



Little Elm ISD

Regular Meeting

Monday, April 18, 2016 6:30 PM

Agenda of Regular Meeting

The Board of Trustees Little Elm ISD

A Regular Meeting of the Board of Trustees of Little Elm ISD will be held April 18, 2016, beginning at 6:30 PM in the Zellars Center for Learning and Leadership.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

1. Call to Order Open Session in the Board Room at Zellars Center for Learning and Leadership on 300 Lobo Lane, Little Elm, Texas 75068.
2. Pledge of Allegiance
3. Invocation
4. Introduction and Roll Call
5. Citizen Input
6. Approval of Minutes
 - A. Discuss and approve Public Hearing Board Meeting Minutes for 3-21-2016 5
Presenter: Sonia F. Badillo
7. Superintendent Spotlight
 - A. Spotlight - Collin Powell 6th Grade Center
Presenter: Liz Miller
 - B. Little Elm High School - Students of the Month
Presenter: Renee Pentecost
 - C. Technology
Presenter: Russell Van Hoose
 - D. Triple E Award
Presenter: Dr. Lowell H. Strike
8. Reports of the Superintendent
 - A. Personnel Memo 10
Presenter: Matthew Gutierrez
 - B. Proposed 2016-17 Little Elm ISD Rezoning Plan 11
Presenter: Rod Reeves
9. The Board will recess into Closed Meeting in PL1 as permitted by the Texas Open Meetings Act Code Subchapter 551.074 and 551.072. The Board and Superintendent will discuss:
 - A. Personnel - 551.074

B. Land - 551.072

10. Action Items

- A. Discuss and approve the Lease Agreement with American Tower, LLC for Cell Tower at Little Elm Athletic Complex 36
Presenter: Rod Reeves
- B. Discuss and approve Financial Reports 38
Presenter: Grant Anderson
- C. Discuss and approve Board policy BE (LOCAL) - Number of Board Meetings per Month 64
Presenter: LeAnna Harding

11. Consent Agenda

- A. Discuss and approve TASB - Update 104. Post-legislative updates to School Board 71
Presenter: Ross Roberts
- B. Discuss and approve Personnel Memo 72
Presenter: Cleota Epps
- C. Discuss and approve Policy Update DEC (LOCAL) 73
Presenter: Cleota Epps
- D. Discuss and approve DBB (LOCAL) 79
Presenter: Cleota Epps
- E. Discuss and approve DED (LOCAL) 82
Presenter: Cleota Epps
- F. Discuss and approve Gifts and Donations 85
Presenter: Grant Anderson

12. Board President Comments

Presenter: LeAnna Harding

A. Board Operating Procedures

13. Board Comments

14. Superintendent Comments

15. Adjournment

If, during the course of the meeting, the Board of Trustees should determine that a closed meeting should be conducted, the Board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Texas Government Code Section 551.001 et seq. The meeting will be held by the School Board at the date, hour, and place given in this Notice or as soon after the commencement of the meeting covered by this Notice as the School Board may conveniently meet in such closed or executive meeting or session concerning any and all purposes permitted by the Act, including, but not limited to the following sections and purposes:

Texas Government Code Section:

551.071	Private consultation with the Board's attorney.
551.072	Discussing purchase, exchange, lease, or value of real property.
551.073	Discussing negotiated contracts for prospective gifts or donations.
551.074	Discussing personnel or to hear complaints against

	personnel.
551.075	To confer with employees of the school district to receive information or to ask questions.
551.076	Considering the deployment, specific occasions, for or implementation of security personnel or devices.
551.082	Considering discipline of a public school child, or complaint or charge against personnel.
551.0821	Considering personally identifiable information about public school student.
551.083	Considering the standards, guidelines, terms, or conditions the board will follow, or will instruct its representatives to follow, in consultation with representatives of employees groups,
551.084	Excluding witnesses from a hearing.

Before any closed meeting is convened, the presiding officer will publicly identify the section or sections or the Act authorizing the closed meeting.

Should any final action, final decision, or final vote be required in the opinion of the School Board with regard to any matter considered in such closed or executive session, then the final action, final decision, or final vote shall be either:

- (a) in the open meeting covered by the Notice upon the reconvening of the public meeting, or
- (b) at a subsequent public meeting of the School Board upon notice thereof; as the School Board shall determine.

Superintendent

Original copy of this agenda was posted on the bulletin board at the Little Elm ISD Administration Building 72 hours prior to the scheduled meeting.

Sonia Badillo

Board Agenda Item

Little Elm Independent School District
300 Lobo Lane
Little Elm, Texas 75068

Board Mtg. Date 03-21-2016	Reports of the Superintendent <input type="checkbox"/>	Business Item <input type="checkbox"/>	Consent Agenda <input type="checkbox"/>	Reports, Routine Monthly <input type="checkbox"/>	Action <input checked="" type="checkbox"/>
Subject:	REGULAR BOARD MEETING MINUTES - 3-21-2016				
Presenter or Contact Person:	Sonia F. Badillo, Superintendent Secretary.				
Policy/Code:	N/A				
Summary:	Board Meeting Minutes for March 21, 2016.				
Financial Implications:	There is no financial impact to the budget.				
Attachments:	Meeting Minutes				
Recommendation:	The Administration recommends the approval of the Regular Board Meeting Minutes for March 21, 2016.				
Motion:	I move that the Board approve the attached Regular Board Meeting Minutes for March 21, 2016.				

Minutes of Regular Meeting

The Board of Trustees Little Elm ISD

A Regular Meeting of the Board of Trustees of Little Elm ISD was held Monday, March 21, 2016, beginning at 6:30 PM in the Zellars Center for Learning and Leadership.

PRESENT: Board President LeAnna Harding, Secretary DeLeon English, Trustees David Montemayor, Trustee Jason Olson, Trustee Alejandro Flores and Superintendent Lowell Strike.

ABSENT: Trustee Christopher Williams and Board Vice President Melissa Myers.

1. Call to Order Open Session in the Board Room at Zellars Center for Learning and Leadership on 300 Lobo Lane, Little Elm, Texas 75068. Board President LeAnna Harding called the meeting to order at 6:30 pm.
2. Pledge of Allegiance
Board Members lead those present to the Pledges of the United States Flag and the Texas Flag.
3. Invocation
Pastor Gavin Papit with Hope Fellowship offered the invocation.
4. Introduction and Roll Call
Ms. Sonia F. Badillo took roll call.
5. Citizen Input
There was no citizen input.
6. Approval of Minutes
 - A. Discuss and approve Public Hearing Board Meeting Minutes for 2-22-2016
Trustee Jason Olson made the first motion to approve the Public Hearing Board Meeting Minutes for 2-22-2016 as submitted. Board Secretary DeLeon English seconded the motion the motion passed 4-0-1. Trustee Alejandro Flores abstained from voting since he was absent for this meeting.
 - B. Discuss and approve Regular Board Meeting Minutes for 2-22-2016
Trustee Jason Olson made the first motion to approve the Regular Board Meeting Meeting Minutes for 2-22-2016 as submitted. Board Secretary DeLeon English seconded the motion the motion passed 4-0-1. Trustee Alejandro Flores abstained from voting since he was absent for this meeting.
7. Superintendent Spotlight
 - A. Chavez Elementary
Mr. John Lowman introduced music teacher Mr. Adam Duc and Chavez students, who performed and sang a couple of songs.

B. Little Elm High School Students of the Month Awards

Ms. Renee Pentecost presented the students of the month awards to Alex Willis and Taja Dean.

8. Reports of the Superintendent

A. Junior ROTC Update

Ms. Cyndy Mika updated the Board about JROTC. The District has met with Air Force representatives and we have submitted the application. The waiting list is extensive.

B. 4th Quarter 2015 Growth Report

Mr. Rod Reeves shared with the Board the 4th Quarter 2015 Growth Report. The report included the following:

- Quarterly Report 4Q15
- Economic Conditions – DFW Area
- DFW New Home Ranking Report
- New Housing Activity
- Annual Closing Distributions 4Q15
- Vacant Developed Lots 4Q15
- Future Lots 4Q15
- Overall Housing Data
- Active Housing
- Active Development
- Future Housing Activity
- Active Subdivision
- Ten Year Forecast
- County Appraisal Values
- 2015 County Appraisal Values
- Summary

C. Ballots for Election to the Board of Directors for Education Service Center Region 11

Dr. Lowell H. Strike shared with the Board the Ballots of Directors for Education Service Center Region 11.

9. Action Items

A. Discuss and approve MAP Contract for 2016-2017

Dr. Cyndy Mika approached the Board about MAP Contract for 2016-2017. Curriculum and Learning Services is contracting with NWEA for the MAP assessment as our required screener for math and reading achievement in K-8 in 2016-2017.

Trustee Alejandro Flores made the first motion to approve the MAP Contract for 2016-2017 as submitted. Trustee David Montemayor seconded the motion. The motion passed (5-0).

B. Discuss and approve Instructional Materials Allotment and TEKS Certification, 2016-2017

Dr. Cyndy Mika briefed the Board about Instructional Materials Allotment and TEKS Certification, 2016-2017. Districts are required to certify annually to the

State Board of Education and the Commissioner that, for each subject in the required curriculum other than physical education, students have access to instructional materials that cover all of the TEKS.

Trustee David Montemayor made the first motion to approve the Instructional Materials Allotment and TEKS Certification, 2016-2017 as submitted. Trustee Alejandro Flores seconded the motion. The motion passed (5-0).

10. The Board recessed into Closed Meeting at 7:26 pm in PL1 as permitted by the Texas Open Meetings Act Code Subchapter 551.074 and 551.072. The Board and Superintendent discussed:

- A. Personnel - 551.074

- B. Land - 551.072

The Board reconvened at 8:03 pm.

11. Action Items

- A. Discuss and approve Financial Reports - December 2015

Mr. Grant Anderson shared with the Board the Financial Reports for January 2016.

Trustee Jason Olson made the first motion to approve the Financial Reports for January 2016 as submitted. Trustee David Montemayor seconded the motion. The motion passed (5-0).

- B. Discuss and approve Lease Agreement with American Tower, LLC for Cell Tower at Little Elm Athletic Complex
This item was move to April's Board Meeting.

- C. Discuss and approve Selection of Construction Manager at Risk for Additions and Renovations at Little Elm High School
Mr. Rod Reeves presented to the Board the Selection of Construction Manager at Risk for Additions and Renovations at LEHS. LEISD advertised and received bids to select a Construction Manager-at-Risk for Additions and Renovations at LEHS.

Trustee Jason Olson made the first motion to approve the Selection of Construction Manager at Risk for Additions and Renovations at Little Elm High School as submitted. Board Secretary DeLeon English seconded the motion. The motion passed (4-0-1). Trustee Alejandro Flores excused himself from voting.

- D. Discuss and approve Apple Lease Agreement

Mr. Marty Lee approached the Board about the Apple Lease Agreement. In order to take advantage of special pricing for needed classroom equipment to replace equipment that has reached end of life.

Board Secretary DeLeon English made the first motion to approve the Apple Lease Agreement as submitted. Trustee David Montemayor seconded the motion. The motion passed (5-0).

12. Consent Agenda

- A. Discuss and approve Growth FTE's for the 2016-2017 School Year

- B. Discuss and approve Personnel Memo

Presenter: Cleota Epps

C. Discuss and approve Gifts and Donations

Trustee Jason Olson made the first motion to approve the consent agenda as submitted. Trustee David Montemayor seconded the motion. The motion passed (5-0).

13. Board President Comments

Ms. LeAnna Harding commented on the following:

- Policy change to one board meeting per month instead of two
- Feedback from Admin about one meeting per month
- Thanks for a great meeting

14. Board Comments

- Mr. Alejandro Flores commented about turning lane heading to Oak Point
- Mr. Alejandro Flores also commented about the Back to School Bash Committee
- Mr. Jason Olson briefed the Board about the Prestwick VEX Robotic Tournaments
- Mr. Jason Olson also thanked the staff for a great job
- Mr. DeLeon English would like to discuss the legislation and how it's impacting school districts
- Mr. DeLeon English would like to have another retreat
- Mr. DeLeon English would like to see a presidential message to community
- Mr. David Montemayor commented about the VEX Robotics tournament and how incredible and amazing it was

15. Superintendent Comments

Dr. Lowell H. Strike commented on the following:

- Activities continue to flow
- VEX Competition
- Creativity at Campuses

16. Adjournment

Trustee Jason Olson made the first motion to approve the adjournment of the meeting. Trustee David Montemayor seconded the motion. The motion passed (5-0)
The meeting adjourned at 8:34 pm.

Board Agenda Item

Little Elm Independent School District
300 Lobo Lane
Little Elm, Texas 75068

Board Mtg. Date 04-18-2016	Reports of the Superintendent <input checked="" type="checkbox"/>	Business Item <input type="checkbox"/>	Consent Agenda <input type="checkbox"/>	Reports, Routine Monthly <input type="checkbox"/>	Other <input type="checkbox"/>
Subject:	Prestwick STEM Academy Assistant Principal Annouement				
Presenter or Contact Person:	Matthew Gutierrez Deputy Superintendent				
Policy/Code:	NA				
Summary:	Announcement and introduction of new assistant principal for the Prestwick STEM Academy				
Financial Implications:	NA				
Attachments:	NA				
Recommendation:	NA				
Motion:	NA				

Board Agenda Item

Little Elm Independent School District
300 Lobo Lane
Little Elm, Texas 75068

Board Mtg. Date	Reports of the Superintendent	Business Item	Consent Agenda	Reports, Routine Monthly	Discussion
04-18-2016	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Subject:	PROPOSED 2016-17 LITTLE ELM ISD REZONING PLAN				
Presenter or Contact Person:	Rod Reeves, Executive Director for Operational Services				
Policy/Code:	FDB (LOCAL)				
Summary:	Little Elm ISD is experiencing growth, especially in the southeastern sector. The Prestwick & Hackberry attendance zones account for more than 52% of all new housing starts and closings within the District. Currently, Prestwick K-5 campus is over capacity and the District needs to rezone in order to balance student populations. A portion of Prestwick attendance area will be rezoned to Hackberry ES and a portion of Hackberry ES attendance zone will be relocated to Brent ES.				
Financial Implications:	Brent ES may need additional furniture, technology, playground equipment, etc. for the increase in enrollment. District Administration is coordinating with campus staff to ensure the campus has additional resources for the 2016-17 school year.				
Attachments:	Proposed 2016-17 LEISD Rezoning Presentation				
Recommendation:	No recommendation necessary at this time - for workshop meeting.				
Motion:	No motion necessary - for workshop meeting.				



LITTLE ELM

Independent School District

Engage Equip Empower

Proposed 2016-17 Little Elm ISD Re-zoning Plan

Tuesday, March 29, 2016 / 6:00 p.m. - 7:30 p.m. @ Hackberry ES

Thursday, March 31, 2016/ 6:00 p.m. - 7:30 p.m. @ Brent ES

Re-zoning Project Plan	
Project Action	Date
Meeting Principals – Zellars Center	March 16, 2016
1 st Community Meeting – Hackberry Elementary School	March 29, 2016
2 nd Community Meeting – Brent Elementary School	March 31, 2016
Virtual Presentation Placed on District Webpage	March 29, 2016
Regular Board Meeting - Zellars CLL	April 18, 2016
Possible Board Approval	May 9, 2016
New School Zones take affect	August 2016

Mr. Rod Reeves, Executive Director for Operational Services
rreeves@littleelmsd.net

March 31, 2016/ 6:00 p.m. - 7:30 p.m. @ Hackberry ES

Re-zoning Project Plan	
Project Action	Date
Meeting Principals – Zellars Center	March 16, 2016
1 st Community Meeting – Hackberry Elementary School	March 29, 2016
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Possible Board Approval	May 9, 2016
New School Zones take affect	August 2016

es, Executive Director for Operational Services

Meeting Agenda

Welcome & Introductions -

Hand out "Comment Forms"
Spanish Translators Available

Little Elm ISD Overview & Proposed Boundaries

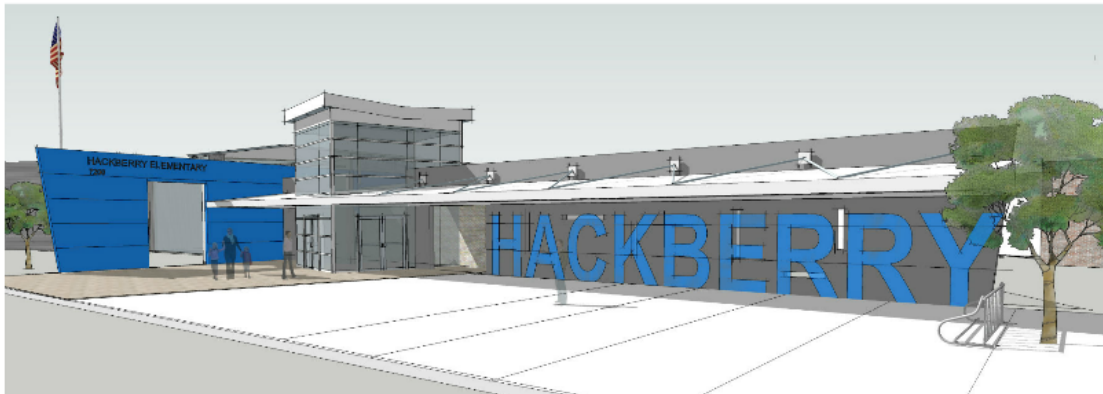
Rod Reeves - Executive Director for Operational Services

Break

Opportunity to ask more specific questions & turn in "Comment Forms"

Questions & Answers

Address questions from "Comment Forms"



Why are we here today?

