



Little Elm ISD

Workshop Meeting

Monday, May 9, 2016 6:30 PM

Agenda of Workshop Meeting

The Board of Trustees Little Elm ISD

A Workshop Meeting of the Board of Trustees of Little Elm ISD will be held May 9, 2016, beginning at 6:30 PM in the Zellars Center for Learning and Leadership.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

1. Call to Order Open Session in the Board Room at Zellars Center for Learning and Leadership on 300 Lobo Lane, Little Elm, Texas 75068.
2. Pledge of Allegiance
3. Introduction and Roll Call
4. Citizen Input
5. Approval of Minutes
 - A. Discuss and approve Regular Meeting Minutes - 4-18-2016 5
Presenter: Sonia F. Badillo
6. Reports of the Superintendent
 - A. Director of CTE Announcement 10
Presenter: Matthew Gutierrez
 - B. Professional Learning Report 11
Presenter: Cyndy Mika
 - C. State Assessment Report 12
Presenter: Cyndy Mika
 - D. The Toughexchange Process 13
Presenter: Dr. Lowell H. Strike
7. The Board will recess into Closed Meeting in PL1 as permitted by the Texas Open Meetings Act Code Subchapter 551.074 and 551.072. The Board and Superintendent will discuss:
 - A. Personnel - 551.074
 - B. Land - 551.072
8. Action Items
 - A. Discuss and approve the Donation of Easement to the Town of Little Elm for a Park Trail at Brent Elementary School 15
Presenter: Rod Reeves
 - B. Discuss and approve School Start Times 17

Presenter: Cyndy Mika	
C. Discuss and approve EIE (LOCAL)	19
Presenter: Ross Roberts	
D. Discuss and approve the Monthly Financial Report	23
Presenter: Grant Anderson	
9. Consent Agenda	
A. Discuss and approve the Board Policy BE (Local)	49
Presenter: Ross Robers	
B. Discuss and approve Gifts and Donations	56
Presenter: Grant Anderson	
C. Discuss and approve the Proposed 2016-17 Little Elm ISD Rezoning Plan	58
Presenter: Rod Reeves	
10. Discussion Items	
A. Board Goals	
Presenter: LeAnna Harding	
11. Board President Comments	
Presenter: LeAnna Harding	
12. Board Comments	
13. Superintendent Comments	
14. Adjournment	

If, during the course of the meeting, the Board of Trustees should determine that a closed meeting should be conducted, the Board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Texas Government Code Section 551.001 et seq. The meeting will be held by the School Board at the date, hour, and place given in this Notice or as soon after the commencement of the meeting covered by this Notice as the School Board may conveniently meet in such closed or executive meeting or session concerning any and all purposes permitted by the Act, including, but not limited to the following sections and purposes:

Texas Government Code Section:

551.071	Private consultation with the Board's attorney.
551.072	Discussing purchase, exchange, lease, or value of real property.
551.073	Discussing negotiated contracts for prospective gifts or donations.
551.074	Discussing personnel or to hear complaints against personnel.
551.075	To confer with employees of the school district to receive information or to ask questions.
551.076	Considering the deployment, specific occasions, for or implementation of security personnel or devices.
551.082	Considering discipline of a public school child, or complaint or charge against personnel.
551.0821	Considering personally identifiable information about public school student.
551.083	Considering the standards, guidelines, terms, or conditions the board will follow, or will instruct its representatives to follow, in consultation with representatives of employees groups,

Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting.

Should any final action, final decision, or final vote be required in the opinion of the School Board with regard to any matter considered in such closed or executive session, then the final action, final decision, or final vote shall be either:

- (a) in the open meeting covered by the Notice upon the reconvening of the public meeting, or
- (b) at a subsequent public meeting of the School Board upon notice thereof; as the School Board shall determine.

Superintendent

Original copy of this agenda was posted on the bulletin board at the Little Elm ISD Administration Building 72 hours prior to the scheduled meeting.

Sonia Badillo

Board Agenda Item

Little Elm Independent School District
300 Lobo Lane
Little Elm, Texas 75068

Board Mtg. Date 5-09-2016	Reports of the Superintendent <input type="checkbox"/>	Business Item <input type="checkbox"/>	Consent Agenda <input type="checkbox"/>	Reports, Routine Monthly <input type="checkbox"/>	Action <input checked="" type="checkbox"/>
Subject:	REGULAR BOARD MEETING MINUTES - 4-18-2016				
Presenter or Contact Person:	Sonia F. Badillo, Superintendent Secretary.				
Policy/Code:	N/A				
Summary:	Board Meeting Minutes for April 18, 2016.				
Financial Implications:	There is no financial impact to the budget.				
Attachments:	Meeting Minutes				
Recommendation:	The Administration recommends the approval of the Regular Board Meeting Minutes for April 18, 2016.				
Motion:	I move that the Board approve the attached Regular Board Meeting Minutes for April 18, 2016.				

Minutes of Regular Meeting

The Board of Trustees Little Elm ISD

A Regular Meeting of the Board of Trustees of Little Elm ISD was held Monday, April 18, 2016, beginning at 6:30 PM in the Zellars Center for Learning and Leadership.

PRESENT: Board President LeAnna Harding, Board Vice President Melissa Myers, Trustee David Montemayor, Trustee Jason Olson, Trustee Alejandro Flores and Superintendent Dr. Lowell H. Strike.

ABSENT: Trustee Christopher Williams and Board Secretary DeLeon English.

1. Call to Order Open Session in the Board Room at Zellars Center for Learning and Leadership on 300 Lobo Lane, Little Elm, Texas 75068. Board President LeAnna Harding called the meeting to order at 6:31 pm.
2. Pledge of Allegiance
Students from Powell 6th Grade Center led the Board and those present to the Pledges of The United States Flag and The Texas Flag.
3. Invocation
Trustee Alejandro Flores offered the Invocation.
4. Introduction and Roll Call
Ms. Sonia F. Badillo took roll call.
5. Citizen Input
There was no citizen input.
6. Approval of Minutes
 - A. Discuss and approve Regular Board Meeting Minutes for 3-21-2016
Trustee Alejandro Flores made the first motion to approve the Regular Board Meeting Minutes for March 21, 2016 as submitted. Trustee Jason Olson seconded the motion. The motion passed (5-0).
7. Superintendent Spotlight
 - A. Spotlight - Collin Powell 6th Grade Center
Presenter: Liz Miller
Grace DeRosa presented art sculptures to the Board and Superintendent representing Oaxaca, Mexico.
Powell Choir also performed for the Board and those present.
 - B. Little Elm High School - Students of the Month
Ms. Renee Pentecost presented the students of the month awards to Francisco Colina Salas and Alexa Peterson.

C. Technology

Mr. Russell Van Hoose shared with the Board a presentation on Technology. The presentation included the following:

- Digital Learning
- Technology & Network Services
- Library and Media Services
- Our Team
- Digital Learning Goals
- Instructional Technology Action Team (InTAcT)
- What is Digital Learning?
- Digital Learning Badges
- Canvas Learning Management System
- iPads
- Chromebooks
- Specialty Labs
- Supporting Digital Learning & the Business of School
- Technology/Network Services Goals
- Library Media Services Team
- Supporting Classroom & Digital Learning
- Planned Library Renovations at LEHS
- Powell Library
- PSA Library

D. Triple E Award

Dr. Lowell H. Strike presented this prestigious award to Mr. Tom Parker.

8. Reports of the Superintendent

A. Personnel Memo

Mr. Matthew Gutierrez introduced to the Board and those present to the new Assistant Principal at Prestwick Stem Academy, Mr. Felipe Vargas.

B. Proposed 2016-17 Little Elm ISD Rezoning Plan

Mr. Rod Reeves shared with the Board the proposed 2016-17 Little Elm ISD Rezoning plan. The plan included the following:

- Re-zoning Project Plan
- Meeting Agenda
- Why are rezoning?
- District growth
- Continued Partnership
- Existing Elementary School Zones
- Ten Year Forecast – Current
- Proposed 2016-17 Elementary Proposed Zoning
- Enrollment with Proposed Movement
- Existing Middle School Zones
- Ten Year Forecast
- Proposed 2016-17 Middle School Zoning
- Frequently Asked Questions
- Next Steps

9. The Board recessed into Closed Meeting at 7:50 pm in PL1 as permitted by the Texas Open Meetings Act Code Subchapter 551.074 and 551.072. The Board and Superintendent discussed:

A. Personnel - 551.074

B. Land - 551.072

The meeting reconvened at 8:59 pm.

10. Action Items

A. Discuss and approve the Lease Agreement with American Tower, LLC for Cell Tower at Little Elm Athletic Complex

Trustee Jason Olson made the first motion to approve the Lease Agreement with American Tower, LLC for Cell Tower at Little Elm Athletic Complex as discussed in closed meeting. Trustee David Montemayor seconded the motion. The motion passed (5-0).

B. Discuss and approve Financial Reports

Mr. Grant Anderson shared with the Board the Financial Reports for the month. Trustee David Montemayor made the first motion to approve the Financial Reports for the month as submitted. Trustee Jason Olson seconded the motion. The motion passed (5-0).

C. Discuss and approve Board policy BE (LOCAL) - Number of Board Meetings per Month

Ms. LeAnna Harding shared with the Board the idea to change Board Policy BE (LOCAL) about number of Board Meetings per month from two to one.

Each board member shared their thoughts on this topic. It was also discussed to have Boardbook ready and for Board review before releasing it.

Trustee Alejandro Flores made the first motion to approve the changes to Board Policy BE (LOCAL) as discussed. Board Vice President Melissa Myers seconded the motion. The motion passed (5-0).

11. Consent Agenda

A. Discuss and approve TASB - Update 104. Post-legislative updates to School Board

B. Discuss and approve Personnel Memo

C. Discuss and approve Policy Update DEC (LOCAL)

D. Discuss and approve DBB (LOCAL)

E. Discuss and approve DED (LOCAL)

F. Discuss and approve Gifts and Donations

Board Vice President Melissa Myers made the first motion to approve the Consent Agenda as submitted. Trustee Alejandro Flores seconded the motion. The motion passed (5-0).

12. Board President Comments

A. Board Operating Procedures

Board President LeAnna Harding initiated the conversation about procedures for Appointment of Trustees. After each board member gave their thoughts about this item, Board Vice President Melissa Myers said that she will be putting together a document for the board to review.

Ms. LeAnna Harding thanked everybody for coming tonight.

13. Board Comments

Trustee Alejandro Flores thanked administration and trustees for the beautiful flowers for his mother

Trustee Jason Olson gave congrats to color guard, tennis and Hackberry Elementary

Board Vice Melissa Myers would like to have the Board Goals finalized

Trustee David Montemayor spoke about corporations and families moving into our area. Would like to emphasize and promote the entire district

14. Superintendent Comments

Dr. Lowell H. Strike briefed the Board about the following:

- Special Olympics
- Congressional Art Congress
- Public School Volunteers Week
- Teacher Appreciation Week
- Librarians Appreciation Week
- Prek registration
- Testing season
- Appreciate the Town
- School Start Times

15. Adjournment

Trustee Jason Olson made the first motion to approve the adjournment. Trustee David Montemayor seconded the motion. The motion passed (5-0).

The meeting adjourned at 9:50 pm.

Board Agenda Item

Little Elm Independent School District
300 Lobo Lane
Little Elm, Texas 75068

Board Mtg. Date 04-18-2016	Reports of the Superintendent <input checked="" type="checkbox"/>	Business Item <input type="checkbox"/>	Consent Agenda <input type="checkbox"/>	Reports, Routine Monthly <input type="checkbox"/>	Other <input type="checkbox"/>
Subject:	Director of CTE Announcement				
Presenter or Contact Person:	Matthew Gutierrez Deputy Superintendent				
Policy/Code:	NA				
Summary:	Announcement and introduction of new Director of CTE				
Financial Implications:	NA				
Attachments:	NA				
Recommendation:	NA				
Motion:	NA				

Board Agenda Item

Little Elm Independent School District
300 Lobo Lane
Little Elm, Texas 75068

Board Mtg. Date 05-09-2016	Reports of the Superintendent <input checked="" type="checkbox"/>	Business Item <input type="checkbox"/>	Consent Agenda <input type="checkbox"/>	Reports, Routine Monthly <input type="checkbox"/>	Discussion <input type="checkbox"/>
Subject:	PROFESSIONAL LEARNING REPORT				
Presenter or Contact Person:	Ashley Helms, Director of Professional Learning and Advanced Academics				
Policy/Code:					
Summary:	This presentation will provide an overview of summer learning that will occur in LEISD				
Financial Implications:	There is no financial impact to the budget.				
Attachments:					
Recommendation:	Item is for informational purposes only. No recommendation is necessary.				
Motion:	Item is for informational purposes only. No motion is necessary.				

Board Agenda Item

Little Elm Independent School District
300 Lobo Lane
Little Elm, Texas 75068

	Reports of the Superintendent	Business Item	Consent Agenda	Reports, Routine Monthly	Discussion
Board Mtg. Date 05-09-2016	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Subject:	STATE ASSESSMENT REPORT				
Presenter or Contact Person:	Ashley Glover, Ed.D, Director of Federal Programs and Student Support				
Policy/Code:					
Summary:	This presentation will provide an overview of challenges LEISD has faced during the transition of STAAR testing providers from Pearson to Educational Testing Services (ETS) and the impact on the school community.				
Financial Implications:	There is no financial impact to the budget.				
Attachments:					
Recommendation:	Item is for informational purposes only. No recommendation is necessary.				
Motion:	Item is for informational purposes only. No motion is necessary.				

Board Agenda Item

Little Elm Independent School District
300 Lobo Lane
Little Elm, Texas 75068

	Reports of the Superintendent <input checked="" type="checkbox"/>	Business Item <input type="checkbox"/>	Consent Agenda <input type="checkbox"/>	Reports, Routine Monthly <input type="checkbox"/>	Other <input type="checkbox"/>
05-09-2016					
Subject:	THE THOUGHEXCHANGE PROCESS				
Presenter or Contact Person:	Lowell H. Strike, superintendent				
Policy/Code:	Relates to our LEISD Core Value of: Open, transparent, and timely communication				
Summary:	<p>As we continue to evolve as an organization that embraces the community to greater degrees, we are deploying a unique web-based method of gaining feedback from parents, staff, and community members in an open-ended format. A webinar will be presented by staff from Thoughexchange, our solution provider for this process. Our desire in communication is to ensure we adhere to the following principles in communicating:</p> <ul style="list-style-type: none">• Honest• Clear• Respectful• Courteous• Engaging				
Financial Implications:	This will be funded from the Superintendent's budget from GOF in the amount of \$19,384.00 from the 2016-2017 budget year and reduced to \$14,537.00 for years two and three of the 36 month agreement.				
Attachments:	None. Webinar at 7:00 p.m.				
Recommendation:	Item is for informational purposes only. No recommendation is necessary.				
Motion:	Informational purposes only.				

