



Little Elm ISD

Regular Meeting

Monday, November 18, 2019 6:30 PM

Agenda of Regular Meeting

The Board of Trustees Little Elm ISD

A Regular Meeting of the Board of Trustees of Little Elm ISD will be held November 18, 2019, beginning at 6:30 PM in the Zellars Center for Learning and Leadership.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

1. Call to Order Open Session in the Board Room at Zellars Center for Learning and Leadership on 300 Lobo Lane, Little Elm, Texas 75068.
2. Pledge of Allegiance
3. Invocation
4. Introduction and Roll Call
5. Superintendent Spotlight
 - A. Hackberry Elementary
Presenter: Stephen Richardson
 - B. Little Elm High School - Students of the Month
Presenter: Renee Pentecost
6. Citizen Input
Audience participation shall be permitted at regular Board meetings and shall be limited to the public comment portion designated for that purpose
7. The Board will recess into Closed Meeting in PL1 as permitted by the Texas Open Meetings Act Code Subchapter 551.072, and 551.074. The Board and Superintendent will discuss:
 - A. Personnel
 - B. Land
8. Reports of the Superintendent
 - A. Little Elm Police Department's Update to the LEISD Board of Trustees 5
Presenter: Ross Roberts
 - B. Athletics Department New Sport Proposal - Wrestling 6
Presenter: Ross Roberts
 - C. 2020-2021 Little Elm ISD Calendar 9
Presenter: Dr. Cyndy A. Mika
 - D. PEIMS Demographic Snapshot 15
Presenter: Dr. Cyndy A. Mika

E. Curriculum and Learning Services Annual Report	16
Presenter: Dr. Cyndy A. Mika	
F. Construction Update	26
Presenter: Rick Martin	
9. Approval of Minutes	
A. Consider Regular Board Meeting Minutes - 10/21/2019	28
Presenter: Sonia S. Flores	
10. Action Items	
A. Consider One (1) Special Education Teacher FTE (Exempt) Two (2) Special Education Paraprofessional FTEs (Non-Exempt)	34
Presenter: Cortney Clover	
B. Consider HB 3 Full Day PK Partnership	37
Presenter: Dr. Ashley Glover	
C. Consider Financial Reports	48
Presenter: Grant Anderson	
D. Consider Little Elm ISD Interlocal Summary Report	80
Presenter: Grant Anderson	
E. Consider Request for Proposal #2019-009 Leased Lit and Dark Fiber Service	82
Presenter: Clay Walker	
F. Consider Amendment No. 2 to Goldstar Transit, Inc. Contract for the 2019-2020 School Year	84
Presenter: Rod Reeves	
G. Consider Siemens District-Wde Phase II ESPC	94
Presenter: Rick Martin	
11. Consent Agenda	
A. Consider Proposed Policy Change - FFH (Exhibit)	100
Presenter: Dr. Chad Teague	
B. Consider Maximum Class Size Exemptions - Class Size Waivers	105
Presenter: Dr. Chad Teaghe	
C. Consider Targeted Improvement Plans	107
Presenter: Dr. Cyndy A. Mika	
D. Consider Gifts and Donations	163
Presenter: Grant Anderson	
E. Consider Request for Proposal #2019-007 Printing Services	165
Presenter: Grant Anderson	
12. Board President Comments	
Presenter: David Montemayor	
13. Board Comments	
14. Superintendent Comments	
15. Adjournment	

If, during the course of the meeting, the Board of Trustees should determine that a closed meeting should be conducted, the Board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Texas Government Code Section 551.001 et seq. The meeting will be held by the School Board at the date, hour, and place given in this Notice or as soon after

the commencement of the meeting covered by this Notice as the School Board may conveniently meet in such closed or executive meeting or session concerning any and all purposes permitted by the Act, including, but not limited to the following sections and purposes:

Texas Government Code Section:

551.071	Private consultation with the Board's attorney.
551.072	Discussing purchase, exchange, lease, or value of real property.
551.073	Discussing negotiated contracts for prospective gifts or donations.
551.074	Discussing personnel or to hear complaints against personnel.
551.075	To confer with employees of the school district to receive information or to ask questions.
551.076	Considering the deployment, specific occasions, for or implementation of security personnel or devices.
551.082	Considering discipline of a public school child, or complaint or charge against personnel.
551.0821	Considering personally identifiable information about public school student.
551.083	Considering the standards, guidelines, terms, or conditions the board will follow, or will instruct its representatives to follow, in consultation with representatives of employees groups,
551.084	Excluding witnesses from a hearing.

Before any closed meeting is convened, the presiding officer will publicly identify the section or sections or the Act authorizing the closed meeting.

Should any final action, final decision, or final vote be required in the opinion of the School Board with regard to any matter considered in such closed or executive session, then the final action, final decision, or final vote shall be either:

- (a) in the open meeting covered by the Notice upon the reconvening of the public meeting, or
- (b) at a subsequent public meeting of the School Board upon notice thereof; as the School Board shall determine.

Superintendent

Original copy of this agenda was posted on the bulletin board at the Little Elm ISD Administration Building 72 hours prior to the scheduled meeting.

Sonia S. Flores

Board Agenda Item

Little Elm Independent School District

300 Lobo Lane

Little Elm, Texas 75068

Board Mtg. Date 11-18-2019	Reports of the Superintendent <input checked="" type="checkbox"/>	Action Item <input type="checkbox"/>	Consent Agenda <input type="checkbox"/>	Reports, Routine Monthly <input type="checkbox"/>	Other <input type="checkbox"/>
Subject:	LITTLE ELM POLICE DEPARTMENT'S UPDATE TO THE LEISD BOARD OF TRUSTEES				
Presenter or Contact Person:	Ross Roberts, Deputy Superintendent				
Policy/Code:	AE (Local)				
Strategic Plan Goal:	Community Engagement-We will communicate with the LEISD community to build trust, support, and involvement.				
Summary:	Chief Rodney Harrison will share a "state of the department" address to the LEISD Board of Trustees.				
Financial Implications:	There is no financial impact to the budget.				
Attachments:	N/A				
Recommendation:	Item is for informational purposes only. No recommendation is necessary.				
Motion:	Item is for informational purposes only. No recommendation is necessary.				

Board Agenda Item

Little Elm Independent School District
300 Lobo Lane
Little Elm, Texas 75068

Board Mtg. Date 11-18-2019	Reports of the Superintendent <input type="checkbox"/>	Action Item <input checked="" type="checkbox"/>	Consent Agenda <input type="checkbox"/>	Reports, Routine Monthly <input type="checkbox"/>	Other <input type="checkbox"/>
Subject:	ATHLETICS DEPARTMENT ADDING A NEW SPORT-WRESTLING				
Presenter or Contact Person:	Ross Roberts, Deputy Superintendent				
Policy/Code:	FMF (Local)				
Strategic Plan Goal:	Teaching and Learning – We will engage each student in learning experiences that increase student growth and achievement.				
Summary:	LEISD’s Director for Athletics, Sandra Howell, will present the plan and recommendation for adding Wrestling to our Athletic Department				
Financial Implications:	The scope of the sport will be between \$41,000 - \$67,000 dollars.				
Attachments:	Wrestling Program Start Up Costs for 2020				
Recommendation:	The Administration recommends the Board approve the addition of Wrestling to the list of UIL sports offered at LEISD for the 2020-2021 school year as submitted.				
Motion:	The Administration recommends the Board approve the addition of Wrestling to the list of UIL sports offered at LEISD for the 2020-2021 school year as submitted.				