1

District Growth



2

Rezoning



3

Continued Partnership



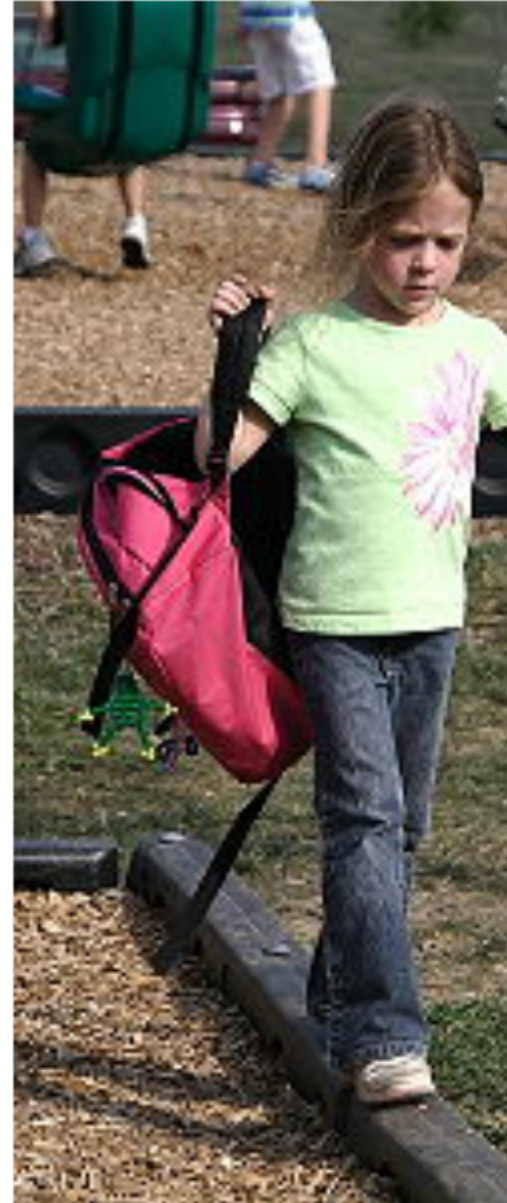
1

District Growth



2

Rezoning



1

District Growth



18

2

Rezoning



3

Continued Partnership



2

Rezoning

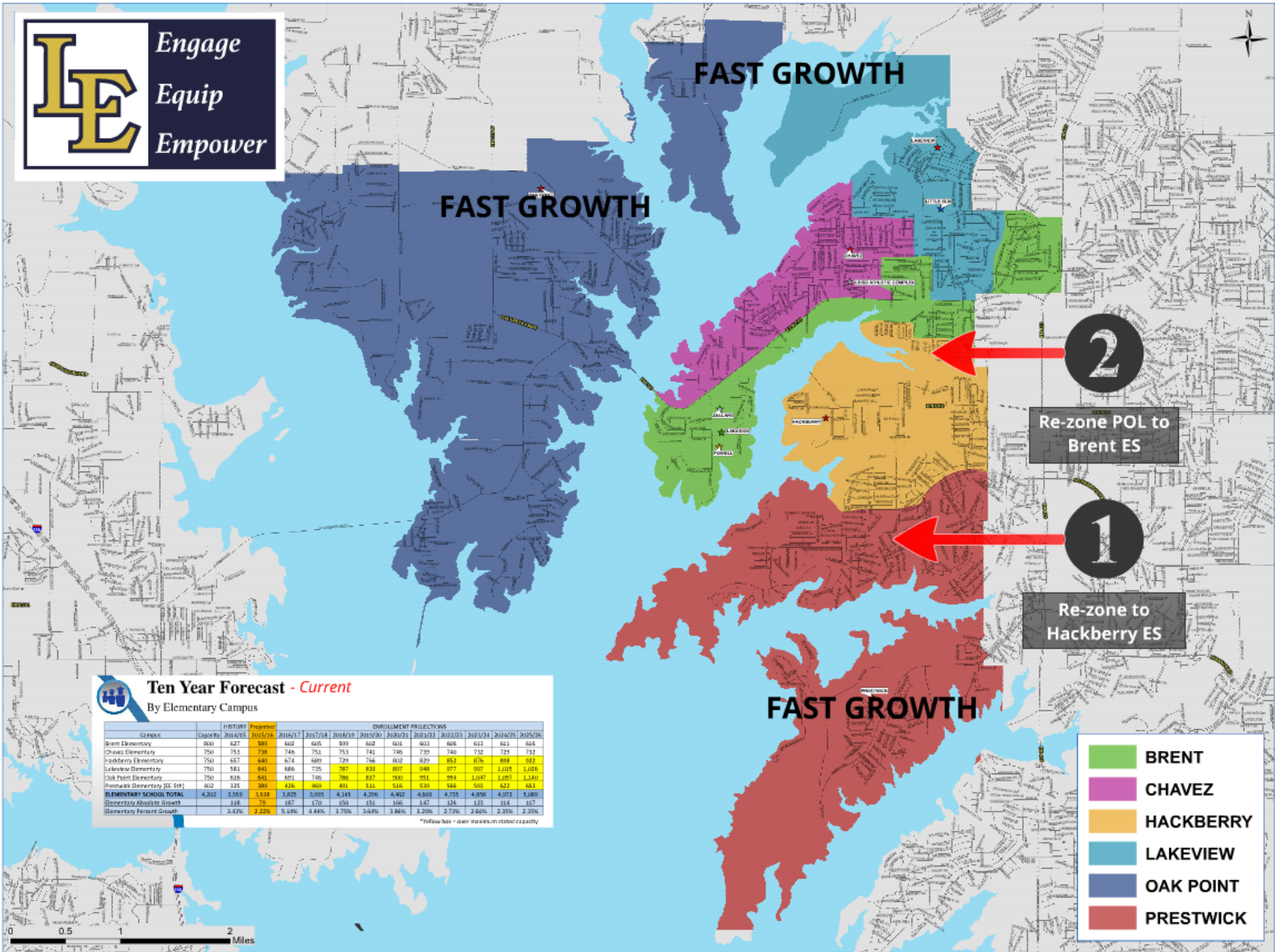


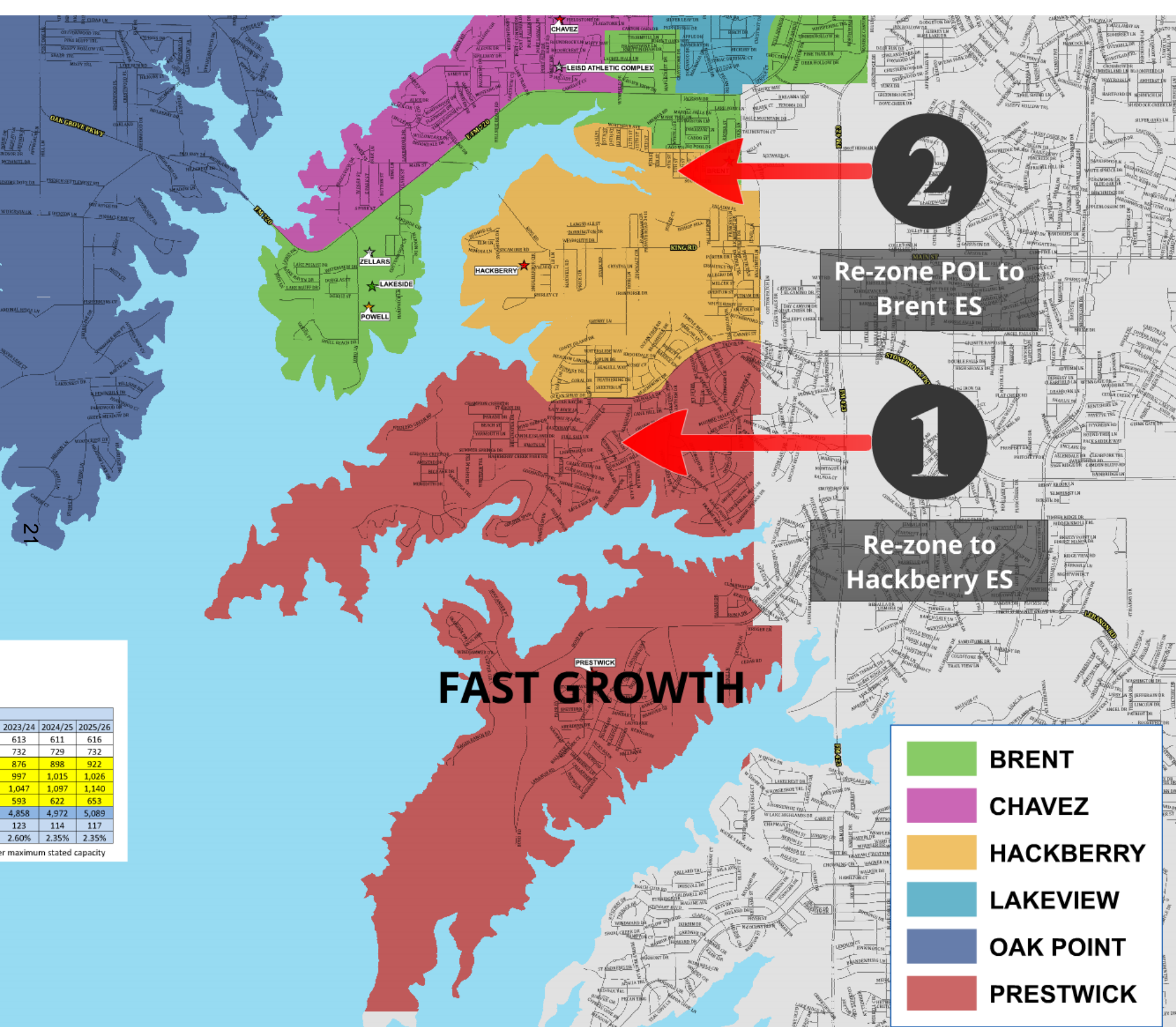
3

Continued Partnership



Existing Elementary School Zones







Ten Year Forecast - *Current*

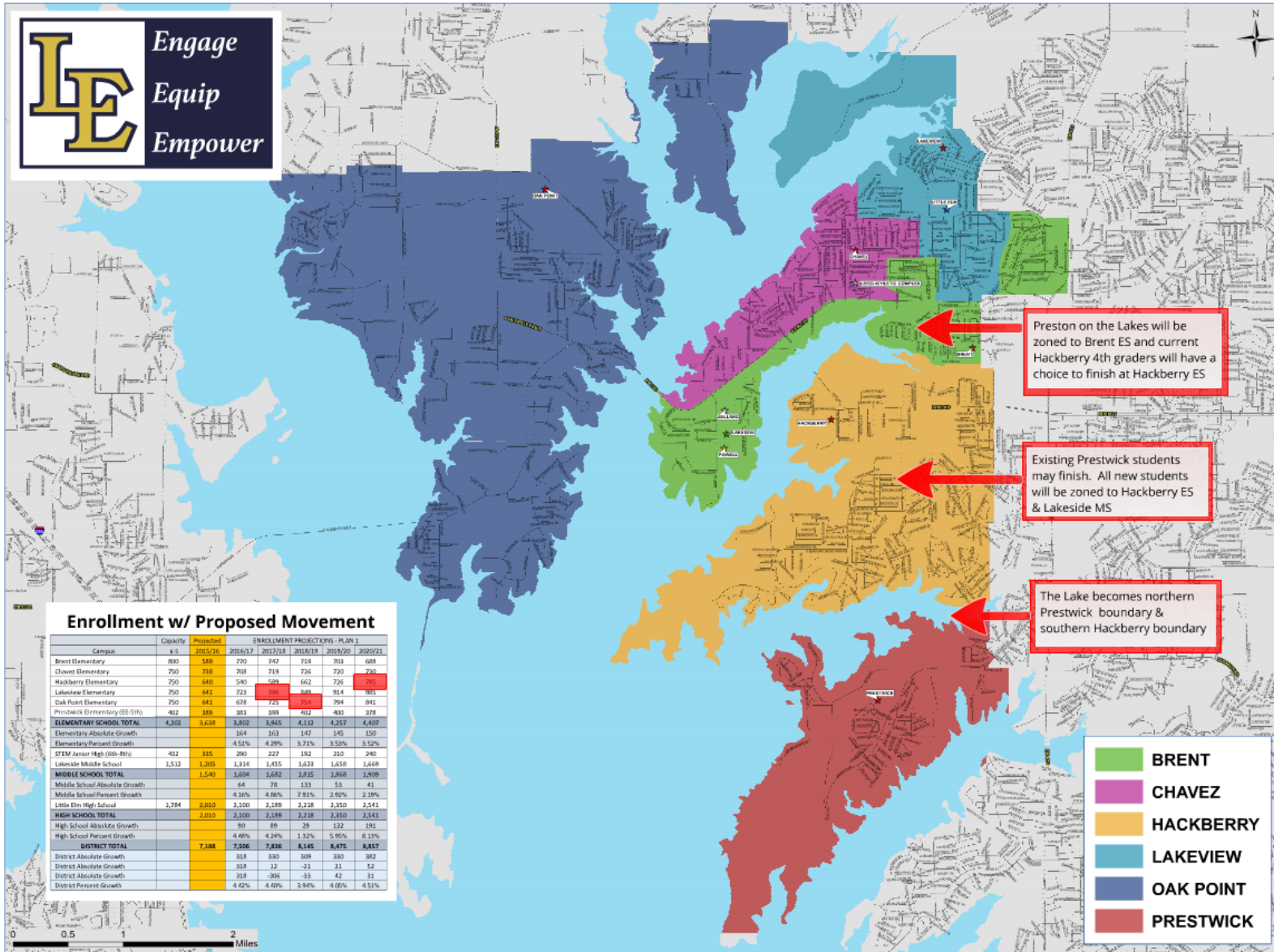
By Elementary Campus

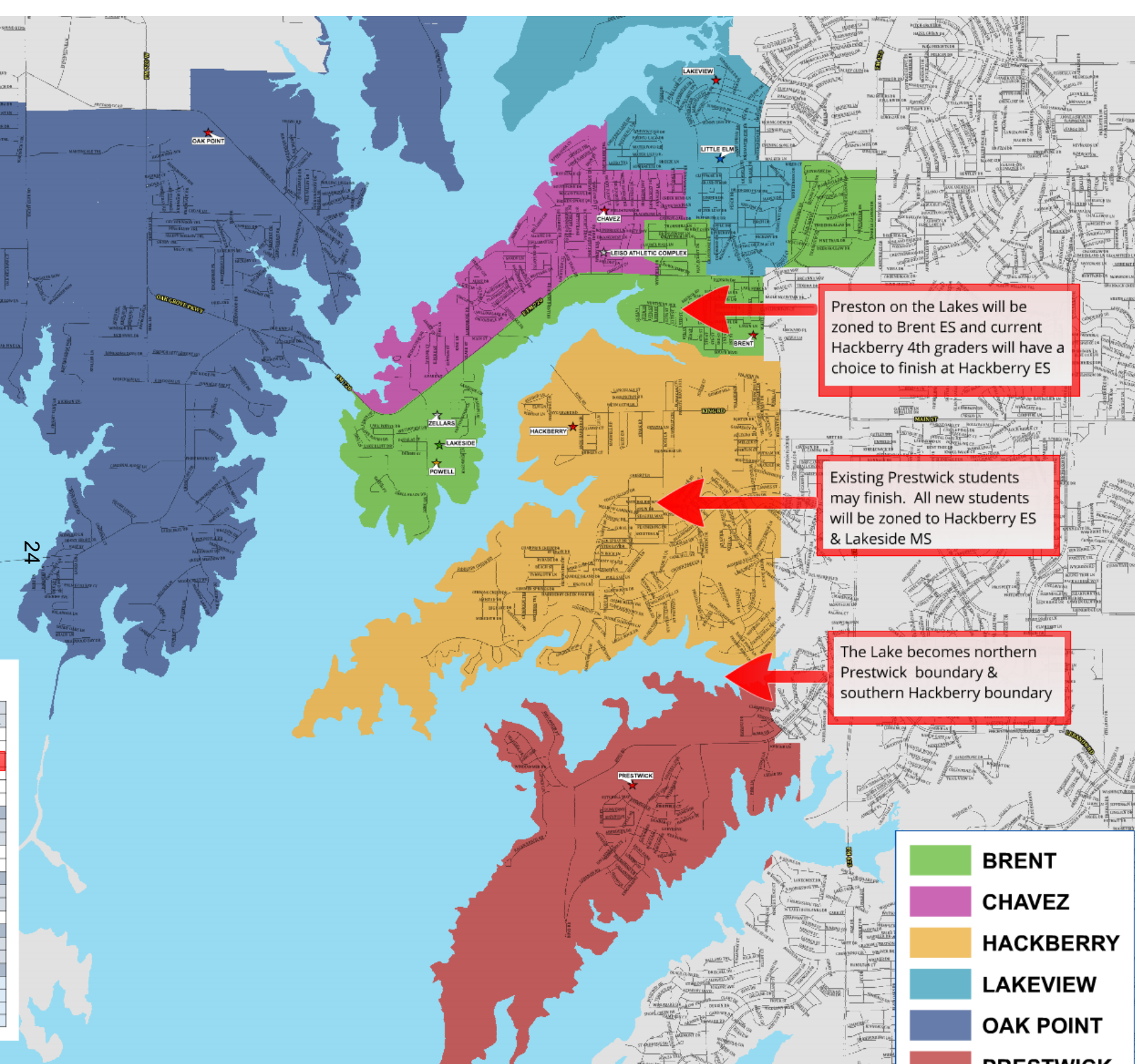
Campus	Capacity	HISTORY	Projected	ENROLLMENT PROJECTIONS									
		2014/15	2015/16	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26
Brent Elementary	800	627	589	602	605	599	602	601	603	606	613	611	616
Chavez Elementary	750	753	738	746	751	753	741	746	739	740	732	729	732
Hackberry Elementary	750	657	640	674	689	729	766	802	829	852	876	898	922
Lakeview Elementary	750	581	641	686	735	787	839	897	948	977	997	1,015	1,026
Oak Point Elementary	750	616	641	691	746	786	837	900	951	994	1,047	1,097	1,140
Prestwick Elementary (EE-5th)	402	325	389	426	469	491	511	516	539	566	593	622	653
ELEMENTARY SCHOOL TOTAL	4,202	3,559	3,638	3,825	3,995	4,145	4,296	4,462	4,609	4,735	4,858	4,972	5,089
Elementary Absolute Growth		118	79	187	170	150	151	166	147	126	123	114	117
Elementary Percent Growth		3.43%	2.22%	5.14%	4.44%	3.75%	3.64%	3.86%	3.29%	2.73%	2.60%	2.35%	2.35%

*Yellow box = over maximum stated capacity



Proposed 2016-17 Elementary School Zones





Enrollment w/ Proposed Movement

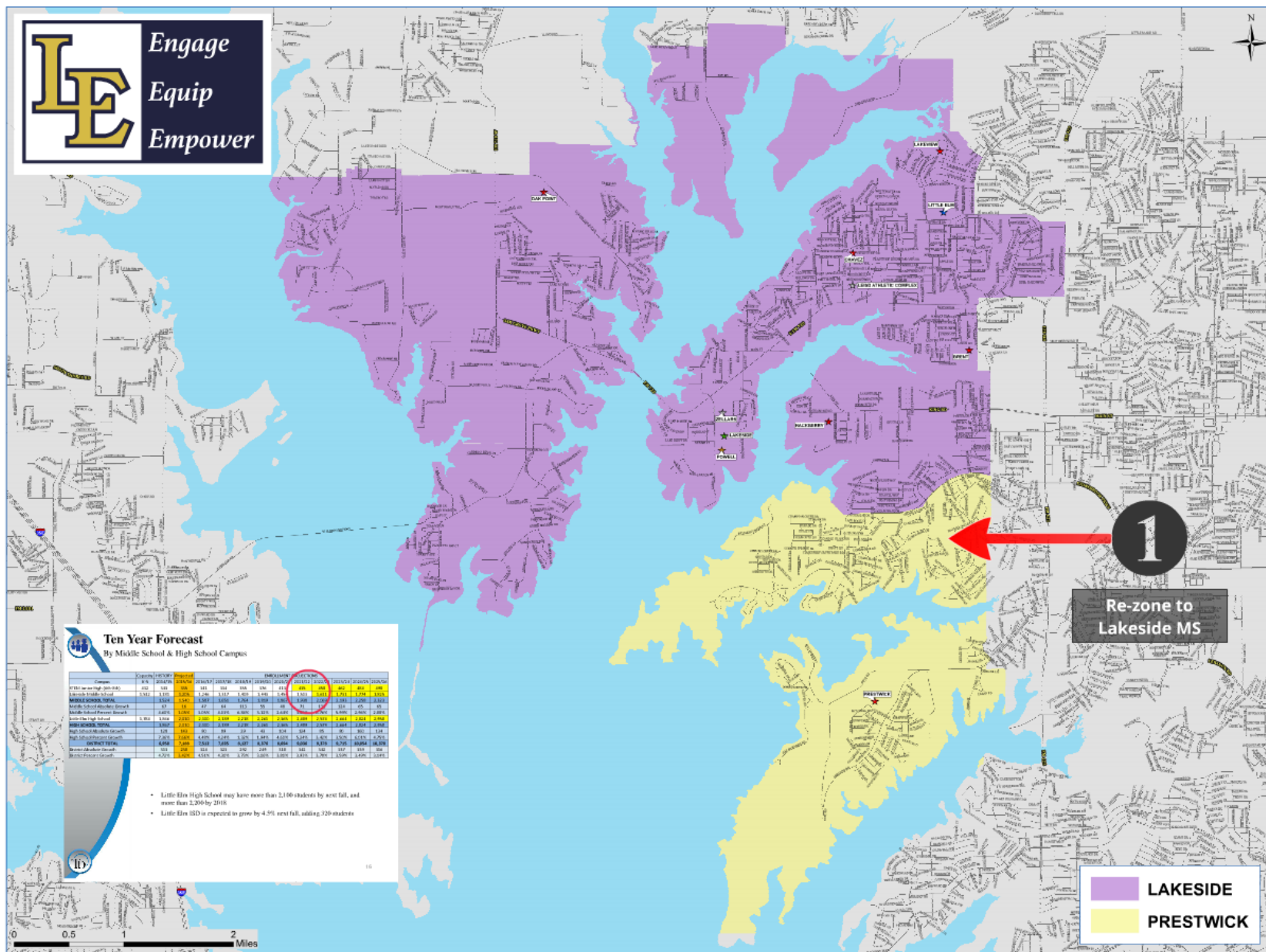
Campus	Capacity	Projected	ENROLLMENT PROJECTIONS - PLAN 1				
	K-5	2015/16	2016/17	2017/18	2018/19	2019/20	2020/21
Brent Elementary	800	589	770	747	719	703	688
Chavez Elementary	750	738	708	719	726	720	730
Hackberry Elementary	750	640	540	589	662	726	785
Lakeview Elementary	750	641	723	786	849	914	985
Oak Point Elementary	750	641	678	725	754	794	841
Prestwick Elementary (EE-5th)	402	389	383	399	402	400	378
ELEMENTARY SCHOOL TOTAL	4,202	3,638	3,802	3,965	4,112	4,257	4,407
Elementary Absolute Growth			164	163	147	145	150
Elementary Percent Growth			4.51%	4.29%	3.71%	3.53%	3.52%
STEM Junior High (6th-8th)	432	335	290	227	192	210	240
Lakeside Middle School	1,512	1,205	1,314	1,455	1,623	1,658	1,669
MIDDLE SCHOOL TOTAL		1,540	1,604	1,682	1,815	1,868	1,909
Middle School Absolute Growth			64	78	133	53	41
Middle School Percent Growth			4.16%	4.86%	7.91%	2.92%	2.19%
Little Elm High School	1,784	2,010	2,100	2,189	2,218	2,350	2,541
HIGH SCHOOL TOTAL		2,010	2,100	2,189	2,218	2,350	2,541
High School Absolute Growth			90	89	29	132	191
