



Little Elm ISD

Public Hearing

Monday, November 18, 2019 6:00 PM

Agenda of Public Hearing

The Board of Trustees Little Elm ISD

A Public Hearing of the Board of Trustees of Little Elm ISD will be held November 18, 2019, beginning at 6:00 PM in the Zellars Center for Learning and Leadership.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

1. Call to Order Open Session in the Board Room at Zellars Center for Learning and Leadership on 300 Lobo Lane, Little Elm, Texas 75068.
2. Introduction and Roll Call
3. Annual Financial Management Report for Year Ended August 31, 2019 4
Presenter: Grant Anderson
4. Citizen Input
5. Adjournment

If, during the course of the meeting, the Board of Trustees should determine that a closed meeting should be conducted, the Board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Texas Government Code Section 551.001 et seq. The meeting will be held by the School Board at the date, hour, and place given in this Notice or as soon after the commencement of the meeting covered by this Notice as the School Board may conveniently meet in such closed or executive meeting or session concerning any and all purposes permitted by the Act, including, but not limited to the following sections and purposes:

Texas Government Code Section:

551.071	Private consultation with the Board's attorney.
551.072	Discussing purchase, exchange, lease, or value of real property.
551.073	Discussing negotiated contracts for prospective gifts or donations.
551.074	Discussing personnel or to hear complaints against personnel.
551.075	To confer with employees of the school district to receive information or to ask questions.
551.076	Considering the deployment, specific occasions, for or implementation of security personnel or devices.
551.082	Considering discipline of a public school child, or complaint or charge against personnel.
551.0821	Considering personally identifiable information about public school student.

- 551.083 Considering the standards, guidelines, terms, or conditions the board will follow, or will instruct its representatives to follow, in consultation with representatives of employees groups,
- 551.084 Excluding witnesses from a hearing.

Before any closed meeting is convened, the presiding officer will publicly identify the section or sections or the Act authorizing the closed meeting.

Should any final action, final decision, or final vote be required in the opinion of the School Board with regard to any matter considered in such closed or executive session, then the final action, final decision, or final vote shall be either:

- (a) in the open meeting covered by the Notice upon the reconvening of the public meeting, or
- (b) at a subsequent public meeting of the School Board upon notice thereof; as the School Board shall determine.

Superintendent

Original copy of this agenda was posted on the bulletin board at the Little Elm ISD Administration Building 72 hours prior to the scheduled meeting.

Sonia S. Flores

Board Agenda Item

Little Elm Independent School District

300 Lobo Lane

Little Elm, Texas 75068

	Reports of the Superintendent	Action Item	Consent Agenda	Reports, Routine Monthly	Other
Board Mtg. Date 11-18-2019	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Subject: ANNUAL FINANCIAL MANAGEMENT REPORT FOR YEAR ENDED AUGUST 31, 2019

Presenter or Contact Person: Grant Anderson, Associate Superintendent for Finance and Operations & CFO

Policy/Code: 19 Texas Administrative Code (TAC) §109.1001(o)(3)

Strategic Plan Goal: Ensuring Fiscal Health and Sustainability

Summary: Review of the Annual Financial Management Report and LEISD's FIRST Rating

Financial Implications: There is no financial implication to the budget

Attachments:
1) Annual Financial Management Report
2) FIRST Rating

Recommendation: Item is for informational purposes only. No recommendation is necessary.

Motion: Item is for informational purposes only. No motion is necessary.

School FIRST Annual Financial Management Report

LITTLE ELM INDEPENDENT SCHOOL DISTRICT

Title 19 Texas Administrative Code Chapter 109, Budgeting, Accounting, and Auditing Subchapter AA, Commissioner's Rules Concerning Financial Accountability Rating System, Section 109.1001(q). Effective 8/1/2018. The template has been established to help the districts in gathering their data and presenting it at their School FIRST hearing. The template may not be all inclusive.

Superintendent's Current Employment Contract

A copy of the superintendent's current employment contract at the time of the School FIRST hearing is to be provided. In lieu of publication in the annual School FIRST financial management report, the school district may chose to publish the superintendent's employment contract on the school district's Internet site. If published on the Internet, the contract is to remain accessible for twelve months.

Reimbursements Received by the Superintendent and Board Members

For the Twelve-Month Period
Ended August 31, 2018

Description of Reimbursements	Superintendent	LeAnna Harding	Melissa Myers	DeLeon English	Alejandro Flores	Jason Olson	David Montemayor	Dan Blackwood
Meals	105.23	-	128.12	145.66	106.07	153.37	144.98	263.44
Lodging	782.31	-	358.52	537.78	358.52	396.48	537.78	975.59
Transportation	277.52	-	50.00	75.00	50.00	-	75.00	-
Motor Fuel	33.72	-	333.54	333.54	333.54	333.54	333.54	353.16
Other	5,036.00	50.00	1,340.00	1,290.00	1,290.00	965.00	1,340.00	1,705.00
Total	\$6,234.78	\$50.00	\$2,210.18	\$2,381.98	\$2,138.13	\$1,848.39	\$2,431.30	\$3,297.19

All "reimbursements" expenses, regardless of the manner of payment, including direct pay, credit card, cash, and purchase order are to be reported. Items to be reported per category include:
 Meals – Meals consumed out of town, and in-district meals at area restaurants (outside of board meetings, excludes catered board meeting meals).
 Lodging - Hotel charges.
 Transportation - Airfare, car rental (can include fuel on rental, taxis, mileage reimbursements, leased cars, parking and tolls).
 Motor fuel – Gasoline.
 Other: - Registration fees, telephone/cell phone, internet service, fax machine, and other reimbursements (or on-behalf of) to the superintendent and board member not defined above.

