



**Little Elm ISD**

**Regular Meeting**

**Monday, April 20, 2020 6:00 PM**

# Agenda of Regular Meeting

## The Board of Trustees Little Elm ISD

---

A Regular Meeting of the Board of Trustees of Little Elm ISD will be held April 20, 2020, beginning at 6:00 PM in the Zellars Center for Learning and Leadership.

**Due to the health and safety concerns related to the COVID-19 coronavirus, this meeting will be conducted by videoconference or telephone call. At least a quorum of the board will be participating by videoconference or telephone call in accordance with the provisions of Section 551.125 or 551.127 of the Texas Government Code that have not been suspended by order of the governor.**

### **THIS SPECIAL BOARD MEETING WILL BE VIRTUAL VIA ZOOM- IT WILL BE LIVE STREAMED ON YOUTUBE AT LITTLE ELM ISD TV**

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

1. The Board will recess into Closed Meeting in PL1 at Zellars Center for Learning and Leadership as permitted by the Texas Open Meetings Act Code Subchapter 551.072 and 551.074. The Board and Superintendent will discuss:
  - A. Personnel
  - B. Land
  - C. Consultation with Attorney
    1. To consult with its attorney when the Board seeks advice about pending or contemplated litigation or a settlement offer, or when the attorney will have an ethical duty of confidentiality. (Tex. Gov't Code 551.071).
      - a. Consultation with District legal counsel regarding TEA Docket No. 202-SE-0220.
  - D. Student Information
    1. To deliberate a matter regarding a public school student if personally identifiable information about the student will necessarily be revealed by the deliberation unless an open meeting about the matter is requested in writing by the student's paren (Tex. Gov't Code 551.0821).
      - a. Deliberations regarding TE Docket No. 202-SE-0220.
2. Call to Order Open Session in the Board Room at Zellars Center for Learning and Leadership on 300 Lobo Lane, Little Elm, Texas 75068.
3. Pledge of Allegiance

4. Invocation

5. Introduction and Roll Call

6. Superintendent Spotlight

7. Citizen Input

Audience participation shall be permitted at regular Board meetings and shall be limited to the public comment portion designated for that purpose

Members of the public who desire to address the board during the Citizen Input portion of the board meeting must follow registration procedures by clicking on the link below:

<https://tinyurl.com/RXF74HO>

8. Approval of Minutes

- |   |    |
|---|----|
| A. Consider Regular Meeting Minutes - February 17, 2020 | 6  |
| Presenter: Sonia S. Flores                              |    |
| B. Consider Special Meeting Minutes - March 15, 2020    | 11 |
| Presenter: Sonia S. Flores                              |    |
| C. Consider Regular Meeting Minutes - March 23, 2020    | 14 |
| Presenter: Sonia S. Flores                              |    |
| D. Consider Special Meeting Minutes - March 30, 2020    | 21 |
| Presenter: Sonia S. Flores                              |    |
| E. Consider Special Meeting Minutes - April 6, 2020     | 24 |
| Presenter: Sonia S. Flores                              |    |

9. Action Items

- |  |    |
|--|----|
| A. Consider Resolution Regarding Delegation of Authority During the COVID-19 Emergency                             | 28 |
| Presenter: Dr. Cyndy Mika  |    |
| B. Consider Resolution to Extend Delegation of Authority During the COVID-19 Emergency Through The Time of Closure | 31 |
| Presenter: Grant Anderson  |    |
| C. Consider Stadium Track Replacement & Drainage Renovations   | 36 |
| Presenter: Rick Martin   |    |

10. Consent Agenda

- |   |    |
|---|----|
| A. Consider Educator Appraisal Waiver Due to COVID-19                                       | 41 |
| Presenter: Renee Pentecost  |    |
| B. Consider COVID-19 Expense Stipend  | 42 |
| Presenter: Renee Pentecost  |    |
| C. Consider Docunav   | 43 |
| Presenter: Dr. Cyndy Mika   |    |
| D. Consider HMH Pricing Proposal: English Language Arts Grades 9-12 Adoption                | 66 |
| Presenter: Dr. Cyndy Mika   |    |
| E. Consider Renewing ESC Region 11 Interlocal Agreement Resolution for Benefits Cooperative | 78 |
| Presenter: Grant Anderson   |    |
| F. Consider Financial Reports - February 2020   | 81 |
| Presenter: Grant Anderson   |    |

G. Consider Little Elm ISD Expenditures Over \$50,000 Summary Report Presenter: Grant Anderson	112
H. Consider Little Elm ISD Contract Summary Report Presenter: Grant Anderson	114
I. Consider Little Elm ISD Interlocal Summary Report Presenter: Grant Anderson	116
J. Consider Child Nutrition Campus Upgrades Presenter: Rod Reeves	118
11. Board President Comments Presenter: David Montemayor	
12. Board Comments	
13. Superintendent Comments	
14. Adjournment	

If, during the course of the meeting, the Board of Trustees should determine that a closed meeting should be conducted, the Board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Texas Government Code Section 551.001 et seq. The meeting will be held by the School Board at the date, hour, and place given in this Notice or as soon after the commencement of the meeting covered by this Notice as the School Board may conveniently meet in such closed or executive meeting or session concerning any and all purposes permitted by the Act, including, but not limited to the following sections and purposes:

Texas Government Code Section:

551.071	Private consultation with the Board's attorney.
551.072	Discussing purchase, exchange, lease, or value of real property.
551.073	Discussing negotiated contracts for prospective gifts or donations.
551.074	Discussing personnel or to hear complaints against personnel.
551.075	To confer with employees of the school district to receive information or to ask questions.
551.076	Considering the deployment, specific occasions, for or implementation of security personnel or devices.
551.082	Considering discipline of a public school child, or complaint or charge against personnel.
551.0821	Considering personally identifiable information about public school student.
551.083	Considering the standards, guidelines, terms, or conditions the board will follow, or will instruct its representatives to follow, in consultation with representatives of employees groups,
551.084	Excluding witnesses from a hearing.

Before any closed meeting is convened, the presiding officer will publicly identify the section or sections or the Act authorizing the closed meeting.

Should any final action, final decision, or final vote be required in the opinion of the School Board with regard to any matter considered in such closed or executive session, then the final action, final decision, or final vote shall be either:



- (a) in the open meeting covered by the Notice upon the reconvening of the public meeting, or
- (b) at a subsequent public meeting of the School Board upon notice thereof; as the School Board shall determine.

---

Superintendent

Original copy of this agenda was posted on the bulletin board at the Little Elm ISD Administration Building 72 hours prior to the scheduled meeting.

---

Sonia S. Flores

---

# Board Agenda Item

Little Elm Independent School District

300 Lobo Lane

Little Elm, Texas 75068

---

Board Mtg. Date <b>4-20-2020</b>	<b>Reports of the Superintendent</b> <input type="checkbox"/>	<b>Action Item</b> <input checked="" type="checkbox"/>	<b>Consent Agenda</b> <input type="checkbox"/>	<b>Reports, Routine Monthly</b> <input type="checkbox"/>	<b>Other</b> <input type="checkbox"/>
<b>Subject:</b>	<b>REGULAR BOARD MEETING MINUTES - 2-17-2020.</b>				
<b>Presenter or Contact Person:</b>	Sonia S. Flores				
<b>Policy/Code:</b>	N/A				
<b>Strategic Plan Goal:</b>	N/A				
<b>Summary:</b>	Board Meeting Minutes for February 17, 2020.				
<b>Financial Implications:</b>	There is no financial impact to the budget.				
<b>Attachments:</b>	Meeting Minutes				
<b>Recommendation:</b>	<b>The Administration recommends the approval of the Regular Board Meeting Minutes for February 17, 2020.</b>				
<b>Motion:</b>	<b>I move that the Board approve the attached Regular Board Meeting Minutes for February 17, 2020.</b>				

# Minutes of Regular Meeting

## The Board of Trustees Little Elm ISD

---

A Regular Meeting of the Board of Trustees of Little Elm ISD was held Monday, February 17, 2020, beginning at 6:30 PM in the Zellars Center for Learning and Leadership.

PRESENT: President David Montemayor, Vice President Jason Olson, Secretary Alejandro Flores, Trustee LeAnna Harding, Trustee Dan Blackwood, Trustee Melissa Myers, Trustee DeLeon English, and Superintendent Daniel Gallagher.

1. Call to Order Open Session in the Board Room at Zellars Center for Learning and Leadership on 300 Lobo Lane, Little Elm, Texas 75068. Board President David Montemayor called the meeting to order at 6:30 pm.
2. Pledge of Allegiance  
The Board led those in attendance to the Pledges of The United States Flag and The Texas Flag.
3. Invocation  
Deacon Richard Stadler from Holly Cross offered the invocation.
4. Introduction and Roll Call  
Ms. Sonia S. Flores took roll call.
5. Superintendent Spotlight
  - A. Community Angel Tree Supporters Recognition  
Presenter: Dr. Tony Tipton and Ms. Yamile Quintero thanked volunteers for their support and their time.
6. Citizen Input  
Audience participation shall be permitted at regular Board meetings and shall be limited to the public comment portion designated for that purpose  
There was no citizen input.
7. The Board recessed into Closed Meeting at 6:40 pm in PL1 as permitted by the Texas Open Meetings Act Code Subchapter 551.072, and 551.074. The Board and Superintendent discussed:
  - A. Personnel
  - B. Land  
The Board reconvened at 8:03 pm.
8. Reports of the Superintendent
  - A. Commitment to Excellence Middle of Year Update  
Dr. Cyndy A. Mika shared with the Board the 2019-2020 Dashboard by Campus.

B. Curriculum Update: From Audit to Implementation

Dr. Cyndy A. Mika shared with the Board the following:

- Why an Audit?
- The Audit Report
- Audit Recommendations
- Timeline / 5 Year Plan
- Questions?

C. Construction Update

Mr. Rick Martin briefed the Board with the following:

- Bond Program Status
- Jerry R. Walker Middle School
- Lowell H. Strike Middle School
- Little Elm HS Ball Field Renovation
- Little Elm HS Ball Concessions and Concourse
- Little Elm HS Athletic Stadium
- Other Construction Activity
- More to Come

9. Approval of Minutes

A. Consider Regular Board Meeting Minutes - 1/21/2020

Ms. Sonia S. Flores shared with the Board this item.

Trustee LeAnna Harding made the first motion to approve as submitted. Board Vice President Jason Olson seconded the motion. The motion passed (4-0-3).

B. Consider Special Board Meeting Minutes - 1/21/2020

Ms. Sonia S. Flores shared with the Board this item.

Board Vice President Jason Olson made the first motion to approve as submitted. Trustee Dan Blackwood seconded the motion. The motion passed (4-0-3).

10. Action Items

A. Consider Financial Reports

Mr. Grant Anderson shared with the Board the following:

- Notes to financials
- Future Financial Considerations
- General Fund
- 201920 General Fund Budget Recap
- Fund Balance
- Capital Outlay Fund
- Board Approved Bond Projects
- Non Bond Capital Projects
- Debt Service Fund
- Financials in Board Packet

Board Vice President Jason Olson made the first motion to approve as submitted. Trustee Dan Blackwood seconded the motion. The motion passed (7-0)

B. Consider Little Elm ISD Expenditures over \$50,000 Summary Report

Mr. Grant Anderson shared with the Board information about this item. This

allows LEISD to purchase products or services valued over \$50,000 which have been properly purchased through statutorily authorized methods. Trustee LeAnna Harding made the first move to approve this item as submitted. Trustee Dan Blackwood seconded the motion. The motion passed (7-0).

#### 11. Consent Agenda

- A. Consider Administrative Contract Recommendations  
Presenter: Dr. Chad Teague
- B. Consider Federally Funded FTEs for the 2020-21 School Year  
Presenter: Dr. Chad Teague
- C. Consider Maximum Class Size Exemptions - Class Size Waivers  
Presenter: Dr. Chad Teague
- D. Consider T-TESS Appraisers  
Presenter: Dr. Chad Teague
- E. Consider Off Campus Physical Education Sites  
Presenter: Dr. Ashley Glover
- F. Consider New Course Request: Greenhouse Operation and Production  
Presenter: Doug Sevier
- G. Consider Proclamation 2020: ELAR Textbook Adoption Grades 9-12 Publishers  
Presenter: Doug Sevier
- H. Consider Denton County Joint Election Contract  
Presenter: Sonia S. Flores
- I. Consider Annual Investment Report and Policy  
Presenter: Grant Anderson  
This item was pulled from the Consent Agenda because the format of the document changed.  
Board Vice President Jason Olson made the first motion to approved as presented. Trustee Dan Blackwood seconded the motion. The motion passed (7-0).
- J. Consider Gifts and Donations  
Presenter: Grant Anderson
- K. Consider Request for Proposal #2019-002 Food Catering Services  
Presenter: Grant Anderson
- L. Consider Request for Proposal #2019-007 Printing Services  
Presenter: Grant Anderson
- M. Consider Declaring Technology Equipment Surplus and Authorizing for Disposal  
Presenter: Clay Walker
- N. Consider Declaring Facility Furniture Equipment & Materials Surplus and Authorizing for Disposal  
Presenter: Rod Reeves

O. Consider 2019/20 Capital Outlay Projects - Concrete Maintenance Contract Date Extension

Presenter: Rod Reeves

Trustee LeAnna Harding made the first motion to approve the Consent Agenda with the exception of Item I. Board Secretary Alejandro Flores seconded the motion. The motion passed (7-0).

12. Board President Comments

Mr. David Montemayor thanked the staff for coming to Board Meeting on Staff Development Day.

13. Board Comments

Board Members thanked staff for hard work.

14. Superintendent Comments

Mr. Daniel Gallagher reminded everyone about the 633 Run and thanked staff for their work.

15. Adjournment

Trustee LeAnna Harding made the first motion to adjourn. Trustee DeLeon English seconded the motion. The motion passed (7-0).

The meeting adjourned at 9:01 pm.

The minutes were approved on April 20, 2020.

---

Board President – David Montemayor

---

Board Secretary – Alejandro Flores

---

# Board Agenda Item

Little Elm Independent School District

300 Lobo Lane

Little Elm, Texas 75068

---

Board Mtg. Date <b>4-20-2020</b>	<b>Reports of the Superintendent</b> <input type="checkbox"/>	<b>Action Item</b> <input checked="" type="checkbox"/>	<b>Consent Agenda</b> <input type="checkbox"/>	<b>Reports, Routine Monthly</b> <input type="checkbox"/>	<b>Other</b> <input type="checkbox"/>
<b>Subject:</b>	<b>SPECIAL BOARD MEETING MINUTES - 3-15-2020.</b>				
<b>Presenter or Contact Person:</b>	Sonia S. Flores				
<b>Policy/Code:</b>	N/A				
<b>Strategic Plan Goal:</b>	N/A				
<b>Summary:</b>	Board Meeting Minutes for March 15, 2020.				
<b>Financial Implications:</b>	There is no financial impact to the budget.				
<b>Attachments:</b>	Meeting Minutes				
<b>Recommendation:</b>	<b>The Administration recommends the approval of the Special Board Meeting Minutes for March 15, 2020.</b>				
<b>Motion:</b>	<b>I move that the Board approve the attached Special Board Meeting Minutes for March 15, 2020.</b>				

# Minutes of Special Meeting

## The Board of Trustees Little Elm ISD

---

A Special Meeting of the Board of Trustees of Little Elm ISD was held Sunday, March 15, 2020, beginning at 7:00 PM in the Zellars Center for Learning and Leadership.

PRESENT: Board Vice President Jason Olson, Board Secretary Alejandro Flores, Trustee LeAnna Harding, Trustee Melissa Myers, and Superintendent Daniel Gallagher.

1. Call to Order Open Session in the PL1 Room at Zellars Center for Learning and Leadership on 300 Lobo Lane, Little Elm, Texas 75068. Board Vice President Jason Olson called the meeting to order at 7:00 pm.
2. Introduction & Roll Call  
Ms. Sonia S. Flores took roll call.
3. Citizen Input  
There was no citizen input.
4. Action Items
  - A. Consider Board Resolution to Pay Employees in Event of School Closure Due to Coronavirus (COVID-19)  
Mr. Daniel Gallagher briefed the Board on this item.  
Board Vice President Jason Olson made the first motion. Trustee LeAnna Harding seconded the motion. The motion passed (4-0). Below is the approved resolution:  

WHEREAS, in the event that the Coronavirus (COVID-19) pandemic causes the closure of certain schools and facilities in the Little Elm Independent School District ("LEISD") on March 23, 2020, through April 14, 2020, for the health and safety of students and staff and the community as a whole; and

WHEREAS, in the event that LEISD closes these certain schools and facilities because it must act in the best interests of, and for the health and safety of, its students and staff and community; and

WHEREAS, in the event that LEISD employees are forced to miss work days through circumstances completely beyond their control because certain schools and facilities are closed; and

WHEREAS, there is a public purpose served and a benefit to LEISD to demonstrate support of its employees, enhance positive employee morale, and support the retention of employees; and

WHEREAS, LEISD's Board of Trustees ("Board") seeks to keep its teachers and staff employed throughout the period of closure until certain schools and facilities reopen to facilitate efficient operation of educational activities; and



WHEREAS, LEISD's Board has the discretion, pursuant to Board policy DEA (LOCAL), to choose to pay employees during an emergency closure for which the workdays are not scheduled to be made up at a later date; and

WHEREAS, LEISD's Board is of the opinion and finds that it retains sufficient control over payment of employee compensation for the period of closure and the 2019-2020 school year to ensure that such public purposes are accomplished; and

WHEREAS, LEISD's Board is of the opinion and finds that it is in the best interests of LEISD and that LEISD will receive a return benefit from such compensation of its employees;

NOW THEREFORE BE IT RESOLVED by the Board that all employees of LEISD, whether employees are employed by LEISD as contractual, non-contractual, or at-will, shall be paid compensation in accordance with each employee's normal schedule and pay rate for up to fifteen (15) days, in the event that the employees are prevented from working while LEISD is closed due to health and safety concerns related to the Coronavirus (COVID-19) pandemic. In the event that the period of closure needs to be extended beyond the fifteen (15) day-limit due to continuing concerns regarding health and safety, the Board will determine the length of extension.

FURTHER RESOLVED that non-exempt employees required to work during LEISD's period of closure will receive compensation for the time worked, plus eight (8) hours of holiday pay. Any additional days worked above their contracted days will be paid according to local employment policy.

5. Adjournment

Trustee LeAnna Harding made the first motion to adjourn. Board Secretary seconded the motion. The motion passed (4-0).

The meeting adjourned at 7:05 pm.

The minutes were approved on April 20, 2020.

---

Board President – David Montemayor

---

Board Secretary – Alejandro Flores

---

# Board Agenda Item

Little Elm Independent School District

300 Lobo Lane

Little Elm, Texas 75068

---

Board Mtg. Date <b>4-20-2020</b>	<b>Reports of the Superintendent</b> <input type="checkbox"/>	<b>Action Item</b> <input checked="" type="checkbox"/>	<b>Consent Agenda</b> <input type="checkbox"/>	<b>Reports, Routine Monthly</b> <input type="checkbox"/>	<b>Other</b> <input type="checkbox"/>
<b>Subject:</b>	<b>REGULAR BOARD MEETING MINUTES - 3-23-2020.</b>				
<b>Presenter or Contact Person:</b>	Sonia S. Flores				
<b>Policy/Code:</b>	N/A				
<b>Strategic Plan Goal:</b>	N/A				
<b>Summary:</b>	Board Meeting Minutes for March 23, 2020.				
<b>Financial Implications:</b>	There is no financial impact to the budget.				
<b>Attachments:</b>	Meeting Minutes				
<b>Recommendation:</b>	<b>The Administration recommends the approval of the Regular Board Meeting Minutes for March 23, 2020.</b>				
<b>Motion:</b>	<b>I move that the Board approve the attached Regular Board Meeting Minutes for March 23, 2020.</b>				

# Minutes of Regular Meeting

## The Board of Trustees Little Elm ISD

---

A Regular Meeting of the Board of Trustees of Little Elm ISD was held Monday, March 23, 2020, beginning at 6:00 PM in the Zellars Center for Learning and Leadership.

PRESENT: Board Vice President Jason Olson, Board Secretary Alejandro Flores, and Superintendent Daniel Gallagher.

VIRTUAL: Board President David Montemayor, Trustee Dan Blackwood, Trustee LeAnna Harding, Trustee Melissa Myers, and Trustee DeLeon English.

1. The Board recessed into Closed Meeting at 6:05 pm in PL1 at Zellars Center for Learning and Leadership as permitted by the Texas Open Meetings Act Code Subchapter 551.072 and 551.074. The Board and Superintendent discussed:
  - A. Personnel
  - B. LandThe Board reconvened at 6:44 pm.
2. Call to Order Open Session in the PL1 at Zellars Center for Learning and Leadership on 300 Lobo Lane, Little Elm, Texas 75068. Board Vice President Jason Olson called the meeting to order at 6:44 pm.
3. Pledge of Allegiance  
There was no Pledge.
4. Invocation  
There was no Invocation.
5. Introduction and Roll Call  
Ms. Sonia S. Flores took roll call.
6. Superintendent Spotlight  
Superintendent Daniel Gallagher spotlighted child nutrition staff, operations staff, teachers, and everyone for their support thru this difficult time.
7. Citizen Input  
Audience participation shall be permitted at regular Board meetings and shall be limited to the public comment portion designated for that purpose  
There was no citizen input.
8. Reports of the Superintendent
  - A. Update: LEISD Response to COVID-19  
Dr. Cyndy A. Mika gave the Board an update on how LEISD is responding to COVID-19.

## 9. Action Items

### A. Consider Superintendent's Contract

Board Vice President Jason Olson announced that this item is postponed for a future meeting.

### B. Consider Resolution Regarding Delegation of Authority During the COVID-19 Emergency

Superintendent Daniel Gallagher shared with the Board this resolution.

Board Secretary Alejandro Flores made the first motion to approve as submitted.

Trustee Melissa Myers seconded the motion. The motion passed (7-0). The resolution reads as follows:

**WHEREAS**, the Board of Trustees ("Board") of the Little Elm Independent School District ("District") is authorized by Texas Education Code § 11.151 to govern and oversee the management of the public schools in the District;

**WHEREAS**, on March 13, 2020, the Governor of the State of Texas declared a statewide emergency, and, later that same day, the President of the United States declared a national emergency regarding COVID-19;

**WHEREAS**, the Board recognizes that COVID-19 is an unforeseen and unavoidable emergency of urgent public necessity, that the World Health Organization has declared COVID-19 a pandemic, and that additional emergency declarations may follow in the coming days and weeks;

**WHEREAS**, the Board has a substantial public interest in protecting the health and safety of its students, staff, and community and therefore desires to ensure that the school district and community are prepared to the fullest extent possible to protect the health and safety of students, staff, and community in light of COVID-19;

**WHEREAS**, the Board seeks to retain its employees, reduce turnover, increase morale, help employees focus on work-related matters while at work, and facilitate the return to duty of employees if schools are closed and believes that an additional public purpose exists in doing so; and

**WHEREAS**, the Board believes the public purposes described above are fulfilled by efficiently and effectively making certain delegations, as described more fully herein, to the Superintendent to address this ever-changing emergency situation in the best interest of the health, safety, and well-being of its students, staff, community, and the citizenship at-large.

**IT IS THEREFORE RESOLVED THAT** the Board of Trustees of the Little Elm Independent School District finds a substantial public purpose exists in protecting the health and safety of its students, staff, and community and therefore in ensuring that the school district and community are prepared to the fullest extent possible to protect the health and safety of students, staff, and community in light of COVID-19.

In furtherance of the public purposes so stated in this Resolution, the Board of Trustees of the Little Elm Independent School District makes the following delegations to the Superintendent and designee(s) in order to efficiently and effectively prepare the school district in response to the declarations of emergency announced by the State of Texas, as well as in

preparation for the potential declarations of emergencies by other local, state, and/or national and international officials:

1. The authority to act in the place of the Board under Board Policy DEA(LOCAL) and thus make all decisions regarding payment of employees during an emergency closure, to implement the provisions of Board Policy DEA(LOCAL), and to make determinations regarding the purpose and parameters of any such payments;
2. The authority to make decisions regarding the compensation of exempt employees during an emergency closure, including premium payments to certain employees, and to implement those decisions;
3. The authority to alter the Little Elm ISD 2019-2020 school calendar by changing and/or adding school/instructional hours and work/school days as necessitated by any emergency closure or related concerns;
4. The authority to create guidelines and make determinations regarding absences, leave time, leave days, and compensation of any employee who is quarantined as a result of COVID-19 and/or who tests positive for COVID-19 and who presents appropriate medical documentation regarding themselves and/or an immediate family member, in the sole discretion of the Superintendent or designee(s), in compliance with Texas and federal law;
5. The authority to seek any necessary waivers from the Texas Education Agency without further action of the Board of Trustees regarding missed instructional days, low attendance, or any matters related to the emergency closures as part of this Resolution;
6. The authority to declare a catastrophe and take all actions as appropriate in accordance with Texas Government Code Section 552.233 regarding temporary suspension of the Texas Public Information Act;
7. The authority to procure, negotiate, and execute contracts for goods and services that are necessary to mitigate, prevent, restore, and repair damage caused to Little Elm ISD equipment, personal property, and facilities or to protect the safety of Little Elm Independent School District students and staff, given that the emergency of COVID-19 and its potential spread constitutes an unforeseen emergency/matter of urgent public necessity, and the delays posed by competitive procurement of contracts necessary to restore, replace, and/or repair equipment, personal property, and/or school facilities will prevent or substantially impair the conduct of classes or other essential school activities;
8. In the event other waivers or immediate action is needed, the Superintendent is authorized to take other action and to submit/apply for other waivers in accordance with guidance and instructions from the national and state authorities and/or agencies;
9. The authority to suspend the timelines for complaints/grievances under Board policies DGBA (Local), FNG (Local) and GF (Local); and
10. The authority granted by this resolution is effective for a closure with a

maximum duration of 30 business and/or school days unless the Board takes action to authorize such delegations for a longer duration.

- C. Consider Resolution to Postpone May 2nd 2020 Election to November 3rd 2020  
Superintendent Daniel Gallagher briefed the Board on this item.  
Trustee Dan Blackwood made the first motion to approve this resolution as submitted. Trustee DeLeon English seconded the motion. The motion passed (6-0-1). Trustee LeAnna Harding abstained.

The resolution reads as follows:

WHEREAS, the Board of Trustees ("Board") of the Little Elm Independent School District ("District") is authorized by Texas Education Code § 11.151 to govern and oversee the management of the public schools in the District;

WHEREAS, on March 13, 2020, the Governor of the State of Texas declared a statewide emergency, and, later that same day, the President of the United States declared a national emergency regarding COVID-19;

WHEREAS, the Board has a substantial public interest in protecting the health and safety of its students, staff, and community and therefore desires to ensure that the school district and community are prepared to the fullest extent possible to protect the health and safety of students, staff, and community in light of COVID-19; and

WHEREAS, on March 18, 2020, the Governor of the State of Texas issued a proclamation suspending certain provisions of the Texas Election Code and the Texas Water Code to allow all local political subdivisions that are utilizing the May 2, 2020 uniform election date to postpone their election to the November 3, 2020 uniform election date.

**IT IS THEREFORE ORDERED THAT** the Board of Trustees is exercising the authority to postpone the May 2, 2020 election date to the November 3, 2020 uniform election date.

By this **ORDER**, it is confirmed that:

1. Candidate filings for the election will remain valid for the election held on the November date and that the filing period will not be re-opened for the November election date;
2. All applications for a ballot by mail ("ABBM") for voters that are voting by mail due to being over the age of 65 or due to disability will still be valid for the postponed election, and that ABBMs for voters who submitted ABBMs based on expected absence from the county would not be valid for the postponed election.

The major relevant dates for the November election are, as follows:

Voter registration deadline - October 5, 2020

Deadline to submit an ABBM - October 23, 2020

Dates for early voting - October 19, 2020 – October 30, 2020

- D. Consider Possible Action to Order Election to Authorize Board to Address Excess Local Property Tax Wealth Pursuant to Chapter 49 of The Texas Education Code  
Mr. Grant Anderson briefed the Board on this item. LEISD will be required to

pay Recapture (reduce its Local Revenue) for the 2020-2021 school year pursuant to Chapter 49 (formerly Chapter 41) of the Texas Education Code. Trustee LeAnna Harding made the first motion to approve the item as submitted. Trustee Melissa Myers seconded the motion. The motion passed (7-0).