WRESTLING PROGRAM START UP COSTS for 2020

(Season is Oct. 1, 2020 - Feb. 3rd week 2020)

Equipment				SUB-TOTAL	
1	Wrestling Mat	1	\$13,000 - \$16,000	\$13,000 - \$16,000	
2	Boys Warm-ups	25	\$90 - \$150	\$2,250 - \$3,750	
3	Boys Wrestling Suits	25	\$60 - \$90	\$1,500 - \$2,250	
4	Boys Head Gear	15	\$40 - \$60	\$600 - \$900	
5	Boys Wrestling Shoes	25	\$55 - \$150	\$1,375 - \$3,750	May not provide
6	Boys Practice Gear	25	\$35 - \$50	\$875 - \$1,250	
7	Boys Hydration Tests	25	\$30	\$750	
8	Girls Warm-ups	25	\$90 - \$150	\$2,250 - \$3,750	
9	Girls Wrestling Suits	25	\$60 - \$90	\$1,500 - \$2,250	
10	Girls Head Gear	15	\$40 - \$60	\$600 - \$900	
11	Girls Wrestling Shoes	25	\$90 - \$150	\$1,375 - \$3,750	May not provide
12	Girls Practice Gear	25	\$35 - \$50	\$875 - \$1,250	
13	Girls Hydration Tests	25	\$30	\$750	
				\$27,700 - \$41,300	

Tournament Entry Fees				
1	Boys Varsity	max 8	\$200	\$1,600
2	Boys JV	max 8	\$150	\$1,200
3	Girls Varsity	max 8	\$200	\$1,600
4	Girls JV	max 8	\$150	\$1,200
				\$5,600

Transportation - Buses				
				used 40-60miles
1	Boys Varsity	max 8	\$62 - \$82	\$496 - \$656
2	Boys JV	max 8	\$62 - \$82	\$496 - \$656
3	Girls Varsity	max 8	\$62 - \$82	\$496 - \$656
4	Girls JV	max 8	\$62 - \$82	\$496 - \$656
				\$1,984 - \$2,624

Stipends				
1	Head Coach Stipend	1	\$3,700 - \$9,500	\$3,700 - \$9,500
2	Assistant Coach Stipend	1	\$2,000 - \$7,100	\$2,000 - \$7,100
				\$5,700 - \$16,600

TOTAL \$40,984 - \$66,124

Board Agenda Item

Little Elm Independent School District
300 Lobo Lane
Little Elm, Texas 75068

Board Mtg. Date 11-18-2019	Reports of the Superintendent <input checked="" type="checkbox"/>	Action Item <input type="checkbox"/>	Consent Agenda <input type="checkbox"/>	Reports, Routine Monthly <input type="checkbox"/>	Other <input type="checkbox"/>
Subject:	2020-2021 LITTLE ELM ISD CALENDAR				
Presenter or Contact Person:	Dr. Cyndy A. Mika, Assistant Superintendent for Curriculum and Learning Services				
Policy/Code:	EB (LEGAL), EB(LOCAL)				
Strategic Plan Goal:	<p>We will communicate with the LEISD community to build trust, support, and involvement.</p> <p>We will engage each student in learning experiences that increase student growth and achievement.</p>				
Summary:	<p>The District has prepared calendar options for the 2020-2021 school year. The District will update the Board on survey results and possible changes to the draft calendar prior to taking it to the District Education Improvement Committee in early December. The District will bring the calendar to the Board for approval in December.</p>				
Financial Implications:	There is no financial impact to the budget.				
Attachments:	<p>LEISD Calendar Options for Survey</p> <p>Survey Results</p> <p>Updated Draft Calendar post survey and comments</p>				

Recommendation: | Item is for informational purposes only. No recommendation is necessary.

Motion: | Item is for informational purposes only. No motion is necessary.

LEISD 2020-21 Calendar Survey / Encuesta sobre el calendario escolar 2020-21

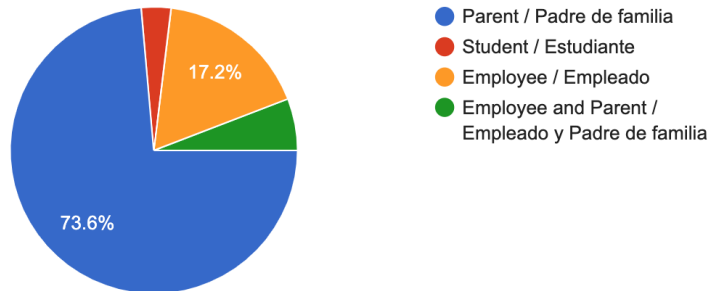
1,673 responses

[Publish analytics](#)

Demographic Information / Información Demográfica

Please let us know who you are / Usted se identifica como un:

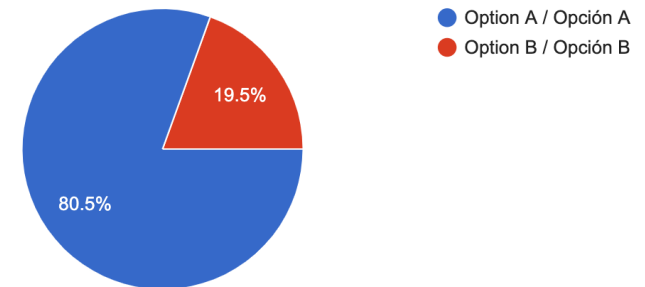
1,673 responses



Calendar Options / Opciones para el calendario

Please select which calendar you prefer / Por favor seleccione el calendario que Ud. prefiere :

1,673 responses



2020-2021 Calendar - Option A

Little Elm Independent School District



2020-2021 DISTRICT CALENDAR

www.littleelmsd.net www.mylittleelmnews.com

■ District Holiday
 ■ Professional Learning - Student Holiday
 ■ Early Release K-5
 ■ Early Release 9-12
 ■ Early Release K-12
 ■ Weather Makeup Day
 ■ State Testing

JULY

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

July 2020

27-30 New Teacher Orientation

AUGUST

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

August 2020

3-11 Fall Kickoff
12 FIRST DAY OF SCHOOL

SEPTEMBER

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

September 2020

7 Holiday - District Closed
8 Professional Learning Day
Student Holiday

OCTOBER

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

October 2020

12-13 Professional Learning Day
Student Holiday
23 Early Release (K-5)

NOVEMBER

S	M	T	W	T	F	S
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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

November 2020

23-24 Holiday - District Closed
Flex Days for Staff
25-27 Holiday - District Closed

DECEMBER

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

December 2020

8-11 State Testing
17 Early Release (9-12)
18 Early Release (K-12)
LAST DAY - FALL SEMESTER
21-31 Holiday - District Closed

JANUARY

S	M	T	W	T	F	S
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24	25	26	27	28	29	30
31						

January 2021

1 Holiday - District Closed
4-5 Professional Learning Day
Student Holiday
6 FIRST DAY - SPRING SEMESTER
18 Holiday - District Closed

FEBRUARY

S	M	T	W	T	F	S
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7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

February 2021

15 Holiday - District Closed
16 Professional Learning Day
Student Holiday

MARCH

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March 2021

8-12 Holiday - District Closed
15 Professional Learning Day
Student Holiday

APRIL

S	M	T	W	T	F	S
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11	12	13	14	15	16	17
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April 2021

2 Weather Makeup Day
6-9 State Testing
12 Weather Makeup Day

MAY

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23	24	25	26	27	28	29
30	31					

May 2021

4-14 State Testing
19 Early Release (9-12)
20 Early Release (K-12)
LAST DAY OF SCHOOL
21 Professional Learning Day
31 Holiday - District Closed

JUNE

S	M	T	W	T	F	S
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20	21	22	23	24	25	26
27	28	29	30			

June 2021

**SCHOOL
TIMES:**

Elementary Schools
8:05 a.m. - 3:40 p.m.
Early Release at 12:05 p.m.

