



**Little Elm ISD**

**Workshop Meeting**

**Monday, August 10, 2015 6:30 PM**

# Agenda of Workshop Meeting

## The Board of Trustees Little Elm ISD

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A Workshop Meeting of the Board of Trustees of Little Elm ISD will be held August 10, 2015, beginning at 6:30 PM in the Zellars Center for Learning and Leadership.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

1. Call to Order Open Session in the Board Room at Zellars Center for Learning and Leadership on 300 Lobo Lane, Little Elm, Texas 75068.
2. Pledge of Allegiance
3. Introduction and Roll Call
4. Citizen input
5. Administration of Oath of Office to Newly Appointed Trustee 5  
Presenter: Sonia F. Badillo
6. Approval of Minutes  
  - A. Discuss and approve Regular Meeting Minutes - 7/20/2015 6  
Presenter: Sonia F. Badillo
  - B. Discuss and approve Public Hearing Meeting Minutes - 7/20/2015 14  
Presenter: Sonia F. Badillo
7. Reports of the Superintendent  
  - A. Advanced Placement Student Recognition 17  
Presenter: Ashley Helms
8. Introduction of new Administrators to LEISD 18  
Presenter: Ross Roberts
9. The Board will recess into Closed Meeting in the Professional Development Room as permitted by the Texas Open Meetings Act Code Subchapter 551.074 and 551.072. The Board and Superintendent will discuss:  
  - A. Personnel - 551.074
10. Discussion Items  
  - A. Discuss Off Campus PE 19  
Presenter: Cyndy Mika
  - B. Discuss TASB Risk Management Fund 20  
Presenter: Grant Anderson
  - C. Discuss Financial Reports 31

Presenter: Grant Anderson	
D. Discuss Gifts and Donations	54
Presenter: Grant Anderson	
E. Discuss 2015-2016 Memorandum of Understanding for School Resource Officers with the Town of Little Elm	56
Presenter: Rod Reeves	
11. Action Item	
A. Discuss and approve Reimbursement Resolution Expressing Intent to Finance Expenditures to be Incurred	63
Presenter: Grant Anderson	
B. Discuss and approve the 2015-2016 Student Code of Conduct	68
Presenter: Matthew Gutierrez	
12. Comments of the Board President	
Presenter: LeAnna Harding	
A. Board Operating Procedures	
B. TASB Delegate and Alternate	115
C. Team of 8 Training	
D. Board Retreat	
13. Board Comments	
14. Superintendent Comments	
15. Adjournment	

If, during the course of the meeting, the Board of Trustees should determine that a closed meeting should be conducted, the Board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Texas Government Code Section 551.001 et seq. The meeting will be held by the School Board at the date, hour, and place given in this Notice or as soon after the commencement of the meeting covered by this Notice as the School Board may conveniently meet in such closed or executive meeting or session concerning any and all purposes permitted by the Act, including, but not limited to the following sections and purposes:

Texas Government Code Section:

551.071	Private consultation with the Board's attorney.
551.072	Discussing purchase, exchange, lease, or value of real property.
551.073	Discussing negotiated contracts for prospective gifts or donations.
551.074	Discussing personnel or to hear complaints against personnel.
551.075	To confer with employees of the school district to receive information or to ask questions.
551.076	Considering the deployment, specific occasions, for or implementation of security personnel or devices.
551.082	Considering discipline of a public school child, or complaint or charge against personnel.
551.0821	Considering personally identifiable information about public school student.
551.083	Considering the standards, guidelines, terms, or conditions the board will follow, or will instruct its

551.084

representatives to follow, in consultation with  
representatives of employees groups,  
Excluding witnesses from a hearing.

Before any closed meeting is convened, the presiding officer will publicly identify the section or sections or the Act authorizing the closed meeting.

Should any final action, final decision, or final vote be required in the opinion of the School Board with regard to any matter considered in such closed or executive session, then the final action, final decision, or final vote shall be either:

- (a) in the open meeting covered by the Notice upon the reconvening of the public meeting, or
- (b) at a subsequent public meeting of the School Board upon notice thereof; as the School Board shall determine.

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Superintendent

Original copy of this agenda was posted on the bulletin board at the Little Elm ISD Administration Building 72 hours prior to the scheduled meeting.

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Sonia Badillo



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# Board Agenda Item

Little Elm Independent School District  
300 Lobo Lane  
Little Elm, Texas 75068

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Board Mtg. Date 00-00-2015	<b>Reports of the Superintendent</b> <input type="checkbox"/>	<b>Business Item</b> <input checked="" type="checkbox"/>	<b>Consent Agenda</b> <input type="checkbox"/>	<b>Reports, Routine Monthly</b> <input type="checkbox"/>	<b>Action</b> <input type="checkbox"/>
<b>Subject:</b>	<b>ADMINISTRATION OF OATH OF OFFICE TO NEWLY APPOINTED TRUSTEE</b>				
<b>Presenter or Contact Person:</b>	Sonia F. Badillo, Superintendent Secretary.				
<b>Policy/Code:</b>	N/A				
<b>Summary:</b>	Administration of Oath of Office to Newly Appointed Trustee				
<b>Financial Implications:</b>	There is no financial impact to the budget.				
<b>Attachments:</b>	None				
<b>Recommendation:</b>	N/A				
<b>Motion:</b>	N/A				

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# Board Agenda Item

Little Elm Independent School District  
300 Lobo Lane  
Little Elm, Texas 75068

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Board Mtg. Date 00-00-2015	<b>Reports of the Superintendent</b> <input type="checkbox"/>	<b>Business Item</b> <input type="checkbox"/>	<b>Consent Agenda</b> <input type="checkbox"/>	<b>Reports, Routine Monthly</b> <input type="checkbox"/>	<b>Action</b> <input checked="" type="checkbox"/>
<b>Subject:</b>	<b>REGULAR BOARD MEETING MINUTES - 7-20-2015</b>				
<b>Presenter or Contact Person:</b>	Sonia F. Badillo, Superintendent Secretary.				
<b>Policy/Code:</b>	N/A				
<b>Summary:</b>	Board Meeting Minutes for July 20, 2015.				
<b>Financial Implications:</b>	There is no financial impact to the budget.				
<b>Attachments:</b>	Meeting Minutes				
<b>Recommendation:</b>	<b>The Administration recommends the approval of the Regular Board Meeting Minutes for July 20, 2015.</b>				
<b>Motion:</b>	<b>I move that the Board approve the attached Regular Board Meeting Minutes for July 20, 2015.</b>				

# Minutes of Regular Meeting

## The Board of Trustees Little Elm ISD

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A Regular Meeting of the Board of Trustees of Little Elm ISD was held Monday, July 20, 2015, beginning at 6:30 PM in the Zellars Center for Learning and Leadership.

PRESENT: Board President LeAnna Harding, Board Vice President Melissa Myers, Board Secretary DeLeon English, Trustee Christopher Williams, Trustee Alejandro Flores and Superintendent Lowell Strike.

ABSENT: Trustee Jason Olson and Trustee Cooper Begis.

1. Call to Order Open Session in the Board Room at Zellars Center for Learning and Leadership on 300 Lobo Lane, Little Elm, Texas 75068. The meeting was called to order by Board President LeAnna Harding at 6:30 pm.
2. Pledge of Allegiance  
The Board led those present to the Pledges of the United States Flag and the Texas Flag.
3. Invocation  
There was no Invocation.
4. Introduction and Roll Call  
Ms. Sonia F. Badillo took roll call.
5. Citizen input  
There was no citizen input
6. Approval of Minutes
  - A. Discuss and approve Regular Meeting Minutes - 6/22/2015  
Board Vice President Melissa Myers made the first motion to approve the Regular Meeting Minutes as submitted. Board Secretary DeLeon English seconded the motion. The motion passed (4-0-1). Trustee Alejandro Flores abstained from voting.
  - B. Discuss and approve Special Meeting Minutes - 7/09/2015  
Board Secretary DeLeon English made the first motion to approve the Special Meeting Minutes as submitted. Trustee Alejandro Flores seconded the motion. The motion passed (4-0-1). Trustee Christopher Williams abstained from voting.
7. Superintendent Spotlight
  - A. Board Member Recognition  
Board President LeAnna Harding and Trustee Christopher Williams acknowledged Ms. Stephanie Gregg for her years of service as a Little Elm ISD

Board of Trustee. Ms. Harding thanked her for her time and dedication and Mr. Williams thanked her for being a mentor to him, and for always doing the right thing for LEISD students. Mr. Williams mentioned that Ms. Gregg always held the Board to high standards.

B. Frisco Lakes Veterans Association Donation

Frisco Lakes Veterans Association presented a \$100.00 donation for the LEISD Band and \$100.00 for LEISD Choir. Superintendent Dr. Lowell Strike accepted the donation on behalf of Ms. Karen Mayberry and Mr. Frank Felice.

8. Reports of the Superintendent

A. Construction Update

Mr. Rod Reeves shared with the Board a presentation about the Construction Update. The presentation included the following:

- Hackberry ES Construction Update
- Lakeside MS Construction Update
- Little Elm HS Construction Update
- Brent ES Construction Update
- Chavez ES Construction Update
- Lakeview ES Construction Update
- Child Care Needs

B. Child Nutrition Pricing

Mr. Matthew Gutierrez briefed the Board about Child Nutrition Pricing.

The USDA mandates all Child Nutrition departments participating in the National School Lunch program utilize the Paid Lunch Equity (PLE) calculator and tool to calculate their paid lunch price increase requirement and non-federal source contributions to meet the requirements of the Healthy, Hunger-Free Kids Act of 2010.

9. The Board recessed into Closed Meeting at 6:52 pm in the Professional Development Room as permitted by the Texas Open Meetings Act Code Subchapter 551.074 and 551.072. The Board and Superintendent discussed:

A. Personnel - 551.074

B. Trustee Resignation - 551.074

C. Hiring of Math Coordinator - 551.074

D. Property - 551.072

The Board reconvened at 8:33 pm.

At this time the Board and those present had a moment of silence in memory of Mr. Darryl Butler.

10. Action Items

A. Discuss of and action on the acceptance of the resignation of a Board of Trustee member

Board Secretary DeLeon English made the first motion to accept the resignation of Mr. Cooper Begis as a Board of Trustee. Trustee Christopher Williams seconded the motion. The motion passed (5-0).

- B. Discuss and consider action on Trustee vacancy and potential appointment of a replacement  
Board President LeAnna Harding announced that resumes for the open position would be accepted until July 28, 2015. Interviews will be taking place on August 4, 2015 at 6:00 pm. The appointment of the Trustee will also take place on August 4, 2015.
- C. Discuss and approve the hiring of Math Coordinator  
Trustee Alejandro Flores made the first motion to approve the hiring of the Math Coordinator as submitted in closed meeting. Trustee Christopher Williams seconded the motion. The motion passed (5-0).  
Mr. Matthew Gutierrez announced Ms. Janel Madeley as the new Math Coordinator. Ms. Madeley is receiving a probationary one-year contract.
- D. Discuss and approve Teacher's Salary Step Schedule for 2015-2016 Plan A  
Mr. Matthew Gutierrez presented to the Board the Teacher's Salary Step Schedule for 2015-2015 Plan A. This plan includes the possibility of salary increase contingent the passing of TRE.  
Board Vice President Melissa Myers made the first motion to approve the Teacher's Salary Step Schedule for 2015-2016 Plan A as submitted. Board Secretary DeLeon English seconded the motion. The motion passed (5-0).
- E. Discuss and approve Teacher's Salary Step Schedule for 2015-2016 Plan B  
Mr. Matthew Gutierrez shared with the Board the Teacher's Salary Step Schedule for 2015-2016 Plan B. This plan will remain the same if the TRE is not approved. Board Secretary DeLeon English made the first motion to approve the Teacher's Salary Step Schedule for 2015-2016 Plan B as submitted. Trustee Christopher Williams seconded the motion. The motion passed (5-0).
- F. Discuss and approve Employee Compensation for 2015-2016 Plan A  
Mr. Matthew Gutierrez presented to the Board the Employee Compensation for 2015-2016 Plan A. Plan A includes the following contingent the passing of TRE:
- 5% salary increase
  - \$100 per month additional healthcare contribution
  - Increase starting teacher salary from \$45,500 to \$48,000
- Board Vice President Melissa Myers made the first motion to approve the Employee Compensation for 2015-2016 Plan A as submitted. Trustee Alejandro Flores seconded the motion. The motion passed (5-0).
- G. Discuss and approve Employee Compensation for 2015-2016 Plan B  
Mr. Matthew Gutierrez briefed the Board about Employee Compensation for 2015-2016 Plan B. This plan will remain the same if the TRE is not approved. Trustee Alejandro Flores made the first motion to approve the Employee Compensation for 2015-2016 Plan B as submitted. Trustee Christopher Williams seconded the motion. The motion passed (5-0).
- H. Discuss and approve Technology Equipment Update  
Mr. Russell VanHoose approached the Board about Technology Equipment Update. At the May 2015 meeting, the Administration recommended the Board allocate \$83,000 for the purpose of refreshing technology equipment for middle

school teachers as a part of the 1:1 Sustainability Plan. The motion was adopted. Trustee Christopher Williams made the first motion to approve the Technology Equipment Update as submitted. Board Vice President Melissa Myers seconded the motion. The motion passed (5-0).

I. Discuss and approve School Start and End Times

Mr. Matthew Gutierrez presented to the Board the new School Start and End Times. Those times are:

- Elementary School - 7:40am – 2:40pm
- Middle School – 8:30am – 3:20pm
- Prestwick STEM – 8:20am – 3:20pm
- LEHS – 8:50am – 4:25pm

Board Secretary DeLeon English made the first motion to approve the new School Start and End Times. Trustee Christopher Williams seconded the motion. The motion passed (5-0).

J. Discuss and approve DIA (Local)

Mr. Matthew Gutierrez presented to the Board the DIA (Local). The update to DIA (LOCAL) extends protection from discrimination and harassment based on sexual orientation and gender identity.

Trustee Alejandro Flores made the first motion to approve the DIA (LOCAL) as submitted. Board Vice President Melissa Myers seconded the motion. The motion passed (5-0).

K. Discuss and approve Ordinance to Set Tax Rate

Mr. Grant Anderson shared with the Board the Ordinance to Set Tax Rate.

Board Vice President Melissa Myers move that the property tax rate be increased by the adoption of a tax rate per hundred dollars valuation of \$1.17 for Maintenance and Operations (M&O), of \$0.50 for Interest and Sinking (I&S), for a total rate of \$1.67, which is effectively a 21.78 percent increase in the tax rate, and furthermore, that if a majority of voters approve the \$1.67 total tax rate in a tax ratification election, in order to reduce the I&S tax rate by \$0.13, that the property tax rate be increased by the adoption of a tax rate of \$1.17 for Maintenance and Operations, of \$0.37 for Interest and Sinking, for a total rate of \$1.54, which is effectively a 12.3 percent increase in the tax rate.

**THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE.**

**THE TAX RATE WILL EFFECTIVELY BE RAISED BY 12.59 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$130.** Trustee Alejandro Flores seconded the motion. The motion passed (5-0).

L. Discuss and approve Adoption of Election Order

Mr. Grant Anderson presented to the Board the Adoption of Election Order for TRE.

Board Secretary DeLeon English made the first motion to approve the Adoption of Election Order as submitted. Trustee Alejandro Flores seconded the motion. The motion passed (5-0).

M. Discuss and approve TRE Contract with Denton County

Mr. Grant Anderson shared with the Board the TRE Contract with Denton County.

Board Vice President Melissa Myers made the first motion to approve the TRE Contract with Denton County as submitted. Trustee Christopher Williams seconded the motion. The motion passed (5-0).

N. Discuss and approve Set Date, Time and Place for Public Meeting on Budget

Mr. Grant Anderson shared with the Board the set date, time and place for public Meeting on Budget. The meeting will be held on August 24, 2015 at 5:45 pm at Zellars Center for the Learning and Leadership.

Trustee Christopher Williams seconded the motion. The motion passed (5-0).

O. Discuss and approve the Capital One Public Funds Resolution

Mr. Grant Anderson briefed the Board about the Capital One Public Funds Resolution. This is to add LeAnna Harding and remove Alejandro Flores as authorized representatives on CapitalOne Depository Bank Accounts.

Board Vice President Melissa Myers made the first motion to approve the Capital One Public Funds Resolution as submitted. Trustee Christopher Williams seconded the motion. The motion passed (5-0).

P. Discuss and approve Region VIII Education Service Center Interlocal Agreement and Board Resolution

Mr. Grant Anderson briefed the Board about Region VIII Education Service Center Interlocal Agreement and Board Resolution. This will provide cooperative purchasing services to LEISD through a program known as the Interlocal Purchasing Systems (TIPS).

Trustee Alejandro Flores made the first motion to approve the Region VIII Education Service Center Interlocal Agreement and Board Resolution as submitted. Board Secretary DeLeon English seconded the motion. The motion passed (5-0).

Q. Discuss and approve the Central Texas Purchasing Alliance Interlocal Participant Agreement, Master Agreement and Board Resolution

Mr. Grant Anderson briefed the Board about Central Texas Purchasing Alliance Interlocal Participant Agreement, Master Agreement and Board Resolution. This allows LEISD to purchase products or services through the Central Texas Purchasing Alliance.

Trustee Christopher Williams made the first motion to approve the Central Texas Purchasing Alliance Interlocal Participant Agreement, Master Agreement and Board Resolution as submitted. Board Secretary DeLeon English seconded the motion. The motion passed (5-0).

R. Discuss and approve the Education Service Center Region 11 Master Interlocal Agreement

Mr. Grant Anderson briefed the Board about the Education Service Center Region 11 Master Interlocal Agreement. This allows LEISD to purchase products or services from ESC Region 11; and allows LEISD to join ESC Region 11 sponsored cooperatives in order to purchase products or services from vendors, which have been properly, awarded contracts through statutorily authorized methods.

Board Secretary DeLeon English made the first motion to approve the Education Service Center Region 11 Master Interlocal Agreement as submitted. Trustee Alejandro Flores seconded the motion. The motion passed (5-0).

S. Discuss and approve Conversation Between Town of Little Elm and Little Elm ISD Regarding Disposition of King and Operations Properties

Mr. Rod Reeves asked the Board approval to start conversation between the Town of Little Elm and Little Elm ISD regarding disposition of King and Operations Properties.

Trustee Alejandro Flores made the first motion to approve the Conversation between Town of Little Elm and Little Elm ISD regarding disposition of King and Operations Properties as submitted. Trustee Christopher Williams seconded the motion. The motion passed (5-0).

T. Discuss and approve Hackberry Floor Moisture Barrier

Mr. Rod Reeves briefed the Board about Hackberry Floor Moisture Barrier.

Extensive moisture testing at Hackberry ES has indicated a high level of moisture in the foundation. To achieve a manufacturer's warranty installation of a protective moisture barrier will need to be applied prior to the placement of the flooring.

Trustee Alejandro Flores made the first motion to approve the Hackberry Floor Moisture Barrier. Board Vice President Melissa Myers seconded the motion. The motion passed (5-0).

11. Consent Agenda

A. Discuss and approve Superintendent's Contract Revision of Annual Physical Provider

B. Discuss and approve DC (LOCAL)

C. Discuss and approve Financial Reports

D. Discuss and approve Gifts and Donations

E. Discuss and approve Education Service Center Region 11 Service Contracts

F. Discuss and approve Partnership Agreement Between Communities in Schools of North Texas, Inc. and Little Elm Independent School District

Trustee Christopher Williams made the first motion to approve the Consent Agenda as submitted. Trustee Alejandro Flores seconded the motion. The motion passed (5-0).

12. Reports of the Board President

There were no reports of the Board President.

13. Board Comments

Trustee Alejandro Flores would like to have the Administration check into the Background Check Form. Parents have concerns about it.

Board Secretary DeLeon English expressed his condolences to Mr. Blutler's family.

Board Vice President Melissa Myers would like to see PowerPoint presentations included into Boardbook.

14. Superintendent Comments



Superintendent Lowell Strike announced that our new telephone system would go live the week of July 27<sup>th</sup>.

15. Adjournment

Board Vice President Melissa Myers made the first motion to adjourn the meeting. Board Secretary DeLeon English seconded the motion. The motion passed (5-0)  
The meeting adjourned at 9:38 pm.

