

# Minutes of Regular Meeting

## The Board of Trustees Little Elm ISD

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A Regular Meeting of the Board of Trustees of Little Elm ISD was held Monday, September 17, 2018, beginning at 6:30 PM in the Zellars Center for Learning and Leadership.

PRESENT: Board President Melissa Myers, Board Vice President David Montemayor, Board Secretary Jason Olson, Trustee Dan Blackwood, Trustee LeAnna Harding, Trustee Alejandro Flores, and Superintendent Daniel Gallagher.

ABSENT: Trustee DeLeon English.

1. Call to Order Open Session in the Board Room at Zellars Center for Learning and Leadership on 300 Lobo Lane, Little Elm, Texas 75068. Board President Melissa Myers called the meeting to order at 6:30 pm.
2. Pledge of Allegiance  
The Board led those in assistance to The Pledges of The United States Flag and The Texas Flag.
3. Invocation  
There was no invocation
4. Introduction and Roll Call  
Ms. Sonia F. Badillo took roll call.
5. Approval of Minutes
  - A. Discuss and approve 8-20-2018 Regular Meeting Minutes  
Ms. Sonia F. Badillo presented to the Board the August 20, 2018 Regular Board Meeting Minutes.  
Board Secretary Jason Olson made the first motion to approve the item as submitted. Trustee Dan Blackwood seconded the motion. The motion passed (6-0).
  - B. Discuss and approve 8-13-2018 Public Hearing  
Ms. Sonia F. Badillo shared with the Board the August 13, 2018 Public Hearing Meeting Minutes.  
Board Secretary Jason Olson made the first motion to approve as submitted. Trustee Alejandro Flores seconded the motion. The motion passed (6-0).
  - C. Discuss and approve 8-24-2018 Special Meeting  
Ms. Sonia F. Badillo presented to the Board the August 24, 2018 Special Meeting Minutes.  
Trustee Dan Blackwood made the first motion to approve the item as submitted. Trustee LeAnna Harding seconded the motion. The motion passed (6-0).

6. Superintendent Spotlight

The Tribute HOA presented a check for \$1,150,000 as a final payment for the Prestwick STEM Academy agreement.

A. Little Elm High School Students of the Month

Mr. Chris Reza presented the LEHS Students of the Month award to Jason Umans and Kayla Grayson.

B. Little Elm High School - Spotlight

Mr. Chris Reza presented Ms. Hailey Bell and the Heart and Soul club. They performed for the Board.

7. Citizen Input

Audience participation shall be permitted at regular Board meetings and shall be limited to the public comment portion designated for that purpose

There was no citizen input.

8. The Board recessed into Closed Meeting at 6:54 pm in PL1 as permitted by the Texas Open Meetings Act Code Subchapter 551.071, 551.072 and 551.074. The Board and Superintendent discussed:

A. 551.071 - Private consultation with the Board's attorney

B. 551.074 - Personnel

C. 551.072 – Land

The Board reconvened at 7:52 pm.

9. Reports of the Superintendent

A. STEM Update

Dr. Ashley Glover shared with The Board and Update on STEM. The presentation included the following:

- Little Elm ISD STEM
- STEM Implementation
- Challenges & Resources
- STEM Team

B. Grading Guidelines Update

Dr. Ashley Glover briefed the Board about the Grading Guidelines Update. The update included the following:

- Little Elm ISD Grading Guidelines and Instructional Handbook 2018-2019
- Missing Daily Work
- Redo/Retake: 84% or below
- Formative & Summative
- Grade Weights

C. Professional Learning & Advanced Academics Update

Ms. Amanda Ball briefed the Board about Professional Learning & Advanced Academics. This briefing included the following:

- Establish Foundational Systems
- Culture of Learning Leaders

- Assess Impact Respond to Data
- Support Ongoing Educator Growth

D. Human Resources Services Annual Report

Ms. Cleota Epps shared with the Board a Report about Human Resources Services. The report included the following:

- Celebration Time
- Staff
- 2018-2019 School Year Hires
- Current Vacancies

E. Class Size Report

Ms. Cleota Epps gave the Board a report about Class Size. The report included the following:

- LEISD Enrollment Report
- Elementary Class Size Report

F. 2nd Quarter 2018 Growth Report

Mr. Rod Reeves briefed the Board about the 2<sup>nd</sup> Quarter 2018 Growth Report. He also answer questions from the Board.

G. Transportation Facility Update

Mr. Rick Martin shared with the Board photos and the schedule from the Transportation facility.