Middle Schools
8:55 a.m. - 4:30 p.m.
Early Release at 12:55 p.m.

Little Elm High School
7:20 a.m. - 2:55 p.m.
Early Release at 11:20 a.m.

2020-2021 Calendar - Option B

Little Elm Independent School District



2020-2021 DISTRICT CALENDAR

www.littleelmsd.net www.mylittleelmnews.com

■ District Holiday
 ■ Professional Learning - Student Holiday
 ■ Early Release K-5
 ■ Early Release 9-12
 ■ Early Release K-12
 ■ Weather Makeup Day
 ■ State Testing

JULY

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12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

July 2020

27-30 New Teacher Orientation

AUGUST

S	M	T	W	T	F	S
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2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

August 2020

3-11 Fall Kickoff
12 FIRST DAY OF SCHOOL

SEPTEMBER

S	M	T	W	T	F	S
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13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

September 2020

7 Holiday - District Closed
8 Professional Learning Day
Student Holiday

OCTOBER

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18	19	20	21	22	23	24
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October 2020

12-13 Professional Learning Day
Student Holiday
23 Early Release (K-5)

NOVEMBER

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29	30					

November 2020

23-24 Holiday - District Closed
Flex Days for Staff
25-27 Holiday - District Closed

DECEMBER

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27	28	29	30	31		

December 2020

8-11 State Testing
17 Early Release (9-12)
18 Early Release (K-12)
LAST DAY - FALL SEMESTER
21-31 Holiday - District Closed

JANUARY

S	M	T	W	T	F	S
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January 2021

1 Holiday - District Closed
4-5 Professional Learning Day
Student Holiday
6 FIRST DAY - SPRING SEMESTER
18 Holiday - District Closed

FEBRUARY

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February 2021

15 Holiday - District Closed
16 Professional Learning Day
Student Holiday

MARCH

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March 2021

8-12 Holiday - District Closed
15 Professional Learning Day
Student Holiday

APRIL

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April 2021

2 Holiday - District Closed
6-9 State Testing
12 Weather Makeup Day

MAY

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30	31					

May 2021

4-14 State Testing
19 Early Release (9-12)
20 Early Release (K-12)
LAST DAY OF SCHOOL
21 Professional Learning Day
24 Weather Makeup Day
31 Holiday - District Closed

JUNE

S	M	T	W	T	F	S
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13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

June 2021

**SCHOOL
TIMES:**

Elementary Schools
8:05 a.m. - 3:40 p.m.
Early Release at 12:05 p.m.

Middle Schools
8:55 a.m. - 4:30 p.m.
Early Release at 12:55 p.m.

Little Elm High School
7:20 a.m. - 2:55 p.m.
Early Release at 11:20 a.m.

2020-2021 Calendar - Option C

Little Elm Independent School District



2020-2021 DISTRICT CALENDAR

www.littleelmsd.net www.mylittleelmnews.com

■ District Holiday
 ■ Professional Learning - Student Holiday
 ■ Early Release K-5
 ■ Early Release 9-12
 ■ Early Release K-12
 ■ Weather Makeup Day
 ■ State Testing

JULY

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July 2020

27-30 New Teacher Orientation

AUGUST

S	M	T	W	T	F	S
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9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

August 2020

3-11 Fall Kickoff
12 FIRST DAY OF SCHOOL

SEPTEMBER

S	M	T	W	T	F	S
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13	14	15	16	17	18	19
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27	28	29	30			

September 2020

7 Holiday - District Closed
8 Professional Learning Day
Student Holiday

OCTOBER

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18	19	20	21	22	23	24
25	26	27	28	29	30	31

October 2020

9 Professional Learning Day
Student Holiday
12 Professional Learning Day
Student Holiday
23 Early Release (K-5)

NOVEMBER

S	M	T	W	T	F	S
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8	9	10	11	12	13	14
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22	23	24	25	26	27	28
29	30					

November 2020

23-24 Holiday - District Closed
Flex Days for Staff
25-27 Holiday - District Closed

DECEMBER

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6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

December 2020

8-11 State Testing
17 Early Release (9-12)
18 Early Release (K-12)
LAST DAY - FALL SEMESTER
21-31 Holiday - District Closed

JANUARY

S	M	T	W	T	F	S
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10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

January 2021

1 Holiday - District Closed
4-5 Professional Learning Day
Student Holiday
6 FIRST DAY - SPRING SEMESTER
18 Holiday - District Closed

FEBRUARY

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

February 2021

15 Holiday - District Closed
16 Professional Learning Day
Student Holiday

MARCH

S	M	T	W	T	F	S
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7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

March 2021

8-12 Holiday - District Closed
15 Professional Learning Day
Student Holiday

APRIL

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

April 2021

2 Weather Makeup Day
6-9 State Testing
12 Weather Makeup Day

MAY

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

May 2021

4-14 State Testing
19 Early Release (9-12)
20 Early Release (K-12)
LAST DAY OF SCHOOL
21 Professional Learning Day
31 Holiday - District Closed

JUNE

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

June 2021

**SCHOOL
TIMES:**

Elementary Schools
8:05 a.m. - 3:40 p.m.
Early Release at 12:05 p.m.

Middle Schools
8:55 a.m. - 4:30 p.m.
Early Release at 12:55 p.m.

Little Elm High School
7:20 a.m. - 2:55 p.m.
Early Release at 11:20 a.m.

Board Agenda Item

Little Elm Independent School District
300 Lobo Lane
Little Elm, Texas 75068

Board Mtg. Date	Reports of the Superintendent	Action Item	Consent Agenda	Reports, Routine Monthly	Other
11-18-2019	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Subject:	PEIMS DEMOGRAPHIC SNAPSHOT				
Presenter or Contact Person:	Dr. Cyndy A. Mika, Assistant Superintendent for Curriculum and Learning Services				
Policy/Code:	N/A				
Summary:	A report will be provided to the Board on the demographics of the District as of October 25, 2019 Public Education Information Management System (PEIMS) Snapshot date. The enrollment dashboard is locate at https://www.littleelmsd.net/domain/1451				
Financial Implications:	There is no financial impact to the budget.				
Attachments:	N/A				
Recommendation:	Item is for informational purposes only. No recommendation is necessary.				
Motion:	Item is for informational purposes only. No motion is necessary.				