10. Consent Agenda

- A. Consider Proposed Policy Change - DNA (LOCAL)  
Presenter: Dr. Chad Teague
- B. Consider General Fund FTEs for the 20-21 School Year  
Presenter: Dr. Chad Teague
- C. Consider Teacher and Other Professional Contract Recommendations and Letters of Reasonable Assurance  
Presenter: Dr. Chad Teague
- D. Consider Allotment and TEKS Certification, 2020-2021  
Presenter: Dr. Cyndy A. Mika
- E. Consider Financial Reports  
Presenter: Grant Anderson
- F. Consider Little Elm ISD Expenditures over \$50,000 Summary Report  
Presenter: Grant Anderson
- G. Consider Gifts and Donations  
Presenter: Grant Anderson
- H. Consider 2019/20 Capital Outlay Projects  
Presenter: Rod Reeves
- I. Consider Little Elm ISD 2020 Roof Management Program  
Presenter: Rod Reeves
- J. Consider Professional Services Proposal from Corgan  
Presenter: Rick Martin
- K. Consider Professional Services Proposal from HKS, Inc.  
Presenter: Rick Martin  
Board President David Montemayor made the first motion to approve the consent agenda as submitted. Board Secretary Alejandro Flores seconded the motion. The motion passed (7-0).

11. Board President Comments

Board President David Montemayor thanked Trustees Olson and Flores for being physically available for this meeting. Mr. Montemayor also thanked the Superintendent and Cabinet.

12. Board Comments

There were no Board comments.

13. Superintendent Comments

There were no Superintendent comments.

14. Adjournment

Trustee DeLeon English made the first motion to adjourn meeting. Board President

David Montemayor seconded the motion. The motion passed (7-0).  
The meeting adjourned at 7:37 pm.

The minutes were approved on April 20, 2020.

---

Board President – David Montemayor

---

Board Secretary – Alejandro Flores



---

# Board Agenda Item

Little Elm Independent School District

300 Lobo Lane

Little Elm, Texas 75068

---

Board Mtg. Date <b>4-20-2020</b>	<b>Reports of the Superintendent</b> <input type="checkbox"/>	<b>Action Item</b> <input checked="" type="checkbox"/>	<b>Consent Agenda</b> <input type="checkbox"/>	<b>Reports, Routine Monthly</b> <input type="checkbox"/>	<b>Other</b> <input type="checkbox"/>
<b>Subject:</b>	<b>SPECIAL BOARD MEETING MINUTES - 3-30-2020.</b>				
<b>Presenter or Contact Person:</b>	Sonia S. Flores				
<b>Policy/Code:</b>	N/A				
<b>Strategic Plan Goal:</b>	N/A				
<b>Summary:</b>	Board Meeting Minutes for March 30, 2020.				
<b>Financial Implications:</b>	There is no financial impact to the budget.				
<b>Attachments:</b>	Meeting Minutes				
<b>Recommendation:</b>	<b>The Administration recommends the approval of the Special Board Meeting Minutes for March 30, 2020.</b>				
<b>Motion:</b>	<b>I move that the Board approve the attached Special Board Meeting Minutes for March 30, 2020.</b>				

# Minutes of Special Meeting

## The Board of Trustees Little Elm ISD

---

A Special Meeting of the Board of Trustees of Little Elm ISD was held Monday, March 30, 2020, beginning at 6:30 PM in the Zellars Center for Learning and Leadership.

VIRTUALLY PRESENT: President David Montemayor, Vice President Jason Olson, Trustee Dan Blackwood, Trustee LeAnna Harding, Trustee Melissa Myers, Trustee DeLeon English, and Superintendent Daniel Gallagher.

NOT PRESENT: Secretary Alejandro Flores.

1. The Board recessed into Closed Meeting at 6:32 pm in PL1 at Zellars Center for Learning and Leadership as permitted by the Texas Open Meetings Act Code Subchapter 551.072 and 551.074. The Board and Superintendent discussed:
  - A. Personnel
  - B. LandThe Board reconvened at 7:24 pm.
2. Call to Order Open Session in PL1 at Zellars Center for Learning and Leadership on 300 Lobo Lane, Little Elm, Texas 75068. Board President David Montemayor called the meeting to order at 7:24 pm.
3. Pledge of Allegiance  
There was no Pledge of Allegiance.
4. Introduction and Roll Call  
Ms. Sonia S. Flores took roll call.
5. Citizen Input  
Audience participation shall be permitted at regular Board meetings and shall be limited to the public comment portion designated for that purpose  
There was no citizen input.
6. Action Items
  - A. Consider Superintendent's Contract  
President David Montemayor shared with the Board this item.  
Trustee LeAnna Harding made the first motion to approve as presented in closed session. Trustee Dan Blackwood seconded the motion. The motion passed (6-0).
7. Board President Comments  
Presenter: David Montemayor  
President David Montemayor mentioned online learning. Mr. Montemayor thanked the staff, the superintendent, and cabinet for their hard work.

8. Board Comments

The Board thanked the staff for all the hard work. Trustee Dan Blackwood thanked Superintendent for everything he does. Mr. Blackwood also mentioned the good job Mr. Gallagher has done.

9. Superintendent Comments

Mr. Daniel Gallagher thanked everyone for their hard work and he also thanked the Board for their support specially during this COVID-19 crisis.

10. Adjournment

Trustee LeAnna Harding made the first motion to adjourn. Trustee DeLeon English seconded the motion. The motion passed (6-0).

The minutes were approved on April 20, 2020.

---

Board President – David Montemayor

---

Board Secretary – Alejandro Flores

---

# Board Agenda Item

Little Elm Independent School District

300 Lobo Lane

Little Elm, Texas 75068

---

Board Mtg. Date <b>4-20-2020</b>	<b>Reports of the Superintendent</b> <input type="checkbox"/>	<b>Action Item</b> <input checked="" type="checkbox"/>	<b>Consent Agenda</b> <input type="checkbox"/>	<b>Reports, Routine Monthly</b> <input type="checkbox"/>	<b>Other</b> <input type="checkbox"/>
<b>Subject:</b>	<b>SPECIAL BOARD MEETING MINUTES - 4-06-2020.</b>				
<b>Presenter or Contact Person:</b>	Sonia S. Flores				
<b>Policy/Code:</b>	N/A				
<b>Strategic Plan Goal:</b>	N/A				
<b>Summary:</b>	Board Meeting Minutes for April 6, 2020.				
<b>Financial Implications:</b>	There is no financial impact to the budget.				
<b>Attachments:</b>	Meeting Minutes				
<b>Recommendation:</b>	<b>The Administration recommends the approval of the Special Board Meeting Minutes for April 6, 2020.</b>				
<b>Motion:</b>	<b>I move that the Board approve the attached Special Board Meeting Minutes for April 6, 2020.</b>				

# Minutes of Special Meeting

## The Board of Trustees Little Elm ISD

---

A Special Meeting of the Board of Trustees of Little Elm ISD was held Monday, April 6, 2020, beginning at 6:00 PM in the Zellars Center for Learning and Leadership.

VIRTUALLY PRESENT: President David Montemayor, Vice President Jason Olson, Secretary Alejandro Flores, Trustee Dan Blackwood, Trustee LeAnna Harding, Trustee Melissa Myers, Trustee DeLeon English, and Superintendent Daniel Gallagher.

1. The Board recessed into Closed Meeting at 6:08 pm as permitted by the Texas Open Meetings Act Code Subchapter 551.072 and 551.074. The Board and Superintendent discussed:
  - A. Personnel
  - B. LandThe Board reconvened at 7:14 pm.
2. Call to Order Open Session.  
Board President David Montemayor called the meeting to order at 7:14 pm.
3. Pledge of Allegiance  
There was no Pledge of Allegiance.
4. Introduction and Roll Call  
Ms. Sonia S. Flores took roll call.
5. Citizen Input  
Audience participation shall be permitted at regular Board meetings and shall be limited to the public comment portion designated for that purpose  
Members of the public who desire to address the board during the Citizen Input portion of the board meeting must follow registration procedures by clicking on the link below:  
<https://tinyurl.com/RXF74HO>  
There was no citizen input.
6. Action Items
  - A. Consideration: Change in Title and Pay Grade for Administrative Positions  
Presenter: Daniel Gallagher  
This item was pulled from the agenda.
  - B. Consider Resolution Regarding Delegation of Authority During the COVID-19 to Make Payments to Contractors for Public Purpose  
Mr. Grant Anderson briefed the Board on this item. The Resolution is regarding delegation of authority to make all decisions regarding payments to District

contractors and vendors (including but not limited to the Town of Little Elm, the City of The Colony, the City of Oak Point, Student Transportation of America, Inc. dba Goldstar Transit, Inc.) for the purpose of compensating the contractor's and vendor's employees (such as school resource officers, bus drivers, bus monitors or other employees who provide services to the District through a contractor or vendor) and to make determinations regarding the purpose and parameters of any such payments. The authority to negotiate and enter in temporary contract amendments with District contractors and vendors, as necessary to document such determination and agreements.

Trustee Melissa Myers made the first motion to approve this item as submitted. Trustee DeLeon English seconded the motion. The motion passed (7-0).

C. Consider Closure amendment No. 1 to Goldstar Transit, Inc. Contract for the 2019-2020 School Year

Mr. Grant Anderson shared with the Board this item. Due to the COVID-19 emergency, the District closed all District schools and canceled all school related activities effective March 16, 2020. During the Closure, District may require certain services from Contractor as described in Closure Addendum. During the Closure, Contractor will suspend its normal operations and will provide the Services in accordance with terms and conditions of this Addendum in order to preserve its ability to resume normal operations under the Original Agreement after the period of Closure.

Trustee LeAnna Harding made the first motion to approve this item as submitted. Board Secretary Alejandro Flores seconded the motion. The motion passed (7-0).

7. Board President Comments

President David Montemayor thanked everybody for their hard work.

8. Board Comments

The Board thanked everyone for their hard work.

9. Superintendent Comments

Mr. Superintendent Daniel Gallagher thanked the board for their support. He also thanked teachers and staff members. He specially thanked Child Nutrition and Operations for helping delivering meals to students. Mr. Gallagher also thanked Campus Administrators.

10. Adjournment

Trustee LeAnna Harding made the first motion to adjourn. Board Secretary Alejandro Flores seconded the motion. The motion passed (7-0).

The meeting adjourned at 7: 29 pm.

The minutes were approved on April 20, 2020.

---

Board President – David Montemayor

---

Board Secretary – Alejandro Flores

---

# Board Agenda Item

Little Elm Independent School District

300 Lobo Lane

Little Elm, Texas 75068

---

Board Mtg. Date <b>04-20-2020</b>	<b>Reports of the Superintendent</b> <input type="checkbox"/>	<b>Action Item</b> <input checked="" type="checkbox"/>	<b>Consent Agenda</b> <input type="checkbox"/>	<b>Reports, Routine Monthly</b> <input type="checkbox"/>	<b>Other</b> <input type="checkbox"/>
<b>Subject:</b>	<b>RESOLUTION REGARDING DELEGATION OF AUTHORITY DURING THE COVID-19 EMERGENCY</b>				
<b>Presenter or Contact Person:</b>	Dr. Cyndy Mika Assistant Superintendent for Curriculum and Learning, Little Elm ISD				
<b>Policy/Code:</b>					
<b>Summary:</b>	Resolution Regarding Delegation of Authority				
<b>Financial Implications:</b>					
<b>Attachments:</b>					
<b>Recommendation:</b>	<b>The administration recommends the approval of the Resolution regarding delegation of authority during the COVID-19 emergency.</b>				
<b>Motion:</b>	<b>"I move that the Board approve the Resolution regarding delegation of authority during the COVID-19 emergency."</b>				



**RESOLUTION OF THE BOARD OF TRUSTEES OF  
THE LITTLE ELM INDEPENDENT SCHOOL DISTRICT  
REGARDING MODIFICATIONS TO GRADING AND RELATED POLICIES  
DURING THE COVID-19 EMERGENCY**

**WHEREAS**, the Board of Trustees (“Board”) of the Little Elm Independent School District (“District”) is authorized by Texas Education Code § 11.151 to govern and oversee the management of the public schools in the District;

**WHEREAS**, on March 13, 2020, the Governor of the State of Texas declared a statewide emergency, and, later that same day, the President of the United States declared a national emergency regarding COVID-19;

**WHEREAS**, on March 19, 2020, the State of Texas declared a public health disaster due to COVID-19 and ordered the closure of all schools until at least April 3, 2020;

**WHEREAS**, the District’s schools have been closed to students since March 23, 2020, and the Board believes schools will likely remain closed for an extended period of time;

**WHEREAS**, the Board recognizes that the COVID-19 pandemic and the need to close school buildings in the District has created unique challenges as it relates to providing equitable learning opportunities for all students and will impact grading and high-school graduation due to the complexity of students not having opportunities to complete graded assignments or courses in a typical manner;

**WHEREAS**, the Board believes it is in the best interest of students in the District to temporarily suspend Board Policies related to student grading, class rank, and related matters;

**WHEREAS**, the Board desires to temporarily delegate and empower the Superintendent with authority to adopt and implement alternative processes and policies related to student grading and calculating class rank in keeping with the educational mission of the District;

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES:**

**RESOLVED**, the Board of Trustees hereby delegates to the Superintendent the authority to suspend policies pertaining to retention/promotion, grading, class rank, eligibility for contests/competitions and other student activities, including but not limited to those found in Board Policies EIA(Local), EIC(Local), EIE(Local), FM(Local), FMF(Local), and any other policies that could relate to grading, retention/promotion, class rank, and/or eligibility for contests/competitions and other student activities.

**RESOLVED**, the Board of Trustees hereby delays the implementation of policy to use final grades as of March 6, 2020 to calculate GPA for purposes of determining class rankings for Valedictorian, Salutatorian, and other Honors until the 2020-2021 school year, and orders that such calculations for the current school year be made in the same manner as the 2018-2019 school year and will be based on the \_end of the 3<sup>rd</sup> Quarter grades on March 6, 2020.

**RESOLVED**, the authority granted by this resolution is effective for a closure with a maximum duration of 60 business days and/or school days unless the Board takes action to authorize such delegation for a longer duration.

**PASSED AND APPROVED** this \_\_\_\_ day of April 2020 by the Board of Trustees for the Little Elm Independent School District.

---

By: David Montemayor, Board President

---

Attest: Alex Flores, Board Secretary

---

# Board Agenda Item

Little Elm Independent School District  
300 Lobo Lane  
Little Elm, Texas 75068

---

Board Mtg. Date 04-20-2020	<b>Reports of the Superintendent</b> <input type="checkbox"/>	<b>Action Item</b> <input checked="" type="checkbox"/>	<b>Consent Agenda</b> <input type="checkbox"/>	<b>Reports, Routine Monthly</b> <input type="checkbox"/>	<b>Other</b> <input type="checkbox"/>
<b>Subject:</b>	<b>RESOLUTION TO EXTEND DELEGATION OF AUTHORITY DURING THE COVID-19 EMERGENCY THROUGH THE TIME OF CLOSURE</b>				
<b>Presenter or Contact Person:</b>	Grant Anderson, Associate Superintendent and Chief Financial Officer				
<b>Policy/Code:</b>					
<b>Strategic Plan Goal:</b>	Ensuring Fiscal Health and Sustainability				
<b>Summary:</b>	Resolution extending Resolution Delegating of Authority during the COVID-19 Closure.				
<b>Financial Implications:</b>	N/A				
<b>Attachments:</b>	March 23, 2020 Resolution of the Board of Trustees regarding delegation of authority during the COVID-19 Emergency				
<b>Recommendation:</b>	<b>The Administration recommends the approval to extend the Resolution delegating authority during the COVID-19 Emergency from 30 days to the end of the closure period under the provisions of the resolution.</b>				
<b>Motion:</b>	<b>I move that the Board approve to extend the Resolution delegating authority during the COVID-19 Emergency from 30</b>				

days to the end of the closure period under the provisions of the resolution.

**RESOLUTION OF THE BOARD OF TRUSTEES OF  
THE LITTLE ELM INDEPENDENT SCHOOL DISTRICT REGARDING  
DELEGATION OF AUTHORITY DURING THE COVID-19 EMERGENCY**

**WHEREAS**, the Board of Trustees (“Board”) of the Little Elm Independent School District (“District”) is authorized by Texas Education Code § 11.151 to govern and oversee the management of the public schools in the District;

**WHEREAS**, on March 13, 2020, the Governor of the State of Texas declared a statewide emergency, and, later that same day, the President of the United States declared a national emergency regarding COVID-19;

**WHEREAS**, the Board recognizes that COVID-19 is an unforeseen and unavoidable emergency of urgent public necessity, that the World Health Organization has declared COVID-19 a pandemic, and that additional emergency declarations may follow in the coming days and weeks;

**WHEREAS**, the Board has a substantial public interest in protecting the health and safety of its students, staff, and community and therefore desires to ensure that the school district and community are prepared to the fullest extent possible to protect the health and safety of students, staff, and community in light of COVID-19;

**WHEREAS**, the Board seeks to retain its employees, reduce turnover, increase morale, help employees focus on work-related matters while at work, and facilitate the return to duty of employees if schools are closed and believes that an additional public purpose exists in doing so; and

**WHEREAS**, the Board believes the public purposes described above are fulfilled by efficiently and effectively making certain delegations, as described more fully herein, to the Superintendent to address this ever-changing emergency situation in the best interest of the health, safety, and well-being of its students, staff, community, and the citizenship at-large.

**IT IS THEREFORE RESOLVED THAT** the Board of Trustees of the Little Elm Independent School District finds a substantial public purpose exists in protecting the health and safety of its students, staff, and community and therefore in ensuring that the school district and community are prepared to the fullest extent possible to protect the health and safety of students, staff, and community in light of COVID-19.

In furtherance of the public purposes so stated in this Resolution, the Board of Trustees of the Little Elm Independent School District makes the following delegations to the Superintendent and designee(s) in order to efficiently and effectively prepare the school district in response to the declarations of emergency announced by the State of Texas, as well as in preparation for the potential declarations of emergencies by other local, state, and/or national and international officials:

1. The authority to act in the place of the Board under Board Policy DEA(LOCAL) and thus make all decisions regarding payment of employees during an emergency closure, to implement the provisions of Board Policy DEA(LOCAL), and to make determinations regarding the purpose and parameters of any such payments;
2. The authority to make decisions regarding the compensation of exempt employees during an emergency closure, including premium payments to certain employees, and to implement those decisions;
3. The authority to alter the Little Elm ISD 2019-2020 school calendar by changing and/or adding school/instructional hours and work/school days as necessitated by any emergency closure or related concerns;
4. The authority to create guidelines and make determinations regarding absences, leave time, leave days, and compensation of any employee who is quarantined as a result of COVID-19 and/or who tests positive for COVID-19 and who presents appropriate medical documentation regarding themselves and/or an immediate family member, in the sole discretion of the Superintendent or designee(s), in compliance with Texas and federal law;
5. The authority to seek any necessary waivers from the Texas Education Agency without further action of the Board of Trustees regarding missed instructional days, low attendance, or any matters related to the emergency closures as part of this Resolution;
6. The authority to declare a catastrophe and take all actions as appropriate in accordance with Texas Government Code Section 552.233 regarding temporary suspension of the Texas Public Information Act;
7. The authority to procure, negotiate, and execute contracts for goods and services that are necessary to mitigate, prevent, restore, and repair damage caused to Little Elm ISD equipment, personal property, and facilities or to protect the safety of Little Elm Independent School District students and staff, given that the emergency of COVID-19 and its potential spread constitutes an unforeseen emergency/matter of urgent public necessity, and the delays posed by competitive procurement of contracts necessary to restore, replace, and/or repair equipment, personal property, and/or school facilities will prevent or substantially impair the conduct of classes or other essential school activities;
8. In the event other waivers or immediate action is needed, the Superintendent is authorized to take other action and to submit/apply for other waivers in accordance with guidance and instructions from the national and state authorities and/or agencies;
9. The authority to suspend the timelines for complaints/grievances under Board policies DGBA (Local), FNG (Local) and GF (Local); and

10. The authority granted by this resolution is effective for a closure with a maximum duration of 30 business and/or school days unless the Board takes action to authorize such delegations for a longer duration.

**PASSED AND APPROVED** this \_\_\_\_ day of \_\_\_\_ 2020 by the Board of Trustees for the Little Elm Independent School District.



By: David Montemayor, Board President



Attest: Alex Flores, Board Secretary

---

# Board Agenda Item

Little Elm Independent School District  
300 Lobo Lane  
Little Elm, Texas 75068

---

Board Mtg. Date 4-20-2020	Reports of the Superintendent <input type="checkbox"/>	Action Item <input checked="" type="checkbox"/>	Consent Agenda <input type="checkbox"/>	Reports, Routine Monthly <input type="checkbox"/>	Other <input type="checkbox"/>
Subject:	STADIUM TRACK REPLACEMENT & DRAINAGE RENOVATIONS				
Presenter or Contact Person:	Rick Martin, Executive Director of Construction				
Policy/Code:	CVD (LOCAL)				
Strategic Plan Goal:	To ensure fiscal health & sustainability.				
Summary:	Presenting the budget to replace the Stadium track surfaces and correct area drainage.				
Financial Implications:	The total cost of the work is projected to be \$1,000,000, including the Stipulated Sum of \$879,285, to Hellas for the sports track & drainage work.				
Attachments:	Project Budget and proposal.				
Recommendation:	The Administration recommends approval of this Budget as presented, and authorize the Superintendent or his designee to negotiate and execute any required contract documents.				
Motion:	I move the Board approve the Budget as presented, and authorize the Superintendent or his designee to negotiate and execute any required contract documents.				



## BUDGET

## Athletic Complex Track & Drainage

\$

**1,000,000.00**

	Description	Budget Amount
01	Construction Activities	\$930,663.55
	Track & Drainage Replacement/Renovation (Opt 2)	\$875,785.00
	Alternate #1	\$3,500.00
	Foundation Repair/Replacement Allowance	\$25,000.00
	Project Contingency @3%	\$26,378.55
00	A/E Fees	\$5,000.00
	Civil Engr. Investigation Allow.	\$5,000.00
02	Third Party Vendors	\$0.00
03	Third Party Consultants	\$42,500.00
	GeoTech Allowance	\$15,000.00
	Civil/Landscape Protection Allowance	\$10,000.00
	Material Testing Allowance	\$17,500.00
04	Permits & Fees	\$1,000.00
	Legal	\$500.00
	Other	\$500.00
05	Miscellaneous Costs	\$300.00
	Printing / Miscellaneous Costs	\$300.00
06	Owner's Contingency	\$20,536.45
	Contingency	\$20,536.45

### Total Project Budget

**\$1,000,000.00**

**Board Approved**

**\$1,000,000.00**



March 18, 2020

Sandra Howell  
Athletic Director  
Little Elm ISD  
1900 Walker Lane  
Little Elm, TX 75068  
O (972) 947-9443 \*24129  
[showell@littleeelmsd.net](mailto:showell@littleeelmsd.net)

RE: **Little Elm ISD Stadium Track Renovations**

Purchase via BuyBoard Contract No. 560-18, Indoor and Outdoor Sports Surface, Repair and Renovation, and Gym Floor Refinishing.

Ms. Howell,

**Hellas Construction, Inc.** is pleased to be providing the following scope of work.

General Conditions

**Hellas** will:

1. Provide project Insurance, Bonds, Supervision and Mobilization.
2. Provide construction surveying, layout and staking for our scope of work.
3. Provide final punch-out and clean-up of our scope of work.

---

Track/Drainage Renovations - Option #1

**Hellas** will:

1. Provide and install erosion control measures as necessary.
2. Remove existing surfacing at the track oval/chutes, DZones, field event runways, and surrounding the long jump and pole vault areas; dispose of materials offsite.
3. Remove portions of existing substrate at the long jump and pole vault areas to allow for storm drainage installation; dispose of materials offsite.
4. Provide and install approximately 920 LF - 6" Duraslot trench drain piping.
5. Provide and install approximately 175 LF - 6" HDPE outflow piping from Duraslot locations; connect to existing storm sewer piping.
6. Provide and install approximately 115 LF - continually reinforced concrete trench drain at the long jump and pole vault area extensions; connect to existing trench drain systems.
7. Provide and install approximately 10,244 SY - **Hellas' epiQ Tracks™ Q3000 (RED)** surfacing system on the track oval/chutes, DZones, field event runways, and surrounding the long jump and pole vault areas.

12710 Research Boulevard  
Suite 240  
Austin, Texas 78759



Phone (512) 250-2910  
Fax (512) 250-1960  
[info@hellasconstruction.com](mailto:info@hellasconstruction.com)





8. Provide striping per existing layout.
9. Provide and install approximately 5,145 SF - 4" continually reinforced concrete flatwork at areas of storm drainage installation and along the home side track exterior.
10. Clean up as necessary for immediate Owner occupancy.

---

#### Track/Drainage Renovations - Option #2

**Hellas** will:

1. Provide and install all items listed above with the following changes.
2. Provide and install approximately 7,914 SY - **Hellas' epiQ Tracks™ G4000 (RED)** surfacing system on the track oval/chutes, DZones, and field event runways.
3. Provide and install approximately 2,330 SY - **Hellas' epiQ Tracks™ Q3000 (RED)** surfacing system surrounding the long jump and pole vault areas.

---

#### Alternate #1 - Trench Drain

**Hellas** will:

1. Provide and install approximately 38 LF - continually reinforced concrete trench drain; connect to existing trench drain systems.

---

Track/Drainage Renovations - Option #1:	\$782,010.00
---	--------------

---

Track/Drainage Renovations - Option #2:	\$875,785.00
---	--------------

---

Alternate #1 - Trench Drain:	\$3,500.00
------------------------------	------------

---

**\*\*Please note: Hellas** has included an allowance of \$25,000.00 for possible substrate repairs in the Track/Drainage Renovations total listed above. If utilized, any amount left over at project completion will be returned to the District. \*\*

---

**\*\*Please note:** There are no asphalt paving or concrete repairs included with this proposal price. Until the existing track surface is removed **Hellas** can make no certification or judgement as to the soundness of the existing asphalt or concrete base materials and their fitness to receive new track surfacing. After removal of existing track surface, **Hellas** will inspect the asphalt and concrete base materials for compliance with specified tolerances of +/- 1/4" in 10 ft. when measured with a 10-ft. straight-edge. Additionally, we will assess the structural integrity of the existing materials. If the inspection reveals that there are areas of the existing track asphalt or concrete bases that are out of tolerance or unsound structurally, **Hellas** will walk the site with the Owner's Representative to discuss the findings. At that point **Hellas** will prepare a plan for remediation of out of tolerance and or failing areas and provide a proposal for the cost of the remediation. \*\*

---

12710 Research Boulevard  
Suite 240  
Austin, Texas 78759



Phone (512) 250-2910  
Fax (512) 250-1960  
info@hellasconstruction.com



**\*\*Please note: Pricing valid for 30 days from the date on this proposal. \*\***

Exclusions (but not limited to):

1. Allowances or Contingencies other than listed above.
2. Electrical work.
3. Demolition work other than listed above.
4. Rock demolition, excavation, trenching.
5. Soil stabilization.
6. Grading work other than listed above.
7. Drainage work other than listed above.
8. Concrete work other than listed above.
9. Existing asphalt/concrete substrate grinding/filling/crack repair.
10. Track lettering or logos.
11. Sports equipment.
12. Fencing or fence repair.
13. Site restoration.
14. Taxes.
15. Prevailing/union wages.
16. Dewatering.
17. Notwithstanding anything to the contrary in any of the Contract documents, under no circumstances shall the Performance bonds, maintenance bonds or the obligations of the Surety be liable for any warranty obligations that exceed 1 year from the date of substantial completion as defined in the Contract documents.
18. Owner/CM shall provide ingress/egress for ALL personnel, equipment and materials; typical construction traffic shall be expected for the duration of this contract. Contractor NOT responsible for damage due to typical construction traffic ingress/egress to the construction site.

Please contact this office should you have any questions regarding this quotation. **Hellas Construction, Inc.** looks forward to the opportunity to work with you.