H. Bond Program Updates

Mr. Rick Martin and Mr. Rod Reeves shared the following with the Board about the Bond Program:

- Committee Meetings
- Instructional
- Financial
- Construction
- Visioning
- Objectives
- Bond Election
- Bond Issuance
- Bond Approvals
- Bond Projects
- Purchase Land
- Program Milestones
- Funding
- Program Dollars & Cents
- Projected Expenses
- Middle School Floor Plans
- Middle School Elevations
- Jerry R. Walker Middle School Site Plan
- Lowell H. Strike Middle School Site Plan
- Brent ES Security Vestibule
- Chavez ES Security Vestibule
- Lakeside MS

- Zellars
- Colin Powell
- Lobo Lane Redevelopment Vision
- A Message from Daniel Gallagher Video
- Securing School Sites
- Proposed High School Master Plan
- Phase 1
- Phase 2
- Future Phases

## 10. Action Items

### A. District Improvement Plan

Dr. Ashley Glover presented to the Board the District Improvement Plan. This presentation included the following:

- What is the Process?
- Parts of the Plan
- Sample of Strengths
- Sample of Needs
- Future Information

Trustee LeAnna Harding made the first motion to approve as submitted. Trustee Dan Blackwood seconded the motion. The motion passed (6-0).

### B. Discuss and approve Credit by Examination Audit Process

Dr. Ashley Glover briefed the Board about the Credit by Examination Audit Process.

Board Secretary Jason Olson made the first motion to approve the item as submitted. Trustee Alejandro Flores seconded the motion. The motion passed (6-0).

### C. Discuss and approve Five (5) Professional FTE

Ms. Cleota Epps presented to the Board the Five (5) Professional FTE. This additional professional FTE are to assist in lowering the student to teacher ratios and meeting campus needs.

Board Secretary Jason Olson made the first motion to approve the items as submitted. Trustee LeAnna Harding seconded the motion. The motion passed (6-0).

### D. Discuss and approve One Special Populations Professional FTE

Ms. Cleota Epps shared with the Board the One Special Professional FTE. This FTE is to assist in lowering the student to teacher ratios and meeting campus needs.

Trustee Dan Blackwood made the first motion to approve the item as submitted. Board Secretary Jason Olson seconded the motion. The motion passed (6-0).

### E. Discuss and approve Two (2) Non-Exempt Maintenance FTE

Ms. Cleota Epps briefed the Board about Two (2) Non-Exempt Maintenance FTE. These two additions are to meet facility maintenance needs.

Board Secretary Jason Olson made the first motion to approve the item as submitted. Trustee Dan Blackwood seconded the motion. The motion passed (6-0).

F. Discuss and approve Student Health Advisory Council

Ms. Cleota Epps briefed the Board about Student Health Advisory Council. This active SHAC members for the Board's consideration for the 2018-2019 school year. Additionally, a summary of the SHAC report and activities. Trustee LeAnna Harding made the first motion to approve as submitted. Trustee Alejandro Flores seconded the motion. The motion passed (6-0).

G. Discuss and approve the Financial Reports

Mr. Grant Anderson shared with the Board a presentation about the Financial Reports. The presentation included the following:

- Notes to financials and current activity
- Fund Balance Analysis 2017-18
- Fund Balance Analysis 2018-19
- 2017-18 General Fund Budget Recap
- General Fund Budget to Actual Summary – Realized as of July 2018
- General Fund – Cash Flow July 2018
- Bond Projects
- Bond Approved Bond Projects
- Bond Approved Capital Projects
- Financials in Board Packet

Board Secretary Jason Olson made the first motion to approve the item as presented with the change of 2018-19 General Fund Budget Recap instead of 2017-18. Board Vice President David Montemayor seconded the motion. The motion passed (6-0).

H. Discuss and approve the Little Elm ISD Expenditures over \$50,000 Summary Report

Mr. Grant Anderson briefed the Board about the Little Elm ISD Expenditures over \$50,000 Summary Report. This allows LEISD to purchase products or services valued over \$50,000 which have been properly purchased through statutorily authorized methods.

Board Vice President David Montemayor made the first motion to approve as submitted. Trustee LeAnna Harding seconded the motion.

There was a second motion to approve this item as presented with the change from 2009-2019. Trustee LeAnna Harding made the first motion to approve as presented. Trustee Dan Blackwood seconded. The motion passed (6-0).

I. Discuss and approve Little Elm ISD Interlocal Summary Report

Mr. Grant Anderson briefed the Board about the LEISD Interlocal Summary Report. This allows LEISD to purchase products or services from other governmental entities which have been properly awarded contracts through statutorily authorized methods.