Board Agenda Item

Little Elm Independent School District
300 Lobo Lane
Little Elm, Texas 75068

Board Mtg. Date 11-18-2019	Reports of the Superintendent <input checked="" type="checkbox"/>	Action Item <input type="checkbox"/>	Consent Agenda <input type="checkbox"/>	Reports, Routine Monthly <input type="checkbox"/>	Other <input type="checkbox"/>
Subject:	CURRICULUM AND LEARNING SERVICES ANNUAL REPORT				
Presenter or Contact Person:	Dr. Cyndy A. Mika, Assistant Superintendent for Curriculum and Learning Services				
Policy/Code:	AE (LOCAL)				
Strategic Plan Goal:	<p>We will provide a guaranteed and viable curriculum that ensures all students have equal learning opportunities.</p> <p>We will engage each student in learning experiences that increase student growth and achievement.</p> <p>We will engage each student in learning experiences that lead to increased college, career, and military opportunities for post-secondary success.</p>				
Summary:	The Curriculum and Learning Services Team will update the LEISD Board of Trustees on our action steps pertaining to our three cornerstones and the District's strategic plan: Destination 2025.				
Financial Implications:	There is no financial impact to the budget.				
Attachments:	Curriculum and Learning Services Annual Report				

Recommendation:	Item is for informational purposes only. No recommendation is necessary.
Motion:	Item is for informational purposes only. No motion is necessary.



ANNUAL UPDATE | 2019

LEISD *Curriculum and Learning*

- ★ Assistant Superintendent | CYNDY MIKA
- ★ Curriculum and Learning | DOUG SEVIER
- ★ Professional Learning, Advanced Academics | AMANDA BALL
- ★ Digital Learning, Library Services | JEFF WISEMAN
- ★ Student Information Services | BRANDON THOMPSON
- ★ District Testing, Federal Programs | ASHLEY GLOVER
- ★ Counseling Services | DENISE JENSEN

LEISD *Destination 2025*



- We will provide a guaranteed and viable curriculum that ensures all students have equal learning opportunities.
 - Development of Curriculum Management Plan
 - Development of Curriculum K-12, all content areas
 - Development of Common Summative Assessments for core content and CSA dashboard

LEISD *Destination 2025*



- We will engage each student in learning experiences that increase student growth and achievement.
 - Development of Learning Walks System and dashboard
 - Monthly data talks at campuses
 - Focus on Rigor, Relevance, and Learner Engagement in Learning for Leaders

LEISD *Destination 2025*



- We will engage each student in learning experiences that lead to increased college, career, and military opportunities for post-secondary success.
 - CTE Alignment with newly approved TEA Programs of Study
 - Collegiate Academy (2020)

LEISD *Destination 2025*



- We will engage each employee in meaningful learning experiences that support student success.
 - Train and support the required educational models and support resources contained in the Curriculum Management Plan
 - Focus on PLCs

LEISD *Cornerstones*

Focus on teaching the **STANDARDS** to the stated level of rigor so each student has an equal opportunity to learn.

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Focus on the intentional design of **RIGOROUS, RELEVANT, & ENGAGING** lessons in every classroom.

Support highly effective **PROFESSIONAL LEARNING COMMUNITIES** in various ways throughout each campus.



Questions?

Board Agenda Item

Little Elm Independent School District

300 Lobo Lane

Little Elm, Texas 75068

Board Mtg. Date 11-18 -2019	Reports of the Superintendent <input checked="" type="checkbox"/>	Action Item <input type="checkbox"/>	Consent Agenda <input type="checkbox"/>	Reports, Routine Monthly <input type="checkbox"/>	Other <input type="checkbox"/>
Subject:	CONSTRUCTION UPDATE				
Presenter or Contact Person:	Rick Martin, Executive Director of Construction				
Policy/Code:	CVD (LOCAL)				
Strategic Plan Goal:	To ensure fiscal health & sustainability.				
Summary:	Presenting the current status of active construction projects and upcoming projects in planning.				
Financial Implications:	There is no financial impact to the budget				
Attachments:	Program Budget Analysis				
Recommendation:	Item is for informational purposes only. No recommendation is necessary.				
Motion:	Item is for informational only. No motion is necessary.				



Including Unscheduled Purchases

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Board Agenda Item

Little Elm Independent School District

300 Lobo Lane

Little Elm, Texas 75068

Board Mtg. Date 11-18-2019	Reports of the Superintendent <input type="checkbox"/>	Action Item <input checked="" type="checkbox"/>	Consent Agenda <input type="checkbox"/>	Reports, Routine Monthly <input type="checkbox"/>	Other <input type="checkbox"/>
Subject:	REGULAR BOARD MEETING MINUTES - 10-21-2019.				
Presenter or Contact Person:	Sonia S. Flores				
Policy/Code:	N/A				
Strategic Plan Goal:	N/A				
Summary:	Board Meeting Minutes for October 21, 2019.				
Financial Implications:	There is no financial impact to the budget.				
Attachments:	Meeting Minutes				
Recommendation:	The Administration recommends the approval of the Regular Board Meeting Minutes for October 21, 2019.				
Motion:	I move that the Board approve the attached Regular Board Meeting Minutes for October 21, 2019.				

Minutes of Regular Meeting

The Board of Trustees Little Elm ISD

A Regular Meeting of the Board of Trustees of Little Elm ISD was held Monday, October 21, 2019, beginning at 6:30 PM in the Zellars Center for Learning and Leadership.

PRESENT: President David Montemayor, Vice President Jason Olson, Secretary Alejandro Flores, Trustee Dan Blackwood, and Superintendent Daniel Gallagher.

ABSENT: Trustee Melissa Myers.

LATE: DeLeon English

1. Call to Order Open Session in the Board Room at Zellars Center for Learning and Leadership on 300 Lobo Lane, Little Elm, Texas 75068.
Board President David Montemayor called the meeting to order at 6:30 pm.
2. Pledge of Allegiance
The Board lead those on attendance to The Pledges of the United States Flag and The Texas Flag.
3. Invocation
Ms. Alicia McMillan from The Church of Jesus Christ of Latter-Day Saints offered the invocation.
4. Introduction and Roll Call
Ms. Sonia S. Flores took roll call.
5. Superintendent Spotlight
 - A. Little Elm High School Students of the Month
Ms. Renee Pentecost presented the students of the month awards to Austin Montgomery, Karmen Brown, Adria Flores, and Lantana English.
 - B. Little Elm ISD Education Foundation Recognition
Superintendent Daniel Gallagher thanked Ms. Denise Hanti for her support and dedication towards our LEISD Education Foundation.
 - C. Governor Abbott's Resolution - Texas Education Human Resources Day
Mr. Ross Roberts thanked LEISD Human Resources Services for their dedication to our district. Mr. Roberts read Governor Greg Abbott's Resolution.
 - D. Governor Abbott's Resolution - "Principal's Appreciation Month"
Mr. Ross Roberts thanked the Principals and Assistant Principals for their dedication to LEISD students. Mr. Roberts read Governor Greg Abbott's Resolution.
Board Secretary Alejandro Flores left the meeting at this time.

6. Citizen Input

Audience participation shall be permitted at regular Board meetings and shall be limited to the public comment portion designated for that purpose

There was no citizen input.

Item 10F was presented after Citizen Input.

7. The Board recessed into Closed Meeting at 7:18 pm in PL1 as permitted by the Texas Open Meetings Act Code Subchapter 551.072, and 551.074. The Board and Superintendent discussed:

A. Personnel

B. Land

The Board reconvened at 8:35 pm.

