

# Minutes of Workshop Meeting

## The Board of Trustees Little Elm ISD

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A Workshop Meeting of the Board of Trustees of Little Elm ISD was held Monday, January 13, 2014, beginning at 6:30 PM in the Little Elm High School Lecture Hall.

PRESENT: Board President Stephanie Gregg, Board Vice President Cooper Begis, Board Secretary Sally Coleman, Trustee Christopher Williams, Trustee Elisa McAtee, Trustee LeAnna Harding, Trustee Curtis Savage and Superintendent Lynne Leuthard.

1. Call to Order Open Session in the Lecture Hall at the Little Elm High School on 1900 Walker Lane, Little Elm, TX 75068
2. Superintendent's Report
  - A. Curriculum and Instruction Update
    1. Prestwick Enrollment Process Update  
Dr. Jennifer Porter informed the Board about the Prestwick Enrollment Process. Postcards to families interested in the Prestwick Enrollment have been mailed out and the families should receive them by 1/27/2014.
    2. Calendar Adjustments  
Dr. Jennifer Porter briefed the Board about Calendar Adjustments. Due to the weather in December and the two days LEISD closed, those days will be made up as scheduled on the school calendar.
  - B. Human Resources Update
    1. Zellars Staff Update  
Mr. Matthew Gutierrez briefed the Board about the Zellars Staff Update. Zellars Staff have filled out their transfer form and have submitted their preferences.
    2. Next Steps and Transfer Process  
Mr. Matthew Gutierrez shared with the Board dates about posting, hiring bonanza and placements.
    3. District Positions Update  
Mr. Matthew Gutierrez informed the Board about the following District Positions available:
      - LEHS Child Nutrition Manager
      - Prestwick STEM Academy Child Nutrition Manager
      - Business Services Coordinator
  - C. Communications Update
    1. Water Tower Update

Ms. Julie Zwahr briefed the Board about the design of the water tower process.

2. Community Forum

Ms. Julie Zwahr informed the Board about the Community Forum Coordination.

3. Safety and Security Update

Ms. Julie Zwahr informed the Board about Safety and Security. There is a District wide committee meeting monthly. This committee also includes the LEPD and the LEFD. The District is working on scenarios, drills and exercises. There will be an active scenario on our campuses on 6/10/2014.

D. Business and Operations Update

1. Refinancing and Tax Maintenance Notes

Ms. Linda Engle provided information about the Tax Maintenance Notes.

2. STEM Project Update

Mr. Rod Reeves provided to the Board a Construction Report. This report included information about the renovation at Lakeside MS and Powell as well as Zellars and Transportation Facility.

3. Child Nutrition Update

Ms. Carolyn Tarver shared with the Board a Child Nutrition Update presentation. The presentation included the following

- Breakfast served
- Lunch served
- Staff Training
- Operations
- Student Involvement
- Catering
- Child Nutrition Money
- Team Success
- Excellence is the expectation
- Achieving Excellence

4. Construction Projects Update

Mr. Rod Reeves presented to the Board information about the Construction Projects. This information included the following:

- Lakeside MS and Powell Renovation Project
- Summer 2014 – Project Overview
- Zellars Renovation Project
- Zellars Floor Plan
- Plant Services and Transportation Facility – Project Overview

3. The Board recessed into Closed Executive Session at 7:22 pm in the Conference Room as permitted by the Texas Open Meetings Act Code Subchapter 551.074 and 551.072. The Board and Superintendent discussed:

A. Discuss Administrative Personnel (551.074)

B. Discuss Possible Sale of Property (551.072)

- C. Discuss and consider approval of Prestwick STEM Academy Assistant Principal (551.074)

The Board reconvened at 7:59 pm.

#### 4. Action Items

- A. Discuss and approve the Prestwick STEM Academy Assistant Principal  
Board Vice President Cooper Begis made the first motion to approve the Prestwick STEM Academy Assistant Principal as submitted in Executive Session. Trustee Curtis Savage seconded the motion. The motion passed (7-0). Superintendent Lynne Leuthard announced Tiffany Ansel as the Prestwick STEM Academy Assistant Principal.