Outside Compensation and/or Fees Received by the Superintendent for Professional Consulting and/or Other Personal Services

For the Twelve-Month Period
 Ended August 31, 2018
Name(s) of Entity(ies)

Amount Received
 0

Total \$0.00

Compensation does not include business revenues generated from a family business (farming, ranching, etc.) that has no relation to school district business.

**Gifts Received by Executive Officers and Board Members (and First Degree Relatives, if any)
 (gifts that had an economic value of \$250 or more in the aggregate in the fiscal year)**

For the Twelve-Month Period
 Ended August 31, 2018

	Superintendent	LeAnna Harding	Melissa Myers	DeLeon English	Alejandro Flores	Jason Olson	David Montemayor	Dan Blackwood
Total	0	0	0	0	0	0	0	0

Note – An executive officer is defined as the superintendent, unless the board of trustees or the district administration names additional staff under this classification for local officials.

Business Transactions Between School District and Board Members

For the Twelve-Month Period
 Ended August 31, 2018

	LeAnna Harding	Melissa Myers	DeLeon English	Alejandro Flores	Jason Olson	David Montemayor	Dan Blackwood
Amounts	0	0	0	0	0	0	0

Note - The summary amounts reported under this disclosure are not to duplicate the items disclosed in the summary schedule of reimbursements received by board members.

[]

[]

! # \$!

% #

!\$&



'(0*)+(*,)-. / 0(-1 * -0) / 12-. 3 45 . 6*2

789: ;789< ? = >=? 789@789: ;

* 3. A? ? ?	BC9<9DE	F GH,(+*-(4) ? . I . , 9AJKLKMNOP QRRRL ST	
*-G2AF*22. U		FGH,(+*-(4) ? . I . , 7AJKJKNOP MRNVRM ST	
* -(/ AWX YZ[\]^_]		? *2- ` U*- . UAJKJKNOP MRNVRM ST	
(2-0(+ +40. APJ		F *22() / +40. AVN	
a) U(+* -40 . 2+0(-(-4)		` U* -. U +40.
O	<u>bc d e f \ g h j i l e c i j Z c i k f c i g b i l l [l e B W m E c i n n e c e d Z o h ^ e a n e e f \ p q W r ^ e f j Q N n c s d _ k e f \ t _ u l h o \ l M L _] v c i Z c] s M J n \ c n i f \ n \ [\ i n f w _ j e f \ d g f _ i n ^ d e l ^ g e d k d g c i s \ c] \ i n n c e d _ k v Z i \ Q N _] W Z w Z d e Q O y \ l d \ g e u l i s z</u>	JK KMNOP OORNR { ST	} \ d
M	m l u r e f \ W m k _] c j Z j h _ n ^ k n _ [^ j _ c j n h c d] ^ c i l c - j \ d d l d * p f \ d g f _ _ i n ^ d e l ^ g e h Z d e [c d d M ^ W e _ [c d d e f ^ d j n ^ g c e _] * p f \ d g f _ _ i n ^ d e l ^ g e k c ^ d j n ^ g c e _] j Z h o \] M ^ k ^ e \] d [_ j n d e _ e _ j n ^ g c e _] M ^ W _] e _ o _ e f j n ^ g c e _] d M ^ W c j n M ^ * .		
M^W	<u>bc d e f \] \ c i Z i h _ n ^ k n _ [^ j _ j e f \ W m j e f \ k f c i g b i d e c e h l j e d c d c f _ i l z B p f \ W h l ^ g c i j _ d e e Z e l _ k f \] e k n S Z o i g W g g Z j e c i e d B W f S W E n \ k f \ d Z i h _ n ^ k n _ [^ j _ j * p f \ \ _ _ d] c i j n \ [\ i n j e c Z n ^ e] n \ e l h ^ j \ d ^ k e f \ \ l c d c j Z i h _ n ^ k n _ [^ j _ j * E</u>	JK KMNOP OORNR V ST	} \ d
M*	<u>.. n e f \ \ _ _ d] c i j n \ [\ i n j e c Z n ^ e] \] \] e f c e e f \ W m c d k l \ \ k c i s j d e c i g l B j E _ k h c d] ^ c i l c - j \ d d l d j ^ j e l j c i g j e l i d u l k f c i g b i l l [l e f w c j n g h j i c j g l k l i g c y d e c e y _] k n l c i k Z i n d z B p f \ W f S W n \ k f \ d h c d] ^ c i l c - j \ d d * E</u>	JK KMNOP OORNR V ST	} \ d
Q	<u>bc d e f \ d g f _ i n ^ d e l ^ g e j g h j i c j g l ^ e f e f \ [c s h l j e e l h d _ k c i i n \ o e c w \ \ h l j e d c e k d g c i s \ c] \ i n z B k e f \ d g f _ i n ^ d e l ^ g e c d j n \ k c Z i e j c [\] ^ k d g c i s \ c j y c i \ \ _ h j e j c [[i ^ d j k i i r j w s \ c l d ^ k e f \ d g f _ i n ^ d e l ^ g e ^ d g Z i l l j e j ^ e d k l o l c j c g l _] [c s h l j e f i c i r e f e f \ i l i n l] c j n e f \ [c s h l j e d c l h c n l j d g f \ n Z i l k] e f \ k d g c i s \ c l o l j w l c a n ^ W d \ \ _ h j e d n c l e d g f i g c i n \ k c Z i e d e c e c l j e l l i c a n e h j l e c] s n \ k c Z i e d ^ W e d g j i g c i n \ k c Z i e ^ d c k c f Z l \ e Z [f i n e f \ e l h d _ k c n \ o e g u l j c i e y g e l c g e y _] h c d e l [] h ^ d d] s j e \ u l j e f Z w f [c s h l j e d e e f \ i l i n l j y e l Z d e y _] d j ~ j w k Z i n c l g Z l l j e W n \ o e c w \ \ h l j e ^ d c i l w c i c w \ \ h l j e o l e t \ j c n \ o e _] B X [\] d j y g h j c i s y \ e p e f c e l d h j \ s E c j n e f \ j g l n ^ e l d y f ^ g f j g i Z n \ d c [i c i k] [c s j w o c g - e f \ n \ o e E</u>	JK KMNOP OORNR V ST	} \ d
	<u>.. n e f \ d g f _ i n ^ d e l ^ g e h c ~ l e h l i s [c s h l j e d e e f \ p l c g f \] d m e l h l j e Y s d e h B p m Y E y p l _ c d b _] - k l g l f h h ^ d d ^ j B p b f E y _ j e l j c i m u l i Z l Y l u r g l B m Y E y c j n e f \] w u l j h l j e c w l j g l z</u>	JK KMNOP OORNR L ST	} \ d
{	p f ^ d j n ^ g c e _] ^ d j _ e o l ^ w d g _] \ n ^		
			O TZ i e f i \] YZh
V	<u>bc d e f \ j Z h o \] _ k n c s d _ k a c d f _ j f c j n c j n g Z l l j e f j u l d e h l j e d j e f \ w l j \] c i k Z i n k] e f \ d g f _ _ i</u>	JK KMNOP	ON

