

# Minutes of Regular Meeting

## The Board of Trustees Little Elm ISD

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A Regular Meeting of the Board of Trustees of Little Elm ISD was held Monday, December 14, 2015, beginning at 6:30 PM in the Zellars Center for Learning and Leadership.

PRESENT: Board President LeAnna Harding, Board Vice President Melissa Myers, Trustee Christopher Williams, Trustee David Montemayor, Trustee Jason Olson, Trustee Alex Flores and Superintendent Lowell Strike.

LATE: Board Secretary DeLeon English.

1. Call to Order Open Session in the Board Room at Zellars Center for Learning and Leadership on 300 Lobo Lane, Little Elm, Texas 75068. Board President LeAnna Harding called the meeting to order at 6:30 pm.
2. Pledge of Allegiance  
Students Arielle Silver, Ximena Romero and Alexa Paz from Hackberry Elementary led those present to the Pledges of the United States Flag and the Texas Flag.
3. Invocation  
Pastor Zack Miller with The Crossing Church offered the invocation.
4. Introduction and Roll Call  
Ms. Sonia F. Badillo took roll call.
5. Citizen input  
There was no citizen input.
6. Approval of Minutes
  - A. Discuss and approve Regular Meeting Minutes - 11/09/2015  
Board Vice President Melissa Myers made the first motion to approve the Regular Meeting Minutes for 11/09/2015 as submitted. Trustee Jason Olson seconded the motion. The motion passed (7-0).
7. Superintendent Spotlight
  - A. Students of the Month - Little Elm High School  
Principal Renee Pentecost presented to the Board the Little Elm High School students of the month. The students were Jacob Genuise and Joscelyn Ramirez.
  - B. School Spotlight - Hackberry Elementary  
Principal Tom Swartz presented to the Board a video highlighting Hackberry Elementary teachers and students from the 4<sup>th</sup> grade Dual Program. Arielle Silver, Caden Silver and Meriam Jallo took the STAAR test in Spanish and passed it. This experience has never been done in the State of Texas. The Dual Program

teachers are Mr. Manuel Castillo and Ms. Kimberly Northcott. Dr. Ashley Glover recognized the importance of this and awarded them.

Mr. Manuel Castillo shared with the Board a video about the weather balloon project. Mr. Castillo spoke about the project and what it took to get it done. Students Ximena Romero, Jonah Tidwell, Alexabia Paz and Leslie Diaz gave their points of view about this project and the excitement they had working on this it. Ms. Pat Robbins presented the teachers involved on this project an award.

C. Triple E Award - Teacher Recognition

Dr. Lowell H. Strike presented the Triple E Award to Mr. Manuel Castillo. This award is the first one to be presented in Little Elm ISD. He thanked Mr. Castillo for his hard work and his dedication to LEISD students.

8. Reports of the Superintendent

A. Communications Year End Review

Pat Robbins and Cecelia Jones shared with the Board a video highlighting the most important changes this year and showed the direction the district is going.

B. Prestwick STEM Academy Enrollment and Lottery

Ms. Cyndy Mika gave the Board an update on Prestwick STEM Academy Enrollment and Lottery Information. The Administrative staff has frozen enrollment into PSA at grades K-3 except for Tribute HOA.

C. Class Size Report

Mr. Matthew Gutierrez presented to the Board the Class Size Report. This report included the following:

LEISD Class Size Update

- LEISD Enrollment
- Brent Elementary Enrollment
- Chavez Elementary Enrollment
- Hackberry Elementary Enrollment
- Lakeview Elementary Enrollment
- Oak Point Elementary Enrollment
- Prestwick STEM Academy Enrollment
- Lakeside Middle School Enrollment
- Powell 6<sup>th</sup> Grade Center Enrollment
- Little Elm High School Enrollment
- Administrative Recommendations

D. 3rd Quarter 2015 Growth Report

Mr. Rod Reeves shared with the Board the 3<sup>rd</sup> Quarter 2015 Growth Report. The report included the following:

3<sup>rd</sup> Quarterly Report 2015-2016

- Economic Conditions – DFW WSA
- DFW Corporate Relocations
- Frisco/Denton County East Housing Market
- DFW New Home Ranking Report
- New Housing Activity
- Annual Closing Distribution 3Q15

- Vacant Developed Lots 3Q15
- Future Lots 3Q15
- Overall Housing Data
- Active Housing
- Active Development
- Future Housing Activity
- Ten Year Forecast by Secondary School
- Ten Year Forecast by Elementary School
- Summary

9. The Board recessed into Closed Meeting at 7:36 pm in the Professional Development Room as permitted by the Texas Open Meetings Act Code Subchapter 551.074 and 551.072. The Board and Superintendent discussed:

A. Personnel - 551.074

B. Land - 551.072

The Board reconvened at 8:23 pm.

10. Action Items

A. Discuss and approve Annual Financial Report for Year Ended August 31, 2015

This item was moved up to before closed meeting for discussion and approval.

Mr. Jerry Eastup briefed the Board on his report and answered questions.

Trustee Jason Olson made the first motion to approve the Annual Financial Report for Year Ended August 31, 2015 as submitted. Trustee David Montemayor seconded the motion. The motion passed (7-0).

B. Discuss and approve Additional FTEs

Mr. Matthew Gutierrez presented to the Board the Additional FTEs. Lakeside Middle School is in need of an additional paraprofessional FTE for the Social Adjustment Classroom. Powell 6<sup>th</sup> Grace Center and Lakeside have a need for a teacher FTE for ELL.

Trustee Alejandro Flores made the first motion to approve the Additional FTEs as submitted. Board Secretary DeLeon English seconded the motion. The motion passed (7-0).

C. Discuss and approve EIF (Local)

Ms. Cyndy Mika shared with the Board EIF (Local). On November 11, 2013, the Board approved to continue requiring a ½ credit of Health for graduation. There is no record that this was updated to reflect this although it has been explicitly part of the LEHS Course Guide. The Administration recommends the removal of ½ credit of Health as a graduation requirement.

Board Secretary DeLeon English made the first motion to discuss this item.

Trustee Christopher Williams seconded the motion.

After Board discussion, the Board decided to table this item.

D. Discuss and approve Prestwick STEM Academy Enrollment Resolution

Ms. Cyndy Mika presented to the Board a Prestwick STEM Academy Enrollment Resolution. This resolution is for students currently attending PSA who do not reside in the Tribute HOA to be able to continue at PSA regardless of any future rezoning.

Trustee Alejandro Flores made the first motion to approve Prestwick STEM Academy Enrollment Resolution as submitted. Board Secretary DeLeon English seconded the motion. The motion passed (7-0).

E. Discuss and approve Solution Tree Contract for 2016-2027

Ms. Cyndy Mika shared with the Board the Solution Tree Contract for 2016-2017. Please note that this is for 2016-2017. This will provide a Professional Learning Communities Conference next year on October 13-14 for all of our faculty and administrative staff at the campuses as part of our Professional Learning Communities.

Trustee David Montemayor made the first motion to approve the Solution Tree Contract for 2016-2017 as submitted. Board Secretary DeLeon English seconded the motion. The motion passed (7-0).

F. Discuss and approve the Financial Report

Mr. Grant Anderson shared with the board the Financial Report. The report included the following:

LEISD Financial Report

- Notes to financials
- 2015-2016 General Fund – Budget
- General Fund – Realized as October 2015
- General Fund – Cash Flow
- Capital Projects Thru 12/04/15

Trustee Jason Olson made the first motion to approve the Financial Report as submitted. Trustee David Montemayor seconded the motion. The motion passed (7-0).

G. Discuss and approve Resolution Concerning Appointment of the Texas Commissioner of Education

Board President LeAnna Harding made the announcement about this item. A motion is no longer needed for this item.

