

# Minutes of Regular Meeting

## The Board of Trustees Little Elm ISD

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A Regular Meeting of the Board of Trustees of Little Elm ISD was held Monday, May 20, 2019, beginning at 6:30 PM in the Zellars Center for Learning and Leadership.

PRESENT: Board President Melissa Myers, Board Vice President David Montemayor Board Secretary Jason Olson, Trustee Dan Blackwood, Trustee LeAnna Harding, Trustee Alejandro Flores, Trustee DeLeon English, and Superintendent Daniel Gallagher.

1. Call to Order Open Session in the Board Room at Zellars Center for Learning and Leadership on 300 Lobo Lane, Little Elm, Texas 75068. Board President Melissa Myers called the meeting to order at 6:30 pm.
2. Pledge of Allegiance  
The Board led those in attendance to The Pledges of The United States Flag and The Texas Flag.
3. Invocation  
Mr. Joshua Younglood offered the invocation.
4. Introduction and Roll Call  
Ms. Sonia S. Flores took the roll call.
5. Administration of Oath of Office to Elected Trustees  
Ms. Sonia S. Flores took the Oath of the Elected Trustees.
6. Approval of Minutes
  - A. Discuss and approve the Regular Board Meeting Minutes 3-25-2019  
Ms. Sonia S. Flores presented to the Board the Regular Board Meeting Minutes for March 25, 2019.  
Trustee DeLeon English made the first motion to approve the item as submitted. Trustee LeAnna Harding seconded the motion. The motion passed (6-0-1 Board Secretary Jason Olson abstained from voting since he wasn't present for the meeting).
  - B. Discuss and approve the Regular Board Meeting Minutes for 4-15-2019  
Ms. Sonia S. Flores presented to the Board the Regular Board Meeting Minutes for April 15, 2019.  
Trustee Dan Blackwood made the first motion to approve the item as submitted. Trustee DeLeon English seconded the motion. The motion passed (7-0).
7. Superintendent Spotlight
  - A. Representative Jared Patterson presents RJ Hampton with Resolution  
Presenter: Melanie Marx

This item was tabled.

B. Little Elm ISD Education Foundation

Dr. Tony Tipton presented to the Board Ms. Denise Hanti. Ms. Hanti mentioned the names of all the Board Members of the LEISD Education Foundation and thanked them for all their support and time.

C. Recognition - Aspiring Leaders Institute I, II and III Graduates

Mr. Ross Roberts presented to the Board and recognized all of the ALI graduates.  
ALI Recognition

- Action Research
- Participants

D. Destination Imagination Chavez Team Advanced to State Competition

Ms. Amanda Ball presented to the Board the students that took part on the Destination Imagination Chavez Team. This team went to state competition and did an amazing job.

E. Little Elm High School Students of the Month

Ms. Renee Pentecost presented the students of the month awards to Elias Webb, Conner Cox, Alli Ziehm, Reagan Patrasic, and Allison Baker.

F. Little Elm High School Student Council Report

Ms. Renee Pentecost presented to the Board Mr. Jeremy Dawson and student Hannah Smith. Hannah, student council president, thanked Mr. Gallagher and the Board for their continue support. A National Gold Council of Texas was earned. Hanna thanked Mr. Dawson for everything he's done for this program.

G. AIMS / GOALS

Mr. Bill Bush shared with the Board the following:

Zellars Alternative Center AIMS / GOALS

- AIMS
- GOALS
- AIMS & GOALS 2018-19
- Luis Alcala

8. Citizen Input

Audience participation shall be permitted at regular Board meetings and shall be limited to the public comment portion designated for that purpose

Ms. Susan Rodocker approached the Board about Literature Content

Ms. Rita Larry approached the Board about Appropriate Actions of School Officials.

9. The Board recessed into Closed Meeting at 7:30 pm in PL1 as permitted by the Texas Open Meetings Act Code Subchapter 551.072 and 551.074. The Board and Superintendent discussed:

A. Personnel

B. Land

The Board reconvened at 8:32 pm.