		!"	
# \$ %	\$ \$	'(' *	
\$ & %		!"	
# \$ & %	\$ \$	'(' *	
% + \$ \$ - \$	% % \$ (+	!"	
% \$ \$ \$	\$		
* / \$ \$ -	\$ \$ - % + \$ \$	'(' *	
\$ 0 +		!"	
# \$	% \$	'(' *	*
		!"	
# \$ \$ - %	\$ \$ \$ \$	'(' *	(
		!"	
) / \$ \$ \$ (\$	\$ 1 +	'(' *	(
% \$	% \$ \$!"	
% + \$			
1 / \$ % ! 2	% " % + % ! 2 "	'(' *	(
% \$ \$ - 456	\$ 1	!"	
	+		
/ \$	\$ 456 + %	'(' *	(
%	7\$ 4.8!4	!"	
% %			
(/ \$ \$	9 +% \$ % \$ +	'(' *	(
5 \$! % 5 !	\$ \$!"	
			* # \$ %
			" %
			*

; < => ? @A<?B@ BC =A< ?@D

AE	/ \$	@GF ,	. 1 .) 4 , . \$ \$	F	C HGI J KL MNPQOI Q AR STUVW UPN
XE	/ % \$	+ \$	%	,	0 & (
	A Y J K Z U I T G I				* &
	X Y A L G V U J N D P Q O I Q				& *
	[Y > U N M J N D P Q O I Q				0 & *

! " # \$ % & ' () * (!) ' " \$ +
+ , \$

* - . / 0 \$ \$
"8%" 5 * !5 6 * 9 3 : 3 4 (1 (8;8%" : <&"> ?#@ A8#

BDEF GH IJH

Four empty rectangular boxes at the top right of the page.



! " ! # \$ % & ' \$ (! \$ & () \$ % * + , % !)

. / 0 1 2 . / 0 3 4 5 4 6 . / 0 7 2 . / 0 1 8 6 6 9 : 4 4 4 4 6
0

! * % ; 9 9 9 < / = 0 3 0 > ?

@ " ! \$ + ' ;

A !) \$ B % " + * C # % \$! D ! # , ! " ! # ' % C + ' \$ E 4 F ! @ @ \$!) D G * \$ \$ % @ \$ + \$ B % 4 H \$ B I / @ () + , \$ B %
+ J % G % . 7 + ' K ! D ! ' (. 1 @ / d @ # % @ / C % @ & + \$ B %) " B + + # @) \$ " \$! ,) " ! # (% ' % @ @ \$ % + , K D % I / + '
d & d) \$ I O M % q C % \$ J % # N

\$! \$ D)

C P Q R S

9 !) \$
C @ \$ % @

T U V W X Y Z [\] ^ _ ` a b c

6 9 4

% # @

_ P ` R a R b R d R S

k _ R _ P ` R < m C b P n o R P p q r S s _ R P S r r R r _ P t Q u v R p m C b P n o R P p q r S ?

↑ # D %

ef ghieieg

ef gwif eieh

9 4 6

xy Q r S b P ` z p { c m | R b z r Q s R p R S O u } } q _ a ` y R P l S c p R - z p ` P Q z r ` o R z p v o R S { c ` y o e X S P t Q z v ` y R S R P S r r R *

8+ *% , ! & % ! " ! # 4 " + D \$! G # \$ (f % @ " + * * % \$) + ') D & & % q \$ +) \$ + ! " ! # 4 " + D \$! G # \$ (_ \$ % !) . & + J

070 6 8 6 5 8 4 ^ † 4 4 6 4 5 : ‡ 4 M † 4 M 7170 ‡ E ` O F > = 2 3 7 >

m { a } x v * S * Y * X



! " ! # \$ % & ' \$ (! \$ & () \$ % * + , % !)