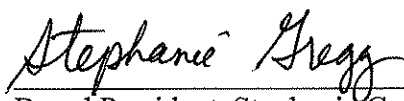
#### 5. Items for Board Discussion

- A. Discuss and consider approval of Personnel Sheet  
Mr. Matthew Gutierrez informed the Board that they will have the Updated Personnel Sheet Memorandum at the next Regular Board Meeting.
- B. Discuss and consider approval of Sex Education Instruction  
Mr. Matthew Gutierrez, Correne Lynch, Toni Nelson and Mr. Rich Shelton from 180 Degrees presented to the Board information in regards to Sex Education Instruction. This presentation included information about abstinence and provides parents information regarding sex education.
- C. Discuss and consider approval for 2014-2015 Academic Calendar  
Dr. Jennifer Porter briefed the Board about the 2014-2015 Academic Calendar. Option A and B will be taken to the DEIC committee for their vote.
- D. Discuss and consider approval of EIC (LOCAL)  
Dr. Jennifer Porter provided information about EIC (LOCAL). For students entering grade 9 in 2012-2013 it was recommended eliminating the requirement that students take the AP exam in order to receive weighted credit.
- E. Discuss and consider approval of LEHS Course Guide  
Dr. Jennifer Porter briefed the Board about LEHS Course Guide. The LEHS Course Guide includes the standard courses that are approved annually. Changes are based on anticipated revisions to the Texas Administrative Code as a result of HB 5.
- F. Discuss and consider approval of Performance Objectives for the Texas Academic Performance Report  
Dr. Jennifer Porter presented to the Board information about Performance Objectives for the Texas Academic Performance Report. New legislation requires that districts must hold a public hearing of the Texas Academic Performance Report (TAPR). The TAPR substitutes the previous annual reporting requirement of the Academic Excellence Indicator System (AEIS). The report will be posted publicly within 10 days of this presentation.
- G. Discuss and approve the Bond Funds Debt Refinancing / Restructuring  
Ms. Linda Engle presented to the Board the Bond Funds Debt Refinancing / Restructuring. LEISD has several series of outstanding bonds that are callable or become callable over the next few years that are candidates for refinancing and/or

restructuring.

- H. Discuss and consider approval of Tax Maintenance Tax Notes  
Ms. Linda Engle briefed the Board the Tax Maintenance Tax Notes. LEISD Has renovation projects that are eligible for using Tax Maintenance Notes as a financing mechanism. To manage the debt rate at or below \$.50 per \$100 of value and to pay for additional educational facility renovation needs this form of financing is being recommended.
- I. Discuss and consider approval of Financial Reports  
Ms. Linda Engle shared with the Board the Financial Reports for this month.
- J. Discuss and consider approval of Gifts and Donations  
Ms. Linda Engle presented to the Board the list of Gifts and Donations for this month.
- K. Discuss and consider approval of Vendors - January 2014  
Ms. Linda Engle presented to the Board the list of updated vendors for January 2014.
- L. Discuss and consider approval of Update 98 - First Reading  
Mr. Matthew Gutierrez presented to the Board the First Reading on Update 98.
6. Future Agenda Items  
Board Vice President Cooper Begis would like an update about class sizes.  
Trustee LeAnna Harding would like an update about LEHS Discipline.  
Board Members also would like to know how the District will decide which students get send back to their home campus from Prestwick STEM Academy after their seats become unavailable.  
Board Members also would like an update on Focus.
7. Board Comments  
Board Members thanked District Staff for balancing all projects and changes.  
Board Members are receiving positive emails and phone call about the LEHS and Lakeside MS.
8. Adjournment  
The meeting adjourned at 8:32 pm.

The minutes were approved on 2/17/2014

  
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Board President, Stephanie Gregg

  
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Board Secretary, Sally Coleman