Sincerely,

Tyler Pufahl  
Chief Estimator

12710 Research Boulevard  
Suite 240  
Austin, Texas 78759



Phone (512) 250-2910  
Fax (512) 250-1960  
info@hellasconstruction.com

---

# Board Agenda Item

Little Elm Independent School District

300 Lobo Lane

Little Elm, Texas 75068

---

Board Mtg. Date <b>4-20-2020</b>	<b>Reports of the Superintendent</b> <input type="checkbox"/>	<b>Action Item</b> <input type="checkbox"/>	<b>Consent Agenda</b> <input checked="" type="checkbox"/>	<b>Reports, Routine Monthly</b> <input type="checkbox"/>	<b>Other</b> <input type="checkbox"/>
<b>Subject:</b>	<b>EDUCATOR APPRAISAL WAIVER DUE TO COVID-19</b>				
<b>Presenter or Contact Person:</b>	Renee Pentecost				
<b>Policy/Code:</b>	DN (LOCAL), DNA (LEGAL), DNA (LOCAL)				
<b>Strategic Plan Goal:</b>	We will recruit, recognize, and retain high quality and effective personnel to support student success at every level.				
<b>Summary:</b>	TEA has permitted school districts to apply for a waiver for educator appraisals due to the circumstances related to COVID-19.				
<b>Financial Implications:</b>	N/A				
<b>Attachments:</b>	N/A				
<b>Recommendation:</b>	<b>The Administration recommends approval to submit an educator appraisal waiver request to the Texas Education Agency as submitted.</b>				
<b>Motion:</b>	<b>I move the Board approve the request to submit an educator appraisal waiver request to the Texas Education Agency as submitted.</b>				

---

# Board Agenda Item

Little Elm Independent School District  
300 Lobo Lane  
Little Elm, Texas 75068

---

Board Mtg. Date <b>4-20-2020</b>	<b>Reports of the Superintendent</b> <input type="checkbox"/>	<b>Action Item</b> <input type="checkbox"/>	<b>Consent Agenda</b> <input checked="" type="checkbox"/>	<b>Reports, Routine Monthly</b> <input type="checkbox"/>	<b>Other</b> <input type="checkbox"/>
<b>Subject:</b>	<b>EDUCATOR APPRAISAL WAIVER DUE TO COVID-19</b>				
<b>Presenter or Contact Person:</b>	Renee Pentecost, Director for Human Resource Services				
<b>Policy/Code:</b>	DN (LOCAL), DNA (LEGAL), DNA (LOCAL)				
<b>Strategic Plan Goal:</b>	We will recruit, recognize, and retain high quality and effective personnel to support student success at every level.				
<b>Summary:</b>	TEA has permitted school districts to apply for a waiver for educator appraisals due to the circumstances related to COVID-19.				
<b>Financial Implications:</b>	N/A				
<b>Attachments:</b>	N/A				
<b>Recommendation:</b>	<b>The Administration recommends approval to submit an educator appraisal waiver request to the Texas Education Agency as submitted.</b>				
<b>Motion:</b>	<b>I move the Board approve the request to submit an educator appraisal waiver request to the Texas Education Agency as submitted.</b>				

---

# Board Agenda Item

Little Elm Independent School District

300 Lobo Lane

Little Elm, Texas 75068

---

Board Mtg. Date <b>4-20-2020</b>	<b>Reports of the Superintendent</b> <input type="checkbox"/>	<b>Action Item</b> <input type="checkbox"/>	<b>Consent Agenda</b> <input checked="" type="checkbox"/>	<b>Reports, Routine Monthly</b> <input type="checkbox"/>	<b>Other</b> <input type="checkbox"/>
<b>Subject:</b>	<b>Docunav</b>				
<b>Presenter or Contact Person:</b>	Cr. Cyndy A. Mika, Assistant Superintendent for Curriculum and Learning Services				
<b>Policy/Code:</b>	CH(Local)				
<b>Strategic Plan Goal:</b>	Ensuring Fiscal Health and Sustainability				
<b>Summary:</b>	Docunav is the solution that Curriculum and Learning Services and Human Resources Services has chosen for digitizing student and employee records, both past and ongoing. The benefits for having electronic records are compliance with record storage requirements, reduction in space requirements at both central office and campuses for storing records, and time saved in searching for records each time there is a request. Another major benefit is emergency retrieval of student records when faced with a natural disaster, such as school closures do to health emergencies, tornado damage or flooding, since the records can be backed up offsite. Additionally, Docunav will allow the district to have web-based forms with internal routings for electronic signatures and secure uploads for documents. This would help facilitate online Pre-K/Kinder registration, Change of Status forms, GT testing, etc... that we currently must do in a paper environment with "wet-signatures".				
<b>Financial Implications:</b>	\$188,195.15 for three year contract, \$129,729 Extra duty pay for work to digitize cumulative folders				

<b>Attachments:</b>	Docunav Contract
<b>Recommendation:</b>	<b>The administration recommends the Board approve the Docunav contract as submitted.</b>
<b>Motion:</b>	<b>I move the Board approve the Docunav contract as submitted.</b>





**DocuNav Contact:**  
Kelly McCormick

**Date:** 2/24/2020  
**Quote:** 18332

### SOFTWARE LICENSING (One-Time Cost)

30	ENFPL25	Laserfiche Rio Pilot Named Full Users (Per user; 25-49 users) *Named User pricing includes the following features: Unlimited Laserfiche Servers, Workflow, Web Access (including the SharePoint integration and Web Access Light), Advanced Audit Trail, Snapshot, E-mail	\$900.00	<b>\$27,000.00</b>
30	EFRM	Laserfiche Forms (per user)	\$90.00	<b>\$2,700.00</b>
30	ERM	Laserfiche RIO Records Management Edition	\$90.00	<b>\$2,700.00</b>
30	ECNC	Laserfiche Connector	\$45.00	<b>\$1,350.00</b>
1	EPFRM	Laserfiche Forms Portal Add-on	\$7,995.00	<b>\$7,995.00</b>
1	QCX	Laserfiche RIO Quick Fields Complete *Includes Laserfiche RIO Quick Fields Core package plus Document Classification, Forms Alignment, Forms Identification, Forms Extractor, Optical Mark Recognition, and Auto Stamp/Redaction/Bates Num.	\$15,000.00	<b>\$15,000.00</b>
1	QFA	Laserfiche RIO Quick Fields Agent	\$10,000.00	<b>\$10,000.00</b>
1	IA	Laserfiche RIO Import Agent	\$1,500.00	<b>\$1,500.00</b>

### LASERFICHE ANNUAL SUBSCRIPTION AGREEMENT

50	JPARP 2	Subscription Participant Users 50-199	\$79.00	<b>\$3,950.00</b>
----	---------	---------------------------------------	---------	-------------------

### ANNUAL SUPPORT AGREEMENT (Recurring Cost)

1	DSAPR	Priority Annual (DSA) DocuNav Solutions Priority Support Agreement: *See attached agreement for details	\$19,019.00	<b>\$19,019.00</b>
---	-------	--	-------------	--------------------

### YEAR 2 & 3 ANNUAL SUPPORT & SUBSCRIPTION LICENSING (Pre-Pay)

1	3YR DSA	Upfront Payment For 3-Year DSA & Subscription Licensing *Price listed is for Subscription Licensing & Annual Support for Year 2 & 3 (Including Applicable Discounts) *All 3 years of Support/Subscription Licensing paid in full as part of year 1 implementation costs *Does not include annual support/subscription costs for any additional licenses purchased during 3-year term	\$41,818.20	<b>\$41,818.20</b>
---	---------	---	-------------	--------------------

### PROFESSIONAL SERVICES

240	DN-PST-PP	(Hourly) Pre-Purchased Professional Services Time: DocuNav Solutions Installation, Configuration, Project Management, Stakeholder Meetings or Training Time *Professional Services time estimate is based upon Appendix A Project Notes *Pre-purchased block of hours billed at time of order and can be used as needed at anytime during the project	\$180.00	<b>\$43,200.00</b>
5	DN CS	(Daily Units) DocuNav Solutions On-Site Consulting/Project Management/Training Services *Training typically includes a team: a professional trainer and a software engineer onsite, enterprise class hands-on guidance in your environment, training documentation and coaching on best practices *Consulting and key stakeholder meetings are often helpful to develop the scope of work and key milestones *On-site units will be billed per person per day. Travel expenses will be quoted and approved before travel is booked	\$1,760.00	<b>\$8,800.00</b>
1	DN SP OB PKG	DocuNav Human Resources Onboarding Package *Please see attached implementation package for details	\$10,000.00	<b>\$10,000.00</b>

### DISCOUNTS

1	DIR DSC	DocuNav Solutions Discount (7%-off software) *Please See DIR Contract # DIR-CPO-4449	\$(4,777.15)	<b>\$(4,777.15)</b>
1	DIR SUB	DocuNav Solutions Discount (4%-off subscription) *Please See DIR Contract # DIR-CPO-4449	\$(158.00)	<b>\$(158.00)</b>
1	DSAPR3 DSC	DocuNav Solutions Three-Year Priority Maintenance/Support (DSA) Agreement Discount Customers who enter a three-year DSA contract receive a 10% discount with the following terms: * 10% discounted rate each year (Three-year contract payable by the year) * Locked in support rates for term of contract (Price based on existing system, so prices will change if licenses are increased)	\$(1,901.90)	<b>\$(1,901.90)</b>

\*Note: All quotes expire 30 days from above date. Please call your DocuNav contact for any changes.

<b>Subtotal</b>	<b>\$188,195.15</b>
<b>Tax</b>	<b>EXEMPT</b>
<b>Total</b>	<b>\$188,195.15</b>

Sign Here

Date

**Payment Terms:** All payments are Net 30 from date of invoice issued. Preferred payment method: check or ACH payment. Subscription terms will renew on the anniversary of the date of your DocuNav Annual Support Agreement unless you provide cancellation notice 45 days before the end of the agreement. On-site Professional Services Time: billing rate quoted does not include travel expenses for out of market professional services time. Pre-purchased hours or daily units expire after 3 years from invoice date.

## Project Notes & Professional Services Estimate

### Proposed Laserfiche Implementation

**Please Note:**

- 1) Professional Service items listed below are to be used as a guide/summary of how the time quoted is to be allocated
- 2) Project Kick-Off Call to be held prior to start of project to determine detailed project scope, requirements, & goals/deliverables
- 3) DocuNav's Project Team will create detailed Scope of Work to be approved by project stakeholders prior to starting work

Installation & Configuration	Hours	Cost
<b>Initial Software Installation:</b>	8	\$1,440.00
^Install Laserfiche software and assign user licenses		
<b>General Set-Up &amp; Configuration For Student Records:</b>	56	\$10,080.00
^Establish security permissions and access rights		
^Build/Configure initial folder trees and index templates		
^Create Workflow rules for automated indexing, naming, and filing of documents		
^Establish database connections to 3rd party applications for data-lookup capabilities		
^Configure Laserfiche Connector integration tool to allow users to search/import documents from within line-of-business applications		
<b>General Set-Up &amp; Configuration For Human Resources:</b>	56	\$10,080.00
^Establish security permissions and access rights		
^Build/Configure initial folder trees and index templates		
^Create Workflow rules for automated indexing, naming, and filing of documents		
^Establish database connections to 3rd party applications for data-lookup capabilities		
^Configure Laserfiche Connector integration tool to allow users to search/import documents from within line-of-business applications		
Process Automation	Hours	Cost
<b>HR Implementation Package - Employee Onboarding:</b>	FIXED	\$10,000.00
^Please see attached implementation package for details		
<b>Paperless Student Registration (Pre-K &amp; Kinder):</b>	32	\$5,760.00
^Build up to (3) initial Web-Forms for Pre-K/Kinder Student Registration Process		
^Configure process modeler & Workflow to automatically route forms for approval, send email notifications, & file to repository		
^Train LF Admin and/or designated power users to build any additional/remaining Student Registration Web-Forms		
<b>Streamlined Student Transfer Process:</b>	32	\$5,760.00
^Build Student Transfer Initiation & Request Forms		
^Configure modeler & Workflow to automatically route form for approvals, send email notifications, & file transfer requests to repository		
<b>Automated Transcript Processing (QuickFields):</b>	40	\$7,200.00
^Design QuickFields Processing Session to automatically identify, separate, index, & name batches of Student Transcripts for up to (6) different layouts		
^Configure Workflow to automatically route/file transcripts to correct student folder		
<b>General Block Of Professional Services Time For Process Configuration Assistance:</b>	16	\$2,880.00
^To be allocated as needed for assisting with building Forms, Workflows, QuickFields sessions, etc.		
On-Site Training, Consulting, & Project Management	Units	Cost
<b>Laserfiche Admin &amp; End-User Training + Project Management/Consulting:</b>	4	\$7,040.00
^End-User Training - basic Laserfiche functionality (scanning, importing, indexing, filing, searching, annotations, etc.)		
^Admin Training - LF administrator functions (assigning user licenses, managing security, creating index templates, editing filing rules, etc.)		
^Includes detailed Training Documentation, stakeholder meetings, best practice coaching, process modifications, and consulting - as needed & defined by SoW		
<b>Advanced Admin And/Or Power User Training - Forms &amp; QuickFields:</b>	1	\$1,760.00
^Forms Design & Process Automation - building web-forms, dynamic fields, database lookups, automated routing, custom reporting, etc.		
^QuickFields Session Designer - create sessions, establish classification rules, set zone-OCR data extraction, etc.		
* <b>Please Note:</b> On-Site Training may consists of a team (Professional Trainer + Software Engineer) on-site at the same time - providing the highest level of expertise, while ensuring efficient & effective knowledge transfer		
<b>Total Professional Services Time Proposed:</b>		<b>\$62,000.00</b>

## HR Implementation Package: Employee Onboarding

### Project Milestone

#### Streamlined Employee On-Boarding With Laserfiche Forms

##### 1) Build Employee On-Boarding Process (OBP)

- ✓ Started manually per employee based on entering Employee ID
- ✓ Send initial email with link to OBP form containing links to forms
- ✓ As forms are submitted, OBP form updates with status
- ✓ Sends reminder every day to employee for missing forms
- ✓ Can be canceled by appropriate staff at any time

##### 2) Employee On-Boarding Process Reporting

- ✓ Dashboard provides overall status of OBP's in process & completed
- ✓ Custom report provides additional details on OBP's in process

##### 3) Build Associated New Hire Forms

- ✓ Choose 8 forms from list of pre-built forms
- ✓ Forms can go to all employee types or based on the following: Para-Professional, Professional, Auxiliary, Substitute
- ✓ Forms will be customized to show organizations logo, colors, address, phone number, & email address
- ✓ Forms require employee to enter Date of Birth that matches the one for the Employee ID to submit form
- ✓ Standardized location for organization's name will be updated into each form where applicable in
- ✓ Data lookups updated to pull from HRIS system (same view currently being used by "Employee Records" filing)
- ✓ Forms routed to save to Laserfiche upon submission, marked as completed in OBP, and can be setup to notify single email address upon submission
- ✓ Exception is I-9 which routes for Verification by HR prior to be completed

##### 4) On-Site Training

- ✓ Train users how to scan, import, SnapShot, index, search, export, email, print, etc. within Laserfiche
- \*End User Training varies by project – On-Site Training Units/Days are sold separately from package (see quote for details)*

##### Customer Requirements

- ❖ Access to HRIS data used by "Employee Records" look-up that includes: Employee ID, First Name, Last Name, Location Name, Date of Birth, Email Address, Employee Type (Para-Professional, Professional, Auxiliary, Substitute)
- ❖ Provide HTML codes for colors (2 colors), .png formatted logo, and address/phone #/email to be shown on all forms
- ❖ Laserfiche licenses for all involved personnel (not employees being on-boarded)

### Project Timeline:

2 – 3 Weeks (After Employee Records Is Implemented)

# Optional Add-Ons

## Software Licensing Shopping List & Additional Project Estimates

## Shopping List

### Optional Laserfiche Rio Software Add-Ons

Additional Named Full-User Licenses		Pr/Unit	Discount	Support	Total
ENFPL25	Laserfiche <b>Rio Pilot Named Full Users</b> (Per user; 25-49 users)	\$1,125.00	-\$78.75	\$303.75	<b>\$1,350.00</b>
EFRM	Named User pricing includes the following features: Unlimited Laserfiche Servers, Workflow,				
ECNC	WebAccess, Advanced Audit Trail, Snapshot, E-mail, Forms, Connector, & Records				
ERM	Management				
ENFPL50	Laserfiche <b>Rio Pilot Named Full Users</b> (Per user; 50-99 users)	\$1,041.25	-\$72.89	\$281.25	<b>\$1,249.61</b>
EFRM	Named User pricing includes the following features: Unlimited Laserfiche Servers, Workflow,				
ECNC	WebAccess, Advanced Audit Trail, Snapshot, E-mail, Forms, Connector, & Records				
ERM	Management				
ENF01	Laserfiche <b>Rio Named Full Users</b> (Per user; 100-199 users)	\$875.00	-\$61.25	\$236.25	<b>\$1,050.00</b>
EFRM	Named User pricing includes the following features: Unlimited Laserfiche Servers, Workflow,				
ECNC	WebAccess, Advanced Audit Trail, Snapshot, E-mail, Forms, Connector, & Records				
ERM	Management				

### Optional Laserfiche Subscription Software Add-Ons

Laserfiche Subscription Participant User		Pr/Unit	Discount	Support	Total
JPARP 1	Laserfiche Annual Subscription Licensing: <b>Participant User (10-49 Users)</b>	\$112.00	-\$4.48	\$16.80	<b>\$124.32</b>
	* <u>User Capabilities</u> : read-only repository access and the ability to submit & approve forms				
JPARP 2	Laserfiche Annual Subscription Licensing: <b>Participant User (50-199 Users)</b>	\$79.00	-\$3.16	\$11.85	<b>\$87.69</b>
	* <u>User Capabilities</u> : read-only repository access and the ability to submit & approve forms				
Laserfiche Subscription Education User Licenses		Pr/Unit	Discount	Support	Total
JEDCOM 01	Laserfiche Annual Subscription Licensing: <b>Education Users (Block of 2,000 Licenses)</b>	\$11,095.00	-\$443.80	\$1,664.25	<b>\$12,315.45</b>
	* <u>User Capabilities</u> : provides read-only repository access and the ability to participate in forms processes for accredited educational institutions				
JEDCOM 02	Laserfiche Annual Subscription Licensing: <b>Education Users (Block of 5,000 Licenses)</b>	\$16,645.00	-\$665.80	\$2,496.75	<b>\$18,475.95</b>
	* <u>User Capabilities</u> : provides read-only repository access and the ability to participate in forms processes for accredited educational institutions				
JEDCOM 03	Laserfiche Annual Subscription Licensing: <b>Education Users (Block of 10,000 Licenses)</b>	\$22,195.00	-\$887.80	\$3,329.25	<b>\$24,636.45</b>
	* <u>User Capabilities</u> : provides read-only repository access and the ability to participate in forms processes for accredited educational institutions				
JEDCOM 04	Laserfiche Annual Subscription Licensing: <b>Education Users (Block of 25,000 Licenses)</b>	\$27,745.00	-\$1,109.80	\$4,161.75	<b>\$30,796.95</b>
	* <u>User Capabilities</u> : provides read-only repository access and the ability to participate in forms processes for accredited educational institutions				

\*Note: All quotes expire 30 days from above date. Please call your DocuNav contact for any changes.

## Additional Project Estimates

### Process Automation & Advanced Training Options

#### Advanced Web-Training

	Hours	Cost
<b>Laserfiche Admin And/Or "Power User" Training - Laserfiche Forms Process Automation:</b>	<b>16</b>	<b>\$2,880.00</b>
^Forms Designer - build/configure Laserfiche web-forms, set field rules, establish database look ups for auto-populating fields, etc.		
^Forms Process Modeler - automatically routing forms for approval, sending email notifications, filing forms to repository, etc.		
^Forms Reporting - create reports, monitor operational dashboards, monitor performance dashboards, manage instances, etc.		
<b>Laserfiche Admin And/Or "Power User" Training - QuickFields Session Design:</b>	<b>8</b>	<b>\$1,440.00</b>
^QuickFields Session Designer - create sessions, establish classification rules, set zone-OCR data extraction, etc.		
<b>Laserfiche Admin Training - Workflow Designer:</b>	<b>16</b>	<b>\$2,880.00</b>
^Build advanced workflows, establish database look-ups, auto-created folder structures, time-based events, automated emails, etc.		

## Product Descriptions

### Laserfiche Rio Software

#### Laserfiche Server Software for MS SQL

Laserfiche RIO Named Full User Licensing includes unlimited Laserfiche Server software for MS SQL servers. Laserfiche software for archive, search engine, retrieval, display, mark-up, all text OCR, indexing, and workflow. The Laserfiche SQL Server software offers state-of-the-art n-tier architecture, along with an open architecture that promotes integrations with existing and future technologies. The Laserfiche database resides within the Microsoft SQL Server, Microsoft SQL licensing not provided.

#### Laserfiche Rio Named Full Users

Named User pricing includes the following features: Unlimited Laserfiche Servers, Workflow, WebAccess, Laserfiche Mobile, Digital signatures, Advanced Audit Trail, Snapshot, E-mail. Each Laserfiche Rio Full User is a named license and has the ability to perform all features in the Laserfiche software depending on security rights. Some features are: scan, make folders, move documents, index template fields, OCR, apply annotations, search, view, snapshot "print to" Laserfiche, Email out, participate in workflow events, etc.

#### Laserfiche Workflow

Laserfiche Workflow is included in Laserfiche RIO Named Full User Licensing. Workflow increases productivity by automating document-centered work processes. An intuitive graphical interface provides easy work process modeling and streamlining. Routing and notification services guarantee smooth workflow despite user error or absence. The Workflow Suite provides the efficiency and security of rules-based routing and monitoring while also supporting ad hoc participation in the workflow environment.

#### Laserfiche Web Access

Laserfiche WebAccess is included in Laserfiche Rio Named Full User Licensing. Web Access is a browser-based document management thin client that provides rapid deployment and simplified administration enterprise-wide. It is a secure gateway between your digital archives and your intranet or the Internet at large. You decide which documents to post, and Web Access automatically creates exact Web page copies of those documents without HTML programming. Comprehensive security measures guarantee the safety of your archives while making appropriate documents accessible via quick search to authorized users. Web Access offers virtually all of the document management capabilities of the standard Laserfiche interface. Staff can search, retrieve, create, move, rename and annotate documents as they would with the standard Laserfiche thick client. Laserfiche Web Access Light, designed for Blackberry, Chrome, Opera and Safari mobile browsers, offers a lightweight Web interface for popular mobile devices, enabling users to search and retrieve documents, as well as approve documents and participate in workflow automation processes, while away from their desktop computers.

#### Laserfiche Mobile

Laserfiche Mobile allows secure, on-the-go access to Laserfiche documents from smartphones and tablets. Laserfiche Mobile enables organizations to create, upload and manage Laserfiche content on their mobile devices from anywhere in the world.

#### Laserfiche Advanced Audit Trail

Laserfiche Advanced Audit Trail is included in Laserfiche Rio Named Full User Licensing. Laserfiche Audit Trail maximizes document management by enabling precise tracking of all user/document changes. Now, you can easily monitor who has viewed which documents and when. Whether it's monitoring sensitive case documents that need to remain secure, tracking staff productivity or documenting search activity among public records, Audit Trail enables you to do it all. It also ensures that this information is always readily available through easily discernible audit logs. The Advanced edition of Audit Trail is for customers operating in the most demanding regulatory environments. Besides doing everything that the other two versions of Audit Trail do, it also tracks changes in security settings, so not only what a user is looking at or changing is tracked, but who gave them the right to do so. Searches are also tracked. For additional document security, with this edition users can be required to submit reasons for printing and exporting documents. Administrators can force printed documents to have Watermarks applied to them.

#### Laserfiche Forms

Create custom forms from library of field or selection elements. Apply preset or custom themes, including page logo, colors, buttons, fonts, and more. Configure form elements to dynamically be displayed or hidden depending on user inputs or to be populated with data from external data sources. Automate form-based business processes with decision-making, e-mailing, approvals, and more. Custom form layout and dynamic behavior with CSS and JavaScript. Role-Based Security. Roles allow and restrict access to necessary functions for form submitters, or approvers, form creators, and system administrators. User view of details about all submitted form data. Tasks page allows users to view all of their pending and completed tasks. Administrator views of all submitted forms, process data, and approval history. Publication and Distribution. Distribute forms to audience via login to Forms system, public or secured URL, or embedding into other Web page. Export collected submission data to Microsoft Excel for further analysis or distribution.

#### Laserfiche Connector

Laserfiche Connector provides a streamlined experience for integrating Laserfiche with line of business applications such as CRM and ERP systems. Laserfiche Connector integrates easily through user-defined hotkeys and embedded icons. Laserfiche Connector allows searching the Laserfiche repository based on fields from third-party applications. Both basic and advanced searching is supported. If only one result is found, the document will automatically open in the Laserfiche Client, Laserfiche Web Access or Laserfiche WebLink. Connector is also capable of launching Laserfiche Scanning and automatically populating metadata for the scanned documents with information from a third-party application.



---

### Laserfiche Records Management

Laserfiche RIO Records Management Edition unites document management and DoD-5015.2-certified records management in a standard-setting, comprehensive solution. Laserfiche Records Management Edition enables organization-wide implementation of standardized records filing and disposition. With the Records Management module you can easily track records transferred among multiple locations, effortlessly implement your file plan with a customized folder structure, simplify fulfillment of legal obligations with enforced records freezing, and streamline retention and disposition configuration, including support for time, event and time-event dispositions. Physical records alongside scanned, e-mail and electronic records, including digital and video can be managed and then quickly screened for eligibility for destruction and other actions.

---

### Laserfiche Import Agent

Laserfiche Rio Import Agent automates document importing and document management within Laserfiche, particularly well-suited to work with multi-function peripherals.

---

### Laserfiche Rio Quick Fields Complete

Laserfiche RIO QuickFields Complete includes Laserfiche Rio QuickFields, QuickFields Scripting Kit, validation packages for Bar Code, Real-Time Lookup & Zone OCR, Document Classification, Forms Alignment, Forms Identification, Forms Extractor, Optical Mark Recognition, and Auto Stamp/Redaction/Bates Num. Laserfiche Quick Fields will allow you to streamline batch processing, automate document sorting & indexing, and eliminate manual data entry costs.

*\* Bar-Code Plug-In : reads bar-codes for automatic separation, filing, & indexing of batch scanned documents. Index fields can be populated from external databases or preassigned data, for less manual data entry.*

*\* Zone OCR Plug-In : extracts text from specific zones for automatic sorting & indexing of documents - minimizes repetitive key field entry and streamlines the process of bringing documents into Laserfiche*

*\* Document Classification : allows multiple classes of documents to be processed within a single QuickFields session. The Token Retriever & Collector features allow sending unidentified documents to the repository. With Document Classification, organizations now have the ability to process entire batches of mixed documents in one session.*

*\* Forms Identification & Alignment : identifies an image being imported via a master form and repositions an image so it is aligned with the master form, which increases Zone OCR & data extraction accuracy. With Forms Alignment, Quick Fields can re-align skewed forms coming in from a low quality scanner and make it easier for the OCR engine to generate accurate text from them.*

*\* Optical Mark Recognition : analyzes regions by recognizing markable features and reporting whether they are marked. With Optical Mark Recognition, Quick Fields can process multiple-choice answer sheets with "bubble fields" and translate them to metadata fields.*

---

### Laserfiche Rio QuickFields Agent

Laserfiche Rio QuickFields Agent enables scheduled processing sessions to run without operator intervention, reducing labor costs and optimizing business processes.

---

### Laserfiche Subscription Licensing: Participant Users

A Participant User is for employees that need user authentication to Laserfiche Forms and read-only repository access. Deployment is handled by Laserfiche Directory Server (LFDS).

#### Participant Users Have The Following Capabilities In Laserfiche Forms:

- Authenticated Form Submission & Access To Forms Inbox
- Ability to participate in Forms processes & track submitted/approved Forms

---

## Optional Software Add-Ons

---

### Laserfiche Subscription Licensing: Education Users

For accredited educational institutions that meet the requirements listed. Provides read-only repository access and ability to participate in forms processes. Deployment is handled by Laserfiche Directory Server (LFDS).

#### Education Users Have The Following Capabilities In Laserfiche Forms:

- Authenticated Form Submission & Access To Forms Inbox
- Ability to participate in Forms processes & track submitted/approved Forms



## Laserfiche User Capability Matrix

License Type:	Assigned Licenses - Licensed Per User		Single "Portal License" - Unlimited Users
Security:	User Accounts - Log-In/Authentication		No User Account (No Authentication)
License Name:	Named Full User	Participant User	Forms Portal

### Repository Access

Search/View	✓	✓	-
Print/Download	✓	✓	-
Search & Open Documents Using Connector Integration Tool	✓	✓	-
Apply or Edit Index Values	✓	-	-
Open, Edit, & Save MS Office Documents	✓	-	-
Apply Annotations (sticky notes, redactions, highlights, etc.)	✓	-	-

### Import Capabilities

Scan	✓	-	-
Drag-And-Drop	✓	-	-
SnapShot (Digital Print)	✓	-	-
Microsoft Office Plug-In	✓	-	-
Scan/Import Documents Using Connector Integration Tool	✓	-	-
Submit Document Import/Upload Form	✓	✓	✓

### Forms & Business Process Access

Submit Web Forms	✓	✓	✓
Track Form Submission	✓	✓	-
Approve Forms (Task Inbox)	✓	✓	-
Run Reports	✓	-	-
Build Web-Forms	✓	-	-
Design Form Processes	✓	-	-
Monitor Form Processes	✓	-	-
Create/Edit Workflows	✓	-	-



### **Laserfiche Subscription Guide:**

Software purchased through Laserfiche Subscription is a software license that lowers initial licensing costs based on *subscribing* to the rights to use Laserfiche products and services instead of *owning* them. If a license is a subscription license, licensee may use the software covered by the subscription during the term of the subscription until the subscription expires or is terminated. Laserfiche Subscription includes DocuNav Priority Support Agreement as noted on the appended proposal. Laserfiche Subscription can be purchased as its own system or certain subscription products can be added to an existing Rio/Avante system. Subscription allows for an increase or decrease of subscription count annually.