. / 0 1 2 . / 0 3 4 5 4 6 . / 0 7 2 . / 0 1 8 6 6 9 : 4 4 4 4 6
0 /

! *% ;	9 9 9 <=030>?
@! \$+ ;	A!) \$B% @/C\$) % D " % " + D% ! & % ! \$ +) E , , " % \$ \$ + * % % \$ \$ B % ' % F E ' % @ @ / C \$) % D " % G H % % ! & % C % # I J K
%) E # L M + \$)	N O
9!) \$ P @ \$ % @	Q R S R T O N U N N V O Q M U X Y

69 4

%#@	Z #E%
<	
[\] ^ _ ` abacdae <fc jga ha cai^_j dck ^ck a mj nai bfoa j dck?	pqrst qrupv
w[\] ^ _ xyzackf] diae <fc jga ha cai^_j dck ^ck a mj nai bfoa j dck?	usrs{ vrquu
ba mj nai bfoa } dco] f c o\ kae ~N* ~T* ^ck ~€ <fc jga ha cai^_j dck ^ck a mj nai bfoa j dck?	{ • r, { urft •
lj dck „ \ ka SUU <xckfc... ba mj nai bfoa } dck m^_coa?	• rvt qrq, u
lj dco] f c „ \ ka QN	{ r { • r f {
?	
Rba mj nai bfoa } dco] f c o\ kae ~N* ~T* ^ck ~€ <fc jga ha cai^_j dck ^ck a mj nai bfoa j dck?	{ • r, { urft •
! \$B%! \$"! # ' % ! † @ + I ; 0 J 1 3 1 7	

9	4	6			
	4	6	6	M6	
0/	1	=	>	.	/
†0 J /	%0 J / †0 J Š	%0 J Š †0 J /	%0 J / †0 J Š	%0 J Š †0 J /	%0 J /

8+ *% M! &% ! " ! # 4 " + E \$ C # \$ ((% @ " + * * % \$) + ') E & & % \$ +) \$ + ! " ! # 4 " + E \$ C # \$ (C E \$ % d J \$ % !) J & + D

070 6 8 6 5 8 4 4 6 45 : 4Z Ž 4 • • 4 • 7170 Ž HŠ0K >=2 37>

j " n [S ~ ' N O



! " ! # \$ % & ' \$ (! \$ & () \$ % * + , % !)

. / 0 1 2 . / 0 3 4 5 4 6 . / 0 7 2 . / 0 1 8 6 6 9 : 4 4 4 4 6
00

! *% ;	9 9 9 <=030>?
@ " ! \$ + ' ;	A !) \$ B %) " B + + # @) \$ " \$ Q ! @) \$! \$ D % " +) \$ ' ! \$ + % E F ! # \$ + + ' # Q) \$ B ! \$ B % \$ B ' % Q B + # @ ! ! \$ + G H % % ' ! & % ! % # J K L
%) F # M N + \$)	O
9 !) \$ P @ \$ % @	O Q R S T U V U U W T O M R T X Y

6 9 4

% # @	Z # F %
[] ^ _ \ ^ abc \ d] ^ _ e ^ f g h i] ^ j e ^ i	klmkn
adb	pqrkr lstr
u	xyz {
vwe] g	

9 4 6

	4	6	6	N6			
4 4 } %	0 /	1	=	>	.	/	
0 - / / / ! @	€ / K 1 ••	, / K 1 •• € / K 0 / •	, / K 0 / • € / K 0 / •	, / K 0 f •• € / K 0 = / •	, / K 0 = / • € / K 0 1 ••	,	/ K 0 1 ••
• - / / / \$ +	€ / K 0 / / /	, / K 0 / / / € / K 0 • / /	, / K 0 • / / € / K 0 • / /	, / K 0 • / / € / K 0 7 • / /	, / K 0 7 • / / € / K / / /	,	/ K / / /
0 - / / / \$ +	€ / K 0 • 0	, / K 0 0 • 0 € / K 0 > / 0	, / K 0 > / 0 € / K 0 = • 0	, / K 0 = • 0 € / K 0 3 / 0	, / K 0 3 / 0 € / K 0 0 • 0	,	/ K 0 0 • 0
• / / \$ + 3 3 3	€ / K 0 f 0 0	, / K 0 f 0 0 € / K 0 • = 0	, / K 0 • = 0 € / K 0 1 0 0	, / K 0 1 0 0 € / K / = 0	, / K / = 0 € / K f 0 0	,	/ K f 0 0
9 %) \$ B !	€ / K > / >	, / K > / > € / K • >	, / K • > € / K 3 / >	, / K 3 / > € / K f 0 • >	, / K f 0 • > € / K f > / >	,	/ K f > / >
P ! ') %	€ / K f f = >	, / K f f = > € / K f = 0 >	, / K f = 0 > € / K f 1 = >	, / K f 1 = > € / K 0 0 >	, / K 0 0 > € / K f = >	,	/ K f = >



! " ! # \$ % & ' (! \$ & () \$ % * + , % !)

. / 0 1 2 . / 0 3 4 5 4 6 . / 0 7 2 . / 0 1 8 6 6 9 : 4 4 4 4 6 0 .

! *% ;	9 9 9 < = 0 3 0 > ?
@ " ! \$ + ' ;	@ \$ A %) " A + + # @) \$ " \$ + \$ A ! B % ! 0 C D % " % \$ @ % # % \$ A %) \$ E @ % \$ \$ +) \$! , ' ! \$ + + B % F (% d ') G \$ + \$! # % ' + # # % \$ \$ + \$ + \$! #) \$! , H G , \$ A %) \$ E @ % \$ % ' + # # % \$ @ @ + \$ @ % ' % d) % \ \$ A %) " A + + # @) \$ " \$ K # ! E \$ + * ! \$ " ! # (D !)) \$ A) @ " ! \$ + ' L H
%) E # \$ M N + \$)	O P
9 !) \$ D @ \$ % @	Q R S R T P O U C O M P Q M S O V K