Board Secretary Jason Olson made the first motion to approve as submitted. Board Vice President David Montemayor seconded the motion. The motion passed (6-0).

- J. Discuss and approve Considering Taking Action to Declare Surplus and Authorize Sale of Real Property, Consisting of Approximately 10 Acres Adjacent to and East of the Prestwick Academy (at Intersections of W. Lebanon Rd. and Prescott, City of The Colony, Denton, County, Texas)  
Mr. Rod Reeves asked the Board to take action on this item.  
Board Secretary Jason made the first motion to approve and declare the real property consisting of approximately 10 acres adjacent to and east of the Prestwick Academy (at the intersections of W. Lebanon Rd. and Prescott )to be surplus and no longer necessary for District operations or educational purposes, approve the sale of the property and authorize the Superintendent to offer the real property to prospective parties for sale by sealed offer, subject to the Right of First Option, to receive and open sealed offers, and to bring a recommendation on the offers back to the Board of Trustees for approval.  
Trustee LeAnna Harding seconded the motion. The motion passed (6-0).
- K. Discuss and approve Phase 1B Bond Project List  
Mr. Rick Martin shared with the Board the Phase 1B Bond Project List. Mr. Martin presented the recommended list of Bond projects to be addressed during this phase.  
Trustee LeAnna Harding made the first motion to approve as submitted. Trustee Dan Blackwood seconded the motion. The motion passed (6-0).
- L. Discuss and approve LEISD Board Objectives for 2018-2019  
Board President Melissa Myers shared with the Board the LEISD Board Objectives for 2018-2019. These objectives cover finance, staff development, communication/community, and advocacy/training.  
Trustee Alejandro Flores made the first motion to approve as submitted. Trustee LeAnna Harding seconded the motion. The motion passed (6-0).
- M. Discuss and approve LEISD Board Checklist  
Board President Melissa Myers shared with the board the LEISD Board Checklist.  
Board Secretary Jason Olson made the first motion to approve the checklist as submitted. Board Vice President David Montemayor seconded the motion. The motion passed (6-0).
- N. Discuss and approve Superintendent Goals for 2018-2019  
Mr. Daniel Gallagher shared with the Board the Superintendent Goals for 2018-2019. The goals are aligned with the Destination 2020.  
Trustee LeAnna Harding made the first motion to approve the item as submitted. Trustee Alejandro Flores seconded the motion. The motion passed (6-0).
11. Consent Agenda
- A. Discuss and approve the New Courses for 2018-2019
- B. Discuss and approve the Off Campus Physical Education Sites
- C. Discuss and approve the Maximum Class Size Exemption - Class Size Waivers
- D. Discuss and approve Addition of Two Stipends

E. Discuss and approve Gifts and Donations

Trustee Alejandro Flores made the first motion to approve the Consent Agenda as submitted. Trustee LeAnna Harding seconded the motion. The motion passed (6-0).

12. Other Reports

There were no other reports.

13. Board President Comments

A. TASB Delegate

Board President Melissa Myers asked Board Members attending the TASB Conference if one of them would like to volunteer to be LEISD Delegate. Trustee Dan Blackwood volunteered.

B. Board Workshop – November

Ms. Myers asked Board Members if they were available to have a Board Workshop on November 12, 2018. After some discussion, there will be a workshop on the 12<sup>th</sup>..

Ms. Myers also inquired about the renaming the stadium and insurance for devices.

14. Board Comments

Trustee Alejandro Flores inquired about computers for Administrative Assistants. Board Secretary Jason Olson thanked staff specially for the transportation update, great performance from HS students, banquet for AP exams results amazing, National Honor Society students did volunteer hours at HOA.

Board Vice President David Montemayor thanked everyone for the hard work. Trustee LeAnna Harding gave special thanks to Mr. Reeves and Mr. Martin for all their hard work.

Trustee Dan Blackwood thanked staff for staying late. LEHS Band competition coming up. Thanked the heart and soul club for their performance.

15. Superintendent Comments

- Thanks to HS students
- Great football game
- Recognizing the Band
- Homecoming Parade & Activities

16. Adjournment

Trustee Dan Blackwood made the first motion to adjourn the meeting. Trustee LeAnna Harding seconded the motion. The motion passed (6-0).

The meeting adjourned at 10:33 pm.

The minutes were approved on October 15, 2018.

  
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Melissa Myers – Board President

  
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Jason Olson – Board Secretary