Board Agenda Item

Little Elm Independent School District
300 Lobo Lane
Little Elm, Texas 75068

	Reports of the Superintendent	Business Item	Consent Agenda	Reports, Routine Monthly	Discussion
Board Mtg. Date 05-16-2016	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Subject:	DONATION OF EASEMENT TO THE TOWN OF LITTLE ELM FOR A PARK TRAIL AT BRENT ELEMENTARY SCHOOL				
Presenter or Contact Person:	Rod Reeves, Executive Director for Operational Services				
Policy/Code:	CDB (LEGAL)				
Summary:	The Town of Little Elm is requesting easements at Brent Elementary School for the construction of a Town wide park trail system.				
Financial Implications:	There is no financial implication				
Attachments:	Under separate cover				
Recommendation:	The Administration recommends the donation of easements to the Town of Little Elm for a park trail system.				
Motion:	I move that the Board approve the donation of easements to the Town of Little Elm for a park trail system.				

Board Agenda Item

Little Elm Independent School District
300 Lobo Lane
Little Elm, Texas 75068

Board Mtg. Date 05-09-2015	Reports of the Superintendent <input type="checkbox"/>	Business Item <input checked="" type="checkbox"/>	Consent Agenda <input type="checkbox"/>	Reports, Routine Monthly <input type="checkbox"/>	Other <input type="checkbox"/>
Subject:	SCHOOL START TIMES				
Presenter or Contact Person:	Dr. Cyndy Mika, Assistant Superintendent for Curriculum and Learning Services				
Policy/Code:	N/A				
Summary:	School Start times for 2016-2017 will need to be approved by the Board.				
Financial Implications:	In order to meet the school start times, we will need to add two bus routes. The bus contract will be 8 days shorter than in 2015-2016 so some of this will be absorbed. At this time the financial impact is unknown.				
Attachments:	School Start Times				
Recommendation:	The Administration recommends the approval of the school start times for 2016-2017 as submitted.				
Motion:	I move the Board approve the school start times for 2016-2017 as submitted.				

Proposed Bell Schedules 2016-2017
Little Elm ISD

	Drop-off and Breakfast Begins	School Day Begins	School Day Ends
Elementary	7:00 am	7:20 am	2:55 pm
Middle	7:45 am	8:05 am	3:40 pm
High School	8:40 am	8:55 am	4:30 pm

Board Agenda Item

Little Elm Independent School District
300 Lobo Lane
Little Elm, Texas 75068

Board Mtg. Date 5-9-2016	Reports of the Superintendent <input type="checkbox"/>	Business Item <input checked="" type="checkbox"/>	Consent Agenda <input type="checkbox"/>	Reports, Routine Monthly <input type="checkbox"/>	Other <input type="checkbox"/>
Subject:	Board Policy EIE (Local) - Update				
Presenter or Contact Person:	Ross Roberts, Assistant Superintendent for Student and Administrative Services				
Policy/Code:	EIE (Local)				
Summary:	This past year, 1 st and 2 nd grade moved to a standards-based report card. As a result, our promotion policy needs to be adjusted to reflect the change. This has an impact on retention in these grades as well as summer school eligibility.				
Financial Implications:	N/A				
Attachments:	EIE (Local) Policy - Draft				
Recommendation:	The Administration recommends the Board approve EIE (Local) as submitted.				
Motion:	I move the Board approve EIE (Local) as submitted.				

ACADEMIC ACHIEVEMENT
RETENTION AND PROMOTION

EIE
(LOCAL)

CURRICULUM
MASTERY

Promotion and course credit shall be based on mastery of the curriculum. Expectations and standards for promotion shall be established for each grade level, content area, and course and shall be coordinated with compensatory, intensive, and/or accelerated services. [See EHBC] The District shall comply with applicable state and federal requirements when determining methods for students with disabilities [see FB] or students who are English language learners [see EHBE and EKBA] to demonstrate mastery of the curriculum.

STUDENTS
RECEIVING
SPECIAL
EDUCATION
SERVICES

Any modified promotion standards for a student receiving special education services shall be determined by the student's admission, review, and dismissal (ARD) committee and documented in the student's individualized education program (IEP). [See EHBA series and EKB]

STANDARDS FOR
MASTERY

In addition to the factors in law that must be considered for promotion, mastery shall be determined as follows:

1. Course assignments and unit evaluation shall be used to determine student grades in a subject. An average of 70 or higher shall be considered a passing grade.
2. Mastery of the skills necessary for success at the next level shall be validated by assessments that may either be incorporated into unit or final exams or may be administered separately. Mastery of at least 70 percent of the objectives shall be required.

GRADES 1-2

In grades 1-2, promotion to the next grade level shall be based on a standards-based reporting system, which covers grade-level standards (essential knowledge and skills) for all subject areas. A student shall "meet standard" in four of the following areas: reading, language arts, mathematics, science, and social studies.

GRADES ~~1-5~~ 3-5

In grades ~~1-5~~ 3-5, promotion to the next grade level shall be based on an overall average of 70 on a scale of 100 based on course-level, grade-level standards (essential knowledge and skills) for all subject areas and a grade of 70 or above in four of the following areas: reading, language arts, mathematics, science, and social studies.

GRADES 6-8

In grades 6-8, promotion to the next grade level shall be based on an overall average of 70 on a scale of 100 based on course-level, grade-level standards (essential knowledge and skills) for all subject areas and a grade of 70 or above in three of the following areas: language arts, mathematics, science, and social studies.

GRADES 9-12

Grade-level advancement for students in grades 9-12 shall be earned by course credits. [See EI]

ACADEMIC ACHIEVEMENT
RETENTION AND PROMOTION

EIE
(LOCAL)

ACCELERATED INSTRUCTION	If a student fails to demonstrate proficiency on a state-mandated assessment, the student shall be provided accelerated instruction in accordance with state law. Additionally, students in grades 5 and 8 shall be subject to all provisions of GRADE ADVANCEMENT TESTING, below.
GRADE ADVANCEMENT TESTING	Except when a student will be assessed in reading or mathematics above his or her enrolled grade level, students in grades 5 and 8 must meet the passing standard on the applicable state-mandated assessments in reading and mathematics to be promoted to the next grade level, in addition to the District's local standards for mastery and promotion.
DEFINITION OF 'PARENT'	For purposes of this policy and decisions related to grade advancement requirements, a student's "parent" shall be defined to include either of the student's parents or guardians; a person designated by the parent, by means of a power of attorney or an authorization agreement as provided in Chapter 34 of the Family Code, to have responsibility for the student in all school-related matters [see FD]; a surrogate parent acting on behalf of a student with a disability; a person designated by the parent or guardian to serve on the grade placement committee (GPC) for all purposes; or in the event that a parent, guardian, or designee cannot be located, a person designated by the Superintendent or designee to act on behalf of the student. [See EIE(LEGAL)]
ALTERNATE ASSESSMENT INSTRUMENT	The Superintendent or designee shall select from the state-approved list, if available, for each applicable subject an alternate assessment instrument that may be used for the third testing opportunity. Each student's GPC shall decide whether he or she shall be given the statewide assessment instrument or the applicable alternate instrument for the third testing opportunity. The committee's decision shall be based on a review of the student's performance in the previous testing opportunities, local assessments, and any other circumstances it deems appropriate.
STANDARDS FOR PROMOTION UPON APPEAL	<p>If a parent initiates an appeal of his or her child's retention following the student's failure to demonstrate proficiency after the third testing opportunity, the GPC shall review all facts and circumstances in accordance with law.</p> <p>The student shall not be promoted unless:</p> <ol style="list-style-type: none">1. All members of the GPC agree that the student is likely to perform on grade level if given additional accelerated instruction during the following school year in accordance with the educational plan developed by the GPC; and

ACADEMIC ACHIEVEMENT
RETENTION AND PROMOTION

EIE
(LOCAL)

2. The student has completed required accelerated instruction in the subject area for which the student failed to demonstrate proficiency.

Whether the GPC decides to promote or to retain a student in this manner, the committee shall determine an accelerated instruction plan for the student for the following school year, providing for interim reports to the student's parent and opportunities for the parent to consult with the teacher or principal as needed. The principal or designee shall monitor the student's progress during the following school year to ensure that he or she is progressing in accordance with the plan.

TRANSFER
STUDENTS

When a student transfers into the District having failed to demonstrate proficiency on applicable assessment instruments after two testing opportunities, a GPC shall convene for that student. The GPC shall review any available records of decisions regarding testing and accelerated instruction from the previous district and determine an accelerated instruction plan for the student.

If a parent initiates an appeal for promotion when a student transfers into the District having failed to demonstrate proficiency after three testing opportunities, the GPC shall review any available records of decisions regarding testing, accelerated instruction, retention, or promotion from the previous district and issue a decision in accordance with the District's standards for promotion.

ASSIGNMENT OF
RETAINED STUDENTS

A student not promoted to the next grade level shall remain at the same campus or shall be assigned to a similar campus setting.

REDUCING STUDENT
RETENTION

The District shall establish procedures designed to reduce retaining students at a grade level, with the ultimate goal being elimination of the practice of retaining students. [See EHBC]

Board Agenda Item

Little Elm Independent School District
300 Lobo Lane
Little Elm, Texas 75068

	Reports of the Superintendent	Business Item	Consent Agenda	Reports, Routine Monthly	Discussion Item
Board Mtg. Date 05-09-2016	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Subject:	FINANCIAL REPORTS – March 2016				
Presenter or Contact Person:	Grant Anderson, CFO				
Policy/Code:	Board Legal Status Powers and Duties – BAA (Local) Annual Operating Budget – CE (Local)				
Summary:	Monthly financial reports prepared by Business Services Department				
Financial Implications:	Increase in General Fund revenues and increase in appropriate expenditure budgets				
Attachments:	1) Budget Amendments 2) Information – Miscellaneous Business Office Reports Monthly Fund Balance Comparison Statement of Unaudited Revenue and Expenditures Cash Flow Statements Bank Reconciliations Investment Report Fund Summary of Revenue and Expenditures Tax Collection Report Construction Report				
Recommendation:	The Administration recommends approval of the Consent Agenda as submitted.				
Motion:	I move that the Board approve the Consent Agenda as submitted				

Little Elm Independent School District
General Fund
Budget Amendments
May 2016

	Fund	FX	Decrease	FX	Increase	Org	Incr / (Decr) Fund Bal	Reason
1	199	33	387	23	4,595	001		Cover summer expenditures in various functional areas
		36	1,000	31	387			
		51	2,196					
		52	1,399					
2	199	12	3,750	36	3,750	001		Reallocate funds to cover UIL dues
3	199	12	27	13	1,255	104		Reallocate funds to cover teacher travel to summer conference
		23	1,000					
		31	223					
		36	5					
4	199	00	5,000	11	5,000	108		Increase budgeted revenue and expense for donation received from Wildridge to purchase classroom supplies
5	199	11	1,000	41	1,000	702		Reallocate funds to cover board travel
6	199	13	2,079	11	2,079	821		Reallocate funds to cover student travel and supplies
7	199	11	500	13	500	821		Reallocate funds to cover contracted services
8	199	31	158	11	3,508	824		Reallocate funds for purchase of FM/audiology equipment
		21	3,350					
9	199	51	3,258	52	3,258	851		Reallocate funds for security systems repair and maintenance costs
10	199	52	3,000	36	3,000	999		Reallocate funds to cover NTTA tolls related to student transportation extracurricular activities/events
11	199	00	657	36	657	107		Increase budgeted revenue and expense for Target donation received to be used for field trips

Little Elm Independent School District
General Fund
Budget Amendments
May 2016

	Fund	FX	Decrease	FX	Increase	Org	Incr / (Decr) Fund Bal	Reason
12	199	00	12	12	12	105		Increase budget for donation received to purchase library books
13	199	11	2,378	36	3,178	001		Reallocate funds for purchase of FM/audiology equipment
		13	800					
14	199	00	220	11	220	001		Increase budget for band fees received
15	199	11	260	13	260	107		Reallocate funds to cover staff development travel for teacher
16	199	11	857	13	857	107		Reallocate funds to cover staff development reading materials
17	199	51	15,000	36	15,000	001		Reallocate funds to cover higher than anticipated area/state student travel costs
18	183	00	9,997	36	9,997	999		Increase budget for athletic playoff and district track receipts
	Total		58,513		58,513		0	

Little Elm Independent School District
General Fund
Budget Amendments
May 2016

	Fund	FX	Decrease	FX	Increase	Org	Incr / (Decr) Fund Bal	Reason
1	240	00	205,000	35	205,000	999	(205,000.00)	Use excess fund balance mainly to cover cost of Powell kitchen renovations and purchase of food service equipment
2								
3								
4								
5								
6								
7								
8								
9								
10								
	Total		205,000		205,000		(205,000)	

Little Elm Independent School District
2015-2016 Fund Balance Comparison
as of March 31, 2016

Page 1 of 2

		GENERAL FUND			DEBT SERVICE FUND		
		1XX			511		
CONTROL		ORIGINAL	PROPOSED	AMENDED	ORIGINAL	PROPOSED	AMENDED
CODES	REVENUES	BUDGET	AMENDMENTS	BUDGET	BUDGET	AMENDMENTS	BUDGET
5700	LOCAL	33,200,091	7,723	33,207,814	10,196,553		10,196,553
5800	STATE	26,273,080		26,273,080	-		-
5900	FEDERAL	1,142,165		1,142,165	-		-
		60,615,336	7,723	60,623,059	10,196,553	-	10,196,553
Expenditures							
11 Instruction		34,524,586	76,548	34,601,134	-		-
12 Library Services		808,943	648	809,591	-		-
13 Staff Development		765,128	1,833	766,961	-		-
21 Instructional Admin		1,275,818	(2,968)	1,272,850	-		-
23 Campus Administration		4,049,914	64,146	4,114,060	-		-
31 Guidance & Counseling		1,767,271	(1,022)	1,766,249	-		-
32 Attendance & Social Services		20,350		20,350	-		-
33 Health Services		503,990	592	504,582	-		-
34 Student Transportation		1,622,150		1,622,150	-		-
35 Food Services		108,204		108,204	-		-
36 Co-curricular Activities		1,566,449	35,428	1,601,877	-		-
41 General Administration		2,713,043	22,178	2,735,221	-		-
51 Plant Maintenance		7,023,796	(166,996)	6,856,800	-		-
52 Security		510,872	6,078	516,950	-		-
53 Data Processing		1,122,799	648	1,123,447	-		-
61 Community Services		39,512		39,512	-		-
71 Debt Services		851,630		851,630	11,413,651		11,413,651
81 Facilities		1,784,746	(29,390)	1,755,356	-		-
95 Payments to JUV Justice Alt		32,000		32,000	-		-
99 Intergovernmental Charges		258,000		258,000	-		-
	TOTAL EXPENDITURES	61,349,201	7,723	61,356,924	11,413,651	-	11,413,651
00 Other Resources		-		-			-
00 Other Uses		-		-			-
FUND BALANCE 08/31/15		23,247,360		23,247,360	5,390,317		5,390,317
EST FUND BALANCE @ 03/31/16		22,513,495	-	22,513,495	4,173,219	-	4,173,219

Little Elm Independent School District
2015-2016 Fund Balance Comparison
as of March 31, 2016