### **Laserfiche Annual Subscription Agreement:**

The Laserfiche Subscription Agreement allows you to use Laserfiche products for a designated period of time without purchasing a perpetual license. One payment provides on-demand access to your Laserfiche products for the duration of the subscription year. The agreement provides you with the flexibility to manage licenses across your organization or institution, according to your participants' usage roles.

### **General Subscription:**

- **Multi- year agreements are available.** The customer that signs a multi-year agreement with subscription is exempt from any possible subscription fee changes and is locked into the original agreed upon rate for the number of paid years.
- The Subscription includes software updates, and access to online support resources during the term of the subscription. No portion of the subscription will be credited toward the purchase of new Laserfiche software products.

### **Perpetual Rio/Avante + Subscription (Mixed Systems):**

- Laserfiche Subscription **products can be combined** with perpetual Rio/Avante products to create a "mixed system." **Subscription Full Users cannot be combined with Rio/Avante Full Users.** Subscription Employee Participants, Community Users, and Education Users can be added to existing Rio/Avante systems.
- **Payment, cancellation, and reactivation:** A mixed system will be billed and function like a subscription system. Due to subscription and Rio/Avante licensing all being connected through LFDS, if you drop subscription, you will need to reactivate Rio/Avante license.

### **Renewal Terms:**

- Subscription terms will renew on the anniversary of the date of your DocuNav support agreement, unless you provide **cancellation notice at least 45 days prior** to the end of the subscription period.
- Laserfiche standard subscription will provide you with access to your specified Laserfiche products for 12 months, and may be extended annually thereafter.



## DOCUNAV SOLUTIONS PRIORITY SUPPORT AGREEMENT

The cornerstone of the DocuNav Customer Support program is Priority Support Service. Priority Support Service provides expert troubleshooting. Priority Support Service additionally provides you with answers to ensure smooth, productive operation of your system. DocuNav Solutions technical support team consists of expert problem-solvers trained to support customers across their complete Laserfiche / DocuNav solution. They troubleshoot, identify problems, and provide issue resolution—even when the issue is beyond Laserfiche. Support extends to troubleshooting with scanners, security, firewalls, networks, databases, operating systems, virtual machines and interfaces with 3<sup>rd</sup> party applications. With a Priority Annual DocuNav Support Agreement (PR DSA), you're entitled to the services listed below.

### **Priority Support Services**

You can expect a response from our support team within 4 hours of reporting any issue to start the resolution process. Our PR DSA customers also receive expedited escalation of any issues that are mission critical to minimize system downtime.

All support services start with an e-mail or phone call to the DocuNav support team. Customers should identify valid technical support contacts for their organization and inform DocuNav of their authorized contacts. Authorized contacts should first e-mail or call to report service issues/questions. Emails should be directed to [support@docunav.com](mailto:support@docunav.com). The e-mail should include information regarding the issues and/or questions. To speak with the support team, call 800-353-2320, option 3. As our support staff works on your cases, they may bring in additional staff expertise as needed to resolve your issues or answer your questions. We will prioritize incoming email support issues and phone calls for our PR DSA customers (within the 4-hour response time); for example, a system failure will receive a response before a scanning issue.

#### ***Priority Support includes:***

- 4 Hour Response Time
- Remote Log-in Capabilities
- Support issues are logged into our system and tracked through completion
- Issue escalation to software developers when appropriate
- Annual 4 hour System Review with experienced DocuNav technical staff
- Free enrollment to Laserfiche Certified Professional Program
- Access to certain DocuNav specialized products at no additional charge—to enhance solution
- Access to the Laserfiche Software Assurance Plan (LSAP)

#### ***Priority Support Services offers assistance with:***

- Installation and operation support services—to verify the software is operational
- Information services—to interpret error messages and suggest corrective actions
- Troubleshooting services across complete solution—to verify issues being addressed (even when issue extends beyond Laserfiche), to suggest problem-solving techniques, to determine work around solutions, to identify and resolve issues with supported peripherals and hardware
- Advice on proper system configuration and general best practices suggestions for Laserfiche Administration

***Scheduled After Hours Support:***

- After Hours: After 5pm CST/ Before 8am CST Monday-Friday, and Weekend Hours: Saturday- Sunday
- Multiplier is x1.5 regular professional services rate
- Tasks must be scheduled, minimum ½ day when scheduling on-site services

***Optional 24/7 365 Days Support:***

- DocuNav Priority Support Customers will be provided with support contact information to use for emergency support issues that may arise after normal support hours.
- Emergency Technical Support Access Fee is 10% of Priority DSA
- Multiplier is x3 regular professional services rate
- Support applies **24 Hours/Day, 7 Days/Week, and 365 Days/Year** – No Exclusion

Support hours are Monday - Friday 8:00 a.m. - 5:00 p.m., Central Standard Time, excluding holidays.

**DocuNav Service Level Agreement with Respect to 4 Hour Response Time Commitment**

In the event DocuNav does not meet the guaranteed four-hour response time commitment for troubleshooting technical support issues, then DocuNav will owe customer a credit back based upon the following:

- Credit owed will be calculated as follows:
  - One full day of support cost per instance (Customer's Annual DSA Cost / 365 days)
  - Credit is limited to one day per instance
  - Credit to be applied to professional services hours on the next billing period
- Customer's responsibilities in order for credit to be received include:
  - Customer must notify DocuNav through the above notification channels
    - Email [support@docunav.com](mailto:support@docunav.com) or call the 800 number and leave a detailed message with direct contact information
    - Customer may not call or email individuals directly for credit to apply

**Laserfiche Software Assurance Plan**

Your DocuNav PR DSA also includes the Laserfiche Software Assurance Plan (LSAP).

LSAP entitles you to receive access to the [Laserfiche Support Site](#) where you'll find detailed technical information to help you optimize system performance and maximize uptime.

***Online Resources Available:***

- Knowledge Base articles
- Training Resources
- Forums
- Downloads
- Laserfiche Code Library

**Technical Support Team**

DocuNav's technical support team is comprised of implementation experts, technicians, trainers, and software developers. DocuNav's technical support team is recognized by Laserfiche, as Gold-Level Certified for their support services. Every one of DocuNav's multiple support staff members is tested and mandated to retain current certifications across the Laserfiche product suite.

**DocuNav Integration Support**

DocuNav PR DSA also includes support across all DocuNav integration tools. Your current support contract will allow you direct access to the developers of the integration tools ensuring a knowledgeable response.

### **Software Updates and Feature Enhancements**

Your PR DSA includes comprehensive software assurance plans to help preserve your investment by delivering periodic updates that extend the benefits of the original purchase. These plans include crucial point updates, patches and service packs as released by Laserfiche throughout the year. Another advantage is Laserfiche full version releases are also offered at no additional cost as part of your PR DSA.

All DocuNav software will also follow along the same update schedule. As Laserfiche updates become available, DocuNav will release any necessary updates to DocuNav software ensuring customers maintain seamless compatibility across their solutions.

DocuNav tests all manufacturers' updates and consults with customers on an individual basis. After consultation, DocuNav will make recommendations for each customer's unique system on the optimal timing in the release cycle to consider updating. DocuNav's knowledgeable staff protects and guides customers to the most successful deployment of future updates and enhancements of their solutions.

### **Internet services and remote access**

This service provides our PR DSA clients with remote access to the same quality assistance and advice that they would receive from an on-site visit by one of our technicians. Using remote connectivity, a DocuNav technical staff member can connect to your system and control your screen as you watch and speak with us over the phone. This powerful, interactive technique allows us to assist you in various tasks.

### **Annual System Review**

Annually, a 4-hour remote system review with an experienced DocuNav technical team member has been included with your DocuNav PR DSA. This event can be scheduled by contacting your DocuNav Account Manager and can occur anytime throughout the year of your DocuNav PR DSA. During the annual system review, DocuNav technical staff will analyze the configuration of the existing Laserfiche application server, database, and backup procedures. Additionally, the Laserfiche configuration will be reviewed to include volume structures, folder trees, security and template field creation. Upon completion of the review, DocuNav will provide the customer with documentation detailing the findings as well as best practice recommendations for adjustments that would enhance the solution.

### **Extended User Education**

Using hands-on teaching methods, end-user education courses are held throughout the year to help you design, develop, and maintain your DocuNav solution. Led by experienced teachers, you gain knowledge and expertise of your DocuNav Solution. Optional free webinars covering a variety of topics are also available throughout the year. Whether on-site or remote, the sessions provide improved employee understanding of your system and increased utilization.

Free enrollment to a variety of courses available through the Laserfiche Certified Professional Program (CPP) is also included and is a staple of your PR DSA. Every CPP certification includes online training that you can access from anywhere at any time. Through the CPP's comprehensive online training, you can gain complex content management skills without having to travel or spend time in the classroom. Along with online training videos, you receive a full training manual with screenshots and a detailed walkthrough of all the functionality relevant to the CPP course you are taking. CPP courses are limited. Please see chart below for a breakdown of how many employees per organization may register for courses.

Laserfiche CPP Registration Chart	
Laserfiche Named Full User Count	Number of Registrants
20 users or less	1 person
21 – 100 users	2 people
101 – 500 users	4 people
501 + users	8 people

### **Laserfiche Empower Conference**

Laserfiche Empower Conference is an annual educational and networking event with over 3,000 Laserfiche customers, partners, and IT professionals. As part of your PR DSA, DocuNav will pay conference registration fees for your employees to attend. We encourage you to sign-up for Empower Registration as early as you can because the number of total registrations we pay for is limited per year. Please see the chart included below for a breakdown of how many employees per organization are eligible for free conference registration.

Laserfiche Empower Registration Chart	
Laserfiche Named Full User Count	Number of Registrants
20 users or less	1 person
21 – 100 users	2 people
101 – 500 users	4 people
501 + users	8 people

### **How to Register for CPP & Laserfiche Empower Conference**

To register employees for the CPP courses and/or the Laserfiche Empower Conference, please email [sales@docunav.com](mailto:sales@docunav.com).

## PURCHASE AGREEMENT

This agreement is made and entered into this \_\_\_\_\_ day of March, 2020 by and between:

V. P. Imaging, Inc. dba DocuNav Solutions, A Texas Corporation  
8501 Wade Blvd  
Suite 760  
Frisco, Texas 75034

Herein referred to as "Seller";

And

Little Elm Independent School District  
300 Lobo Lane  
Little Elm, TX 75068

Herein referred to as "Buyer."

### WITNESSETH

WHEREFORE, in consideration of the mutual covenants herein contained, and other valuable consideration, the receipt of which is acknowledged, the parties agree as follows:

1. Agreement to Sell and Purchase: Seller hereby agrees to sell to Buyer, and Buyer agrees to purchase from Seller those software products, services, maintenance agreements, and upgrades, as more particularly described in: DocuNav Quote #18332 attached hereto as Exhibit "A" and incorporated by reference.
2. Purchase Price and Payment: The purchase price for the Laserfiche Rio & Subscription software products being purchased by Buyer from Seller are set forth in Quote #18332 (Exhibit "A") and shall be due and payable from Buyer to Seller as follows:
  - a. Buyer agrees to pay Seller an amount not to exceed; \$188,195.15 for all software, services, and first (3) years of associated support/maintenance/subscription licensing fees.
  - b. Buyer shall pay 100% of all Rio & Subscription software licensing, maintenance/support fees, and Professional Services Time as set forth in Exhibit "A" upon software installation.
  - c. It is agreed that the estimates for those items set forth in Exhibit "A" will not be exceeded by Seller without prior written approval by Buyer. The estimated items may include the number of hours/days required for installation, configurations, business process review and training. If the service hours/days exceed the quoted amounts, seller will bill after completion and buyer agrees to pay said charges.
  - d. All payments are Net 30 from date of invoice issued.
3. Maintenance and Upgrade Fees: It is acknowledged that Exhibit "A" includes initial fees for subscription licensing, annual maintenance, and upgrades for the software products sold to Buyer as more fully described hereinabove. With respect to such subscription licensing, maintenance, and upgrade fees, it is agreed as follows:
  - a. The sums payable by Buyer for subscription licensing, maintenance, and upgrades for additional years after the included 3 Years of Support & Maintenance are payable annually 60 days prior to the anniversary date of the purchase agreement.
  - b. If the pricing includes a 3-year contract discount, the agreement will auto-renew for a new 3-year term each year unless the Buyer contacts the Seller at least 45 days prior to the renewal date.
  - c. DocuNav Priority Support Level Agreement is included in the maintenance and upgrade fees and includes Priority technical support, installation and operations support services, information services, and troubleshooting services: off-site; Monday – Friday, 8:00AM -5:00PM CST; excluding holidays.

4. Limitation: It is specifically acknowledged and agreed that all techniques, procedures and methodologies used and implemented by Seller in the performance of its work under this agreement are not included in the sale, and all intellectual property rights to such techniques, procedures and methodologies shall be retained by Seller, or by such third parties with whom Seller may contract with or have licenses through.
5. Independent Contractor: It is specifically acknowledged that Seller is an independent contractor, and that no agent, employee, or subcontractor of Seller shall be deemed an employee of Buyer or be entitled to any compensation from Buyer except as specifically set forth in this agreement.
6. Confidentiality: Seller shall keep confidential all aspects of the work performed under this contract, including but not limited to all communications regarding that work and all Buyer data and information to which Seller obtains access in the course of performing services under this agreement. Seller shall limit internal access to information regarding work under this contract to those members of Seller's own staff or subcontractors of Seller who are directly involved in the work or otherwise have a need for access to the information. Unless otherwise required by open records law, Seller shall not disclose the information to anyone other than the Buyer's project manager and Seller's own staff and subcontractors without the Buyer's prior written consent. Seller shall ensure that all individuals and subcontractors engaged directly or indirectly by Seller to provide services under this agreement are advised of and required to comply with the forgoing confidentiality obligation.
7. Sharing Information: Upon the Buyer's request, Seller shall share any project information designated by the Buyer and shall fully cooperate with all corporations, firms, contractors, governmental entities, and persons involved in or associated with the project and designated by the Buyer in the request.
8. Commitment and Completion: It is agreed that Seller shall commence work upon receipt of authorization to proceed from Buyer. Work shall be completed pursuant to Exhibit "A", RFP #43-19, and any additional Statements of Work agreed upon by both parties. Notwithstanding such schedules, it is acknowledged that delays resulting from any acts or omissions of Buyer, or circumstances beyond the control of Seller, including, but not limited to acts of war or terror, natural disasters, material shortages, and acts of God, shall not be deemed a breach of this agreement.
9. Warranty and Limitations: Except as otherwise set forth herein, Seller warrants software to perform to stated specifications. Buyer should notify Seller of any defects, upon notification Seller's technical support team will provide issue resolution.
- In no event shall Seller be responsible to Buyer for incidental, special, or consequential damages arising from business interruption or lost profits suffered by Buyer or any third party arising out of the breach of any warranty provided herein.
10. Attorney's Fees: In case suit, action, or arbitration is instituted to enforce or rescind any of the rights or provisions expressed in this agreement, the party not prevailing agrees to pay the prevailing party's costs and disbursements related to said proceedings and such sums as the court or arbitrator, may adjudge reasonable for the attorney's fees at trial or appeal of said suit or action.
11. Governing Law: This agreement shall be governed and construed under the laws of the State of Texas.
12. Severability: If any provision of this agreement shall be prohibited or invalid under applicable law, such provision shall be ineffective to the extent of such prohibition or invalidity, without invalidating the remainder of such provision or the remaining provisions of this agreement.
13. Complete Agreement: This represents the complete and final agreement of the parties regarding the purchase and sale of software products and other services to be rendered by Seller on behalf of Buyer and supersedes and replaces any oral or written agreements heretofore made. Any modification to this agreement shall only be valid if in writing and signed by the parties hereto.



14. Laserfiche VAR Strategy: The Laserfiche strategy includes the use of Value Added Resellers (VARs). The relationship between the VARs and Laserfiche is one in which end user clients are permitted to engage with a single VAR of record for software support and maintenance and additional product purchases. DocuNav Solutions is the VAR of record for the Buyer. If the Buyer desires to purchase Laserfiche products or services from a VAR other than DocuNav Solutions, the Buyer can do so by changing its VAR of record by completing and submitting a Change of VAR Request and submitting it to Laserfiche. The change of VAR can be completed within 30 days in most instances. The purpose of the Laserfiche policy is to promote and maintain as much as possible, the history and experience of the Buyer's technology and vision drivers with the company responsible for the installation and maintenance of the solution, to promote an effective document and records management system.

15. Insurance. The parties shall maintain insurance as follows:

Seller shall obtain and maintain, for the duration of this Agreement, the minimum insurance coverage set forth below. All coverage shall be written on an occurrence basis. Required insurance shall contain a provision whereby the insurers will provide thirty (30) days' prior written notice of cancellation.

<u>Coverage</u>	<u>Limit</u>
Worker's Compensation	\$1,000,000
Commercial General Liability	\$2,000,000
E&O / Technology / Cyber	\$1,000,000
Umbrella Coverage	\$2,000,000

16. Pre-paid professional service time guarantee: DocuNav will guarantee buyer's satisfaction with the work completed. If at any point the buyer feels the work completed does not meet the previously agreed upon scope of work, the buyer will submit a list of deficiencies and DocuNav will have 30 days to complete the items. If DocuNav is not able to fulfill the list by the end of 30 days, DocuNav will reimburse a portion of the pre-paid service time up to 25% of the total pre-purchased.

SELLER:

BUYER:

V.P. IMAGING, INC DBA DocuNav Solutions,  
A Texas Corporation

Little Elm Independent School District

By: \_\_\_\_\_

Cody Bettis  
President  
VP Imaging, Inc.

By: \_\_\_\_\_

Duly Authorized Officer

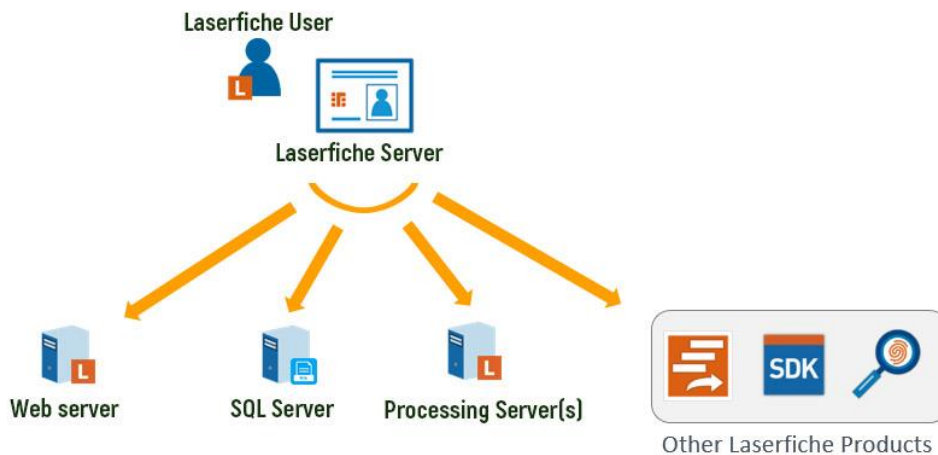
Print: \_\_\_\_\_

Title: \_\_\_\_\_

## SERVER RECOMMENDATIONS

If you plan to host your Laserfiche system internally there are several factors to consider when planning the install. A basic Laserfiche install is comprised of the following servers:

- Laserfiche Server – hosts the application and user interface
- SQL Server – stores the data (SQL database) and runs queries
- Processing Server(s) – processing such as Workflow, DCC, Audit Trail, etc
- Web Server – handles the external interface and processes



We can help you customize a plan to tailor your install for your specific needs and expected use, but below are some guidelines to help with planning:

### Tier 1: Beginner

✓ 0-25 full users   ✓ 1-2 forms   ✓ 1 department

### Tier 2: Standard

✓ 25-50 full users   ✓ 1-5 forms   ✓ 1-2 departments

### Tier 3: Enterprise

✓ 50+ full users   ✓ 5-20 forms   ✓ 2-3 department

**\*PLEASE NOTE\***

*If forms will be exposed to the public, it is highly recommended that a separate web server is added to every system*

## **Tier 1: Beginner**

This package is a great entry level option for those just getting started with Laserfiche and want to initially support only a few users. Laserfiche Server, SQL Server and Web Server are combined initially to save costs along with utilizing a limited license for SQL (SQL Express).

### **Application/Processing/Web Server/SQL Server**

- Applications:
  - Laserfiche
  - Web Administration Console
  - Workflow (Service & Subscriber)
  - DCC (OCR on the Server)
  - SQL Express
- Minimum Hardware Specs:
  - 2 Processors (Cores)
  - 14+ GB RAM
  - C drive - 200 GB
  - D drive - 400GB (for SQL databases, Laserfiche volumes & Laserfiche repository files)
    - *Expandable as necessary*

## **Tier 2: Standard**

If you are just beginning with only a few forms in 1 or 2 small departments the following setup is a good start. Laserfiche Server and Web Server are combined initially to save costs.

### **Application/Web Server**

- Minimum Hardware Specs:
  - 2 Processors (Cores)
  - 14+ GB RAM
  - C drive - 200 GB
  - D drive - 400GB (for SQL databases, Laserfiche volumes & Laserfiche repository files)
    - *Expandable as necessary*

### **SQL Server**

- Minimum Hardware Specs:
  - Multi-Processors (8+ cores, expandable as needed)
  - 24+ GB RAM
  - C drive - 100 GB
  - D drive - 200GB
  - SQL 2012 or higher

### **Processing Server (Workflow, DCC, Audit Trail)**

- Minimum Hardware Specs:
  - Multi-Processors (8-12 cores)
  - 16 GB RAM
  - C drive - 100 GB
  - D drive - 100GB (to handle log files and temp processing for import)
  - Server 2012 or higher

## **Tier 3: Enterprise**

The following is a standard implementation that is good for many organizations. It allows computing bandwidth and flexibility for many forms and several workflows.

### **Application Server**

- Minimum Hardware Specs:
  - 2 Processors (Cores)
  - 14+ GB RAM
  - C drive - 200 GB
  - D drive - 400GB (for SQL databases, Laserfiche volumes & Laserfiche repository files)
    - *Expandable as necessary*

### **SQL Server**

- Minimum Hardware Specs:
  - Multi-Processors (8+ cores, expandable as needed)
  - 24+ GB RAM
  - C drive - 100 GB
  - D drive - 200GB
  - SQL 2012 or higher

### **Processing Servers (Workflow, DCC, Audit Trail)**

- Minimum Hardware Specs:
  - Multi-Processors (8-12 cores)
  - 16 GB RAM
  - C drive - 100 GB
  - D drive - 100GB (to handle log files and temp processing for import)
  - Server 2012 or higher
- Multiple Processing Servers may be needed

### **Web Server (WebAccess, Forms)**

- Minimum Hardware Specs:
  - Multi-Processor (Cores)
  - 10 GB RAM
  - C drive - 100 GB
  - No attached drive now but may need one later
  - Server 2012 or higher
  - IIS7 or higher

## RECOMMENDED SERVER MAINTENANCE

Windows server maintenance should follow your standard Windows update procedures. During updates, Laserfiche services should be taken down and brought back online in the following order:

### Shutdown:

QuickFields  
Workflow Services (Server and Subscriber)  
Forms Routing Service  
Laserfiche Server  
LFDS Server  
SQL Server (if necessary)

### Start up:

SQL Server (Must be fully online)  
LFDS Server  
Laserfiche Server  
Forms Routing Service  
Workflow Services (Server and Subscriber)  
QuickFields

## SQL Database Maintenance

Following your pre-existing SQL database backup and maintenance plans, already designed and in place by your organization, is highly recommended. If there is no plan in place, here are the minimum recommendations.

Backup - Full Backup (weekly)

Backup - Differential (daily)

Backup - Transaction Logs (every 15 minutes) \*This is only applicable for databases setup for full logging

Check database integrity (daily)

Reorganize index (daily – if needed)

Rebuild index (weekly)

Maintenance cleanup (daily)

If your organization does not have a standard plan, the plan provided above should be reviewed with DocuNav for possible changes for your specific environment. The plan above is a suggestion, so frequency and order of events may need to be changed based on system usage.

---

# Board Agenda Item

Little Elm Independent School District  
300 Lobo Lane  
Little Elm, Texas 75068

---

	<b>Reports of the Superintendent</b>	<b>Action Item</b>	<b>Consent Agenda</b>	<b>Reports, Routine Monthly</b>	<b>Other</b>
<b>Board Mtg. Date</b> 04-20-2020	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Subject:</b>	<b>HMH PRICING PROPOSAL: ENGLISH LANGUAGE ARTS Grades 9-12 ADOPTION</b>				
<b>Presenter or Contact Person:</b>	Dr. Cyndy A. Mika, Assistant Superintendent for School Improvement and Accountability				
<b>Policy/Code:</b>	EFA (Legal), CH(Local)				
<b>Summary:</b>	Proclamation 2020 provides for the adoption of 9-12 English Language Arts instructional materials. The District has chosen Houghton Mifflin Harcourt Publishing Company's ELAR instructional materials and will be purchasing these materials from the instructional materials allotment and local funds. Additionally, the District will be purchasing novels to supplement the HMH Instructional Materials for the Grade 9-12 ELAR classrooms. We will be bringing the contract for novels forward in May, 2020.				
<b>Financial Implications:</b>	Of the total contract of \$307,730.85, \$200,000 can be covered by IMA. Therefore there is a financial implication of \$107,730.85 to the budget.				
<b>Attachments:</b>	Little Elm Option 1 HMH Pricing Proposal 4.7.20 TX Proclamation 2020 Discount Letter - Little Elm				
<b>Recommendation:</b>	<b>The Administration recommends the approval of the purchase of Grade 9-12 ELAR instructional materials as submitted.</b>				
<b>Motion:</b>	<b>I move the Board approve of the purchase of Grade 9-12 ELAR instructional materials as submitted.</b>				



April 7 2020

**Houghton Mifflin Harcourt Publishing Company Presents:**

**LITTLE ELM ISD**

**Pricing Proposal:**

**Grade 9-12**

**Into Literature**

This is a non-binding proposal for discussion purposes  
only.

© Houghton Mifflin Harcourt Publishing Company. All rights reserved.



