

Minutes of Workshop Meeting

The Board of Trustees Little Elm ISD

A Workshop Meeting of the Board of Trustees of Little Elm ISD was held Monday, June 9, 2014, beginning at 6:30 PM in the Little Elm High School - Lecture Hall.

PRESENT: Board President DeLeon English, Board Vice President LeAnna Harding, Board Secretary Alejandro Flores, Trustee Christopher Williams, Trustee Stephanie Gregg, Trustee Melissa Myers and Superintendent Lynne Leuthard.

ABSENT: Trustee Cooper Begis.

1. Call to Order Open Session in the Lecture Hall at the Little Elm High School on 1900 Walker Lane, Little Elm, TX 75068. Board President DeLeon English called the meeting to order at 6:30 pm.

2. Superintendent's Report

A. District Discipline Committee Update

Mr. Shon Joseph presented to the Board an update on the District Discipline Committee Update. The following items were part of the update:

- Summary
- Little Elm High School Student Enrollment 2009-Present
- All Referred Incidents 2009-2010
- All Referred Incidents 2010-2011
- All Referred Incidents 2011-2012
- All Referred Incidents 2012-2013
- All Referred Incidents 2013-Present
- In Comparison
- Campus Comparison Major Discipline Offenses LEHS vs. School "P" 2013-Current
- Our Beliefs

B. Curriculum and Instruction Update

1. AntiBullying Update

Dr. Jennifer Porter provided and Update on AntiBullying. The update included the following:

- Programs and Policies
- Relevant Board Policy
- Definition of Bullying
- Six Steps of Analysis
- Response to Bullying

C. Human Resources Update

Mr. Matthew Gutierrez gave the Board an update on Survey Items, Exit Interview Process, Hiring Memorandum and Vacancy Report.

D. Communications Update

1. Safety and Security

Ms. Julie Zwahr updated the Board on a Survey TEA requires to be conducted every three years at every campus in regards to Safety. Little Elm ISD has met the requirements.

E. Business and Operations Update

1. Construction Update

Mr. Rod Reeves updated the Board about the Construction. Mr. Reeves shared Project Notes of the following projects:

- Fine Arts and Humanities
- Public Service Academy
- Prestwick K-8 STEM Academy
- Zellars Summer 2014
- Plan Services and Transportation Facility

3. The Board recessed into Closed Executive Session at 6:51 pm in the Conference Room as permitted by the Texas Open Meetings Act Code Subchapter 551.074, 551.072 and 551.071. The Board and Superintendent discussed:

- A. Discussing purchase, exchange, lease, or value of real property
 - B. Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal of Employees
 - C. Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal of Administrative Personnel
 - D. Consult with Attorney regarding Board Policies and Procedures
- The Board reconvened at 7:46 pm.

4. Discussion Items

A. Discuss and consider approval of future legal representation of the School Board and retaining a new law firm

Mr. Dobner from Steven Dobner, LLC spoke to the Board briefly about his firm. He represents 17 schools districts.

Trustee Christopher Williams expressed his discomfort with this Item being on the agenda since the Board had not heard anything about it. Trustee Williams recommended having 4-5 more attorney firms present to the Board and then make a decision.

This Item was postponed.

B. Discuss and consider approval to consider the creation and appointment of Board Committees

Superintendent Lynne Leuthard informed the Board how the District operates about Committees. The District gathers Administrators, Teachers, Parents and Community Members as part of committees.

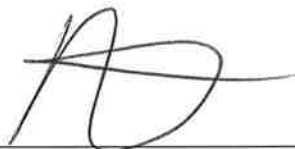
C. Discuss and consider change to Board Policy BDAA (LOCAL)

Board Vice President made the first motion to approve the Change to Board Policy BDAA (LOCAL) as submitted by an Eichelbaum Wardell Hansen Powell & Mehl, P.C. representative. Trustee Christopher Williams seconded the motion. The motion passed (6-0).