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# Board Agenda Item

Little Elm Independent School District  
300 Lobo Lane  
Little Elm, Texas 75068

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	<b>Reports of the Superintendent</b>	<b>Business Item</b>	<b>Consent Agenda</b>	<b>Reports, Routine Monthly</b>	<b>Action</b>
<b>Board Mtg. Date</b> 00-00-2015	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>Subject:</b>	<b>PUBLIC HEARING MEETING MINUTES - 7-20-2015</b>				
<b>Presenter or Contact Person:</b>	Sonia F. Badillo, Superintendent Secretary.				
<b>Policy/Code:</b>	N/A				
<b>Summary:</b>	Board Meeting Minutes for July 20, 2015.				
<b>Financial Implications:</b>	There is no financial impact to the budget.				
<b>Attachments:</b>	Meeting Minutes				
<b>Recommendation:</b>	<b>The Administration recommends the approval of the Public Hearing Meeting Minutes for July 20, 2015.</b>				
<b>Motion:</b>	<b>I move that the Board approve the attached Public Hearing Meeting Minutes for July 20, 2015.</b>				

# Minutes of Public Hearing

## The Board of Trustees Little Elm ISD

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A Public Hearing of the Board of Trustees of Little Elm ISD was held Monday, July 20, 2015, beginning at 6:00 PM in the Zellars Center for Learning and Leadership.

PRESENT: Board President LeAnna Harding, Board Vice President Melissa Myers, Board Secretary DeLeon English, Trustee Christopher Williams and Superintendent Lowell Strike.

ABSENT: Trustee Cooper Begis and Trustee Jason Olson.

LATE: Trustee Alejandro Flores.

1. Call to Order Open Session in the Board Room at Zellars Center for Learning and Leadership on 300 Lobo Lane, Little Elm, Texas 75068. Board President LeAnna Harding called the Public Hearing to order at 6:00 pm.
2. Roll Call  
Ms. Sonia F. Badillo took Roll Call.
3. Open Public Hearing to discuss the proposed 2015-2016 Tax Rate  
Mr. Grant Anderson shared with the Board a video about the proposed 2015-2016 Tax Rate. The video included the following information:
  - What it is?
  - Sources
  - M&O
  - I&S
  - Vote
4. Citizen Input  
There was no citizen input.
5. Board Comments  
Board Secretary DeLeon English thanked administration for the job well done. The video very clear.  
Board Vice President Melissa Myers asked how will this affect the debt payment? The answer was that it will not affect it.  
Board President LeAnna Harding congratulated the administration for a great job and reminded those present that if it gets approved, it will help the district on the salary side.
6. Superintendent Comments  
Superintendent Lowell Strike mentioned that if the TRE gets approved our salaries will be competitive, it will help the strategic planning, it will unfreeze budgets, it will help plan forward and it will help Powell and Lakeside MS.

7. Adjournment

Board Secretary DeLeon English made the first motion to adjourn the meeting. Board Vice President Melissa Myers seconded the motion. The motion passed (4-0-1) Trustee Flores abstained from voting.  
The meeting adjourned at 6:15 pm.

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# Board Agenda Item

Little Elm Independent School District  
300 Lobo Lane  
Little Elm, Texas 75068

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Board Mtg. Date 00-00-2015	<b>Reports of the Superintendent</b> <input checked="" type="checkbox"/>	<b>Business Item</b> <input type="checkbox"/>	<b>Consent Agenda</b> <input type="checkbox"/>	<b>Reports, Routine Monthly</b> <input type="checkbox"/>	<b>Other</b> <input type="checkbox"/>
<b>Subject:</b>	<b>ADVANCED PLACEMENT STUDENT RECOGNITION</b>				
<b>Presenter or Contact Person:</b>	Ashley Helms				
<b>Policy/Code:</b>	N/A				
<b>Summary:</b>	Students who scored a 4 or 5 on the AP test in Spring 2015 will receive scholarship money. Students who earned the distinction of AP Scholar will receive a certificate.				
<b>Financial Implications:</b>	This is budgeted in the 2014-2015 High School Allotment Budget. Total cost is \$20,500.				
<b>Attachments:</b>	N/A				
<b>Recommendation:</b>	<b>Item is for informational purposes only. No recommendation is necessary.</b>				
<b>Motion:</b>	<b>Item is for informational purposes only. No recommendation is necessary.</b>				

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# Board Agenda Item

Little Elm Independent School District

300 Lobo Lane

Little Elm, Texas 75068

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Board Mtg. Date  
08-10-2015

**Reports of the  
Superintendent**

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**Business  
Item**

☐

**Consent  
Agenda**

☐

**Reports,  
Routine  
Monthly**

☒

**Discussion**

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**Presenter or  
Contact Person:**

Ross Roberts, Executive Director for Human Resource Services

**Policy/Code:**

**Summary:**

Introduce new administrators to LEISD:  
Principals  
Assistant Principals  
Curriculum Coordinators

**Financial  
Implications:**

N/A

**Attachments:**

N/A

**Recommendation:**

N/A

N/A

**Motion:**

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# Board Agenda Item

Little Elm Independent School District  
300 Lobo Lane  
Little Elm, Texas 75068

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Board Mtg. Date 00-00-2015	<b>Reports of the Superintendent</b> <input type="checkbox"/>	<b>Business Item</b> <input checked="" type="checkbox"/>	<b>Consent Agenda</b> <input type="checkbox"/>	<b>Reports, Routine Monthly</b> <input type="checkbox"/>	<b>Other</b> <input type="checkbox"/>
<b>Subject:</b>	<b>Off Campus PE</b>				
<b>Presenter or Contact Person:</b>	Cyndy Mika				
<b>Policy/Code:</b>	EIA				
<b>Summary:</b>	<p>Students may complete an application for off-site PE if they are involved in competitive sports. There are two levels of Off-Campus PE:</p> <p>Category 1: students who practice 10 or more hours per week (a minimum of 4 days during the school week) receive PE credit and one (1) period off per day</p> <p>Category 2: students who practice 5-10 hours per week (a minimum of 4 days during the school week) receive PE credit but do not receive any time off from school.</p>				
<b>Financial Implications:</b>	N/A				
<b>Attachments:</b>	N/A				
<b>Recommendation:</b>	<b>The administration recommends approval of Off-Campus PE Sites as submitted.</b>				
<b>Motion:</b>	<b>I move the Board approve the Off-Campus PE Sites as submitted.</b>				

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# Board Agenda Item

Little Elm Independent School District  
300 Lobo Lane  
Little Elm, Texas 75068

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	<b>Reports of the Superintendent</b>	<b>Business Item</b>	<b>Discussion Item</b>	<b>Reports, Routine Monthly</b>	<b>Other</b>
<b>Board Mtg. Date</b> 08-10-2015	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Subject:</b>	<b>TASB Risk Management Fund</b>				
<b>Presenter or Contact Person:</b>	Grant Anderson, CFO				
<b>Policy/Code:</b>	<b><u>Insurance and Annuities Management</u></b> Liability Insurance - CRB (Legal) Workers' Compensation - CRE (Legal) Unemployment Compensation - CRF (Legal)				
<b>Summary:</b>	Approve the TASB Risk Management Fund Contribution & Coverage Summary (CCS)				
<b>Financial Implications:</b>	Property, Automobile, School Liability = \$175,208. Workers' Compensation = \$72,110. Unemployment Compensation - \$53,937. Total = \$301,255.				
<b>Attachments:</b>	TASB Risk Management Fund Contribution & Coverage Summary (CCS)				
<b>Recommendation:</b>	<b>The Administration recommends approval of the Consent Agenda as submitted.</b>				
<b>Motion:</b>	<b>I move that the Board approve the Consent Agenda as submitted</b>				





## Little Elm ISD

### Contribution & Coverage Summary (CCS)

Participation Period: September 1, 2015 through August 31, 2016

<b>PROPERTY</b> Risk of Direct Physical Loss to Buildings, Personal Property, and Other Structures	Per Occurrence Limit	Deductible	Contribution
All Perils Except Wind, Hurricane, and Hail	Blanket Replacement Cost \$224,050,398	\$2,500	\$150,030
Wind, Hurricane, and Hail		\$100,000	Included
Flood	\$2,000,000	\$50,000	Included
Earthquake	\$2,000,000	\$50,000	Included
Crime	\$100,000	\$2,500	Included
<b>Equipment Breakdown</b>			
Equipment Breakdown	\$100,000,000	\$2,500	Included
<b>SCHOOL LIABILITY</b>	Per Occurrence Limit	Deductible	Contribution
Professional Legal Liability Subject to \$1,000,000 Maximum Annual Aggregate	\$1,000,000	\$2,500	\$14,678
General Liability	\$1,000,000	\$2,500	Included
Employee Benefits Liability	\$100,000	\$2,500	Included
<b>AUTOMOBILE</b>	Per Occurrence Limit	Deductible	Contribution
Automobile Liability \$1,000,000 Combined Single Limit	\$1,000,000	\$1,000	\$7,037
Automobile Physical Damage			\$3,463
Comprehensive	Actual Cash Value	\$1,000	Included
Collision	Actual Cash Value	\$1,000	Included

WORKERS' COMPENSATION AGGREGATE DEDUCTIBLE					
Estimated Payroll and Contribution - Subject to Audit					
Classification			Estimated Payroll	Net Annual Rate	Estimated Contribution
7380 - Bus Drivers			\$0	0.009379	\$0
7720 - Police Officers			\$0	0.006079	\$0
8810 - Clerical			\$2,543,883	0.001146	\$2,915
8868 - Professional			\$34,447,452	0.001146	\$39,477
9101 - All Other			\$2,673,692	0.011115	\$29,718
Totals			\$39,665,027		\$72,110
	A.	Annual Contribution			\$72,110
Claims Liability Calculation		B.	Aggregate Deductible Rate		0.004243587
		C.	Estimated Payroll per above		\$39,665,027
	D.	Estimated Claims Liability (B x C)			\$168,322
	E.	Estimated Maximum Program Cost (A+D) for the Participation Period			\$240,432
TOTAL CONTRIBUTION					\$247,318
This is not an Invoice.					

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## Conditions

### Property

**Named/Numbered Windstorm:** The term "Named/Numbered Windstorm" is defined as all loss and damage directly caused by, resulting from or arising out of Windstorm as named or numbered by the National Weather Bureau, National Hurricane Center or any recognized meteorological authority, including but not limited to loss or damage caused by wind driven rain, flood, storm surge, wave wash, surface water, overflow of bodies of water, or spray from any of these.

The term "Tier 1" shall mean the Texas Counties of Aransas, Brazoria, Calhoun, Cameron, Chambers, Galveston, Jefferson, Kenedy, Kleberg, Matagorda, Nueces, Refugio, San Patricio and Willacy.

The term "Tier 2" shall mean the Texas Counties of Bee, Brooks, Fort Bend, Goliad, Hardin, Hidalgo, Jackson, Jasper, Jim Wells, Liberty, Live Oak, Newton, Orange, Victoria and Wharton.

The term "Harris County" shall mean the Texas County of Harris.

**Statement of Values:** Fund Member has provided the Fund with the most current and accurate statement of values for all applicable property, including a complete and accurate listing of vehicles owned by the Fund Member. Fund Member agrees to allow the Fund to conduct property appraisals of the Fund Member's property on a periodic basis and agrees to accept values provided by the Fund.

**Salvage:** The Fund will have the right, in its sole discretion, to exercise rights of salvage to any damaged property paid for or replaced under the terms of this Agreement.

**Claims Reporting:** Fund Member will provide to the Fund timely notice of all claims as required in the Interlocal Participation Agreement and the Fund's Coverage Agreement.

### Liability

**Prior Acts:** Fund Member certifies that all known or reported acts for which it is reasonably believed may result in a legal claim against the Member, have been fully disclosed. Additionally, Fund Member acknowledges that this coverage excludes any claims arising from such known or reported acts. This Agreement does not void coverage afforded to Fund Member under any previous Fund Agreement.

**Claims Reporting:** Fund Member will provide to the Fund timely notice of all claims as required in the Interlocal Participation Agreement and the Fund's Coverage Agreement.

### Automobile

**Statement of Values:** Fund Member has provided the Fund with the most current and accurate statement of values for all applicable property, including a complete and accurate listing of vehicles owned by the Fund Member. Fund Member agrees to allow the Fund to conduct property appraisals of the Fund Member's property on a periodic basis and agrees to accept values provided by the Fund.

**Salvage:** The Fund will have the right, in its sole discretion, to exercise rights of salvage to any damaged property paid for or replaced under the terms of this Agreement.

**Claims Reporting:** Fund Member will provide to the Fund timely notice of all claims as required in the Interlocal Participation Agreement and the Fund's Coverage Agreement

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## Workers' Compensation - Aggregate Deductible

**Benefit Limits:** Workers' Compensation benefits paid to Fund Member's employees under this Agreement will be as defined in the Texas Workers' Compensation Act (the Act). The Fund is responsible for claims payments as reflected in this CCS. This Agreement does not cover the defense of any suit or claim against a Fund Member except a workers' compensation claim by an eligible employee or former employee of Fund Member for the payment of statutory workers' compensation benefits.

**Cooperation:** Fund Member agrees to use the Fund's contractors for services related to the administration of claims and to follow the Fund's election under Section 504.053 of the Labor Code to direct care through the Political Subdivision Workers' Compensation Alliance.

## General Conditions

**Coverage:** Coverage terms and limits provided are as set out in this CCS and the Fund's Coverage Agreement for this participation period.

**Payment:** The Fund Member agrees to pay contributions based on a plan developed by the Fund. All contributions are payable upon receipt of an invoice from the Fund. The Fund shall determine the applicable program for each contribution. Termination under this Agreement of any program shall not affect the remaining programs.

**Termination:** This CCS may be terminated by either party with termination to be effective on any successive renewal date by giving written notice to the other party no later than 30 days prior to automatic renewal in accordance with Section 4(a) of the Interlocal Participation Agreement.

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## Program Coordinators

### Coordinator:

The Fund Member is required to designate a Program Coordinator (Coordinator) with express authority to represent and bind the Fund Member in all program matters. Below are the current program coordinators as we have listed.

**Property** - Nancy Hicks

**Liability** - Nancy Hicks

**Automobile** - Nancy Hicks

**Workers' Compensation** - Nancy Hicks

If a Coordinator's name and contact information is not provided above, the current designated Coordinator and contact information will need to be completed below:

Program	Name	Title	Address	Phone	Email
Property					
Liability					
Automobile					
Workers' Compensation					

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**Fund Member Authorization:**

I approve this Contribution and Coverage Summary (CCS) and certify that this information is correct. I affirm that I am duly authorized to approve this CCS and that I have read and agree to this CCS and the Interlocal Participation Agreement.

\_\_\_\_\_  
Authorized signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed name

\_\_\_\_\_  
Title

**TASB Risk Management Fund:**

\_\_\_\_\_  
James B. Crow, Secretary

\_\_\_\_\_  
Date



**Little Elm ISD**

**Contribution & Coverage Summary (CCS)**

Participation Period: October 1, 2015 through September 30, 2016

UNEMPLOYMENT COMPENSATION	Contribution
Unemployment Compensation - Pool	\$53,937
<b>TOTAL CONTRIBUTION</b>	<b>\$53,937</b>
<b><i>This is not an Invoice.</i></b>	

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## Conditions

### Unemployment Compensation - Pool

The annual contribution is based on the Fund's overall expected claims costs for next year and each individual member's claims experience. The annual contribution is not adjustable for the participation period due to changes in wages.

**Agreement:** As part of this Agreement the Fund assumes responsibility for the Fund Member's quarterly claim payments to the Texas Workforce Commission (TWC) for the quarter in which Fund Member begins participation in this Agreement and for the term of this Agreement. Fund Member must be a reimbursing employer pursuant to the Texas Unemployment Compensation Act (TUCA) and must execute a Power of Attorney permitting the Fund to represent Fund Member in its relations with TWC.

Fund Member agrees to comply with the provisions of the TUCA and TWC rules and procedures, and to respond timely to TWC requests and requirements. Fund Member agrees to submit wage reports through electronic reporting to the Fund or TWC according to Fund and TWC requirements. Any fines or penalties imposed for Fund Member's failure to comply with the TUCA will be the sole responsibility of the Fund Member. If the Fund advances payment of any fine or penalty, Fund Member agrees to reimburse the Fund for all such costs. Upon termination of this coverage, Fund Member agrees to assume responsibility for claim payments and reports due to the TWC.

This Agreement provides coverage for the payment of statutory unemployment compensation benefits and assistance with general unemployment compensation matters such as administrative hearings before the TWC and preparation of required TWC reports. Coverage does not extend to any litigation involving unemployment claims or other employment related matters.

**Assistance:** In the Fund's discretion, the Fund may assist Fund Member at all administrative levels of the TWC. Fund Member's request for assistance constitutes authorization for the Fund to appoint an attorney to provide representation to Fund Member before the TWC and for such attorney and other Fund representatives to have privileged communications with Fund Member regarding claims subject to TWC administrative proceedings. The Fund's assistance of Fund Member under this provision does not extend to litigation involving unemployment claims or other employment related matters.

### General Conditions

**Coverage:** Coverage terms and limits provided are as set out in this CCS and the Fund's Coverage Agreement for this participation period.

**Payment:** The Fund Member agrees to pay contributions based on a plan developed by the Fund. All contributions are payable upon receipt of an invoice from the Fund. The Fund shall determine the applicable program for each contribution. Termination under this Agreement of any program shall not affect the remaining programs.

**Termination:** This CCS may be terminated by either party with termination to be effective on any successive renewal date by giving written notice to the other party no later than 30 days prior to automatic renewal in accordance with Section 4(a) of the Interlocal Participation Agreement.



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## Program Coordinators

### Coordinator:

The Fund Member is required to designate a Program Coordinator (Coordinator) with express authority to represent and bind the Fund Member in all program matters. Below are the current program coordinators as we have listed.

Unemployment Compensation -Nancy Hicks

If a Coordinator's name and contact information is not provided above, the current designated Coordinator and contact information will need to be completed below:

Program	Name	Title	Address	Phone	Email
Unemployment Compensation					

---

Fund Member Authorization:

I approve this Contribution and Coverage Summary (CCS) and certify that this information is correct. I affirm that I am duly authorized to approve this CCS and that I have read and agree to this CCS and the Interlocal Participation Agreement.