## HMH / LITTLE ELM

ISBN 13	Customer Title	Package Details	Charge Status	Quantity	Current Price	Total Price
9780358397403	2021 Texas Into Literature Digital Learning Student Resource Package Plus 8 Year Grade 9	Package Includes: Texas Digital Student Edition plus Resources Online 8 Year Grade 9 Into Literature Plus Writable Online 8 Year Digital Grade 9 Receive 1 Teacher Resource Package with the purchase of 50 Student Resource Packages Package Includes: Texas Student Edition Hardcover Grade 9 Texas Digital Student Edition plus Resources Online 8 Year Grade 9 Into Literature Plus Writable Online 8 Year Digital Grade 9	Charge	493	\$ 123.00	\$ 60,639.00
TBC	2021 Texas Into Literature Comprehensive Student Resource Package w/HC Student Edition Plus with 8 Year Digital Grade 9	Also Includes 3 Novel points per Student Resource Package Receive 1 Teacher Resource Package with the purchase of 50 Student Resource Packages	Charge	175	\$ 132.00	\$ 23,100.00
9781328617187	2021 Texas Into Literature Digital Learning Teacher Resource Package 8 Year Grade 9	Package Includes: Texas Teacher Digital Management Center 8 Year Grade 9	No Charge	9	\$ 452.85	
9781328596475	2021 Texas Into Literature Teacher Resource Package with 8 Year Digital Grade 9	Package Includes: Texas Teacher Edition Grade 9 Texas Teacher Digital Management Center 8 Year Grade 9	No Charge	3	\$ 482.55	
9780358397410	2021 Texas Into Literature Digital Learning Student Resource Package Plus 8 Year Grade 10	Package Includes: Texas Digital Student Edition plus Resources Online 8 Year Grade 10 Into Literature Plus Writable Online 8 Year Digital Grade 10 Receive 1 Teacher Resource Package with the purchase of 50 Student Resource Packages Package Includes: Texas Student Edition Hardcover Grade 10 Texas Digital Student Edition plus Resources Online 8 Year Grade 10 Into Literature Plus Writable Online 8 Year Digital Grade 10	Charge	490	\$ 123.00	\$ 60,270.00
TBC	2021 Texas Into Literature Comprehensive Student Resource Package w/HC Student Edition Plus with 8 Year Digital Grade 10	Also Includes 3 Novel points per Student Resource Package Receive 1 Teacher Resource Package with the purchase of 50 Student Resource Packages	Charge	175	\$ 132.00	\$ 23,100.00
9781328617194	2021 Texas Into Literature Digital Learning Teacher Resource Package 8 Year Grade 10	Package Includes: Texas Teacher Digital Management Center 8 Year Grade 10	No Charge	9	\$ 452.85	
9781328596482	2021 Texas Into Literature Teacher Resource Package with 8 Year Digital Grade 10	Package Includes: Texas Teacher Edition Grade 10 Texas Teacher Digital Management Center 8 Year Grade 10	No Charge	3	\$ 482.55	
9780358397427	2021 Texas Into Literature Digital Learning Student Resource Package Plus 8 Year Grade 11	Package Includes: Texas Digital Student Edition plus Resources Online 8 Year Grade 11 Into Literature Plus Writable Online 8 Year Digital Grade 11 Receive 1 Teacher Resource Package with the purchase of 50 Student Resource Packages Package Includes: Texas Student Edition Hardcover Grade 11 Texas Digital Student Edition plus Resources Online 8 Year Grade 11 Into Literature Plus Writable Online 8 Year Digital Grade 11	Charge	423	\$ 123.00	\$ 52,029.00
TBC	2021 Texas Into Literature Comprehensive Student Resource Package w/HC Student Edition Plus with 8 Year Digital Grade 11	Also Includes 3 Novel points per Student Resource Package Receive 1 Teacher Resource Package with the purchase of 50 Student Resource Packages	Charge	140	\$ 132.00	\$ 18,480.00
9781328617200	2021 Texas Into Literature Digital Learning Teacher Resource Package 8 Year Grade 11	Package Includes: Texas Teacher Digital Management Center 8 Year Grade 11	No Charge	8	\$ 452.85	
9781328596499	2021 Texas Into Literature Teacher Resource Package with 8 Year Digital Grade 11	Package Includes: Texas Teacher Edition Grade 11 Texas Teacher Digital Management Center 8 Year Grade 11	No Charge	2	\$ 482.55	
9780358397434	2021 Texas Into Literature Digital Learning Student Resource Package Plus 8 Year Grade 12	Package Includes: Texas Digital Student Edition plus Resources Online 8 Year Grade 12 Into Literature Plus Writable Online 8 Year Digital Grade 12 Receive 1 Teacher Resource Package with the purchase of 50 Student Resource Packages Package Includes: Texas Student Edition Hardcover Grade 12 Texas Digital Student Edition plus Resources Online 8 Year Grade 12 Into Literature Plus Writable Online 8 Year Digital Grade 12	Charge	435	\$ 123.00	\$ 53,505.00
TBC	2021 Texas Into Literature Comprehensive Student Resource Package w/HC Student Edition Plus with 8 Year Digital Grade 12	Also Includes 3 Novel points per Student Resource Package Receive 1 Teacher Resource Package with the purchase of 50 Student Resource Packages	Charge	140	\$ 132.00	\$ 18,480.00
9781328617217	2021 Texas Into Literature Digital Learning Teacher Resource Package 8 Year Grade 12	Package Includes: Texas Teacher Digital Management Center 8 Year Grade 12	No Charge	8	\$ 452.85	
9781328596505	2021 Texas Into Literature Teacher Resource Package with 8 Year Digital Grade 12	Package Includes: Texas Teacher Edition Grade 12 Texas Teacher Digital Management Center 8 Year Grade 12	No Charge	2	\$ 482.55	

This is a non-binding proposal for discussion purposes only.

© Houghton Mifflin Harcourt Publishing Company. All rights reserved.

## HMH / LITTLE ELM

		Multi-Program Incentive: With a Proclamation 2019 grade K-5 TX Into Reading or 6-8 TX Into Lit purchase get an additional 3 Novel Points on packages with Novels for TX Into Lit 9-12 for each SRP purchased.	No Charge	2471	\$	5.00
9780358457114	Texas Language Arts 3 Novel Points					
		In this course, teachers have meaningful hands-on or virtual experiences to learn about their program's organization, design, and support resources essential to implementing the program and its related technology. LEARNING OUTCOMES: ? Enrich daily instruction by applying knowledge of the program organization and pedagogy ? Support differentiation, assessment, and effective whole and small group instruction using HMH program resources and instructional tools ? Enhance instructional delivery and student learning using HMH® technology	No Charge	1		
9780358205746	2021 Texas Into Literature Getting Started Webinar Grades 9-12					
		Customers can choose the preferred delivery method and topics for a personalized experience (topics are 90 minutes in length but can be condense to 60 or extended to 120) Topics vary by program	No Charge	6		
9780358237419	2021 Texas Into Literature Follow Up 1-Hour Webinar Session Grades 9-12					
GRAND TOTAL						\$ 309,603.00

**\*\*Pricing totals are based on enrollment provided by Little Elm ISD at time of proposal. Change in enrollments and/or program mix will affect the price of the bundle total. Pricing is effective through August 31, 2020**

Returns: Except for Products sold on a non-refundable basis, Purchaser may return, at Purchaser's risk and expense, purchased Products no later than six (6) months after the invoice date, in accordance with HMH's standard practices and procedures and return policy, with pre-approval from HMH Customer Service. Should the TEA adopt new English Language Arts programs before the above subscriptions expire, HMH will not refund any un-used years of the subscription.

This is a non-binding proposal for discussion purposes only.

© Houghton Mifflin Harcourt Publishing Company. All rights reserved.



April 7, 2020

Amanda Rahlf  
Little Elm Ind School District  
300 Lobo Ln  
Little Elm, TX 75068

Dear Amanda Rahlf:

Houghton Mifflin Harcourt (HMH) is pleased to confirm our Discount Incentive in the amount of \$15,480.15 to Little Elm Ind School District for the following products:

Program	Price	Cost Proposal #	Coupon Code
Into Literature 9-12	\$ 309,603.00	Custom	PRODPB5
Writeable	\$ 13,608.00		n/a
Discount Incentive	(\$15,480.15)	007633821	
<b>Grand Total</b>	<b>\$307,730.85</b>		

Please attach this letter to your purchase order for proof of discount incentive. Purchase orders for all programs must be submitted together and must be submitted directly to HMH. Orders placed through EMAT will not be eligible for the discount incentive. No returns, substitutions, or cancellations are allowed.

Houghton Mifflin Harcourt has been serving the educational needs of students, teachers, and schools since 1832. Our rich history as a global education company and extensive corporate resources allow our organization to offer a comprehensive set of needs-based solutions that help educators ensure every student is learning to high standards. Our system implementations and high-quality training ensure that educators will find success with our solutions.

Should you have any questions or if you would like additional information about this proposal, please contact the following HMH professional:

- Brianna Neumann, Account Executive at (972) 757-8258, or via email at [brianna.neumann@hnhco.com](mailto:brianna.neumann@hnhco.com)

Sincerely,

A handwritten signature in black ink, appearing to read "Michelle Armstrong", with a long, sweeping horizontal line extending to the right.

Michelle Armstrong  
Director, Sales Finance and Operations

April 7 2020

**Houghton Mifflin Harcourt Publishing Company Presents:**

**LITTLE ELM ISD**

**Pricing Proposal:**

**Grade 9-12**

**Into Literature**

This is a non-binding proposal for discussion purposes  
only.

© Houghton Mifflin Harcourt Publishing Company. All rights reserved.

## HMH / LITTLE ELM

ISBN 13	Customer Title	Package Details	Charge Status	Quantity	Current Price	Total Price
9780358397403	2021 Texas Into Literature Digital Learning Student Resource Package Plus 8 Year Grade 9	Package Includes: Texas Digital Student Edition plus Resources Online 8 Year Grade 9 Into Literature Plus Writable Online 8 Year Digital Grade 9 Receive 1 Teacher Resource Package with the purchase of 50 Student Resource Packages Package Includes: Texas Student Edition Hardcover Grade 9 Texas Digital Student Edition plus Resources Online 8 Year Grade 9 Into Literature Plus Writable Online 8 Year Digital Grade 9	Charge	493	\$ 123.00	\$ 60,639.00
TBC	2021 Texas Into Literature Comprehensive Student Resource Package w/HC Student Edition Plus with 8 Year Digital Grade 9	Also Includes 3 Novel points per Student Resource Package Receive 1 Teacher Resource Package with the purchase of 50 Student Resource Packages	Charge	175	\$ 132.00	\$ 23,100.00
9781328617187	2021 Texas Into Literature Digital Learning Teacher Resource Package 8 Year Grade 9	Package Includes: Texas Teacher Digital Management Center 8 Year Grade 9	No Charge	9	\$ 452.85	
9781328596475	2021 Texas Into Literature Teacher Resource Package with 8 Year Digital Grade 9	Package Includes: Texas Teacher Edition Grade 9 Texas Teacher Digital Management Center 8 Year Grade 9	No Charge	3	\$ 482.55	
9780358397410	2021 Texas Into Literature Digital Learning Student Resource Package Plus 8 Year Grade 10	Package Includes: Texas Digital Student Edition plus Resources Online 8 Year Grade 10 Into Literature Plus Writable Online 8 Year Digital Grade 10 Receive 1 Teacher Resource Package with the purchase of 50 Student Resource Packages Package Includes: Texas Student Edition Hardcover Grade 10 Texas Digital Student Edition plus Resources Online 8 Year Grade 10 Into Literature Plus Writable Online 8 Year Digital Grade 10	Charge	490	\$ 123.00	\$ 60,270.00
TBC	2021 Texas Into Literature Comprehensive Student Resource Package w/HC Student Edition Plus with 8 Year Digital Grade 10	Also Includes 3 Novel points per Student Resource Package Receive 1 Teacher Resource Package with the purchase of 50 Student Resource Packages	Charge	175	\$ 132.00	\$ 23,100.00
9781328617194	2021 Texas Into Literature Digital Learning Teacher Resource Package 8 Year Grade 10	Package Includes: Texas Teacher Digital Management Center 8 Year Grade 10	No Charge	9	\$ 452.85	
9781328596482	2021 Texas Into Literature Teacher Resource Package with 8 Year Digital Grade 10	Package Includes: Texas Teacher Edition Grade 10 Texas Teacher Digital Management Center 8 Year Grade 10	No Charge	3	\$ 482.55	
9780358397427	2021 Texas Into Literature Digital Learning Student Resource Package Plus 8 Year Grade 11	Package Includes: Texas Digital Student Edition plus Resources Online 8 Year Grade 11 Into Literature Plus Writable Online 8 Year Digital Grade 11 Receive 1 Teacher Resource Package with the purchase of 50 Student Resource Packages Package Includes: Texas Student Edition Hardcover Grade 11 Texas Digital Student Edition plus Resources Online 8 Year Grade 11 Into Literature Plus Writable Online 8 Year Digital Grade 11	Charge	423	\$ 123.00	\$ 52,029.00
TBC	2021 Texas Into Literature Comprehensive Student Resource Package w/HC Student Edition Plus with 8 Year Digital Grade 11	Also Includes 3 Novel points per Student Resource Package Receive 1 Teacher Resource Package with the purchase of 50 Student Resource Packages	Charge	140	\$ 132.00	\$ 18,480.00
9781328617200	2021 Texas Into Literature Digital Learning Teacher Resource Package 8 Year Grade 11	Package Includes: Texas Teacher Digital Management Center 8 Year Grade 11	No Charge	8	\$ 452.85	
9781328596499	2021 Texas Into Literature Teacher Resource Package with 8 Year Digital Grade 11	Package Includes: Texas Teacher Edition Grade 11 Texas Teacher Digital Management Center 8 Year Grade 11	No Charge	2	\$ 482.55	
9780358397434	2021 Texas Into Literature Digital Learning Student Resource Package Plus 8 Year Grade 12	Package Includes: Texas Digital Student Edition plus Resources Online 8 Year Grade 12 Into Literature Plus Writable Online 8 Year Digital Grade 12 Receive 1 Teacher Resource Package with the purchase of 50 Student Resource Packages Package Includes: Texas Student Edition Hardcover Grade 12 Texas Digital Student Edition plus Resources Online 8 Year Grade 12 Into Literature Plus Writable Online 8 Year Digital Grade 12	Charge	435	\$ 123.00	\$ 53,505.00
TBC	2021 Texas Into Literature Comprehensive Student Resource Package w/HC Student Edition Plus with 8 Year Digital Grade 12	Also Includes 3 Novel points per Student Resource Package Receive 1 Teacher Resource Package with the purchase of 50 Student Resource Packages	Charge	140	\$ 132.00	\$ 18,480.00
9781328617217	2021 Texas Into Literature Digital Learning Teacher Resource Package 8 Year Grade 12	Package Includes: Texas Teacher Digital Management Center 8 Year Grade 12	No Charge	8	\$ 452.85	
9781328596505	2021 Texas Into Literature Teacher Resource Package with 8 Year Digital Grade 12	Package Includes: Texas Teacher Edition Grade 12 Texas Teacher Digital Management Center 8 Year Grade 12	No Charge	2	\$ 482.55	

This is a non-binding proposal for discussion purposes only.

© Houghton Mifflin Harcourt Publishing Company. All rights reserved.

## HMH / LITTLE ELM

		Multi-Program Incentive: With a Proclamation 2019 grade K-5 TX Into Reading or 6-8 TX Into Lit purchase get an additional 3 Novel Points on packages with Novels for TX Into Lit 9-12 for each SRP purchased.	No Charge	2471	\$	5.00
9780358457114	Texas Language Arts 3 Novel Points					
		In this course, teachers have meaningful hands-on or virtual experiences to learn about their program's organization, design, and support resources essential to implementing the program and its related technology. LEARNING OUTCOMES: ? Enrich daily instruction by applying knowledge of the program organization and pedagogy ? Support differentiation, assessment, and effective whole and small group instruction using HMH program resources and instructional tools ? Enhance instructional delivery and student learning using HMH® technology	No Charge	1		
9780358205746	2021 Texas Into Literature Getting Started Webinar Grades 9-12					
		Customers can choose the preferred delivery method and topics for a personalized experience (topics are 90 minutes in length but can be condense to 60 or extended to 120) Topics vary by program	No Charge	6		
9780358237419	2021 Texas Into Literature Follow Up 1-Hour Webinar Session Grades 9-12					
<b>GRAND TOTAL</b>						<b>\$ 309,603.00</b>

**\*\*Pricing totals are based on enrollment provided by Little Elm ISD at time of proposal. Change in enrollments and/or program mix will affect the price of the bundle total. Pricing is effective through August 31, 2020**

Returns: Except for Products sold on a non-refundable basis, Purchaser may return, at Purchaser's risk and expense, purchased Products no later than six (6) months after the invoice date, in accordance with HMH's standard practices and procedures and return policy, with pre-approval from HMH Customer Service. Should the TEA adopt new English Language Arts programs before the above subscriptions expire, HMH will not refund any un-used years of the subscription.

This is a non-binding proposal for discussion purposes only.

© Houghton Mifflin Harcourt Publishing Company. All rights reserved.



# Houghton Mifflin Harcourt

**Proposal**

Prepared For

**Little Elm Ind School District**

300 Lobo Ln  
Little Elm TX 75068

For the Purchase of:

**Writable 2020**

Prepared By  
Brianna Neumann  
brianna.neumann@hmc.com

**PLEASE SUBMIT THIS PROPOSAL WITH YOUR PURCHASE ORDER.**



Cost Proposal Charge

**Houghton Mifflin Harcourt**

Attention:  
Amanda Rahlf  
arahlf@leisd.ws  
HMH Confidential and Proprietary

Customer Experience  
9400 South Park Center Loop  
Orlando, FL 32819  
FAX: 800-269-5232  
k12orders@hmc.com

Little Elm Ind School District

Writable 2020

ISBN	Title	Price	Quantity	Value of all Materials
<b>Grades 3-12</b>				
<b>Writable</b>				
1742117 9780358050643	Writable 1 Year Online Grades 3-12	\$7.00	1,944	\$13,608.00
<i>Provides 1 year of online access to the full suite of Writable's tools and supports. Writable provides sophisticated dashboards, peer and educator feedback tools, formative and summative assessment practice, annotation tools, classroom rostering, student-friendly checklists and more.</i>				
<b>Total for Writable</b>				<b>\$13,608.00</b>
<b>Total for Grades 3-12</b>				<b>\$13,608.00</b>

Proposal  
Summary

Subtotal Purchase Amount:

\$13,608.00

Shipping & Handling:

\$0.00

Total Cost of Proposal (PO Amount):

\$13,608.00



Cost Proposal Change

Houghton Mifflin Harcourt

Attention:  
Amanda Rahlf  
arahlf@leisd.ws  
HMH Confidential and Proprietary

Customer Experience  
9400 South Park Center Loop  
Orlando, FL 32819  
FAX: 800-269-5232  
k12orders@hmhco.com



## Little Elm Ind School District Writable 2020

**Total Cost of Proposal (PO Amount):     \$ 13,608.00**

Thank you for considering HMH as your partner. We are committed to providing an excellent experience and delivering ongoing, high-quality service to our customers. To meet these goals, we want to ensure you are aware of the below Terms of Purchase. These terms help us process your order quickly, efficiently, and accurately, ensuring successful delivery and implementation of our solutions.

- Please return this cost proposal with your signed purchase order that matches product, prices and shipping charges.
- Provide the exact address for *delivery* of print materials. The shipping address may be your district warehouse or individual school sites, but it is essential that this is accurate.
- Please supply the name of each important district point of contact for all aspects of the solution including their direct contact information (email/phone):
  - o Point of Contact for Print materials
  - o Point of Contact for Digital materials
  - o Point of Contact for Scheduling Professional Development
- Please confirm that we have the correct 'Ship to' and 'Sold to' information on the cost proposal.
 

<b>Ship to:</b> Little Elm ISD 300 Lobo Ln Little Elm TX 75068-5216	<b>Sold to:</b> Little Elm ISD  Little Elm TX 75068-9001
--	---
- Please provide funding start and end dates.
- Please note that all products and services will be billed upon the processing of your purchase order.
- Our payment terms are 30 days from the invoice date.
- Print subscription material quantities may be adjusted across grades for like products, to accommodate enrollment fluctuations, quantities cannot be adjusted between different programs or copyrights.
- Our standard shipping terms are FOB Shipping Point. The shipping term for your proposal is FOB Destination.
- Should any of these Terms of Sale conflict with any preprinted terms on your purchase order, the HMH terms of service shall apply.

Thank you in advance for supplying us with the necessary information at time of purchase.

Our goal is to ensure your success throughout the duration of this agreement, which starts with a highly successful delivery of our solution.

For greater detail, the complete Terms of Purchase may be reviewed here: <http://www.hmhco.com/common/terms-conditions>

**Date of Proposal: 4/7/2020**
**Proposal Expiration Date: 5/22/2020**


# Houghton Mifflin Harcourt



Cost Proposal Change

**Houghton Mifflin Harcourt**

Attention:  
 Amanda Rahlf  
 arahlf@leisd.ws  
**HMH Confidential and Proprietary**

Customer Experience  
 9400 South Park Center Loop  
 Orlando, FL 32819  
 FAX: 800-269-5232  
 k12orders@hmhco.com

---

# Board Agenda Item

Little Elm Independent School District  
300 Lobo Lane  
Little Elm, Texas 75068

---

Board Mtg. Date	Reports of the Superintendent	Action Item	Consent Agenda	Reports, Routine Monthly	Discussion Item
04-20-2020	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Subject:</b>	<b>RENEWING ESC REGION 11 INTERLOCAL AGREEMENT RESOLUTION FOR BENEFITS COOPERATIVE</b>				
<b>Presenter or Contact Person:</b>	Grant Anderson, Associate Superintendent and Chief Financial Officer				
<b>Policy/Code:</b>	N/A				
<b>Policy/Code:</b>	Ensuring Fiscal Health and Sustainability				
<b>Summary:</b>	Renew existing Interlocal Agreement Resolution with Education Service Center Region 11 Benefits Cooperative.				
<b>Financial Implications:</b>	Without renewal the District would be ineligible for the non-medical benefits offered to employees through the Cooperative.				
<b>Attachments:</b>	2020-2021 Interlocal Agreement Benefits Cooperative				
<b>Recommendation:</b>	<b>The Administration recommends approval of the Resolution Interlocal Agreement with Region 11 Benefits Cooperative as submitted.</b>				
<b>Motion:</b>	<b>I move that the Board approve the Resolution Interlocal Agreement with Region 11 Benefits Cooperative as submitted.</b>				

EDUCATION SERVICE CENTER REGION 11 BENEFITS COOPERATIVE  
INTERLOCAL AGREEMENT RESOLUTION AND AGREEMENT

WHEREAS, \_\_\_\_\_, of \_\_\_\_\_, Texas, (“Participant”) pursuant to the authority granted under Chapter 791 Government Code, as amended, desires to join together with other school districts, charter schools, or governmental entities to participate in employee benefits offered by the Education Service Center Region 11 Employee Benefits Cooperative (the “ESC Region 11 BC”), holding the opinion that participation in these programs will be beneficial to the school district, charter school, or governmental entities and its employees;

WHEREAS, the ESC Region 11 BC is managed by a committee called the Board of Record that consists of the superintendents or chief executive officers or their designees from each of the Participants in the Coop;

NOW, THEREFORE BE IT RESOLVED that Board of Trustees of Participant requests the ESC Region 11 BC to include \_\_\_\_\_ as a participant. Participant acknowledges and agrees to the following:

1. The purposes of the ESC Region 11 BC are governmental functions or services that each party to this agreement is authorized to perform individually;
2. Any obligation to pay any fees will come from current revenues available to the Participant;
3. Such fees fairly compensate the parties performing the functions and services under the agreement;
4. This agreement incorporates the Operational Procedures developed by the Board of Record as it currently exists or may be hereafter amended by action of the Board of Record;
5. Participant delegates to the Board of Record authority to modify the Operational Procedures as the Board of Record deems in the best interests of the ESC Region 11 BC;
6. Participant delegates to the Board of Record all purchasing functions related to the purposes of this interlocal agreement to the maximum extent permitted by law;
7. Participant shall comply with the Operational Procedures as established, modified, and/or approved by the Board of Record;
8. The ESC Region 11 BC shall comply with the purchasing requirements for the purchase of personal property and services as required by Chapter 44 of the Education Code and Chapter 791 of the Local Government Code;
9. The term of this agreement shall be one year, from September 1, 2020, to August 31, 2021; and
10. Participant or the ESC Region 11 BC may terminate Participant’s participation in the ESC Region 11 BC for any reason by giving written notice to the ESC Region 11 BC Board of Record sixty (60) calendar days before the anniversary date of this agreement.

BE IT FURTHER RESOLVED that the Board of Trustees of Participant authorizes its superintendent to execute any and all documents and take whatever action necessary to carry out the desires of the Board of Trustees as stated herein.

I certify that the foregoing is a true and correct copy of the resolution and agreement adopted by the Board of Trustees of \_\_\_\_\_ and that the same is reflected in the minutes of the Board meeting held \_\_\_\_\_.

In witness thereof, we hereunto affix our signatures this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_.

BY:

\_\_\_\_\_  
Signature of School Board or Charter  
School Board President

\_\_\_\_\_  
Typed Name of School Board or Charter  
School Board President

\_\_\_\_\_  
Signature of School Board or Charter  
School Board Secretary

\_\_\_\_\_  
Typed Name of School Board or Charter  
School Board Secretary

\_\_\_\_\_  
Signature of District or Charter  
School Superintendent/Chief Financial  
Officer

\_\_\_\_\_  
Typed Name of District or Charter  
School Board Superintendent/Chief  
Financial Officer

---

Name of Agency: \_\_\_\_\_

Address: \_\_\_\_\_

Name of Contact Person: \_\_\_\_\_

Phone Number: \_\_\_\_\_

---

\_\_\_\_\_  
Signature of ESC Region 11 BC Board  
President

\_\_\_\_\_  
Wes Eversole  
Typed Name of ESC Region 11 BC Board  
President

\_\_\_\_\_  
Signature of ESC Region 11 BC Board  
Secretary

\_\_\_\_\_  
Tiffany Green  
Typed Name of ESC Region 11 BC Board  
Secretary

\_\_\_\_\_  
Signature of ESC Region 11 Executive  
Director

\_\_\_\_\_  
Clyde W. Steelman, Jr. Ed.D  
Typed Name of ESC Region 11  
Executive Director

\_\_\_\_\_  
Date Approved by ESC Region 11 BC

---

# Board Agenda Item

Little Elm Independent School District

300 Lobo Lane

Little Elm, Texas 75068

---

Board Mtg. Date <b>04-20-2020</b>	<b>Reports of the Superintendent</b> <input type="checkbox"/>	<b>Action Item</b> <input type="checkbox"/>	<b>Consent Agenda</b> <input checked="" type="checkbox"/>	<b>Reports, Routine Monthly</b> <input type="checkbox"/>	<b>Other</b> <input type="checkbox"/>
<b>Subject:</b>	<b>FINANCIAL REPORTS - FEBRUARY 2020</b>				
<b>Presenter or Contact Person:</b>	Grant Anderson, Associate Superintendent and Chief Financial Officer				
<b>Policy/Code:</b>	Board Legal Status Powers and Duties - BAA (LOCAL) Annual Operating Budget - CE (LOCAL)				
<b>Strategic Plan Goal:</b>	Ensuring Fiscal Health & Sustainability				
<b>Summary:</b>	Monthly financial reports prepared by Business Services Department				
<b>Financial Implications:</b>	Increase in General Fund revenues and increase in appropriate expenditure budgets				
<b>Attachments:</b>	<ol style="list-style-type: none"><li>1) Budget Amendments</li><li>2) Information - Miscellaneous Business Office Reports Monthly Fund Balance Comparison Statement of Unaudited Revenue and Expenditures Cash Flow Statements Bank Reconciliations Investment Report Fund Summary of Revenue and Expenditures Tax Collection Report Construction Report</li></ol>				

**Recommendation:** | The Administration recommends approval of the February 2020 Financial Reports as presented.

**Motion:** | I move that the Board approve the February 2020 Financial Reports as presented.

Little Elm Independent School District  
General Fund  
Budget Amendments  
April 2020

	Fund	FX	Decrease	FX	Increase	Org	Incr / (Decr) Fund Bal	Reason
<b>1</b>	199	21	7,700	11	14,700	001		Reallocate funds to cover purchase of furniture and equipment for CTE program.
		36	7,000					
<b>2</b>	199	13	4,000	11	4,000	041		Reallocate funds to cover purchase of Chromebook carts.
<b>3</b>	199	12	499	11	7,804	041		Reallocate funds to cover purchase of Chromebook carts.
		13	5,335					
		36	1,920					
		51	50					
<b>4</b>	199	36	2,800	11	2,000	001 701		Reallocate funds to cover graduation costs and data plan services.
				41	800			
	<b>Total</b>		29,304		29,304		0	

**Little Elm Independent School District**  
**2018-2019 Fund Balance Comparison**  
as of February 29, 2020

Page 1 of 2

**GENERAL FUND**

**1XX**

CONTROL  
CODES REVENUES

BUDGET	PROPOSED AMENDMENTS	AMENDED BUDGET
53,393,416	28,710	53,422,126
22,013,394		22,013,394
1,250,000	206,834	1,456,834
<b>76,656,810</b>	<b>235,544</b>	<b>76,892,354</b>

**Expenditures**

11 Instruction  
12 Library Services  
13 Staff Development  
21 Instructional Admin  
23 Campus Administration  
31 Guidance & Counseling  
32 Attendance & Social Services  
33 Health Services  
34 Student Transportation  
35 Food Services  
36 Co-curricular Activities  
41 General Administration  
51 Plant Maintenance  
52 Security  
53 Data Processing  
61 Community Services  
71 Debt Services  
81 Facilities  
91 Contracted Instr Between Schools  
95 Payments to JUV Justice Alt  
99 Intergovernmental Charges  
**TOTAL EXPENDITURES**

41,682,257	(58,217)	41,624,040
837,163		837,163
2,569,687	(15,500)	2,554,187
1,252,744	4,800	1,257,544
4,539,370		4,539,370
2,289,198	198,300	2,487,498
33,300		33,300
598,297	23,015	621,312
2,814,825	6,000	2,820,825
138,132		138,132
2,181,921	2,060	2,183,981
3,441,145	52,086	3,493,231
7,825,252	6,653	7,831,905
1,290,729	(6,653)	1,284,076
1,935,159		1,935,159
43,839		43,839
-		-
15,091	23,000	38,091
-		-
40,000		40,000
515,000		515,000
<b>74,043,109</b>	<b>235,544</b>	<b>74,278,653</b>

00 Other Resources  
00 Other Uses

-		-
(2,613,701)		(2,613,701)