High School Percent Growth			4.48%	4.24%	1.32%	5.95%	8.13%
DISTRICT TOTAL		7,188	7,506	7,836	8,145	8,475	8,857
District Absolute Growth			318	330	309	330	382
District Absolute Growth			318	12	-21	21	52
District Absolute Growth			318	-306	-33	42	31
District Percent Growth			4.42%	4.40%	3.94%	4.05%	4.51%



Enrollment w/ Proposed Movement

	Capacity	Projected	ENROLLMENT PROJECTIONS - PLAN 1				
Campus	K-5	2015/16	2016/17	2017/18	2018/19	2019/20	2020/21
Brent Elementary	800	589	770	747	719	703	688
Chavez Elementary	750	738	708	719	726	720	730
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Lakeside Middle School	1,512	1,205	1,314	1,455	1,623	1,658	1,669
MIDDLE SCHOOL TOTAL		1,540	1,604	1,682	1,815	1,868	1,909
Middle School Absolute Growth			64	78	133	53	41
Middle School Percent Growth			4.16%	4.86%	7.01%	2.92%	2.10%

Existing Middle School Zones





Ten Year Forecast

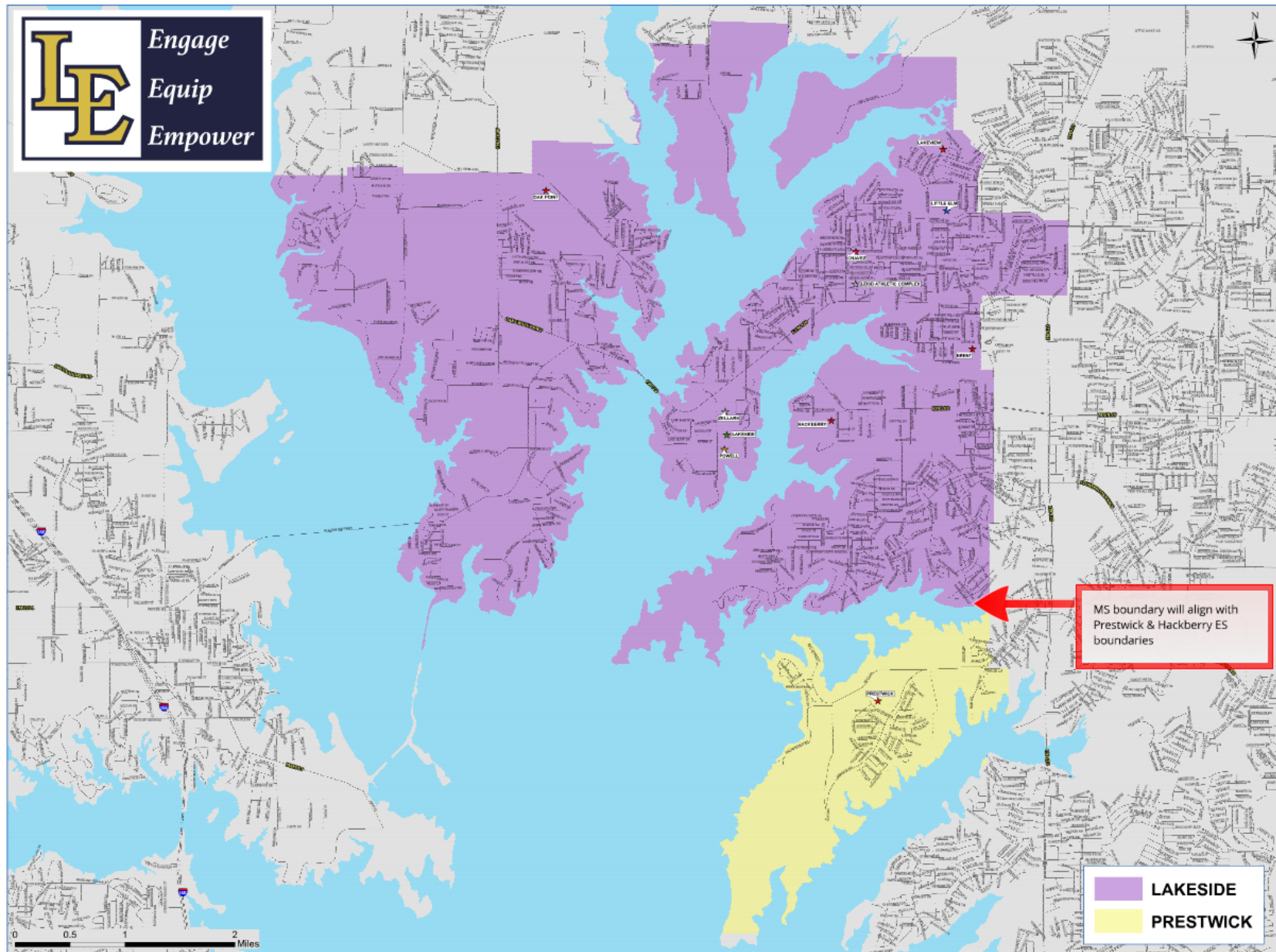
By Middle School & High School Campus

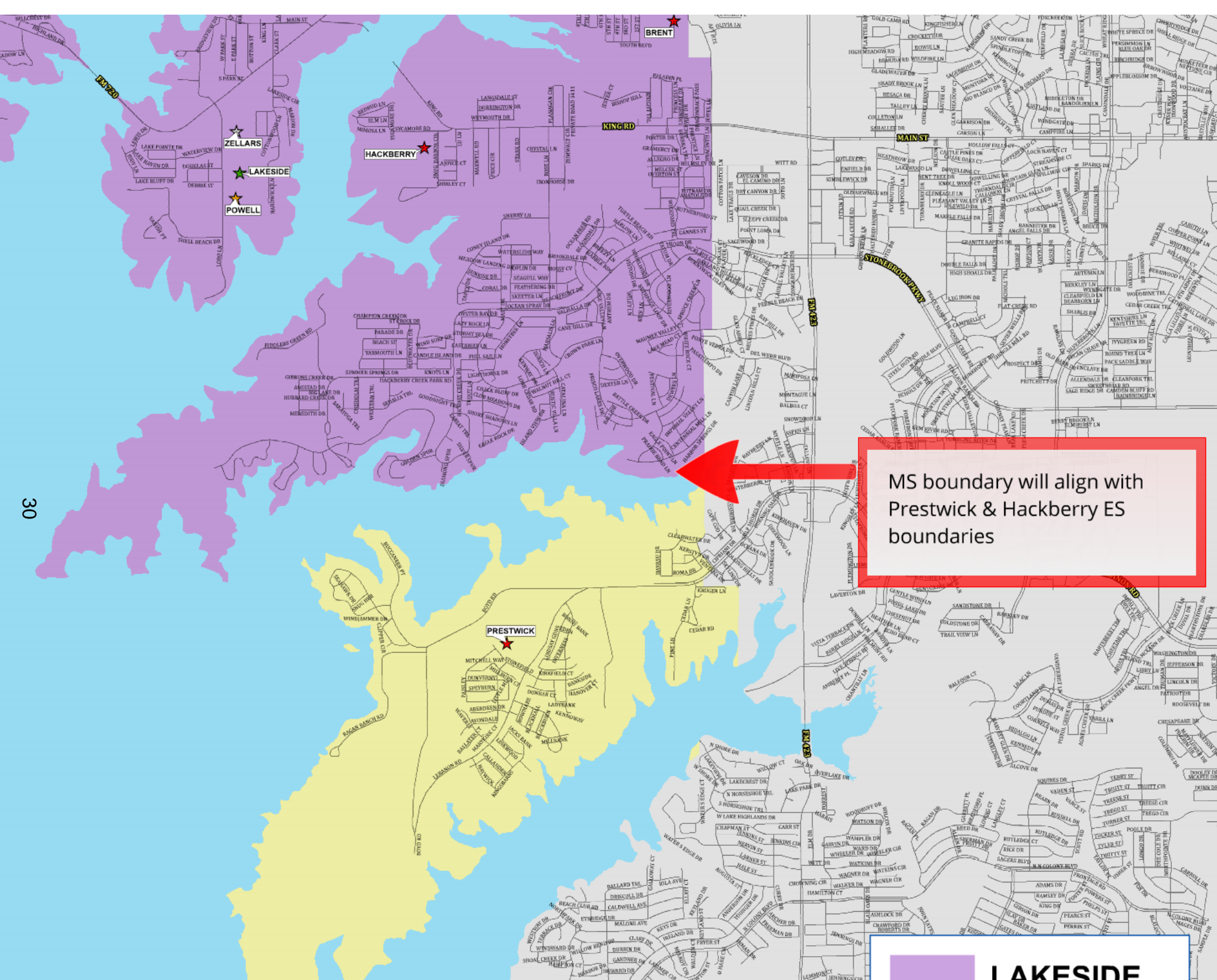
	Capacity	HISTORY	Projected	ENROLLMENT PROJECTIONS									
Campus	K-5	2014/15	2015/16	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26
STEM Junior High (6th-8th)	432	343	335	341	334	355	376	413	435	458	462	484	498
Lakeside Middle School	1,512	1,181	1,205	1,246	1,317	1,409	1,443	1,454	1,503	1,611	1,731	1,774	1,825
MIDDLE SCHOOL TOTAL		1,524	1,540	1,587	1,651	1,764	1,819	1,867	1,938	2,069	2,193	2,258	2,323
Middle School Absolute Growth		67	16	47	64	113	55	48	71	131	124	65	65
Middle School Percent Growth		4.60%	1.05%	3.05%	4.03%	6.84%	3.12%	2.64%	3.80%	6.76%	5.99%	2.96%	2.88%
Little Elm High School	1,784	1,866	2,010	2,100	2,189	2,218	2,261	2,365	2,489	2,574	2,664	2,824	2,958
HIGH SCHOOL TOTAL		1,867	2,010	2,100	2,189	2,218	2,261	2,365	2,489	2,574	2,664	2,824	2,958
High School Absolute Growth		128	143	90	89	29	43	104	124	85	90	160	134
High School Percent Growth		7.36%	7.66%	4.48%	4.24%	1.32%	1.94%	4.60%	5.24%	3.42%	3.50%	6.01%	4.75%
DISTRICT TOTAL		6,950	7,188	7,512	7,835	8,127	8,376	8,694	9,036	9,378	9,715	10,054	10,370
District Absolute Growth		313	238	324	323	292	249	318	342	342	337	339	316
District Percent Growth		4.72%	3.42%	4.51%	4.30%	3.73%	3.06%	3.80%	3.93%	3.78%	3.59%	3.49%	3.14%

- Little Elm High School may have more than 2,100 students by next fall, and more than 2,200 by 2018
- Little Elm ISD is expected to grow by 4.5% next fall, adding 320 students



Proposed 2016-17 Middle School Zones





MS boundary will align with
Prestwick & Hackberry ES
boundaries

Frequently Asked Questions

- Will current students be given a choice to stay?