8. Reports of the Superintendent

A. Update on HB Pre-K

Dr. Ashley Glover shared with the Board the following information:

- The Law
- LEISD Prekindergarten Program
- Call for Partnerships
- LEISD Prekindergarten Program
- Financial Impact
- Current and Future Planning

B. Curriculum & Learning Services

Ms. Amanda Ball briefed the Board on the following:

Professional learning, Advance Academics Update

- Professional Learning
- Advanced Academics
- Advanced Placement
- Gifted / Talented Education
- Aspiring Leaders Institute

9. Approval of Minutes

A. Consider Approval of Regular Board Meeting Minutes - 9/16/2019

Ms. Sonia S. Flores presented to the Board this item.

Vice President Jason Olson made the first motion to approve this item as submitted. Trustee Dan Blackwood seconded the motion. The motion passed (4-0-1). Mr. English abstained from voting since he wasn't present at this meeting.

B. Consider Approval of Special Board Meeting Minutes - 9/09/2019

Ms. Sonia S. Flores presented to the Board this item.

Trustee Dan Blackwood made the first motion to approve this item as submitted.

Vice President Jason Olson seconded the motion. The motion passed (4-0-1).

Mr. English abstained from voting since he wasn't present at this meeting.

10. Action Items

- A. Consider Hiring Approval for Director for Human Resources
Dr. Chad Teague approached the Board about the Hiring Approval for Director for Human Resources.
Trustee LeAnna Harding made the first motion to approve this item as discussed in closed meeting. Trustee Dan Blackwood seconded the motion. The motion passed (5-0).
- B. Consider Stadium Lobo Marketing Package
Dr. Tony Tipton briefed the Board about the Stadium Lobo Marketing Package. Cook Children's Lobo Stadium Marketing Package 3-Year; Softball Outfield Signage; Competition Gym Digital Package. Purchase for 3 years at \$51,570 total. Plus, additional no-cost contract deliverables as indicated on agreement. Vice President Jason Olson made the first motion to approve as submitted. Trustee LeAnna Harding seconded the motion. The motion passed (5-0).
- C. Consider Financial Reports
Mr. Grant Anderson shared with the Board the following:
October 21, 2019 Financial Report
- Notes to financials
 - Future Financial Considerations
 - General Fund
 - 2019-20 General Fund Budget Recap
 - Fund Balance Analysis 2019-20
 - Capital Outlay Fund
 - Bond Projects
 - Debt Service Fund
 - Financials in board packet
- Vice President Jason Olson made the first motion to approve the Financial Reports as submitted. Trustee Dan Blackwood seconded the motion. The motion passed (5-0).
- D. Consider Little Elm ISD Expenditures Over \$50,000 Summary Report
Mr. Grant Anderson shared with the Board about this item. This allows LEISD to purchase products or services valued over \$50,000 which have been properly purchased through statutorily authorized methods.
Trustee LeAnna Harding made the first motion to approve as submitted. Trustee DeLeon English seconded the motion. The motion passed (5-0).
- E. Consider Little Elm ISD Interlocal Summary Report
Mr. Grant Anderson briefed the Board about the LEISD Interlocal Summary Report. This allows LEISD to purchase products or services from other governmental entities which have been properly awarded contracts through statutorily authorized methods.
Vice President Jason Olson made the first motion to approve as submitted. Trustee LeAnna Harding seconded the motion. The motion passed (5-0).
- F. Consider the Order Authorizing Issuance of Bonds
This item was moved after Citizen Input.
Mr. Grant Anderson briefed the Board in regards to the Order Authorizing Issuance Bonds. This Order is to authorize the issuance from time to time to

Little Elm Independent School District unlimited tax school building bonds, unlimited tax refunding bonds and combination unlimited tax school building and refunding bonds; levying a tax and providing for the security and payment thereof; providing for the award of the sale thereof in accordance with specified parameters; authorizing the execution and delivery of one or more purchase contracts, paying agent, registrar agreements and escrow agreements relating to such bonds; approving the preparation of one or more official statements; and enacting other provisions related thereto.

Vice President Jason Olson made the first motion to approve as submitted.

Trustee DeLeon English seconded the motion. The motion passed (5-0).

G. Consider 2019/20 Capital Outlay Projects

Mr. Rod Reeves approached the Board about the 2019/20 Capital Outlay Projects. The administration is seeking the consideration and approval of capital outlay projects for sports field electrical work and replacement of concession building concrete at Little Elm High School.

Trustee Dan Blackwood made the first motion to approve as submitted. Trustee LeAnna Harding seconded the motion. The motion passed (5-0).

11. Consent Agenda

A. Consider Maximum Class Size Exemptions - Class Size Waivers

B. Consider RYHT Grant Opportunity

C. Consider 2019-2020 Campus Performance Objectives

D. Consider CoServ Easement for Strike Middle School

This item was pulled from Consent Agenda

E. Consider Gifts and Donations

F. Consider Request for Proposal #2019-002 Food Catering Services

G. Consider Request for Proposal #2019-007 Printing Services

H. Consider Declaring Technology Equipment Surplus and Authorizing for Disposal and Donation

Vice President Jason Olson made the first motion to approve the consent agenda with the exception of item D. Trustee LeAnna Harding seconded the motion.

The motion passed (5-0)

12. Board President Comments

President David Montemayor suggested the Board starts writing articles to the community.

13. Board Comments

The Board thanked staff for staying late and welcomed Dr. Chad Teague.

14. Superintendent Comments

Superintendent Daniel Gallagher reminded the Board about the LEISD Business Breakfast Partners on November 8, 2019. Mr. Gallagher also thanked staff and executive team.

15. Adjournment

Trustee LeAnna Harding made the first motion to adjourn the meeting. Trustee DeLeon English seconded the motion. The motion passed (5-0).
The meeting adjourned at 9:41 pm.

Board Agenda Item

Little Elm Independent School District

300 Lobo Lane

Little Elm, Texas 75068

Board Meeting
Date 11-18-2019

Reports of the
Superintendent

☐

Action
Item

☒

Consent
Agenda

☐

Reports,
Routine
Monthly

☐

Other

☐

Subject:

**ONE (1) SPECIAL EDUCATION TEACHER FTE (EXEMPT)
TWO (2) SPECIAL EDUCATION PARAPROFESSIONAL
FTEs (NON-EXEMPT)**

**Presenter or
Contact Person:**

Cortney Clover, Executive Director for Special Populations

Policy/Code:

DCA, DCB, DC, and DCE; as appropriate

**Strategic Plan
Goal:**

Teaching & Learning: We will engage each student in learning experiences that increase student growth and achievement.

Summary:

Addition of 3 Special Education FTEs as follows:

- ❖ 1 Teacher for additional Structured Learning Classroom for students with Autism (elementary)
- ❖ 2 Paraprofessionals for additional Structured Learning Classroom for students with Autism (elementary)

**Financial
Implications:**

\$110,000 (approximately)

Attachments:

Memo to Superintendent and Cabinet

Recommendation:

The Administration recommends approval of 3 Special Education FTEs.

- 1 Special Education Teacher FTE
- 2 Special Education Paraprofessional FTEs

Motion:

"I move the board approve the 3 Special Education FTEs presented."