**FUND BALANCE 08/31/19**

29,282,332	-	29,282,332
------------	---	------------

**EST FUND BALANCE**

<b>29,282,332</b>	<b>-</b>	<b>29,282,332</b>
-------------------	----------	-------------------

**DEBT SERVICE FUND**

**511**

BUDGET	PROPOSED AMENDMENTS	AMENDED BUDGET
23,663,987		23,663,987
-		-
-		-
<b>23,663,987</b>	<b>-</b>	<b>23,663,987</b>

-		-
-		-
-		-
-		-
-		-
-		-
-		-
-		-
-		-
-		-
-		-
-		-
-		-
-		-
-		-
-		-
-		-
-		-
23,890,015		23,890,015
-		-
-		-
-		-
-		-
<b>23,890,015</b>	<b>-</b>	<b>23,890,015</b>

66,337,345		66,337,345
(65,804,223)		(65,804,223)

6,042,983		6,042,983
-----------	--	-----------

<b>6,350,077</b>	<b>-</b>	<b>6,350,077</b>
------------------	----------	------------------



## Page 2 of 2

		FOOD SERVICE FUND			CHILD CARE		
		240			720		
CONTROL CODES	REVENUES	ORIGINAL BUDGET	PROPOSED AMENDMENTS	AMENDED BUDGET	ORIGINAL BUDGET	PROPOSED AMENDMENTS	AMENDED BUDGET
5700	LOCAL	1,589,016		1,589,016	414,551		414,551
5800	STATE	19,500		19,500	-		-
5900	FEDERAL	2,491,562		2,491,562	-		-
		4,100,078	-	4,100,078	414,551	-	414,551
<b>Expenditures</b>							
11	Instruction	-		-	-		-
12	Library Services	-		-	-		-
13	Staff Development	-		-	-		-
21	Instructional Admin	-		-	-		-
23	Campus Administration	-		-	-		-
31	Guidance & Counseling	-		-	-		-
32	Attendance & Social Services	-		-	-		-
33	Health Services	-		-	-		-
34	Student Transportation	-		-	-		-
35	Food Services	4,488,808		4,488,808	-		-
36	Co-curricular Activities	-		-	-		-
41	General Administration	-		-	-		-
51	Plant Maintenance	-		-	-		-
52	Security	-		-	-		-
53	Data Processing	-		-	-		-
61	Community Services	-		-	582,533	-	582,533
71	Debt Services	-		-	-		-
81	Facilities	-		-	-		-
91	Contracted Instr Between Schools	-		-	-		-
95	Payments to JUV Justice Alt	-		-	-		-
99	Intergovernmental Charges	-		-	-		-
	TOTAL EXPENDITURES	4,488,808	-	4,488,808	582,533	-	582,533
<b>FUND BALANCE 08/31/19</b>		1,383,097		1,383,097	77,219		77,219
<b>EST FUND BALANCE</b>		994,367	-	994,367	(90,763)	-	(90,763)

Little Elm Independent School District  
Statement of Unaudited Revenues and Expenditures - Budget vs. Actual  
As of February 29, 2020

GENERAL FUND  
Fund 1XX

CONTROL CODES	REVENUES	2018-2019 Approved Budget	PERIOD RECEIPTS/ EXPENDITURES	Y-T-D RECEIVED/ ENC + EXP	VARIANCE FAVORABLE (UNFAVORABLE)	PERCENT TO TOTAL	PERCENT OF YEAR ELAPSED
5700	LOCAL	53,422,126.00	2,862,223.03	54,130,590.21	708,464.21	101.33%	50%
5800	STATE	22,013,394.00	266,314.01	15,915,597.86	(6,097,796.14)	72.30%	50%
5900	FEDERAL	1,456,834.00	784,076.00	1,539,743.34	82,909.34	105.69%	50%
<b>TOTAL REVENUES</b>		<b>76,892,354.00</b>	<b>3,912,613.04</b>	<b>71,585,931.41</b>	<b>(5,306,422.59)</b>	<b>93.10%</b>	<b>50%</b>
<b>EXPENDITURES</b>							
0011	Instruction	41,624,040.00	3,987,241.47	23,464,987.51	18,159,052.49	56.37%	50%
0012	Library Services	837,163.00	76,232.00	410,538.66	426,624.34	49.04%	50%
0013	Curriculum & Staff Development	2,554,187.00	122,796.05	1,103,086.85	1,451,100.15	43.19%	50%
0021	Instructional Leadership	1,257,544.00	103,389.19	626,419.44	631,124.56	49.81%	50%
0023	School Leadership	4,539,370.00	360,969.05	2,107,177.57	2,432,192.43	46.42%	50%
0031	Guidance & Counseling	2,487,498.00	196,121.91	1,111,828.66	1,375,669.34	44.70%	50%
0032	Social Work Services	33,300.00	-	32,000.00	1,300.00	96.10%	50%
0033	Health Services	621,312.00	62,056.03	343,117.56	278,194.44	55.22%	50%
0034	Student Transportation	2,820,825.00	255,268.70	1,230,339.94	1,590,485.06	43.62%	50%
0035	Food Services	138,132.00	9,993.13	59,863.27	78,268.73	43.34%	50%
0036	Co-curricular Activities	2,183,981.00	177,113.59	1,145,721.55	1,038,259.45	52.46%	50%
0041	General Administration	3,493,231.00	300,154.23	1,915,919.15	1,577,311.85	54.85%	50%
0051	Plant Maintenance	7,831,905.00	502,142.65	4,070,394.18	3,761,510.82	51.97%	50%
0052	Security & Monitoring	1,284,076.00	28,839.37	538,232.72	745,843.28	41.92%	50%
0053	Data Processing	1,935,159.00	79,525.51	789,017.21	1,146,141.79	40.77%	50%
0061	Community Service	43,839.00	2,755.52	17,127.33	26,711.67	39.07%	50%
0071	Debt Services	-	-	-	-	0.00%	50%
0081	Facility Acquisition	38,091.00	1,269.74	30,618.39	7,472.61	80.38%	50%
0091	Contracted Instr Between Schools	-	-	-	-	0.00%	50%
0095	Pmt to Juvenile Justice	40,000.00	891.00	891.00	39,109.00	2.23%	50%
0099	Intergovernmental Charges	515,000.00	-	227,744.04	287,255.96	44.22%	50%
<b>TOTAL EXPENDITURES</b>		<b>74,278,653.00</b>	<b>6,266,759.14</b>	<b>39,225,025.03</b>	<b>35,053,627.97</b>	<b>52.81%</b>	<b>50%</b>
<b>OPERATING TRANSFERS</b>							
7910	Other Resources	-	-	-	-		
8910	Other Uses	(2,613,701.00)	-	-	-		
<b>TOTAL OPERATING TRANSFERS</b>		<b>(2,613,701.00)</b>	<b>-</b>	<b>-</b>	<b>-</b>		
0100	Fund Balance 08/31/19	29,282,332.00	-	29,282,332.00			
3000	Year to Date Fund Bal. (unaudited)	<b>29,282,332.00</b>		<b>61,643,238.38</b>			

	September Actual	October Actual	November Actual	December Actual	January Actual	February Actual	March Actual	April Actual	May Actual	June Actual	July Actual	August Actual	TOTAL
Beginning Cash Balance in Bank	15,236,339.19	18,874,478.13	19,629,109.67	15,838,188.03	14,454,910.38	9,385,939.80	-	-	-	-	-	-	15,236,339.19
RECEIPTS													
Tax Collections	-	-	-	-	-	-	-	-	-	-	-	-	-
Interest	7,633.28	9,298.90	7,657.05	6,033.44	4,025.53	4,256.44	-	-	-	-	-	-	38,904.64
Other Local Revenue	219,895.29	297,879.19	185,561.05	122,055.27	537,861.93	187,306.98	-	-	-	-	-	-	1,550,559.71
State Revenue - Available School	-	302,180.00	114,595.00	223,382.00	-	-	-	-	-	-	-	-	640,157.00
State Revenue - Foundation	8,132,089.00	6,311,840.00	-	-	-	-	-	-	-	-	-	-	14,443,929.00
State Revenue - Debt Service	-	-	250,526.78	-	-	-	-	-	-	-	-	-	250,526.78
State Revenue - Misc	197,578.53	-	1,318,483.20	-	-	4,950.00	-	-	-	-	-	-	1,521,011.73
SHARS Receipts	23,956.06	9,113.07	29,397.05	35,054.15	22,713.30	784,076.00	-	-	-	-	-	-	904,309.63
Federal Program Revenue	72,970.28	459,553.68	345,459.46	561,552.51	-	227,205.29	-	-	-	-	-	-	1,666,741.22
Federal Program Revenue 240	158,886.24	252,041.41	275,007.66	216,481.43	177,848.65	229,988.62	-	-	-	-	-	-	1,310,254.01
Lunch Revenue - local 240	183,369.89	200,257.26	179,779.37	122,587.97	151,483.10	176,172.16	-	-	-	-	-	-	1,013,649.75
Payroll Deposits	3,756.67	918.07	640.16	-	1,168.56	378.00	-	-	-	-	-	-	6,861.46
Proceeds Land Sale	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfers from Debt Service	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfers from Investment Acct	3,000,000.00	271,616.29	117,900.15	5,101,927.27	137,882.20	7,157,406.41	-	-	-	-	-	-	15,786,732.32
Total Revenue	12,000,135.24	8,114,697.87	2,825,006.93	6,389,074.04	1,032,983.27	8,771,739.90	-	-	-	-	-	-	39,133,637.25
DISBURSEMENTS													
Payroll Checks	3,155,107.65	3,151,280.45	3,197,566.95	3,222,263.14	3,156,227.51	3,183,374.30	-	-	-	-	-	-	19,065,820.00
Accounts Payable Checks	3,996,198.00	2,973,357.20	2,163,768.66	3,063,606.68	1,696,044.71	1,552,868.88	-	-	-	-	-	-	15,445,844.13
TRS Deposit	812,252.13	843,800.81	858,921.64	861,623.10	860,778.58	855,764.33	-	-	-	-	-	-	5,093,140.59
IRS Deposit	398,171.85	390,457.87	395,360.32	397,632.61	388,278.05	390,580.28	-	-	-	-	-	-	2,360,480.98
Bank Charges/ NSF's/Bk Trans	266.67	1,170.00	311.00	2,226.16	625.00	735.00	-	-	-	-	-	-	5,333.83
Total Expenditures	8,361,996.30	7,360,066.33	6,615,928.57	7,547,351.69	6,101,953.85	5,983,322.79	-	-	-	-	-	-	41,970,619.53
Cash to TEA	-	-	-	-	-	-	-	-	-	-	-	-	-
Cash Transferred to Debt Service	-	-	-	225,000.00	-	-	-	-	-	-	-	-	225,000.00
Transfers to Investment Accounts	-	-	-	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Expenditures & Transfers	8,361,996.30	7,360,066.33	6,615,928.57	7,772,351.69	6,101,953.85	5,983,322.79	-	-	-	-	-	-	42,195,619.53
Net Change in Cash	3,638,138.94	754,631.54	(3,790,921.64)	(1,383,277.65)	(5,068,970.58)	2,788,417.11	-	-	-	-	-	-	(3,061,982.28)
Ending Cash Balance in bank	18,874,478.13	19,629,109.67	15,838,188.03	14,454,910.38	9,385,939.80	12,174,356.91	-	-	-	-	-	-	12,174,356.91
Beginning Cash Balance Lone Star	55,329												

**Little Elm Independent School District  
Debt Service Cash Flow Statement  
FY 2019-2020**

	September Actual	October Actual	November Actual	December Actual	January Actual	February Actual	March Actual	April Actual	May Actual	June Actual	July Actual	August Actual	TOTAL
<i>Beginning Cash Balance in Bank</i>	118,799.05	118,886.96	118,970.70	119,039.17	97,393.45	97,442.96	-	-	-	-	-	-	118,799.05
<b>RECEIPTS</b>													
Tax Collections	-	-	-	-	-	-	-	-	-	-	-	-	-
Interest	87.91	83.74	68.47	58.08	49.51	46.34	-	-	-	-	-	-	394.05
Bond Issuance	-	-	-	28,296.20	-	-	-	-	-	-	-	-	28,296.20
Transfer from General Operating	-	-	-	225,000.00	-	-	-	-	-	-	-	-	225,000.00
Transfers from Investment Acct	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Revenue	87.91	83.74	68.47	253,354.28	49.51	46.34	-	-	-	-	-	-	253,690.25
<b>DISBURSEMENTS</b>													
Bank Charges/ NSF's/Bk Trans	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Expenditures	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfers to Investment Accounts	-	-	-	275,000.00	-	-	-	-	-	-	-	-	275,000.00
Transfer to General Operating	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Expenditures & Transfers	-	-	-	275,000.00	-	-	-	-	-	-	-	-	275,000.00
Net Change in Cash	87.91	83.74	68.47	(21,645.72)	49.51	46.34	-	-	-	-	-	-	(21,309.75)
<b>Ending Cash Balance in bank</b>	<b>118,886.96</b>	<b>118,970.70</b>	<b>119,039.17</b>	<b>97,393.45</b>	<b>97,442.96</b>	<b>97,489.30</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>97,489.30</b>
Beginning Cash Balance TexPool	5,909,785.43	5,937,308.35	6,183,880.15	7,565,992.56	22,938,381.52	27,446,534.58	-	-	-	-	-	-	5,909,785.43
Interest Earned TexPool	10,530.71	9,760.90	9,536.64	18,642.02	33,791.21	32,607.01	-	-	-	-	-	-	114,868.49
Transfers in	16,992.21	236,810.90	1,372,575.77	15,353,746.94	4,474,361.85	2,103,549.91	-	-	-	-	-	-	23,558,037.58
Transfers out	-	-	-	-	-	(5,591,152.67)	-	-	-	-	-	-	(5,591,152.67)
<b>Ending Cash Balance Invested</b>	<b>5,937,308.35</b>	<b>6,183,880.15</b>	<b>7,565,992.56</b>	<b>22,938,381.52</b>	<b>27,446,534.58</b>	<b>23,991,538.83</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>23,991,538.83</b>
<b>TOTAL CASH AVAILABLE</b>	<b>6,056,195.31</b>	<b>6,302,850.85</b>	<b>7,685,031.73</b>	<b>23,035,774.97</b>	<b>27,543,977.54</b>	<b>24,089,028.13</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>24,089,028.13</b>

**LITTLE ELM INDEPENDENT SCHOOL DISTRICT**  
**Cash and Investments Reconciliation**  
**February 29, 2020**

**Operating Fund:**

---

Balance per bank	12,174,356.91
Add: Texas Class	82,657,155.51
Lone Star	67,016,521.72
TexStar	30,266,290.15
Add: Deposits in Transit	14,003.75
Taxes in Transit	128,031.64
Less: Outstanding Checks/Wires	(1,092,845.11)
<b>Balance per Books</b>	<b>191,163,514.57</b>

---

**Interest & Sinking Fund:**

---

Balance per bank	97,489.30
Add: Texpool	23,991,538.83
Add: Taxes in Transit	56,173.14
Less: Outstanding Checks	-
<b>Balance per Books</b>	<b>24,145,201.27</b>

---

<b>Total Balance per Books</b>	<b>215,308,715.84</b>
--------------------------------	-----------------------

---

LITTLE ELM INDEPENDENT SCHOOL DISTRICT  
SUMMARY OF CURRENT INVESTMENTS - BY FUND  
MONTH ENDED: February 29, 2020

General Fund 199

PURCHASE /SOLD DATE	TRADE TICKET #	CUSIP #	TYPE OF INVESTMENT	PAR VALUE	BEGINNING MARKET VALUE	ENDING MARKET VALUE	AVERAGE MONTHLY RATE	BOOK VALUE	DAYS TO MATURE	YIELD TO MATURE	INTEREST ACCRUED FOR PERIOD	W/D FOR PERIOD
2/1/2020	Lone Star Corporate Overnight		Investment Pool Investment	6,939,249.49	100.0000%	100.0000%	0.0000%	6,939,249.49				
			Withdrawal	-				6,939,249.49				
2/29/2020			Interest	9,495.42			1.7300%	6,948,744.91			9,495.42	-
				<u>6,948,744.91</u>				<u>6,948,744.91</u>			<u>9,495.42</u>	<u>-</u>

General Fund 199

PURCHASE /SOLD DATE	TRADE TICKET #	CUSIP #	TYPE OF INVESTMENT	PAR VALUE	BEGINNING MARKET VALUE	ENDING MARKET VALUE	AVERAGE MONTHLY RATE	BOOK VALUE	DAYS TO MATURE	YIELD TO MATURE	INTEREST ACCRUED FOR PERIOD	W/D FOR PERIOD
2/1/2020	TexSTAR		Investment Pool Investment	1,456,315.57	100.0000%	100.0000%	0.0000%	1,456,315.57				
			Withdrawal	-				1,456,315.57				
2/29/2020			Interest	1,809.56			1.5641%	1,458,125.13			1,809.56	-
				<u>1,458,125.13</u>				<u>1,458,125.13</u>			<u>1,809.56</u>	<u>-</u>

General Fund 199

PURCHASE /SOLD DATE	TRADE TICKET #	CUSIP #	TYPE OF INVESTMENT	PAR VALUE	BEGINNING MARKET VALUE	ENDING MARKET VALUE	AVERAGE MONTHLY RATE	BOOK VALUE	DAYS TO MATURE	YIELD TO MATURE	INTEREST ACCRUED FOR PERIOD	W/D FOR PERIOD
2/1/2020	Texas Class Gov't		Investment Pool Investment	56,382,669.05	100.0000%	100.0000%	0.0000%	56,382,669.05				
			Withdrawal	4,787,188.40				61,169,857.45				
2/29/2020			Interest	(7,000,000.00)			1.6100%	54,169,857.45				(7,000,000.00)
				<u>69,473.49</u>				<u>54,239,330.94</u>			<u>69,473.49</u>	<u>(7,000,000.00)</u>
				<u>54,239,330.94</u>				<u>54,239,330.94</u>			<u>69,473.49</u>	<u>(7,000,000.00)</u>

LITTLE ELM INDEPENDENT SCHOOL DISTRICT  
SUMMARY OF CURRENT INVESTMENTS - BY FUND  
MONTH ENDED: February 29, 2020

Capital Projects Fund 651

Bond Issue 2018

PURCHASE /SOLD DATE	TRADE TICKET #	CUSIP #	TYPE OF INVESTMENT	PAR VALUE	BEGINNING MARKET VALUE	ENDING MARKET VALUE	AVERAGE MONTHLY RATE	BOOK VALUE	DAYS TO MATURE	YIELD TO MATURE	INTEREST ACCRUED FOR PERIOD	W/D FOR PERIOD
2/1/2020	Lone Star Government Overnight		Investment Pool Investment	35,213,585.05	100.0000%	100.0000%	0.0000%	35,213,585.05				
			Withdrawal	(378,072.60)				35,213,585.05				
2/29/2020			Interest	43,541.14			1.5700%	34,835,512.45				(378,072.60)
				<u>34,879,053.59</u>				<u>34,879,053.59</u>			<u>43,541.14</u>	<u>(378,072.60)</u>

Capital Projects Fund 651

Bond Issue 2019

PURCHASE /SOLD DATE	TRADE TICKET #	CUSIP #	TYPE OF INVESTMENT	PAR VALUE	BEGINNING MARKET VALUE	ENDING MARKET VALUE	AVERAGE MONTHLY RATE	BOOK VALUE	DAYS TO MATURE	YIELD TO MATURE	INTEREST ACCRUED FOR PERIOD	W/D FOR PERIOD
2/1/2020	Lone Star Government Overnight		Investment Pool Investment	20,006,971.02	100.0000%	100.0000%	0.0000%	20,006,971.02				
			Withdrawal	31,203.43				20,038,174.45				
2/29/2020			Interest	(904,427.54)			1.5700%	19,133,746.91				(904,427.54)
				<u>24,164.42</u>				<u>19,157,911.33</u>			<u>24,164.42</u>	<u>(904,427.54)</u>
				<u>19,157,911.33</u>				<u>19,157,911.33</u>			<u>24,164.42</u>	<u>(904,427.54)</u>

Capital Projects Fund 652

Bond Issue 2018

PURCHASE /SOLD DATE	TRADE TICKET #	CUSIP #	TYPE OF INVESTMENT	PAR VALUE	BEGINNING MARKET VALUE	ENDING MARKET VALUE	AVERAGE MONTHLY RATE	BOOK VALUE	DAYS TO MATURE	YIELD TO MATURE	INTEREST ACCRUED FOR PERIOD	W/D FOR PERIOD
2/1/2020	TexSTAR		Investment Pool Investment	32,095,041.54	100.0000%	100.0000%	0.0000%	32,095,041.54				
			Withdrawal	(3,323,094.15)				32,095,041.54				
2/29/2020			Interest	36,217.63			1.5641%	28,771,947.39				(3,323,094.15)
				<u>28,808,165.02</u>				<u>28,808,165.02</u>			<u>36,217.63</u>	<u>(3,323,094.15)</u>

LITTLE ELM INDEPENDENT SCHOOL DISTRICT  
SUMMARY OF CURRENT INVESTMENTS - BY FUND  
MONTH ENDED: February 29, 2020

Capital Projects Fund 651

Bond Issue 2018

PURCHASE /SOLD DATE	TRADE TICKET #	CUSIP #	TYPE OF INVESTMENT	PAR VALUE	BEGINNING MARKET VALUE	ENDING MARKET VALUE	AVERAGE MONTHLY RATE	BOOK VALUE	DAYS TO MATURE	YIELD TO MATURE	INTEREST ACCRUED FOR PERIOD	W/D FOR PERIOD
2/1/2020	Texas CLASS Gov't		Investment Pool	31,085,477.85	100.0000%	100.0000%	0.0000%	31,085,477.85				
			Investment	85,129.88				31,170,607.73				
			Withdrawal	(3,346,995.96)				27,823,611.77				(3,346,995.96)
2/29/2020			Interest	38,136.94			1.6100%	27,861,748.71			38,136.94	
				<u>27,861,748.71</u>				<u>27,861,748.71</u>			<u>38,136.94</u>	<u>(3,346,995.96)</u>

Capital Projects Fund 647

PURCHASE /SOLD DATE	TRADE TICKET #	CUSIP #	TYPE OF INVESTMENT	PAR VALUE	BEGINNING MARKET VALUE	ENDING MARKET VALUE	AVERAGE MONTHLY RATE	BOOK VALUE	DAYS TO MATURE	YIELD TO MATURE	INTEREST ACCRUED FOR PERIOD	W/D FOR PERIOD
2/1/2020	Texas CLASS		Investment Pool	555,296.14	100.0000%	100.0000%	0.0000%	555,296.14				
			Investment	-				555,296.14				
			Withdrawal	-				555,296.14				-
2/29/2020			Interest	779.72			1.7700%	556,075.86			779.72	
				<u>556,075.86</u>				<u>556,075.86</u>			<u>779.72</u>	<u>-</u>

Capital Projects Fund 690

Non-Bond

PURCHASE /SOLD DATE	TRADE TICKET #	CUSIP #	TYPE OF INVESTMENT	PAR VALUE	BEGINNING MARKET VALUE	ENDING MARKET VALUE	AVERAGE MONTHLY RATE	BOOK VALUE	DAYS TO MATURE	YIELD TO MATURE	INTEREST ACCRUED FOR PERIOD	W/D FOR PERIOD
2/1/2020	Lone Star Government Overnight		Investment Pool	6,023,337.94	100.0000%	100.0000%	0.0000%	6,023,337.94				
			Investment	-				6,023,337.94				
			Withdrawal	-				6,023,337.94				-
2/29/2020			Interest	7,473.95			1.5700%	6,030,811.89			7,473.95	
				<u>6,030,811.89</u>				<u>6,030,811.89</u>			<u>7,473.95</u>	<u>-</u>



LITTLE ELM INDEPENDENT SCHOOL DISTRICT  
SUMMARY OF CURRENT INVESTMENTS - BY FUND  
MONTH ENDED: February 29, 2020

Debt Service Fund 511

PURCHASE /SOLD DATE	TRADE TICKET #	CUSIP #	TYPE OF INVESTMENT	PAR VALUE	BEGINNING MARKET VALUE	ENDING MARKET VALUE	AVERAGE MONTHLY RATE	BOOK VALUE	DAYS TO MATURE	YIELD TO MATURE	INTEREST ACCRUED FOR PERIOD	W/D FOR PERIOD
2/1/2020	TexPool		Investment Pool	27,446,534.58	100.0000%	100.0000%	0.0000%	27,446,534.58				
			Investment	2,103,549.91				29,550,084.49				
			Withdrawal	(5,591,152.67)				23,958,931.82				(5,591,152.67)
2/29/2020			Interest	32,607.01			1.5908%	23,991,538.83			32,607.01	
				<u>23,991,538.83</u>				<u>23,991,538.83</u>			<u>32,607.01</u>	<u>(5,591,152.67)</u>

Little Elm Independent School District  
Summary of Revenue & Expenditures As Of 02/29/2020  
Accounting Period: 02

94

	Fund: 1XX %		Fund: 211 %		Fund: 224 %		Fund: 225 %	
	General Operating		Title I-A Improving Basic		IDEA-B Formula (Spec Ed)		IDEA-B Pre-School (Spec Ed)	
Revenue Budget	76,892,354.00	100.00%	622,414.00	100.00%	1,005,461.00	100.00%	9,757.00	100.00%
Period Receipts	3,912,613.04		32,472.40		162,038.84		-	
Revenue Received to Date	71,585,931.41	93.10%	121,814.17	19.57%	423,036.66	42.07%	-	0.00%
Revenues Receivable:	5,306,422.59	6.90%	500,599.83	80.43%	582,424.34	57.93%	9,757.00	100.00%
Expenditure Budget	76,892,354.00	100.00%	622,414.00	100.00%	1,005,461.00	100.00%	9,757.00	100.00%
Period Expenditures	6,266,759.14		54,010.34		89,784.26		811.00	
Exp./Encumbrances to Date	39,225,025.03	51.01%	276,170.84	44.37%	520,008.07	51.72%	921.90	9.45%
Balance to Expend:	37,667,328.97	48.99%	346,243.16	55.63%	485,452.93	48.28%	8,835.10	90.55%
Actual Revenue Over (Under)								
Actual Expenditures & Encumbrances:	32,360,906.38		(154,356.67)		(96,971.41)		(921.90)	

Little Elm Independent School District  
Summary of Revenue & Expenditures As Of 02/29/2020  
Accounting Period: 02

	Fund: 226	%	Fund: 244	%	Fund: 255	%	Fund 263	%
	IDEA-B Part B (Spec Ed)		Voc Ed Basic Grant		Title II TPTR		Title III, Part A LEP	
Revenue Budget	-	100.00%	77,664.00	100.00%	120,599.00	100.00%	155,843.00	100.00%
Period Receipts	-		24,845.23		5,698.67		2,150.15	
Revenue Received to Date	-	#DIV/0!	64,089.23	82.52%	37,510.79	31.10%	37,796.41	
Revenues Receivable:	-	#DIV/0!	13,574.77	17.48%	83,088.21	68.90%	118,046.59	
Expenditure Budget	-	100.00%	77,664.00	100.00%	120,599.00	100.00%	155,843.00	100.00%
Period Expenditures	-		-		3,477.88		2,145.03	
Exp./Encumbrances to Date	-	#DIV/0!	72,082.96	92.81%	55,271.82	45.83%	92,564.74	59.40%
Balance to Expend:	-	#DIV/0!	5,581.04	7.19%	65,327.18	54.17%	63,278.26	
Actual Revenue Over (Under) Actual Expenditures:	-		(7,993.73)		(17,761.03)		(54,768.33)	

Little Elm Independent School District  
Summary of Revenue & Expenditures As Of 02/29/2020  
Accounting Period: 02

96

	Fund 289 %		Fund 289-02 %		Fund: 385 %		Fund: 397 %	
	Title IV, Part A Subpart 1		LEP Summer School		Visually Impaired SSVI		Advanced Placement Incentives	
Revenue Budget	41,504.00	100.00%	21,371.00	100.00%	2,538.00	100.00%	4,950.00	100.00%
Period Receipts	-		-		-		4,950.00	
Revenue Received to Date	-		21,371.00	#DIV/0!	2,537.50	100.00%	4,950.00	100.00%
Revenues Receivable:	41,504.00		-		0.50	0.00%	-	0.00%
Expenditure Budget	41,504.00	100.00%	21,371.00	100.00%	2,538.00	100.00%	4,950.00	100.00%
Period Expenditures	-		-		-		-	
Exp./Encumbrances to Date	18,119.73	71.42%	-	#DIV/0!	2,537.50	100.00%	-	100.00%
Balance to Expend:	23,384.27		21,371.00		0.50	0.00%	4,950.00	0.00%
Actual Revenue Over (Under)								
Actual Expenditures & Encumbrances:	(21,810.00)		21,371.00		-		-	