\_\_\_\_\_  
Authorized signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed name

\_\_\_\_\_  
Title

TASB Risk Management Fund:

\_\_\_\_\_  
James B. Crow, Secretary

\_\_\_\_\_  
Date

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# Board Agenda Item

Little Elm Independent School District  
300 Lobo Lane  
Little Elm, Texas 75068

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Board Mtg. Date	Reports of the Superintendent	Business Item	Consent Agenda	Reports, Routine Monthly	Discussion Item
08-10-2015	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>Subject:</b>	<b>FINANCIAL REPORTS - JUNE 2015</b>				
<b>Presenter or Contact Person:</b>	Grant Anderson, CFO				
<b>Policy/Code:</b>	Board Legal Status Powers and Duties - BAA (Local) Annual Operating Budget - CE (Local)				
<b>Summary:</b>	Monthly financial reports prepared by Business Services Department				
<b>Financial Implications:</b>	Increase in General Fund revenues and increase in appropriate expenditure budgets				
<b>Attachments:</b>	1) Budget Amendments 2) Information - Miscellaneous Business Office Reports Monthly Fund Balance Comparison Statement of Unaudited Revenue and Expenditures Cash Flow Statements Bank Reconciliations Investment Report Fund Summary of Revenue and Expenditures Tax Collection Report Construction Report				
<b>Recommendation:</b>	<b>The Administration recommends approval of the Consent Agenda as submitted.</b>				
<b>Motion:</b>	<b>I move that the Board approve the Consent Agenda as submitted</b>				

Little Elm Independent School District  
General Fund  
Budget Amendments  
August 2015

	Fund	FX	Decrease	FX	Increase	Org	Effect on Budget	Reason
<b>1</b>	199	11	2,247	23	6,335	001		Reallocate funds to cover supplies, furniture and equipment and miscellaneous operating costs
		23	46					
		31	365					
		51	1,315					
		52	2,362					
<b>2</b>	199	11	92	23	1,592	001		Reallocate funds for student travel and miscellaneous operating costs
		31	1,500	36	474			
		36	474					
<b>3</b>	199	31	1,315	51	1,315	001		Reallocate funds to cover District UIL Fees
<b>4</b>	199	11	128	23	221	001		Reallocate funds to cover cost of postage
		12	33					
		13	30					
		33	30					
<b>5</b>	199	41	326	52	326	749		Reallocate funds to cover cost of ID badges
<b>6</b>	199	53	75	13	75	826		Reallocate funds to cover staff development training
<b>7</b>	199	51	408	23	408	001		Reallocate funds to cover cost of equipment
<b>8</b>	199	11	4,585	41	197	702		Reallocate funds to cover audio system upgrade for board
				53	4,388			
<b>9</b>	199	31	42,665	13	200	999		Reallocate funds for TRS On-Behalf for higher than anticipated costs in various functional areas
		53	50,000	21	2,500			
				23	13,500			
				33	19,000			
				35	7,500			
				36	9,200			
				41	18,300			
				51	20,465			
				61	2,000			
<b>10</b>	199	11	5,913	13	2,454	821		Reallocate funds to cover equipment, supplies and reading materials costs
				41	3,459	701		
	<b>Total</b>		113,909		113,909		0	

**Little Elm Independent School District**  
**2014-2015 Fund Balance Comparison**  
**as of June 30, 2015**

Page 1 of 2

		<b>GENERAL FUND</b>			<b>DEBT SERVICE FUND</b>		
		<b>1XX</b>			<b>511</b>		
CONTROL		ORIGINAL	PROPOSED	AMENDED	CURRENT	PROPOSED	AMENDED
CODES	REVENUES	BUDGET	AMENDMENTS	BUDGET	BUDGET	AMENDMENTS	BUDGET
<b>5700</b>	LOCAL	23,197,379	<b>18,854</b>	23,216,233	10,557,643		10,557,643
<b>5800</b>	STATE	26,074,068		26,074,068	773,250		773,250
<b>5900</b>	FEDERAL	675,000		675,000	-		-
		<b>49,946,447</b>	<b>18,854</b>	<b>49,965,301</b>	<b>11,330,893</b>	<b>-</b>	<b>11,330,893</b>
<b>Expenditures</b>							
11 Instruction		30,841,822	<b>50,215</b>	30,892,037	-		-
12 Library Services		669,672		669,672	-		-
13 Staff Development		524,161	<b>10,604</b>	534,765	-		-
21 Instructional Admin		641,383	<b>3,182</b>	644,565	-		-
23 Campus Administration		3,171,699	<b>27,123</b>	3,198,822	-		-
31 Guidance & Counseling		1,685,053	<b>(292)</b>	1,684,761	-		-
32 Attendance & Social Services		13,000		13,000	-		-
33 Health Services		473,366	<b>99</b>	473,465	-		-
34 Student Transportation		1,550,150		1,550,150	-		-
35 Food Services		74,460		74,460	-		-
36 Co-curricular Activities		1,425,011	<b>36,003</b>	1,461,014	-		-
41 General Administration		2,134,033	<b>60,991</b>	2,195,024	-		-
51 Plant Maintenance		5,310,553	<b>124,942</b>	5,435,495	-		-
52 Security		480,204		480,204	-		-
53 Data Processing		971,841		971,841	-		-
61 Community Services		36,831		36,831	-		-
71 Debt Services		850,606		850,606	11,330,893	<b>294,328</b>	11,625,221
81 Facilities		2,390,302	<b>1,027,434</b>	3,417,736	-		-
95 Payments to JUV Justice Alt		32,000		32,000	-		-
99 Intergovernmental Charges		245,000		245,000	-		-
	<b>TOTAL EXPENDITURES</b>	<b>53,521,147</b>	<b>1,340,301</b>	<b>54,861,448</b>	<b>11,330,893</b>	<b>294,328</b>	<b>11,625,221</b>
00 Other Resources		-		-	-	21,946,347	21,946,347
00 Other Uses		-		-	-	(21,652,019)	(21,652,019)
<b>FUND BALANCE 08/31/14</b>		21,653,740		21,653,740	3,710,704		3,710,704
<b>EST FUND BALANCE @ 06/30/15</b>		<b>18,079,040</b>	<b>(1,321,447)</b>	<b>16,757,593</b>	<b>3,710,704</b>	<b>-</b>	<b>3,710,704</b>

**Little Elm Independent School District**  
**2014-2015 Fund Balance Comparison**  
**as of June 30, 2015**

Page 2 of 2

		<b>FOOD SERVICE FUND</b>			<b>CHILD CARE</b>		
		<b>240</b>			<b>720</b>		
		<b>PROPOSED</b>			<b>PROPOSED</b>		
<b>CONTROL</b>	<b>REVENUES</b>	<b>CURRENT</b>	<b>AMENDMENTS</b>	<b>AMENDED</b>	<b>CURRENT</b>	<b>AMENDMENTS</b>	<b>AMENDED</b>
<b>CODES</b>		<b>BUDGET</b>		<b>BUDGET</b>	<b>BUDGET</b>		<b>BUDGET</b>
<b>5700</b>	LOCAL	1,118,025		1,118,025	579,032		579,032
<b>5800</b>	STATE	17,000		17,000	-		-
<b>5900</b>	FEDERAL	1,714,759		1,714,759	-		-
		2,849,784	-	2,849,784	579,032	-	579,032
<b>Expenditures</b>							
11 Instruction		-		-	-		-
12 Library Services		-		-	-		-
13 Staff Development		-		-	-		-
21 Instructional Admin		-		-	-		-
23 Campus Administration		-		-	-		-
31 Guidance & Counseling		-		-	-		-
32 Attendance & Social Services		-		-	-		-
33 Health Services		-		-	-		-
34 Student Transportation		-		-	-		-
35 Food Services		3,143,799	250,000	3,393,799	-		-
36 Co-curricular Activities		-		-	-		-
41 General Administration		-		-	-		-
51 Plant Maintenance		-		-	-		-
52 Security		-		-	-		-
53 Data Processing		-		-	-		-
61 Community Services		-		-	590,367		590,367
71 Debt Services		-		-	-		-
81 Facilities		-		-	-		-
95 Payments to JUV Justice Alt		-		-	-		-
99 Intergovernmental Charges		-		-	-		-
<b>TOTAL EXPENDITURES</b>		<b>3,143,799</b>	<b>250,000</b>	<b>3,393,799</b>	<b>590,367</b>	<b>-</b>	<b>590,367</b>
<b>FUND BALANCE 08/31/14</b>		<b>1,153,161</b>		<b>1,153,161</b>	<b>134,292</b>		<b>134,292</b>
<b>EST FUND BALANCE @ 06/30/15</b>		<b>859,146</b>	<b>(250,000)</b>	<b>609,146</b>	<b>122,957</b>	<b>-</b>	<b>122,957</b>

**Little Elm Independent School District**  
**Statement of Unaudited Revenues and Expenditures - Budget vs. Actual**  
**As of June 30, 2015**

**GENERAL FUND**

**Fund 1XX**

<b>CONTROL CODES</b>	<b>REVENUES</b>	<b>2014-2015 Approved Budget</b>	<b>PERIOD RECEIPTS/ EXPENDITURES</b>	<b>Y-T-D RECEIVED/ ENC + EXP</b>	<b>VARIANCE FAVORABLE (UNFAVORABLE)</b>	<b>PERCENT TO TOTAL</b>	<b>PERCENT OF YEAR ELAPSED</b>
<b>5700</b>	LOCAL	23,216,233.00	241,239.23	25,571,230.15	2,354,997.15	110.14%	83%
<b>5800</b>	STATE	26,074,068.00	2,653,421.26	20,644,348.00	(5,429,720.00)	79.18%	83%
<b>5900</b>	FEDERAL	675,000.00	15,051.65	754,612.67	79,612.67	111.79%	83%
<b>TOTAL</b>	<b>REVENUES</b>	<b>49,965,301.00</b>	<b>2,909,712.14</b>	<b>46,970,190.82</b>	<b>(2,995,110.18)</b>	<b>94.01%</b>	<b>83%</b>
	<b>EXPENDITURES</b>						
<b>0011</b>	Instruction	30,892,037.00	1,118,893.91	28,122,887.21	2,769,149.79	91.04%	83%
<b>0012</b>	Library Services	669,672.00	29,892.95	568,490.91	101,181.09	84.89%	83%
<b>0013</b>	Curriculum & Staff Development	534,765.00	61,927.68	443,580.31	91,184.69	82.95%	83%
<b>0021</b>	Instructional Leadership	644,565.00	62,906.08	543,227.07	101,337.93	84.28%	83%
<b>0023</b>	School Leadership	3,198,822.00	302,152.28	2,847,934.95	350,887.05	89.03%	83%
<b>0031</b>	Guidance & Counseling	1,684,761.00	116,675.56	1,309,718.00	375,043.00	77.74%	83%
<b>0032</b>	Social Work Services	13,000.00	48.42	12,299.87	700.13	94.61%	83%
<b>0033</b>	Health Services	473,465.00	18,226.86	432,982.13	40,482.87	91.45%	83%
<b>0034</b>	Student Transportation	1,550,150.00	150,017.61	1,285,444.83	264,705.17	82.92%	83%
<b>0035</b>	Food Services	74,460.00	7,859.18	65,118.28	9,341.72	87.45%	83%
<b>0036</b>	Co-curricular Activities	1,461,014.00	73,825.03	1,294,107.50	166,906.50	88.58%	83%
<b>0041</b>	General Administration	2,195,024.00	196,912.70	1,742,121.18	452,902.82	79.37%	83%
<b>0051</b>	Plant Maintenance	5,435,495.00	395,223.39	4,165,980.51	1,269,514.49	76.64%	83%
<b>0052</b>	Security & Monitoring	480,204.00	60,415.14	300,748.21	179,455.79	62.63%	83%
<b>0053</b>	Data Processing	971,841.00	60,415.14	621,002.93	350,838.07	63.90%	83%
<b>0061</b>	Community Service	36,831.00	2,880.85	30,024.09	6,806.91	81.52%	83%
<b>0071</b>	Debt Services	850,606.00	-	649,754.93	200,851.07	76.39%	83%
<b>0081</b>	Facility Acquisition	3,417,736.00	28,819.61	1,630,763.71	1,786,972.29	47.71%	83%
<b>0095</b>	Pmt to Juvenile Justice	32,000.00	-	15,308.00	16,692.00	47.84%	83%
<b>0099</b>	Intergovernmental Charges	245,000.00	61,208.32	241,841.60	3,158.40	98.71%	83%
<b>TOTAL</b>	<b>EXPENDITURES</b>	<b>54,861,448.00</b>	<b>2,748,300.71</b>	<b>46,323,336.22</b>	<b>8,538,111.78</b>	<b>84.44%</b>	<b>83%</b>
	<b>OPERATING TRANSFERS</b>						
<b>7910</b>	Other Resources	-	55,780.00	55,780.00			
<b>8910</b>	Other Uses	-	-	-			
<b>TOTAL</b>	<b>OPERATING TRANSFERS</b>	-	55,780.00	55,780.00			
<b>0100</b>	<b>Fund Balance 08/31/14</b>	21,653,740.42	-	21,653,740.42			
<b>3000</b>	<b>Year to Date Fund Bal. (unaudited)</b>	<b>16,757,593.42</b>		<b>22,356,375.02</b>			

**Little Elm Independent School District  
General Operating Cash Flow Statement  
FY 2014-2015**

	September Actual	October Actual	November Actual	December Actual	January Actual	February Actual	March Actual	April Actual	May Actual	June Actual	July Actual	August Actual	TOTAL
<i>Beginning Cash Balance in Bank</i>	15,292,402.58	17,659,566.72	16,415,745.79	16,548,094.27	23,857,097.50	26,090,893.15	25,040,531.27	22,494,464.71	20,531,509.00	18,431,178.65	-	-	15,292,402.58
<b>RECEIPTS</b>													
Tax Collections	15,114.29	432,947.97	1,128,990.20	13,614,100.23	5,696,623.73	3,121,729.62	279,490.73	208,793.36	264,007.52	210,827.85	-	-	24,972,625.50
Interest	3,792.03	4,022.02	3,927.35	3,991.02	7,325.33	7,001.62	6,885.92	5,782.38	5,409.66	4,393.62	-	-	52,530.95
Other Local Revenue	293,780.20	274,476.18	111,049.90	100,653.35	122,059.40	63,563.85	134,529.46	182,216.25	212,135.34	123,889.17	-	-	1,618,353.10
State Revenue - Available School	-	-	8,046.00	185,006.00	56,167.00	56,167.00	263,974.00	172,469.00	185,568.00	274,391.00	-	-	1,201,788.00
State Revenue - Foundation	4,966,299.00	4,069,212.00	2,140,369.00	-	-	-	-	1,653,126.00	1,138,891.00	2,195,122.00	-	-	16,163,019.00
State Revenue - Debt Service	-	-	877,199.00	-	-	5.00	-	-	-	-	-	-	877,204.00
State Revenue - Misc	-	218,125.12	16,972.63	-	1,450.00	-	15,804.65	190,817.15	-	-	-	-	443,169.55
MAC Receipts/SHARS	3,330.24	33,370.77	22,046.87	19,449.56	10,518.29	26,196.30	12,945.52	26,000.88	26,727.59	15,051.65	-	-	195,637.67
Federal Program Revenue	130,376.00	144,982.06	236,544.01	107,554.55	105,253.36	106,514.60	575,783.64	2,200.00	143,121.71	330,860.11	-	-	1,883,190.04
Federal Program Revenue 240	48,828.49	219,797.91	217,550.33	153,448.43	142,194.05	181,930.11	186,760.65	159,044.76	212,134.88	197,542.94	-	-	1,719,232.55
Lunch Revenue - local 240	144,672.97	164,754.94	123,867.38	99,043.81	126,398.23	126,139.30	133,463.92	149,769.95	134,350.18	25,238.37	-	-	1,227,699.05
Payroll Deposits	1,200.63	310.96	1.25	1,182.62	1,182.62	1,086.50	1,134.60	659.00	313.62	1,548.15	-	-	8,619.95
Proceeds Maintenance Tax Notes	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfers from Debt Service	2,543.00	-	2,410.00	-	-	-	-	-	19,060.00	-	-	-	24,013.00
Transfers from Investment Acct	2,635,963.43	-	-	-	-	-	-	-	-	-	-	-	2,635,963.43
Total Revenue	8,245,900.28	5,561,999.93	4,888,973.92	14,284,429.57	6,269,172.01	3,690,333.90	1,610,773.09	2,750,878.73	2,341,719.50	3,378,864.86	-	-	53,023,045.79
<b>DISBURSEMENTS</b>													
Payroll Checks	2,254,432.50	2,344,372.96	2,377,809.86	2,361,824.96	2,320,194.92	2,367,331.00	2,398,850.28	2,370,246.77	2,435,939.35	2,433,976.89	-	-	23,664,979.49
Accounts Payable Checks	2,670,140.46	3,529,205.76	1,421,458.07	2,793,566.84	1,112,533.71	1,107,717.93	811,711.17	1,400,844.47	1,046,703.39	1,251,996.08	-	-	17,145,877.88
TRS Deposit	631,176.25	602,225.84	626,885.07	614,348.82	278,047.00	934,298.45	614,955.34	610,287.80	617,349.13	616,349.53	-	-	6,145,923.23
IRS Deposit	322,220.93	329,301.91	330,180.44	328,151.72	324,020.73	331,084.40	331,019.86	332,076.40	341,388.38	339,368.34	-	-	3,308,813.11
Bank Charges/ NSF's/Bk Trans	766.00	714.39	292.00	335.00	580.00	264.00	303.00	379.00	669.60	290.00	-	-	4,592.99
Total Expenditures	5,878,736.14	6,805,820.86	4,756,625.44	6,098,227.34	4,035,376.36	4,740,695.78	4,156,839.65	4,713,834.44	4,442,049.85	4,641,980.84	-	-	50,270,186.70
Cash to TEA	-	-	-	-	-	-	-	-	-	-	-	-	-
Cash Transferred to Debt Service	-	-	-	877,199.00	-	-	-	-	-	-	-	-	877,199.00
Transfers to Investment Accounts	-	-	-	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Expenditures & Transfers	5,878,736.14	6,805,820.86	4,756,625.44	6,975,426.34	4,035,376.36	4,740,695.78	4,156,839.65	4,713,834.44	4,442,049.85	4,641,980.84	-	-	51,147,385.70
Net Change in Cash	2,367,164.14	(1,243,820.93)	132,348.48	7,309,003.23	2,233,795.65	(1,050,361.88)	(2,546,066.56)	(1,962,955.71)	(2,100,330.35)	(1,263,115.98)	-	-	1,875,660.09
<i>Ending Cash Balance in bank</i>	<u>17,659,566.72</u>	<u>16,415,745.79</u>	<u>16,548,094.27</u>	<u>23,857,097.50</u>	<u>26,090,893.15</u>	<u>25,040,531.27</u>	<u>22,494,464.71</u>	<u>20,531,509.00</u>	<u>18,431,178.65</u>	<u>17,168,062.67</u>	<u>-</u>	<u>-</u>	<u>17,168,062.67</u>
Beginning Cash Balance Lone Star	12,161,189.85	12,162,389.96	12,163,562.71	12,164,702.54	12,165,964.94	12,167,234.50	12,168,364.59	12,169,671.63	12,170,990.22	12,172,416.90	-	-	12,161,189.85
Beginning Cash Balance TexStar	1,378,761.59	1,378,797.54	1,378,842.62	1,378,886.47	1,378,945.10	1,379,008.63	1,379,066.60	1,379,137.36	1,379,216.85	1,379,292.18	-	-	1,378,761.59
Beginning Cash Balance MBIA	4,444,599.39	1,808,832.34	1,808,978.39	1,809,119.76	1,809,265.82	1,809,426.90	1,809,573.87	1,809,761.84	1,809,963.87	1,810,175.03	-	-	4,444,599.39
Interest Earned Lone Star	1,200.11	1,172.75	1,139.83	1,262.40	1,269.56	1,130.09	1,307.04	1,318.59	1,426.68	1,417.60	-	-	12,644.65
Interest Earned TexStar	35.95	45.08	43.85	58.63	63.53	57.97	70.76	79.49	75.33	81.54	-	-	612.13
Interest Earned MBIA	196.38	146.05	141.37	146.06	161.08	146.97	187.97	202.03	211.16	215.30	-	-	1,754.37
Transfers out	(2,635,963.43)	-	-	-	-	-	-	-	-	-	-	-	(2,635,963.43)
Transfers in	-	-	-	-	-	-	-	-	-	-	-	-	-
<i>Ending Cash Balance Invested</i>	<u>15,350,019.84</u>	<u>15,351,383.72</u>	<u>15,352,708.77</u>	<u>15,354,175.86</u>	<u>15,355,670.03</u>	<u>15,357,005.06</u>	<u>15,358,570.83</u>	<u>15,360,170.94</u>	<u>15,361,884.11</u>	<u>15,363,598.55</u>	<u>-</u>	<u>-</u>	<u>15,363,598.55</u>
<b>TOTAL CASH AVAILABLE</b>	<u>33,009,586.56</u>	<u>31,767,129.51</u>	<u>31,900,803.04</u>	<u>39,211,273.36</u>	<u>41,446,563.18</u>	<u>40,397,536.33</u>	<u>37,853,035.54</u>	<u>35,891,679.94</u>	<u>33,793,062.76</u>	<u>32,531,661.22</u>	<u>-</u>	<u>-</u>	<u>32,531,661.22</u>



**Little Elm Independent School District  
Debt Service Cash Flow Statement  
FY 2014-2015**

	September Actual	October Actual	November Actual	December Actual	January Actual	February Actual	March Actual	April Actual	May Actual	June Actual	July Actual	August Actual	TOTAL
<i>Beginning Cash Balance in Bank</i>	2,471,571.72	2,476,984.84	2,685,867.38	3,226,763.94	2,655,693.62	5,395,579.26	1,896,175.89	2,030,859.59	2,153,599.53	2,251,376.64	-	-	2,471,571.72
<b>RECEIPTS</b>													
Tax Collections	7,142.78	208,028.41	542,320.19	6,550,130.99	2,738,468.97	1,499,896.01	134,012.50	90,693.82	116,083.83	101,211.75	-	-	11,987,989.25
Interest	813.34	854.13	986.37	1,599.69	1,416.67	700.62	671.20	691.12	753.28	757.46	-	-	9,243.88
Bond Refunding	-	-	-	-	-	-	-	31,355.00	-	-	-	-	31,355.00
Transfer from General Operating	-	-	-	877,199.00	-	-	-	-	-	-	-	-	877,199.00
Transfers from Investment Acct	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Revenue	7,956.12	208,882.54	543,306.56	7,428,929.68	2,739,885.64	1,500,596.63	134,683.70	122,739.94	116,837.11	101,969.21	-	-	12,905,787.13
<b>DISBURSEMENTS</b>													
Bank Charges/ NSF's/Bk Trans	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Expenditures	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfers to Investment Accounts	-	-	-	8,000,000.00	-	5,000,000.00	-	-	-	-	-	-	13,000,000.00
Transfer to General Operating	2,543.00	-	2,410.00	-	-	-	-	-	19,060.00	-	-	-	24,013.00
Total Expenditures & Transfers	2,543.00	-	2,410.00	8,000,000.00	-	5,000,000.00	-	-	19,060.00	-	-	-	13,024,013.00
Net Change in Cash	5,413.12	208,882.54	540,896.56	(571,070.32)	2,739,885.64	(3,499,403.37)	134,683.70	122,739.94	97,777.11	101,969.21	-	-	(118,225.87)
<i>Ending Cash Balance in bank</i>	2,476,984.84	2,685,867.38	3,226,763.94	2,655,693.62	5,395,579.26	1,896,175.89	2,030,859.59	2,153,599.53	2,251,376.64	2,353,345.85	-	-	2,353,345.85
Beginning Cash Balance TexPool	1,240,988.17	1,241,022.11	1,241,050.33	1,241,079.45	9,241,136.52	9,241,501.40	11,448,184.71	11,448,651.52	11,449,144.51	11,449,682.05	-	-	1,240,988.17
Interest Earned TexPool	33.94	28.22	29.12	57.07	364.88	393.33	466.81	492.99	537.54	541.06	-	-	2,944.96
Transfers in	-	-	-	8,000,000.00	-	5,000,000.00	-	-	-	-	-	-	13,000,000.00
Transfers out	-	-	-	-	-	(2,793,710.02)	-	-	-	-	-	-	(2,793,710.02)
<i>Ending Cash Balance Invested</i>	1,241,022.11	1,241,050.33	1,241,079.45	9,241,136.52	9,241,501.40	11,448,184.71	11,448,651.52	11,449,144.51	11,449,682.05	11,450,223.11	-	-	11,450,223.11
<b>TOTAL CASH AVAILABLE</b>	3,718,006.95	3,926,917.71	4,467,843.39	11,896,830.14	14,637,080.66	13,344,360.60	13,479,511.11	13,602,744.04	13,701,058.69	13,803,568.96	-	-	13,803,568.96