Page 2 of 2

		FOOD SERVICE FUND			CHILD CARE		
		240			720		
CONTROL CODES	REVENUES	PROPOSED			PROPOSED		
		ORIGINAL BUDGET	AMENDMENTS	AMENDED BUDGET	ORIGINAL BUDGET	AMENDMENTS	AMENDED BUDGET
5700	LOCAL	1,436,000		1,436,000	575,054		575,054
5800	STATE	17,000		17,000	-		-
5900	FEDERAL	1,970,624		1,970,624	-		-
		3,423,624	-	3,423,624	575,054	-	575,054
Expenditures							
11 Instruction		-		-	-		-
12 Library Services		-		-	-		-
13 Staff Development		-		-	-		-
21 Instructional Admin		-		-	-		-
23 Campus Administration		-		-	-		-
31 Guidance & Counseling		-		-	-		-
32 Attendance & Social Services		-		-	-		-
33 Health Services		-		-	-		-
34 Student Transportation		-		-	-		-
35 Food Services		3,423,624		3,423,624	-		-
36 Co-curricular Activities		-		-	-		-
41 General Administration		-		-	-		-
51 Plant Maintenance		-		-	-		-
52 Security		-		-	-		-
53 Data Processing		-		-	-		-
61 Community Services		-		-	601,389		601,389
71 Debt Services		-		-	-		-
81 Facilities		-		-	-		-
95 Payments to JUV Justice Alt		-		-	-		-
99 Intergovernmental Charges		-		-	-		-
	TOTAL EXPENDITURES	3,423,624	-	3,423,624	601,389	-	601,389
FUND BALANCE 08/31/15		1,193,666		1,193,666	141,604		141,604
EST FUND BALANCE @ 03/31/16		1,193,666	-	1,193,666	115,269	-	115,269

Little Elm Independent School District
Statement of Unaudited Revenues and Expenditures - Budget vs. Actual
As of March 31, 2016

GENERAL FUND

Fund 1XX

CONTROL CODES	REVENUES	2015-2016 Approved Budget	PERIOD RECEIPTS/ EXPENDITURES	Y-T-D RECEIVED/ ENC + EXP	VARIANCE FAVORABLE (UNFAVORABLE)	PERCENT TO TOTAL	PERCENT OF YEAR ELAPSED
5700	LOCAL	33,207,814.00	530,986.55	31,352,743.61	(1,855,070.39)	94.41%	58%
5800	STATE	26,273,080.00	380,933.37	12,873,281.57	(13,399,798.43)	49.00%	58%
5900	FEDERAL	1,142,165.00	103,253.25	1,522,200.82	380,035.82	133.27%	58%
TOTAL	REVENUES	60,623,059.00	1,015,173.17	45,748,226.00	(14,874,833.00)	75.46%	58%
	EXPENDITURES						
0011	Instruction	34,601,134.00	3,742,071.25	23,208,163.15	11,392,970.85	67.07%	58%
0012	Library Services	809,591.00	58,262.27	559,598.14	249,992.86	69.12%	58%
0013	Curriculum & Staff Development	766,961.00	52,497.99	453,990.41	312,970.59	59.19%	58%
0021	Instructional Leadership	1,272,850.00	155,797.00	708,688.80	564,161.20	55.68%	58%
0023	School Leadership	4,114,060.00	321,508.86	2,310,124.80	1,803,935.20	56.15%	58%
0031	Guidance & Counseling	1,766,249.00	134,694.63	939,440.08	826,808.92	53.19%	58%
0032	Social Work Services	20,350.00	92.88	20,164.80	185.20	99.09%	58%
0033	Health Services	504,582.00	45,484.70	349,930.51	154,651.49	69.35%	58%
0034	Student Transportation	1,622,150.00	152,754.69	673,592.52	948,557.48	41.52%	58%
0035	Food Services	108,204.00	30,816.95	74,155.63	34,048.37	68.53%	58%
0036	Co-curricular Activities	1,601,877.00	147,634.17	1,106,097.69	495,779.31	69.05%	58%
0041	General Administration	2,735,221.00	201,529.58	1,634,128.78	1,101,092.22	59.74%	58%
0051	Plant Maintenance	6,856,800.00	485,303.67	3,857,262.75	2,999,537.25	56.25%	58%
0052	Security & Monitoring	516,950.00	31,242.94	226,865.93	290,084.07	43.89%	58%
0053	Data Processing	1,123,447.00	120,198.08	661,228.02	462,218.98	58.86%	58%
0061	Community Service	39,512.00	3,145.60	21,663.86	17,848.14	54.83%	58%
0071	Debt Services	851,630.00	171,551.67	757,512.12	94,117.88	88.95%	58%
0081	Facility Acquisition	1,755,356.00	10,259.94	843,740.57	911,615.43	48.07%	58%
0095	Pmt to Juvenile Justice	32,000.00	2,937.00	19,046.00	12,954.00	59.52%	58%
0099	Intergovernmental Charges	258,000.00	67,002.13	195,212.58	62,787.42	75.66%	58%
TOTAL	EXPENDITURES	61,356,924.00	5,934,786.00	38,620,607.14	22,736,316.86	62.94%	58%
	OPERATING TRANSFERS						
7910	Other Resources	-	677,080.00	677,080.00			
8910	Other Uses	-	-	-			
TOTAL	OPERATING TRANSFERS	-	677,080.00	677,080.00			
0100	Fund Balance 08/31/15	23,247,360.00	-	23,247,360.00			
3000	Year to Date Fund Bal. (unaudited)	22,513,495.00		31,052,058.86			

	September Actual	October Actual	November Actual	December Actual	January Actual	February Actual	March Actual	April Actual	May Actual	June Actual	July Actual	August Actual	TOTAL
Beginning Cash Balance in Bank	16,220,058.52	15,293,418.67	14,598,824.18	14,776,084.01	25,712,379.08	29,559,471.03	30,005,415.55	-	-	-	-	-	16,220,058.52
RECEIPTS													
Tax Collections	29,961.10	212,127.79	1,440,443.65	15,772,027.90	8,468,334.05	4,426,365.93	403,116.75	-	-	-	-	-	30,752,377.17
Interest	3,418.65	3,606.39	3,421.54	3,490.08	8,438.26	8,768.09	8,230.34	-	-	-	-	-	39,373.35
Other Local Revenue	357,548.13	187,019.48	157,507.43	83,379.92	81,659.40	99,797.63	123,101.20	-	-	-	-	-	1,090,013.19
State Revenue - Available School	-	-	-	131,722.00	40,209.00	40,209.00	181,468.00	-	-	-	-	-	393,608.00
State Revenue - Foundation	4,689,592.00	3,841,342.00	2,030,060.00	-	-	-	-	-	-	-	-	-	10,560,994.00
State Revenue - Debt Service	-	-	-	-	-	117,339.00	-	-	-	-	-	-	117,339.00
State Revenue - Misc	-	331,319.76	70,521.48	-	-	16,835.00	-	-	-	-	-	-	418,676.24
MAC Receipts/SHARS	31,847.87	19,810.40	834,115.36	30,394.32	12,525.03	23,006.58	27,281.24	-	-	-	-	-	978,980.80
Federal Program Revenue	13,638.11	166,138.09	265,405.04	133,097.69	115,621.66	428,599.00	75,971.91	-	-	-	-	-	1,198,471.50
Federal Program Revenue 240	55,788.75	231,085.91	222,380.68	175,343.26	144,379.13	193,988.43	219,250.16	-	-	-	-	-	1,242,216.32
Lunch Revenue - local 240	168,744.89	183,816.64	141,447.11	112,174.76	145,516.04	175,494.23	133,399.55	-	-	-	-	-	1,060,593.22
Payroll Deposits	-	-	-	400.00	341.00	74.63	1,833.30	-	-	-	-	-	2,648.93
Proceeds Maintenance Tax Notes	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfers from Debt Service	-	-	-	5,160.00	-	-	1,000.00	-	-	-	-	-	6,160.00
Transfers from Investment Acct	-	-	-	-	86,039.83	-	49,614.40	-	-	-	-	-	135,654.23
Total Revenue	5,350,539.50	5,176,266.46	5,165,302.29	16,447,189.93	9,103,063.40	5,530,477.52	1,224,266.85	-	-	-	-	-	47,997,105.95
DISBURSEMENTS													
Payroll Checks	2,467,271.52	2,805,677.82	2,655,904.77	2,628,105.91	2,656,927.67	2,692,513.28	2,712,378.20	-	-	-	-	-	18,618,779.17
Accounts Payable Checks	2,770,209.66	1,937,833.98	1,642,284.17	1,816,431.06	1,144,170.03	1,189,009.69	1,395,466.88	-	-	-	-	-	11,895,405.47
TRS Deposit	687,652.37	698,620.00	304,366.74	686,557.96	1,069,764.73	695,226.58	691,263.96	-	-	-	-	-	4,833,452.34
IRS Deposit	350,917.85	428,192.94	384,846.78	379,232.93	385,079.02	390,170.95	392,917.08	-	-	-	-	-	2,711,357.55
Bank Charges/ NSF's/Bk Trans	1,127.95	536.21	640.00	567.00	30.00	273.50	220.00	-	-	-	-	-	3,394.66
Total Expenditures	6,277,179.35	5,870,860.95	4,988,042.46	5,510,894.86	5,255,971.45	4,967,194.00	5,192,246.12	-	-	-	-	-	38,062,389.19
Cash to TEA	-	-	-	-	-	-	-	-	-	-	-	-	-
Cash Transferred to Debt Service	-	-	-	-	-	117,339.00	-	-	-	-	-	-	117,339.00
Transfers to Investment Accounts	-	-	-	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Expenditures & Transfers	6,277,179.35	5,870,860.95	4,988,042.46	5,510,894.86	5,255,971.45	5,084,533.00	5,192,246.12	-	-	-	-	-	38,179,728.19
Net Change in Cash	(926,639.85)	(694,594.49)	177,259.83	10,936,295.07	3,847,091.95	445,944.52	(3,967,979.27)	-					

**Little Elm Independent School District
Debt Service Cash Flow Statement
FY 2015-2016**

	September Actual	October Actual	November Actual	December Actual	January Actual	February Actual	March Actual	April Actual	May Actual	June Actual	July Actual	August Actual	TOTAL
<i>Beginning Cash Balance in Bank</i>	2,450,561.15	2,464,982.73	2,534,648.15	2,995,378.89	4,983,138.13	1,667,731.22	1,181,147.44	-	-	-	-	-	2,450,561.15
RECEIPTS													
Tax Collections	13,612.51	68,820.77	459,813.59	4,992,409.72	2,684,004.64	1,395,693.42	128,325.41	-	-	-	-	-	9,742,680.06
Interest	809.07	844.65	917.15	509.52	588.45	383.80	426.97	-	-	-	-	-	4,479.61
Bond Refunding	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfer from General Operating	-	-	-	-	-	117,339.00	-	-	-	-	-	-	117,339.00
Transfers from Investment Acct	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Revenue	14,421.58	69,665.42	460,730.74	4,992,919.24	2,684,593.09	1,513,416.22	128,752.38	-	-	-	-	-	9,864,498.67
DISBURSEMENTS													
Bank Charges/ NSF's/Bk Trans	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Expenditures	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfers to Investment Accounts	-	-	-	3,000,000.00	6,000,000.00	2,000,000.00	-	-	-	-	-	-	11,000,000.00
Transfer to General Operating	-	-	-	5,160.00	-	-	1,000.00	-	-	-	-	-	6,160.00
Total Expenditures & Transfers	-	-	-	3,005,160.00	6,000,000.00	2,000,000.00	1,000.00	-	-	-	-	-	11,006,160.00
Net Change in Cash	14,421.58	69,665.42	460,730.74	1,987,759.24	(3,315,406.91)	(486,583.78)	127,752.38	-	-	-	-	-	(1,141,661.33)
<i>Ending Cash Balance in bank</i>	2,464,982.73	2,534,648.15	2,995,378.89	4,983,138.13	1,667,731.22	1,181,147.44	1,308,899.82	-	-	-	-	-	1,308,899.82
Beginning Cash Balance TexPool	2,937,764.48	2,937,969.79	2,938,210.84	2,938,477.65	5,939,319.52	11,941,793.80	11,360,349.71	-	-	-	-	-	2,937,764.48
Interest Earned TexPool	205.31	241.05	266.81	841.87	2,474.28	2,880.93	3,157.83	-	-	-	-	-	10,068.08
Transfers in	-	-	-	3,000,000.00	6,000,000.00	2,000,000.00	-	-	-	-	-	-	11,000,000.00
Transfers out	-	-	-	-	-	(2,584,325.02)	-	-	-	-	-	-	(2,584,325.02)
<i>Ending Cash Balance Invested</i>	2,937,969.79	2,938,210.84	2,938,477.65	5,939,319.52	11,941,793.80	11,360,349.71	11,363,507.54	-	-	-	-	-	11,363,507.54
TOTAL CASH AVAILABLE	5,402,952.52	5,472,858.99	5,933,856.54	10,922,457.65	13,609,525.02	12,541,497.15	12,672,407.36	-	-	-	-	-	12,672,407.36

LITTLE ELM INDEPENDENT SCHOOL DISTRICT
Cash and Investments Reconciliation
as of March 31, 2016

Operating Fund:

Balance per bank	26,037,436.28
Add: Texas Class/MBIA	1,678,753.95
Lone Star	12,198,720.77
TexStar	1,381,213.83
Add: Deposits in Transit	3,899.95
Taxes in Transit	163,735.77
Less: Outstanding Checks/Wires	(527,034.55)
Balance per Books	40,936,726.00

Interest & Sinking Fund:

Balance per bank	1,308,899.82
Add: Texpool	11,363,507.54
Add: Taxes in Transit	51,504.26
Less: Outstanding Checks	-
Balance per Books	12,723,911.62

Total Balance per Books	53,660,637.62
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LITTLE ELM INDEPENDENT SCHOOL DISTRICT
SUMMARY OF CURRENT INVESTMENTS - BY FUND
MONTH ENDED: March 31, 2016

General Fund 199

PURCHASE /SOLD DATE	TRADE TICKET #	CUSIP #	TYPE OF INVESTMENT	PAR VALUE	BEGINNING MARKET VALUE	ENDING MARKET VALUE	AVERAGE MONTHLY RATE	BOOK VALUE	DAYS TO MATURE	YIELD TO MATURE	INTEREST ACCRUED FOR PERIOD	W/D FOR PERIOD
03/01/16	Lone Star		Investment Pool Investment	12,193,812.84	100.0000%	100.0000%	0.0000%	12,193,812.84				
			Withdrawal	-				12,193,812.84				
03/31/16			Interest	4,907.93			0.4800%	12,198,720.77			4,907.93	-
				<u>12,198,720.77</u>				<u>12,198,720.77</u>			<u>4,907.93</u>	<u>-</u>

General Fund 199

PURCHASE /SOLD DATE	TRADE TICKET #	CUSIP #	TYPE OF INVESTMENT	PAR VALUE	BEGINNING MARKET VALUE	ENDING MARKET VALUE	AVERAGE MONTHLY RATE	BOOK VALUE	DAYS TO MATURE	YIELD TO MATURE	INTEREST ACCRUED FOR PERIOD	W/D FOR PERIOD
03/01/16	TexSTAR		Investment Pool Investment	1,380,809.20	100.0000%	100.0000%	0.0000%	1,380,809.20				
			Withdrawal	-				1,380,809.20				
03/31/16			Interest	404.63			0.3450%	1,381,213.83			404.63	-
				<u>1,381,213.83</u>				<u>1,381,213.83</u>			<u>404.63</u>	<u>-</u>