10. Reports of the Superintendent

A. Student Health Advisory Council Annual Report

Ms. Cleota Epps briefed the Board about this item. The presentation included the following:

SHAC – ANNUAL REPORT

- 2018/2019 SHACK Annual Report
- Projects Planned for 2019 / 2020

B. Curriculum Audit Action Steps

Dr. Cyndy Mika approached the Board about this. The presentation included the following:

Curriculum Audit Review

- Curriculum Audit
- Recommendation 1: Board Policy Revision
- Recommendation 1: Redesign the District Organizational Chart
- Recommendation 1: Update Job Description
- Recommendation 2: Curriculum Management Plan
- Recommendation 2: K-12 Curriculum
- Recommendation 2: Aligned Instructional Materials
- Recommendation 2: Instructional Models
- Recommendation 2: Systemic Monitoring
- Recommendation 3: Planning and System Evaluation
- Recommendation 4: Professional Learning
- Recommendation 5: Program Evaluation
- Recommendation 6: Resource Alignment
- Curriculum and Learning Gantt Chart

C. CTE Program UPDATES

Dr. Tony Tipton and Ryan Contreras shared with the Board the following:

CTE Update May 2019

- CTE Program Additions
- CTE Certifications
- CTE Practicums
- Recent Grants
- Highlights

11. Action Items

A. Consider EH (LOCAL) Policy Update

Ms. Cleota Epps briefed the Board about this policy update recommended by the Curriculum Audit results.

Trustee LeAnna Harding made the first motion to approve this item as presented.

Trustee DeLeon English seconded the motion. The motion passed (7-0).

This item was approved as presented because the parenthesis on page 65 from Boardbook needs to be removed.

B. Consider Financial Reports

Mr. Grant Anderson approached the Board about the Financial Reports. The following was presented:

May 20, 2019 Financial Report

- Notes to financials
- Future Financial Considerations

- General Fund
- Capital Outlay
- Bond Projects
- Board Approved Capital Projects
- Debt Service Fund
- Financials in board packet

Board Secretary Jason Olson made the first motion to approve the Financial Reports as submitted. Trustee Dan Blackwood seconded the motion. The motion passed (7-0).

C. Consider the Order Authorizing Issuance of Bonds per 2017 Bond Election  
Passing Proposition B

Mr. Grant Anderson shared with the Board this item. This authorizes the issuance of Little Elm Independent School District unlimited tax aggregate principal amount not to exceed \$4,500,000.00

Board Vice President David Montemayor made the first motion to approve this item as presented. Trustee Alejandro Flores seconded the motion. The motion passed (7-0).

This item was approved as presented because Mr. Anderson changed the wording on (ii) from net present value to positive gross.

D. Consider Increase to Little Elm ISD Employee Health Care Contribution

Mr. Grant Anderson approached the Board about the Little Elm ISD Employee Health Care Contribution. Increase the Little Elm ISD monthly Employee Health Care Contribution by \$130 from \$367 to \$378. The increase would cover the cost of the TRS-Active Care 1-HD Employee Only Premium for 2019-20. The annual amount is changing from \$4,404 to \$4,536.

Trustee LeAnna Harding made the first motion to approve this item as submitted. Board Secretary Jason Olson seconded the motion. The motion passed (7-0).

E. Consider Little Elm ISD Expenditures over \$50,000 Summary Report

Presenter: Grant Anderson

DB JO (7-0)

F. Consider Little Elm ISD Interlocal Summary Report

Mr. Grant Anderson presented to the Board the LEISD Interlocal Summary Report. This allows LEISD to purchase products or services valued over \$50,000 which have been properly purchased through statutorily authorized methods.

Trustee LeAnna Harding made the first motion to approve this item as submitted. Trustee DeLeon English seconded the motion. The motion passed (7-0).