H. Discuss and approve the Candidate to Board of Directors of Denton Central Appraisal District

Ms. LeAnna Harding presented the Candidate to Board of Directors of Denton Central Appraisal District. The LEISD Board of Trustees casted its votes for David Terre.

Trustee David Montemayor made the first motion to the Candidate to Board of Directors of Denton Central Appraisal District as submitted. Board Vice President Melissa Myers seconded the motion. The motion passed (7-0).

I. Discuss and approve Recommendation for Construction of an Operational Services Facility

Mr. Rod Reeves briefed the Board the Recommendation for Construction of an Operational Services Facility. Some of the key points are:

Operational Services Facility

- Where did we start?
- Construction cost
- Athletic Complex Site – Tilt Wall: \$3-4 Million
- Athletic Complex Site – Metal Building: \$3-4 Million

- From One Site to Another
- Eldorado (Garza Site): \$6-7 Million
- How will the project be funded?
- Recommendations

Trustee Jason Olson made the first motion to approve the Recommendation for Construction of an Operational Services Facility as submitted. Trustee DeLeon English seconded the motion. The motion passed (7-0).

J. Discuss and approve Selection of Construction Manager at Risk for a New Operational Services Facility

Mr. Rod Reeves briefed the Board about the Selection of Construction Manager at Risk for a New Operational Services Facility.

Board Vice President Melissa Myers made the first motion to approve the Selection of Construction Manager at Risk for a New Operational Services Facility as submitted. Trustee Jason Olson seconded the motion. The motion passed (6-0-1). Trustee Alejandro Flores abstained from voting because of a conflict of interest.

K. Discuss and approve Expansion of Grounds Maintenance Contract

Mr. Rod Reeves presented to the Board the Expansion of Grounds Maintenance Contract. This included the following:

Expansion of Grounds Maintenance Contract

- Peer District Analysis: Function 51 Plant Maintenance & Operations
- RFP – Request for Proposal
- Personnel Distribution (Grounds)
- Notes

Trustee David Montemayor made the first motion to approve the Expansion of Grounds Maintenance Contract as submitted. Trustee Jason Olson seconded the motion. The motion passed (7-0).

L. Discuss and approve Resolution to Sell Property not Necessary for School District Operations of Purposes and Notification to Open-Enrollment Charter Schools

Board President LeAnna Harding asked for a motion to approve the Resolution to Sell Property not Necessary for School District Operations of Purposes and Notification to Open-Enrollment Charter Schools. The Resolution reads as follows:

WHEREAS, the Little Elm Independent School District (the “District”) owns 10.305 acres, more or less, of real property located in the Lakeshore Drive Addition, Town of Little Elm, County of Denton, Texas (the “Property”) consisting of: (1) the Delilah C. King Early Learning Academy at 101 Main Street, Little Elm, TX, 75068 (Lot 2, Block A, approximately 4.915 acres); (2) the Maintenance Office at 500 Lakeshore Drive, Little Elm, TX, 75068 (Lot 3, Block A, approximately 0.330 acres); and (3) the Bus Barn at 411 Lakeshore Drive, Little Elm, TX, 75068 (Lot 1, Block B, approximately 5.060 acres); and

WHEREAS, the Little Elm Independent School District Board of Trustees is of the opinion that, with the exception of the Bus Barn property as discussed below, the Property is not necessary for school district operations or purposes; and

WHEREAS, pursuant to Texas Education Code Section 11.1542 and Board Policy

CDB (Legal), the Board of Trustees must give each open-enrollment charter school located wholly or partly within the boundaries of the District the opportunity to make an offer to purchase the facilities in response to any terms established by the Board of Trustees before offering the facilities for sale to any other specific entity.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Little Elm Independent School District that, with the exception of the temporary use of the Bus Barn property as discussed below, the Property is declared to be surplus property and not necessary for school district operations or purposes.