Construction Fund 647

PURCHASE /SOLD DATE	TRADE TICKET #	CUSIP #	TYPE OF INVESTMENT	PAR VALUE	BEGINNING MARKET VALUE	ENDING MARKET VALUE	AVERAGE MONTHLY RATE	BOOK VALUE	DAYS TO MATURE	YIELD TO MATURE	INTEREST ACCRUED FOR PERIOD	W/D FOR PERIOD
03/01/16	Texas CLASS		Investment Pool Investment	1,727,585.92	100.0000%	100.0000%	0.0000%	1,727,585.92				
			Withdrawal	(49,614.40)				1,677,971.52				(49,614.40)
03/31/16			Interest	782.43			0.5400%	1,678,753.95			782.43	
				<u>1,678,753.95</u>				<u>1,678,753.95</u>			<u>782.43</u>	<u>(49,614.40)</u>

LITTLE ELM INDEPENDENT SCHOOL DISTRICT
SUMMARY OF CURRENT INVESTMENTS - BY FUND
MONTH ENDED: March 31, 2016

Debt Service Fund 511

PURCHASE /SOLD DATE	TRADE TICKET #	CUSIP #	TYPE OF INVESTMENT	PAR VALUE	BEGINNING MARKET VALUE	ENDING MARKET VALUE	AVERAGE MONTHLY RATE	BOOK VALUE	DAYS TO MATURE	YIELD TO MATURE	INTEREST ACCRUED FOR PERIOD	W/D FOR PERIOD
03/01/16	TexPool		Investment Pool	11,360,349.71	100.0000%	100.0000%	0.0000%	11,360,349.71				
			Investment	-				11,360,349.71				
			Withdrawal	-				11,360,349.71				-
03/31/16			Interest	3,157.83			0.3273%	11,363,507.54			3,157.83	
				11,363,507.54				11,363,507.54			3,157.83	-

Little Elm Independent School District
Summary of Revenue & Expenditures As Of 03/31/16
Accounting Period: 03

	Fund: 1XX %		Fund: 211 %		Fund: 224 %		Fund: 225 %	
	General Operating		Title I-A Improving Basic		IDEA-B Formula (Spec Ed)		IDEA-B Pre-School (Spec Ed)	
Revenue Budget	60,623,059.00	100.00%	420,442.00	100.00%	1,160,321.00	100.00%	17,575.00	100.00%
Period Receipts	1,692,253.17		-		-		-	
Revenue Received to Date	46,425,306.00	76.58%	125,173.92	29.77%	327,499.87	28.22%	1,821.67	10.37%
Revenues Receivable:	14,197,753.00	23.42%	295,268.08	70.23%	832,821.13	71.78%	15,753.33	89.63%
Expenditure Budget	61,356,924.00	100.00%	420,442.00	100.00%	1,160,321.00	100.00%	17,575.00	100.00%
Period Expenditures	5,934,786.00		47,706.83		57,002.36		422.80	
Exp./Encumbrances to Date	38,620,607.14	62.94%	257,390.04	61.22%	530,930.55	45.76%	2,902.78	16.52%
Balance to Expend:	22,736,316.86	37.06%	163,051.96	38.78%	629,390.45	54.24%	14,672.22	83.48%
Actual Revenue Over (Under)								
Actual Expenditures & Encumbrances:	7,804,698.86		(132,216.12)		(203,430.68)		(1,081.11)	

Little Elm Independent School District
Summary of Revenue & Expenditures As Of 03/31/16
Accounting Period: 03

	Fund: 244	%	Fund: 255	%	Fund: 263	%	Fund 289	%
	Voc Ed Basic Grant		Title II TPTR		Title III, Part A LEP/Immigrant		Summer School LEP	
Revenue Budget	47,871.00	100.00%	43,121.00	100.00%	120,466.00	100.00%	4,452.00	100.00%
Period Receipts	-		-		-		-	
Revenue Received to Date	5,024.13	10.50%	8,633.08	20.02%	41,519.72	34.47%	4,452.00	
Revenues Receivable:	42,846.87	89.50%	34,487.92	79.98%	78,946.28	65.53%	-	
Expenditure Budget	47,871.00	100.00%	43,121.00	100.00%	120,466.00	100.00%	4,452.00	100.00%
Period Expenditures	1,140.80		-		7,175.43		-	
Exp./Encumbrances to Date	28,639.35	59.83%	11,863.48	27.51%	67,461.25	56.00%	-	0.00%
Balance to Expend:	19,231.65	40.17%	31,257.52	72.49%	53,004.75	44.00%	4,452.00	
Actual Revenue Over (Under)								
Actual Expenditures:	(23,615.22)		(3,230.40)		(25,941.53)		4,452.00	

Little Elm Independent School District
Summary of Revenue & Expenditures As Of 03/31/16
Accounting Period: 03

	Fund 397	%	Fund 410	%	Fund: 240	%	Fund: 511	%
	APIB Campus Awards		Instructional Materials		Food Service		Debt Service	
Revenue Budget	-	100.00%	406,167.00	100.00%	3,423,624.00	100.00%	10,196,553.00	100.00%
Period Receipts	-		-		373,459.82		156,805.03	
Revenue Received to Date	-	#DIV/0!	406,167.24	100.00%	2,364,949.32	69.08%	9,919,729.69	97.29%
Revenues Receivable:	-		-	0.00%	1,058,674.68	30.92%	276,823.31	2.71%
Expenditure Budget	-	100.00%	432,218.00	100.00%	3,423,624.00	100.00%	11,413,651.00	100.00%
Period Expenditures	-		27,616.88		342,449.25		-	
Exp./Encumbrances to Date	-	#DIV/0!	413,643.70	95.70%	2,153,063.25	62.89%	2,586,135.02	22.66%
Balance to Expend:	-		18,574.30	4.30%	1,270,560.75	37.11%	8,827,515.98	77.34%
Actual Revenue Over (Under)								
Actual Expenditures & Encumbrances:	-		(7,476.46)		211,886.07		7,333,594.67	

Little Elm Independent School District
Summary of Revenue & Expenditures As Of 03/31/16
Accounting Period: 03

	Fund: 647 %		Fund: 720 %	
	2012 & 2014 Bonds		Child Care	
Revenue Budget	18,180,345.00	100.00%	575,054.00	100.00%
Period Receipts	782.43		45,975.95	
Revenue Received to Date	18,197,969.72	100.10%	334,379.50	58.15%
Revenues Receivable:	-	0.00%	240,674.50	41.85%
Expenditure Budget	18,180,345.00	100.00%	601,389.00	100.00%
Period Expenditures	17,565.70		53,231.58	
Exp./Encumbrances to Date	16,810,502.59	92.47%	388,965.65	64.68%
Balance to Expend:	1,369,842.41	7.53%	212,423.35	35.32%
Actual Revenue Over (Under)				
Actual Expenditures & Encumbrances:	1,387,467.13		(54,586.15)	

Denton County
Monthly Collection Status Report
March 2016

Little Elm ISD

	Collections Month of March	Cumulative Total 10/1/15 thru 03/31/16	% of Tax Levy
Current Tax Year Collections			
Base M&O	450,038.09	30,631,528.22	97.86%
Base I&S	142,319.73	9,686,895.28	
Base I&S Bond	-	-	
P&I M&O	32,560.53	104,355.71	
P&I I&S	9,972.52	17,089.74	
P&I I&S Bond	-	-	
Attorney Fee	10.51	1,126.92	
Subtotal	<u>634,901.38</u>	<u>40,440,995.87</u>	98.15%
Delinquent TaxYears Collections			
Base M&O	1,142.95	125,530.90	
Base I&S	549.49	60,290.65	
Base I&S Bond	-	-	
P&I M&O	810.24	28,676.32	
P&I I&S	378.49	13,632.07	
P&I I&S Bond	-	-	
Attorney Fee	1,009.37	22,103.82	
Other*	-	-	
Subtotal	<u>3,890.54</u>	<u>250,233.76</u>	
Combined Current & Delinquent:			
Base M&O	451,181.04	30,757,059.12	
Base I&S	142,869.22	9,747,185.93	
Base I&S Bond	-	-	
P&I M&O	33,370.77	133,032.03	
P&I I&S	10,351.01	30,721.81	
Attorney Fee	1,019.88	23,230.74	
Other*	-	-	
Total Collections	<u>638,791.92</u>	<u>40,691,229.63</u>	
Original 2015 Tax Levy		<u>41,181,714.37</u>	
Current 2015 Tax Levy		<u>41,201,823.13</u>	

Denton County
Cumulative Comparative Collection Status Report
March 2016

Little Elm ISD

	Tax Year 2015 Collections thru March 2016	% of Tax Levy	Tax Year 2014 Collections thru March 2015	% of Tax Levy
Current Tax Year Collections				
Base M&O + I&S	40,318,423.50	97.86%	35,469,336.19	97.47%
P&I M&O + I&S	121,445.45		51,689.08	
Attorney Fee	1,126.92		2,462.65	
Subtotal	<u>40,440,995.87</u>	98.15%	<u>35,523,487.92</u>	97.62%
Delinquent Tax Years Collections				
Base M&O + I&S	185,821.55		419,746.02	
P&I M&O + I&S	42,308.39		83,252.84	
Attorney Fee	22,103.82		25,295.91	
Subtotal	<u>250,233.76</u>		<u>528,294.77</u>	
Combined Current & Delinquent:				
Base M&O + I&S	40,504,245.05		35,889,082.21	
P&I M&O + I&S	163,753.84		134,941.92	
Attorney Fee	23,230.74		27,758.56	
Other	-		-	
Total Collections	<u>40,691,229.63</u>		<u>36,051,782.69</u>	
Adjusted 2014 Tax Levy			<u>36,389,079.96</u>	
Original 2015 Tax Levy	<u>41,181,714.37</u>			
Current 2015 Tax Levy	<u>41,201,823.13</u>			

Denton County
Levy Outstanding Status Report
March 2016
Little Elm ISD

	Current Tax Year	Delinquent Tax Years
Current Month:		
Tax Levy Remaining as of 03/01/16	1,488,492.69	422,640.65
Base M&O + I&S Collections	592,357.82	1,692.44
Supplement/Adjustments	(12,735.24)	36,198.64
Remaining Levy as of 03/31/16	<u>883,399.63</u>	<u>457,146.85</u>
Cumulative (From 10/01/15 thru 03/31/16)		
Original 2014 Tax Levy (as of 10-1-15)	41,181,714.37	568,254.16
Base M&O + I&S Collections	40,318,423.50	185,821.55
Supplement/Adjustments	20,108.76	74,714.24
Remaining Levy as of 03/31/16	<u>883,399.63</u>	<u>457,146.85</u>

LITTLE ELM HIGH SCHOOL CLASSROOM RENOVATIONS

Total Project Authorized by Board of Trustees

373,808.00

(54,639.00)

319,169.00

Savings approved by Board in June to purchase Zellars furniture

Expenditures as of 04-26-16

			Expenditures to Date						
Project Codes	Project	Project Budget	FY 14-15	FY 15-16	Encumbered	Total	Less Retainage	Available +/-	% of Budget Committed
199-81-6629-00-001-599001	LEHS Classrooms - Architect	40,000.00	37,990.50	1,999.60		39,990.10	-	9.90	100%
199-81-6629-01-001-599001	LEHS Classrooms - Construction	180,048.00	126,454.14	71,526.27		197,980.41	-	(17,932.41)	110%
199-81-6629-02-001-599001	LEHS Classrooms - FF&E	53,760.00	52,965.32	44,932.91		97,898.23	-	(44,138.23)	182%
199-81-6629-03-001-599001	LEHS Classrooms - Shelving	45,361.00	-	-		0.00	-	45,361.00	0%
43	Total	319,169.00	217,409.96	118,458.78	-	335,868.74	-	(16,699.74)	105%

LITTLE ELM HIGH SCHOOL TRADE & INDUSTRY LAB / CLASSROOM RENOVATIONS

Total Project Authorized by Board of Trustees 179,492.00

Expenditures as of 04-26-16

			Expenditures to Date						
Project Codes	Project	Project Budget	FY 2014-2015	FY 2015-2016	Encumbered	Total	Less Retainage	Available +/-	% of Budget Committed
199-81-6629-00-001-599002	LEHS CTE Lab - Architect	6,502.00	6,184.50	325.40		6,509.90	-	(7.90)	100%
199-81-6629-01-001-599002	LEHS CTE Lab - Construction	90,791.00	26,280.66	65,838.73		92,119.39	-	(1,328.39)	101%
199-81-6629-02-001-599002	LEHS CTE Lab - FF&E	82,199.00	73,130.45	8,864.28		81,994.73	-	204.27	100%
44	Total	179,492.00	105,595.61	75,028.41	-	180,624.02	-	(1,132.02)	101%

Renovations / Maintenance Projects

Approved in Original Budget FY 15-16 500,000.00
 Additional Approved Dec 2015 1,500,000.00
 cover teachers additional August days (600,000.00)
 1,400,000.00

Expenditures as of 05-03-16

Campus	Account Description	Vendor	Description	Expenditures	Encumbered	Total
Brent						
	Brent Repair & Maintenance	The Deal Group	Interior entry renovation	12,942.00	-	12,942.00
	Brent Misc Contr Svs	Z Floor Co., Ltd	Resurface gym floors		1,366.00	1,366.00
	Brent Misc Contr Svs	Perkins & Will, Inc.	Architectural Services Design & Graphics	2,830.00		2,830.00
						17,138.00
Chavez						
	Chavez Repair & Maintenance	The Deal Group	Interior entry renovation	7,842.00	-	7,842.00
	Chavez Misc Contr Svs	Z Floor Co., Ltd	Resurface gym floors		1,366.00	1,366.00
						9,208.00
Hackberry						
	Hackberry Repair & Maintenance	Haven Landscaping & Irrigation	Irrigation repair and landscaping	83,641.48		83,641.48
	Hackberry Misc Contracted Service	The Deal Group	Exterior signs	13,124.00		13,124.00
	Hackberry Misc Contracted Service	The Deal Group	Catch basin	2,048.00		2,048.00
	Hackberry HVAC Controls	Climatec, LLC	HVAC controls replacement	66,548.25	15,426.75	81,975.00
						180,788.48
High School						
45	LEHS Athletics Repair & Maint	Masterurf Prod & Svc, Inc	Baseball and softball fields repair and maintenance		29,390.00	29,390.00
	Athletics Graphics LEHS	Waterboy Graphics LLC	Graphics, Athletics, Band, Theatre, Choir & Dance		25,903.35	25,903.35
	LEHS Misc Contr Svs	The Deal Group	LEHS electrical service work	18,027.94		18,027.94
	LEHS Misc Contr Svs	Z Floor Co, Ltd	Resurface gym floors		3,871.00	3,871.00
	LEHS Landscaping	The Deal Group	Landscaping 5 flower beds	8,852.00		8,852.00
	LEHS Landscaping	The Deal Group	Regrading at LEHS	2,368.00		2,368.00
	LEHS Gym Lighting	Facility Solutions Group	Replace lighting in gym	51,719.44		51,719.44
	LEHS Gym Lighting	Corgan Associates, Inc	Replace lighting in gym - architect	300.00		300.00
	LEHS Gym Lighting	Corgan Associates, Inc	Replace lighting in gym - architect	4,033.43		4,033.43
	LEHS Gym Lighting	Corgan Associates, Inc	Replace lighting in gym - architect	763.13		763.13
						145,228.29
Lakeside						
	Middle School Misc Contracted Service	The Deal Group	Lakeside MS serving line	5,493.00		5,493.00
	Middle School Misc Contracted Service	The Deal Group	7 LED wall packs with photo cell control	4,642.00		4,642.00
	Middle School Misc Contracted Service	Z Flooring Co., Ltd	Resurface gym floors		3,068.00	3,068.00
	Lakeside Irrigation System	The Deal Group	Irrigation	7,633.00		7,633.00
	Middle School Restrooms	Corgan Associates, Inc	Architectural services	2,508.58		2,508.58
	Middle School Restrooms	Corgan Associates, Inc	Architectural services	6,100.00		6,100.00
	Middle School Restrooms	Corgan Associates, Inc	Architectural services	3,450.00		3,450.00
	Middle School Restrooms	Corgan Associates, Inc	Architectural services	5,563.25		5,563.25
	Middle School Restrooms	Corgan Associates, Inc	Architectural services	3,250.00		3,250.00
	Middle School Restrooms	Corgan Associates, Inc	Architectural services	350.00		350.00
	Middle School Restrooms	Corgan Associates, Inc	Architectural services	261.25		261.25
	Middle School Restrooms	Corgan Associates, Inc	Architectural services	629.84		629.84
	Middle School Restrooms	Corgan Associates, Inc	Architectural services	100.00		100.00
						43,048.92
Maintenance						
	Facilities Assessments	Glenn Engineering	Facilities Assessments	27,000.00		27,000.00
	Furn & Equip Maint	PAC-VAN Inc.	Storage Containers		10,450.00	10,450.00
						37,450.00
Oak Point						
	Oak Point Canope	The Deal Group	Oak Point canope	25,796.00		25,796.00