G. Consider the 2019 Summer Capital Outlay Projects

Mr. Rod Reeves shared with the Board a presentation on the 2019 Summer Capital Outlay Projects. The presentation included the following:

2019 Summer Capital Outlay Projects

- District Wide Concrete
- Remaining Projects
- Annual Concrete Maintenance
- District Concrete Shaving
- LEHS South Entrance Sidewalk Additions

- Brent Elementary School SPED Room Relocations
- Chavez Elementary School Art & SPED Room Relocations
- Lakeside MS Gym Floor Repair Competition Gym
- Discussions

Trustee LeAnna Harding made the first motion to approve this item as submitted.

Trustee Dan Blackwood seconded the motion. The motion passed (7-0)

H. Consider Purchase and Installation of Outdoor Weather Warning Systems for LEISD Facilities

Mr. Rod Reeves briefed the Board about the Purchase and Installation of Outdoor Weather Warning Systems for LEISD Facilities. The administration is requesting the approval of the installation of an outdoor weather warning systems at the following locations: Lobo Stadium, Little Elm High School, Jerry R. Walker Middle School, and Lowell H. Strike Middle School.

Board Secretary Jason Olson made the first motion to approve this item. Trustee Dan Blackwood seconded the motion. The motion passed (7-0).

I. Consider Sale of Real Property, Consisting of Approximately 8.370 Acres Adjacent to and East of the Prestwick Academy (at Intersections of W. Lebanon Rd. and Prescott, City of The Colony, Denton, County, Texas)

Mr. Rod Reeves briefed the Board about the Sale of Real Property, Consisting of Approximately 8.370 Acres Adjacent to and East of the Prestwick Academy (at Intersections of W. Lebanon Rd. and Prescott, City of The Colony, Denton, County, Texas).

The resolution is as follows:

**WHEREAS**, the Board of Trustees of the Little Elm Independent School District (“District”) seeks to consider the sale of the real property described below:

*Approximately 8.370 acres, adjacent to Prestwick STEM Academy being more fully depicted on Exhibit “A” attached hereto and made a part hereof for any and all purposes (hereinafter referred to as the “Property”).*

**WHEREAS**, on September 17, 2018, the Board of Trustees declared the Property to be surplus and authorized the Superintendent to offer the Property for sale, subject to compliance with a contractual Right of First Option held by the previous owner of the Property, to receive and open offers, and to bring a recommendation back to the Board for approval;

**WHEREAS**, the District offered the Property for sale and received offers on the Property subject to the Right of First Option, and notified the previous owner of the Property (now Tribute Partners, L.P.) of the District’s intent to sell the Property;

**WHEREAS**, Tribute Partners, L.P. is exercising its Right of First Option to purchase the Property under the terms of the Right of First Option;

**WHEREAS**, the District desires to comply with the contractual Right of First Option, to enter into a real estate sales contract with the Tribute Partners, L.P. for the sale of the Property by the District, as well as grant a drainage easement on the District’s adjacent property at the Prestwick STEM Academy

near Lebanon Road and in the area generally shown on Exhibit “A” labeled “Drainage Easement”; therefore,

***Be it resolved,***

1. That the findings and recitals in the preamble of this Resolution are hereby found to be true and correct and are hereby approved and adopted.

2. That the Board of Trustees of the District authorizes and approves entering into a real estate contract for the sale of the Property described in Exhibit “A”.

3. That the Superintendent and Associate Superintendent and Chief Financial Officer are each authorized to sign a real estate sales contract for the sale of the Property, negotiate the terms of the drainage easement, tender closing costs to the title company for the sale of the Property, and to execute any other documents necessary to effect the sale.

4. That, pursuant to Texas Education Code Section 11.154(b), the President of the Board of Trustees is authorized to sign a deed to the Property at closing, as well as sign a drainage easement on the District’s adjacent property.