**LITTLE ELM INDEPENDENT SCHOOL DISTRICT**  
**Cash and Investments Reconciliation**  
**as of June 30, 2015**

**Operating Fund:**

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Balance per bank	<b>17,168,062.67</b>
Add: Texas Class/MBIA	1,810,390.33
Lone Star	12,173,834.50
TexStar	1,379,373.72
Add: Deposits in Transit	-
Taxes in Transit	6,088.77
Less: Outstanding Checks/Wires	(129,275.84)
<b>Balance per Books</b>	<b>32,408,474.15</b>

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**Interest & Sinking Fund:**

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Balance per bank	<b>2,353,345.85</b>
Add: Texpool	11,450,223.11
Add: Taxes in Transit	2,807.15
Less: Outstanding Checks	-
<b>Balance per Books</b>	<b>13,806,376.11</b>

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<b>Total Balance per Books</b>	<b>46,214,850.26</b>
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LITTLE ELM INDEPENDENT SCHOOL DISTRICT  
SUMMARY OF CURRENT INVESTMENTS - BY FUND  
MONTH ENDED: June 30, 2015

General Fund 199

PURCHASE /SOLD DATE	TRADE TICKET #	CUSIP #	TYPE OF INVESTMENT	PAR VALUE	BEGINNING MARKET VALUE	ENDING MARKET VALUE	AVERAGE MONTHLY RATE	BOOK VALUE	DAYS TO MATURE	YIELD TO MATURE	INTEREST ACCRUED FOR PERIOD	W/D FOR PERIOD
06/01/15	Lone Star		Investment Pool Investment	12,172,416.90	100.0000%	100.0000%	0.0000%	12,172,416.90				
			Withdrawal	-				12,172,416.90				
06/30/15			Interest	1,417.60			0.1400%	12,173,834.50			1,417.60	-
				<u>12,173,834.50</u>				<u>12,173,834.50</u>			<u>1,417.60</u>	<u>-</u>

General Fund 199

PURCHASE /SOLD DATE	TRADE TICKET #	CUSIP #	TYPE OF INVESTMENT	PAR VALUE	BEGINNING MARKET VALUE	ENDING MARKET VALUE	AVERAGE MONTHLY RATE	BOOK VALUE	DAYS TO MATURE	YIELD TO MATURE	INTEREST ACCRUED FOR PERIOD	W/D FOR PERIOD
06/01/15	TexSTAR		Investment Pool Investment	1,379,292.18	100.0000%	100.0000%	0.0000%	1,379,292.18				
			Withdrawal	-				1,379,292.18				
06/30/15			Interest	81.54			0.0719%	1,379,373.72			81.54	-
				<u>1,379,373.72</u>				<u>1,379,373.72</u>			<u>81.54</u>	<u>-</u>

Construction Fund 647

PURCHASE /SOLD DATE	TRADE TICKET #	CUSIP #	TYPE OF INVESTMENT	PAR VALUE	BEGINNING MARKET VALUE	ENDING MARKET VALUE	AVERAGE MONTHLY RATE	BOOK VALUE	DAYS TO MATURE	YIELD TO MATURE	INTEREST ACCRUED FOR PERIOD	W/D FOR PERIOD
06/01/15	MBIA-Texas CLASS		Investment Pool Investment	1,810,175.03	100.0000%	100.0000%	0.0000%	1,810,175.03				
			Withdrawal	-				1,810,175.03				
06/30/15			Interest	215.30			0.1500%	1,810,390.33			215.30	-
				<u>1,810,390.33</u>				<u>1,810,390.33</u>			<u>215.30</u>	<u>-</u>

LITTLE ELM INDEPENDENT SCHOOL DISTRICT  
SUMMARY OF CURRENT INVESTMENTS - BY FUND  
MONTH ENDED: June 30, 2015

Debt Service Fund 511

PURCHASE /SOLD DATE	TRADE TICKET #	CUSIP #	TYPE OF INVESTMENT	PAR VALUE	BEGINNING MARKET VALUE	ENDING MARKET VALUE	AVERAGE MONTHLY RATE	BOOK VALUE	DAYS TO MATURE	YIELD TO MATURE	INTEREST ACCRUED FOR PERIOD	W/D FOR PERIOD
06/01/15	TexPool		Investment Pool	11,449,682.05	100.0000%	100.0000%	0.0000%	11,449,682.05				
			Investment	-				11,449,682.05				
			Withdrawal	-				11,449,682.05				-
06/30/15			Interest	541.06			0.0575%	11,450,223.11			541.06	
				11,450,223.11				11,450,223.11			541.06	-

**Little Elm Independent School District**  
**Summary of Revenue & Expenditures As Of 06/30/15**  
**Accounting Period: 06**

	Fund: 1XX %		Fund: 211 %		Fund: 224 %		Fund: 225 %	
	General Operating		Title I-A Improving Basic		IDEA-B Formula (Spec Ed)		IDEA-B Pre-School (Spec Ed)	
Revenue Budget	49,965,301.00	100.00%	464,821.00	100.00%	1,158,893.00	100.00%	18,602.00	100.00%
Period Receipts	2,909,712.14		107,042.69		170,133.55		185.84	
Revenue Received to Date	47,025,970.82	94.12%	328,388.60	70.65%	680,119.23	58.69%	2,302.95	12.38%
Revenues Receivable:	<b>2,939,330.18</b>	<b>5.88%</b>	<b>136,432.40</b>	<b>29.35%</b>	<b>478,773.77</b>	<b>41.31%</b>	<b>16,299.05</b>	<b>87.62%</b>
Expenditure Budget	54,861,448.00	100.00%	464,821.00	100.00%	1,158,893.00	100.00%	18,602.00	100.00%
Period Expenditures	2,689,968.48		33,245.73		45,479.44		1,195.52	
Exp./Encumbrances to Date	46,323,336.22	84.44%	364,034.33	78.32%	776,117.29	66.97%	6,340.70	34.09%
Balance to Expend:	<b>8,538,111.78</b>	<b>15.56%</b>	<b>100,786.67</b>	<b>21.68%</b>	<b>382,775.71</b>	<b>33.03%</b>	<b>12,261.30</b>	<b>65.91%</b>
Actual Revenue Over (Under) Actual Expenditures & Encumbrances:	<b>702,634.60</b>		<b>(35,645.73)</b>		<b>(95,998.06)</b>		<b>(4,037.75)</b>	

**Little Elm Independent School District**  
**Summary of Revenue & Expenditures As Of 06/30/15**  
**Accounting Period: 06**

	Fund: 244 %		Fund: 255 %		Fund: 263 %		Fund 289 %	
	Voc Ed Basic Grant		Title II TPTR		Title III, Part A LEP/Immigrant		Summer School LEP	
Revenue Budget	56,530.00	100.00%	51,336.00	100.00%	126,407.00	100.00%	6,639.00	100.00%
Period Receipts	23,278.28		378.42		29,841.33		-	
Revenue Received to Date	35,662.36	63.09%	37,598.35	73.24%	86,618.69	68.52%	6,639.00	
Revenues Receivable:	20,867.64	36.91%	13,737.65	26.76%	39,788.31	31.48%	-	
Expenditure Budget	56,530.00	100.00%	51,336.00	100.00%	126,407.00	100.00%	6,639.00	100.00%
Period Expenditures	11,173.15		3,629.40		6,126.11		-	
Exp./Encumbrances to Date	46,835.51	82.85%	41,227.75	80.31%	96,940.70	76.69%	-	0.00%
Balance to Expend:	9,694.49	17.15%	10,108.25	19.69%	29,466.30	23.31%	6,639.00	
Actual Revenue Over (Under)								
Actual Expenditures:	(11,173.15)		(3,629.40)		(10,322.01)		6,639.00	

**Little Elm Independent School District**  
**Summary of Revenue & Expenditures As Of 06/30/15**  
**Accounting Period: 06**

	Fund 397	%	Fund 410	%	Fund: 240	%	Fund: 511	%
	APIB Campus Awards		Instructional Materials		Food Service		Debt Service	
Revenue Budget	-	100.00%	428,023.00	100.00%	2,849,784.00	100.00%	33,277,240.00	100.00%
Period Receipts	900.00		-		228,175.61		97,070.26	
Revenue Received to Date	900.00	#DIV/0!	429,471.92	100.34%	3,042,552.40	106.76%	34,825,848.31	104.65%
Revenues Receivable:			0.00%		-	0.00%	-	0.00%
Expenditure Budget	-	100.00%	452,948.00	100.00%	3,393,799.00	100.00%	33,277,240.00	100.00%
Period Expenditures	-		-		265,796.04		-	
Exp./Encumbrances to Date	-	#DIV/0!	428,345.45	94.57%	2,716,637.12	80.05%	24,730,175.97	74.32%
Balance to Expend:	-		24,602.55	5.43%	677,161.88	19.95%	8,547,064.03	25.68%
Actual Revenue Over (Under)								
Actual Expenditures & Encumbrances:	900.00		1,126.47		325,915.28		10,095,672.34	

**Little Elm Independent School District**  
**Summary of Revenue & Expenditures As Of 06/30/15**  
**Accounting Period: 06**

	Fund: 647 %		Fund: 720 %	
	2012 & 2014 Bonds		Child Care	
Revenue Budget	18,180,345.00	100.00%	579,032.00	100.00%
Period Receipts	215.30		51,029.87	
Revenue Received to Date	18,193,951.87	100.07%	495,342.51	85.55%
Revenues Receivable:	-	0.00%	83,689.49	14.45%
Expenditure Budget	18,180,345.00	100.00%	590,367.00	100.00%
Period Expenditures	-		44,329.41	
Exp./Encumbrances to Date	16,383,561.54	90.12%	489,901.95	82.98%
Balance to Expend:	1,796,783.46	9.88%	100,465.05	17.02%
Actual Revenue Over (Under)				
Actual Expenditures & Encumbrances:	1,810,390.33		5,440.56	



Denton County  
Monthly Collection Status Report  
June 2015  
  
Little Elm ISD

	Collections Month of June	Cumulative Total 10/1/14 thru 06/30/15	% of Tax Levy
Current Tax Year Collections			
Base M&O	68,187.93	24,315,007.68	99.01%
Base I&S	32,782.70	11,689,906.88	
Base I&S Bond	-	-	
P&I M&O	7,549.15	112,651.67	
P&I I&S	3,507.93	31,924.38	
P&I I&S Bond	-	-	
Attorney Fee	948.58	10,653.27	
Subtotal	112,976.29	36,160,143.88	99.44%
Delinquent TaxYears Collections			
Base M&O	102,768.70	448,143.40	
Base I&S	49,384.61	215,115.04	
Base I&S Bond	-	-	
P&I M&O	21,076.81	92,475.40	
P&I I&S	10,096.50	43,560.88	
P&I I&S Bond	-	-	
Attorney Fee	1,001.47	31,707.44	
Other*	-	-	
Subtotal	184,328.09	831,002.16	
Combined Current & Delinquent:			
Base M&O	170,956.63	24,763,151.08	
Base I&S	82,167.31	11,905,021.92	
Base I&S Bond	-	-	
P&I M&O	28,625.96	205,127.07	
P&I I&S	13,604.43	75,485.26	
Attorney Fee	1,950.05	42,360.71	
Other*	-	-	
Total Collections	297,304.38	36,991,146.04	
Original 2014 Tax Levy		35,928,565.78	
Current 2014 Tax Levy		36,364,561.95	

Denton County  
Cumulative Comparative Collection Status Report  
June 2015

Little Elm ISD

	Tax Year 2014 Collections thru June 2015	% of Tax Levy	Tax Year 2013 Collections thru June 2014	% of Tax Levy
Current Tax Year Collections				
Base M&O + I&S	36,004,914.56	99.01%	30,886,252.35	98.81%
P&I M&O + I&S	144,576.05		94,479.90	
Attorney Fee	10,653.27		7,191.33	
Subtotal	<u>36,160,143.88</u>	99.44%	<u>30,987,923.58</u>	99.13%
Delinquent Tax Years Collections				
Base M&O + I&S	663,258.44		246,868.32	
P&I M&O + I&S	136,036.28		84,753.40	
Attorney Fee	31,707.44		32,081.11	
Subtotal	<u>831,002.16</u>		<u>363,702.83</u>	
Combined Current & Delinquent:				
Base M&O + I&S	36,668,173.00		31,133,120.67	
P&I M&O + I&S	280,612.33		179,233.30	
Attorney Fee	42,360.71		39,272.44	
Other	-		-	
Total Collections	<u>36,991,146.04</u>		<u>31,351,626.41</u>	
Adjusted 2013 Tax Levy			<u>31,259,174.93</u>	
Original 2014 Tax Levy	<u>35,928,565.78</u>			
Current 2014 Tax Levy	<u>36,364,561.95</u>			

Denton County  
Levy Outstanding Status Report  
June 2015  
Little Elm ISD

	Current Tax Year	Delinquent Tax Years
Current Month:		
Tax Levy Remaining as of 06/01/15	460,618.02	646,272.72
Base M&O + I&S Collections	100,970.63	152,153.31
Supplement/Adjustments	-	19,361.79
Remaining Levy as of 06/30/15	<u>359,647.39</u>	<u>513,481.20</u>
Cumulative (From 10/01/14 thru 06/30/15)		
Original 2014 Tax Levy (as of 10-1-14)	35,928,565.78	819,897.19
Base M&O + I&S Collections	36,004,914.56	663,258.44
Supplement/Adjustments	435,996.17	356,842.45
Remaining Levy as of 06/30/15	<u>359,647.39</u>	<u>513,481.20</u>

K-8 STEM ACADEMY

Total Project Authorized by Board of Trustees

Bond Construction Funds	15,000,000.00
Bond Fund with interest est	1,238,244.00
General Fund Add'l House	1,400,000.00
	17,638,244.00

Expenditures as of 07/30/15

Project Codes	Project	Budget			Expenditures to Date						Closeout Not Yet Paid	Available +/-	% of Budget Committed
		Fund 647	Fund 199	Total Project Cost	FY 12-13	FY 13-14		FY 14-15		Total			
					Fund 647	Fund 647	Fund 199	Fund 647	Fund 199				
81-6629-00-999-X99000	Architect Fees	788,384.00	-	788,384.00	622,411.52	147,822.74	-	-	7,780.13	778,014.39	-	10,369.61	99%
81-6629-01-999-X99000	Miscellaneous	75,300.00	-	75,300.00	58,534.77	12,048.76	-	773.75	-	71,357.28	-	3,942.72	95%
81-6629-02-999-X99000	Technology Design Fees	24,000.00	-	24,000.00	-	24,000.00	-	-	-	24,000.00	-	-	100%
81-6629-03-999-X99000	Furnishings Design Fees	24,000.00	-	24,000.00	-	24,000.00	-	-	-	24,000.00	-	-	100%
81-6629-04-999-X99000	Construction	15,353,709.00	1,400,000	16,753,709.00	-	15,472,665.60	962,468.40	26,141.46	210,789.54	16,672,065.00	43,607.00	38,037.00	100%
81-6629-05-999-X99000	Architect Fees 3rd House	52,590.00	-	52,590.00	-	57,764.20	-	-	-	57,764.20	-	(5,174.20)	110%
81-6629-06-999-X99000	Furnishings	404,500.00	-	404,500.00	-	385,358.19	-	15,002.59	-	400,360.78	-	4,139.22	99%
81-6629-07-999-X99000	Technology	100,000.00	-	100,000.00	-	-	-	-	-	-	-	100,000.00	0%
81-6629-08-999-X99000	Playground Equipment	75,000.00	-	75,000.00	-	75,090.51	-	-	-	75,090.51	-	(90.51)	100%
	Child Nutrition Credit	(512,863.00)	-	(512,863.00)	-	(498,460.00)	-	-	-	(498,460.00)	-	(14,403.00)	97%
	Tribute Credit	(146,376.00)	-	(146,376.00)	-	(184,909.80)	-	-	-	(184,909.80)	-	38,533.80	126%
	Total	16,238,244.00	1,400,000.00	17,638,244.00	680,946.29	15,515,380.20	962,468.40	41,917.80	218,569.67	17,419,282.36	43,607.00	175,354.64	99%



# ROOF REPAIRS PROJECT

Total Project Authorized by Board of Trustees 1,156,572.00

Expenditures as of 07/30/15

Project Codes	Project	Project Budget	Current Year Expenditures to Date	Less Retainage	Available +/-	% of Budget Committed
199-81-6629-01-001-599000	Roof - LEHS	16,024.00	15,710.00		314.00	98%
199-81-6629-01-103-599000	Roof - Brent	26,874.00	26,347.00		527.00	98%
199-81-6629-01-104-599000	Roof - Chavez	26,874.00	26,347.00		527.00	98%
199-81-6629-01-105-599000	Roof - Hackberry	543,400.00	506,107.75		37,292.25	93%
199-81-6629-01-108-599000	Roof - Oak Point	543,400.00	532,745.00		10,655.00	98%
	Total	1,156,572.00	1,107,256.75	-	49,315.25	96%

# LITTLE ELM HIGH SCHOOL CLASSROOM RENOVATIONS

Total Project Authorized by Board of Trustees

373,808.00

(54,639.00)

319,169.00

Savings approved by Board in June to purchase Zellars furniture

Expenditures as of 07/30/15

Project Codes	Project	Project Budget	Current Year Expenditures to Date	Less Retainage	Available +/-	% of Budget Committed
199-81-6629-00-001-599001	LEHS Classrooms - Architect	40,000.00	13,996.50	-	26,003.50	35%
199-81-6629-01-001-599001	LEHS Classrooms - Construction	180,048.00	22,500.76	-	157,547.24	12%
199-81-6629-02-001-599001	LEHS Classrooms - FF&E	53,760.00	3,760.00	-	50,000.00	7%
199-81-6629-03-001-599001	LEHS Classrooms - Shelving	45,361.00	-	-	45,361.00	0%
	Total	319,169.00	40,257.26	-	278,911.74	13%

## LITTLE ELM HIGH SCHOOL TRADE & INDUSTRY LAB / CLASSROOM RENOVATIONS

## Total Project Authorized by Board of Trustees

179,492.00

## Expenditures as of 07/30/15

Project Codes	Project	Project Budget	Current Year Expenditures to Date	Less Retainage	Available +/-	% of Budget Committed
199-81-6629-00-001-599002	LEHS CTE Lab - Architect	6,502.00	2,278.50	-	4,223.50	35%
199-81-6629-01-001-599002	LEHS CTE Lab - Construction	90,791.00	10,580.15	-	80,210.85	12%
199-81-6629-02-001-599002	LEHS CTE Lab - FF&E	82,199.00	9,173.98	-	73,025.02	11%
	Total	179,492.00	22,032.63	-	157,459.37	12%



# Summer Renovation Projects

Total Project Authorized by Board of Trustees 1,092,073.00

## Expenditures as of 07/30/15

Project Codes	Project	Project Budget	Current Year Expenditures to Date	Less Retainage	Available +/-	% of Budget Committed
199-81-6629-00-105-599004	Hackberry Renovations - Architec	45,000.00	-	-	45,000.00	0%
199-81-6629-01-105-599004	Hackberry Renovations	681,845.00	136,900.00	-	544,945.00	20%
199-81-6629-01-103-599005	Brent Renovations	92,631.00	-	-	92,631.00	0%
199-81-6629-01-107-599006	Lakeview Renovations	102,939.00	-	-	102,939.00	0%
199-81-6629-01-104-599007	Chavez Renovations	95,972.00			95,972.00	0%
199-81-6629-01-999-599008	Zellars Childcare Renovations	23,286.00			23,286.00	0%
199-81-6629-01-999-599009	Lakeside Kitchen Renovations	3,400.00	3,300.00		100.00	97%
199-81-6629-01-042-599010	Prestwick Band Storage	37,000.00			37,000.00	0%
199-36-6299-00-999-599000	Refinish Gym Floors	10,000.00			10,000.00	0%
	Total	1,092,073.00	140,200.00	-	951,873.00	13%