25,796.00

Powell

Middle School Misc Contracted Service	The Deal Group	Powell Exterior Sign	531.00		531.00
Middle School Misc Contracted Service	SFCC, Inc.	Powell Install Bulletin Boards	11,612.00		11,612.00
Powell Roof	CBS Roofing	Roof repair	68,515.00		68,515.00
Powell Renovations Interior	The Deal Group	Room 210 architectural, electrical and data	9,068.75		9,068.75
Powell Renovations Interior	The Deal Group	Room 115 architectural	4,531.25		4,531.25
Powell Kitchen Remodel	Corgan Associates, Inc.	Architectural services	1,375.00		1,375.00
Powell Kitchen Remodel	Corgan Associates, Inc.	Architectural services	600.00		600.00
Powell Kitchen Remodel	Corgan Associates, Inc.	Architectural services	250.00		250.00
Powell Kitchen Remodel	Corgan Associates, Inc.	Architectural services	2,900.00		2,900.00
Powell Kitchen Remodel	The Deal Group	Slab inspection	533.00		533.00
					99,916.00

Prestwick

Prestwick STEM Canope	The Deal Group	Prestwick canope	24,956.00		24,956.00
Band Storage Cabinets	Wenger Corporation	Prestwick band storage	40,399.00		40,399.00
					65,355.00

Zellars

Zellars Misc Contracted Service	The Deal Group	Lobo Lane signs	11,660.03	-	11,660.03
Zellars Misc Contracted Service	Perkins & Wills	School graphics	5,116.44		5,116.44
Zellars Misc Contracted Service	Perkins & Wills	School graphics	6,544.12		6,544.12
Zellars Misc Contracted Service	Perkins & Wills	School graphics	480.00		480.00
Zellars Misc Contracted Service	Perkins & Wills	School graphics	11,866.56		11,866.56
Zellars Misc Contracted Service	The Deal Group	Steel beam work, light fixtures	4,766.00		4,766.00
Zellars Misc Contracted Service	Corgan Associates, Inc	Reception Area	375.00		375.00
Zellars Misc Contracted Service	Corgan Associates, Inc	Reception Area	2,100.00		2,100.00
Zellars Misc Contracted Service	Corgan Associates, Inc	Reception Area	5,079.34		5,079.34
Zellars Misc Contracted Service	Corgan Associates, Inc	Reception Area Courier Fees	47.38		47.38
Zellars - Concrete Sidewalk	The Deal Group	Front entry concrete	46,843.75		46,843.75
Zellars - Concrete Sidewalk	The Deal Group	Front entry concrete	1,683.75		1,683.75
Zellars - Concrete Sidewalk	Corgan Associates, Inc	Front entry concrete - architect	400.00		400.00
Zellars Renov - Curriculum	The Deal Group	Renovations Curriculum Dept	28,896.25		28,896.25
Zellars Renov - Curriculum	The Deal Group	Renovations Curriculum Dept	5,478.30		5,478.30
Zellars Renov - Curriculum	The Deal Group	Renovations Curriculum Dept	4,680.00		4,680.00
Zellars Renov - Curriculum	The Deal Group	Renovations Curriculum Dept	552.39		552.39
Zellars Renov - Curriculum	The Deal Group	Renovations Curriculum Dept	437.50		437.50
Zellars Renov - Curriculum	Corgan Associates, Inc	Renovations Curriculum Dept - architect	600.00		600.00
Zellars Renov - Curriculum	The Deal Group	Renovations Curriculum Dept	2,062.50		2,062.50
Zellars Renov - Curriculum	The Deal Group	Renovations Curriculum Dept	9,875.00		9,875.00
Zellars Renov - Curriculum	The Deal Group	Renovations Curriculum Dept	7,640.00		7,640.00
Zellars Renov - Curriculum	Corgan Associates, Inc	Renovations Curriculum Dept - architect	261.25		261.25
Zellars Renov - Technology	The Deal Group	Renovations Technology Dept	50,195.73	2,031.77	52,227.50
Zellars Renov - Bus Srvs	The Deal Group	Renovations Business Services	5,725.00		5,725.00
Zellars Renov - Bus Srvs	The Deal Group	Renovations Business Services	2,487.50		2,487.50
					217,885.56

Total			748,941.38	92,872.87	841,814.25
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Balance Per TxEIS 558,185.75

Furniture & Equipment Purchases

Approved in Original Budget FY 15-16 252,001.00
 Additional Approved Dec 2015 500,000.00
752,001.00

Expenditures as of 05-03-16

Campus	Account Description	Vendor	Description	Expenditures	Encumbered	Total
Athletics						
	Athletic Complex Equipment	The Deal Group, LLC	TVs for Athletic Complex - 3 Concession, 1 Ticket Booth, 1 Pro Shop	6,167.00	-	6,167.00
						6,167.00
Brent						
					-	-
						-
Chavez						
	Chavez Contracted Services	The Deal Group, LLC	Basketball Goals	1,809.20	-	1,809.20
						1,809.20
Hackberry						
	Hackberry Classroom Furniture	Office Depot, Inc	Furniture for Collaborative Areas	73,590.38		73,590.38
	Hackberry Cafeteria	Office Depot, Inc	Cafeteria Tables	23,855.80		23,855.80
	Chavez Contracted Services	C&R Services	Airphone Video Entry System	1,257.50	-	1,257.50
						98,703.68
High School						
47	LEHS Classroom Science Room	Office Depot Inc	Science Room Tables & Chairs	16,868.11		16,868.11
	LEHS Classroom Science Room	Office Depot Inc	Science Room Stools	3,378.00		3,378.00
	LEHS PLC Room	Office Depot Inc	PLC Room Furniture	21,218.47		21,218.47
	Band Trailer Modifications	Martin Truck Ent of Boyd, Inc.	Band Trailer Modifications	18,054.44	18,054.94	36,109.38
	LEHS Contracted Services	C&R Services	Camera Main Hallway	280.00		280.00
	LEHS Contracted Services	C&R Services	Advidia VP 16 Encoder	5,261.40		5,261.40
	LEHS Contracted Services	C&R Services	Airphone Video Entry System	3,063.09		3,063.09
	LEHS Contracted Services	C&R Services	Indoor/Outdoor Cameras Near Cafeteria	485.81		485.81
	LEHS Contracted Services	C&R Services	Airphone Video Entry System	1,538.09		1,538.09
	LEHS Security Equip	CDW Government, Inc.	Security Equipment	2,624.75		2,624.75
	LEHS Security Equip	CDW Government, Inc.	Security Equipment	(16.57)		(16.57)
						90,810.53
Lakeside						
	Middle School Contraced Services	C&R Services	Advidia VP16 Encoder	1,335.35		1,335.35
						1,335.35
Lakeview						
	Lakeview Contracted Services	C&R Services	Airphone Video Entry System	2,248.09		2,248.09
						2,248.09
Maintenance						
	Equipment Maint	Sam Pack's Five Star Ford	Maintenance Vehicles - 4 Transit Connect Cargo, 1 Transit Connect 5 Passenger	24,588.00	108,932.24	133,520.24
	Equipment Maint	Sam Pack's Five Star Ford	2 F-150 Crew Cabs	67,692.17		67,692.17
						201,212.41
Oak Point						
	Oak Point Teacher's Lounge	Office Depot	Teacher's Lounge Furniture	6,285.11		6,285.11
	Oak Point Install TV Break/PLC	RAB Group, Inc.	Order TV for Break/PLC Room	1,545.20		1,545.20
	Oake Point Contracted Services	C&R Services	Airphone Video Entry System	2,248.09		2,248.09

Campus	Account Description	Vendor	Description	Expenditures	Encumbered	Total
						10,078.40
Powell						
	Powell Furniture Collaborative	Office Depot	Collaborative Area Furniture	7,755.77		7,755.77
	Powell Furniture Collaborative	Office Depot	Collaborative Area Furniture	5,464.53		5,464.53
	Powell Furniture	Office Depot	Conference Room Furniture		15,576.27	15,576.27
	Powell Furniture	Office Depot	Principal Offices and Vestibule	16,566.09		16,566.09
						45,362.66
Prestwick						
	Prestwick Contracted Services	RAB Group, Inc.	Install Art Room TV with Speakers		6,318.95	6,318.95
	Prestwick STEM Classroom	Wilson Office Interiors, LLC	Prestwick classroom furniture	27,253.45		27,253.45
						33,572.40
Zellars						
	Student Services TVs	RAB Group, Inc.	Install TV's at LEHS and Zellars for Student Services Dept	5,555.00		5,555.00
	Human Resources Furniture	Office Depot	HR Dept Conference Room Furniture	4,945.39		4,945.39
	Business Svcs Furniture	Wilson Office Interiors, LLC	Business Services Dept Office Furniutre	14,022.90	1,515.47	15,538.37
	Business Svcs Furniture	Wilson Office Interiors, LLC	Business Services Dept Office Furniutre		5,676.65	5,676.65
	Curriculum Furniture	Office Depot	Curriculum Dept Office Furniture	75,220.65		75,220.65
	Curriculum Furniture	Office Depot	Curriculum Dept Office Furniture		2,698.53	2,698.53
	Curriculum Furniture	Office Depot	Curriculum Dept Office Furniture		3,463.01	3,463.01
	Curriculum Furniture	The Deal Group	White board trays	354.00		354.00
	Technology Furniture	Office Depot	Technology Dept Office Furniture	50,856.47		50,856.47
						164,308.07
48	Total			493,371.73	162,236.06	655,607.79

Balance Per TxEIS 96,393.21

Board Agenda Item

Little Elm Independent School District
300 Lobo Lane
Little Elm, Texas 75068

Board Mtg. Date 5-9-2016	Reports of the Superintendent <input type="checkbox"/>	Business Item <input type="checkbox"/>	Consent Agenda <input checked="" type="checkbox"/>	Reports, Routine Monthly <input type="checkbox"/>	Other <input type="checkbox"/>
Subject:	Board Policy BE (Local) - Update				
Presenter or Contact Person:	Ross Roberts, Assistant Superintendent for Student and Administrative Services				
Policy/Code:	BE (Local)				
Summary:	BE (Local) consists of policies pertaining to Board Meetings. The Board is interested in updating the current BE (Local) policy.				
Financial Implications:	N/A				
Attachments:	BE (Local) Policy - Updated				
Recommendation:	The Administration recommends the Board approve BE (Local) as submitted.				
Motion:	I move the Board approve BE (Local) as submitted.				

BOARD MEETINGS

BE
(LOCAL)

REGULAR MEETINGS	Unless otherwise provided in the notice for a meeting, Board meetings shall be held at the Zellars Center for Learning and Leadership.
MEETING PLACE	
MEETING TIME	<p>Regular meetings of the Board shall be held on the third Monday of each month at 6:30 p.m. When determined necessary and for the convenience of Board members, the Board President may change the date or time of a regular meeting. The notice for that meeting shall reflect the changed date or time.</p> <p>Changes to regularly scheduled meetings due to holidays or special events may be proposed by the Board President and approved by the Board.</p>
SPECIAL OR EMERGENCY MEETINGS	<p>The time and place of special and emergency meetings shall be as set out in the notice for the meeting.</p> <p>The Board President shall call special meetings at the Board President's discretion or on request by two members of the Board.</p> <p>The Board President shall schedule a special meeting to be held in August to conduct a summative evaluation with the Superintendent. No other items shall be on the agenda. [See BJCD(LOCAL)]</p> <p>The Board President shall call an emergency <u>or special</u> meeting when it is determined by the Board President or two members of the Board that an emergency or urgent public necessity, as defined by law, warrants the meeting.</p>
AGENDA	
DEADLINE	<p>The deadline for submitting items for inclusion on the agenda is noon on the Wednesday before the pre-Board agenda meeting and noon of the third calendar day before special meetings.</p> <p><u>The deadline for submitting items for inclusion on the agenda is noon of the eighth day prior to the regular meeting.</u></p>
PREPARATION	<p>In consultation with the Board President, the Superintendent shall prepare the agenda for all Board meetings. Items may be placed on the agenda by the Superintendent, the Board President, any Board member with approval of the Board President, or by request of any two Board members.</p> <p>After the Superintendent prepares a draft of the agenda, it shall be sent to the Board President two days before the pre-Board agenda meeting. Board members shall receive the agenda one day before the pre-Board agenda meeting.</p> <p><u>After the Superintendent prepares a draft of the agenda, the agenda and supporting documents shall be sent to the Board the Wednesday before the regular meeting. The Superintendent's of-</u></p>

BOARD MEETINGS

BE
(LOCAL)

Office should receive any changes from the Board by noon the Friday before the regular meeting.

~~Requests for information relating to an agenda item may be made at the pre-Board agenda meeting. Requests for information not relating to an agenda item shall be made through the Superintendent.~~

At the meeting, the order in which posted agenda items are taken may be changed by consensus of Board members.

~~PRE-BOARD
AGENDA MEETING~~

~~The purpose of the pre-Board agenda meeting shall not be decision-making. It shall be held so that Board members can come to a regular meeting fully informed on agenda items and be ready to debate and vote. The Superintendent or designees shall present the proposed priority agenda items and proposed consent agenda items, as well as answer questions.~~

~~TIME AND PLACE
OF MEETING~~

~~The pre-Board agenda meeting shall be held at 6:30 p.m. on the Monday preceding the regular Board meeting for the purpose of fact finding, deliberation, and advisement. No action shall be taken at the pre-Board agenda meeting.~~

~~The Board President shall chair the meeting.~~

MANAGEMENT
OVERSIGHT
WORKSHOPS

The Board shall schedule management oversight workshops to review the overall integrity of each major management system at least every three years with some areas covered every year. During the scheduled management oversight workshops, the Board shall receive system performance reports and shall identify any other reports required. [See BAA(LOCAL)]

It shall be the intention of the Board that all workshops meet the highest standard of public service.