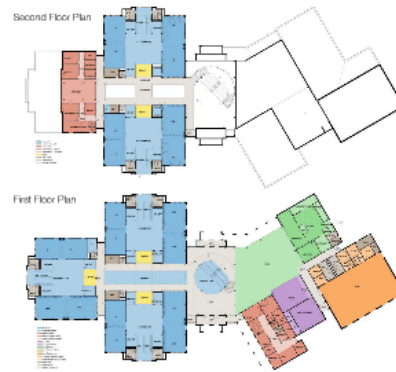
Current Prestwick students, if they wish, will be able to complete their K-8 careers at the school

This does not apply to any siblings that currently do not attend Prestwick

Current 4th Graders at Hackberry ES will be able to complete their K-5 careers at the school

This does not apply to any siblings

- Can you allow siblings not yet in school to attend Prestwick / Hackberry?
- Will there be bus service?
- What guarantee do we have that our children will not be assigned to another school in a few years?



Proposed 2016-17 School Re-zoning Plan

Next Steps

Workshop Proposed Re-zoning Plan

- Provide Board of Trustees with questions & comments from meetings
- Present Proposed 2016-17 School Re-zoning Plan
- No decision will be made at the April 18, 2016 Board Meeting

School Begins
August 2016

Attendance Zones take affect

Monday, April 18, 2016 @ 6:30 p.m.
Zellars Center for Learning and Leadership

2015-16 School Year

Board Approval of Zones

*Possible Action on Monday, May 9, 2016 @ 6:30 p.m.
Zellars Center for Learning and Leadership*



Workshop Proposed Re-zoning Plan

- Provide Board of Trustees with questions & comments from meetings
- Present Proposed 2016-17 School Re-zoning Plan
- No decision will be made at the April 18, 2016 Board Meeting

*Monday, April 18, 2016 @ 6:30 p.m.
Zellars Center for Learning and Leadership*

2015-16 S

Board Approval of Zones

*Possible Action on Monday, May 9, 2016 @ 6:30 p.m.
Zellars Center for Learning and Leadership*

School Begins
August 2016

Attendance Zones take affect

2015-16 School Year

f Zones

@ 6:30 p.m.
ership





Board Agenda Item

Little Elm Independent School District
300 Lobo Lane
Little Elm, Texas 75068

Board Mtg. Date	Reports of the Superintendent	Business Item	Action Item	Reports, Routine Monthly	Discussion
04-18-2016	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Subject:	LEASE AGREEMENT WITH AMERICAN TOWER, LLC FOR CELL TOWER AT LITTLE ELM ATHLETIC COMPLEX				
Presenter or Contact Person:	Rod Reeves, Executive Director for Operational Services				
Policy/Code:	CDB (LEGAL)				
Summary:	Little Elm ISD is proposing to enter into a 20 year lease agreement for a cell tower at Little Elm Athletic Complex.				
Financial Implications:	The District will receive an annual payment of \$25,000 over a 20 year lease agreement.				
Attachments:	Under separate cover				
Recommendation:	The Administration recommends approval of the lease agreement with American Tower, LLC for a cell tower at Little Elm Athletic Complex.				
Motion:	I move the Board approve the lease agreement with American Tower, LLC for a cell tower at Little Elm Athletic Complex.				

Board Agenda Item

Little Elm Independent School District
300 Lobo Lane
Little Elm, Texas 75068

	Reports of the Superintendent	Business Item	Consent Agenda	Reports, Routine Monthly	Discussion Item
Board Mtg. Date 04-18-2016	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Subject:	FINANCIAL REPORTS - JANUARY 2016				
Presenter or Contact Person:	Grant Anderson, CFO				
Policy/Code:	Board Legal Status Powers and Duties - BAA (Local) Annual Operating Budget - CE (Local)				
Summary:	Monthly financial reports prepared by Business Services Department				
Financial Implications:	Increase in General Fund revenues and increase in appropriate expenditure budgets				
Attachments:	<ol style="list-style-type: none">1) Budget Amendments2) Information - Miscellaneous Business Office Reports Monthly Fund Balance Comparison Statement of Unaudited Revenue and Expenditures Cash Flow Statements Bank Reconciliations Investment Report Fund Summary of Revenue and Expenditures Tax Collection Report Construction Report				
Recommendation:	The Administration recommends approval of the Consent Agenda as submitted.				
Motion:	I move that the Board approve the Consent Agenda as submitted				

Little Elm Independent School District
General Fund
Budget Amendments
April 2016

	Fund	FX	Decrease	FX	Increase	Org	Incr / (Decr) Fund Bal	Reason
1	183	00	2,154	36	2,154	999		Increase budget for athletic playoff host receipts
2	183	00	4,396	36	4,396	999		Increase budget for athletic playoff host receipts
3	183	00	1,200	36	1,200	001		Increase budget for stadium rental receipts
4	199	11	1,000	36	1,000	001		Reallocate funds for LEHS student choir travel
5	199	00	475	11	475	041		Increase budget for band fees received
6	199	00	2,411	11	2,411	041		Increase budget for art class fees received
7	199	31	500	33	500	041		Reallocate funds to cover purchase of supplies for nurse
8	199	11	3,350	13	3,350	042		Reallocate funds to cover PLTW conference costs
9	199	11	1,200	23	1,200	104		Reallocate funds to purchase furniture
10	199	11	129	23	129	107		Reallocate funds to cover copier rental
11	199	51	200	33	200	108		Reallocate funds to cover purchase of supplies for nurse
12	199	31	50	13	50	108		Reallocate funds to cover cost Empowering Writers Conference
13	199	53	100	12	100	826		Reallocate funds to cover cost of Pebble Go Databases
14	199	11	4,000	41	4,000	701		Reallocate funds to cover purchase of supplies
15	197	81	600,000	11	1,000,000	999		Reallocate funds to cover Aug payroll for 5 extra teacher days due to scheduling of SY 16-17 calendar
	195	11	400,000					

Little Elm Independent School District
General Fund
Budget Amendments
April 2016

	Fund	FX	Decrease	FX	Increase	Org	Incr / (Decr) Fund Bal	Reason
16	195	00	677,080	11	677,080	826		Budget inflow of proceeds and outflow of funds for classroom computers covered by capital lease
		11	171,552	71	171,552			
17	196	51	40,660	11	6,319	Var		Reallocate funds to cover equipment/furniture purchases in various functional areas
				21	6,515			
				36	1,809			
				41	5,676			
				52	20,341			
	Total		1,910,457		1,910,457		0	

Little Elm Independent School District
2015-2016 Fund Balance Comparison
as of February 29, 2016

Page 1 of 2

		GENERAL FUND			DEBT SERVICE FUND		
		1XX			511		
CONTROL		ORIGINAL	PROPOSED	AMENDED	ORIGINAL	PROPOSED	AMENDED
CODES	REVENUES	BUDGET	AMENDMENTS	BUDGET	BUDGET	AMENDMENTS	BUDGET
5700	LOCAL	33,176,762	23,329	33,200,091	10,196,553		10,196,553
5800	STATE	26,273,080		26,273,080	-		-
5900	FEDERAL	1,142,165		1,142,165	-		-
		60,592,007	23,329	60,615,336	10,196,553	-	10,196,553
Expenditures							
11 Instruction		34,544,422	(19,836)	34,524,586	-		-
12 Library Services		808,943		808,943	-		-
13 Staff Development		770,488	(5,360)	765,128	-		-
21 Instructional Admin		1,179,997	95,821	1,275,818	-		-
23 Campus Administration		4,010,383	39,531	4,049,914	-		-
31 Guidance & Counseling		1,767,211	60	1,767,271	-		-
32 Attendance & Social Services		20,350		20,350	-		-
33 Health Services		503,990		503,990	-		-
34 Student Transportation		1,622,150		1,622,150	-		-
35 Food Services		84,348	23,856	108,204	-		-
36 Co-curricular Activities		1,497,686	68,763	1,566,449	-		-
41 General Administration		2,707,488	5,555	2,713,043	-		-
51 Plant Maintenance		7,233,810	(210,014)	7,023,796	-		-
52 Security		360,872	150,000	510,872	-		-
53 Data Processing		1,071,942	50,857	1,122,799	-		-
61 Community Services		39,512		39,512	-		-
71 Debt Services		851,630		851,630	11,413,651		11,413,651
81 Facilities		1,810,650	(25,904)	1,784,746	-		-
95 Payments to JUV Justice Alt		32,000		32,000	-		-
99 Intergovernmental Charges		258,000		258,000	-		-
	TOTAL EXPENDITURES	61,175,872	173,329	61,349,201	11,413,651	-	11,413,651
00 Other Resources		-		-			-
00 Other Uses		-		-			-
	FUND BALANCE 08/31/15	23,247,360		23,247,360	5,390,317		5,390,317
	EST FUND BALANCE @ 02/29/16	22,663,495	(150,000)	22,513,495	4,173,219	-	4,173,219

Little Elm Independent School District
2015-2016 Fund Balance Comparison
as of February 29, 2016

Page 2 of 2

		FOOD SERVICE FUND			CHILD CARE		
		240			720		
		PROPOSED			PROPOSED		
CONTROL	REVENUES	ORIGINAL	AMENDMENTS	AMENDED	ORIGINAL	AMENDMENTS	AMENDED
CODES		BUDGET		BUDGET	BUDGET		BUDGET
5700	LOCAL	1,436,000		1,436,000	575,054		575,054
5800	STATE	17,000		17,000	-		-
5900	FEDERAL	1,970,624		1,970,624	-		-
		3,423,624	-	3,423,624	575,054	-	575,054
Expenditures							
11 Instruction		-		-	-		-
12 Library Services		-		-			-
13 Staff Development		-		-			-
21 Instructional Admin		-		-			-
23 Campus Administration		-		-			-
31 Guidance & Counseling		-		-			-
32 Attendance & Social Services		-		-			-
33 Health Services		-		-			-
34 Student Transportation		-		-			-
35 Food Services		3,423,624		3,423,624	-		-
36 Co-curricular Activities		-		-			-
41 General Administration		-		-			-
51 Plant Maintenance		-		-			-
52 Security		-		-			-
53 Data Processing		-		-			-
61 Community Services		-		-	601,389		601,389
71 Debt Services		-		-	-		-
81 Facilities		-		-			-
95 Payments to JUV Justice Alt		-		-			-
99 Intergovernmental Charges		-		-			-
TOTAL EXPENDITURES		3,423,624	-	3,423,624	601,389	-	601,389
FUND BALANCE 08/31/15		1,193,666		1,193,666	141,604		141,604
EST FUND BALANCE @ 02/29/16		1,193,666	-	1,193,666	115,269	-	115,269

Little Elm Independent School District
Statement of Unaudited Revenues and Expenditures - Budget vs. Actual
As of February 29, 2016

GENERAL FUND

Fund 1XX

CONTROL	REVENUES	2015-2016	PERIOD	Y-T-D	VARIANCE	PERCENT	PERCENT
		Approved	RECEIPTS/	RECEIVED/	FAVORABLE		
CODES		Budget	EXPENDITURES	ENC + EXP	(UNFAVORABLE)	TO	OF YEAR
						TOTAL	ELAPSED
5700	LOCAL	33,200,091.00	2,384,060.99	30,821,757.06	(2,378,333.94)	92.84%	50%
5800	STATE	26,273,080.00	241,472.35	12,492,348.20	(13,780,731.80)	47.55%	50%
5900	FEDERAL	1,142,165.00	451,605.58	1,418,947.57	276,782.57	124.23%	50%
TOTAL	REVENUES	60,615,336.00	3,077,138.92	44,733,052.83	(15,882,283.17)	73.80%	50%
	EXPENDITURES						
0011	Instruction	34,524,586.00	3,482,393.17	19,623,810.62	14,900,775.38	56.84%	50%
0012	Library Services	808,943.00	63,036.80	503,788.66	305,154.34	62.28%	50%
0013	Curriculum & Staff Development	765,128.00	64,714.95	402,146.86	362,981.14	52.56%	50%
0021	Instructional Leadership	1,275,818.00	96,661.80	623,187.69	652,630.31	48.85%	50%
0023	School Leadership	4,049,914.00	319,582.73	1,991,580.96	2,058,333.04	49.18%	50%
0031	Guidance & Counseling	1,767,271.00	141,837.74	804,196.52	963,074.48	45.50%	50%
0032	Social Work Services	20,350.00	-	20,200.00	150.00	99.26%	50%
0033	Health Services	503,990.00	56,977.58	304,848.57	199,141.43	60.49%	50%
0034	Student Transportation	1,622,150.00	11,120.60	520,837.83	1,101,312.17	32.11%	50%
0035	Food Services	108,204.00	7,060.53	67,194.48	41,009.52	62.10%	50%
0036	Co-curricular Activities	1,566,449.00	163,713.97	982,888.88	583,560.12	62.75%	50%
0041	General Administration	2,713,043.00	217,211.17	1,434,628.92	1,278,414.08	52.88%	50%
0051	Plant Maintenance	7,023,796.00	546,792.74	3,449,449.57	3,574,346.43	49.11%	50%
0052	Security & Monitoring	510,872.00	62,462.79	198,103.74	312,768.26	38.78%	50%
0053	Data Processing	1,122,799.00	58,065.21	591,573.10	531,225.90	52.69%	50%
0061	Community Service	39,512.00	3,249.92	18,518.26	20,993.74	46.87%	50%
0071	Debt Services	851,630.00	75,668.75	585,960.45	265,669.55	68.80%	50%
0081	Facility Acquisition	1,784,746.00	64,447.58	818,078.07	966,667.93	45.84%	50%
0095	Pmt to Juvenile Justice	32,000.00	3,916.00	16,109.00	15,891.00	50.34%	50%
0099	Intergovernmental Charges	258,000.00	-	128,210.45	129,789.55	49.69%	50%
TOTAL	EXPENDITURES	61,349,201.00	5,438,914.03	33,085,312.63	28,263,888.37	53.93%	50%
	OPERATING TRANSFERS						
7910	Other Resources	-	-	-			
8910	Other Uses	-	-	-			
TOTAL	OPERATING TRANSFERS	-	-	-			
0100	Fund Balance 08/31/15	23,247,360.00	-	23,247,360.00			
3000	Year to Date Fund Bal. (unaudited)	22,513,495.00		34,895,100.20			