BE IT FURTHER RESOLVED that the District shall provide notice to each open-enrollment charter school located wholly or partly within the boundaries of the School District of the opportunity to make an offer to purchase the facilities upon terms acceptable to the District and provided that the charter school lease the Bus Barn property back to the District until the District moves to a new bus barn location (estimated to take approximately eighteen months).

BE IT FURTHER RESOLVED that the President, Vice President, and Secretary of the Board of Trustees, as well as the Superintendent of Schools and Executive Director of Operations for the School District are each authorized individually to sign on behalf of the School District a notice to open-enrollment charter school(s).

BE IT FURTHER RESOLVED that the School District Administration is authorized to take any and all appropriate action to accomplish and effectuate the purposes of this resolution.

PASSED, APPROVED AND ADOPTED BY THE BOARD OF TRUSTEES OF THE LITTLE ELM INDEPENDENT SCHOOL DISTRICT, DENTON COUNTY, TEXAS, on the 14th day of December, 2015.

Trustee Christopher Williams made the first motion to approve the resolution as read. Board Vice President Melissa Myers seconded the motion. The motion passed (6-0-1). Trustee Jason Olson abstained from voting due to a conflict of interest.

## 11. Consent Agenda

### A. Discuss and approve Gifts and Donations

Mr. Grant Anderson shared the Board the Gifts and Donations.

Trustee Christopher Williams made the first motion to approve the Gifts and Donations as submitted. Board Secretary DeLeon English seconded the motion. The motion passed (7-0).

## 12. Board President Comments

Presenter: LeAnna Harding

### A. TASB Continuing Education Credit Report

Board President LeAnna Harding briefed the Board and those present about TASB Continuing Education Credit Report.

Trustee Alejandro Flores met the required hours.

Trustee Jason Olson did not meet the required hours due to being elected in May and Team of 8 training being moved.

Board Secretary DeLeon English met the required hours.

Board President LeAnna Harding met the required hours.

Board Vice President Melissa Myers met the required hours.

Trustee David Montemayor did not meet the required hours due to his recently appointment and Team of 8 training being moved.

Trustee Christopher Williams did not meet the due to emergency circumstances and team of 8 training being moved.

Board President Harding also mentioned to the Board Update Texas Education Code. Ms. Harding asked them to send the certificate to Ms. Sonia F. Badillo when completed.

#### 13. Board Comments

Trustee Alejandro Flores wished everyone a Merry Christmas and Happy Holidays. Mr. Flores also reminded those present about the Angel Tree on Wednesday at 4:30 pm.

Trustee Jason Olson wished everyone Happy Holidays and reminded those present about the Christmas Concert on Thursday at Little Elm HS.

Board Secretary DeLeon English wished everyone a Merry Christmas. Mr. English is looking forward for next year.

Board Vice President Melissa Myers mentioned that she will be forwarding a document and on behalf of the Finance and Facilities Committee and would like input. Ms. Myers will also be at Brent judging decorative classroom doors.

Trustee David Montemayor shared with those present how impressed he is with Dr. Strike and administration. Mr. Montemayor mentioned that it is an honor to serve.

Feliz Navidad y Prospero Año Nuevo.

Trustee Christopher Williams would like to see a report on capacity at Little Elm High School and only one SRO. He also mentioned the fact that his has been a great year and that the hiring of Dr. Strike was the best decision.

Board President LeAnna Break asked everyone to enjoy their time while on break.

#### 14. Superintendent Comments

Dr. Lowell H. Strike made the following comments:

- Ashley Glover received her doctorate
- Friday 1/2 day
- Great time at Prestwick handing out ice cream
- Mr. Ross Roberts working with Chief Harrison concerning SRO
- Merry Christmas

#### 15. Adjournment

Trustee Christopher Williams made the first motion to adjourn the meeting. Board Secretary DeLeon English seconded the motion. The motion passed (7-0).


The meeting adjourned at 10:25 pm.

The minutes were approved on January 19, 2016.



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Board President – LeAnna Harding



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Board Secretary – DeLeon English