- D. Discuss and consider approval of change to Board Policy BE (LOCAL)
Board Vice President LeAnna Harding made the first motion to approve the change to Board Policy BE (LOCAL) as submitted by an Eichelbaum Wardell Hansen Powell & Mehl, P.C. representative with the removal of the last sentence. Trustee Stephanie Gregg seconded the motion. The motion passed (6-0).
- E. Discuss and consider approval concerning district surveys which can be made open to the public
Trustee Christopher Williams suggested for the surveys only to go to Superintendent and the Board not to take action just to inform. Mr. Matthew Gutierrez is looking at a proposal from Gallop. The estimate is about \$8,000 - \$9,000.
- F. Discuss and consider approval concerning a plan of action for transcripts and the possibility of an oversight committee
Mr. Shon Joseph updated the Board about a plan of action for transcripts and the possibility of an oversight committee.
- G. Discuss and consider approval of the standardization of discipline procedures and training
There was no discussion on this Item.
- H. Discuss and consider approval concerning exit interview process
Mr. Matthew Gutierrez briefed the Board about exit interview process. Mr. Gutierrez informed the Board that Human Resources has added to the process by digging a little bit deeper on why people are leaving. Mr. Gutierrez also informed the Board about the exit interview survey on the HR webpage. Human Resources will try to go back a year to retrieve information on employees who have left.
- I. Discuss and consider approval on holding Board Meetings at mobile locations
Board President DeLeon English would like to hold meetings at different locations to reach out at different communities (The Tribute, Oak Point and Frisco Lakes. Board Vice President LeAnna Harding expressed her concerns about transparency and consistency. Board President DeLeon English spoke about publicizing the locations even on Town boards.
- J. Discuss and consider approval of developing a Vision and Mission for the district
Board President DeLeon English mentioned that he is aware about LEISD having a Vision and mission for the community but since the community and the town are growing he would like to revisit it. Mr. English would like to see consistency and would also like for community, parents and students to be part of it.
- K. Discuss and consider approval of Region XI Service Center Contract
Dr. Jennifer Porter presented to the Board the Region XI Service Center Contract. LEISD contracts annually with the Education Service Center for Region XI for support services.

- L. Discuss and consider approval of Financial Reports
Ms. Linda Engle presented to the Board the monthly Financial Reports.
 - M. Discuss and consider approval of Gifts and Donations
Ms. Linda Engle presented to the Board the monthly Gifts and Donations.
 - N. Discuss and consider approval of Vendors - June 2014
Ms. Linda Engle presented to the Board the monthly list of Vendors for June 2014.
 - O. Discuss and consider approval of Bank Authorized Signatures
Ms. Linda Engle briefed the Board about Bank Authorized Signatures. Pursuant to Board Policy BP, Superintendent shall be the educational leader and chief executive officer for the District; however, it is and has been a long standing practice for the Board President and Board Secretary to be authorized signatures on operating accounts.
 - P. Discuss and consider approval of Tax Interlocal Agreement
Ms. Linda Engle briefed the Board about the Tax Interlocal Agreement. LEISD currently uses the Denton County Tax Assessor/Collector, Denton County Tax Office, to collect district's taxes. In order to continue this practice, we need to update our Interlocal agreement.
 - Q. Discuss and consider approval of Tax Resale Cover
Ms. Linda Engle informed the Board about a Tax Resale Cover. In accordance with the Texas Property Tax Code 34.05(c), Little Elm ISD may sell property taken by tax foreclosure.
5. Future Agenda Items
Board President DeLeon English would like to see the Board Operating Procedures.
Board Secretary Alejandro Flores would like to see an AVID Update.
6. Board Comments
There were no Board Comments.
7. Adjournment
Board Vice President LeAnna Harding made the first motion to adjourn the meeting.
Trustee Christopher Williams seconded the motion. The motion passed (6-0).
The meeting adjourned at 8:46 pm.

The minutes were approved on 7/21/2014.



DeLeon English – Board President

A handwritten signature in blue ink, appearing to read "Alejandro Flores". The signature is written in a cursive style with a large initial 'A' and 'F'.

Alejandro Flores – Board Secretary