	September Actual	October Actual	November Actual	December Actual	January Actual	February Actual	March Actual	April Actual	May Actual	June Actual	July Actual	August Actual	TOTAL
Beginning Cash Balance in Bank	16,220,058.52	15,293,418.67	14,598,824.18	14,776,084.01	25,712,379.08	29,559,471.03	-	-	-	-	-	-	16,220,058.52
RECEIPTS													
Tax Collections	29,961.10	212,127.79	1,440,443.65	15,772,027.90	8,468,334.05	4,426,365.93	-	-	-	-	-	-	30,349,260.42
Interest	3,418.65	3,606.39	3,421.54	3,490.08	8,438.26	8,768.09	-	-	-	-	-	-	31,143.01
Other Local Revenue	357,548.13	187,019.48	157,507.43	83,379.92	81,659.40	99,797.63	-	-	-	-	-	-	966,911.99
State Revenue - Available School	-	-	-	131,722.00	40,209.00	40,209.00	-	-	-	-	-	-	212,140.00
State Revenue - Foundation	4,689,592.00	3,841,342.00	2,030,060.00	-	-	-	-	-	-	-	-	-	10,560,994.00
State Revenue - Debt Service	-	-	-	-	-	117,339.00	-	-	-	-	-	-	117,339.00
State Revenue - Misc	-	331,319.76	70,521.48	-	-	16,835.00	-	-	-	-	-	-	418,676.24
MAC Receipts/SHARS	31,847.87	19,810.40	834,115.36	30,394.32	12,525.03	23,006.58	-	-	-	-	-	-	951,699.56
Federal Program Revenue	13,638.11	166,138.09	265,405.04	133,097.69	115,621.66	428,599.00	-	-	-	-	-	-	1,122,499.59
Federal Program Revenue 240	55,788.75	231,085.91	222,380.68	175,343.26	144,379.13	193,988.43	-	-	-	-	-	-	1,022,966.16
Lunch Revenue - local 240	168,744.89	183,816.64	141,447.11	112,174.76	145,516.04	175,494.23	-	-	-	-	-	-	927,193.67
Payroll Deposits	-	-	-	400.00	341.00	74.63	-	-	-	-	-	-	815.63
Proceeds Maintenance Tax Notes	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfers from Debt Service	-	-	-	5,160.00	-	-	-	-	-	-	-	-	5,160.00
Transfers from Investment Acct	-	-	-	-	86,039.83	-	-	-	-	-	-	-	86,039.83
Total Revenue	5,350,539.50	5,176,266.46	5,165,302.29	16,447,189.93	9,103,063.40	5,530,477.52	-	-	-	-	-	-	46,772,839.10
DISBURSEMENTS													
Payroll Checks	2,467,271.52	2,805,677.82	2,655,904.77	2,628,105.91	2,656,927.67	2,692,513.28	-	-	-	-	-	-	15,906,400.97
Accounts Payable Checks	2,770,209.66	1,937,833.98	1,642,284.17	1,816,431.06	1,144,170.03	1,189,009.69	-	-	-	-	-	-	10,499,938.59
TRS Deposit	687,652.37	698,620.00	304,366.74	686,557.96	1,069,764.73	695,226.58	-	-	-	-	-	-	4,142,188.38
IRS Deposit	350,917.85	428,192.94	384,846.78	379,232.93	385,079.02	390,170.95	-	-	-	-	-	-	2,318,440.47
Bank Charges/ NSF's/Bk Trans	1,127.95	536.21	640.00	567.00	30.00	273.50	-	-	-	-	-	-	3,174.66
Total Expenditures	6,277,179.35	5,870,860.95	4,988,042.46	5,510,894.86	5,255,971.45	4,967,194.00	-	-	-	-	-	-	32,870,143.07
Cash to TEA	-	-	-	-	-	-	-	-	-	-	-	-	-
Cash Transferred to Debt Service	-	-	-	-	-	117,339.00	-	-	-	-	-	-	117,339.00
Transfers to Investment Accounts	-	-	-	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Expenditures & Transfers	6,277,179.35	5,870,860.95	4,988,042.46	5,510,894.86	5,255,971.45	5,084,533.00	-	-	-	-	-	-	32,987,482.07
Net Change in Cash	(926,639.85)	(694,594.49)	177,259.83	10,936,295.07	3,847,091.95	445,944.52	-	-	-	-	-	-	13,785,357.03
Ending Cash Balance in bank	15,293,418.67	14,598,824.18	14,776,084.01	25,712,379.08</									

	September Actual	October Actual	November Actual	December Actual	January Actual	February Actual	March Actual	April Actual	May Actual	June Actual	July Actual	August Actual	TOTAL
Beginning Cash Balance in Bank	2,450,561.15	2,464,982.73	2,534,648.15	2,995,378.89	4,983,138.13	1,667,731.22	-	-	-	-	-	-	2,450,561.15
RECEIPTS													
Tax Collections	13,612.51	68,820.77	459,813.59	4,992,409.72	2,684,004.64	1,513,032.42	-	-	-	-	-	-	9,731,693.65
Interest	809.07	844.65	917.15	509.52	588.45	383.80	-	-	-	-	-	-	4,052.64
Bond Refunding	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfer from General Operating	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfers from Investment Acct	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Revenue	14,421.58	69,665.42	460,730.74	4,992,919.24	2,684,593.09	1,513,416.22	-	-	-	-	-	-	9,735,746.29
DISBURSEMENTS													
Bank Charges/ NSF's/Bk Trans	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Expenditures	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfers to Investment Accounts	-	-	-	3,000,000.00	6,000,000.00	2,000,000.00	-	-	-	-	-	-	11,000,000.00
Transfer to General Operating	-	-	-	5,160.00	-	-	-	-	-	-	-	-	5,160.00
Total Expenditures & Transfers	-	-	-	3,005,160.00	6,000,000.00	2,000,000.00	-	-	-	-	-	-	11,005,160.00
Net Change in Cash	14,421.58	69,665.42	460,730.74	1,987,759.24	(3,315,406.91)	(486,583.78)	-	-	-	-	-	-	(1,269,413.71)
Ending Cash Balance in bank	2,464,982.73	2,534,648.15	2,995,378.89	4,983,138.13	1,667,731.22	1,181,147.44	-	-	-	-	-	-	1,181,147.44
Beginning Cash Balance TexPool	2,937,764.48	2,937,969.79	2,938,210.84	2,938,477.65	5,939,319.52	11,941,793.80	-	-	-	-	-	-	2,937,764.48
Interest Earned TexPool	205.31	241.05	266.81	841.87	2,474.28	2,880.93	-	-	-	-	-	-	6,910.25
Transfers in	-	-	-	3,000,000.00	6,000,000.00	2,000,000.00	-	-	-	-	-	-	11,000,000.00
Transfers out	-	-	-	-	-	(2,584,325.02)	-	-	-	-	-	-	(2,584,325.02)
Ending Cash Balance Invested On	2,937,969.79	2,938,210.84	2,938,477.65	5,939,319.52	11,941,793.80	11,360,349.71	-	-	-	-	-	-	11,360,349.71
TOTAL CASH AVAILABLE	5,402,952.52	5,472,858.99	5,933,856.54	10,922,457.65	13,609,525.02	12,541,497.15	-	-	-	-	-	-	12,541,497.15

LITTLE ELM INDEPENDENT SCHOOL DISTRICT
Cash and Investments Reconciliation
as of February 29, 2016

Operating Fund:

Balance per bank	30,005,415.55
Add: Texas Class/MBIA	1,727,585.92
Lone Star	12,193,812.84
TexStar	1,380,809.20
Add: Deposits in Transit	2,056.10
Taxes in Transit	82,300.71
Less: Outstanding Checks/Wires	(332,595.29)
Balance per Books	45,059,385.03

Interest & Sinking Fund:

Balance per bank	1,181,147.44
Add: Texpool	11,360,349.71
Add: Taxes in Transit	26,609.44
Less: Outstanding Checks	-
Balance per Books	12,568,106.59

Total Balance per Books	57,627,491.62
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LITTLE ELM INDEPENDENT SCHOOL DISTRICT
SUMMARY OF CURRENT INVESTMENTS - BY FUND
MONTH ENDED: February 29, 2016

General Fund 199

PURCHASE /SOLD DATE	TRADE TICKET #	CUSIP #	TYPE OF INVESTMENT	PAR VALUE	BEGINNING MARKET VALUE	ENDING MARKET VALUE	AVERAGE MONTHLY RATE	BOOK VALUE	DAYS TO MATURE	YIELD TO MATURE	INTEREST ACCRUED FOR PERIOD	W/D FOR PERIOD
02/01/16	Lone Star		Investment Pool Investment	12,189,572.77	100.0000%	100.0000%	0.0000%	12,189,572.77				
			Withdrawal	-				12,189,572.77				
02/29/16			Interest	4,240.07			0.4400%	12,193,812.84			4,240.07	-
				<u>12,193,812.84</u>				<u>12,193,812.84</u>			<u>4,240.07</u>	<u>-</u>

General Fund 199

PURCHASE /SOLD DATE	TRADE TICKET #	CUSIP #	TYPE OF INVESTMENT	PAR VALUE	BEGINNING MARKET VALUE	ENDING MARKET VALUE	AVERAGE MONTHLY RATE	BOOK VALUE	DAYS TO MATURE	YIELD TO MATURE	INTEREST ACCRUED FOR PERIOD	W/D FOR PERIOD
02/01/16	TexSTAR		Investment Pool Investment	1,380,464.03	100.0000%	100.0000%	0.0000%	1,380,464.03				
			Withdrawal	-				1,380,464.03				
02/29/16			Interest	345.17			0.3147%	1,380,809.20			345.17	-
				<u>1,380,809.20</u>				<u>1,380,809.20</u>			<u>345.17</u>	<u>-</u>

Construction Fund 647

PURCHASE /SOLD DATE	TRADE TICKET #	CUSIP #	TYPE OF INVESTMENT	PAR VALUE	BEGINNING MARKET VALUE	ENDING MARKET VALUE	AVERAGE MONTHLY RATE	BOOK VALUE	DAYS TO MATURE	YIELD TO MATURE	INTEREST ACCRUED FOR PERIOD	W/D FOR PERIOD
02/01/16	Texas CLASS		Investment Pool Investment	1,726,921.34	100.0000%	100.0000%	0.0000%	1,726,921.34				
			Withdrawal	-				1,726,921.34				
02/29/16			Interest	664.58			0.4900%	1,727,585.92			664.58	-
				<u>1,727,585.92</u>				<u>1,727,585.92</u>			<u>664.58</u>	<u>-</u>

LITTLE ELM INDEPENDENT SCHOOL DISTRICT
SUMMARY OF CURRENT INVESTMENTS - BY FUND
MONTH ENDED: February 29, 2016

Debt Service Fund 511

PURCHASE /SOLD DATE	TRADE TICKET #	CUSIP #	TYPE OF INVESTMENT	PAR VALUE	BEGINNING MARKET VALUE	ENDING MARKET VALUE	AVERAGE MONTHLY RATE	BOOK VALUE	DAYS TO MATURE	YIELD TO MATURE	INTEREST ACCRUED FOR PERIOD	W/D FOR PERIOD
02/01/16	TexPool		Investment Pool	11,941,793.80	100.0000%	100.0000%	0.0000%	11,941,793.80				
			Investment	2,000,000.00				13,941,793.80				
			Withdrawal	(2,584,325.02)				11,357,468.78				(2,584,325.02)
02/29/16			Interest	2,880.93			0.3010%	11,360,349.71			2,880.93	
				11,360,349.71				11,360,349.71			2,880.93	(2,584,325.02)

Little Elm Independent School District
Summary of Revenue & Expenditures As Of 02/29/16
Accounting Period: 02

	Fund: 1XX %		Fund: 211 %		Fund: 224 %		Fund: 225 %	
	General Operating		Title I-A Improving Basic		IDEA-B Formula (Spec Ed)		IDEA-B Pre-School (Spec Ed)	
Revenue Budget	60,615,336.00	100.00%	420,442.00	100.00%	702,863.00	100.00%	8,256.00	100.00%
Period Receipts	3,077,138.92		-		-		-	
Revenue Received to Date	44,733,052.83	73.80%	125,173.92	29.77%	327,499.87	46.60%	1,821.67	22.06%
Revenues Receivable:	15,882,283.17	26.20%	295,268.08	70.23%	375,363.13	53.40%	6,434.33	77.94%
Expenditure Budget	61,349,201.00	100.00%	420,442.00	100.00%	702,863.00	100.00%	8,256.00	100.00%
Period Expenditures	5,438,914.03		45,352.04		73,888.56		549.63	
Exp./Encumbrances to Date	33,085,312.63	53.93%	204,379.11	48.61%	475,253.14	67.62%	2,857.95	34.62%
Balance to Expend:	28,263,888.37	46.07%	216,062.89	51.39%	227,609.86	32.38%	5,398.05	65.38%
Actual Revenue Over (Under)								
Actual Expenditures & Encumbrances:	11,647,740.20		(79,205.19)		(147,753.27)		(1,036.28)	

Little Elm Independent School District
Summary of Revenue & Expenditures As Of 02/29/16
Accounting Period: 02

	Fund: 244	%	Fund: 255	%	Fund: 263	%	Fund 289	%
	Voc Ed Basic Grant		Title II TPTR		Title III, Part A LEP/Immigrant		Summer School LEP	
Revenue Budget	47,871.00	100.00%	43,121.00	100.00%	120,466.00	100.00%	4,452.00	100.00%
Period Receipts	-		-		-		-	
Revenue Received to Date	5,024.13	10.50%	8,633.08	20.02%	41,519.72	34.47%	4,452.00	
Revenues Receivable:	42,846.87	89.50%	34,487.92	79.98%	78,946.28	65.53%	-	
Expenditure Budget	47,871.00	100.00%	43,121.00	100.00%	120,466.00	100.00%	4,452.00	100.00%
Period Expenditures	12,660.58		229.95		9,460.01		-	
Exp./Encumbrances to Date	28,495.35	59.53%	11,863.48	27.51%	60,975.98	50.62%	-	0.00%
Balance to Expend:	19,375.65	40.47%	31,257.52	72.49%	59,490.02	49.38%	4,452.00	
Actual Revenue Over (Under)								
Actual Expenditures:	(23,471.22)		(3,230.40)		(19,456.26)		4,452.00	

Little Elm Independent School District
Summary of Revenue & Expenditures As Of 02/29/16
Accounting Period: 02

	Fund 397	%	Fund 410	%	Fund: 240	%	Fund: 511	%
	APIB Campus Awards		Instructional Materials		Food Service		Debt Service	
Revenue Budget	-	100.00%	406,167.00	100.00%	3,423,624.00	100.00%	10,196,553.00	100.00%
Period Receipts	-		16,835.00		379,696.87		856,526.87	
Revenue Received to Date	-	#DIV/0!	406,167.24	100.00%	1,991,489.50	58.17%	9,762,924.66	95.75%
Revenues Receivable:	-		-	0.00%	1,432,134.50	41.83%	433,628.34	4.25%
Expenditure Budget	-	100.00%	432,218.00	100.00%	3,423,624.00	100.00%	11,413,651.00	100.00%
Period Expenditures	-		13,520.00		345,971.26		2,585,325.02	
Exp./Encumbrances to Date	-	#DIV/0!	396,809.10	91.81%	1,811,406.14	52.91%	2,586,135.02	22.66%
Balance to Expend:	-		35,408.90	8.19%	1,612,217.86	47.09%	8,827,515.98	77.34%
Actual Revenue Over (Under)								
Actual Expenditures & Encumbrances:	-		9,358.14		180,083.36		7,176,789.64	

Little Elm Independent School District
Summary of Revenue & Expenditures As Of 02/29/16
Accounting Period: 02

	Fund: 647 %		Fund: 720 %	
	2012 & 2014 Bonds		Child Care	
Revenue Budget	18,180,345.00	100.00%	575,054.00	100.00%
Period Receipts	664.58		48,373.24	
Revenue Received to Date	18,197,187.29	100.09%	288,403.55	50.15%
Revenues Receivable:	-	0.00%	286,650.45	49.85%
Expenditure Budget	18,180,345.00	100.00%	601,389.00	100.00%
Period Expenditures	21,098.70		70,679.79	
Exp./Encumbrances to Date	16,810,502.59	92.47%	339,017.38	56.37%
Balance to Expend:	1,369,842.41	7.53%	262,371.62	43.63%
Actual Revenue Over (Under)				
Actual Expenditures & Encumbrances:	1,386,684.70		(50,613.83)	