The Board shall submit information requests or related questions to the Superintendent in a time frame specified by the administration prior to the scheduled workshop. The Board shall receive final workshop documents including, but not limited to, data summaries and analyses for all major systems preferably ten days, but not less than one week, prior to the scheduled workshop.

~~BOARD
WORKSHOPS~~

~~Board workshops shall be defined as meetings of the Board in a Committee of the Whole, posted for discussion but not action, for the purpose of receiving major presentations by the Superintendent or designee in order to educate the Board and the public. Workshops may cover more than one management system.~~

~~Workshops shall be conducted with the same attention to the effectiveness, efficiency, and professionalism as regular meetings.~~

BOARD MEETINGS

BE
(LOCAL)

~~In January of each year, the Board shall schedule at least three workshops, with one workshop open within the calendar year to accommodate the desires of the Superintendent or the Board on pressing issues that arise during the course of the year. In addition, workshops may be added with Board approval or upon Superintendent request. The Board shall make a good faith effort to provide the Superintendent with as much clarity as possible on its expectations. The Superintendent's presentation shall normally be data-rich.~~

BOARD RETREATS

The Board Retreats shall be held in order to review:

1. The system's integrity and performance of major management systems for the purpose of exercising effective management oversight;
2. The implementation or evaluation of major policies for the purpose of exercising policy oversight;
3. Major reform options;
4. Major changes in District or school operations;
5. Major changes in state or federal policy; or
6. Any other major issue facing the District.

COMPLIANCE WITH
LAW

The Board, in carrying out its management oversight responsibilities, shall follow all applicable laws, including but not limited to, notice to members, Open Meetings Act requirements, minutes, and external audits.

EVALUATION
SESSIONS

The Board shall hold quarterly evaluation sessions to discuss action plans for the Board and the Superintendent, to track progress, and to update goals.

QUARTERLY

ANNUAL

The Board shall hold an annual evaluation meeting in August of each year. The purpose of the evaluation meeting shall be to conduct an annual review of Board and District performance and establish annual goals, as well as establish the mission and vision. The focus shall be on the success of the Board and the District in raising student academic achievement on predetermined indicators of success.

The results of both the evaluation and consequent annual goals shall be communicated to the public.

The Board shall establish its annual calendar at this meeting.

[See BQ]

NOTICE TO MEMBERS

BOARD MEETINGS

BE
(LOCAL)

Members of the Board shall be given notice of regular meetings, special meetings, and workshops at least 72 hours prior to the scheduled time of the meeting and at least two hours prior to the time of an emergency meeting.

CLOSED MEETING

Notice of all meetings shall provide for the possibility of a closed meeting during an open meeting, as provided by law. [See BEC]

The Board may conduct a closed meeting when the agenda subject is one that may properly be discussed in closed meeting. [See BEC]

ORDER OF BUSINESS

The order of business for regular Board meetings shall be as set out in the agenda accompanying the notice of the meeting. At the meeting, the order in which posted agenda items are taken may be changed by consensus of Board members. [See BE(EXHIBIT)]

RULES OF ORDER

The Board shall observe the parliamentary procedures as a guideline, except as otherwise provided in Board procedural rules or by law. Procedural rules may be suspended at any Board meeting or workshop by majority vote of the members present.

CONDUCT OF
MEETING

There shall be no limit to the number of times a member can speak to a question, and motions to close or limit discussion shall not generally be entertained. The presiding officer shall recognize any member who wishes to speak on a subject. Members shall not be allowed to speak a second time until every member who wishes to participate has spoken once. Each member shall be allowed three minutes to ask questions or comment before he or she must yield the floor. A Board member may yield his or her time to another Board member.

The Board President may speak during the discussion, make motions, and vote on motions.

Guidelines for Board member protocol shall be as follows. Board members shall:

1. Attend all regularly scheduled Board meetings insofar as possible and become informed concerning the issues to be considered at those meetings.
2. Recognize that policy decisions should only be made after full discussion at publicly held Board meetings.
3. Render all decisions based on the available facts and independent judgment and refuse to surrender that judgment to individual or special interest groups.

BOARD MEETINGS

BE
(LOCAL)

4. Work with other Board members to establish effective Board policies and to delegate authority to the Superintendent for the administration of the schools.
5. Communicate to other Board members and the Superintendent expressions of public reaction to Board policies and school programs.
6. Support the employment of those persons best qualified to serve as school staff and insist on a regular and impartial evaluation of all staff.
7. Avoid being placed in a position of conflict of interest and refrain from using the Board position for personal or partisan gain. [See BBFA]
8. Remember always that the first and greatest concern must be the welfare of the students attending District schools and increasing student achievement.

VOTING

Voting shall be by voice vote or show of hands, as directed by the Board President. Any member may abstain from voting, and a member's vote or failure to vote shall be recorded upon that member's request. [See BDAA(LOCAL) for the Board President's voting rights]

CONSENT AGENDA

When the agenda is prepared, the Board President shall determine items, if any, that qualify to be placed on the consent agenda. A consent agenda shall include items of a routine and/or recurring nature grouped together under one action item. For each item listed as part of a consent agenda, the Board shall be furnished with background material. All such items shall be acted upon by one vote without separate discussion, unless a Board member requests that an item be withdrawn for individual consideration. The remaining items shall be adopted under a single motion and vote.

MINUTES

Board action shall be carefully recorded by the appointed designee; when approved, these minutes shall serve as the legal record of official Board actions.

~~The Superintendent or designee shall record the length of the meeting, the number of items on the agenda and/or discussed, and the like in order to track time spent on each item. The time tracking record kept by the administration shall be reviewed by the Board and recorded as part of the meeting minutes.~~

All ~~workshop~~ readings, materials, and minutes shall be preserved according to the standards of professional records management and applicable law.

BOARD MEETINGS

BE
(LOCAL)

The written minutes of all meetings and workshops shall be approved by vote of the Board and signed by the Board President and the Secretary of the Board.

The official minutes of the Board shall be retained on file in the office of the Superintendent and shall be available for examination during regular office hours.

DISCUSSIONS AND
LIMITATION

Discussions shall be addressed to the Board President and then the entire membership. Discussion shall be directed solely to the business currently under deliberation, and the Board President shall halt discussion that does not apply to the business before the Board. [this includes closed meeting.](#)

The Board President shall also halt discussion if the Board has agreed to a time limitation for discussion of an item and that time limit has expired. Aside from these limitations, the Board President shall not interfere with debate so long as members wish to address themselves to an item under consideration.

Board Agenda Item

Little Elm Independent School District
300 Lobo Lane
Little Elm, Texas 75068

Board Mtg. Date	Reports of the Superintendent	Business Item	Consent Agenda	Reports, Routine Monthly	Discussion Item
05-09-2016	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Subject:	GIFTS AND DONATIONS				
Presenter or Contact Person:	Grant Anderson, CFO				
Policy/Code:	Other Revenues – Grants from Private Sources – CDC (Local)				
Summary:	List of new gifts and donations received by the District				
Financial Implications:	Increase of General Fund revenues and increase in appropriate budgets.				
Attachments:	Donation List				
Recommendation:	The Administration recommends approval of the Consent Agenda as submitted.				
Motion:	I move that the Board approve the Consent Agenda as submitted				

**LITTLE ELM INDEPENDENT SCHOOL DISTRICT
NEW DONATIONS FY 2015-16**

Campus/Dept	Fund	Donation From	Description	Date	Monetary	Non-Monetary	Total
Oak Point SPED Hackberry	199	Crescent Communities / Wildridge	PBL & Liink classroom supplies	04/06/16	5,000.00		5,000.00
	461	Walsh, Gallegos, Trevine, Russo & Kyle	Special Olympics	04/15/16	500.00		500.00
	199	Herba Hoota Enterprises, LLC	Library Books	04/28/16	12.00		12.00
					5,512.00	-	5,512.00

Board Agenda Item

Little Elm Independent School District
300 Lobo Lane
Little Elm, Texas 75068

Board Mtg. Date	Reports of the Superintendent	Business Item	Consent Agenda	Reports, Routine Monthly	Discussion
05-16-2016	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Subject:	PROPOSED 2016-17 LITTLE ELM ISD REZONING PLAN				
Presenter or Contact Person:	Rod Reeves, Executive Director for Operational Services				
Policy/Code:	FDB (LOCAL)				
Summary:	Little Elm ISD is experiencing growth, especially in the southeastern sector. The Prestwick & Hackberry attendance zones account for more than 52% of all new housing starts and closings within the District. Currently, Prestwick K-5 campus is over capacity and the District needs to rezone in order to balance student populations. A portion of Prestwick attendance area will be rezoned to Hackberry ES and a portion of Hackberry ES attendance zone will be relocated to Brent ES.				
Financial Implications:	Brent ES may need additional furniture, technology, playground equipment, etc. for the increase in enrollment. District Administration is coordinating with campus staff to ensure the campus has additional resources for the 2016-17 school year.				
Attachments:	Proposed 2016-17 LEISD Rezoning Presentation				
Recommendation:	The Administration recommends approval of the 2016-17 Little Elm ISD Rezoning Plan.				
Motion:	I move that the Board approve the 2016-17 Little Elm ISD Rezoning Plan.				

|



LITTLE ELM

Independent School District

Engage Equip Empower

Proposed 2016-17 Little Elm ISD Re-zoning Plan

Tuesday, March 29, 2016 / 6:00 p.m. - 7:30 p.m. @ Hackberry ES
Thursday, March 31, 2016/ 6:00 p.m. - 7:30 p.m. @ Brent ES

Re-zoning Project Plan	
Project Action	Date
Meeting Principals – Zellars Center	March 16, 2016
1 st Community Meeting – Hackberry Elementary School	March 29, 2016
2 nd Community Meeting – Brent Elementary School	March 31, 2016
Virtual Presentation Placed on District Webpage	March 29, 2016
Regular Board Meeting - Zellars CLL	April 18, 2016
Possible Board Approval	May 9, 2016
New School Zones take affect	August 2016

Mr. Rod Reeves, Executive Director for Operational Services
rreeves@littleeelmisd.net

March 31, 2016/ 6:00 p.m. - 7:30 p.m. @ Hackberry ES

Re-zoning Project Plan	
Project Action	Date
Meeting Principals – Zellars Center	March 16, 2016
1 st Community Meeting – Hackberry Elementary School	March 29, 2016
2 nd Community Meeting – Brent Elementary School	March 31, 2016
Virtual Presentation Placed on District Webpage	March 29, 2016
Regular Board Meeting - Zellars CLL	April 18, 2016
Possible Board Approval	May 9, 2016
New School Zones take affect	August 2016

es, Executive Director for Operational Services

Meeting Agenda

Welcome & Introductions -

Hand out "Comment Forms"
Spanish Translators Available

Little Elm ISD Overview & Proposed Boundaries

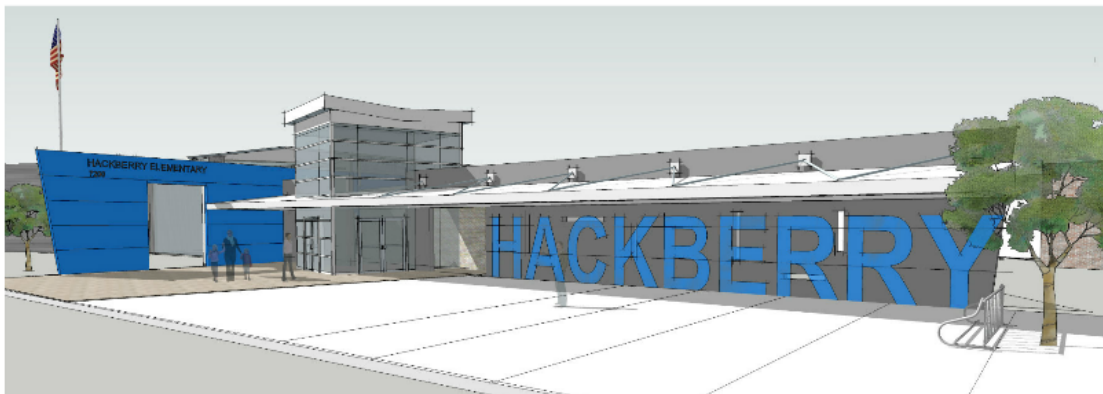
Rod Reeves - Executive Director for Operational Services

Break

Opportunity to ask more specific questions & turn in "Comment Forms"

Questions & Answers

Address questions from "Comment Forms"



Why are we here today?