6 9 4

% # @	Y ! # E %
< T P O Z [T P O Q \ \ ^ _ ` a b c] ` ` d e b ^	f g i j
R T P O Z [T P O Q k l d m e c] n o \ a p ^ _ m	q h r s u v r
? R <	
T P O S [T P O w \ \ ^ _ ` a b c] ` ` d e b ^	f g x u
R T P O S [T P O w k l d m e c] n o \ a p ^ _ m	q v q s i r i
? [O y \ z c e { z } ` ` r j c \ z c e e [] e _ c V e c - e b ^ * z _ b e e * b , _ ^]	f v s h
f T P O Z [T P O Q \ \ ^ _ ` a b c] ` ` d e b ^	f g i j
[T P O S [T P O w \ \ ^ _ ` a b c] ` ` d e b ^	f g x u
y P	
! \$ A % ! \$ " ! # ' % d .. @ + K ; 2 / L / 1 F † 2 / L O C 6 F F . † /	

9 4 6

4 6 6 N6	
0 /	/
: %	+

8+ **% N! &% ! " ! # 4 " + E \$! † # \$ (^ % @ " + **% \$) + ') E & & % \$ +) \$ + ! " ! # 4 " + E \$! † # \$ (% % \$ % L S % !) L & + E

070 6 8 6 5 8 4Y 4 6 45 : < 4 J S4J 7170 < GC0.H >=F2 37F>



! "# \$%&' \$(! \$ & ()\$%* +, %!)

. / 012. / 03 4 5 4 6 . / 072. / 01 8669 : 4 4 4 4 6
0;

! *% < 9 9 9 => 030? @

A "\$+ '< A \$B%" + *C !') + , DEF# " AE"! \$+ , + ' *! \$+ ! ! &% % \$ ()\$%* @ HA! \$! \$+ #! %
, + ' *! \$+ \$B%) "B++ #A)\$ " \$J) 4 ' % E\$! \$+ \$! #K! ' ! "% +, # %) \$B! ; C% "% \$+ , ! #
% C% A \$E' % F (, E "\$+ L

%) E\$ MD+ \$) N O

9!) \$ CA! \$% A < P QRSONT NNLOPLRN VW

69 4

%#A Y Z[\] ^ _] ` a ` bc ` d Q ^ b \ [_ bgh a n o cc ` phgqr ` s ` t ` r \] ugagbc` ! \$B%! \$"! #' % A+y < / z / {/ ;	X #E% ef i j k m krf f wx
---	------------------------------------

9 4 6
4 6 6 D6
0/
z ; |

/
} ; |

8+ *% D! &% < ! "#4 " +E \$! F # \$(. % A " +**% \$) + ') E&&% \$ +) \$+ ! "#4 " +E \$! F # \$(€ \$ % d { \$ % !) } & + K

070 6 8 6 5 8 4X 4 4 6 45 : 7170 , G,0H ?>2 37?

.. # Y R 6 N P D

Four empty rectangular boxes at the top right of the page.



! " ! # \$ % & ' (! \$ & () \$ % * + , % !)

. / 0 1 2 . / 0 3 4 5 4 6 . / 0 7 2 . / 0 1 8 6 6 9 : 4 4 4 4 6
0 ;

! * % < 9 9 9 = / > 0 3 0 ; ?

@ " ! \$ + ' < @ \$ % % % \$ % ! # @ % / B % @ % \$! C @ \$ + ' @ " ! \$ % \$ A % 4 D !) , ' % 8 + , ! () \$! " % E) F + , * ! \$ % ! # + " * B # ! " % , + ' & ! \$) G " + \$! " \$) G ! @ # D) ' % # \$ % @ \$ + # " ! # G) \$! \$ % G + ' , % @ % ! # , C @ H E A % 4 I 4 @ % % % * ! \$ % ! # + " * B # ! " % F

%) C # \$ K I + \$) L M

9 !) \$ B @ \$ % @ < N O P Q R L L S V N S P Q T U

6 9 4

Form containing text: % # @ W X Y U Z \ |] ^ _ ` a X b c ^ Z _ d [and a small input field with the text € ghi.

Form with a grid structure. Top row: 9 4 6. Middle row: 4 6 6 | 6. Bottom row: 0 / : % / +

8 + * % ! ! & % < _ ! " ! # 4 " + C \$! j # \$ (. k % @ " + * * % \$) + ') C & & % \$ +) \$ + _ ! " ! # " + C \$! j # \$ (\$ _ % / \$ % !) J & + m
0 7 0 6 8 6 5 4 V n 4 4 6 4 5 : o 4 G n 4 G 7 1 7 0 o E p 0 F > q 2 3 7 q

rst uv PvwLVM

Four empty rectangular boxes at the top right of the page.



! "# \$%&' \$(! \$ & ()\$%' +, %!

. / 012. / 03 4 5 4 6 . / 072. / 01 8669 : 4 4 4 4 6
0;

! *% < 9 9 9 => 030? @

A " ! \$+ ' < A \$B%) "B++#A)\$ " \$ +\$%' %C%! ! ADE)\$%A ' %F! (*% \$) "B%AE#%, + ' *+ ' % \$B! + %,) " ! # (% ' , + ' !
+C% ! ## " ! \$+ +, +E A! \$+ "B++#G'+&' ! * H G! ,E A) !) ! % E\$ +, ! , ! " ! #B! 'A) B FJ

%) E# \$KG+ \$) L M

9!) \$ FA! \$%A < N P Q R L L S V N S P Q T U

6 9 4

Two input fields side-by-side. The left field contains the text "%#A WX YZ[\] ^ _ Z ` _abcd_ e^f gh_Z i_". The right field contains the text "V! #E% jk m".