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# Board Agenda Item

Little Elm Independent School District  
300 Lobo Lane  
Little Elm, Texas 75068

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	<b>Reports of the Superintendent</b>	<b>Business Item</b>	<b>Consent Agenda</b>	<b>Reports, Routine Monthly</b>	<b>Discussion Item</b>
<b>Board Mtg. Date</b> 10-08-2015	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>Subject:</b>	<b>GIFTS AND DONATIONS</b>				
<b>Presenter or Contact Person:</b>	Grant Anderson, CFO				
<b>Policy/Code:</b>	Other Revenues – Grants from Private Sources – CDC (Local)				
<b>Summary:</b>	List of new gifts and donations received by the District				
<b>Financial Implications:</b>	Increase of General Fund revenues and increase in appropriate budgets.				
<b>Attachments:</b>	Donation List				
<b>Recommendation:</b>	<b>The Administration recommends approval of the Consent Agenda as submitted.</b>				
<b>Motion:</b>	<b>I move that the Board approve the Consent Agenda as submitted</b>				

**LITTLE ELM INDEPENDENT SCHOOL DISTRICT  
NEW DONATIONS FY 2014-15**

Campus/Dept	Fund	Donation From	Description	Date	Monetary	Non-Monetary	Total
Operations	199	SFCC	Staff Luncheon	07/22/15	1,000.00		1,000.00
Fine Arts	199	Frisco Lakes Veteran's Memorial Association	Donation to be split between band and choir	07/29/15	200.00		200.00
					1,200.00	-	1,200.00

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# Board Agenda Item

Little Elm Independent School District  
300 Lobo Lane  
Little Elm, Texas 75068

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Board Mtg. Date	Reports of the Superintendent	Business Item	Consent Agenda	Reports, Routine Monthly	Discussion
08-10-2015	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>Subject:</b>	<b>2015-16 MEMORANDUM OF UNDERSTANDING FOR SCHOOL RESOURCE OFFICERS WITH THE TOWN OF LITTLE ELM</b>				
<b>Presenter or Contact Person:</b>	Rod Reeves, Executive Director of Operations				
<b>Policy/Code:</b>	CK (LEGAL)				
<b>Summary:</b>	This agreement is between Little Elm ISD and the Town of Little Elm for the purposes of the School Resource Officer (SRO) program. This program is geared towards the reduction and prevention of crime committed by juveniles and young adults. Uniformed police officers will be assigned to designated campuses. The police officers will work directly with campus administrative staff to provide alcohol and drug educations, maintain a peaceful campus environment, and take appropriate action regarding on-campus or school-related criminal activity.				
<b>Financial Implications:</b>	Little Elm ISD will pay \$134,975.25 for the SRO program. This is an increase of \$10,080.75 from the previous year. The overall total cost of the program is \$179,967.00, which Little Elm ISD pays 75%. The Town of Little Elm pays the remaining 25%, which is \$44,991.75. The increase in cost is associated with both employees receiving salary adjustments to market standards and increase in benefit package cost.				
<b>Attachments:</b>	2015-16 Memorandum of Understanding with the Town of Little Elm – School Resource Officers				

**Recommendation:** Information only. To be brought forward for action at Regular Board Meeting on August 24, 2015.

**Motion:** Information only.

**Little Elm Police Department**  
**2015/2016 Memorandum of Understanding**  
**(School Resource Officers)**

This agreement is between the Town of Little Elm and the Little Elm ISD, hereinafter referred to as the “District.” For and in consideration of the mutual promises, terms, and conditions set forth herein, the parties agree as follows:

**PURPOSE OF AGREEMENT**

The purpose of the School Resource Officer program is the reduction and prevention of crime committed by juveniles and young adults. The town will assign uniformed police officers to the campuses for the School Resource Officer program. The School Resource Officers, herein referred to as “SRO,” will work with the school principals to provide alcohol and drug education, maintain a peaceful campus environment, and take appropriate action regarding on-campus or school-related criminal activity.

**1. GOALS**

- 1.1 Frequency of criminal offenses committed by juveniles and young adults.
- 1.2 Establish rapport with the students
- 1.3 Establish rapport with the parents, faculty, staff, and administrators.
- 1.4 Create programs that benefits the students, school district and police.
- 1.5 Create a positive role model for students and adults.
- 1.6 Provide safety for students, faculty, staff and all persons involved with the school district.

- 5.8 Gather information regarding potential problems such as criminal activity, gang activity and student unrest, and attempt to identify particular individuals who may be a disruptive influence to the school and students.
- 5.9 Provide limited counseling to students, parents and staff as necessary.
- 5.10 Assist in maintaining order and enforcing school policies on school property. In conjunction with school officials, the SRO will take the appropriate law enforcement action, consistent with a police officer's duty. As soon as practicable, the SRO shall make the principal of the school aware of such action. At the principal's request, the SRO shall take appropriate law enforcement action against intruders and unwanted guests who may appear at the school and related school functions, to the extent that the SRO may do so under authority of law.
- 5.11 Refer students and/or their families to the appropriate agencies for assistance when the need is determined.
- 5.12 The SRO shall not act as a school disciplinarian. However, if the principal believes an incident is a violation of the law, the principal should contact the SRO. Furthermore, upon request by any school official, staff member or any district employee the SRO is required to attend disciplinary proceedings or meetings with student and/or parents especially where safety may be a concern.
- 5.13 Provide assistance in cases of poor attendance and truancy.
- 5.14 **Student Consultation:** SRO's are not intended to replace any school counselor nor are they to conduct or offer any formal psychological

counseling. SRO's will advise students on responsibilities and procedures concerning criminal matters. SRO's will give advice to help resolve issues between students that involve matters that may result in criminal violations, disturbances or disruptions. Student confidentiality should be maintained unless the gravity of the situation dictates otherwise.

- 5.15 **Enforcement:** Although the SRO has been placed in a formal educational environment, they are not relieved of the official duties as an enforcement officer. Decisions to intervene normally will be made when it is necessary to prevent violence, a breach of the peace, personal injury or loss of property. Citations should be issued and arrests made when appropriate and under departmental policy. When immediate action is needed and an SRO is not available, another officer may be dispatched to the school. SRO's should investigate and prepare reports on all offenses committed at the schools.

- 5.16 The SRO can perform other duties as may be mutually agreed upon by the Town and the District.

## **EXPENSE**

- 6.1 Both the Town and School District agree to fund the SRO positions with a 75/25% split for two (2) positions. The District is responsible for 75% of each SRO salary and benefits and the Town is responsible for 25% of each SRO salary and benefits. The District agrees to make payment to the Town of Little Elm quarterly.



## OFFICER SALARY BREAKDOWN

### Eric Olsen (SRO)

Annually Base Salary:	\$56,652.00
Total benefits	\$29,872.00

### Cristoval Trevino (SRO)

Annually Base Salary:	\$62,024.00
Total benefits:	\$31,419.00

<u>Total Salary Cost</u>	<u>\$179,967.00</u>
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\*\*\* Note: The increase in cost is associated with both employees receiving salary adjustment to market standards and increase in benefit package cost.

2-SRO positions	LEISD 75% = \$134,975.25
	LEPD 25% = \$44,991.75

Total of percentage	75% + 25% = \$179,967.00
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2014/2015 Quarterly Payments	<b>\$33,743.81</b>
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## 7. TIME AND PLACE OF PERFORMANCE

- 7.1 Town will be sure that the SRO will be on the assigned campus each day that school is in session during the regular school year. The SRO's activities will be restricted to the assigned campus except for:
  - 7.1.a Follow-up home visits when needed as a result of school-related problems.
  - 7.1.b School-related off-campus activities when officer participation is requested by the principal and approved by the Town.
  - 7.1.c Responses to off-campus, but school-related criminal activity.
  - 7.1.d Responses to emergencies or court appearances.

## 8. DISTRICT RESPONSIBILITIES

- 8.1 The District shall provide the SRO with access to an office and such equipment as is necessary at his/her assigned school. This equipment shall include a telephone, lockable filing space, and access to a computer and/or secretary assistance.
- 8.2 Provide access and encourage classroom participation by SRO's.
- 8.3 Provide the opportunity for SRO's to address teachers and administrators about the SRO program, goals and objectives.
- 8.4 Seek input from SRO regarding criminal justice problems relating to students.
- 8.5 Provide timely evaluation information concerning SRO to Police Chief.

**The SRO is first and foremost a law enforcement officer. This fact must be constantly reinforced.** Nothing required herein is intended to or will constitute a relationship of duty for the assigned police officer or the Town beyond the general duties that exist for the law enforcement officer within the State.

Town of Little Elm  
Police Department

Little Elm Independent School District

 7-21-15  
\_\_\_\_\_  
Chief of Police Date

\_\_\_\_\_  
Superintendent Date

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# Board Agenda Item

Little Elm Independent School District  
300 Lobo Lane  
Little Elm, Texas 75068

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	<b>Reports of the Superintendent</b>	<b>Business Item</b>	<b>Consent Agenda</b>	<b>Reports, Routine Monthly</b>	<b>Action Item</b>
<b>Board Mtg. Date</b> 08-10-2015	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>Subject:</b>	<b>REIMBURSEMENT RESOLUTION EXPRESSING INTENT TO FINANCE EXPENDITURES TO BE INCURRED</b>				
<b>Presenter or Contact Person:</b>	Grant Anderson, CFO				
<b>Policy/Code:</b>	Board Policy CCF (Legal)				
<b>Summary:</b>	The Reimbursement Resolution authorizes the district to reimburse the general fund for current expenditures from future debt issues. This provides the opportunity for the district to pay for allowable expenditures (such as, renovations and equipping a current facilities) made by the District no more than 60 days before the Board approves the Resolution from future debt issue. This resolution does not obligate the district to issue debt or reimburse the general fund, but provides opportunity for reimbursement if a tax maintenance note is issued.				
<b>Financial Implications:</b>	Provides the district authorization to reimburse the general fund for expenditures up to 60 days prior to passing this resolution with possible future debt issue up to \$5,000,000.				
<b>Attachments:</b>	Reimbursement Resolution & Board Policy CCF Legal				
<b>Recommendation:</b>	<b>The Administration recommends approval of the Reimbursement Resolution expressing intent to finance expenditures to be incurred as submitted.</b>				
<b>Motion:</b>	<b>I move the Board approve the Reimbursement Resolution as submitted and discussed.</b>				

REIMBURSEMENT RESOLUTION EXPRESSING INTENT TO  
FINANCE EXPENDITURES TO BE INCURRED

WHEREAS, Little Elm Independent School District (the "District") is a political subdivision of the State of Texas authorized to finance its activities by issuing obligations; and

WHEREAS, the District will make, or has made not more than 60 days prior to the date hereof, payments with respect to the acquisition, construction, reconstruction or renovation of the projects listed on **Exhibit A** attached hereto (collectively, the "Financed Project"); and

WHEREAS, the District has concluded that it does not currently desire to issue obligations to finance the costs associated with the Financed Project; and

WHEREAS, the District desires to reimburse itself for the costs associated with the Financed Project from the proceeds of obligations to be issued subsequent to the date hereof; and

WHEREAS, the District reasonably expects to issue obligations to reimburse itself for the costs associated with the Financed Project

NOW, THEREFORE, be it resolved that:

Section 1. The District reasonably expects to reimburse itself for costs that have been or will be paid subsequent to the date that is 60 days prior to the date hereof and that are to be paid in connection with the acquisition, construction, reconstruction or renovation of the Financed Project from the proceeds of obligations to be issued subsequent to the date hereof.

Section 2. The District reasonably expects that the maximum principal amount of obligations issued to reimburse the District for the costs associated with the Financed Project will be \$5,000,000.

ADOPTED THIS 10th DAY OF AUGUST, 2015.

LITTLE ELM INDEPENDENT SCHOOL  
DISTRICT

By: \_\_\_\_\_  
President, Board of Trustees

**EXHIBIT A**

**DESCRIPTION OF PROJECT**

<u>Purpose/Project</u>	<u>Amount</u>
Renovating, reconstructing and equipping existing District facilities, including renovating parking lots and athletic complexes and fields	\$5,000,000

LOCAL REVENUE SOURCES  
LOANS AND NOTES

CCF  
(LEGAL)

LOAN SECURED BY  
DELINQUENT TAX  
PLEDGE

The Board may pledge its delinquent taxes levied for maintenance purposes for specific past, current, and future school years as security for a loan, and may evidence any such loan with negotiable notes, and the delinquent taxes pledged shall be applied against the principal and interest of the loan. Negotiable notes issued under this subsection must mature not more than 20 years from their date.

The District may not pledge delinquent taxes levied for school bonds as security for a loan.

Funds secured through loans secured by delinquent taxes may be employed for any legal maintenance expenditure or purpose of the District, including all costs incurred in connection with: (1) environmental cleanup and asbestos removal programs implemented by districts; or (2) maintenance, repair, rehabilitation, or replacement of heating, air conditioning, water, sanitation, roofing, flooring, electric, or other building systems of existing school properties.

*Education Code 45.104*

LOANS FOR CURRENT  
MAINTENANCE  
EXPENSES

The Board may, when deemed necessary, borrow money for the purpose of paying maintenance expenses and may evidence those loans with negotiable or nonnegotiable notes, except that the loans may not at any time exceed 75 percent of the previous year's income. The notes may be payable from and secured by a lien on and pledge of any available funds of the District, including proceeds of a maintenance tax. The term "maintenance expenses" or "maintenance expenditures" as used in this policy means any lawful expenditure of the District other than payment of principal of and interest on bonds. The term includes expenditures relating to notes issued to refund notes previously issued if the refunding notes are coterminous with the refunded obligation. The term also includes all costs incurred in connection with environmental cleanup and asbestos cleanup and removal programs implemented by the District or in connection with the maintenance, repair, rehabilitation, or replacement of heating, air conditioning, water, sanitation, roofing, flooring, electric, or other building systems of existing school properties. Notes issued pursuant to this policy may be issued to mature in not more than 20 years from their date. Notes issued for a term longer than one year shall be treated as "debt" as defined in Section 26.012(7), Tax Code, as amended.

Such notes may be issued only after a budget has been adopted for the current school year. Notes shall be authorized by resolution adopted by a majority of the Board, signed by the President or Vice President, and attested to by the Secretary.

*Education Code 45.108*

LOCAL REVENUE SOURCES  
LOANS AND NOTES

CCF  
(LEGAL)

SHORT-TERM  
OBLIGATIONS AND  
CREDIT AGREEMENTS

The District may issue, sell, and deliver certain obligations under Government Code Chapter 1371 to the extent authorized by Education Code 45.003 if the District:

1. Has an average daily attendance of 50,000 or more; or
2. Has:
  - a. In a principal amount of at least \$100 million in outstanding long-term indebtedness, proposed indebtedness or a combination thereof; and
  - b. Some amount of long-term indebtedness outstanding or proposed to be issued that is rated in one of the four highest rating categories for long-term debt instruments by a nationally recognized rating agency for municipal securities, without regard to the effect of any credit agreement or other form of credit enhancement entered into in connection with the obligation.

*Gov't Code 1371.001(4)(L), (P), .0521*

Subject to the restrictions of Education Code 45.011(c) and (d), a district with an average daily attendance of at least 2,000 or a combined aggregate principal of at least \$50 million in outstanding and voted but unissued bonds may, in the issuance of negotiable coupon bonds for which voters have authorized the District to levy taxes without limit as to rate or amount, issue obligations and execute credit agreements as described in Government Code Chapter 1371. *Education Code 45.0011*

The maximum rate of interest for any issue or series of public securities shall be a net effective interest rate of 15 percent. *Gov't Code 1204.006*

Short-term notes shall be issued in accordance with the Public Security Procedures Act. *Gov't Code Ch. 1201*

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# Board Agenda Item

Little Elm Independent School District  
300 Lobo Lane  
Little Elm, Texas 75068

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Board Mtg. Date	Reports of the Superintendent	Action Item	Consent Agenda	Reports, Routine Monthly	Discussion
08-10-2015	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Presenter or Contact Person:</b>	Matthew Gutierrez, Deputy Superintendent for Educational Services				
<b>Policy/Code:</b>	FO (LEGAL)				
<b>Summary:</b>	<p>The Student Code of Conduct is the district's response to the requirements of Chapter 37 of the Texas Education Code. The Code provides methods and options for managing student in the classroom and on school grounds, disciplining students, and preventing and intervening in student discipline problems. The law requires the district to define misconduct that may – or must- result in a range of specific disciplinary consequences including removal from a regular classroom or campus, out-of-school suspension, placement in DAEP, placement in JJAEP, or expulsion from school.</p> <p>The SCOC provides information to parents and students regarding standards of conduct, consequences of misconduct, and procedures for administering discipline.</p> <p>Changes from the 84<sup>th</sup> Legislative Session:</p> <ul style="list-style-type: none"><li>• SB 107 creates the position of campus behavior coordinator whose primary responsibilities are to maintain student discipline and complete designated duties assigned by law.</li><li>• SB 97 modifies the Health and Safety Code to prohibit minors from possessing, purchasing, consuming, or accepting e-cigarettes.</li><li>• SB 339 prohibits the district from enacting, adopting, or enforcing a rule or regulation that prohibits the possession of low-THC cannabis as authorized by Chapter 487 of the Health and Safety Code.</li><li>• HB 896 clarifies conduct that constitutes breach of</li></ul>				



	<p>computer security, which is an expellable offense under the Penal Code.</p> <ul style="list-style-type: none"> <li>• The definition of Title 5 offenses in the glossary has been updated.</li> <li>• SB 108 amends Chapter 37 and the definition of “child” to mean a person who is a student and at least 10 years of age and younger than 18 years of age, rather than 17 years of age, for purposes of criminal procedures.</li> <li>• SBs 172 and 173 broadened the definition of a controlled substance as it relates to synthetic psychedelics that mimic effects of LSD. SB 236 adds possession, manufacture, or delivery of LSD, salts, isomers, and salts of isomers, substances included in Penalty Group 1-A, to the list of offenses with enhanced penalties if committed within 1,000 feet of the district premisis.</li> </ul>
<b>Financial Implications:</b>	NA
<b>Attachments:</b>	NA
<b>Recommendation:</b>	The administration recommends the Board approve the 2015-2016 Student Code of Conduct as presented.
<b>Motion:</b>	I move the Board approve the 2015-2016 Student Code of Conduct as presented



**2015-2016**  
**STUDENT CODE OF CONDUCT**

# ACKNOWLEDGMENT

## *Student Code of Conduct Electronic Distribution*

Dear Student and Parent:

As required by state law, the board of trustees has officially adopted the Student Code of Conduct in order to promote a safe and orderly learning environment for every student.

We urge you to read this publication thoroughly and to discuss it with your family. If you have any questions about the required conduct and consequences for misconduct, we encourage you to ask for an explanation from the student's teacher or appropriate campus administrator.

The student and parent should each sign this page in the space provided below, and then return the page to the student's school.

Thank you.

Dr. Lowell Strike

We acknowledge that we have been offered the option to receive a paper copy of the Little Elm ISD Code of Conduct for the 2015–2016 school year or to electronically access it on the district's website at <http://www.littleelmisd.net/domain/884>. We understand that students will be held accountable for their behavior and will be subject to the disciplinary consequences outlined in the Code.

We have chosen to:

- ☐ Receive a paper copy of the Student Code of Conduct.
- ☐ Accept responsibility for accessing the Student Code of Conduct on the district's website.

Print name of student: \_\_\_\_\_

Signature of student: \_\_\_\_\_

Print name of parent: \_\_\_\_\_

Signature of parent: \_\_\_\_\_

Date: \_\_\_\_\_

School: \_\_\_\_\_

Grade level: \_\_\_\_\_

Please sign this page, remove it, and return it to the student's school. Thank you.

## ACKNOWLEDGMENT

### *Student Code of Conduct Hardcopy Distribution*

Dear Student and Parent:

As required by state law, the board of trustees has officially adopted the Student Code of Conduct in order to promote a safe and orderly learning environment for every student.

We urge you to read this publication thoroughly and to discuss it with your family. If you have any questions about the required conduct and consequences for misconduct, we encourage you to ask for an explanation from the student's teacher or appropriate campus administrator.

The student and parent should each sign this page in the space provided below, and then return the page to the student's school.

Thank you.

Dr. Lowell Strike

We acknowledge that we have received a copy of the Little Elm ISD Student Code of Conduct for the 2015–2016 school year and understand that students will be held accountable for their behavior and will be subject to the disciplinary consequences outlined in the Code.

