

# Minutes of Workshop Meeting

## The Board of Trustees Little Elm ISD

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A Workshop Meeting of the Board of Trustees of Little Elm ISD was held Monday, February 10, 2014, beginning at 6:30 PM in the Little Elm High School Lecture Hall.

PRESENT: Board President Stephanie Gregg, Board Vice President Cooper Begis, Board Secretary Sally Coleman, Trustee Christopher Williams, Trustee Elisa McAtee, Trustee LeAnna Harding, Trustee Curtis Savage and Superintendent Lynne Leuthard.

1. Call to Order Open Session in the Lecture Hall at the Little Elm High School on 1900 Walker Lane, Little Elm, TX 75068. Board President Stephanie Gregg called the meeting to order at 6:30 pm.

2. Superintendent's Report

A. Curriculum and Instruction Update

1. Graduation Plans Update

Dr. Jennifer Porter shared with the Board information regarding Graduation Plans Update. This information included the following:

- House Bill Graduation Plan Update
- Foundation High School Program
- Endorsements
- Performance Acknowledgements
- Plan of Action

2. STEM Selection Process

Dr. Jennifer Porter informed the Board about the STEM Selection Process. This information included the following:

- Timeline
- Prior to Student Selection
- Selection Process
- Families with all Three Meetings
- Chart with Seats per Grade Level
- Wait List Procedures

B. Human Resources Update

1. Vacancy Report

Mr. Matthew Gutierrez informed the Board about the following vacancies:

- Curriculum Coordinator – AP/SS
- Secondary Math – LEHS
- Child Nutrition Manager – LEHS and Prestwick
- Life Skills Assistant – Lakeside MS

- Assistant Principal Pool 2014-2015
- PEIMS Coordinator
- Head Football Coach
- Business Services Coordinator

2. Zellars Staff Update

Mr. Matthew Gutierrez provided an update about Zellars Staff. At this time only one position is pending and Mr. Gutierrez also shared information about the Hiring Bonanza.

3. Salary Breakdown

Mr. Gutierrez shared with the Board a presentation about Salary Breakdown. This presentation included percentages. 88% of LEISD Salary is for paraprofessionals, auxiliary and teachers.

C. Communications Update

1. Safety and Security

Ms. Julie Zwahr informed the Board about an upcoming luncheon for the Support Center to do a Mid-Year review on safety and security.

2. Chart your Course

Ms. Julie Zwahr shared with the Board about Chart your Course and the different ways this has been communicated with parents and staff.

3. Community Meeting

Ms. Julie Zwahr informed the Board about the Community Meeting being held on March 6, 2014.

D. Business and Operations Update

1. Construction Update

Mr. Rod Reeves and Ms. Linda Engle presented to the Board a Construction Update with the following:

- Prestwick k-8 STEM Academy
- Outlined Dates
- Lakeside Middle School and Powell Project
- Project Overview
- Before and After Pictures
- Zellars Renovation Project
- Zellard Floor Plan
- Project Overview
- Plan and Transportation Facility

3. The Board recessed into Closed Executive Session in the Conference Room at 7:33 pm as permitted by the Texas Open Meetings Act Code Subchapter 551.074, 551.071 and 551.072. The Board and Superintendent discussed:

A. Discuss Administrative Personnel (551.074)

B. Discuss Possible Sale of Property (551.072)

C. Private consultation with the Board's attorney (551.071)

The Board Reconvened at 8:21 pm.

#### 4. Action Items

- A. Discuss and approve the Texas High Performance School Consortium  
Dr Jennifer Porter briefed the Board about the Texas High Performance School Consortium. It seeks to improve student learning in Texas through innovation in the following areas: development of high priority learning standards, use of multiple assessments to measure learning integration of technology into student learning, and creation of robust community-based accountability systems. Board Vice President Cooper Begis made the first motion to approve the Texas High Performance School Consortium as submitted. Trustee Curtis Savage seconded the motion. The motion passed (7-0).
- B. Discuss and approve the LEISD Middle School Course Guide  
Dr. Jennifer Porter approached the Board with information regarding the LEISD Middle School Course Guide. The Board of Trustees is required to annually approve the course guide. With the addition of a second campus offering middle school courses, we have elected to provide one course guide for all middle school offerings to increase transparency with our parent community. Board Vice President Cooper Begis made the first motion to approve the LEISD Middle School Course Guide as submitted. Trustee Curtis Savage seconded the motion. The motion passed (7-0).

#### 5. Items for Board Discussion

- A. Discuss and consider approval of Personnel Sheet  
Mr. Matthew Gutierrez briefed the Board about the Personnel Sheet for next week.
- B. Discuss and consider approval of Financial Reports  
Ms. Linda Engle presented to the Board the monthly regular Financial Reports.
- C. Discuss and consider approval of Gifts and Donations  
Ms. Linda Engle presented to the Board the monthly Gifts and Donations.
- D. Discuss and consider approval of Vendors - February 2014  
Ms. Linda Engle presented to the Board the monthly Vendors list.
- E. Discuss and consider approval of Budget Calendar  
Ms. Linda Engle presented to the Board the 2014-2015 Budget Calendar. CE (Legal) states, "The Board shall adopt a budget to cover all expenditures for the succeeding fiscal year..." The Budget Preparation Calendar is one step toward accomplishment of this task for fiscal year 2014-2015.
- F. Discuss and consider approval of Payment of Interest  
Ms. Linda Engle shared with the Board the Property Tax Code, Section 42.43 Payment of Interest. As a result of the judgment rendered in CAUSE# 2011-40743-362 interest must be paid by LEISD in the amount of \$503.24.
- G. Discuss and consider approval of School Resource Officer Agreement  
Ms. Linda Engle presented to the Board information about the Prestwick K-8 STEM School Resource Officer. In order to provide an enhanced safe and secured learning environment for the students of the Prestwick K-8 STEM Academy, LEISD is requesting permission to move forward working with the

City of The Colony on an Interlocal Agreement for a School Resource Officer.

H. Discuss and consider approval of Tax Rate Election Agreement

Ms. Linda Engle shared with the Board information about the Tax Ratification Consulting Service Agreement. We as a district are pursuing the expertise of a tax ratification consultant to navigate the legal requirements of holding a tax ratification election, as well as the pros and cons of an election for decision-making purposes.

I. Discuss and consider approval of Resolution Ordering Trustee Election

Ms. Sonia F. Badillo approached the Board with the Resolution Ordering Trustee Election. This Resolution has to be approved every year in order to conduct Board of Trustee Elections.

J. Discuss and consider approval of Joint Election Agreement and Contract for Election Services with Denton County

Ms. Sonia F. Badillo briefed the Board about the Joint Election Agreement and Contract for Election Services with Denton County. LEISD partners with Denton County for Board of Trustees Elections.

6. Future Agenda Items

Board Vice President Cooper Begis would like to see the early release due to weather policy.

Trustee LeAnna Harding would like to see how the district can go about sending out notifications to the community of when agendas and minutes are posted.

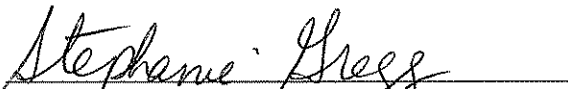
7. Board Comments

The Board thanked Mr. Matthew Gutierrez for the job well done in regard to the Zellars Staff.

8. Adjournment

The Board reconvened at 8:45 pm.

The minutes were approved on: 3/17/2014

  
Board President – Stephanie Gregg

  
Board Secretary – Sally Coleman