Little Elm Independent School District  
Summary of Revenue & Expenditures As Of 02/29/2020  
Accounting Period: 02

	Fund 410 %		Fund: 240 %		Fund: 511 %		Fund: 720 %	
	Instructional Materials		Food Service		Debt Service		Child Care	
Revenue Budget	1,516,061.00	100.00%	4,100,078.00	100.00%	90,001,332.00	100.00%	414,551.00	100.00%
Period Receipts	-		434,339.89		1,218,317.68		45,038.74	
Revenue Received to Date	1,516,061.73	100.00%	2,290,005.29	55.85%	90,039,738.34	100.04%	251,694.81	60.72%
Revenues Receivable:	(0.73)	0.00%	1,810,072.71	44.15%	-	0.00%	162,856.19	39.28%
Expenditure Budget	1,516,596.00	100.00%	4,488,808.00	100.00%	89,694,238.00	100.00%	582,533.00	100.00%
Period Expenditures	29,800.00		425,646.48		5,591,652.67		41,997.72	
Exp./Encumbrances to Date	1,481,832.79	99.86%	2,911,033.55	64.85%	71,920,911.32	80.18%	287,642.78	49.38%
Balance to Expend:	34,763.21	0.14%	1,577,774.45	35.15%	17,773,326.68	19.82%	294,890.22	50.62%
Actual Revenue Over (Under) Actual Expenditures & Encumbrances:	(7,474.97)		(621,028.26)		18,118,827.02		(35,947.97)	

Denton County  
Monthly Collection Status Report  
February 2020

Little Elm ISD

	Collections Month of February	Cumulative Total 10/1/2019 thru 02/29/2020	% of Tax Levy
Current Tax Year Collections			
Base M&O	2,646,991.09	52,834,149.27	97.05%
Base I&S	1,164,547.11	23,244,451.77	
Base I&S Bond	-	-	
P&I M&O	38,752.97	45,890.21	
P&I I&S	15,512.43	15,512.43	
P&I I&S Bond	-	-	
Attorney Fee	1,029.49	1,029.49	
Subtotal	<u>3,866,833.09</u>	<u>76,141,033.17</u>	97.13%
Delinquent TaxYears Collections			
Base M&O	11,629.63	110,404.40	
Base I&S	4,514.32	42,520.94	
Base I&S Bond	-	-	
P&I M&O	2,879.34	36,027.46	
P&I I&S	1,090.47	13,886.06	
P&I I&S Bond	-	-	
Attorney Fee	3,477.62	31,958.10	
Other*	-	-	
Subtotal	<u>23,591.38</u>	<u>234,796.96</u>	
Combined Current & Delinquent:			
Base M&O	2,658,620.72	52,944,553.67	
Base I&S	1,169,061.43	23,286,972.71	
Base I&S Bond	-	-	
P&I M&O	41,632.31	81,917.67	
P&I I&S	16,602.90	29,398.49	
Attorney Fee	4,507.11	32,987.59	
Other*	-	-	
Total Collections	<u><u>3,890,424.47</u></u>	<u><u>76,375,830.13</u></u>	
Original 2019 Tax Levy		<u><u>77,050,017.08</u></u>	
Current 2019 Tax Levy		<u><u>78,393,232.88</u></u>	

Denton County  
Cumulative Comparative Collection Status Report  
February 2020

Little Elm ISD

	Tax Year 2019 Collections thru February 2020	% of Tax Levy	Tax Year 2018 Collections thru February 2019	% of Tax Levy
Current Tax Year Collections				
Base M&O + I&S	76,078,601.04	97.05%	71,393,105.96	97.17%
P&I M&O + I&S	61,402.64		86,781.96	
Attorney Fee	1,029.49		-	
Subtotal	<u>76,141,033.17</u>	97.13%	<u>71,479,887.92</u>	97.29%
Delinquent Tax Years Collections				
Base M&O + I&S	152,925.34		245,621.80	
P&I M&O + I&S	49,913.52		56,798.33	
Attorney Fee	31,958.10		34,682.90	
Subtotal	<u>234,796.96</u>		<u>337,103.03</u>	
Combined Current & Delinquent:				
Base M&O + I&S	76,231,526.38		71,638,727.76	
P&I M&O + I&S	111,316.16		143,580.29	
Attorney Fee	32,987.59		34,682.90	
Other	-		-	
Total Collections	<u><u>76,375,830.13</u></u>		<u><u>71,816,990.95</u></u>	
Adjusted 2018 Tax Levy			<u><u>73,474,677.86</u></u>	
Original 2019 Tax Levy	<u><u>77,050,017.08</u></u>			
Current 2019 Tax Levy	<u><u>78,393,232.88</u></u>			

Denton County  
Levy Outstanding Status Report  
February 2020  
  
Little Elm ISD

	Current Tax Year	Delinquent Tax Years
Current Month:		
Tax Levy Remaining as of 02/01/2020	6,155,367.54	585,038.04
Base M&O + I&S Collections	3,811,538.20	16,143.95
Supplement/Adjustments	(29,197.50)	(9,399.68)
Remaining Levy as of 02/29/2020	<u>2,314,631.84</u>	<u>559,494.41</u>
Cumulative (From 10/01/2019 thru 02/28/2020)		
Original 2018 Tax Levy (as of 10-1-2019)	77,050,017.08	702,350.90
Base M&O + I&S Collections	76,078,601.04	152,925.34
Supplement/Adjustments	1,343,215.80	10,068.85
Remaining Levy as of 02/28/2020	<u>2,314,631.84</u>	<u>559,494.41</u>



Furniture and Equipment Purchases FY 19-20  
Fund 196  
As of 04-03-2020

Original Budget FY 19-20	-
Donation CoServ Hackberry Furniture	2,371.00
Board Approved March 2020	334,250.00
	<u>336,621.00</u>

Campus	Account Description	Vendor	Description	Expenditures	Encumbered	Total
Hackberry						
	Hackberry Classroom Furniture	Office Depot, Inc.	Furniture for additional classrooms		2,370.72	2,370.72
						-
						2,370.72
	Total			-	2,370.72	2,370.72

Balance	334,250.28
---------	------------

Non-Bond Capital Projects 6XX Funds  
Construction in Progress from FY 18-19  
As of 04-03-2020

Project	Account Description	Vendor	Budget	Expenditures	Encumbered	Balance
Fund 696 - Operations Capital Outlay						
	District Concrete	Urban InfraConstruction LLC	522,549.00	132,933.87	300,682.31	88,932.82
Total Operations			522,549.00	132,933.87	300,682.31	88,932.82
Fund 698 - Roofs						
	Lakeside Roof - Construction	CBS Mechanical, Inc.	2,327,462.00	2,313,162.00	0.00	14,300.00
	Lakeside Roof - 3rd Pary Vendors	Armko Industries, Inc.	162,923.00	135,383.00	0.00	27,540.00
			2,490,385.00	2,448,545.00	0.00	41,840.00
	Hackberry Roof - Construction	CBS Mechanical, Inc.	1,328,289.00	1,302,298.00	0.00	25,991.00
	Hackberry Roof - 3rd Party Vendors	Armko Industries, Inc.	92,980.00	82,440.00	0.00	10,540.00
			1,421,269.00	1,384,738.00	0.00	36,531.00
Total Roofs			3,911,654.00	3,833,283.00	0.00	78,371.00
Total Capital Projects			4,434,203.00	3,966,216.87	300,682.31	167,303.82

Non-Bond Capital Projects 6XX Funds FY 19-20

As of 04-03-2020

Project	Account Description	Vendor	Budget	Expenditures	Encumbered	Balance
<b>Fund 693 - Land</b>						
	Hart Road Land Parcel 2	Freedom Title	492,170.00	472,160.39		
		Keller Williams Realty		14,400.00		
		Walsh Gallegos Trevino		5,412.00		
		Denton County Tax Office		11,388.21		
			<b>492,170.00</b>	<b>503,360.60</b>	<b>0.00</b>	<b>(11,190.60)</b>
	<b>Total Land</b>		<b>492,170.00</b>	<b>503,360.60</b>	<b>0.00</b>	<b>(11,190.60)</b>
<b>Fund 694 - Non-Instructional FF&amp;E</b>						
	Budgeted Unallocated		922,674.00			922,674.00
	Brent Furniture	Office Depot, Inc.	55,380.00			55,380.00
	Lakeview Furniture	Office Depot, Inc.	12,173.00		11,173.14	999.86
	Buses	Rush Truck Centers of Texas	232,911.00		221,344.00	11,567.00
	LEHS IDF Buildout	Delcom Group LP	43,502.00		39,284.09	4,217.91
	<b>Total Non-Instructional FF&amp;E</b>		<b>1,266,640.00</b>	<b>0.00</b>	<b>271,801.23</b>	<b>994,838.77</b>
<b>Fund 695 - Technology Capital Outlay</b>						
	<b>Total Technology</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Fund 696 - Operations Capital Outlay</b>						
	LEHS Landscaping	Haven Landscaping	14,500.00	11,450.00		3,050.00
	Lobo Graphics Package 2	FastSigns Denton	24,351.00	19,614.94		4,736.06
	Prestwick Forensic Study	Hidell & Associates	75,400.00	29,110.66	30,789.34	15,500.00
	Lakeside HVAC	Lennox	91,524.00	18,372.52		
		C&G Electric		4,498.40		
		Air Check Test		59,789.00		8,864.08
	Chavez HVAC	SFCC, Inc.	40,689.00	35,894.51		4,794.49
	LEHS Athletic Fields Electrical	C & G Electrical	64,735.00	58,079.00		6,656.00
	LEHS Athletics Concessions Concrete	Tim Jackson Construction	28,168.00		28,168.00	0.00
	<b>Total Operations</b>		<b>339,367.00</b>	<b>236,809.03</b>	<b>58,957.34</b>	<b>43,600.63</b>
<b>Fund 698 - Roofs</b>						
			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
	<b>Total Roofs</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
	<b>Total Capital Projects</b>		<b>2,098,177.00</b>	<b>740,169.63</b>	<b>330,758.57</b>	<b>1,027,248.80</b>

Transportation Facility Fund 647  
Funded by Bond Series 2016 & General Fund  
As of 04-03-2020

Project	Account Description	Vendor	Budget	Expenditures	Encumbered	Balance
<b>Fund 647 - Transportation Facility</b>						
	Transport - Architect	Hidell & Associates	1,148,459.00	1,021,249.83		
	Transport - Construction	Balfour Beatty Construction	8,901,002.00	8,465,093.43	306,988.57	
		Taylor Morrison of Texas, Inc.		100,000.00		
	Transport - 3rd Party Vendors	CDW Government, Inc.	638,178.00	24,081.27		
		Northwest Propane Gas		70,869.00		
		Southwest Networks, Inc.		38,196.13		
		Netlink		6,000.00		
		Northwest Butane Gas Co.		104,830.00		
		C and R Services		47,732.21	6,017.79	
		Delcom Group LP		16,556.47		
		Office Depot, Inc.		212,271.89	0.00	
		Rentacrate Enterprises, LLC		918.00	49,082.00	
		Complete Supply		16,468.00		
		Lowes Company		9,184.86		
		Home Depot USA, Inc.		350.01		
	Transport - 3rd Party Consultant	Northwest Propane Gas	130,557.00			
		D&S Engineering		93,118.59		
		LCA Environmental, Inc.		2,800.00		
		Armko Industries, Inc.		8,245.00	1,505.00	
		Engineered Air Balance Co.		17,920.00		
		Martin Eagle Oil		3,600.00		
	Transport - Permits & Fees	Law Offices of Robert E. Luna	18,510.00	2,275.50		
		Walsh Gallegos Trevino		4,202.00		
	Transport - Misc Costs	Eikon Consulting Group, LLC.	23,069.00	15,350.00		
		Hidell & Associates		2,719.30		
	Transport - Landscaping	Haven Landscaping	24,750.00	13,500.00	11,250.00	
	Transport - Owners Contingency		10,475.00			
			<b>10,895,000.00</b>	<b>10,297,531.49</b>	<b>374,843.36</b>	<b>222,625.15</b>

Bond Capital Projects 6XX Funds  
Funded by Bond Series 2018 & 2018A  
As of 04-03-2020

Project	Account Description	Vendor	Budget	Expenditures	Encumbered	Balance
<b>Fund 646 - Athletics</b>						
	HS Athl - Architect	Corgan Associates, Inc.	183,750.00	128,600.00	46,400.00	
	HS Athl - Construction	Hellas Construction	8,053,884.00	6,176,008.45	605,796.55	
		Olen Williams		40,550.00	9,450.00	
		Haven Landscaping		30,225.51		
		Professional Turf Products		24,799.93		
		Haven Landscaping		16,555.00		
		Tim Jackson Construction Co		13,847.50		
	HS Athl - 3rd Party Vendors		41,500.00			
	HS Athl - 3rd Party Consultant	D&S Engineering	161,500.00	52,025.45	11,605.52	
	HS Athl - Permits & Fees	Walsh Gallegos Trevino	1,107.00	1,107.00		
	HS Athl - Misc Costs		200.00			
	HS Athl - Owners Contingency	Walsh Gallegos Trevino	38,358.00	1,270.00		
<b>Total Athletic Fields</b>			<b>8,480,299.00</b>	<b>6,484,988.84</b>	<b>673,252.07</b>	<b>1,322,058.09</b>
	HS Athl Concourse - Architect		20,000.00			
	HS Athl Concourse - Construction	Tim Jackson Construction Co	2,240,453.00	1,209,379.64	1,011,722.36	
	HS Athl Concourse - 3rd Party Vendors	Southwest Networks	25,000.00		18,000.00	
		CDW Government, Inc.		5,027.09		
	HS Athl Concourse - 3rd Party Consultant	D&S Engineering Labs, LLC	30,000.00	18,557.60	6,442.43	
	HS Athl Concourse - Permits & Fees	Walsh Gallegos Trevino	1,500.00	798.00		
	HS Athl Concourse - Misc Costs					
	HS Athl Concourse - Owners Contingency		5,000.00			
<b>Total Athletics Concourse</b>			<b>2,321,953.00</b>	<b>1,233,762.33</b>	<b>1,036,164.79</b>	<b>52,025.88</b>
	Athl Complex Turf - A&E		10,000.00			
	Athl Complex Turf - Construction	Hellas Construction	950,974.00	930,270.01		
	Athl Complex Turf - 3rd Party Consultant	D&S Engineering	67,500.00	2,559.50	1,640.50	
	Athl Complex Turf - Permits & Fees		1,000.00	808.00		
	Athl Complex Turf - Misc		300.00			
	Athl Complex Turf - Owners Contingency		30,000.00			
<b>Total Athletic Complex Turf</b>			<b>1,059,774.00</b>	<b>933,637.51</b>	<b>1,640.50</b>	<b>124,495.99</b>
<b>Total Athletics</b>			<b>11,862,026.00</b>	<b>8,652,388.68</b>	<b>1,711,057.36</b>	<b>1,498,579.96</b>
<b>Fund 648 - Walker Middle School</b>						
	MS Eldorado - Architect	Huckabee and Associates	3,658,399.00	3,226,537.12	277,225.15	
	MS Eldorado - Construction	Balfour Beatty Construction	57,130,622.00	35,508,554.00	20,622,068.00	
		Multivista		55,522.00	9,478.00	
		Town of Little Elm		241,860.20		
		Lone Star Furnishings	7,029,000.00	38,519.93	2,038,901.14	
		Future Packaging and Preservation		1,311.22	0.00	
		C&R Services		63,955.75	66,044.25	
		Rentacrate Enterprises (School Moving)		39,000.00	58,750.00	

Bond Capital Projects 6XX Funds  
Funded by Bond Series 2018 & 2018A  
As of 04-03-2020

Project	Account Description	Vendor	Budget	Expenditures	Encumbered	Balance
	MS Eldorado - 3rd Party Vendor	Professional Turf Products		24,799.93	0.00	
		Southwest Networks		32,000.00	198,000.00	
		Weaver Technologies			102,418.50	
		Trama Rescue Training		3,674.47		
		Sterling Medical			5,028.00	
		CDW Government, Inc			187,000.00	
		Delcom Group LP			258,000.00	
		Dell Marketing LP			63,264.50	
	MS Eldorado - 3rd Party Consultant	Eikon Consulting Group, LLC	609,118.00	68,267.50	9,582.50	
		Deshazo Group, Inc.		16,877.18		
		Armko Industries, Inc.		31,850.00	3,150.00	
		D&S Engineering Labs, LLC		166,392.40	31,890.60	
		Engineered Air Balance Co.		36,470.00	203,865.00	
	MS Eldorado - Permits & Fees	Walsh Gallegos Trevino	30,000.00	1,167.85		
	MS Eldorado - Misc Costs		16,000.00			
	MS Eldorado - Owners Contingency	Huckabee and Associates	65,511.00	15,000.00		
		Perry Weather Consulting			13,250.00	
Total Walker Middle School			68,538,650.00	39,571,759.55	24,147,915.64	4,818,974.81

<b>Fund 649 - Strike Middle School</b>						
106	MS Tribute - Architect	Huckabee and Associates	2,781,898.00	2,446,619.13	243,557.37	
	MS Tribute - Construction	Cadence McShane Construction	56,989,820.00	27,216,161.82	29,709,988.96	
		Multivista		55,522.00	9,478.00	
		D&S Engineering Labs, LLC		14,278.39	5,721.61	
		JBI Partners, Inc.		17,013.82	17,986.18	
		Matthew Southwest/Scotty's Lake Ln Reimbursement		(690,668.69)		
	MS Tribute - 3rd Party Vendor	Lone Star Furnishings	7,029,000.00		2,042,537.28	
		Future Packaging and Preservation		1,311.22	0.00	
		C&R Services		63,955.75	66,044.25	
		Rentacrate Enterprises (School Moving)		40,000.00	70,000.00	
		Professional Turf Products		24,799.93	0.00	
		Southwest Networks, Inc.		32,000.00	193,000.00	
		Weaver Technologies			102,418.50	
		Trama Rescue Training		3,674.47		
		Sterling Medical			6,117.00	
		CDW Government, Inc.			187,000.00	
		Zayo Group Holdings, Inc.			50,123.00	
		Delcom Group LP			258,000.00	
		Del Marketing LP			63,264.50	
	MS Tribute - 3rd Party Consultant	Eikon Consulting Group, LLC	602,419.00	64,462.50	11,687.50	
		Deshazo Group, Inc.		14,000.00		
		Armko Industries, Inc.		31,850.00	3,150.00	
		D&S Engineering Labs, LLC		152,821.02	40,792.98	
		JBI Partners, Inc.			7,500.00	
		Engineering Air Balance Co.		36,170.00	203,200.00	

Bond Capital Projects 6XX Funds  
Funded by Bond Series 2018 & 2018A  
As of 04-03-2020

Project	Account Description	Vendor	Budget	Expenditures	Encumbered	Balance
	MS Tribute - Permits & Fees	Walsh Gallegos Trevino	30,000.00	6,547.00		
	MS Tribute - Misc Costs		16,000.00			
	MS Tribite - Owners Contingency	Huckabee and Associates	64,841.00			
		Perry Weather Consulting, I			13,250.00	
<b>Total Strike Middle School</b>			<b>67,513,978.00</b>	<b>29,530,518.36</b>	<b>33,304,817.13</b>	<b>4,678,642.51</b>

Fund 6XX - Land						
MS Tribute Land	Republic Title		12,351,910.00	7,225,823.29		
	Todd Property Advisors			2,500.00		
Lakewood Village Land	Walsh Gallegos Trevino			5,288.80		
	Walsh Gallegos Trevino			6,863.05		
	Todd Property Advisors			2,500.00		
	Republic Title of Texas			10,728.16		
Wildridge Oak Point Land	Independence Title			3,358,295.05		
	Todd Property Advisors			2,950.00		
	Teague Nall and Perkins			9,000.00		
	Walsh Gallegos Trevino			5,629.98		
Hart Road Land	Republic Title			459,717.31		
	Teague Nall and Perkins			5,800.00		
	Walsh Gallegos Trevino			2,507.26		
	Denton County Tax Office			4,299.07		
Valencia Land	Silver Star Title			1,238,776.20		
	Todd Property Advisors			2,500.00		
	Walsh Gallegos Trevino			5,144.75		
<b>Total Land</b>			<b>12,351,910.00</b>	<b>12,348,322.92</b>	<b>0.00</b>	<b>3,587.08</b>

Fund 650 - Misc Projects						
Brent Vestibule - Architect	Corgan Associates, Inc.		11,440.00	7,496.00		
Brent Vestibule - Construction	SFCC, Inc.		166,723.00	138,820.18		
Brent Vestibule - 3rd Party Vendors	CDW Government, Inc.		14,075.00	91.67		
	Southwest Networks, Inc.			1,209.12		
	Delcom Group, LP			1,458.14		
	Office Depot, Inc.			9,302.71		
Brent Vestibule - 3rd party Consultants			1,425.00			
Brent Vestibule - Permits & Fees			200.00			
Brent Vestibule - Misc Costs			2,709.00			
Brent Vestibule - Owners Contingency			10,500.00			
			<b>207,072.00</b>	<b>158,377.82</b>	<b>0.00</b>	<b>48,694.18</b>
Chavez Vestibule - Architect	Corgan Associates, Inc.		11,440.00	5,475.00		
Chavez Vestibule - Construction	SFCC, Inc.		176,550.00	146,509.08		
Chavez Vestibule - 3rd Party Vendors	CDW Government, Inc.		14,075.00	91.67		
	Southwest Networks, Inc.			3,627.36		
	Delcom Group, LP			2,428.46		
	Office Depot, Inc.					
Chavez Vestibule - 3rd party Consultants			1,425.00			

Bond Capital Projects 6XX Funds  
Funded by Bond Series 2018 & 2018A  
As of 04-03-2020

Project	Account Description	Vendor	Budget	Expenditures	Encumbered	Balance
	Chavez Vestibule - Permits & Fees		200.00			
	Chavez Vestibule - Misc Costs		2,709.00			
	Chavez Vestibule - Owners Contingency		10,000.00			
			<b>216,399.00</b>	<b>158,131.57</b>	<b>0.00</b>	<b>58,267.43</b>
	Scoreboard - Architect		10,000.00			
	Scoreboard - Construction	Daktronics	945,619.00	878,076.48		
	Scoreboard - 3rd Party Consultant	Daikin Applied	47,500.00	42,806.67		
	Scoreboard - Permits & Fees		1,000.00			
	Scoreboard - Misc Costs		300.00			
	Scoreboard - Owners Contingency		2,928.00			
			<b>1,007,347.00</b>	<b>920,883.15</b>	<b>0.00</b>	<b>86,463.85</b>
	Brent Roof - Construction	Paragon Roofing, Inc.	421,000.00	401,000.00	0.00	
	Brent Roof - 3rd Party Consultant	Armko Industries, Inc.	28,000.00	26,065.00		
			<b>449,000.00</b>	<b>427,065.00</b>	<b>0.00</b>	<b>21,935.00</b>
	Chavez Roof - Construction	Paragon Roofing, Inc.	399,000.00	386,500.00	0.00	
	Chavez Roof - 3rd Party Consultant	Armko Industries, Inc.	26,000.00	24,635.00		
			<b>425,000.00</b>	<b>411,135.00</b>	<b>0.00</b>	<b>13,865.00</b>
	Zellars Roof - Construction	Paragon Roofing, Inc.	1,190,000.00	1,145,000.00	0.00	
		Daikin Applied Americas, Inc.		19,915.67		
	Zellars Roof - 3rd Party Consultant	Armko Industries, Inc.	60,000.00	57,250.00		
	Roofs - Permits & Fees	Walsh Gallegos Trevino	3,000.00	2,535.50		
	Roofs - Misc Costs		200.00			
	Roofs - Owners Contingency		9,520.00			
			<b>1,262,720.00</b>	<b>1,224,701.17</b>	<b>0.00</b>	<b>38,018.83</b>
	<b>Total Roofs</b>		<b>2,136,720.00</b>	<b>2,062,901.17</b>	<b>0.00</b>	<b>73,818.83</b>
	Buses	Rush Truck Centers of Texas	1,323,446.00	1,323,446.00		
			<b>1,323,446.00</b>	<b>1,323,446.00</b>	<b>0.00</b>	<b>0.00</b>
	HVAC - Architect	Estes, McClure & Associates, Inc.	22,000.00	12,750.00	9,000.00	
	HVAC - Construction	Siemens Industry, Inc.	3,582,128.00	3,324,707.07	195,362.93	
		Climatec, LLC		32,087.07	1,912.93	
		Armko Industries			6,000.00	
	HVAC - 3rd Party Vendors	CDW Government, Inc.	25,000.00	799.43		
	HVAC - 3rd Party Consultants	Engineered Air Balance, Inc.	110,000.00		40,000.00	
	HVAC - Permits and Fees	Walsh Gallegos Trevino	4,000.00	3,401.00		
	HVAC - Misc Costs		200.00			
	HVAC - Owners Contingency		16,120.00			
			<b>3,759,448.00</b>	<b>3,373,744.57</b>	<b>252,275.86</b>	<b>133,427.57</b>
	LEHS CTE - Architect	Corgan Associates, Inc.	46,000.00	39,148.15	6,851.85	
	LEHS CTE - Construction	Alpha Building Corporation	475,704.00	418,445.55	57,258.45	
	LEHS CTE - 3rd Party Vendors	Lone Star Furnishings	158,123.00	55,844.42		



Bond Capital Projects 6XX Funds  
Funded by Bond Series 2018 & 2018A  
As of 04-03-2020

Project	Account Description	Vendor	Budget	Expenditures	Encumbered	Balance
	LEHS CTE - 3rd Party Vendors	Southwest Networks, Inc.		4,110.25		
	LEHS CTE - 3rd Party Consultants		9,318.00			
	LEHS CTE - Permits and Fees		2,000.00			
	LEHS CTE - Owners Contingency	Fastsigns	38,892.00	1,902.59		
			<b>730,037.00</b>	<b>519,450.96</b>	<b>64,110.30</b>	<b>146,475.74</b>
	LEHS SPED - Construction	Big Sky Construction Company	97,272.00	97,271.90	0.00	
	LEHS SPED - 3rd Party Vendors		5,000.00			
	LEHS SPED - Permits and Fees		500.00			
	LEHS SPED - Owners Contingency	Central Restaurant Supply SFCC, Inc.	3,627.00	506.56		
			<b>106,399.00</b>	<b>99,262.46</b>	<b>0.00</b>	<b>7,136.54</b>
	LOBO LANE REPURPOSE STUDY	HKS, Inc.	30,000.00	24,600.00	5,400.00	
			<b>30,000.00</b>	<b>24,600.00</b>	<b>5,400.00</b>	<b>0.00</b>
	SAFETY FILM - LEHS	National Glazing Solutions	35,780.00	35,780.00		
	SAFETY FILM - Lakeside		9,060.00	9,060.00		
	SAFETY FILM - Prestwick		18,305.00	18,305.00		
	SAFETY FILM - Walker		7,522.00		7,522.00	
	SAFETY FILM - Strike		7,522.00		7,522.00	
	SAFETY FILM - Brent		7,308.00	7,308.00		
	SAFETY FILM - Chavez		7,309.00	7,309.00		
	SAFETY FILM - Hackberry		9,962.00	9,962.00		
	SAFETY FILM - Lakeview		9,962.00	9,962.00		
	SAFETY FILM - Oak Point		11,048.00	11,048.00		
	SAFETY FILM - Zellars		6,998.00	6,998.00		
			<b>130,776.00</b>	<b>115,732.00</b>	<b>15,044.00</b>	<b>0.00</b>
	Emergency HVAC Replacement		1,000,000.00			
			<b>1,000,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,000,000.00</b>
<b>Total Bond Projects</b>			<b>170,914,208.00</b>	<b>98,859,519.21</b>	<b>59,500,620.29</b>	<b>12,554,068.50</b>