Print name of student: \_\_\_\_\_

Signature of student: \_\_\_\_\_

Print name of parent: \_\_\_\_\_

Signature of parent: \_\_\_\_\_

Date: \_\_\_\_\_

School: \_\_\_\_\_

Grade level: \_\_\_\_\_

Please sign this page, remove it, and return it to the student's school. Thank you.

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## STUDENT CODE OF CONDUCT

### Purpose

The Student Code of Conduct is the district's response to the requirements of Chapter 37 of the Texas Education Code.

The Code provides methods and options for managing students in the classroom and on school grounds, disciplining students, and preventing and intervening in student discipline problems.

The law requires the district to define misconduct that may—or must—result in a range of specific disciplinary consequences including removal from a regular classroom or campus, out-of-school suspension, placement in a disciplinary alternative education program (DAEP), placement in a juvenile justice alternative education program (JJAEP), or expulsion from school.

This Student Code of Conduct has been adopted by the Little Elm Independent School District Board of Trustees and developed with the advice of the district-level committee. This Code provides information to parents and students regarding standards of conduct, consequences of misconduct, and procedures for administering discipline. It remains in effect during summer school and at all school-related events and activities outside of the school year until an updated version adopted by the board becomes effective for the next school year.

In accordance with state law, the Code shall be posted at each school campus or shall be available for review at the office of the campus principal. Additionally, the Code shall be available at the office of the campus behavior coordinator and posted on the district's website. Parents shall be notified of any conduct violation that may result in a student being suspended, placed in a DAEP or JJAEP, expelled, or taken into custody by a law enforcement officer under Chapter 37 of the Education Code.

Because the Student Code of Conduct is adopted by the district's board of trustees, it has the force of policy; therefore, in case of conflict between the Code and the student handbook, the Code shall prevail.

**Please Note:** The discipline of students with disabilities who are eligible for services under federal law (Individuals with Disabilities Education Act and Section 504 of the Rehabilitation Act of 1973) is subject to the provisions of those laws.

# **School District Authority and Jurisdiction**

## **Campus Behavior Coordinator**

As required by law, a person at each campus must be designated to serve as the campus behavior coordinator. The designated person may be the principal of the campus or any other campus administrator selected by the principal. The campus behavior coordinator is primarily responsible for maintaining student discipline. The district maintains a current list of the persons serving as a campus behavior coordinator in the student handbook or on the district's website at <http://www.littleelmsd.net/domain/884>.

School rules and the authority of the district to administer discipline apply whenever the interest of the district is involved, on or off school grounds, in conjunction with or independent of classes and school-sponsored activities.

The district has disciplinary authority over a student:

1. During the regular school day and while the student is going to and from school or a school-sponsored or school-related activity on district transportation;
2. During lunch periods in which a student is allowed to leave campus;
3. While the student is in attendance at any school-related activity, regardless of time or location;
4. For any school-related misconduct, regardless of time or location;
5. When retaliation against a school employee, board member, or volunteer occurs or is threatened, regardless of time or location;
6. When criminal mischief is committed on or off school property or at a school-related event;
7. For certain offenses committed within 300 feet of school property as measured from any point on the school's real property boundary line;
8. For certain offenses committed while on school property or while attending a school-sponsored or school-related activity of another district in Texas;
9. When the student commits a felony, as provided by Education Code 37.006 or 37.0081; and
10. When the student is required to register as a sex offender.

The district has the right to search a vehicle driven to school by a student and parked on school property whenever there is reasonable cause to believe it contains articles or materials prohibited by the district.

The district has the right to search a student's locker or desk when there is reasonable cause to believe it contains articles or materials prohibited by the district.



## **Reporting Crimes**

The principal or campus behavior coordinator and other school administrators as appropriate shall report crimes as required by law and shall call local law enforcement when an administrator suspects that a crime has been committed on campus.

## **Revoking Transfers**

The district has the right to revoke the transfer of a non-resident student and an intra-district transfer for violating the district's Code of Conduct.

## **'Parent' Defined**

Throughout the Code of Conduct and related discipline policies, the term "parent" includes a parent, legal guardian, or other person having lawful control of the child.

## **Participating in Graduation Activities**

The district has the right to limit a student's participation in graduation activities for violating the district's Code.

Participation might include a speaking role, as established by district policy and procedures.

Students eligible to give the opening and closing remarks at graduation shall be notified by the campus principal. Notwithstanding any other eligibility requirements, in order to be considered as an eligible student to give the opening or closing remarks, a student shall not have engaged in any misconduct in violation of the district's Code resulting in an out-of-school suspension, removal to a DAEP, or expulsion during the semester immediately preceding graduation.

The valedictorian and salutatorian may also have speaking roles at graduation. No student shall be eligible to have such a speaking role if he or she engaged in any misconduct in violation of the district's Code resulting in an out-of-school suspension, removal to a DAEP, or expulsion during the semester immediately preceding graduation.

See **DAEP—Restrictions During Placement** on page 21, for information regarding a student assigned to DAEP at the time of graduation.

## Standards for Student Conduct

Each student is expected to:

- Demonstrate courtesy, even when others do not.
- Behave in a responsible manner, always exercising self-discipline.
- Attend all classes, regularly and on time.
- Prepare for each class; take appropriate materials and assignments to class.
- Meet district and campus standards of grooming and dress.
- Obey all campus and classroom rules.
- Respect the rights and privileges of students, teachers, and other district staff and volunteers.
- Respect the property of others, including district property and facilities.
- Cooperate with and assist the school staff in maintaining safety, order, and discipline.
- Adhere to the requirements of the Student Code of Conduct.

### **LITTLE ELM INDEPENDENT SCHOOL DISTRICT**

#### **MISSION STATEMENT**

The mission of Little Elm ISD, as a premier school system, is to educate and prepare all students to adapt and excel in a competitive global community through partnerships and programs that facilitate academic excellence within a secure and supportive learning environment.

#### ***BELIEF STATEMENTS***

- All Individuals have value
- All individuals can strive to reach their potential
- Education includes the development of a strong work ethic, social responsibility and moral development
- Diversity is a strength
- Individual choices influence achievement and success
- How we adapt to change determines success
- Relationships are the foundation for meaningful teaching and learning
- Communication is vital to success
- Education is a family responsibility in partnership with school and community.

## General Conduct Violations

The categories of conduct below are prohibited at school, in vehicles owned or operated by the district, and at all school-related activities, but the list does not include the most severe offenses. In the subsequent sections on Out-of-School Suspension, DAEP Placement, Placement and/or Expulsion for Certain Offenses, and Expulsion, certain offenses that require or permit specific consequences are listed. Any offense, however, may be severe enough to result in Removal from the Regular Educational Setting as detailed in that section.

### Disregard for Authority

Students shall not:

- Fail to comply with directives given by school personnel (insubordination).
- Leave school grounds or school-sponsored events without permission.
- Disobey rules for conduct on district vehicles.
- Refuse to accept discipline management techniques assigned by a teacher or principal.

### Mistreatment of Others

Students shall not:

- Use profanity or vulgar language or make obscene gestures.
- Fight or scuffle. (For assault see DAEP Placement and Expulsion.)
- Threaten a district student, employee, or volunteer, including off school property, if the conduct causes a substantial disruption to the educational environment.
- Engage in bullying, harassment, or making hit lists. (See glossary for all three terms.)
- Engage in conduct that constitutes sexual or gender-based harassment or sexual abuse, whether by word, gesture, or any other conduct, directed toward another person, including a district student, employee, board member, or volunteer.
- Engage in conduct that constitutes dating violence. (See glossary.)
- Engage in inappropriate or indecent exposure of private body parts.
- Participate in hazing. (See glossary.)
- Cause an individual to act through the use of or threat of force (coercion).
- Commit extortion or blackmail (obtaining money or an object of value from an unwilling person).
- Engage in inappropriate verbal, physical, or sexual conduct directed toward another person, including a district student, employee, or volunteer.
- Record the voice or image of another without the prior consent of the individuals being recorded or in any way that disrupts the educational environment or invades the privacy of others.

### Property Offenses

Students shall not:

- Damage or vandalize property owned by others. (For felony criminal mischief see DAEP Placement or Expulsion.)
- Deface or damage school property—including textbooks, technology and electronic resources, lockers, furniture, and other equipment—with graffiti or by other means.
- Steal from students, staff, or the school.
- Commit or assist in a robbery or theft even if it does not constitute a felony according to the Texas Penal Code. (For felony robbery, aggravated robbery, and theft see DAEP Placement and Expulsion.)

## **Possession of Prohibited Items**

Students shall not possess or use:

- Fireworks of any kind, smoke or stink bombs, or any other pyrotechnic device;
- A razor, box cutter, chain, or any other object used in a way that threatens or inflicts bodily injury to another person;
- A “look-alike” weapon;
- An air gun or BB gun;
- Ammunition;
- A stun gun;
- A pocketknife or any other small knife;
- Mace or pepper spray;
- Pornographic material;
- Tobacco products; cigarettes; e-cigarettes; and any component, part, or accessory for an e-cigarette device;
- Matches or a lighter;
- A laser pointer for other than an approved use; or
- Any articles not generally considered to be weapons, including school supplies, when the principal or designee determines that a danger exists. (For weapons and firearms see DAEP Placement and Expulsion.)

## **Possession of Telecommunications or Other Electronic Devices**

- Students in grades 6-12 may display and use telecommunication devices in non-instruction settings and for instruction with the express permission of the teacher
- Students in grades PK-5 may not display or use telecommunication devices during the school ay unless expressly approved by the principal or designee

- To maintain security and protect the students, cell phones and the other devices addressed in the above regulation are not allowed in testing situations [see explanation at the end of this document]
- Using any device that permits recording the voice or image of another in any way that either disrupts the educational environment invades the privacy of others or is made without the prior consent of the individuals being recorded is prohibited
- Using any device that permits recording the voice or image to take, disseminate, transfer, or share audio, images, video, or photographs that reveal private parts of the body that are ordinarily covered by clothing (aka: “sexting”) is prohibited
- Electronic equipment, including telecommunication devices, are subject to search in the event school administrators believe reasonable suspicion exists to support the search

## **Illegal, Prescription, and Over-the-Counter Drugs**

Students shall not:

- Possess or sell seeds or pieces of marijuana in less than a usable amount. (For illegal drugs, alcohol, and inhalants see DAEP Placement and Expulsion.)
- Possess, use, give, or sell paraphernalia related to any prohibited substance. (See glossary for “paraphernalia.”)
- Possess, use, abuse, or sell look-alike drugs or attempt to pass items off as drugs or contraband.
- Abuse the student’s own prescription drug, give a prescription drug to another student, or possess or be under the influence of another person’s prescription drug on school property or at a school-related event. (See glossary for “abuse.”)
- Abuse over-the-counter drugs. (See glossary for “abuse.”) Be under the influence of prescription or over-the-counter drugs that cause impairment of the physical or mental faculties. (See glossary for “under the influence.”)
- Have or take prescription drugs or over-the-counter drugs at school other than as provided by district policy.

## **Misuse of Technology Resources and the Internet**

Students shall not:

- Violate policies, rules, or agreements signed by the student or the student’s parent regarding the use of technology resources.
- Attempt to access or circumvent passwords or other security-related information of the district, students, or employees or upload or create computer viruses, including off school property if the conduct causes a substantial disruption to the educational environment.

- Attempt to alter, destroy, or disable district technology resources including but not limited to computers and related equipment, district data, the data of others, or other networks connected to the district's system, including off school property if the conduct causes a substantial disruption to the educational environment.
- Use the Internet or other electronic communications to threaten district students, employees, board members, or volunteers, including off school property if the conduct causes a substantial disruption to the educational environment.
- Send, post, or possess electronic messages that are abusive, obscene, sexually oriented, threatening, harassing, damaging to another's reputation, or illegal, including cyberbullying and "sexting," either on or off school property, if the conduct causes a substantial disruption to the educational environment.
- Use e-mail or websites to engage in or encourage illegal behavior or threaten school safety, including off school property if the conduct causes a substantial disruption to the educational environment.

## **Safety Transgressions**

Students shall not:

- Possess published or electronic material that is designed to promote or encourage illegal behavior or that could threaten school safety.
- Engage in verbal (oral or written) exchanges that threaten the safety of another student, a school employee, or school property.
- Make false accusations or perpetrate hoaxes regarding school safety.
- Engage in any conduct that school officials might reasonably believe will substantially disrupt the school program or incite violence.
- Throw objects that can cause bodily injury or property damage.
- Discharge a fire extinguisher without valid cause.

## **Miscellaneous Offenses**

Students shall not:

- Violate dress and grooming standards as communicated in the student handbook.
- Cheat or copy the work of another.
- Gamble.
- Falsify records, passes, or other school-related documents.
- Engage in actions or demonstrations that substantially disrupt or materially interfere with school activities.
- Repeatedly violate other communicated campus or classroom standards of conduct.

The district may impose campus or classroom rules in addition to those found in the Code. These rules may be posted in classrooms or given to the student and may or may not constitute violations of the Code.

## **Discipline Management Techniques**

Discipline shall be designed to improve conduct and to encourage students to adhere to their responsibilities as members of the school community. Disciplinary action shall draw on the professional judgment of teachers and administrators and on a range of discipline management techniques. Discipline shall be correlated to the seriousness of the offense, the student's age and grade level, the frequency of misbehavior, the student's attitude, the effect of the misconduct on the school environment, and statutory requirements.

Because of these factors, discipline for a particular offense, including misconduct in a district vehicle owned or operated by the district, unless otherwise specified by law, may bring into consideration varying techniques and responses.

## **Students with Disabilities**

The discipline of students with disabilities is subject to applicable state and federal law in addition to the Student Code of Conduct. To the extent any conflict exists, state and/or federal law shall prevail.

In accordance with the Education Code, a student who is enrolled in a special education program may not be disciplined for conduct meeting the definition of bullying, harassment, or making hit lists (see glossary) until an ARD committee meeting has been held to review the conduct.

In deciding whether to order suspension, DAEP placement, or expulsion, regardless of whether the action is mandatory or discretionary, the district shall take into consideration a disability that substantially impairs the student's capacity to appreciate the wrongfulness of the student's conduct.

## **Techniques**

The following discipline management techniques may be used alone, in combination, or as part of progressive interventions for behavior prohibited by the Student Code of Conduct or by campus or classroom rules:

- Verbal correction, oral or written.
- Cooling-off time or "time-out."
- Seating changes within the classroom or vehicles owned or operated by the district.
- Temporary confiscation of items that disrupt the educational process.
- Rewards or demerits.
- Behavioral contracts.
- Counseling by teachers, school counselors, or administrative personnel.
- Parent-teacher conferences.

- Grade reductions for cheating, plagiarism, and as otherwise permitted by policy.
- Detention, including outside regular school hours.
- Sending the student to the office or other assigned area, or to in-school suspension.
- Assignment of school duties such as cleaning or picking up litter.
- Withdrawal of privileges, such as participation in extracurricular activities, eligibility for seeking and holding honorary offices, or membership in school-sponsored clubs and organizations.
- Penalties identified in individual student organizations' extracurricular standards of behavior.
- Restriction or revocation of district transportation privileges.
- School-assessed and school-administered probation.
- Out-of-school suspension, as specified in the Out-of-School Suspension section of this Code.
- Placement in a DAEP, as specified in the DAEP section of this Code.
- Placement and/or expulsion in an alternative educational setting, as specified in the Placement and/or Expulsion for Certain Offenses section of this Code.
- Expulsion, as specified in the Expulsion section of this Code.
- Referral to an outside agency or legal authority for criminal prosecution in addition to disciplinary measures imposed by the district.
- Other strategies and consequences as determined by school officials.

## **Notification**

The campus behavior coordinator shall promptly notify a student's parent by phone or in person of any violation that may result in in-school or out-of-school suspension, placement in a DAEP, placement in a JJAEP, or expulsion. The campus behavior coordinator shall also notify a student's parent if the student is taken into custody by a law enforcement officer under the disciplinary provisions of the Education Code. A good faith effort shall be made on the day the action was taken to provide to the student for delivery to the student's parent written notification of the disciplinary action. If the parent has not been reached by telephone or in person by 5:00 p.m. of the first business day after the day the disciplinary action was taken, the campus behavior coordinator shall send written notification by U.S. Mail. If the campus behavior coordinator is not able to provide notice to the parent, the principal or designee shall provide the notice.

Before the principal or appropriate administrator assigns a student under 18 to detention outside regular school hours, notice shall be given to the student's parent to inform him or her of the reason for the detention and permit arrangements for necessary transportation.

## **Appeals**

Questions from parents regarding disciplinary measures should be addressed to the teacher, campus administration, or campus behavior coordinator, as appropriate. Appeals or complaints



regarding the use of specific discipline management techniques should be addressed in accordance with policy FNG(LOCAL). A copy of the policy may be obtained from the principal's office, the campus behavior coordinator's office, or the central administration office or through *Policy On Line* at the following address: <http://pol.tasb.org/Home/Index/393>

Consequences shall not be deferred pending the outcome of a grievance.

## **Removal from the School Bus**

A bus driver may refer a student to the principal's office or the campus behavior coordinator's office to maintain effective discipline on the bus. The principal or campus behavior coordinator must employ additional discipline management techniques, as appropriate, which can include restricting or revoking a student's bus riding privileges.

Since the district's primary responsibility in transporting students in district vehicles is to do so as safely as possible, the operator of the vehicle must focus on driving and not have his or her attention distracted by student misbehavior. Therefore, when appropriate disciplinary management techniques fail to improve student behavior or when specific misconduct warrants immediate removal, the principal or the campus behavior coordinator may restrict or revoke a student's transportation privileges, in accordance with law.

## **Removal from the Regular Educational Setting**

In addition to other discipline management techniques, misconduct may result in removal from the regular educational setting in the form of a routine referral or a formal removal.

### **Routine Referral**

A routine referral occurs when a teacher sends a student to the campus behavior coordinator's office as a discipline management technique. The campus behavior coordinator shall employ alternative discipline management techniques, including progressive interventions. A teacher or administrator **may** remove a student from class for a behavior that violates this Code to maintain effective discipline in the classroom.

### **Formal Removal**

A teacher **may** also initiate a formal removal from class if:

1. The student's behavior has been documented by the teacher as repeatedly interfering with the teacher's ability to teach his or her class or with the student's classmates' ability to learn; or
2. The behavior is so unruly, disruptive, or abusive that the teacher cannot teach, and the students in the classroom cannot learn.

Within three school days of the formal removal, the campus behavior coordinator or appropriate administrator shall schedule a conference with the student's parent; the student; the teacher, in the case of removal by a teacher; and any other administrator.

At the conference, the campus behavior coordinator or appropriate administrator shall inform the student of the misconduct for which he or she is charged and the consequences. The student shall have an opportunity to give his or her version of the incident.

When a student is removed from the regular classroom by a teacher and a conference is pending, the campus behavior coordinator or other administrator may place the student in:

- Another appropriate classroom.
- In-school suspension.
- Out-of-school suspension.
- DAEP.

A teacher or administrator **must** remove a student from class if the student engages in behavior that under the Education Code requires or permits the student to be placed in a DAEP or expelled. When removing for those reasons, the procedures in the subsequent sections on DAEP or expulsion shall be followed.

## **Returning Student to Classroom**

When a student has been formally removed from class by a teacher for conduct against the teacher containing the elements of assault, aggravated assault, sexual assault, aggravated sexual assault, murder, capital murder, or criminal attempt to commit murder or capital murder, the student may not be returned to the teacher's class without the teacher's consent.

When a student has been formally removed by a teacher for any other conduct, the student may be returned to the teacher's class without the teacher's consent, if the placement review committee determines that the teacher's class is the best or only alternative available.

## **Out-of-School Suspension**

### **Misconduct**

Students may be suspended for any behavior listed in the Code as a general conduct violation, DAEP offense, or expellable offense.

### **Process**

State law allows a student to be suspended for no more than three school days per behavior violation, with no limit on the number of times a student may be suspended in a semester or school year.

Before being suspended a student shall have an informal conference with the campus behavior coordinator or appropriate administrator, who shall advise the student of the conduct of which he or she is accused. The student shall be given the opportunity to explain his or her version of the incident before the administrator's decision is made.

The number of days of a student's suspension shall be determined by the campus behavior coordinator, but shall not exceed three school days.

In deciding whether to order out-of-school suspension, the campus behavior coordinator shall take into consideration:

1. Self-defense (see glossary),
2. Intent or lack of intent at the time the student engaged in the conduct, and
3. The student's disciplinary history.

The appropriate administrator shall determine any restrictions on participation in school-sponsored or school-related extracurricular and co-curricular activities.

## **Disciplinary Alternative Education Program (DAEP) Placement**

The DAEP shall be provided in a setting other than the student's regular classroom. An elementary school student may not be placed in a DAEP with a student who is not an elementary school student.