Denton County
Monthly Collection Status Report
February 2016

Little Elm ISD

	Collections Month of February	Cumulative Total 10/1/15 thru 02/29/16	% of Tax Levy
Current Tax Year Collections			
Base M&O	2,255,364.79	30,181,490.13	96.39%
Base I&S	713,235.26	9,544,575.55	
Base I&S Bond	-	-	
P&I M&O	41,328.41	71,795.18	
P&I I&S	7,117.22	7,117.22	
P&I I&S Bond	-	-	
Attorney Fee	1,116.41	1,116.41	
Subtotal	<u>3,018,162.09</u>	<u>39,806,094.49</u>	96.58%
Delinquent TaxYears Collections			
Base M&O	26,689.46	124,387.95	
Base I&S	12,797.32	59,741.16	
Base I&S Bond	-	-	
P&I M&O	5,793.38	27,866.08	
P&I I&S	2,773.34	13,253.58	
P&I I&S Bond	-	-	
Attorney Fee	3,298.14	21,094.45	
Other*	-	-	
Subtotal	<u>51,351.64</u>	<u>246,343.22</u>	
Combined Current & Delinquent:			
Base M&O	2,282,054.25	30,305,878.08	
Base I&S	726,032.58	9,604,316.71	
Base I&S Bond	-	-	
P&I M&O	47,121.79	99,661.26	
P&I I&S	9,890.56	20,370.80	
Attorney Fee	4,414.55	22,210.86	
Other*	-	-	
Total Collections	<u>3,069,513.73</u>	<u>40,052,437.71</u>	
Original 2015 Tax Levy		<u>41,181,714.37</u>	
Current 2015 Tax Levy		<u>41,214,558.37</u>	

Denton County
Cumulative Comparative Collection Status Report
February 2016

Little Elm ISD

	Tax Year 2015 Collections thru February 2016	% of Tax Levy	Tax Year 2014 Collections thru February 2015	% of Tax Levy
Current Tax Year Collections				
Base M&O + I&S	39,726,065.68	96.39%	35,075,790.54	96.48%
P&I M&O + I&S	78,912.40		25,487.98	
Attorney Fee	1,116.41		-	
Subtotal	<u>39,806,094.49</u>	96.58%	<u>35,101,278.52</u>	96.56%
Delinquent Tax Years Collections				
Base M&O + I&S	184,129.11		415,677.22	
P&I M&O + I&S	41,119.66		81,775.91	
Attorney Fee	21,094.45		24,123.73	
Subtotal	<u>246,343.22</u>		<u>521,576.86</u>	
Combined Current & Delinquent:				
Base M&O + I&S	39,910,194.79		35,491,467.76	
P&I M&O + I&S	120,032.06		107,263.89	
Attorney Fee	22,210.86		24,123.73	
Other	-		-	
Total Collections	<u>40,052,437.71</u>		<u>35,622,855.38</u>	
Adjusted 2014 Tax Levy			<u>36,353,626.42</u>	
Original 2015 Tax Levy	<u>41,181,714.37</u>			
Current 2015 Tax Levy	<u>41,214,558.37</u>			

Denton County
Levy Outstanding Status Report
February 2016
Little Elm ISD

	Current Tax Year	Delinquent Tax Years
Current Month:		
Tax Levy Remaining as of 02/01/16	4,475,530.76	466,855.07
Base M&O + I&S Collections	2,968,600.05	39,486.78
Supplement/Adjustments	(18,438.02)	(4,727.64)
Remaining Levy as of 02/29/16	<u>1,488,492.69</u>	<u>422,640.65</u>
Cumulative (From 10/01/15 thru 02/29/16)		
Original 2014 Tax Levy (as of 10-1-15)	41,181,714.37	568,254.16
Base M&O + I&S Collections	39,726,065.68	184,129.11
Supplement/Adjustments	32,844.00	38,515.60
Remaining Levy as of 02/29/16	<u>1,488,492.69</u>	<u>422,640.65</u>

LITTLE ELM HIGH SCHOOL CLASSROOM RENOVATIONS

Total Project Authorized by Board of Trustees

373,808.00

(54,639.00)

319,169.00

Savings approved by Board in June to purchase Zellars furniture

Expenditures as of 04-11-16

			Expenditures to Date						
Project Codes	Project	Project Budget	FY 14-15	FY 15-16	Encumbered	Total	Less Retainage	Available +/-	% of Budget Committed
199-81-6629-00-001-599001	LEHS Classrooms - Architect	40,000.00	37,990.50	1,999.60		39,990.10	-	9.90	100%
199-81-6629-01-001-599001	LEHS Classrooms - Construction	180,048.00	126,454.14	65,504.66		191,958.80	6,035.42	(17,946.22)	110%
199-81-6629-02-001-599001	LEHS Classrooms - FF&E	53,760.00	52,965.32	44,932.91		97,898.23	-	(44,138.23)	182%
199-81-6629-03-001-599001	LEHS Classrooms - Shelving	45,361.00	-	-		0.00	-	45,361.00	0%
57	Total	319,169.00	217,409.96	112,437.17	-	329,847.13	6,035.42	(16,713.55)	105%

LITTLE ELM HIGH SCHOOL TRADE & INDUSTRY LAB / CLASSROOM RENOVATIONS

Total Project Authorized by Board of Trustees 179,492.00

Expenditures as of 04-11-16

			Expenditures to Date						
Project Codes	Project	Project Budget	FY 2014-2015	FY 2015-2016	Encumbered	Total	Less Retainage	Available +/-	% of Budget Committed
199-81-6629-00-001-599002	LEHS CTE Lab - Architect	6,502.00	6,184.50	325.40		6,509.90	-	(7.90)	100%
199-81-6629-01-001-599002	LEHS CTE Lab - Construction	90,791.00	26,280.66	49,415.80		75,696.46	4,553.03	10,541.51	88%
199-81-6629-02-001-599002	LEHS CTE Lab - FF&E	82,199.00	73,130.45	16,862.98	1,259.94	91,253.37	-	(9,054.37)	111%
55	Total	179,492.00	105,595.61	66,604.18	1,259.94	173,459.73	4,553.03	1,479.24	99%

Summer Renovation Projects

Total Project Authorized by Board of Trustees	1,092,073.00
Add'l Approved by Board for Hackberry Moisture Barrier	50,000.00
	1,142,073.00

Expenditures as of 04-11-16

			Expenditures to Date		Encumbered	Total	Retainage	Available +/-	% of Budget Committed
Project Codes	Project	Project Budget	FY 14-15	FY 15-16					
199-81-6629-00-105-599004	Hackberry Renovations - Architect	45,000.00	43,447.50	4,500.00		47,947.50		(2,947.50)	107%
199-81-6629-01-105-599004	Hackberry Renovations	731,845.00	606,091.88	61,261.21		667,353.09		64,491.91	91%
199-81-6629-01-103-599005	Brent Renovations	92,631.00	55,702.50	33,568.50		89,271.00		3,360.00	96%
199-81-6629-01-107-599006	Lakeview Renovations	102,939.00	38,600.00	64,338.82		102,938.82		0.18	100%
199-81-6629-01-104-599007	Chavez Renovations	95,972.00	70,205.00	25,767.50		95,972.50		(0.50)	100%
199-81-6629-01-999-599008	Zellars Childcare Renovations	23,286.00	9,159.38	14,126.25		23,285.63		0.37	100%
199-81-6629-01-999-599009	Lakeside Kitchen Renovations	3,400.00	15,460.00			15,460.00		(12,060.00)	455%
199-81-6629-01-042-599010	Prestwick Band Storage	37,000.00	-			-		37,000.00	0%
199-36-6299-00-999-599000	Refinish Gym Floors	10,000.00	7,720.00	-		7,720.00		2,280.00	77%
	Total	1,142,073.00	846,386.26	203,562.28	-	1,049,948.54	-	92,124.46	92%

(1) No retainage, balance to finish \$35,457.44
(2) No retainage, balance to finish \$3,500.11
(3) Materials for band storage not delivered until FY 15-16.

Renovations / Maintenance Projects

Total Approved in Original Budget FY 15-16	500,000.00
Additional Approved Dec 2015	1,500,000.00
	2,000,000.00

Expenditures as of 04-11-16

Campus	Account Description	Vendor	Description	Planned	Expenditures	Encumbered	Total
Brent							
	Brent Repair & Maintenance	The Deal Group	Interior entry renovation		12,942.00	-	12,942.00
	Brent Misc Contr Srvs	Z Floor Co., Ltd	Resurface gym floors			1,366.00	1,366.00
	Brent Misc Contr Srvs	Perkins & Will, Inc.	Architectural Services Design & Graphics		2,830.00		2,830.00
							17,138.00
Chavez							
	Chavez Repair & Maintenance	The Deal Group	Interior entry renovation		7,842.00	-	7,842.00
	Chavez Misc Contr Srvs	Z Floor Co., Ltd	Resurface gym floors			1,366.00	1,366.00
							9,208.00
Hackberry							
	Hackberry Repair & Maintenance	Haven Landscaping & Irrigation	Irrigation repair and landscaping		83,641.48		83,641.48
	Hackberry Misc Contracted Service	The Deal Group	Exterior signs		13,124.00		13,124.00
	Hackberry Misc Contracted Service	The Deal Group	Catch basin		2,048.00		2,048.00
	Hackberry HVAC Controls	Climatec, LLC	HVAC controls replacement		66,548.25	15,426.75	81,975.00
							180,788.48
High School							
09	LEHS Athletics Repair & Maint	Masterurf Prod & Svc, Inc	Baseball and softball fields repair and maintenance			29,390.00	29,390.00
	Athletics Graphics LEHS	Waterboy Graphics LLC	Graphics, Athletics, Band, Theatre, Choir & Dance			25,903.35	25,903.35
	LEHS Misc Contr Srvs	The Deal Group	LEHS electrical service work		18,027.94		18,027.94
	LEHS Misc Contr Srvs	Z Floor Co, Ltd	Resurface gym floors			3,871.00	3,871.00
	LEHS Landscaping	The Deal Group	Landscaping 5 flower beds		8,852.00		8,852.00
	LEHS Landscaping	The Deal Group	Regrading at LEHS		2,368.00		2,368.00
	LEHS Gym Lighting	Facility Solutions Group	Replace lighting in gym		51,719.44		51,719.44
	LEHS Gym Lighting	Corgan Associates, Inc	Replace lighting in gym - architect		300.00		300.00
	LEHS Gym Lighting	Corgan Associates, Inc	Replace lighting in gym - architect		4,033.43		4,033.43
							144,465.16
Lakeside							
	Middle School Misc Contracted Service	The Deal Group	Lakeside MS serving line		5,493.00		5,493.00
	Middle School Misc Contracted Service	The Deal Group	7 LED wall packs with photo cell control		4,642.00		4,642.00
	Middle School Misc Contracted Service	Z Flooring Co., Ltd	Resurface gym floors			3,068.00	3,068.00
	Lakeside Irrigation System	The Deal Group	Irrigation		7,633.00		7,633.00
	Middle School Restrooms	Corgan Associates, Inc	Architectural services		2,508.58		2,508.58
	Middle School Restrooms	Corgan Associates, Inc	Architectural services		6,100.00		6,100.00
	Middle School Restrooms	Corgan Associates, Inc	Architectural services		3,450.00		3,450.00
	Middle School Restrooms	Corgan Associates, Inc	Architectural services		5,563.25		5,563.25
	Middle School Restrooms	Corgan Associates, Inc	Architectural services		3,250.00		3,250.00
	Middle School Restrooms	Corgan Associates, Inc	Architectural services		350.00		350.00
							42,057.83
Maintenance							
	Facilities Assessments	Glenn Engineering	Facilities Assessments		27,000.00		27,000.00
							27,000.00
Oak Point							
	Oak Point Canope	The Deal Group	Oak Point canope		25,796.00		25,796.00
							25,796.00

Powell							
	Middle School Misc Contracted Service	The Deal Group	Powell Exterior Sign		531.00		531.00
	Middle School Misc Contracted Service	SFCC, Inc.	Powell Install Bulletin Boards		11,612.00		11,612.00
	Powell Roof	CBS Roofing	Roof repair		68,515.00		68,515.00
	Powell Renovations Interior	The Deal Group	Room 210 architectural, electrical and data		9,068.75		9,068.75
	Powell Renovations Interior	The Deal Group	Room 115 architectural		4,531.25		4,531.25
	Powell Kitchen Remodel	Corgan Associates, Inc.	Architectural services		1,375.00		1,375.00
	Powell Kitchen Remodel	Corgan Associates, Inc.	Architectural services		600.00		600.00
	Powell Kitchen Remodel	Corgan Associates, Inc.	Architectural services		250.00		250.00
							96,483.00
Prestwick							
	Prestwick STEM Canope	The Deal Group	Prestwick canope			24,956.00	24,956.00
	Band Storage Cabinets	Wenger Corporation	Prestwick band storage		40,399.00		40,399.00
							65,355.00
Zellars							
	Zellars Misc Contracted Service	The Deal Group	Lobo Lane signs		11,660.03	-	11,660.03
	Zellars Misc Contracted Service	Perkins & Wills	School graphics		5,116.44		5,116.44
	Zellars Misc Contracted Service	Perkins & Wills	School graphics		6,544.12		6,544.12
	Zellars Misc Contracted Service	Perkins & Wills	School graphics		480.00		480.00
	Zellars Misc Contracted Service	Perkins & Wills	School graphics		11,866.56		11,866.56
	Zellars Misc Contracted Service	The Deal Group	Steel beam work, light fixtures		4,766.00		4,766.00
	Zellars Misc Contracted Service	Corgan Associates, Inc	Reception Area		375.00		375.00
	Zellars Misc Contracted Service	Corgan Associates, Inc	Reception Area		2,100.00		2,100.00
	Zellars Misc Contracted Service	Corgan Associates, Inc	Reception Area		5,079.34		5,079.34
	Zellars Misc Contracted Service	Corgan Associates, Inc	Reception Area Courier Fees		47.38		47.38
	Zellars - Concrete Sidewalk	The Deal Group	Front entry concrete		46,843.75		46,843.75
	Zellars - Concrete Sidewalk	The Deal Group	Front entry concrete		1,683.75		1,683.75
	Zellars - Concrete Sidewalk	Corgan Associates, Inc	Front entry concrete - architect		400.00		400.00
	Zellars Renov - Curriculum	The Deal Group	Renovations Curriculum Dept		28,896.25		28,896.25
	Zellars Renov - Curriculum	The Deal Group	Renovations Curriculum Dept		5,478.30		5,478.30
	Zellars Renov - Curriculum	The Deal Group	Renovations Curriculum Dept		4,680.00		4,680.00
	Zellars Renov - Curriculum	The Deal Group	Renovations Curriculum Dept		552.39		552.39
	Zellars Renov - Curriculum	The Deal Group	Renovations Curriculum Dept		437.50		437.50
	Zellars Renov - Curriculum	Corgan Associates, Inc	Renovations Curriculum Dept - architect		600.00		600.00
	Zellars Renov - Curriculum	The Deal Group	Renovations Curriculum Dept		2,062.50		2,062.50
	Zellars Renov - Curriculum	The Deal Group	Renovations Curriculum Dept			9,077.50	9,077.50
	Zellars Renov - Curriculum	The Deal Group	Renovations Curriculum Dept			7,585.00	7,585.00
	Zellars Renov - Technology	The Deal Group	Renovations Technology Dept		50,195.73	2,031.77	52,227.50
	Zellars Renov - Bus Srvs	The Deal Group	Renovations Business Services		5,725.00		5,725.00
	Zellars Renov - Bus Srvs	The Deal Group	Renovations Business Services		2,487.50		2,487.50
							216,771.81
	Total			0	701,021.91	124,041.37	825,063.28

Per TxELS 1,174,936.72

Furniture & Equipment Purchases

Total Approved in Original Budget FY 15-16252,001.00

Additional Approved Dec 2015500,000.00

752,001.00

Expenditures as of 04-11-16

Campus	Account Description	Vendor	Description	Planned	Expenditures	Encumbered	Total
Athletics							
	Athletic Complex Equipment	The Deal Group, LLC	TVs for Athletic Complex - 3 Concession, 1 Ticket Booth, 1 Pro Shop		6,167.00	-	6,167.00
							6,167.00
Brent							
						-	-
							-
Chavez							
	Chavez Contracted Services	The Deal Group, LLC	Basketball Goals		1,809.20	-	1,809.20
							1,809.20
Hackberry							
	Hackberry Classroom Furniture	Office Depot, Inc	Furniture for Collaborative Areas		73,590.38		73,590.38
	Hackberry Cafeteria	Office Depot, Inc	Cafeteria Tables		23,855.80		23,855.80
	Chavez Contracted Services	C&R Services	Airphone Video Entry System		1,257.50	-	1,257.50
							98,703.68
High School							
	LEHS Classroom Science Room	Office Depot Inc	Science Room Tables & Chairs		16,868.11		16,868.11
	LEHS Classroom Science Room	Office Depot Inc	Science Room Stools		3,378.00		3,378.00
	LEHS PLC Room	Office Depot Inc	PLC Room Furniture			21,218.47	21,218.47
	Band Trailer Modifications	Martin Truck Ent of Boyd, Inc.	Band Trailer Modifications		18,054.44	18,054.94	36,109.38
	LEHS Contracted Services	C&R Services	Camera Main Hallway		280.00		280.00
	LEHS Contracted Services	C&R Services	Advidia VP 16 Encoder		5,261.40		5,261.40
	LEHS Contracted Services	C&R Services	Airphone Video Entry System		3,063.09		3,063.09
	LEHS Contracted Services	C&R Services	Indoor/Outdoor Cameras Near Cafeteria		485.81		485.81
	LEHS Contracted Services	C&R Services	Airphone Video Entry System		1,538.09		1,538.09
	LEHS Security Equip	CDW Government, Inc.	Security Equipment			2,624.75	2,624.75
							90,827.10
Lakeside							
	Middle School Contraced Services	C&R Services	Advidia VP16 Encoder		1,335.35		1,335.35
							1,335.35
Lakeview							
	Lakeview Contracted Services	C&R Services	Airphone Video Entry System		2,248.09		2,248.09
							2,248.09
Maintenance							
	Equipment Maint	Sam Pack's Five Star Ford	Maintenance Vehicles - 4 Transit Connect Cargo, 1 Transit Connect 5 Passenger			133,520.24	133,520.24
	Equipment Maint	Sam Pack's Five Star Ford	2 F-150 Crew Cabs			67,692.17	67,692.17