Little Elm ISD

Special Populations Services

DATE: October 28, 2019

TO: Daniel Gallagher, Superintendent of Schools

CC: Grant Anderson, CFO and Associate Superintendent; Ross Roberts, Deputy Superintendent; Dr. Cyndy Mika, Assistant Superintendent for Curriculum and Learning; Dr. Chad Teague, Executive Director for Human Resources; Dr. Tony Tipton, Executive Director for Innovative Partnerships

FROM: Cortney Clover, Executive Director of Special Populations

RE: 2019-2020 Specialized Classroom Immediate Need to Split the Elementary Structured Learning Program (RISE)

LEISD Structured Classrooms Data Points

Currently, LEISD has 1 Elementary Structured Autism unit (known as RISE), and 1 Middle School Hybrid Structured Autism Classroom with Life Skills.

- At the elementary level, the number of students identified as needing specialized instruction in a RISE classroom has increased from 6 students at last year's end to the most recent size of 14 students.
- The 8 student increase is a result of students transferring into LEISD in 2019-2020.
- Additionally, 2 students are currently set to ARD and transfer to Lakeview in late November/early December.
- This is a 42% increase from the end of the 2018-2019 year.
- Based on the weighted staffing formula of needs of students and student-teacher ratio, it supports the need to split the classroom, by adding a teacher and two paraprofessionals to open a second classroom.

In order to meet the needs of our students, Special Populations is requesting additional instructional staff:

◆ 1 Teacher FTE

◆ 2 Paraprofessional FTEs

Respectfully submitted,



Cortney Clover

Board Agenda Item

Little Elm Independent School District
300 Lobo Lane
Little Elm, Texas 75068

Board Mtg. Date	Reports of the Superintendent	Action Item	Consent Agenda	Reports, Routine Monthly	Other
11/18/2019	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Subject:	HB 3 FULL DAY PRE-KINDERGARTEN EXEMPTION WAIVER				
Presenter or Contact Person:	Dr. Ashley Glover, Director for District Testing and Federal Programs				
Policy/Code:	TEC 29.153				
Strategic Plan Goal:	We will engage each student in learning experiences that increase student growth and achievement.				
Summary:	HB3 requires districts to provide a full-day pk to eligible 4 year old students. LEISD will need to submit a waiver as we were unable to provided full day for the 2019-20 school year. As part of the waiver, the District had to call for partnerships from community based and private providers to determine if a partnership is warranted. The District will present their recommendation to the Board with a timeline for implementation of full-day Pre-K for eligible 4 year olds.				
Financial Implications:	There is no financial impact to this year's budget.				
Attachments:	LEISD PK Partnership Rubric Proposal: Kiddie Academy Proposal: Montessori Learning House Bilingual School				

Recommendation:	The Administration recommends the Board approve the application of the Full-Day Pre-Kindergarten Exemption for three years without entering into a partnership with an outside entity as presented.
Motion:	I move the Board approve the application of the Full-Day Pre-Kindergarten Exemption for three years without entering into a partnership with an outside entity as presented.



Prekindergarten Partnership Rubric

Private Entity: _____

Date Submitted: _____

Criteria	Inadequate 0	Needs Improvement 1-4	Meets Expectations 5-8	Exceeds Expectations 9-10
MISSION				
How will you support LEISD's Mission to engage, equip, and empower each student to realize their full potential?				
ACCESS/ENROLLMENT				
# of Students Able to Serve				
Classroom Size				
Classroom Furniture				
Child Care Licensing				
Enrollment Process				
ADMINISTRATIVE & TEACHING STAFF				
Teacher Qualifications				
Teaching Assistant Qualifications				
Teacher & Asst. Evaluation Process				
Coaching Program				
Professional Development Plan				
CURRICULUM, INSTRUCTION & ASSESSMENT				
Curriculum Implemented				
Scope and Sequence				
Assessments Conducted				
Alignment				
Job-Embedded Support				
Teacher-Student Ratios Maintained				
SpEd Referrals				
SpEd Supports for Newly Identified Students				
FAMILY ENGAGEMENT				
Family Engagement Plan				
Connectedness with LEISD				
Parent Communication				
OPERATIONS				
Minutes of Instruction				
Hours of Operation				
Compliance Training				
Safety Measures				
Nutrition Guidelines				
Liability Insurance				
TOTAL:				

How will you support LEISD's Mission to Engage, Equip, and Empower each student to realize their full potential?

Kiddie Academy of Little Elm is committed to supporting Little Elm ISD's mission to Engage, Equip, and Empower each student to realize his or her full potential through:

- a) Providing developmentally appropriate learning objectives that meet and/or exceed Texas state preschool standards in areas such as Mathematics, Science and Technology, Approaches to Learning, Social and Emotional Development, Physical Development, Social Studies, Language and Literacy, and Creative Arts
- b) Celebrating the uniqueness of each preschooler through positive and supportive adult interactions each day.

Share information on the number of eligible 4 year olds (per Texas Education Code) your site is able to serve, your classroom size, classroom setup/furniture, as well as your licensing and enrollment processes?

Kiddie Academy of Little Elm in this Request for Proposal will serve:

- a) Thirty (30) 4-year old students in two classrooms.
- b) Each classroom size is assessed at a minimum of 540 sq feet and with the capacity to serve 18 students per classroom.
- c) Classrooms are designed with defined learning centers to include, but is not limited to, Dramatic Play, Math and Manipulatives, Science and Discovery, Language Arts and Literacy, Blocks, and Technology.
- d) Each classroom remains equipped with age appropriate furniture and preschool supplies/manipulatives.
- e) Each classroom has been evaluated by a state-approved licensing inspector and has been certified as meeting state-approved preschool classroom standards.
- f) Kiddie Academy maintains state-regulated preschool licensing requirements and is regularly monitored Child-care Licensing, Texas Health and Human Services.
- g) Prospective families with preschoolers who wish to enroll at Kiddie Academy of Little Elm completes the enrollment process that includes:
 - a. Invitation to tour the Academy at a convenient time
 - b. Invitation to participate in a Discovery Day
 - c. Completion of Enrollment Packet
 - d. Receipt of the child's immunization record by Kiddie Academy of Little Elm
 - e. Receipt of Tuition and Enrollment Fees

What are your teacher and assistant teacher qualifications, as well as the coaching and evaluation process, and your professional development plan?

Kiddie Academy of Little Elm preschool teachers and Assistant teachers maintain educational qualifications ranging from a High School Diploma to a Master's Degree.

Some teachers and Assistant teachers also have a Child Development Associate (CDA), or are currently in the process of earning the CDA.

Multiple avenues of coaching are provided at Kiddie Academy of Little Elm and includes support from the Franchisor by way of the Curriculum Advisory Board, Curriculum and Training Department, as well as locally by the Kiddie Academy of Little Elm Owners, Drs. Paul and Myrna Toote, and Director, Melva Powell.

Kiddie Academy of Little Elm also seeks out trainers and other resources to provide on-going support and training for the staff.

What curriculum has been implemented at your center, how is the curriculum aligned to PK Guidelines, what scope and sequence is followed, and how are students assessed?

Kiddie Academy of Little Elm implements the proprietary *Life Essentials*® Curriculum in the Academy. The curriculum focuses on preparing children for school and for life through developing knowledge and fostering a love of learning.

Life Essentials® Curriculum is closely aligned to and meets and/or exceeds PK guidelines in many areas. The scope of the *Life Essentials*® Curriculum includes Language Arts, Mathematics, Science, Social Studies, Health and Fitness, Character Education and Technology.