For purposes of DAEP, elementary classification shall be kindergarten (if six years old) –grade 5 and secondary classification shall be grades 6–12.

Summer programs provided by the district shall serve students assigned to a DAEP in conjunction with other students.

A student who is expelled for an offense that otherwise would have resulted in a DAEP placement does not have to be placed in a DAEP in addition to the expulsion.

In deciding whether to place a student in a DAEP, regardless of whether the action is mandatory or discretionary, the campus behavior coordinator shall take into consideration:

1. Self-defense (see glossary),
2. Intent or lack of intent at the time the student engaged in the conduct, and
3. The student's disciplinary history.
4. A disability that substantially impairs the student's capacity to appreciate the wrongfulness of the student's conduct TEC 37.01(A)(4)

## **Discretionary Placement: Misconduct That May Result in DAEP Placement**

A student **may** be placed in a DAEP for behaviors prohibited in the General Conduct Violations section of this Code.

### **Misconduct Identified in State Law**

In accordance with state law, a student **may** be placed in a DAEP for any one of the following offenses:

- Involvement in a public school fraternity, sorority, or secret society, including participating as a member or pledge, or soliciting another person to become a pledge or member of a public school fraternity, sorority, secret society, or gang. (See glossary.)
- Involvement in criminal street gang activity. (See glossary.)
- Any criminal mischief, including a felony.
- Assault (no bodily injury) with threat of imminent bodily injury.
- Assault by offensive or provocative physical contact.

In accordance with state law, a student **may** be placed in a DAEP if the superintendent or the superintendent's designee has reasonable belief (see glossary) that the student has engaged in conduct punishable as a felony, other than aggravated robbery or those listed as offenses involving injury to a person in Title 5 (see glossary) of the Texas Penal Code, that occurs off

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school property and not at a school-sponsored or school-related event, if the student's presence in the regular classroom threatens the safety of other students or teachers or will be detrimental to the educational process.

The campus behavior coordinator **may**, but is not required to, place a student in a DAEP for off-campus conduct for which DAEP placement is required by state law if the administrator does not have knowledge of the conduct before the first anniversary of the date the conduct occurred.

## **Mandatory Placement: Misconduct That Requires DAEP Placement**

A student **must** be placed in a DAEP if the student:

- Engages in conduct relating to a false alarm or report (including a bomb threat) or a terroristic threat involving a public school. (See glossary.)
- Commits the following offenses on school property or within 300 feet of school property as measured from any point on the school's real property boundary line, or while attending a school-sponsored or school-related activity on or off school property:
  - Engages in conduct punishable as a felony.
  - Commits an assault (see glossary) under Texas Penal Code 22.01(a)(1).
  - Sells, gives, or delivers to another person, or possesses, uses, or is under the influence of marijuana, a controlled substance, or a dangerous drug in an amount not constituting a felony offense. A student with a valid prescription for low-THC cannabis as authorized by Chapter 487 of the Health and Safety Code does not violate this provision. (School-related felony drug offenses are addressed in the Expulsion section.) (See glossary for "under the influence.")
  - Sells, gives, or delivers to another person an alcoholic beverage; commits a serious act or offense while under the influence of alcohol; or possesses, uses, or is under the influence of alcohol, if the conduct is not punishable as a felony offense. (School-related felony alcohol offenses are addressed in the Expulsion section.)
  - Behaves in a manner that contains the elements of an offense relating to abusable volatile chemicals.
  - Behaves in a manner that contains the elements of the offense of public lewdness or indecent exposure.
- Engages in expellable conduct and is between six and nine years of age.
- Commits a federal firearms violation and is younger than six years of age.
- Engages in conduct that contains the elements of the offense of retaliation against any school employee or volunteer on or off school property. (Committing retaliation in combination with another expellable offense is addressed in the Expulsion section of this Code.)
- Engages in conduct punishable as aggravated robbery or a felony listed under Title 5 (see glossary) of the Texas Penal Code when the conduct occurs off school property and not at a school-sponsored or school-related event and:

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1. The student receives deferred prosecution (see glossary),
2. A court or jury finds that the student has engaged in delinquent conduct (see glossary), or
3. The superintendent or designee has a reasonable belief (see glossary) that the student engaged in the conduct.

**Sexual Assault and Campus Assignments**

If a student has been convicted of continuous sexual abuse of a young child or children or convicted of or placed on deferred adjudication for sexual assault or aggravated sexual assault against another student on the same campus, and if the victim's parent or another person with the authority to act on behalf of the victim requests that the board transfer the offending student to another campus, the offending student shall be transferred to another campus in the district. If there is no other campus in the district serving the grade level of the offending student, the offending student shall be transferred to a DAEP.

**Emergencies**

In an emergency, the principal or the principal's designee may order the immediate placement of a student in a DAEP for any reason for which placement in a DAEP may be made on a nonemergency basis.

**Process**

Removals to a DAEP shall be made by the campus behavior coordinator.

**Conference**

When a student is removed from class for a DAEP offense, the campus behavior coordinator or appropriate administrator shall schedule a conference within three school days with the student's parent, the student, and the teacher, in the case of a teacher removal.

At the conference, the campus behavior coordinator or appropriate administrator shall inform the student, orally or in writing, of the reasons for the removal and shall give the student an explanation of the basis for the removal and an opportunity to respond to the reasons for the removal.

Following valid attempts to require attendance, the district may hold the conference and make a placement decision regardless of whether the student or the student's parents attend the conference.

**Consideration of Mitigating Factors**

In deciding whether to place a student in a DAEP, regardless of whether the action is mandatory or discretionary, the campus behavior coordinator shall take into consideration:

1. Self-defense (see glossary),
2. Intent or lack of intent at the time the student engaged in the conduct, and
3. The student's disciplinary history.

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### **Placement Order**

After the conference, if the student is placed in the DAEP, the campus behavior coordinator shall write a placement order. A copy of the DAEP placement order shall be sent to the student and the student's parent.

Not later than the second business day after the conference, the board's designee shall deliver to the juvenile court a copy of the placement order and all information required by Section 52.04 of the Family Code.

If the student is placed in the DAEP and the length of placement is inconsistent with the guidelines included in this Code, the placement order shall give notice of the inconsistency.

### **Coursework Notice**

The parent or guardian of a student placed in DAEP shall be given written notice of the student's opportunity to complete a foundation curriculum course in which the student was enrolled at the time of removal and which is required for graduation, at no cost to the student. The notice shall include information regarding all methods available for completing the coursework.

### **Length of Placement**

The duration of a student's placement in a DAEP shall be determined by the campus behavior coordinator.

The duration of a student's placement shall be determined on a case-by-case basis. DAEP placement shall be correlated to the seriousness of the offense, the student's age and grade level, the frequency of misconduct, the student's attitude, and statutory requirements.

The maximum period of DAEP placement shall be one calendar year except as provided below.

The district shall administer the required pre- and post-assessments for students assigned to DAEP for a period of 90 days or longer in accordance with established district administrative procedures for administering other diagnostic or benchmark assessments.

### **Exceeds One Year**

Placement in a DAEP may exceed one year when a review by the district determines that:

1. The student is a threat to the safety of other students or to district employees, or
2. Extended placement is in the best interest of the student.

The statutory limitations on the length of a DAEP placement do not apply to a placement resulting from the board's decision to place a student who engaged in the sexual assault of another student so that the students are not assigned to the same campus.

### **Exceeds School Year**

Students who commit offenses requiring placement in a DAEP at the end of one school year may be required to continue that placement at the start of the next school year to complete the assigned term of placement.

For placement in a DAEP to extend beyond the end of the school year, the campus behavior coordinator or the board's designee must determine that:

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1. The student's presence in the regular classroom or campus presents a danger of physical harm to the student or others, or
2. The student has engaged in serious or persistent misbehavior (see glossary) that violates the district's Code.

## Exceeds 60 Days

For placement in a DAEP to extend beyond 60 days or the end of the next grading period, whichever is sooner, a student's parent shall be given notice and the opportunity to participate in a proceeding before the board or the board's designee.

## Appeals

Questions from parents regarding disciplinary measures should be addressed to the campus administration.

Appeals regarding the decision to place a student in a DAEP should be addressed to the superintendent or designee in accordance with policy FOC(LEGAL).

Student or parent appeals regarding a student's placement in a DAEP should be addressed in accordance with FNG(LOCAL). A copy of this policy may be obtained from the principal's office, the campus behavior coordinator's office, the central administration office, or through *Policy On Line* at the following address: <http://pol.tasb.org/Home/Index/393>.

Appeals shall begin at Level II with the board's designee.

Disciplinary consequences shall not be deferred pending the outcome of an appeal. The decision to place a student in a DAEP cannot be appealed beyond the Level II Hearing Officer.

## Restrictions during Placement

The district does not permit a student who is placed in a DAEP to participate in any school-sponsored or school-related extracurricular or cocurricular activity, including seeking or holding honorary positions and/or membership in school-sponsored clubs and organizations.

A student placed in a DAEP shall not be provided transportation unless he or she is a student with a disability who has transportation designated as a related service in the student's IEP.

For seniors who are eligible to graduate and are assigned to a DAEP at the time of graduation, the placement in the program shall continue through graduation, and the student shall not be allowed to participate in the graduation ceremony and related graduation activities.

## Placement Review

A student placed in a DAEP shall be provided a review of his or her status, including academic status, by the campus behavior coordinator or the board's designee at intervals not to exceed 120 days. In the case of a high school student, the student's progress toward graduation and the student's graduation plan shall also be reviewed. At the review, the student or the student's parent shall be given the opportunity to present arguments for the student's return to the regular classroom or campus. The student may not be returned to the classroom of a teacher who removed the student without that teacher's consent.



*Placement***Additional Misconduct**

If during the term of placement in a DAEP the student engages in additional misconduct for which placement in a DAEP or expulsion is required or permitted, additional proceedings may be conducted, and the campus behavior coordinator may enter an additional disciplinary order as a result of those proceedings.

**Notice of Criminal Proceedings**

The office of the prosecuting attorney shall notify the district if a student was placed in a DAEP for certain offenses including any felony, unlawful restraint, indecent exposure, assault, deadly conduct, terroristic threats, organized crime, certain drug offenses, or possession of a weapon, and:

1. Prosecution of a student's case was refused for lack of prosecutorial merit or insufficient evidence and no formal proceedings, deferred adjudication (see glossary), or deferred prosecution will be initiated; or
2. The court or jury found a student not guilty, or made a finding that the student did not engage in delinquent conduct or conduct indicating a need for supervision, and the case was dismissed with prejudice.

If a student was placed in a DAEP for such conduct, on receiving the notice from the prosecutor, the superintendent or designee shall review the student's placement and schedule a review with the student's parent not later than the third day after the superintendent or designee receives notice from the prosecutor. The student may not be returned to the regular classroom pending the review.

After reviewing the notice and receiving information from the student's parent, the superintendent or designee may continue the student's placement if there is reason to believe that the presence of the student in the regular classroom threatens the safety of other students or teachers.

The student or the student's parent may appeal the superintendent's decision to the board. The student may not be returned to the regular classroom pending the appeal. In the case of an appeal, the board shall, at the next scheduled meeting, review the notice from the prosecutor and receive information from the student, the student's parent, and the superintendent or designee, and confirm or reverse the decision of the superintendent or designee. The board shall make a record of the proceedings.

If the board confirms the decision of the superintendent or designee, the student and the student's parent may appeal to the Commissioner of Education. The student may not be returned to the regular classroom pending the appeal.

**Withdrawal during Process**

When a student violates the district's Code in a way that requires or permits the student to be placed in a DAEP and the student withdraws from the district before a placement order is completed, the campus behavior coordinator may complete the proceedings and issue a placement order. If the student then reenrolls in the district during the same or a subsequent school year, the district may enforce the order at that time, less any period of the placement that

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has been served by the student during enrollment in another district. If the campus behavior coordinator or the board fails to issue a placement order after the student withdraws, the next district in which the student enrolls may complete the proceedings and issue a placement order.

## **Newly Enrolled Students**

The district shall continue the DAEP placement of a student who enrolls in the district and was assigned to a DAEP in an open-enrollment charter school or another district.

A newly enrolled student with a DAEP placement from a district in another state shall be placed as any other newly enrolled student if the behavior committed is a reason for DAEP placement in the receiving district.

If the student was placed in a DAEP by a school district in another state for a period that exceeds one year, this district, by state law, shall reduce the period of the placement so that the total placement does not exceed one year. After a review, however, the placement may be extended beyond a year if the district determines that the student is a threat to the safety of other students or employees or the extended placement is in the best interest of the student.

## **Emergency Placement Procedure**

When an emergency placement occurs, the student shall be given oral notice of the reason for the action. Not later than the tenth day after the date of the placement, the student shall be given the appropriate conference required for assignment to a DAEP.

## **Placement and/or Expulsion for Certain Offenses**

This section includes two categories of offenses for which the Education Code provides unique procedures and specific consequences.

### **Registered Sex Offenders**

Upon receiving notification in accordance with state law that a student is currently required to register as a sex offender, the administration must remove the student from the regular classroom and determine appropriate placement unless the court orders JJAEP placement.

If the student is under any form of court supervision, including probation, community supervision, or parole, the placement shall be in either DAEP or JJAEP for at least one semester.

If the student is not under any form of court supervision, the placement may be in DAEP or JJAEP for one semester or the placement may be in a regular classroom. The placement may not be in the regular classroom if the board or its designee determines that the student's presence:

1. Threatens the safety of other students or teachers,
2. Will be detrimental to the educational process, or
3. Is not in the best interests of the district's students.

### **Review Committee**

At the end of the first semester of a student's placement in an alternative educational setting and before the beginning of each school year for which the student remains in an alternative placement, the district shall convene a committee, in accordance with state law, to review the student's placement. The committee shall recommend whether the student should return to the regular classroom or remain in the placement. Absent a special finding, the board or its designee must follow the committee's recommendation.

The placement review of a student with a disability who receives special education services must be made by the ARD committee.

### **Newly Enrolled Student**

If a student enrolls in the district during a mandatory placement as a registered sex offender, the district may count any time already spent by the student in a placement or may require an additional semester in an alternative placement without conducting a review of the placement.

### **Appeal**

A student or the student's parent may appeal the placement by requesting a conference between the board or its designee, the student, and the student's parent. The conference is limited to the factual question of whether the student is required to register as a sex offender. Any decision of the board or its designee under this section is final and may not be appealed.

### **Certain Felonies**

Regardless of whether placement or expulsion is required or permitted by one of the reasons in the DAEP Placement or Expulsion sections, in accordance with Education Code 37.0081, a

student **may** be expelled and placed in either DAEP or JJAEP if the board or campus behavior coordinator makes certain findings and the following circumstances exist in relation to aggravated robbery or a felony offense under Title 5 (see glossary) of the Texas Penal Code. The student must:

- Have received deferred prosecution for conduct defined as aggravated robbery or a Title 5 felony offense;
- Have been found by a court or jury to have engaged in delinquent conduct for conduct defined as aggravated robbery or a Title 5 felony offense;
- Have been charged with engaging in conduct defined as aggravated robbery or a Title 5 felony offense;
- Have been referred to a juvenile court for allegedly engaging in delinquent conduct for conduct defined as aggravated robbery or a Title 5 felony offense; or
- Have received probation or deferred adjudication or have been arrested for, charged with, or convicted of aggravated robbery or a Title 5 felony offense.

The district may expel the student and order placement under these circumstances regardless of:

1. The date on which the student's conduct occurred,
2. The location at which the conduct occurred,
3. Whether the conduct occurred while the student was enrolled in the district, or
4. Whether the student has successfully completed any court disposition requirements imposed in connection with the conduct.

### **Hearing and Required Findings**

The student must first have a hearing before the board or its designee, who must determine that in addition to the circumstances above that allow for the expulsion, the student's presence in the regular classroom:

1. Threatens the safety of other students or teachers,
2. Will be detrimental to the educational process, or
3. Is not in the best interest of the district's students.

Any decision of the board or the board's designee under this section is final and may not be appealed.

### **Length of Placement**

The student is subject to the placement until:

1. The student graduates from high school,
2. The charges are dismissed or reduced to a misdemeanor offense, or
3. The student completes the term of the placement or is assigned to another program.

## **Newly Enrolled Students**

A student who enrolls in the district before completing a placement under this section from another school district must complete the term of the placement.

## **Expulsion**

In deciding whether to order expulsion, regardless of whether the action is mandatory or discretionary, the campus behavior coordinator shall take into consideration0.:

1. Self-defense (see glossary),
2. Intent or lack of intent at the time the student engaged in the conduct, and
3. The student's disciplinary history.
4. A disability that substantially impairs the student's capacity to appreciate the wrongfulness of the student's conduct. TEC 37.01(A)(4)

## **Discretionary Expulsion: Misconduct That May Result in Expulsion**

### **Any Location**

A student **may** be expelled for:

- Engaging in the following, no matter where it takes place:
  - Conduct that contains the elements of assault under Penal Code 22.01(a)(1) in retaliation against a school employee or volunteer.
  - Criminal mischief, if punishable as a felony.
- Engaging in conduct that contains the elements of one of the following offenses against another student, without regard to where the conduct occurs:
  - Aggravated assault.
  - Sexual assault.
  - Aggravated sexual assault.
  - Murder.
  - Capital murder.
  - Criminal attempt to commit murder or capital murder.
  - Aggravated robbery.
- Breach of computer security.
- Engaging in conduct relating to a false alarm or report (including a bomb threat) or a terroristic threat involving a public school.

### **At School, Within 300 Feet, or at a School Event**

A student **may** be expelled for committing any of the following offenses on or within 300 feet of school property, as measured from any point on the school's real property boundary line, or while attending a school-sponsored or school-related activity on or off school property:

- Selling, giving, or delivering to another person, or possessing, using, or being under the influence of marijuana, a controlled substance, or a dangerous drug, if the conduct is not punishable as a felony. A student with a valid prescription for low-THC cannabis as authorized by Chapter 487 of the Health and Safety Code does not violate this provision. (See glossary for “under the influence.”)
- Selling, giving, or delivering to another person, or possessing, using, or being under the influence of alcohol; or committing a serious act or offense while under the influence of alcohol, if the conduct is not punishable as a felony.
- Engaging in conduct that contains the elements of an offense relating to abusable volatile chemicals.
- Engaging in conduct that contains the elements of assault under Section 22.01(a)(1) against an employee or a volunteer.
- Engaging in deadly conduct. (See glossary.)

### **Within 300 Feet of School**

A student **may** be expelled for engaging in the following conduct while within 300 feet of school property, as measured from any point on the school's real property boundary line:

- Aggravated assault, sexual assault, or aggravated sexual assault.
- Arson. (See glossary.)
- Murder, capital murder, or criminal attempt to commit murder or capital murder.
- Indecency with a child, aggravated kidnapping, manslaughter, criminally negligent homicide, or aggravated robbery.
- Continuous sexual abuse of a young child or children.
- Felony drug- or alcohol-related offense.
- Use or possession of a firearm (as defined by state law), an illegal knife, a club, or prohibited weapon, or possession of a firearm (as defined by federal law).

### **Property of Another District**

A student **may** be expelled for committing any offense that is a state-mandated expellable offense if the offense is committed on the property of another district in Texas or while the student is attending a school-sponsored or school-related activity of a school in another district in Texas.

## While in DAEP

A student **may** be expelled for engaging in documented serious misbehavior that violates the district's Code, despite documented behavioral interventions while placed in a DAEP. For purposes of discretionary expulsion from a DAEP, serious misbehavior means:

1. Deliberate violent behavior that poses a direct threat to the health or safety of others;
2. Extortion, meaning the gaining of money or other property by force or threat;
3. Conduct that constitutes coercion, as defined by Section 1.07, Penal Code; or
4. Conduct that constitutes the offense of:
  - a. Public lewdness under Section 21.07, Penal Code;
  - b. Indecent exposure under Section 21.08, Penal Code;
  - c. Criminal mischief under Section 28.03, Penal Code;
  - d. Personal hazing under Section 37.152; or
  - e. Harassment under Section 42.07(a)(1), Penal Code, of a student or district employee.

## Mandatory Expulsion: Misconduct That Requires Expulsion

A student **must** be expelled under federal or state law for any of the following offenses that occur on school property or while attending a school-sponsored or school-related activity on or off school property:

### Under Federal Law

- Bringing to school a firearm, as defined by federal law. "Firearm" under federal law includes:
  - Any weapon (including a starter gun) that will, is designed to, or may readily be converted to expel a projectile by the action of an explosive.
  - The frame or receiver of any such weapon.
  - Any firearm muffler or firearm weapon.
  - Any destructive device, such as any explosive, incendiary or poison gas bomb, or grenade.