Campus	Account Description	Vendor	Description	Planned	Expenditures	Encumbered	Total
							201,212.41
Oak Point							
	Oak Point Teacher's Lounge	Office Depot	Teacher's Lounge Furniture			6,285.11	6,285.11
	Oak Point Install TV Break/PLC	RAB Group, Inc.	Order TV for Break/PLC Room		1,545.20		1,545.20
	Oake Point Contracted Services	C&R Services	Airphone Video Entry System		2,248.09		2,248.09
							10,078.40
Powell							
	Powell Furniture Collaborative	Office Depot	Collaborative Area Furniture			7,755.77	7,755.77
	Powell Furniture Collaborative	Office Depot	Collaborative Area Furniture			5,464.53	5,464.53
	Powell Furniture	Office Depot	Conference Room Furniture			15,576.27	15,576.27
	Powell Furniture	Office Depot	Principal Offices and Vestibule			16,566.09	16,566.09
							45,362.66
Prestwick							
	Prestwick Contracted Services	RAB Group, Inc.	Install Art Room TV with Speakers			6,318.95	6,318.95
	Prestwick STEM Classroom	Wilson Office Interiors, LLC	Prestwick classroom furniture		27,253.45		27,253.45
							33,572.40
Zellars							
	Student Services TVs	RAB Group, Inc.	Install TV's at LEHS and Zellars for Student Services Dept		5,555.00		5,555.00
	Human Resources Furniture	Office Depot	HR Dept Conference Room Furniture		4,945.39		4,945.39
	Business Srvs Furniture	Wilson Office Interiors, LLC	Business Services Dept Office Furniutre			15,538.37	15,538.37
	Curriculum Furniture	Office Depot	Curriculum Dept Office Furniture		75,220.65		75,220.65
	Curriculum Furniture	Office Depot	Curriculum Dept Office Furniture			2,698.53	2,698.53
	Curriculum Furniture	The Deal Group	White board trays		354.00		354.00
	Technology Furniture	Office Depot	Technology Dept Office Furniture		50,856.47		50,856.47
							155,168.41
	Total			0	327,170.51	319,314.19	646,484.70
							Per TxEIS 105,516.30

Board Agenda Item

Little Elm Independent School District
300 Lobo Lane
Little Elm, Texas 75068

Board Mtg. Date 4-18-2016	Reports of the Superintendent <input type="checkbox"/>	Business Item <input checked="" type="checkbox"/>	Consent Agenda <input type="checkbox"/>	Reports, Routine Monthly <input type="checkbox"/>	Other <input type="checkbox"/>
Subject:	Discussion about Board Policy BE (Local) - Number of meetings per month				
Presenter or Contact Person:	LeAnna Harding - Board President				
Policy/Code:	BE (Local)				
Summary:	Board Policy BE (Local) will be discussed for purposes of moving from two Board meetings a month to one Board meeting a month.				
Financial Implications:	N/A				
Attachments:	BE (Local)				
Recommendation:	The administration supports the move to one Board meeting per month.				
Motion:	I move the Board approve one Board meeting per month.				

BOARD MEETINGS

BE
(LOCAL)

REGULAR MEETINGS	Unless otherwise provided in the notice for a meeting, Board meetings shall be held at the Zellars Center for Learning and Leadership.
MEETING PLACE	
MEETING TIME	<p>Regular meetings of the Board shall be held on the third Monday of each month at 6:30 p.m. When determined necessary and for the convenience of Board members, the Board President may change the date or time of a regular meeting. The notice for that meeting shall reflect the changed date or time.</p> <p>Changes to regularly scheduled meetings due to holidays or special events may be proposed by the Board President and approved by the Board.</p>
SPECIAL OR EMERGENCY MEETINGS	<p>The time and place of special and emergency meetings shall be as set out in the notice for the meeting.</p> <p>The Board President shall call special meetings at the Board President's discretion or on request by two members of the Board.</p> <p>The Board President shall schedule a special meeting to be held in August to conduct a summative evaluation with the Superintendent. No other items shall be on the agenda. [See BJCD(LOCAL)]</p> <p>The Board President shall call an emergency meeting when it is determined by the Board President or two members of the Board that an emergency or urgent public necessity, as defined by law, warrants the meeting.</p>
AGENDA	
DEADLINE	The deadline for submitting items for inclusion on the agenda is noon on the Wednesday before the pre-Board agenda meeting and noon of the third calendar day before special meetings.
PREPARATION	<p>In consultation with the Board President, the Superintendent shall prepare the agenda for all Board meetings. Items may be placed on the agenda by the Superintendent, the Board President, any Board member with approval of the Board President, or by request of any two Board members.</p> <p>After the Superintendent prepares a draft of the agenda, it shall be sent to the Board President two days before the pre-Board agenda meeting. Board members shall receive the agenda one day before the pre-Board agenda meeting.</p> <p>Requests for information relating to an agenda item may be made at the pre-Board agenda meeting. Requests for information not relating to an agenda item shall be made through the Superintendent.</p> <p>At the meeting, the order in which posted agenda items are taken may be changed by consensus of Board members.</p>

BOARD MEETINGS

BE
(LOCAL)

PRE-BOARD AGENDA MEETING	<p>The purpose of the pre-Board agenda meeting shall not be decision making. It shall be held so that Board members can come to a regular meeting fully informed on agenda items and be ready to debate and vote. The Superintendent or designees shall present the proposed priority agenda items and proposed consent agenda items, as well as answer questions.</p>
TIME AND PLACE OF MEETING	<p>The pre-Board agenda meeting shall be held at 6:30 p.m. on the Monday preceding the regular Board meeting for the purpose of fact finding, deliberation, and advisement. No action shall be taken at the pre-Board agenda meeting.</p> <p>The Board President shall chair the meeting.</p>
MANAGEMENT OVERSIGHT WORKSHOPS	<p>The Board shall schedule management oversight workshops to review the overall integrity of each major management system at least every three years with some areas covered every year. During the scheduled management oversight workshops, the Board shall receive system performance reports and shall identify any other reports required. [See BAA(LOCAL)]</p> <p>It shall be the intention of the Board that all workshops meet the highest standard of public service.</p> <p>The Board shall submit information requests or related questions to the Superintendent in a time frame specified by the administration prior to the scheduled workshop. The Board shall receive final workshop documents including, but not limited to, data summaries and analyses for all major systems preferably ten days, but not less than one week, prior to the scheduled workshop.</p>
BOARD WORKSHOPS	<p>Board workshops shall be defined as meetings of the Board in a Committee of the Whole, posted for discussion but not action, for the purpose of receiving major presentations by the Superintendent or designee in order to educate the Board and the public. Workshops may cover more than one management system.</p> <p>Workshops shall be conducted with the same attention to the effectiveness, efficiency, and professionalism as regular meetings.</p> <p>In January of each year, the Board shall schedule at least three workshops, with one workshop open within the calendar year to accommodate the desires of the Superintendent or the Board on pressing issues that arise during the course of the year. In addition, workshops may be added with Board approval or upon Superintendent request. The Board shall make a good faith effort to provide the Superintendent with as much clarity as possible on its expectations. The Superintendent's presentation shall normally be data-rich.</p>

BOARD MEETINGS

BE
(LOCAL)

The Board workshops shall be held in order to review:

1. The system's integrity and performance of major management systems for the purpose of exercising effective management oversight;
2. The implementation or evaluation of major policies for the purpose of exercising policy oversight;
3. Major reform options;
4. Major changes in District or school operations;
5. Major changes in state or federal policy; or
6. Any other major issue facing the District.

COMPLIANCE WITH
LAW

The Board, in carrying out its management oversight responsibilities, shall follow all applicable laws, including but not limited to, notice to members, Open Meetings Act requirements, minutes, and external audits.

EVALUATION
SESSIONS
QUARTERLY
ANNUAL

The Board shall hold quarterly evaluation sessions to discuss action plans for the Board and the Superintendent, to track progress, and to update goals.

The Board shall hold an annual evaluation meeting in August of each year. The purpose of the evaluation meeting shall be to conduct an annual review of Board and District performance and establish annual goals, as well as establish the mission and vision. The focus shall be on the success of the Board and the District in raising student academic achievement on predetermined indicators of success.

The results of both the evaluation and consequent annual goals shall be communicated to the public.

The Board shall establish its annual calendar at this meeting.

[See BQ]

NOTICE TO MEMBERS

Members of the Board shall be given notice of regular meetings, special meetings, and workshops at least 72 hours prior to the scheduled time of the meeting and at least two hours prior to the time of an emergency meeting.

CLOSED MEETING

Notice of all meetings shall provide for the possibility of a closed meeting during an open meeting, as provided by law. [See BEC]

The Board may conduct a closed meeting when the agenda subject is one that may properly be discussed in closed meeting. [See BEC]

BOARD MEETINGS

BE
(LOCAL)

ORDER OF BUSINESS The order of business for regular Board meetings shall be as set out in the agenda accompanying the notice of the meeting. At the meeting, the order in which posted agenda items are taken may be changed by consensus of Board members. [See BE(EXHIBIT)]

RULES OF ORDER The Board shall observe the parliamentary procedures as a guideline, except as otherwise provided in Board procedural rules or by law. Procedural rules may be suspended at any Board meeting or workshop by majority vote of the members present.

CONDUCT OF MEETING There shall be no limit to the number of times a member can speak to a question, and motions to close or limit discussion shall not generally be entertained. The presiding officer shall recognize any member who wishes to speak on a subject. Members shall not be allowed to speak a second time until every member who wishes to participate has spoken once. Each member shall be allowed three minutes to ask questions or comment before he or she must yield the floor. A Board member may yield his or her time to another Board member.

The Board President may speak during the discussion, make motions, and vote on motions.

Guidelines for Board member protocol shall be as follows. Board members shall:

1. Attend all regularly scheduled Board meetings insofar as possible and become informed concerning the issues to be considered at those meetings.
2. Recognize that policy decisions should only be made after full discussion at publicly held Board meetings.
3. Render all decisions based on the available facts and independent judgment and refuse to surrender that judgment to individual or special interest groups.
4. Work with other Board members to establish effective Board policies and to delegate authority to the Superintendent for the administration of the schools.
5. Communicate to other Board members and the Superintendent expressions of public reaction to Board policies and school programs.
6. Support the employment of those persons best qualified to serve as school staff and insist on a regular and impartial evaluation of all staff.

BOARD MEETINGS

BE
(LOCAL)

7. Avoid being placed in a position of conflict of interest and refrain from using the Board position for personal or partisan gain. [See BBFA]
8. Remember always that the first and greatest concern must be the welfare of the students attending District schools and increasing student achievement.

VOTING

Voting shall be by voice vote or show of hands, as directed by the Board President. Any member may abstain from voting, and a member's vote or failure to vote shall be recorded upon that member's request. [See BDAA(LOCAL) for the Board President's voting rights]

CONSENT AGENDA

When the agenda is prepared, the Board President shall determine items, if any, that qualify to be placed on the consent agenda. A consent agenda shall include items of a routine and/or recurring nature grouped together under one action item. For each item listed as part of a consent agenda, the Board shall be furnished with background material. All such items shall be acted upon by one vote without separate discussion, unless a Board member requests that an item be withdrawn for individual consideration. The remaining items shall be adopted under a single motion and vote.

MINUTES

Board action shall be carefully recorded by the appointed designee; when approved, these minutes shall serve as the legal record of official Board actions.

The Superintendent or designee shall record the length of the meeting, the number of items on the agenda and/or discussed, and the like in order to track time spent on each item. The time tracking record kept by the administration shall be reviewed by the Board and recorded as part of the meeting minutes.

All workshop readings, materials, and minutes shall be preserved according to the standards of professional records management and applicable law.

The written minutes of all meetings and workshops shall be approved by vote of the Board and signed by the Board President and the Secretary of the Board.

The official minutes of the Board shall be retained on file in the office of the Superintendent and shall be available for examination during regular office hours.

DISCUSSIONS AND
LIMITATION

Discussions shall be addressed to the Board President and then the entire membership. Discussion shall be directed solely to the business currently under deliberation, and the Board President shall halt discussion that does not apply to the business before the Board.

BOARD MEETINGS

BE
(LOCAL)

The Board President shall also halt discussion if the Board has agreed to a time limitation for discussion of an item and that time limit has expired. Aside from these limitations, the Board President shall not interfere with debate so long as members wish to address themselves to an item under consideration.

Board Agenda Item

Little Elm Independent School District
300 Lobo Lane
Little Elm, Texas 75068

	Reports of the Superintendent	Business Item	Consent Agenda	Reports, Routine Monthly	Other
Board Mtg. Date 4-18-2016	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Subject:	TASB - Update 104. Post-legislative updates to School Board Policy.				
Presenter or Contact Person:	Ross Roberts, Assistant Superintendent for Student and Administrative Services				
Policy/Code:	BF (Local)				
Summary:	TASB's Update 104 represents the second of two post-legislative updates to School Board Policy. Update 104 includes taxes, financial reports and audits, reports to SBEC, video and audio recording in special education settings, partial credit requirements for students who are homeless or in foster care, credit-by-exam requirements for homeless students, substitutes for state assessments, and wellness policy requirements.				
Financial Implications:	N/A				
Attachments:	Vantage Points-A Board Member's Guide to Update 104				
Recommendation:	The administration recommends approval of Update 104 and all localized policies associated with it.				
Motion:	I move the Board approve Update 104 and all localized policies associated with it				

Board Agenda Item

Little Elm Independent School District
300 Lobo Lane
Little Elm, Texas 75068

	Reports of the Superintendent	Business Item	Consent Agenda	Reports, Routine Monthly	Other
Board Mtg. Date 04-18-2016	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Subject:	PERSONNEL MEMO				
Presenter or Contact Person:	Cleota Epps Executive Director for Human Resource Services				
Policy/Code:	DCA, DCB, DC, and DCE, as appropriate.				
Summary:	Contract Renewals.				
Financial Implications:	There is no financial impact to the budget.				
Attachments:	Provided under cover.				
Recommendation:	The Administration recommends approval of the Contract Renewals as submitted.				
Motion:	I move the Board approve the Contract Renewals as submitted.				

Board Agenda Item

Little Elm Independent School District
300 Lobo Lane
Little Elm, Texas 75068

	Reports of the Superintendent	Business Item	Consent Agenda	Reports, Routine Monthly	Other
Board Mtg. Date 04-18-2016	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Subject:	POLICY UPDATE - DEC (LOCAL)				
Presenter or Contact Person:	Cleota Epps Executive Director for Human Resource Services				
Policy/Code:	BF (LOCAL)				
Summary:	Policy DEC (LOCAL) Update.				
Financial Implications:	There is no financial impact to the budget.				
Attachments:	Proposed DEC (LOCAL)				
Recommendation:	The Administration recommends approval of Policy DEC (LOCAL) Update as submitted.				
Motion:	I move the Board approve Policy DEC (LOCAL) Update as submitted.				

COMPENSATION AND BENEFITS
LEAVES AND ABSENCES

DEC
(LOCAL)

DEFINITIONS

The term "immediate family" shall include:

FAMILY

1. Spouse.
2. Son or daughter, including a biological, adopted, or foster child, a son- or daughter-in-law, a stepchild, a legal ward, or a child for whom the employee stands *in loco parentis*.
3. Parent, stepparent, parent-in-law, or other individual who stands *in loco parentis* to the employee.
4. Sibling, stepsibling, sibling-in-law.
5. Grandparent and grandchild.
6. Any person who may be residing in the employee's household at the time of illness or death.

For purposes of the Family and Medical Leave Act, the definition of "family" includes only spouse, parent, and child.

FAMILY
EMERGENCY

The term "family emergency" shall be limited to disasters and life-threatening situations involving the employee or a member of the employee's immediate family.

WORKDAY

A "workday" for purposes of accumulation, use, or recording shall mean the number of hours per day equivalent to the employee's usual assignment, whether full-time or part-time.