The *Life Essentials*® Curriculum's sequence is both age and developmentally driven. The curriculum focuses on skills preschoolers need to know to be ready for Kindergarten and life, as well as what is developmentally appropriate for the individual child in light of learning styles and learning rates.

Students are assessed primarily through observation and curriculum-based evaluations.

What teacher/student ratios are maintained?

Kiddie Academy of Little Elm maintains the state-mandated ratios of 1:18 for 4-year olds.

How do you handle special education referrals per IDEA? What services are provided for your special populations?

Kiddie Academy of Little Elm does not presently offer services for students with learning differences or specialized educational needs under the IDEA eligibility criteria. In light of the educational background and expertise of the Franchise Owner, Dr. Myrna Toote, Kiddie Academy of Little Elm is able to

How do you engage your families, and how would you engage with Little Elm ISD?

Kiddie Academy of Little Elm maintains an open door policy for our families to engage with us at Kiddie Academy of Little Elm.

Kiddie Academy of Little Elm schedules events such as pops for Pops, kisses for Mom as well as national events to engage our families.

Kiddie Academy also holds annual lunches at Thanksgiving and Christmas for families.

What are your hours of operation, minutes of instruction, safety measures for students, and licensing qualifications?

Hours of operation are Monday through Friday from 6:30am-6:30pm.

Preschool students receive 240 minutes of teacher-led instruction daily, Monday to Friday.

Safety measures for students include, but are not limited to:

direct teacher supervision during operating hours

periodic name-to-face checks during the day

monthly fire drills

quarterly evacuation and shelter in place drills

daily wash, rise, sanitize of appropriate classroom materials/equipment

weekly sanitization of sleeping cots and linen

How attendance is taken and maintained, including late arrivals and early outs?

Each parent or guardian creates a four-digit pin code that he or she uses to 'check-in' or 'check-out' each student upon arrival or departure from the Academy. Checking in and out

is done electronically by way of a computer and use of the SchoolLeader student management software.

Attendance record are maintained in SchoolLeader with a cloud-base back up.

Late arrivals and early check-outs are handled in the same manner by way of parent 'check in' or 'check out' at computer.

Teachers 'check-in' and 'check-out' students upon arrival and departure in the classroom using Tadpoles.

How do you communicate with parents? How are parent complaints handled?

Parent communication takes a multi-faceted approach at Kiddie Academy of Little Elm. Teachers and/or Administrators communicate with parents at drop off or pick up times.

Parents may receive telephone calls during the day when a situation is emergent and requires parent notification or input.

Daily reports are sent to parents at the end of each day outlining the activities and experiences of the preschooler for that day.

Email communication is used to notify or update families about events, activities, or other important reminders around the Academy.

Social media is also used at times to communicate with families about events and or activities at the Academy

How is student mastery of curriculum communicated with parents?

Parents receive daily reports outlining the learning activities to which their preschooler(s) are exposed each day.

Progress reports are sent to parents twice yearly.

Parent-teacher conferences are held annually.

Your proposal should also include specifics as to what the partnership site will provide and what the partnership site expects LEISD to provide.

Please feel free to include any additional information. **Proposals may be submitted to Dr. Ashley Glover, at aglover@littleelmisd.net by 3pm, Monday, November 11, 2019.** If you would like

additional information, please join us on **Wednesday, November 6, 2019 at 3:30pm, Zellars Center for Learning and Leadership**. Please let us know if you have any additional questions, we look forward to hearing from you.

- How will you support LEISD's Mission to Engage, Equip, and Empower each student to realize their full potential?
- Share information on the number of eligible 4 year olds (per Texas Education Code) your site is able to serve, your classroom size, classroom setup/furniture, as well as your licensing and enrollment processes?
- What are your teacher and assistant teacher qualifications, as well as the coaching and evaluation process, and your professional development plan?
- What curriculum has been implemented at your center, how is the curriculum aligned to PK Guidelines, what scope and sequence is followed, and how are students assessed?
- What teacher/student ratios are maintained?
- How do you handle special education referrals per IDEA? What services are provided for your special populations?
- How do you engage your families, and how would you engage with Little Elm ISD?
- What are your hours of operation, minutes of instruction, safety measures for students, and licensing qualifications?
- How attendance is taken and maintained, including late arrivals and early outs?
- How do you communicate with parents? How are parent complaints handled?
- How is student mastery of curriculum communicated with parents?

1. Our Mission is to provide each child with programs and activities that address their emotional, intellectual, physical, and social development and growth. We will support LEISD's Mission with our bilingual program. This program welcomes spanish speakers families and families that are looking for their children to learn a second language. The spanish curriculum is based on Sonrisas curriculum. Our curriculum also includes STEAM and coding activities improving children their problem solving skills.
2. Our site is able to serve 68 children. We are planning to expand the school depending on this partnership.
3. Since our ratios are low, we do not have assistant teachers. All our teachers have bachelors, most of them relating to early childhood. Teachers have to do, minimum, 30 training hours per year, plus DFPS requirements. Teachers are observed by the Director once per month. After this observation, the Director meet the teacher and discuss what she has observed. There is also a youtube channel, where teachers watch videos about a specific theme and during the monthly staff meeting, they get evaluated. Each teacher has a Professional Training Plan, created by each teacher needs and classroom age.
4. As a Montessori School, each child has a different lesson plan created by the teacher. This lesson is created by each child's needs and strengths. We also use Frog Street and Teaching Strategies Curriculum. These two curriculums helps us to provide different ways of teaching. Every classroom has a copy of TESK alignments, this way teachers are aware of PK expectations.

We use Gold Assessment to evaluate children, four times per year.

5. 12 children to 1 Teacher
6. We have had referrals from ECI. We tried our best to keep the ratio lower when a child with special needs is in the classroom and this way the child will receive more one on one guidance. We also have sensory bags and bottles for those children than need sensory stimulation.
7. All our families are welcome to participate in every event. They have volunteered in every event. We also have different events for our families like, breakfast with grandparents, donuts with dad, breakfast with moms, fall festival, christmas party, valentines party, picture with santa, end of year party, and fundraisers.

Little Elm ISD

8. Hours of operations: 7:00 a.m. to 6:00 p.m.
Minutes of instruction: Montessori from 8:30 a.m. to 11:30 a.m.
Spanish Session: 2:30 p.m. to 5:00 p.m.

Safety Measures for Students:

Low ratios

Fire drill and lock downs once per month

ID verification at the pick up time

Medication forms

First Kid Aids

9. Parents have to sign in and sign out their children in the front desk using their child's code.

We use different ways of communication:

- a. Daily reports
- b. Texts to send reminders
- c. Parents have direct communication with teachers through daily reports
- d. There is a board in front of each classroom door to remind parents about events.
- e. There us a notepad by each classroom door allowing parents to write any specific note about their child to their teacher.
- f. Welcome calls
- g. Monthly newsletter

When a parent complains, the Director immediately address the situation, calling involve parents and/or teachers. If changes of the policies has to be done, these are done by written and parents and teachers are notified.

The Director does follow ups after a couple of weeks, making sure the complaint was addressed properly or if there are more changes to do.

12. Through academic report made by Gold assessment. After parents receive their report, they are able to sign up for a conference with their child's teacher.

13. Like I told you I am interested in the partnership. However, I didn't have enough time to meet the landlord and the contractor to know the total investment amount. I also mentioned in the meeting that I am currently full, and I am thinking to expand the school. My goal is to have it ready by August 2020 for the school year. I was planning to get the next door space, but if we agreed this space will be too small. I would have to rent a bigger space in the same building, but this one requires construction.