9 4 6

A large rectangular area divided by a vertical dotted line. On the left side, there is a horizontal line with the text "4 6 6 G6" above it and "0/" below it. On the right side, there is a horizontal line with the text "/" above it and "+" below it. At the bottom of each side, there is a red symbol: a colon followed by a percent sign on the left, and a plus sign on the right.

8+ *% G! &% < ! " ! #4 " +E \$ n # \$ (o % A " +**% \$) + ') E&&% \$ +) \$+ ! " ! #4 " +E \$ n # \$ (p \$ % d % !) & + C

070 6 8 6 5 8 r4 4 6 45 : 4V s 4 t r4t 7170 s H;0l ?>u2 37u?

vw f x PyzyLYM

Four empty rectangular boxes at the top right of the page.



! "# \$%&' \$(! \$ & ()\$%* +, %!

. / 012. / 03 4 5 4 6 . / 072. / 01 8669 : 4 4 4 4 6
.;4

! *% < 9 9 9 = / > 030? @

A " ! \$+ ' < B!) \$C% %! D *+ A, %A +E + \$C%4 + \$C%, ! " ! #) \$! \$% % \$) !) ! FC + #/GH C%4% ' " !
) \$D\$%+, % \$, %A I DJ# " 4 " +D \$! \$) H4 I 4K A% %D D *+ A, %A +E + ; C% % \$% ! # A% E% A% \$
! DA \$+ ' A% \$% * %D , \$C% % F!) ! D *+ A, %A +E + ; K

\$! \$D) LMNOP

9!) \$
E A! \$%A < QRSRTUWVWXUQXYZ L[

69 4

%#A ! #D%
] ^ _ ` P a a O P a d a a ^ e f g h

9 4 6

i j a n a P a k M ` m r a o p O k ` ^ N P O n O P L q r r s t a b j O P a n n k l n o k O a u O P M v ^ _ ` P a a O P ` d a a ^ a l j O q w x y

8+ *% ! ! &% < _ ! " ! # 4 " +D \$ J # \$ (z % A " + * * % \$) + ') D & & % \$ +) \$ + _ ! " ! # 4 " +D \$ J # \$ (\$ % : \$ % !) ; & + L

070 6 8 6 5 8 4 \ 4 4 6 45 : ~ 4 • } 4 • 7170 ~ H E O K ? > 2 37 * ?

w x r i S y f y W y U

Four empty rectangular boxes at the top right of the page.



! " !# \$%&' \$(! \$ & ()\$%* +, %!

. / 012. / 03 4 5 4 6 . / 072. / 01 8669 : 4 4 4 4 6

! *% < 9 9 9 = / > 030? @

A \$B% % \$% !# A% C% A% \$! DA \$+' '%C+' \$B! \$B%4 E!) , '%%+, ! ()\$! "%F)G+, *! \$% !# E%! H %%)% \$% !#" + \$ +# +! % , ! " !# '%C+' \$ & ! A "+*C #! "%,+ ' #!" #) \$! \$% '+ , %A% ! #, D A) K F B%4 L4 A% %! *! \$% !#E%! H %);G

\$! \$D) MNCPQ

9!)\$ RSTUVWK WWWRYZ[M
C A! \$%A<

69 4

^_` %/A] #D%
aP Nb cd` PedNf g_d`e_fO h jkl

9 4 6

mOaQpN_e qf r r P p_d QPePQ Mst t uv aw`n P Px` PedNf Ny Qö_e ePz_e PQ d_ {N `PedNf q NbdPQPOaä `n P Ny Qö ePz_e |

8+ *% L! &%< _! " !#4 "+D \$! } #\$(~ % A "+**% \$) +')D&&% \$+) \$+ _! " !#4 "+D \$! } #\$(*\$ %! :\$% !);&+L

070 6 8 6 5 8 €4 4 6 45 :
4] • 4 J €4J 7170 • F,0,G ?>f2 37f?

„c.i t mT|+|WV

Four empty rectangular boxes at the top right of the page.



! " ! # \$ % & ' (! \$ & () \$ % * + , % !)

. / 0 1 2 . / 0 3 4 5 4 6 . / 0 7 2 . / 0 1 8 6 6 9 : 4 4 4 4 6

! * % < 9 9 9 = / > 0 3 0 ? @

A " ! \$ + <

B !) \$ C %) " C + + # A) \$ " \$ " + * D # ! " % E \$ C \$ C % D ! (* % \$ \$ % *) + , ! # # A % F \$! & ' % % % \$) ! \$,) " ! # (% d ' % A G H , \$ C %) " C + + # A) \$ " \$ E !) A % ! ! # \$! D ' + ' ,) " ! # (% d ' J ! % % D \$ + ! D D # % , + # # E & (% d ') , \$ C %) " C + + # A) \$ " \$) " ! ' ' % \$ + \$) , + ' F % d ' ! " % + ' D ! (* % \$ D # E \$ C \$ C % # % A % ! A \$ C % D ! (* % \$) ! ' % * ! A % +) " C % A I # % , + ' \$ C % ,) " ! # (% d ' F % & ' ! \$ % A K #) + % % D \$ % A ! ' % \$ % " C " ! # A % ! ! # \$) \$ C ! \$! ' % + \$ ' % # \$ % A \$ + * + % \$! (A % ! ! # \$) K 4 \$ % C " ! # A % ! ! # \$) ! , ! # ' % \$ + ! D C + # A \$ C % \$ % *) + , ! A % F \$ " + L % ! \$ J " + \$! " \$ J + ' !) \$ % D ' + *)) + (+ \$ % % L % \$ C + I & C D ! (* % \$) \$ + \$ C % # % A % J \$!) \$ J + ') M & , ! A ! ' % " ! ' ' % \$ K 4 A % F \$! & ' % % % \$) ! # % & ! # ! & ' % % % \$ F % E % % ! A % F \$ + H N D %) + J " + * D ! (J % \$ " K \$ C ! \$ + E %) * + % O ! A \$ C % ' " ' % A \$ +) J E C " C " # A % ! D # , + ' D ! (& F ! " M \$ C % A % F \$ O