STATE PERSONAL
LEAVE — RATE OF
ACCRUAL

Each employee shall earn state personal leave, in equivalent workdays, at the rate of one-half workday for each 18 workdays of employment, up to the statutory maximum of five workdays annually.

TYPES OF STATE
PERSONAL LEAVE

The Board requires employees to differentiate between uses of personal leave:

DISCRETIONARY

1. To be taken at the individual employee's discretion, subject to limitations set out below.

NON-
DISCRETIONARY

2. To be used for the same reasons and in the same manner as state sick leave accumulated prior to May 30, 1995. [See DEC(LEGAL)]

USE OF
DISCRETIONARY
LEAVE

REQUEST FOR
LEAVE

A written request for use of discretionary personal leave shall be submitted to the immediate supervisor or designee in advance in accordance with administrative regulations. The reasons for which personal leave may be used shall not be limited by the District. In deciding to approve personal leave, however, the supervisor or designee shall consider the effect of the employee's absence on the educational program, as well as the availability of substitutes. [See DEC(LEGAL)]

COMPENSATION AND BENEFITS
LEAVES AND ABSENCES

DEC
(LOCAL)

DURATION OF LEAVE	Discretionary personal leave may not be taken for more than five consecutive days.
ADDITIONAL LOCAL LEAVE	<p>All employees shall earn an additional four equivalent workdays of local leave per school year.</p> <p>Local sick leave shall accumulate to a maximum of 30 equivalent workdays, shall be taken with no loss of pay, and shall not transfer from one district to another.</p>
SICK LEAVE POOL	<p>A District sick leave pool shall be established from voluntary donations by District staff to assist an employee suffering from a serious health condition as defined below.</p> <p>To be eligible to request that a pool be established, an employee must have used all available paid leave benefits, including state and local personal leave, vacation and nonduty days. A maximum of 20 days at a time may be donated for a pool for an individual employee; once the 20 days have been expended and the employee is still unable to return to work, the employee may apply for additional days.</p>
ELIGIBILITY	<p>A sick leave pool may be used for the employee's own catastrophic, life-threatening, or major medical conditions or disability, or a catastrophic or life-threatening illness or disability of a member of the employee's immediate family.</p> <p>Conditions such as routine pregnancy or elective surgery shall not be eligible for the establishment of a sick leave pool. Employees suffering from complications arising from pregnancy shall be eligible.</p> <p>All employees who normally are scheduled to work a minimum of 20 hours per week shall be eligible to participate in the sick leave pool.</p>
ESTABLISHMENT	A request to establish a sick leave pool shall be made in writing to the director of human resources or designee. The sick leave pool committee shall initiate the donated leave pool for any employee who meets the criteria for approval and shall notify the Superintendent. District staff shall be informed when a sick leave pool has been requested for a specific individual and may make contributions to the pool. Forms shall originate from the personnel office and be distributed to the campuses.
CONTRIBUTIONS	Donations for a pool may be made at the rate of one to five days at a time, but may, at the end of that period be replenished as needed.
LIMITS	An employee may contribute no more than five days of local personal leave per school year. Other than donations to a sick leave pool, no other transfer of leave shall be allowed.

COMPENSATION AND BENEFITS
LEAVES AND ABSENCES

DEC
(LOCAL)

DISSOLUTION	A sick leave pool shall cease to exist when the recipient returns to work. No general pool shall remain in existence.
AVAILABILITY	For professional and paraprofessional employees, paid leave for the current year shall be available for use at the beginning of the school year. Paid leave shall not be approved for more workdays than have been accumulated in prior years plus those to be earned during the current year.
PROFESSIONAL & PARAPROFESSIONAL EMPLOYEES	When an employee who has used more leave than he or she had accumulated ceases to be employed by the District, the cost of the unearned leave days shall be deducted from the employee's final paycheck.
AUXILIARY EMPLOYEES	For auxiliary employees, paid leave shall become available as it is earned.
USE AND RECORDING	<p>For purposes of personal illness, illness in the immediate family, family emergency, or death in the immediate family, available leave shall be used in the following order:</p> <ol style="list-style-type: none">1. Local leave.2. State sick leave accumulated prior to the 1995–96 school year.3. State personal leave.4. Sick leave pool days. <p>Leave used shall be recorded in increments of one-half day. Employees shall be charged leave as used even if a substitute is not employed.</p> <p>Any leave taken for which leave balances are insufficient shall result in a deduction from the employee's paycheck commensurate with the amount of leave taken.</p>
MEDICAL CERTIFICATION	<p>An employee absent more than five consecutive workdays because of personal illness or illness in the immediate family shall submit medical certification of the illness.</p> <p>Medical certification shall be made by a health care provider as defined by the Family and Medical Leave Act. [See DEC(LEGAL)]</p>
TEMPORARY DISABILITY	Any full-time employee whose position requires educator certification by the State Board for Educator Certification or by the District shall be eligible for temporary disability leave. The maximum length of temporary disability leave shall be 180 calendar days.
COURT APPEARANCES	Absences for court appearances related to an employee's personal business shall be deducted from the employee's leave or, at the option of the employee, shall be taken as leave without pay.

COMPENSATION AND BENEFITS
LEAVES AND ABSENCES

DEC
(LOCAL)

FAMILY AND MEDICAL LEAVE	The 12-month period within which employees shall be eligible for 12 weeks of family and medical leave shall be defined as July 1 through June 30.
CONCURRENT USE OF LEAVE	The District shall require employees to use family and medical leave concurrently with paid leave and with temporary disability leave if applicable.
COMBINED LEAVE FOR SPOUSES	If both spouses are employed by the District, family and medical leave for the birth, adoption, or placement of a child, or to care for a parent with a serious health condition may be limited to a combined total of 12 weeks as determined by the needs of the District.
INTERMITTENT LEAVE	Use of intermittent family and medical leave shall be permitted for the care of a newborn child or the adoption or placement of a child with the employee.
CERTIFICATION OF ILLNESS	Upon request for family and medical leave for the employee's serious health condition or that of a spouse, parent, or child, and at 30-day intervals thereafter, the employee shall provide medical certification of the illness or disability.
MEDICAL RELEASE	The employee's request for reinstatement shall be accompanied by medical certification of the employee's ability to perform essential job functions.
TEACHER REINSTATEMENT	A teacher desiring to return to work at or near the conclusion of a semester shall be reinstated in accordance with the END-OF-TERM LEAVE section in DEC(LEGAL).
RESIGNATION	If, at the expiration of the family and medical leave, the employee is able to return to work but chooses not to do so, the District shall require reimbursement of the employee benefits contribution made by the District during the period in which such leave was taken as unpaid leave.
WORKERS' COMPENSATION	<p>An employee absent because of a job-related injury or illness shall be assigned to family and medical leave, if applicable.</p> <p>An employee eligible for workers' compensation wage benefits and not on assault leave, shall indicate whether he or she chooses to:</p> <ol style="list-style-type: none">1. Receive workers' compensation wage benefits; or2. Use available paid leave. Workers' compensation wage benefits shall begin when:<ol style="list-style-type: none">a. Paid leave is exhausted; orb. The employee elects to discontinue use of paid leave; orc. Leave payments are less than the employee's pre-injury average weekly wage.

COMPENSATION AND BENEFITS
LEAVES AND ABSENCES

DEC
(LOCAL)

NEUTRAL ABSENCE
CONTROL

If an employee does not return to work after exhausting all available paid and unpaid leave, the District shall provide the employee written notice that he or she no longer has leave available for use. The District shall automatically pursue termination of an employee who has exhausted all available leave, regardless of the reason for the absence [see DF series]. The employee's eligibility for reasonable accommodations, as required by the Americans with Disabilities Act [see DAA (LEGAL)], shall be considered before termination. If terminated, the employee may apply for reemployment with the District.

Board Agenda Item

Little Elm Independent School District
300 Lobo Lane
Little Elm, Texas 75068

	Reports of the Superintendent	Business Item	Consent Agenda	Reports, Routine Monthly	Other
Board Mtg. Date 04-18-2016	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Subject:	POLICY UPDATE - DBB (LOCAL)				
Presenter or Contact Person:	Cleota Epps Executive Director for Human Resource Services				
Policy/Code:	BF (LOCAL)				
Summary:	Policy DBB (LOCAL)				
Financial Implications:	There is no financial impact to the budget.				
Attachments:	Proposed DBB (LOCAL)				
Recommendation:	The Administration recommends approval of Policy DBB (LOCAL) as submitted.				
Motion:	I move the Board approve Policy DBB (LOCAL) as submitted.				

EMPLOYMENT REQUIREMENTS AND RESTRICTIONS
MEDICAL EXAMINATIONS AND COMMUNICABLE DISEASES

DBB
(LOCAL)

MEDICAL
EXAMINATIONS
FOR FOOD SERVICE
EMPLOYEES

Food service employees, as a condition of employment, shall be required to undergo an employment entrance medical examination by an appropriate health professional. This examination shall be conducted before an employee begins employment duties to provide evidence of his or her physical capabilities to perform safely the specified physical activity and shall be paid for by the District.

This exam shall be repeated on an annual basis and shall be paid for by the District.

EXAMINATIONS
DURING
EMPLOYMENT

The Superintendent or designee may require an employee to undergo a medical examination if information received from the employee, the employee's supervisor, or other sources indicates the employee has a physical or mental impairment that:

1. Interferes with the employee's ability to perform essential job functions; or
2. Poses a direct threat to the health or safety of the employee or others. A communicable or other infectious disease may constitute a direct threat.

The District may designate the physician to perform the examination. If the District designates the physician, the District shall pay the cost of the examination. The District may place the employee on paid administrative leave while awaiting results of the examination and evaluating the results.

Based on the results of the examination, the Superintendent or designee shall determine whether the employee has an impairment. If so, the Superintendent or designee shall determine whether the impairment interferes with the employee's ability to perform essential job functions or poses a direct threat. If not, the employee shall be returned to his or her job position.

If the impairment does interfere with the employee's ability to perform essential job functions or poses a direct threat, the Superintendent or designee shall determine whether the employee has a disability and, if so, whether the disability requires reasonable accommodation, including the use of available leave. The granting of additional unpaid leave may be a reasonable accommodation in some circumstances. If the employee does not have a disability, the Superintendent or designee shall evaluate the employee's eligibility for leave. [See DEC(LOCAL)]

[See DAA for information on disabilities and reasonable accommodation]

EMPLOYMENT REQUIREMENTS AND RESTRICTIONS
MEDICAL EXAMINATIONS AND COMMUNICABLE DISEASES

DBB
(LOCAL)

PLACEMENT ON
TEMPORARY
DISABILITY
AT EMPLOYEE'S
REQUEST

The Superintendent or designee shall have authority to place an eligible employee on temporary disability leave at the employee's request, as appropriate, when the employee's condition interferes with the performance of regular duties.

BY BOARD
AUTHORITY

Based on the Superintendent's recommendation that an eligible employee be involuntarily placed on temporary disability leave, the Board shall place an employee on temporary disability leave if the Board determines, in consultation with the physician who performed the medical examination, that the employee's condition interferes with the performance of regular duties. [For employees who are eligible for temporary disability leave, see DEC(LOCAL)]

In accordance with DGBA, an employee may file a complaint disputing placement on temporary disability leave. As part of the complaint process, the employee may present testimony or other relevant information to the Board regarding the employee's fitness to perform regular duties.

OTHER
REQUIREMENTS

Employees with communicable diseases shall follow recommendations of public health officials regarding contact with students and other employees. Food service workers shall comply with health requirements established by city, county, and state health authorities. Bus drivers shall comply with legal requirements. [See DBA]

RETURN TO WORK
AUTHORIZATION

Employees who are removed from campus for a personal medical emergency, whether by ambulance or other means, shall be required to provide medical clearance to the District's Human Resource Services Department before the employee is permitted to return to work. The clearance must be filled out and signed by a licensed physician. Such certification must be provided twenty-four hours prior to return to work.

Board Agenda Item

Little Elm Independent School District
300 Lobo Lane
Little Elm, Texas 75068

	Reports of the Superintendent	Business Item	Consent Agenda	Reports, Routine Monthly	Other
Board Mtg. Date 04-18-2016	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Subject:	POLICY UPDATE - DED (LOCAL)				
Presenter or Contact Person:	Cleota Epps Executive Director for Human Resource Services				
Policy/Code:	BF (LOCAL)				
Summary:	Policy DED (LOCAL).				
Financial Implications:	There is no financial impact to the budget.				
Attachments:	Proposed DED (LOCAL)				
Recommendation:	The Administration recommends approval of Policy DED (LOCAL) as submitted.				
Motion:	I move the Board approve Policy DED (LOCAL) as submitted.				

VACATIONS AND HOLIDAYS

**DED
(LOCAL)**

Full-time 12 month employees (226 and 240 day calendars) shall be eligible for annual paid vacation of an amount to be determined by the District on a yearly basis upon approval of the upcoming school year's calendar.

SCHEDULING

Employees shall request use of vacation days in writing to the employee's direct supervisor as follows:

- With a minimum of 10 calendar days advance notice for a request totaling five consecutive days.
- With a minimum of 20 calendar days advance notice for a request in excess of five consecutive days.

Vacation schedules shall be approved by the Superintendent or designee in each department. The decision regarding the employee's vacation request shall be given in writing within 5 business days from the date of receipt. The decision of the Superintendent or designee is final and may not be appealed.

Vacations may not be approved for more days than the number earned under the provisions of this policy. Should an employee, having exceeded vacation entitlement, end his or her employment with the District, the final salary payment shall be reduced by the amount paid for unearned vacation days.

Employees on any type of unpaid leave of absence or on an inactive status and not receiving a paycheck from the District shall not earn vacation time.

UNUSED TIME

An employee who retires, resigns, or is released shall be eligible to receive a prorated remuneration for unused vacation time accrued prior to leaving the district.

CARRYOVER

No more than 20 vacation days shall carry forward from one work year to the next. Any vacation days earned above the maximum accumulation of 20 and not used within the work year in which they are earned shall be forfeited at the end of the work year.

AVAILABILITY	The District shall make vacation days for the current work year available at the beginning of the work year.
HOLIDAYS	All District holidays are noted on the District's contractual calendars. Employees shall refer to the contractual calendars for all holidays.

Board Agenda Item

Little Elm Independent School District
300 Lobo Lane
Little Elm, Texas 75068

Board Mtg. Date	Reports of the Superintendent	Business Item	Consent Agenda	Reports, Routine Monthly	Discussion Item
04-18-2016	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Subject:	GIFTS AND DONATIONS				
Presenter or Contact Person:	Grant Anderson, CFO				
Policy/Code:	Other Revenues – Grants from Private Sources – CDC (Local)				
Summary:	List of new gifts and donations received by the District				
Financial Implications:	Increase of General Fund revenues and increase in appropriate budgets.				
Attachments:	Donation List				
Recommendation:	The Administration recommends approval of the Consent Agenda as submitted.				
Motion:	I move that the Board approve the Consent Agenda as submitted				

**LITTLE ELM INDEPENDENT SCHOOL DISTRICT
NEW DONATIONS FY 2015-16**

Campus/Dept	Fund	Donation From	Description	Date	Monetary	Non-Monetary	Total
Athletics	183	Lobo Club Softball	Umpires spring tournament	02/18/16	1,370.00		1,370.00
Athletics	461	Lobo Club Tennis Boosters	Warmups and embroidery	02/26/16	1,510.00		1,510.00
Athletics	461	Lobo Club Track Boosters	Track volunteer shirts	02/29/16	585.00		585.00
Hackberry	199	Target	Staff incentives	03/18/16	187.57		187.57
Hackberry	199	Just Give	Student Incentives	03/18/16	10.00		10.00
SPED	461	Kristy L. Dugger	Special Olympics	03/21/16	200.00		200.00
SPED	461	Retractable Technologies, Inc.	Special Olympics	03/23/16	1,000.00		1,000.00
Lakeview	199	Target	Field Trips	03/24/16	657.60		657.60
Hackberry	199	Donors Choose	Books for literary lobo program	03/29/16		749.00	749.00
Hackberry	199	Donors Choose	Flexible classroom seating	03/29/16		736.00	736.00
SPED	461	DX Media Direct, LLC	Special Olympics	03/29/16	1,500.00		1,500.00
Athletics	183	Lobo Club Basketball Booster	Boys varsity shoes	03/30/16	1,182.86		1,182.86
SPED	461	Five Dragonflies Management, LLC	Special Olympics	03/29/16	1,000.00		1,000.00
SPED	461	Michelle Kandalraft, PhD, PLLC	Special Olympics	04/04/16	250.00		250.00
Athletics	183	Lobo Club Track Boosters	Supplies for Lobo Track Meet	04/06/16	1,157.60		1,157.60
Athletics	183	Lobo Club Baseball Boosters	Umpires JV baseball tournament	04/06/16	3,952.00		3,952.00
					14,562.63	1,485.00	16,047.63