1

District Growth



2

Rezoning



3

Continued Partnership



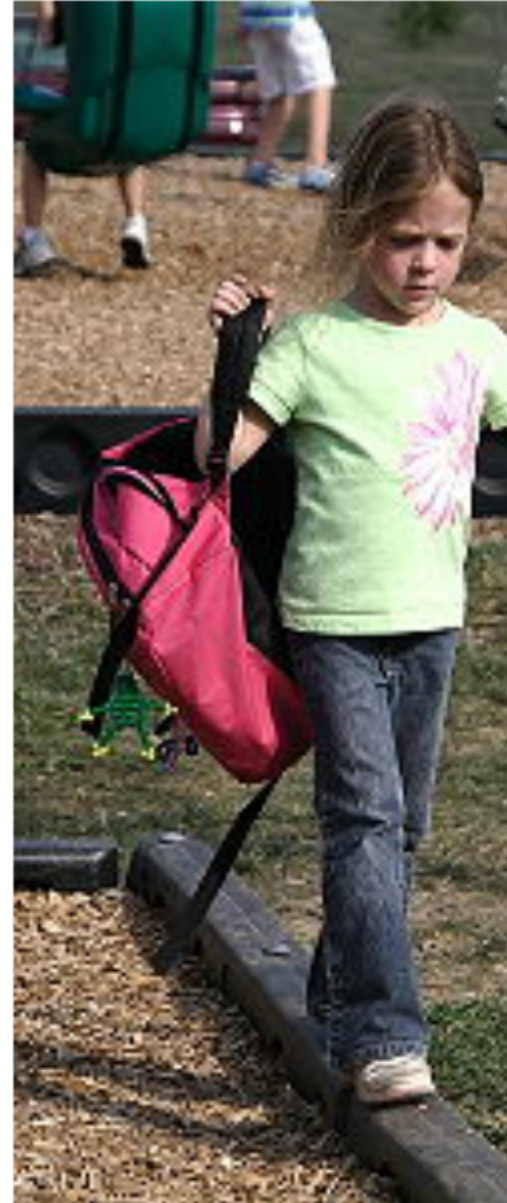
1

District Growth



2

Rezoning



1

District Growth



2

Rezoning



3

Continued Partnership



2

Rezoning

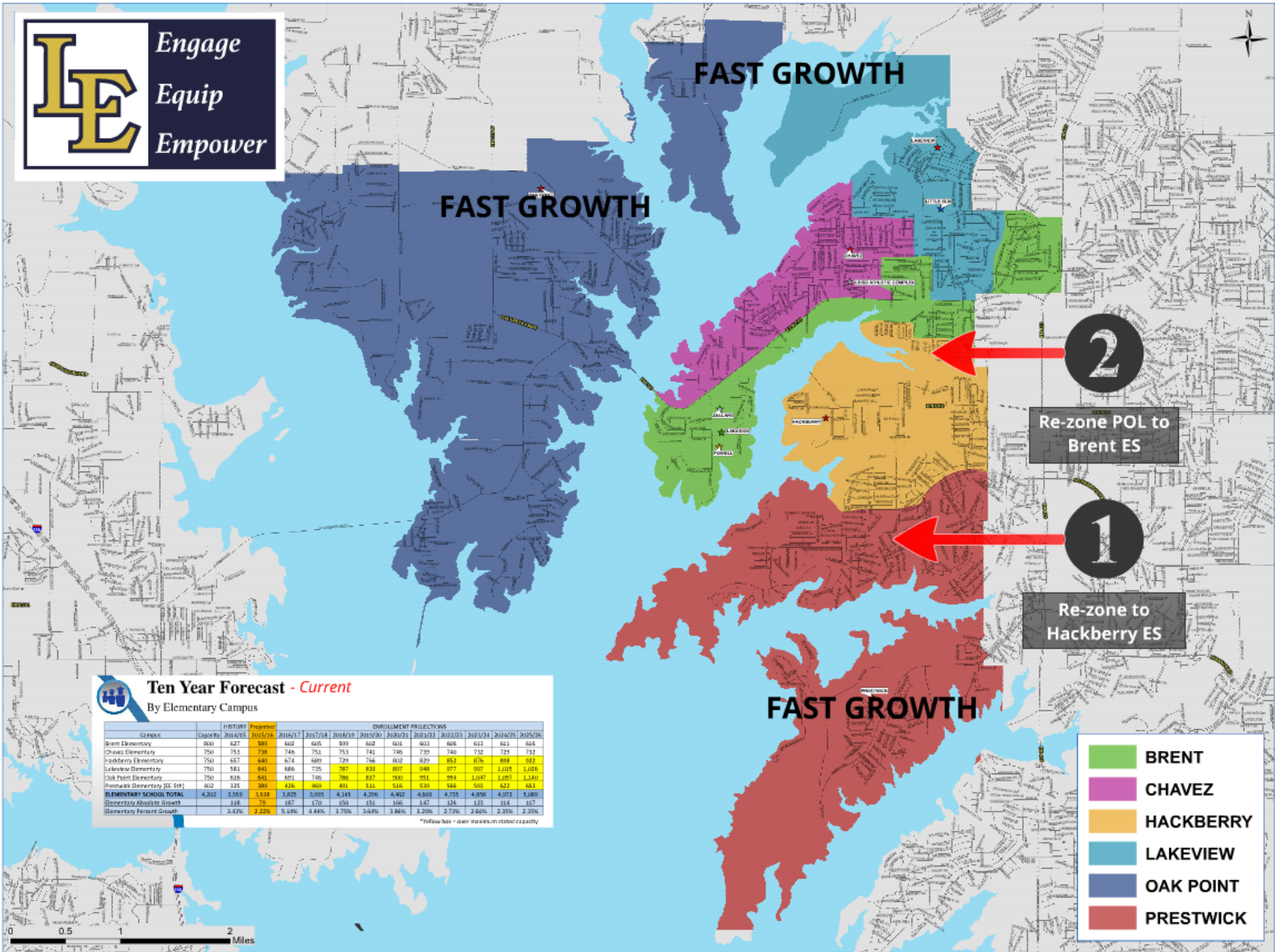


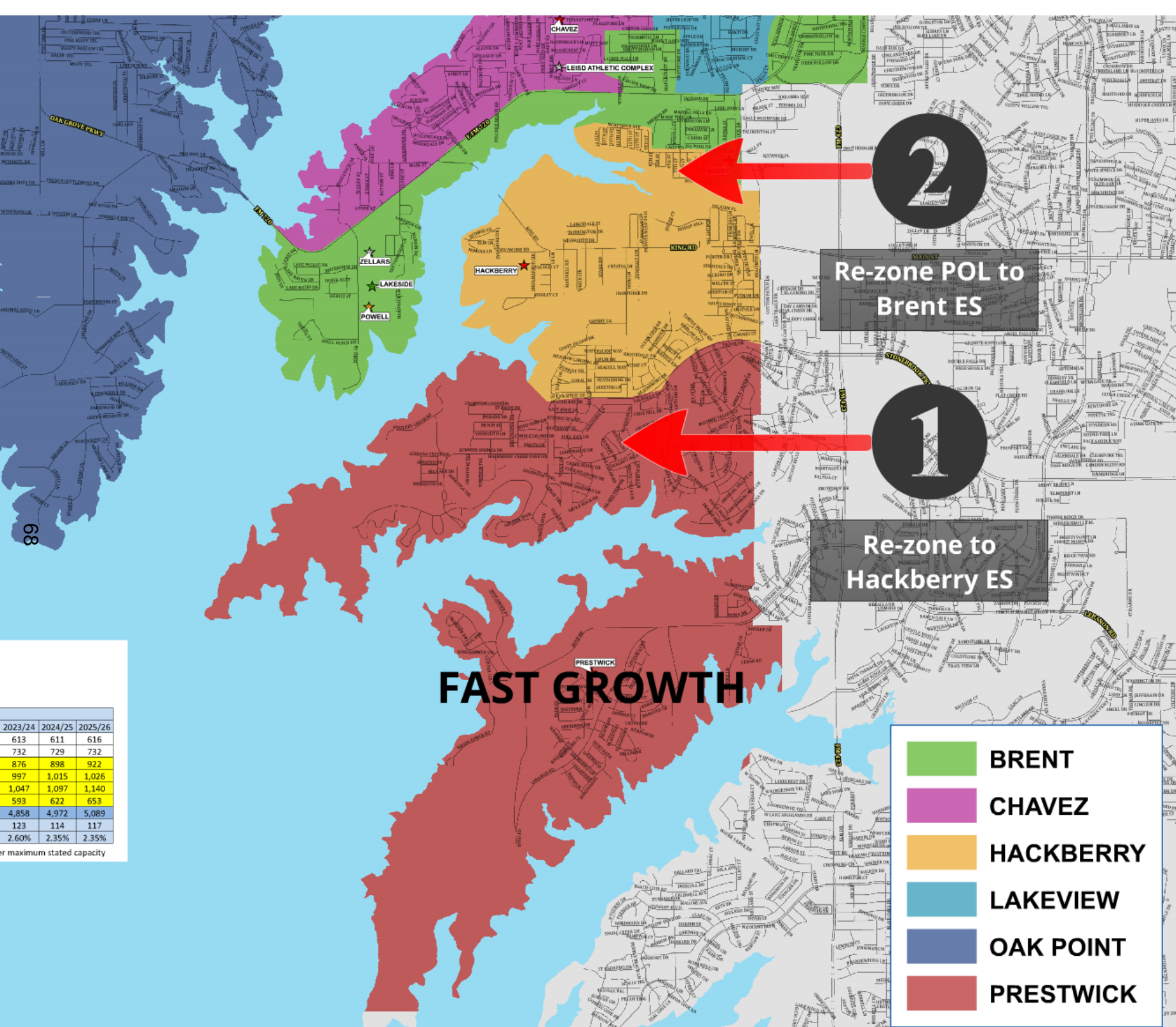
3

Continued Partnership



Existing Elementary School Zones







Ten Year Forecast - *Current*

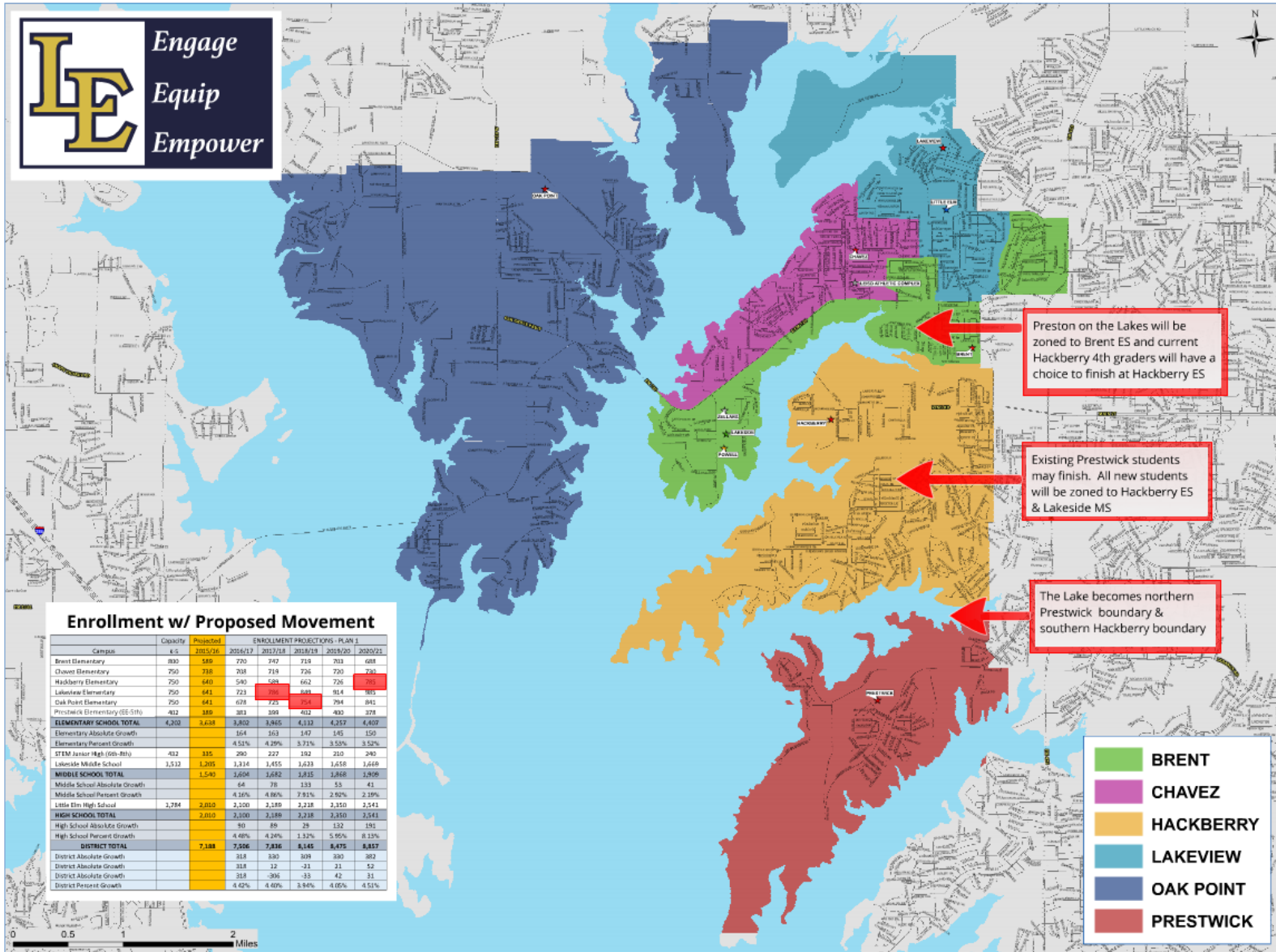
By Elementary Campus

Campus	Capacity	HISTORY	Projected	ENROLLMENT PROJECTIONS									
		2014/15	2015/16	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26
Brent Elementary	800	627	589	602	605	599	602	601	603	606	613	611	616
Chavez Elementary	750	753	738	746	751	753	741	746	739	740	732	729	732
Hackberry Elementary	750	657	640	674	689	729	766	802	829	852	876	898	922
Lakeview Elementary	750	581	641	686	735	787	839	897	948	977	997	1,015	1,026
Oak Point Elementary	750	616	641	691	746	786	837	900	951	994	1,047	1,097	1,140
Prestwick Elementary (EE-5th)	402	325	389	426	469	491	511	516	539	566	593	622	653
ELEMENTARY SCHOOL TOTAL	4,202	3,559	3,638	3,825	3,995	4,145	4,296	4,462	4,609	4,735	4,858	4,972	5,089
Elementary Absolute Growth		118	79	187	170	150	151	166	147	126	123	114	117
Elementary Percent Growth		3.43%	2.22%	5.14%	4.44%	3.75%	3.64%	3.86%	3.29%	2.73%	2.60%	2.35%	2.35%

*Yellow box = over maximum stated capacity



Proposed 2016-17 Elementary School Zones



Enrollment w/ Proposed Movement

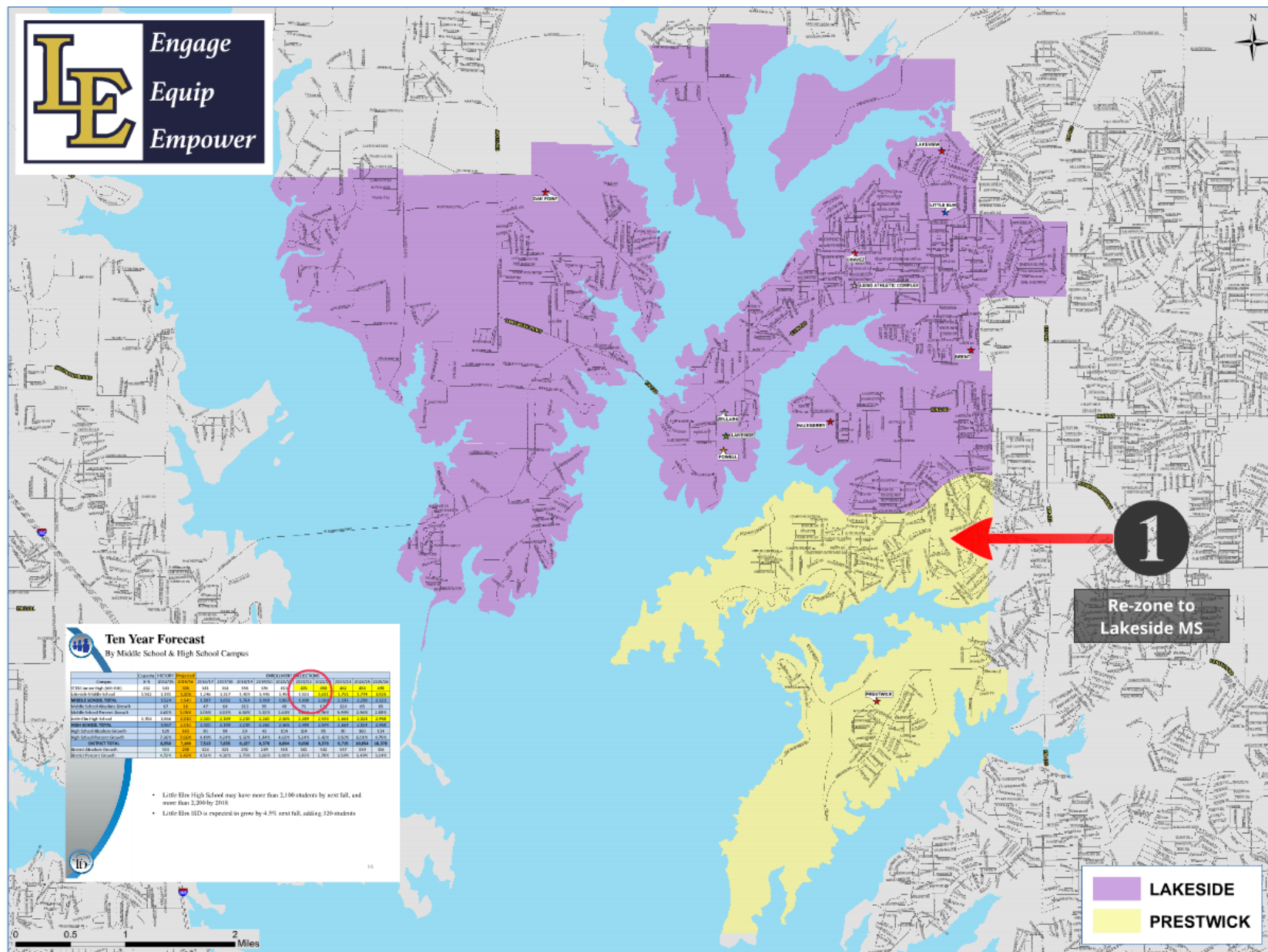
Campus	Capacity	Projected	ENROLLMENT PROJECTIONS - PLAN 1				
	K-5	2015/16	2016/17	2017/18	2018/19	2019/20	2020/21
Brent Elementary	800	589	770	747	719	703	688
Chavez Elementary	750	738	708	719	726	720	730
Hackberry Elementary	750	640	540	589	662	726	785
Lakeview Elementary	750	641	723	786	849	914	985
Oak Point Elementary	750	641	678	725	754	794	841
Prestwick Elementary (EE-5th)	402	389	383	399	402	400	378
ELEMENTARY SCHOOL TOTAL	4,202	3,638	3,802	3,965	4,112	4,257	4,407
Elementary Absolute Growth			164	163	147	145	150
Elementary Percent Growth			4.51%	4.29%	3.71%	3.53%	3.52%
STEM Junior High (6th-8th)	432	335	290	227	192	210	240
Lakeside Middle School	1,512	1,205	1,314	1,455	1,623	1,658	1,669
MIDDLE SCHOOL TOTAL		1,540	1,604	1,682	1,815	1,868	1,909
Middle School Absolute Growth			64	78	133	53	41
Middle School Percent Growth			4.16%	4.86%	7.91%	2.92%	2.19%
Little Elm High School	1,784	2,010	2,100	2,189	2,218	2,350	2,541
HIGH SCHOOL TOTAL		2,010	2,100	2,189	2,218	2,350	2,541
High School Absolute Growth			90	89	29	132	191
High School Percent Growth			4.48%	4.24%	1.32%	5.95%	8.13%
DISTRICT TOTAL		7,188	7,506	7,836	8,145	8,475	8,857
District Absolute Growth			318	330	309	330	382
District Absolute Growth			318	12	-21	21	52
District Absolute Growth			318	-306	-33	42	31
District Percent Growth			4.42%	4.40%	3.94%	4.05%	4.51%