\$! \$!) P Q R R S T

9 !) \$ U V W X Y Z [\] ^ _ P _
D A ! \$ % A <

6 9 4

% # A
abc c s e f g h i j k l m n o p q r s t u v w x y z

! # %

kl mo

9 4 6

p q l r h r t h i c b j s h g t s i b r r t s j s t p u v v w d h e c q s j s s j s r b t h r i j s r h r c q s q r r f q g e r q r i h q j s x b j c q t v b j b a q s j r b f j i s r b e h r e b j y q d b r i b r i s j r h z t s e f g b r t s t c q z j s s y s r c r

8+ * % | ! & % < ! " ! # 4 " + ! \$! F # \$ (. } % A " + * * % \$) + ') | & & % \$ +) \$ + ! " ! # " + ! \$! F # \$ (- \$ % d k % !) k & + L

070 6 8 6 5 4 4 4 6 45 : € 4 J 4 J 7170 € H 0 0 ? > 2 37 ?

, f, v p W . { Z { Y

Four empty rectangular boxes at the top right of the page.



! " ! # \$ % & ' \$ (! \$ & () \$ % * + , % !)

. / 0 1 2 . / 0 3 4 5 4 6 . / 0 7 2 . / 0 1 8 6 6 9 : 4 4 4 4 6 ;

! * % < 9 9 9 = / > 0 3 0 ; ?

@ \$ %) " A + + # @) \$ " \$ * ! B % \$ * % # (C ! (* % \$) \$ + \$ A % % d " A %) % \$ ' % % \$ () \$ % * D E F % !) G + ' B , + ' % + * *)) + D G E F \$ % ! # % H % I % % H " % D E F ! @ + \$ A % & + H % * % \$! & % " % q J

\$! \$!) K L M N O

9 !) \$ P Q R S T U V U U W T P V X Y K Z
C @ \$ % @ <

6 9 4

% # @ \] ^ _ ` K L ^ ^ N a b M b c d e N f a ^ N a b g h N a i] N M

[# % j k m

9 4 6

\ n] M] a O j l b c f d j _ p N i c a M] O N F N O K g q r s] t b n N O] M f j i b ^ L O N b j ^ N _ u L ^ ^ N a b M b c b n \ v q w \ x y w z v q w L a O c b n f h c e N f a ^ N a b L h N a i] N M

8 + * % | ! & % < _ ! " ! # 4 " + l \$! } # \$ (~ % @ " + * * % \$) + ') | & & % \$ +) \$ + _ ! " ! # 4 " + l \$! } # \$ (* \$ % d % !) & + H

070 6 8 6 5 8 4 [4 4 6 4 5 : , 4 F * 4 F 7170 , D f 0 E > , 2 3 7 m

. z v q \ R { Y { U { T



! " ! # \$ % & ' \$ (! \$ & () \$ % * + , % !)

. / 0 1 2 . / 0 3 4 5 4 6 . / 0 7 2 . / 0 1 8 6 6 9 : 4 4 4 4 6

! * % < 9 9 9 = / ; 0 3 0 > ?

@ " ! \$ + ' <

A !) \$ B % C * D % + , @ () + , " !) B + B ! @ ! @ " C ' % \$ E % \$ % \$) \$ B % & % % ! # , C @ , + ' \$ B %) " B + + # @) \$ " \$) C , , " % \$ \$ + " + E % + F % ! \$ & % F % @ \$ C ' % \$ % " # C @ & , ! " # \$ % \$! " H C) \$ + ! @ " +) \$ C " \$ + ! J G % % ' ! & % \$ D % # K L I

%) C # \$ M N + \$) O P

9 !) \$ F @ \$ % @ < Q R S R T P O U O O P Q W K Y Z

6 9 4

% # @

[# C %

=

\] ^ _] ` a b c d e f] g h ` i ^

j j k l n k l n l

o \ d p p h ` i q f h ` i r h ` ` i ^

m

?

R

st i j g b u v h ` a e d p h ^

w x k y z y k y w y

{ [] } e e h ^ ~ } c d e e e d `] ` a \ t ` ^ i p d } i e d `

n k x n k l m

?

?

• € • S

! \$ B % ! \$ " ! # ' % d , @ + K < 0 1 1 l f f

9 4 6

4 6 6 N6

0 /

1

;

>

.

/

...3 /

t3 / ...7 ‡

t7 > ...; /

t; / ...> ‡

t> ‡ ...f /

t /

8+ *% N! &%< _ ! " ! # 4 " + C \$! D # \$ (^ % @ " + * * % \$) + ') C & & % \$ +) \$ + _ ! " ! # 4 " + C \$! D # \$ (% \$ % ! \$ % !) L & + E

070

6 8

6 5

8

4 [

Š4

4

6

45 :

7170

< G ‡ 0 I

> j 2

37 f >



! " ! # \$ % & ' \$ (! \$ & () \$ % * + , % !)

