisa McAtee seconded the motion. The motion passed (6-0).
  - M. Discuss and approve Regular Meeting Minutes - 10-21-2013
  - N. Discuss and approve Workshop Meeting Minutes - 11-11-2013
  - O. Discuss and approve Regular Meeting Minutes - 11-18-2013
7. Future Agenda Items  
Superintendent Goals on 1/13/2013
8. Board Comments  
The Board thanked the staff for everything and their hard work.  
Superintendent Lynne Leuthard appreciates support of Board of Trustees.  
Board President Stephanie Gregg appreciates what Mr. Shon Joseph is doing at the Little Elm HS.
9. Adjournment  
The meeting adjourned at 9:34 pm.

The minutes were approved on: 1/21/2014

  
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Board President – Stephanie Gregg

  
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Board Secretary – Sally Coleman