Enrollment w/ Proposed Movement

	Capacity	Projected	ENROLLMENT PROJECTIONS - PLAN 1				
Campus	K-5	2015/16	2016/17	2017/18	2018/19	2019/20	2020/21
Brent Elementary	800	589	770	747	719	703	688
Chavez Elementary	750	738	708	719	726	720	730
Hackberry Elementary	750	640	540	589	662	726	785
Lakeview Elementary	750	641	723	786	849	914	985
Oak Point Elementary	750	641	678	725	754	794	841
Prestwick Elementary (EE-5th)	402	389	383	399	402	400	378
ELEMENTARY SCHOOL TOTAL	4,202	3,638	3,802	3,965	4,112	4,257	4,407
Elementary Absolute Growth			164	163	147	145	150
Elementary Percent Growth			4.51%	4.29%	3.71%	3.53%	3.52%
STEM Junior High (6th-8th)	432	335	290	227	192	210	240
Lakeside Middle School	1,512	1,205	1,314	1,455	1,623	1,658	1,669
MIDDLE SCHOOL TOTAL		1,540	1,604	1,682	1,815	1,868	1,909
Middle School Absolute Growth			64	78	133	53	41
Middle School Percent Growth			4.16%	4.86%	7.01%	2.92%	2.10%

Existing Middle School Zones





Ten Year Forecast

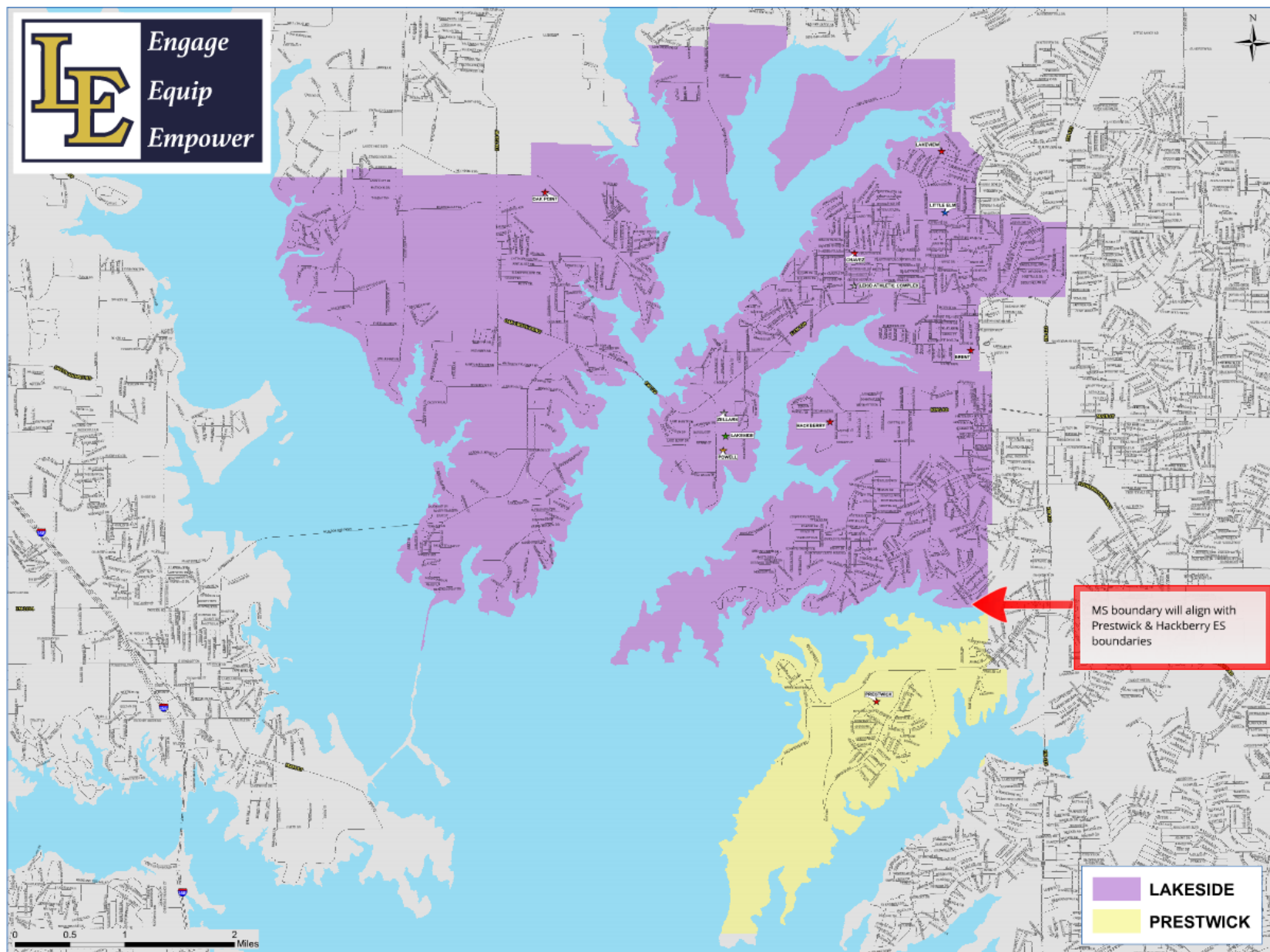
By Middle School & High School Campus

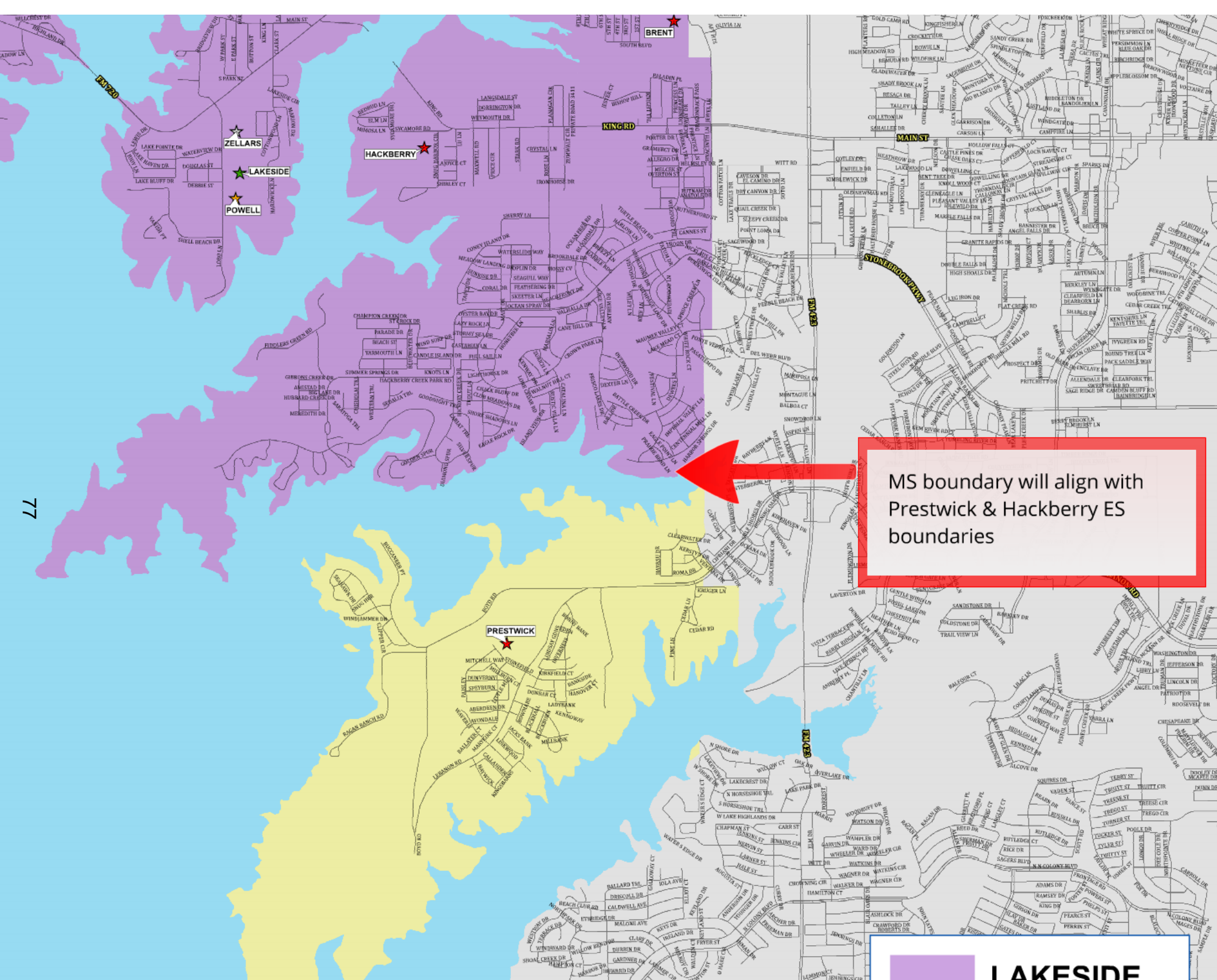
	Capacity	HISTORY	Projected	ENROLLMENT PROJECTIONS									
Campus	K-5	2014/15	2015/16	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26
STEM Junior High (6th-8th)	432	343	335	341	334	355	376	413	435	458	462	484	498
Lakeside Middle School	1,512	1,181	1,205	1,246	1,317	1,409	1,443	1,454	1,503	1,611	1,731	1,774	1,825
MIDDLE SCHOOL TOTAL		1,524	1,540	1,587	1,651	1,764	1,819	1,867	1,938	2,069	2,193	2,258	2,323
Middle School Absolute Growth		67	16	47	64	113	55	48	71	131	124	65	65
Middle School Percent Growth		4.60%	1.05%	3.05%	4.03%	6.84%	3.12%	2.64%	3.68%	6.76%	5.99%	2.96%	2.88%
Little Elm High School	1,784	1,866	2,010	2,100	2,189	2,218	2,261	2,365	2,489	2,574	2,664	2,824	2,958
HIGH SCHOOL TOTAL		1,867	2,010	2,100	2,189	2,218	2,261	2,365	2,489	2,574	2,664	2,824	2,958
High School Absolute Growth		128	143	90	89	29	43	104	124	85	90	160	134
High School Percent Growth		7.36%	7.66%	4.48%	4.24%	1.32%	1.94%	4.60%	5.24%	3.42%	3.50%	6.01%	4.75%
DISTRICT TOTAL		6,950	7,188	7,512	7,835	8,127	8,376	8,694	9,036	9,378	9,715	10,054	10,370
District Absolute Growth		313	238	324	323	292	249	318	342	342	337	339	316
District Percent Growth		4.72%	3.42%	4.51%	4.30%	3.73%	3.06%	3.80%	3.93%	3.78%	3.59%	3.49%	3.14%

- Little Elm High School may have more than 2,100 students by next fall, and more than 2,200 by 2018
- Little Elm ISD is expected to grow by 4.5% next fall, adding 320 students



Proposed 2016-17 Middle School Zones





MS boundary will align with
Prestwick & Hackberry ES
boundaries

Frequently Asked Questions

- Will current students be given a choice to stay?

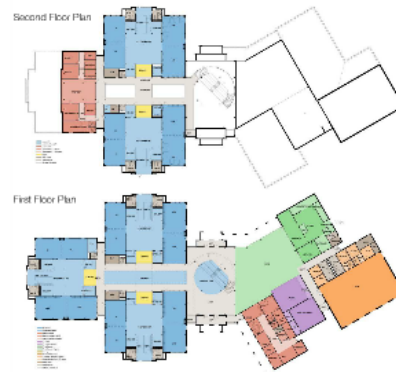
Current Prestwick students, if they wish, will be able to complete their K-8 careers at the school

This does not apply to any siblings that currently do not attend Prestwick

Current 4th Graders at Hackberry ES will be able to complete their K-5 careers at the school

This does not apply to any siblings

- Can you allow siblings not yet in school to attend Prestwick / Hackberry?
- Will there be bus service?
- What guarantee do we have that our children will not be assigned to another school in a few years?



Proposed 2016-17 School Re-zoning Plan

Next Steps

Workshop Proposed Re-zoning Plan

- Provide Board of Trustees with questions & comments from meetings
- Present Proposed 2016-17 School Re-zoning Plan
- No decision will be made at the April 18, 2016 Board Meeting

School Begins
August 2016

Attendance Zones take affect

Monday, April 18, 2016 @ 6:30 p.m.
Zellars Center for Learning and Leadership

2015-16 School Year

Board Approval of Zones

*Possible Action on Monday, May 9, 2016 @ 6:30 p.m.
Zellars Center for Learning and Leadership*



Workshop Proposed Re-zoning Plan

- Provide Board of Trustees with questions & comments from meetings
- Present Proposed 2016-17 School Re-zoning Plan
- No decision will be made at the April 18, 2016 Board Meeting

*Monday, April 18, 2016 @ 6:30 p.m.
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2015-16 S

Board Approval of Zones

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August 2016

Attendance Zones take affect

2015-16 School Year

f Zones

@ 6:30 p.m.
ership