. / 0 1 2 . / 0 3 4 5 4 6 . / 0 7 2 . / 0 1 8 6 6 9 : 4 4 4 4 6
7

! *% ;	9 9 9 <=030>?
@! \$+ ' ;	A!) \$B%*% !) C' % + , " C' % \$!)) % \$) \$+ " C' % \$ # ! D # \$ %) ' ! \$ + , + ' \$B%) " B + + # @) \$ " \$) C , , " % \$ \$ + " + E %) B + ' \$ 2 \$ % * @ / D \$ F G % % ' ! & %) D % # # H I J
%) C # \$ K L + \$)	M N
9 !) \$ O @ \$ % @	P Q R S N M T M L N P U V W X Y

6 9 4

% # @	Z # C %
[\] ^ _ ` a b b ^ ` b	c d e f g h i f c j i
Q [\] ^ _ ` k l m l d ` l ^ b	d j f j h p f j p i
! \$B% ! \$ " ! # ' % d q @ + H ; 0 r l . r 1 =	

9 4 6

0 /	4 6 6 L 6	1	=	>	.	/
st u l //	w l // st l r /	v . l r / st l //	v . l // s 0 l r /	v 0 l r / s 0 l //	v 0 l //	

8+ **% L ! & % ! " ! # 4 " + C \$! D # \$ (w % @ " + **% \$) + ') C & & %) \$ +) \$ + ! " ! # 4 " + C \$! D # \$ (x \$ % ! \$ % !) ! & + E

070 6 8 6 5 8 y 4 4 6 4 5 : z 4 { y 4 { 7170 z G r 0 J > = u 2 3 7 u >

} - * € R - V W M N



! " ! # \$ % & ' \$ (! \$ & () \$ % * + , % !)
 . / 0 1 2 . / 0 3 4 5 4 6 . / 0 7 2 . / 0 1 8 6 6 9 : 4 4 4 4 6
 1

! *% ;	9 9 9 <=030>?
@ " ! \$ + ' ;	A !) \$ B % ! \$ + + , # & 2 \$ % * # ! C # \$ % \$ + \$ + \$! # !)) % \$) , + ' \$ B %) " B + + # @) \$ " \$) D , , " % \$ \$ +) D E E + ' \$ # & 2 \$ % *) + # F % " (G H , \$ B %) " B + + # @) \$ " \$!) " B ! & % + ,) \$ D @ % \$) * % * C %) B E + F % J (% d ') K !) 7 E % " % \$ + ' * + ' % L \$ B % \$ B %) " B + + # @) \$ " \$ E !)) % \$ B) @ " ! \$ + ' M N H % % ! & % C % # K M N
%) D # \$ O P + \$)	Q R
9 !) \$ E @ \$ % @	S T U T V R Q W Q Q X R S X Y S Z [

6 9 4

<p>% # @</p> <p><</p> <p>] ^ _ ` a b c d] € g € € € € j</p> <p>T a ^ i f h r j j b i j</p> <p>w Q</p> <p>?</p> <p>w c</p> <p><</p> <p><</p> <p>V R Q S a ^ i f h x i y z b _ i j</p> <p>{ V R Q Y a ^ i f h x i y z b _ i j</p> <p>?</p> <p>T V R Q Y a ^ i f h x i y z b _ i j</p> <p> v a } c j } ^ h z ^ c • € b { • b f c Z b c , b _ i f } f _ ` b e _ x i y z b _ i j</p> <p>?</p> <p>! \$ B % ! \$ " ! # ' % ! .. @ + K ; / M 3 0 † . † 0 6 / M 0 † 7 † % ^ / M 7</p>	<p>! # D %</p> <p>kl m o o p r k q m</p> <p>kskrkqt rkl k</p> <p>qr ot</p> <p>prprnq</p> <p>prprnq</p> <p>m,nq</p>
---	--

9 4 6

0 /	4 6 6 P6	1	=	>	.	/
† / M /	% d M / † / M /	% d M / † / M /	% d M / † / M /	% d M / † / M /	% d M / † / M /	% d M /

8+ *% P! &% ! " ! # 4 " + D \$ C # \$ (\$ % @ " + * % \$) + ') D & & % \$ +) \$ + ! " ! # 4 " + D \$ C # \$ (\$ % ! \$ % !) M + F

070 6 8 6 5 8 4) CE4 4 6 45 : 7170 • HJON >=†2 37†>



! "# \$%&' \$(! \$ & ()\$%* +, %!)

. / 012. / 03 4 5 4 6 . / 072. / 01 8669 : 4 4 4 4 6
3

! *% ; 9 9 9 <=030>?

@! "\$+ ; @ \$A%) "A++#@) \$ " \$B &% %! #, C @' %D% C% %EC! #+' % "%%@% F% @ \$C' % G% "#C@ & ,!" # \$ %
!"EC) \$+ ! @ "+) \$C" \$+ H , + \$JK!) \$A%) "A++#@) \$ " \$B C*L % +, @ () +, "!) A + A! @&' %d \$%
\$A! +' %EC! # \$+ =/ @ ()!

%) C#MN+ \$) O P

9!) \$ F @ \$% @ Q RSRTPOU OMPQWQ XY

69 4

%#@	Z #C%
< [\]^_` abacda	ef ghi j øke
R < [\]^_ j macoꝑꝑdøø	st g i j g sj
u v^wꝑꝑøø xwydꝑꝑøø c ^co z\ cr]øw]øø c	{g {t g h{
? u O	
? P	
< z^r• ^co l ydꝑ^_ac]r	kk g f h g { f
€ zdøøac] •cbar] ,a c]r	h
? R < [\]^_ j macoꝑꝑdøø	st g i j g sj
u v^wꝑꝑøø xwydꝑꝑøø c ^co z\ cr]øw]øø c	{g {t g h{
? f „..S	
þ xwan] ^t_a ø^ ^ r z^r• \ c %^co	sh

! \$A%! \$"! #' % Š@+K ; / <0031 Œ / 6 011 <žž Œ =/

9 4 6
4 6 6 N6
0/

/

----- | ----- | ----- | ----- | -----
- - *)")*+/# "# %\$ %&'()* +#, 1 45-67 89: <.8

=>? @A B C D E F