### Under the Texas Penal Code

- Using or possessing the following, as defined by the Texas Penal Code:
  - A firearm (any device designed, made, or adapted to expel a projectile through a barrel by using the energy generated by an explosion or burning substance or any device readily convertible to that use), unless the use, exhibition, or possession of the firearm occurs at an off-campus approved target range facility while participating in or preparing for a school-sponsored shooting sports competition or a shooting sports educational activity that is sponsored or supported by the

Parks and Wildlife Department or a shooting sports sanctioning organization working with the department.

- An illegal knife, which includes a knife with a blade over 5½ inches; hand instrument, designed to cut or stab another by being thrown; dagger, including but not limited to a dirk, stiletto, and poniard; bowie knife; sword; or spear.
- A club such as an instrument specially designed, made, or adapted for the purpose of inflicting serious bodily injury or death by striking a person with the instrument, including a blackjack, nightstick, mace, and tomahawk. (See glossary.)
- A prohibited weapon, such as an explosive weapon, a machine gun, a short-barrel firearm, a firearm silencer, knuckles, armor-piercing ammunition, a chemical dispensing device, a zip gun, or a tire deflation device. (See glossary.)
- Behaving in a manner that contains elements of the following offenses under the Texas Penal Code:
  - Aggravated assault, sexual assault, or aggravated sexual assault.
  - Arson. (See glossary.)
  - Murder, capital murder, or criminal attempt to commit murder or capital murder.
  - Indecency with a child.
  - Aggravated kidnapping.
  - Aggravated robbery.
  - Manslaughter.
  - Criminally negligent homicide.
  - Continuous sexual abuse of a young child or children.
  - Behavior punishable as a felony that involves selling, giving, or delivering to another person, or possessing, using, or being under the influence of marijuana, a controlled substance, a dangerous drug, or alcohol; or committing a serious act or offense while under the influence of alcohol.
- Engaging in retaliation against a school employee or volunteer combined with one of the above-listed mandatory expulsion offenses.

## **Under Age Ten**

When a student under the age of ten engages in behavior that is expellable behavior, the student shall not be expelled, but shall be placed in a DAEP. A student under age six shall not be placed in a DAEP unless the student commits a federal firearm offense.



## Emergency

In an emergency, the principal or the principal's designee **may** order the immediate expulsion of a student for any reason for which expulsion may be made on a nonemergency basis.

## Process

If a student is believed to have committed an expellable offense, the campus behavior coordinator or other appropriate administrator shall schedule a hearing within a reasonable time. The student's parent shall be invited in writing to attend the hearing.

Until a hearing can be held, the campus behavior coordinator or other administrator may place the student in:

- Another appropriate classroom.
- In-school suspension.
- Out-of-school suspension.
- DAEP.

## Hearing

A student facing expulsion shall be given a hearing with appropriate due process. The student is entitled to:

1. Representation by the student's parent or another adult who can provide guidance to the student and who is not an employee of the district,
2. An opportunity to testify and to present evidence and witnesses in the student's defense, and
3. An opportunity to question the witnesses called by the district at the hearing.

After providing notice to the student and parent of the hearing, the district may hold the hearing regardless of whether the student or the student's parent attends.

The board of trustees delegates to the superintendent or designee authority to conduct hearings and expel students.

## Board Review of Expulsion

After the due process hearing, the expelled student may request that the board review the expulsion decisions. The student or parent must submit a written request to the superintendent within seven days after receipt of the written decision. The superintendent must provide the student or parent written notice of the date, time, and place of the meeting at which the board will review the decision.

The board shall review the record of the expulsion hearing in a closed meeting unless the parent requests in writing that the matter be held in an open meeting. The board may also hear a statement from the student or parent and from the board's designee.

The board shall hear statements made by the parties at the review and shall base its decision on evidence reflected in the record and any statements made by the parties at the review. The board

shall make and communicate its decision orally at the conclusion of the presentation. Consequences shall not be deferred pending the outcome of the hearing.

### **Expulsion Order**

Before ordering the expulsion, the board or campus behavior coordinator shall take into consideration:

1. Self-defense (see glossary),
2. Intent or lack of intent at the time the student engaged in the conduct, and
3. The student's disciplinary history.

If the student is expelled, the board or its designee shall deliver to the student and the student's parent a copy of the order expelling the student.

Not later than the second business day after the hearing, the superintendent or designee shall deliver to the juvenile court a copy of the expulsion order and the information required by Section 52.04 of the Family Code.

If the length of the expulsion is inconsistent with the guidelines included in the Student Code of Conduct, the expulsion order shall give notice of the inconsistency.

### **Length of Expulsion**

The length of an expulsion shall be correlated to the seriousness of the offense, the student's age and grade level, the frequency of misbehavior, the student's attitude, and statutory requirements.

The duration of a student's expulsion shall be determined on a case-by-case basis. The maximum period of expulsion is one calendar year except as provided below.

An expulsion may not exceed one year unless, after review, the district determines that:

1. The student is a threat to the safety of other students or to district employees, or
2. Extended expulsion is in the best interest of the student.

State and federal law require a student to be expelled from the regular classroom for a period of at least one calendar year for bringing a firearm, as defined by federal law, to school. However, the superintendent may modify the length of the expulsion on a case-by-case basis.

Students who commit offenses that require expulsion at the end of one school year may be expelled into the next school year to complete the term of expulsion.

### **Withdrawal during Process**

When a student has violated the district's Code in a way that requires or permits expulsion from the district and the student withdraws from the district before the expulsion hearing takes place, the district may conduct the hearing after sending written notice to the parent and student.

If the student then reenrolls in the district during the same or subsequent school year, the district may enforce the expulsion order at that time, less any expulsion period that has been served by the student during enrollment in another district.

If the campus behavior coordinator or the board fails to issue an expulsion order after the student withdraws, the next district in which the student enrolls may complete the proceedings.

### **Additional Misconduct**

If during the expulsion, the student engages in additional conduct for which placement in a DAEP or expulsion is required or permitted, additional proceedings may be conducted, and the campus behavior coordinator or the board may issue an additional disciplinary order as a result of those proceedings.

### **Restrictions during Expulsion**

Expelled students are prohibited from being on school grounds or attending school-sponsored or school-related activities during the period of expulsion.

No district academic credit shall be earned for work missed during the period of expulsion unless the student is enrolled in a JJAEP or another district-approved program.

### **Newly Enrolled Students**

The district shall continue the expulsion of any newly enrolled student expelled from another district or an open-enrollment charter school until the period of the expulsion is completed.

If a student expelled in another state enrolls in the district, the district may continue the expulsion under the terms of the expulsion order, may place the student in a DAEP for the period specified in the order, or may allow the student to attend regular classes if:

1. The out-of-state district provides the district with a copy of the expulsion order, and
2. The offense resulting in the expulsion is also an expellable offense in the district in which the student is enrolling.

If a student is expelled by a district in another state for a period that exceeds one year and the district continues the expulsion or places the student in a DAEP, the district shall reduce the period of the expulsion or DAEP placement so that the entire period does not exceed one year, unless after a review it is determined that:

1. The student is a threat to the safety of other students or district employees, or
2. Extended placement is in the best interest of the student.

### **Emergency Expulsion Procedures**

When an emergency expulsion occurs, the student shall be given verbal notice of the reason for the action. Within ten days after the date of the emergency expulsion, the student shall be given appropriate due process required for a student facing expulsion.

### **DAEP Placement of Expelled Students**

The district may provide educational services to any expelled student in a DAEP; however, educational services in the DAEP must be provided if the student is less than ten years of age.

## **Student Re-entering from Expulsion or Incarceration**

A student who enrolls or returns to the district after being expelled or incarcerated shall be assigned to a 15-day transition placement in DAEP. The focus of this placement is to acclimate the student to the regular classroom setting or alternative education setting.

## Glossary

The glossary provides legal definitions and locally established definitions and is intended to assist in understanding terms related to the Student Code of Conduct.

**Abuse** is improper or excessive use.

**Aggravated robbery** is defined in part by Texas Penal Code 29.03(a) when a person commits robbery and:

1. Causes serious bodily injury to another;
2. Uses or exhibits a deadly weapon; or
3. Causes bodily injury to another person or threatens or places another person in fear of imminent bodily injury or death, if the other person is:
  - a. 65 years of age or older, or
  - b. A disabled person.

**Armor-piercing ammunition** is handgun ammunition used in pistols and revolvers and designed primarily for the purpose of penetrating metal or body armor.

**Arson** is:

1. A crime that involves starting a fire or causing an explosion with intent to destroy or damage:
  - a. Any vegetation, fence, or structure on open-space land; or
  - b. Any building, habitation, or vehicle:
    - 1) Knowing that it is within the limits of an incorporated city or town,
    - 2) Knowing that it is insured against damage or destruction,
    - 3) Knowing that it is subject to a mortgage or other security interest,
    - 4) Knowing that it is located on property belonging to another,
    - 5) Knowing that it has located within it property belonging to another, or
    - 6) When the person starting the fire is reckless about whether the burning or explosion will endanger the life of some individual or the safety of the property of another.
2. A crime that involves recklessly starting a fire or causing an explosion while manufacturing or attempting to manufacture a controlled substance and the fire or explosion damages any building, habitation, or vehicle; or
3. A crime that involves intentionally starting a fire or causing an explosion and in so doing:
  - a. Recklessly damages or destroys a building belonging to another, or
  - b. Recklessly causes another person to suffer bodily injury or death.

**Assault** is defined in part by Texas Penal Code §22.01(a)(1) as intentionally, knowingly, or recklessly causing bodily injury to another; §22.01(a)(2) as intentionally or knowingly threatening another with imminent bodily injury; and §22.01(a)(3) as intentionally or knowingly

causing physical contact with another that can reasonably be regarded as offensive or provocative.

**Bullying** is when a student or group of students engages in written or verbal expression, expression through electronic means, or physical conduct that occurs on school property, at a school-sponsored or school-related activity, or in a vehicle operated by the district and a school district's board of trustees or the board's designee determines that the behavior:

1. Has the effect or will have the effect of physically harming a student, damaging a student's property, or placing a student in reasonable fear of harm to the student's person or of damage to the student's property; or
2. Is sufficiently severe, persistent, and pervasive enough that the action or threat creates an intimidating, threatening, or abusive educational environment for a student.

This conduct is considered bullying if it:

1. Exploits an imbalance of power between the student perpetrator who is engaging in bullying and the student victim through written or verbal expression or physical conduct; and
2. Interferes with a student's education or substantially disrupts the operation of a school.

**Chemical dispensing device** is a device designed, made, or adapted for the purpose of causing an adverse psychological or physiological effect on a human being. A small chemical dispenser sold commercially for personal protection is not in this category.

**Club** is an instrument specially designed, made, or adapted for the purpose of inflicting serious bodily injury or death. A blackjack, mace, and tomahawk are in the same category.

**Criminal street gang** is three or more persons having a common identifying sign or symbol or an identifiable leadership who continuously or regularly associate in the commission of criminal activities.

**Cyberbullying** is the use of any electronic communication device to engage in bullying or intimidation.

**Dating violence** occurs when a person in a current or past dating relationship uses physical, sexual, verbal, or emotional abuse to harm, threaten, intimidate, or control another person in the relationship. Dating violence also occurs when a person commits these acts against a person in a marriage or dating relationship with the individual who is or was once in a marriage or dating relationship with the person committing the offense, as defined by Section 71.0021 of the Family Code.

**Deadly conduct** occurs when a person recklessly engages in conduct that places another in imminent danger of serious bodily injury, such as knowingly discharging a firearm in the direction of an individual, habitation, building, or vehicle.

**Deferred adjudication** is an alternative to seeking a conviction in court that may be offered to a juvenile for delinquent conduct or conduct indicating a need for supervision.

**Deferred prosecution** may be offered to a juvenile as an alternative to seeking a conviction in court for delinquent conduct or conduct indicating a need for supervision.

**Delinquent conduct** is conduct that violates either state or federal law and is punishable by imprisonment or confinement in jail. It includes conduct that violates certain juvenile court orders, including probation orders, but does not include violations of traffic laws.

**Discretionary** means that something is left to or regulated by a local decision maker.

**E-cigarette** means an electronic cigarette or any other device that simulates smoking by using a mechanical heating element, battery, or electronic circuit to deliver nicotine or other substances to the individual inhaling from the device. The term includes any device that is manufactured, distributed, or sold as an e-cigarette, e-cigar, or e-pipe or under another product name or description and a component, part, or accessory for the device, regardless of whether the component, part, or accessory is sold separately from the device.

**Explosive weapon** is any explosive or incendiary bomb, grenade, rocket, or mine and its delivery mechanism that is designed, made, or adapted for the purpose of inflicting serious bodily injury, death, or substantial property damage, or for the principal purpose of causing such a loud report as to cause undue public alarm or terror.

**False Alarm or Report** occurs when a person knowingly initiates, communicates, or circulates a report of a present, past, or future bombing, fire, offense, or other emergency that he or she knows is false or baseless and that would ordinarily:

1. Cause action by an official or volunteer agency organized to deal with emergencies;
2. Place a person in fear of imminent serious bodily injury; or
3. Prevent or interrupt the occupation of a building, room, or place of assembly.

**Firearm silencer** means any device designed, made, or adapted to muffle the report of a firearm.

**Graffiti** are markings with paint, an indelible pen or marker, or an etching or engraving device on tangible property without the effective consent of the owner. The markings may include inscriptions, slogans, drawings, or paintings.

**Harassment** is:

1. Conduct that meets the definition established in district policies DIA(LOCAL) and FFH(LOCAL); or
2. Conduct that threatens to cause harm or bodily injury to another person, including a district student, employee, board member, or volunteer; is sexually intimidating; causes physical damage to the property of another student; subjects another student to physical confinement or restraint; or maliciously and substantially harms another student's physical or emotional health or safety.

**Hazing** is an intentional or reckless act, on or off campus, by one person alone or acting with others, that endangers the mental or physical health or safety of a student for the purpose of pledging, initiation into, affiliation with, holding office in, or maintaining membership in an organization.

**Hit list** is a list of people targeted to be harmed, using a firearm, a knife, or any other object to be used with intent to cause bodily harm.

**Knuckles** are any instrument consisting of finger rings or guards made of a hard substance and designed or adapted for inflicting serious bodily injury or death by striking a person with a fist enclosed in the knuckles.

**Machine gun** is any firearm that is capable of shooting more than two shots automatically, without manual reloading, by a single function of the trigger.

**Mandatory** means that something is obligatory or required because of an authority.

**Paraphernalia** are devices that can be used for inhaling, ingesting, injecting, or otherwise introducing a controlled substance into a human body.

**Possession** means to have an item on one's person or in one's personal property, including but not limited to clothing, purse, or backpack; a private vehicle used for transportation to or from school or school-related activities, including but not limited to an automobile, truck, motorcycle, or bicycle; telecommunications or electronic devices; or any other school property used by the student, including but not limited to a locker or desk.

**Public school fraternity, sorority, secret society, or gang** means an organization composed wholly or in part of students that seeks to perpetuate itself by taking additional members from the students enrolled in school based on a decision of its membership rather than on the free choice of a qualified student. Educational organizations listed in Section 37.121(d) of the Education Code are excepted from this definition.

**Reasonable belief** is a determination made by the superintendent or designee using all available information, including the information furnished under Article 15.27 of the Code of Criminal Procedure.

**Self-defense** is the use of force against another to the degree a person reasonably believes the force is immediately necessary to protect himself or herself.

**Serious misbehavior** means:

1. Deliberate violent behavior that poses a direct threat to the health or safety of others;
2. Extortion, meaning the gaining of money or other property by force or threat;
3. Conduct that constitutes coercion, as defined by Section 1.07, Penal Code; or
4. Conduct that constitutes the offense of:
  - a. Public lewdness under Section 21.07, Penal Code;
  - b. Indecent exposure under Section 21.08; Penal Code;
  - c. Criminal mischief under Section 28.03, Penal Code;
  - d. Personal hazing under Section 37.152; or
  - e. Harassment under Section 42.07(a)(1), Penal Code, of a student or district employee.

**Serious or persistent misbehavior** includes but is not limited to:

- Behavior that is grounds for permissible expulsion or mandatory DAEP placement.
- Behavior identified by the district as grounds for discretionary DAEP placement.



- Actions or demonstrations that substantially disrupt or materially interfere with school activities.
- Refusal to attempt or complete school work as assigned.
- Insubordination.
- Profanity, vulgar language, or obscene gestures.
- Leaving school grounds without permission.
- Falsification of records, passes, or other school-related documents.
- Refusal to accept discipline assigned by the teacher or principal.

**Short-barrel firearm** is a rifle with a barrel length of less than 16 inches or a shotgun with a barrel length of less than 18 inches, or any weapon made from a rifle or shotgun that, as altered, has an overall length of less than 26 inches.

**Terroristic threat** is a threat of violence to any person or property with intent to:

1. Cause a reaction of any type by an official or volunteer agency organized to deal with emergencies;
2. Place any person in fear of imminent serious bodily injury;
3. Prevent or interrupt the occupation or use of a building; room, place of assembly, or place to which the public has access; place of employment or occupation; aircraft, automobile, or other form of conveyance; or other public place;
4. Cause impairment or interruption of public communications, public transportation, public water, gas, or power supply or other public service;
5. Place the public or a substantial group of the public in fear of serious bodily injury; or
6. Influence the conduct or activities of a branch or agency of the federal government, the state, or a political subdivision of the state (including the district).

**Tire deflation device** is defined in part by Section 46.01 of the Penal Code as a device, including a caltrop or spike strip, that, when driven over, impedes or stops the movement of a wheeled vehicle by puncturing one or more of the vehicle's tires.

**Title 5** offenses are those that involve injury to a person and include:

- Murder;
- Kidnapping;
- Trafficking of persons;
- Smuggling or continuous smuggling of persons;
- Assault;
- Aggravated assault;
- Sexual assault;
- Aggravated sexual assault;

- Unlawful restraint;
- Voyeurism;
- Indecency with a child;
- Invasive visual recording;
- Disclosure or promotion of intimate visual material;
- Injury to a child, an elderly person, or a disabled person of any age;
- Abandoning or endangering a child;
- Deadly conduct;
- Terroristic threat;
- Aiding a person to commit suicide; and
- Tampering with a consumer product.

[See FOC(EXHIBIT)]

**Under the influence** means lacking the normal use of mental or physical faculties. Impairment of a person's physical or mental faculties may be evidenced by a pattern of abnormal or erratic behavior, the presence of physical symptoms of drug or alcohol use, or by admission. A student "under the influence" need not be legally intoxicated to trigger disciplinary action.

**Use** means voluntarily introducing into one's body, by any means, a prohibited substance.

**Zip gun** is a device or combination of devices, not originally a firearm, but adapted to expel a projectile through a smooth-bore or rifled-bore barrel by using the energy generated by an explosion or burning substance.

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# Official Delegate Designation Form

**Please note:**

- Only board members of TASB Active Members (public schools and ESCs) may serve as delegates or alternates.
- TASB Directors and the four Legislative Advisory Council (LAC) members serving on the TASB Legislative Committee are delegates by virtue of their positions. If one of your board members is also a TASB Director or one of the four LAC representatives, do not designate this member; he or she will already be participating as a voting delegate in the Assembly.
- If you are designating an individual newly elected to your board, please update your district's membership information in myTASB. The update form is available under the Member Profile link (<https://www.tasb.org/apps/memberprofile/index.aspx>). If you have any questions about updating your membership information, contact Anisa Pope (contact information located at bottom of page).
- You also may submit your designation online. The online form is available in myTASB under the Member Profile link (<https://www.tasb.org/apps/memberprofile/index.aspx>).

**Delegate:** \_\_\_\_\_

Board position: \_\_\_\_\_ E-mail: \_\_\_\_\_

Mailing address (if NOT the district address) for Delegate Assembly materials:

\_\_\_\_\_

**Alternate:** \_\_\_\_\_

Board position: \_\_\_\_\_ E-mail: \_\_\_\_\_

Mailing address (if NOT the district address) for Delegate Assembly materials:

\_\_\_\_\_

**Name of school district:** \_\_\_\_\_

**County-district number:** \_\_\_\_\_ **TASB (ESC) region number:** \_\_\_\_\_

I hereby certify that the above persons were chosen by our board as our official voting delegate and alternate to the 2015 TASB Delegate Assembly in Austin, Texas, on October 3, 2015 (as provided by the TASB Bylaws).

Board president's signature: \_\_\_\_\_ Date: \_\_\_\_\_

*Please return your board's designations online or to the address below by **September 10, 2015**, to receive Delegate Assembly packets by mail. Delegates submitted after the deadline will need to be certified on site by the Credentials Committee and receive their packets at that time.*

Texas Association of School Boards  
Attn: Anisa Pope  
P.O. Box 400  
Austin, Texas 78767-0400

Fax: 512.467.3554



Questions? Contact Anisa Pope at 800.580.8272 or [anisa.pope@tasb.org](mailto:anisa.pope@tasb.org).