5. That it is hereby found, determined and declared that a sufficient written notice of the date, time, place and subject of the meeting of the Board of Trustees of the District at which this Resolution was adopted was posted at a place convenient and readily accessible at all times to the general public for the time required by law preceding this meeting as required by chapter 551, Texas Government Code, and that this meeting has been open to the public as required by law at all times during which this Resolution and the subject matter thereof has been discussed, considered and formally acted upon. The Board of Trustees further ratifies, approves and confirms such written notice and posting thereof.

Board Secretary made the first motion to approve this item a submitted. Board Vice President David Montemayor seconded the motion. The motion passed (7-0)

J. Consider Little Elm High School CTE Area Renovations

Mr. Rick Martin briefed the Board about the LEHS CTE Area Renovations. This is to present the project budget and general scope for renovations to the CTE areas at the LEHS.

CTE Lab & Classroom Renovations

- Scope of Work
- Alternate #1
- New configuration
- LEHS CTE Classroom Upgrades

Board Secretary Jason Olson made the first motion to approve as submitted.

Trustee DeLeon English seconded the motion. The motion passed (7-0).

K. Consider SpEd Classroom Conversion at Little Elm High School

Mr. Rick Martin shared with the Board the SpEd Classroom Conversion at LEHS.

This is the project proposal that included the following:

- General Intent
- Scope

- Completion by or before August 12<sup>th</sup>

Trustee LeAnna Harding made the first motion to approve as submitted. Trustee Alejandro Flores seconded the motion. The motion passed (7-0).

L. Consider Energy Savings Performance Contract with Siemens Industry, Building Technologies Division

Mr. Rick Martin briefed the Board about the Energy Savings Performance Contract with Siemens Industry, Building Technologies Division. This is to present the project budget and performance contracting agreement with Siemens Industry for the HVAC upgrades and replacements at LEHS.

Trustee LeAnna Harding made the first motion to approve as submitted. Trustee Dan Blackwood seconded the motion. The motion passed (7-0).

12. Consent Agenda

A. Consider Stipends

B. Consider Receiving Curriculum Audit Final Report

C. Consider Application for Modified Schedule State Assessment Testing Days Waiver

D. Consider Application for Staff Development Minutes Waiver

E. Consider Application for Texas Assessment Management System Waiver

F. Consider Renewing ESC Region 11 Interlocal Agreement Resolution for Benefits Cooperative

G. Consider Gifts and Donations

H. Consider Request for Proposal # 2019-002 Food Catering Services

I. Consider Request for Proposal #17-06-021-2 Depository Services

J. Consider Declaring Facility Furniture, Equipment & Materials Surplus and Authorizing for Disposal

K. Consider Request for Qualifications #2019-001-2 Professional Services for Construction Consultants

Trustee DeLeon English made the first motion to approve the consent agenda as submitted. Trustee LeAnna Harding seconded the motion. The motion passed (7-0).

13. Board President Comments

Board President Melissa Myers requested an update about the SpEd Program. Ms. Myers also asked about the finance meeting.

14. Board Comments

Trustee DeLeon English requested an update about the SpEd Inclusion classes. Mr. English also thanked the teachers and staff for an outstanding year.

Board Vice President David Montemayor thanked everyone about improvements on the District. Mr. Montemayor appreciated the opportunity to serve 3 more years. Trustee LeAnna Harding thanked everyone for another fabulous year. She also thanked everyone for staying late.

Trustee Dan Blackwood thanked the administration and staff for a successful year

and he also appreciated the opportunity to serve 3 more years.

15. Superintendent Comments

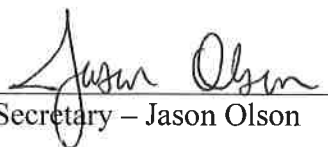
- Thanks for staying late
- Graduation on Thursday
- Girls softball team games

16. Adjournment

Trustee LeAnna Harding made the first motion to adjourn the meeting. Trustee DeLeon English seconded the motion. The motion passed (7-0).  
The meeting adjourned at 10:24 pm.

The minutes were approved on June 17, 2019

  
Board President – Melissa Myers

  
Board Secretary – Jason Olson