Bond Capital Projects 6XX Funds  
Funded by Bond Series 2019  
As of 04-03-2020

Project	Account Description	Vendor	Budget	Expenditures	Encumbered	Balance
<b>Fund 652 - ESPC Upgrades</b>						
	ESPC Upgrades - A/E Fees	Estes, McClure & Associates	45,000.00		24,500.00	
	LEHS ESPC Upgrade - Construction	Siemens Industry, Inc.	1,165,136.00	302,189.81	862,946.19	
	Brent ESPC Upgrade - Construction	Siemens Industry, Inc.	1,111,600.00	180,227.36	931,372.64	
	Chavez ESPC Upgrade - Construction	Siemens Industry, Inc.	959,238.00	179,452.48	779,785.52	
	Hackberry ESPC Upgrade - Construction	Siemens Industry, Inc.	1,372,806.00	208,680.21	1,164,125.79	
	Lakeview ESPC Upgrade - Construction	Siemens Industry, Inc.	1,335,050.00	197,110.12	1,137,939.55	
	Oak Point ESPC Upgrade - Construction	Siemens Industry, Inc.	1,322,467.00	198,307.56	1,124,159.44	
	Prestwick ESPC Upgrade - Construction	Siemens Industry, Inc.	480,248.00	144,454.23	335,793.77	
	ESPC Upgrades - Construction	Siemens Industry, Inc.	1,953,745.00	180,897.04	1,592,847.96	
	ESPC Upgrades - 3rd Party Vendors		40,000.00			
	ESPC Upgrades - 3rd Party Consultants		180,000.00			
	ESPC Upgrades - Permits & Fees		4,000.00			
	ESPC Upgrades - Misc Costs		200.00			
	ESPC Upgrades - Owners Contingency		30,510.00			
<b>Total ESPC Upgrades</b>			<b>10,000,000.00</b>	<b>1,591,318.81</b>	<b>7,953,470.86</b>	<b>455,210.33</b>
<b>Total Bond Projects</b>			<b>10,000,000.00</b>	<b>1,591,318.81</b>	<b>7,953,470.86</b>	<b>455,210.33</b>

Bond Capital Projects 6XX Funds  
Funded by Bond Series 2020  
As of 04-03-2020

Project		Account Description	Vendor	Budget	Expenditures	Encumbered	Balance
Fund 653 - Lakeside Admin Conversion							
	Lakeside Admin - Architect	HKS, Inc	383,000.00		383,000.00		
	Lakeside Admin - Construction						
	Lakeside Admin - 3rd Prty Vendor						
	Lakeside Admin - 3rd Prty Consultant						
	Lakeside Admin - Permits & Fees						
	Lakeside Admin - Misc Costs						
	Lakeside Admin - Owners Contingency						
	Total Lakeside Admin Conversion			383,000.00	0.00	383,000.00	0.00
Fund 653 - Indoor Multi-Use Facility							
111	Indoor Facility - Architect	Corgan Associates, Inc.	1,125,500.00		1,125,500.00		
	Indoor Facility - Construction						
	Indoor Facility - 3rd Prty Vendor						
	Indoor Facility - 3rd Prty Consultant						
	Indoor Facility - Permits & Fees						
	Indoor Facility - Misc Costs						
	Indoor Facility - Owners Contingency						
	Total Multi-Use Indoor Facility			1,125,500.00	0.00	1,125,500.00	0.00
Total Bond Projects			1,508,500.00	0.00	1,508,500.00	0.00	

---

# Board Agenda Item

Little Elm Independent School District  
300 Lobo Lane  
Little Elm, Texas 75068

---

Board Mtg. Date 4-20-2020	Reports of the Superintendent	Action Item	Consent Agenda	Reports, Routine Monthly	Other
	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Subject:</b>	<b>LITTLE ELM ISD EXPENDITURES OVER \$50,000 SUMMARY REPORT</b>				
<b>Presenter or Contact Person:</b>	Grant Anderson, Associate Superintendent and Chief Financial Officer				
<b>Policy/Code:</b>	CH (LOCAL) Purchasing And Acquisition				
<b>Strategic Plan Goal:</b>	Ensuring Fiscal Health and Sustainability				
<b>Summary:</b>	Allows LEISD to purchase products or services valued over \$50,000 (listed on attachment) which have been properly purchased through statutorily authorized methods.				
<b>Financial Implications:</b>	N/A				
<b>Attachments:</b>	Little Elm ISD Expenditures Over \$50,000 Summary Report for Approval				
<b>Recommendation:</b>	<b>The Administration recommends approval of the Little Elm ISD Expenditures Over \$50,000 Summary Report as submitted.</b>				
<b>Motion:</b>	<b>I move that the Board approve the Little Elm ISD Expenditures Over \$50,000 Summary Report dated April 20, 2020 as submitted.</b>				

Little Elm ISD Expenditures Over \$50,000 Summary Report for Approval

Board Meeting Date: April 20, 2020

Ref #	Vendor Name	Department	Status (New, Renewal, Vendor Change)	Prior Year Contract Amount	Renewal Amount	Change	Effective Date	Expiration Date	Description	Administrator
1	Weaver Technologies	Technology	New	n/a	\$89,121				Purchase of an additional server for Little Elm ISD to accommodate District needs.	Clay Walker
2										
3										
4										
5										
6										
7										
8										
9										
10										

---

# Board Agenda Item

Little Elm Independent School District  
300 Lobo Lane  
Little Elm, Texas 75068

---

	Reports of the Superintendent	Action Item	Consent Agenda	Reports, Routine Monthly	Other
Board Mtg. Date 4-20-2020	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Subject:	LITTLE ELM ISD CONTRACT SUMMARY REPORT				
Presenter or Contact Person:	Grant Anderson, Associate Superintendent and Chief Financial Officer				
Policy/Code:	CRB (LEGAL)				
Strategic Plan Goal:	Ensuring Fiscal Health and Sustainability				
Summary:	Allows LEISD to purchase products or services from the list of attached contract(s) which have been properly awarded through statutorily authorized methods.				
Financial Implications:	See attached				
Attachments:	Little Elm ISD Contract Summary Report for Approval				
Recommendation:	The Administration recommends approval of the Little Elm ISD Contract Summary Report as submitted.				
Motion:	I move that the Board approve the Little Elm ISD Contract Summary Report dated April 20, 2020 as submitted.				

Little Elm ISD Contract Summary Report for Approval

Board Meeting Date : April 20, 2020

Ref #	Vendor Name	Department	Status (New, Renewal, Vendor Change)	Prior Year Contract Amount	Contract Amount	Change	Effective Date	Expiration Date	Description	Administrator
1	Canon Solutions	Technology	Renewal	\$227,891	\$244,433	\$16,542	8/1/2020	7/31/2023	Contract is for all Canon copiers and printers throughout Little Elm ISD. Canon refreshes devices every three years. The cost increase is due to the additional machines that will be needed at the new middle schools. We currently have 48 machines and after the refresh, we will have 54 machines district wide.	Clay Walker
2	Frontline Technologies	Business Services/Human Resources	Renewal	\$44,695	\$46,863	\$2,168	9/1/2020	8/31/2021	Software application for Absence and Substitute Management System for Human Resources and Time and Attendance tracking for Payroll Department. The systems manage employee absences, substitutes, and time and attendance — all in one software system.	Grant Anderson/HR
3										
4										
5										
6										
7										
8										
9										
10										

---

# Board Agenda Item

Little Elm Independent School District  
300 Lobo Lane  
Little Elm, Texas 75068

---

	Reports of the Superintendent	Action Item	Consent Agenda	Reports, Routine Monthly	Other
Board Mtg. Date 4-20-2020	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Subject:	LITTLE ELM ISD INTERLOCAL SUMMARY REPORT				
Presenter or Contact Person:	Grant Anderson, Associate Superintendent and Chief Financial Officer				
Policy/Code:	GRB (LEGAL)				
Strategic Plan Goal:	Ensuring Fiscal Health and Sustainability				
Summary:	Allows LEISD to purchase products or services from other governmental entities (listed on attachment) which have been properly awarded contracts through statutorily authorized methods.				
Financial Implications:	N/A				
Attachments:	Little Elm ISD Interlocal Summary Report for Approval				
Recommendation:	The Administration recommends approval of the Little Elm ISD Interlocal Summary Report as submitted.				
Motion:	I move that the Board approve the Little Elm ISD Interlocal Summary Report dated April 20, 2020 as submitted.				



Little Elm ISD Interlocal Summary Report for Approval

Board Meeting Date: April 20, 2020

Ref #	Vendor Name	Department	Status (New, Renewal, Vendor Change)	Prior Year Contract Amount	Amount	Change	Effective Date	Expiration Date	Description	Administrator
1	ESC Region 20	Special Populations	New				9/1/2019	8/31/2020	Special Education fiscal support performance contract through ESC Region 20. Little Elm ISD applied for a grant and will be awarded \$140,000 for the grant program. The grant is to reimburse school districts for providing extended school year services to students enrolled in a special education program; costs related to identification of students eligible to participate in a school district's special education program; compensatory services costs related to the provision of services to students.	Cortney Clover
2										
3										
4										
5										
6										
7										
8										

---

# Board Agenda Item

Little Elm Independent School District  
300 Lobo Lane  
Little Elm, Texas 75068

---

<b>Board Mtg. Date</b> 04-20-2020	<b>Reports of the Superintendent</b> <input type="checkbox"/>	<b>Action Item</b> <input type="checkbox"/>	<b>Consent Agenda</b> <input checked="" type="checkbox"/>	<b>Reports, Routine Monthly</b> <input type="checkbox"/>	<b>Other</b> <input type="checkbox"/>
<b>Subject:</b>	CHILD NUTRITION CAMPUS UPGRADES				
<b>Presenter or Contact Person:</b>	Rod Reeves, Executive Director for Operational Services				
<b>Policy/Code:</b>	CNB (LEGAL); CNC(LEGAL)				
<b>Strategic Plan Goal:</b>	Ensuring Fiscal Health & Sustainability				
<b>Summary:</b>	<p>The Administration is seeking the consideration and approval of kitchen campus upgrades for the child nutrition department. The scope of work is to replace the ceiling grid and tiles at the following campuses:</p> <p>Little Elm High School Brent Elementary School Chavez Elementary School Hackberry Elementary School Lakeview Elementary School Oak Point Elementary School</p>				
<b>Financial Implications:</b>	<p>The Texas Department of Agriculture (TDA) has approved the use of excess funds from the 2018-19 child nutrition budget year for the listed projects. A breakdown of costs are as follows:</p> <p>Little Elm High School - \$30,574.35 Brent Elementary School - \$19,775.27 Chavez Elementary School - \$19,775.27 Hackberry Elementary School - \$19,775.27 Lakeview Elementary School - \$19,775.27 Oak Point Elementary School - \$19,775.27</p>				

**Attachments:**

SFFC Proposals

**Recommendation:**

**The Administration recommends the Board approve the Child Nutrition campus upgrades and budgets as submitted and authorizes the Superintendent or designee to execute final contracts.**

**Motion:**

**I move the Board approve the Child Nutrition campus upgrades and budgets as submitted and authorizes the Superintendent or designee to execute final contracts.**

# SFCC

Sports Facilities Construction Company

12600 Preston Road

(214)-387-7987 Tel ♦ Frisco, Texas 75033 ♦ (214) 387-7987 Fax

## PROPOSAL #20BM019L

### Brent Ceiling Grid

<b>DATE:</b> 2/7/2020	<b>FROM:</b> Brandon Marris Cell: 972-839-7410
<b>TO:</b> LITTLE ELM ISD	<b>PROJECT:</b> Brent Ceiling Grid
<b>ATTN:</b> Danny Cogdell	<b>ADDRESS:</b> 500 Witt Rd
<b>ADDRESS:</b> 1900 Walker Ln	<b>CITY:</b> Little Elm, Tx 75068
<b>CITY:</b> Little Elm, Tx 75068	
<b>TELE:</b> 940-594-3947	<b>PAGE [S]</b> 1
<b>FAX:</b>	

*As requested by Little Elm I.S.D., SFCC has agreed to perform the following work and to price all work according to the 2020 R.S. Means Facilities Cost Index as attached to this proposal with the .89 ratio factor for work using the line items which most closely resemble the work as needed & necessary and/or terms governed in contract to be performed and completed 100%*

### DESCRIPTION

Using an approved vendor SFCC will remove and install approx. 2,108 sq. ft. of existing ceiling grid.

During this process we will tie the electrical components as well as speakers and fire detectors to keep them hanging up until the new grid has been laid. Once complete we will provide and install new ceiling grid as well as new ceiling tiles. Once the job is complete we will clean the site.

### Exclusions

Taxes, bonds, permits, fees, electrical

---

### TOTAL AMOUNT

**\$19,775.27**

---

Payment terms: 30days

Accepted for:  
SFCC, Inc.

Accepted for Customer

Authorized Signature

Date

Authorized Signature

Date

\_\_\_\_\_  
Please print name & title



## JOC Report

Line Number	Long Description	Quantity	Unit Of Measure	Material	Extended Material	Extended Total OP	Total
013113200160	Field personnel, general purpose laborer, average	0.20	Week	\$0.00	\$0.00	\$540.00	
013113200280	Field personnel, superintendent, maximum	0.20	Week	\$0.00	\$0.00	\$845.00	
090505101250	Ceiling demolition, suspended ceiling, mineral fiber, on suspension system, remove	2,108.00	S.F.	\$0.00	\$0.00	\$1,897.20	
095153100600	Ceiling tile, mineral fiber, vinyl coated, 5/8" thick	2,108.00	S.F.	\$2.23	\$4,700.84	\$9,949.76	
095323300050	Ceiling suspension system, class A, 15/16" T bar, 2' x 4' grid	2,108.00	S.F.	\$0.93	\$1,960.44	\$3,963.04	
095323300360	Acoustic ceiling grid, for fire-rated grid, add	2,108.00	S.F.	\$0.09	\$189.72	\$210.80	
2600001	Electrician Labor	0.40	Week	\$2,402.00	\$960.80	\$1,481.60	
903001	Carpenters Labor	1.00	Week	\$2,066.00	\$2,066.00	\$3,332.00	
						\$22,219.40	

SubTotal \$22,219.40  
(ExtendedTotalOP)

JOC Discount (.89 (\$2,444.13)  
on Extended Total  
OP)

Grand Total \$19,775.27

# SFCC

Sports Facilities Construction Company

12600 Preston Road

(214)-387-7987 Tel ♦ Frisco, Texas 75033 ♦ (214) 387-7987 Fax

## PROPOSAL #20BM020L

### Chavez Ceiling Grid

DATE:2/7/2020	FROM: Brandon Marris Cell: 972-839-7410
TO: LITTLE ELM ISD	PROJECT: Chavez Ceiling Grid
ATTN: Danny Cogdell	ADDRESS:2600 Hart Rd
ADDRESS: 1900 Walker Ln	CITY: Little Elm, Tx 75068
CITY: Little Elm, Tx 75068	
TELE: 940-594-3947	PAGE [S] 1
FAX:	

*As requested by Little Elm I.S.D., SFCC has agreed to perform the following work and to price all work according to the 2020 R.S. Means Facilities Cost Index as attached to this proposal with the .89 ratio factor for work using the line items which most closely resemble the work as needed & necessary and/or terms governed in contract to be performed and completed 100%*

### DESCRIPTION

Using an approved vendor SFCC will remove and install approx. 2,108 sq. ft. of existing ceiling grid.

During this process we will tie the electrical components as well as speakers and fire detectors to keep them hanging up until the new grid has been laid. Once complete we will provide and install new ceiling grid as well as new ceiling tiles. Once the job is complete we will clean the site.

### Exclusions

Taxes, bonds, permits, fees, electrical

---

### TOTAL AMOUNT

**\$19,775.27**

---

Payment terms: 30days

---

Accepted for:  
SFCC, Inc.

---

Accepted for Customer

---

Authorized Signature

---

Date

---

Authorized Signature

---

Date

---

Please print name & title

# SFCC Inc.

PUBLIC CONSTRUCTION SERVICES

## JOC Report

Line Number	Long Description	Quantity	Unit Of Measure	Material	Extended Material	Extended Total OP	Total
013113200160	Field personnel, general purpose laborer, average	0.20	Week	\$0.00	\$0.00	\$540.00	
013113200280	Field personnel, superintendent, maximum	0.20	Week	\$0.00	\$0.00	\$845.00	
090505101250	Ceiling demolition, suspended ceiling, mineral fiber, on suspension system, remove	2,108.00	S.F.	\$0.00	\$0.00	\$1,897.20	
095153100600	Ceiling tile, mineral fiber, vinyl coated, 5/8" thick	2,108.00	S.F.	\$2.23	\$4,700.84	\$9,949.76	
095323300050	Ceiling suspension system, class A, 15/16" T bar, 2' x 4' grid	2,108.00	S.F.	\$0.93	\$1,960.44	\$3,963.04	
095323300360	Acoustic ceiling grid, for fire-rated grid, add	2,108.00	S.F.	\$0.09	\$189.72	\$210.80	
2600001	Electrician Labor	0.40	Week	\$2,402.00	\$960.80	\$1,481.60	
903001	Carpenters Labor	1.00	Week	\$2,066.00	\$2,066.00	\$3,332.00	
						\$22,219.40	

SubTotal \$22,219.40  
 (ExtendedTotalOP)  
 JOC Discount (.89 (\$2,444.13)  
 on Extended Total  
 OP)  
 Grand Total \$19,775.27



# SFCC

Sports Facilities Construction Company

12600 Preston Road

(214)-387-7987 Tel ♦ Frisco, Texas 75033 ♦ (214) 387-7987 Fax

## PROPOSAL #20BM022L

### Oak Point Ceiling Grid

DATE:2/7/2020	FROM: Brandon Marris Cell: 972-839-7410
TO: LITTLE ELM ISD	PROJECT: Oak Point Ceiling Grid
ATTN: Danny Cogdell	ADDRESS:401 Shahan Prairie
ADDRESS: 1900 Walker Ln	CITY: Oak Point, Tx 75068
CITY: Little Elm, Tx 75068	
TELE: 940-594-3947	PAGE [S] 1
FAX:	

*As requested by Little Elm I.S.D., SFCC has agreed to perform the following work and to price all work according to the 2020 R.S. Means Facilities Cost Index as attached to this proposal with the .89 ratio factor for work using the line items which most closely resemble the work as needed & necessary and/or terms governed in contract to be performed and completed 100%*

#### DESCRIPTION

Using an approved vendor SFCC will remove and install approx. 2,108 sq. ft. of existing ceiling grid.

During this process we will tie the electrical components as well as speakers and fire detectors to keep them hanging up until the new grid has been laid. Once complete we will provide and install new ceiling grid as well as new ceiling tiles. Once the job is complete we will clean the site.

#### Exclusions

Taxes, bonds, permits, fees, electrical

---

#### TOTAL AMOUNT

**\$19,775.27**

---

Payment terms: 30days

Accepted for:  
SFCC, Inc.

Accepted for Customer

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Please print name & title



# SFCC Inc.

PUBLIC CONSTRUCTION SERVICES

## JOC Report

Line Number	Long Description	Quantity	Unit Of Measure	Material	Extended Material	Extended Total OP	Total
013113200160	Field personnel, general purpose laborer, average	0.20	Week	\$0.00	\$0.00	\$540.00	
013113200280	Field personnel, superintendent, maximum	0.20	Week	\$0.00	\$0.00	\$845.00	
090505101250	Ceiling demolition, suspended ceiling, mineral fiber, on suspension system, remove	2,108.00	S.F.	\$0.00	\$0.00	\$1,897.20	
095153100600	Ceiling tile, mineral fiber, vinyl coated, 5/8" thick	2,108.00	S.F.	\$2.23	\$4,700.84	\$9,949.76	
095323300050	Ceiling suspension system, class A, 15/16" T bar, 2' x 4' grid	2,108.00	S.F.	\$0.93	\$1,960.44	\$3,963.04	
095323300360	Acoustic ceiling grid, for fire-rated grid, add	2,108.00	S.F.	\$0.09	\$189.72	\$210.80	
2600001	Electrician Labor	0.40	Week	\$2,402.00	\$960.80	\$1,481.60	
903001	Carpenters Labor	1.00	Week	\$2,066.00	\$2,066.00	\$3,332.00	
						\$22,219.40	

SubTotal \$22,219.40  
 (ExtendedTotalOP)  
 JOC Discount (.89 (\$2,444.13)  
 on Extended Total  
 OP)  
 Grand Total \$19,775.27

# SFCC

Sports Facilities Construction Company

12600 Preston Road

(214)-387-7987 Tel ♦ Frisco, Texas 75033 ♦ (214) 387-7987 Fax

## PROPOSAL #20BM021L

### Lakeview Ceiling Grid

<b>DATE:</b> 2/7/2020	<b>FROM:</b> Brandon Marris Cell: 972-839-7410
<b>TO:</b> LITTLE ELM ISD	<b>PROJECT:</b> Lakeview Ceiling Grid
<b>ATTN:</b> Danny Cogdell	<b>ADDRESS:</b> 1800 Waterside Dr
<b>ADDRESS:</b> 1900 Walker Ln	<b>CITY:</b> Little Elm, Tx 75068
<b>CITY:</b> Little Elm, Tx 75068	
<b>TELE:</b> 940-594-3947	<b>PAGE [S]</b> 1
<b>FAX:</b>	

*As requested by Little Elm I.S.D., SFCC has agreed to perform the following work and to price all work according to the 2020 R.S. Means Facilities Cost Index as attached to this proposal with the .89 ratio factor for work using the line items which most closely resemble the work as needed & necessary and/or terms governed in contract to be performed and completed 100%*

### DESCRIPTION

Using an approved vendor SFCC will remove and install approx. 2,108 sq. ft. of existing ceiling grid.

During this process we will tie the electrical components as well as speakers and fire detectors to keep them hanging up until the new grid has been laid. Once complete we will provide and install new ceiling grid as well as new ceiling tiles. Once the job is complete we will clean the site.

### Exclusions

Taxes, bonds, permits, fees, electrical

---

### TOTAL AMOUNT

**\$19,775.27**

---

Payment terms: 30days

---

Accepted for:  
SFCC, Inc.

---

Accepted for Customer

---

Authorized Signature

---

Date

---

Authorized Signature

---

Date

---

Please print name & title

# SFCC Inc.

PUBLIC CONSTRUCTION SERVICES

## JOC Report

Line Number	Long Description	Quantity	Unit Of Measure	Material	Extended Material	Extended Total OP	Total
013113200160	Field personnel, general purpose laborer, average	0.20	Week	\$0.00	\$0.00	\$540.00	
013113200280	Field personnel, superintendent, maximum	0.20	Week	\$0.00	\$0.00	\$845.00	
090505101250	Ceiling demolition, suspended ceiling, mineral fiber, on suspension system, remove	2,108.00	S.F.	\$0.00	\$0.00	\$1,897.20	
095153100600	Ceiling tile, mineral fiber, vinyl coated, 5/8" thick	2,108.00	S.F.	\$2.23	\$4,700.84	\$9,949.76	
095323300050	Ceiling suspension system, class A, 15/16" T bar, 2' x 4' grid	2,108.00	S.F.	\$0.93	\$1,960.44	\$3,963.04	
095323300360	Acoustic ceiling grid, for fire-rated grid, add	2,108.00	S.F.	\$0.09	\$189.72	\$210.80	
2600001	Electrician Labor	0.40	Week	\$2,402.00	\$960.80	\$1,481.60	
903001	Carpenters Labor	1.00	Week	\$2,066.00	\$2,066.00	\$3,332.00	
						\$22,219.40	

SubTotal \$22,219.40  
 (ExtendedTotalOP)  
 JOC Discount (.89 (\$2,444.13)  
 on Extended Total  
 OP)  
 Grand Total \$19,775.27

# SFCC

Sports Facilities Construction Company

12600 Preston Road

(214)-387-7987 Tel ♦ Frisco, Texas 75033 ♦ (214) 387-7987 Fax

## PROPOSAL #20BM024L

### LEHS Ceiling Grid

DATE:2/7/2020	FROM: Brandon Marris Cell: 972-839-7410
TO: LITTLE ELM ISD	PROJECT: LEHS Ceiling Grid
ATTN: Danny Cogdell	ADDRESS:1900 Walker Ln
ADDRESS: 1900 Walker Ln	CITY: Little Elm, Tx 75068
CITY: Little Elm, Tx 75068	
TELE: 940-594-3947	PAGE [S] 1
FAX:	

*As requested by Little Elm I.S.D., SFCC has agreed to perform the following work and to price all work according to the 2020 R.S. Means Facilities Cost Index as attached to this proposal with the .89 ratio factor for work using the line items which most closely resemble the work as needed & necessary and/or terms governed in contract to be performed and completed 100%*

### DESCRIPTION

Using an approved vendor SFCC will remove and install approx. 3,600 sq. ft. of existing ceiling grid.

During this process we will tie the electrical components as well as speakers and fire detectors to keep them hanging up until the new grid has been laid. Once complete we will provide and install new ceiling grid as well as new ceiling tiles. Once the job is complete we will clean the site.

### Exclusions

Taxes, bonds, permits, fees, electrical

---

### TOTAL AMOUNT

**\$30,574.35**

---

Payment terms: 30days

---

Accepted for:  
SFCC, Inc.

---

Accepted for Customer

---

Authorized Signature

---

Date

---

Authorized Signature

---

Date

---

Please print name & title





## JOC Report

Line Number	Long Description	Quantity	Unit Of Measure	Material	Extended Material	Extended Total OP	Total
013113200280	Field personnel, superintendent, maximum	0.20	Week	\$0.00	\$0.00	\$530.00	
090505101250	Ceiling demolition, suspended ceiling, mineral fiber, on suspension system, remove	3,600.00	S.F.	\$0.00	\$0.00	\$3,240.00	
095153100600	Ceiling tile, mineral fiber, vinyl coated, 5/8" thick	3,600.00	S.F.	\$2.23	\$8,028.00	\$16,992.00	
095323300300	Acoustic ceiling grid, 2' x 2'	3,600.00	S.F.	\$1.16	\$4,176.00	\$8,388.00	
095323300360	Acoustic ceiling grid, for fire-rated grid, add	3,600.00	S.F.	\$0.09	\$324.00	\$360.00	
2600001	Electrician Labor	0.40	Week	\$0.00	\$0.00	\$1,511.20	
903001	Carpenters Labor	1.00	Week	\$2,066.00	\$2,066.00	\$3,332.00	
						\$34,353.20	
						SubTotal (ExtendedTotalOP)	\$34,353.20
						JOC Discount (.89 on Extended Total OP)	(\$3,778.85)
						Grand Total	\$30,574.35

# SFCC

## Sports Facilities Construction Company

12600 Preston Road

(214)-387-7987 Tel ♦ Frisco, Texas 75033 ♦ (214) 387-7987 Fax

### PROPOSAL #20BM022L

### Oak Point Ceiling Grid

DATE:2/7/2020	FROM: Brandon Marris Cell: 972-839-7410
TO: LITTLE ELM ISD	PROJECT: Oak Point Ceiling Grid
ATTN: Danny Cogdell	ADDRESS:401 Shahan Prairie
ADDRESS: 1900 Walker Ln	CITY: Oak Point, Tx 75068
CITY: Little Elm, Tx 75068	
TELE: 940-594-3947	PAGE [S] 1
FAX:	

*As requested by Little Elm I.S.D., SFCC has agreed to perform the following work and to price all work according to the 2020 R.S. Means Facilities Cost Index as attached to this proposal with the .89 ratio factor for work using the line items which most closely resemble the work as needed & necessary and/or terms governed in contract to be performed and completed 100%*

#### DESCRIPTION

Using an approved vendor SFCC will remove and install approx. 2,108 sq. ft. of existing ceiling grid.

During this process we will tie the electrical components as well as speakers and fire detectors to keep them hanging up until the new grid has been laid. Once complete we will provide and install new ceiling grid as well as new ceiling tiles. Once the job is complete we will clean the site.

#### Exclusions

Taxes, bonds, permits, fees, electrical

---

#### TOTAL AMOUNT

**\$19,775.27**

---

Payment terms: 30days

Accepted for:  
SFCC, Inc.

Accepted for Customer

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Please print name & title

# SFCC Inc.

PUBLIC CONSTRUCTION SERVICES

## JOC Report

Line Number	Long Description	Quantity	Unit Of Measure	Material	Extended Material	Extended Total OP	Total
013113200160	Field personnel, general purpose laborer, average	0.20	Week	\$0.00	\$0.00	\$540.00	
013113200280	Field personnel, superintendent, maximum	0.20	Week	\$0.00	\$0.00	\$845.00	
090505101250	Ceiling demolition, suspended ceiling, mineral fiber, on suspension system, remove	2,108.00	S.F.	\$0.00	\$0.00	\$1,897.20	
095153100600	Ceiling tile, mineral fiber, vinyl coated, 5/8" thick	2,108.00	S.F.	\$2.23	\$4,700.84	\$9,949.76	
095323300050	Ceiling suspension system, class A, 15/16" T bar, 2' x 4' grid	2,108.00	S.F.	\$0.93	\$1,960.44	\$3,963.04	
095323300360	Acoustic ceiling grid, for fire-rated grid, add	2,108.00	S.F.	\$0.09	\$189.72	\$210.80	
2600001	Electrician Labor	0.40	Week	\$2,402.00	\$960.80	\$1,481.60	
903001	Carpenters Labor	1.00	Week	\$2,066.00	\$2,066.00	\$3,332.00	
						\$22,219.40	

SubTotal \$22,219.40  
 (ExtendedTotalOP)  
 JOC Discount (.89 (\$2,444.13)  
 on Extended Total  
 OP)  
 Grand Total \$19,775.27