I am still willing to do the construction and invest more than I was expecting, but to do this profitable for my school I would be able to accept 50% of ISD children per classroom, this means 6 children. I would also need the ISD to provide qualified teachers, training for teachers, furniture and material for the classrooms, and parents will need to fill out a form for the food program since we are part of their program.

Board Agenda Item

Little Elm Independent School District

300 Lobo Lane

Little Elm, Texas 75068

	Reports of the Superintendent	Action Item	Consent Agenda	Reports, Routine Monthly	Other
Board Mtg. Date 11-18-2019	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Subject:	FINANCIAL REPORTS - SEPTEMBER 2019				
Presenter or Contact Person:	Grant Anderson, Associate Superintendent and Chief Financial Officer				
Policy/Code:	Board Legal Status Powers and Duties - BAA (LOCAL) Annual Operating Budget - CE (LOCAL)				
Strategic Plan Goal:	Ensuring Fiscal Health & Sustainability				
Summary:	Monthly financial reports prepared by Business Services Department				
Financial Implications:	Increase in General Fund revenues and increase in appropriate expenditure budgets				
Attachments:	<ol style="list-style-type: none">1) Budget Amendments2) Information - Miscellaneous Business Office Reports<ul style="list-style-type: none">Monthly Fund Balance ComparisonStatement of Unaudited Revenue and ExpendituresCash Flow StatementsBank ReconciliationsInvestment ReportFund Summary of Revenue and ExpendituresTax Collection ReportConstruction Report				

Recommendation: | The Administration recommends approval of the September 2019 Financial Reports as presented.

Motion: | I move that the Board approve the September 2019 Financial Reports as presented

	Fund	FX	Decrease	FX	Increase	Org	Incr / (Decr) Fund Bal	Reason
1	199	00	3,205	11	3,205	041		Budget for receipt of classroom band fees.
2	199	11	2,000	13	2,000	104		Reallocate funds to cover teacher travel to Reading Recovery and K-6 Literacy conference.
3	199	13	8,100	23	8,100	821		Reallocate funds to cover cost of Center for Leadership in Education contracted services for staff development.
4	199	00	57,235	11	30,000	823		Budget for additional state funding received for Special Education services.
				31	27,235			
5	199	00	333,000	11	90,000	854		Reallocate funds to cover increase in student transportation due to additional routes and increase in driver wages.
				34	243,000			
	Total		403,540		403,540		0	

	Fund	FX	Decrease	FX	Increase	Org	Incr / (Decr) Fund Bal	Reason
1	240	00	388,730	35	388,730	995	(388,730)	Budget to reduce excess fund balance.
	Total		388,730		388,730		(388,730)	

Little Elm Independent School District
Capital Projects Fund
Budget Amendments
October 2019

	Fund	FX	Decrease	FX	Increase	Org	Incr / (Decr) Fund Bal	Reason
	696	00	92,903	51	64,735			Correction to October budget amendment for LEHS Athletics electrical and concrete work. Fund incorrectly listed as Fund 199 should be Fund 696.
				81	28,168			
	Total		92,903		92,903		0	

Page 1 of 2

GENERAL FUND

DEBT SERVICE FUND

		1XX			511		
		PROPOSED			PROPOSED		
CONTROL		AMENDMENTS	AMENDED		AMENDMENTS	AMENDED	
CODES	REVENUES	BUDGET	BUDGET		BUDGET	BUDGET	
5700	LOCAL	53,342,876	20,886	53,363,762	23,663,987		23,663,987
5800	STATE	21,956,159		21,956,159	-		-
5900	FEDERAL	1,250,000		1,250,000	-		-
		76,549,035	20,886	76,569,921	23,663,987	-	23,663,987
Expenditures							
11	Instruction	40,645,107	571	40,645,678	-		-
12	Library Services	837,163		837,163	-		-
13	Staff Development	1,873,279	(1,000)	1,872,279	-		-
21	Instructional Admin	1,246,344		1,246,344	-		-
23	Campus Administration	4,448,208		4,448,208	-		-
31	Guidance & Counseling	2,152,467		2,152,467	-		-
32	Attendance & Social Services	33,300		33,300	-		-
33	Health Services	598,297		598,297	-		-
34	Student Transportation	2,571,825		2,571,825	-		-
35	Food Services	212,694		212,694	-		-
36	Co-curricular Activities	2,144,289	18,515	2,162,804	-		-
41	General Administration	3,431,845		3,431,845	-		-
51	Plant Maintenance	7,820,652	2,800	7,823,452	-		-
52	Security	1,071,729		1,071,729	-		-
53	Data Processing	1,904,677		1,904,677	-		-
61	Community Services	43,839		43,839	-		-
71	Debt Services	-		-	23,363,029		23,363,029
81	Facilities	15,091		15,091	-		-
91	Contracted Instr Between Schools	-		-	-		-
95	Payments to JUV Justice Alt	40,000		40,000	-		-
99	Intergovernmental Charges	515,000		515,000	-		-
TOTAL EXPENDITURES		71,605,806	20,886	71,626,692	23,363,029	-	23,363,029
00 Other Resources		-		-	-		-
00 Other Uses		(4,943,229)		(4,943,229)	-		-
EST FUND BALANCE 08/31/19		29,282,332	-	29,282,332	6,042,983		6,042,983
EST FUND BALANCE		29,282,332	-	29,282,332	6,343,941	-	6,343,941

FOOD SERVICE FUND				CHILD CARE			
		240			720		
CONTROL CODES	REVENUES	ORIGINAL BUDGET	PROPOSED AMENDMENTS	AMENDED BUDGET	ORIGINAL BUDGET	PROPOSED AMENDMENTS	AMENDED BUDGET
5700	LOCAL	1,624,685		1,624,685	414,551		414,551
5800	STATE	19,500		19,500	-		-
5900	FEDERAL	2,295,942		2,295,942	-		-
		3,940,127	-	3,940,127	414,551	-	414,551
Expenditures							
11	Instruction	-		-	-		-
12	Library Services	-		-	-		-
13	Staff Development	-		-	-		-
21	Instructional Admin	-		-	-		-
23	Campus Administration	-		-	-		-
31	Guidance & Counseling	-		-	-		-
32	Attendance & Social Services	-		-	-		-
33	Health Services	-		-	-		-
34	Student Transportation	-		-	-		-
35	Food Services	3,940,127		3,940,127	-		-
36	Co-curricular Activities	-		-	-		-
41	General Administration	-		-	-		-
51	Plant Maintenance	-		-	-		-
52	Security	-		-	-		-
53	Data Processing	-		-	-		-
61	Community Services	-		-	582,533	-	582,533
71	Debt Services	-		-	-		-
81	Facilities	-		-	-		-
91	Contracted Instr Between Schools	-		-	-		-
95	Payments to JUV Justice Alt	-		-	-		-
99	Intergovernmental Charges	-		-	-		-
	TOTAL EXPENDITURES	3,940,127	-	3,940,127	582,533	-	582,533
EST FUND BALANCE 08/31/19		1,383,097		1,383,097	77,219		77,219
EST FUND BALANCE		1,383,097	-	1,383,097	(90,763)	-	(90,763)

Little Elm Independent School District
Statement of Unaudited Revenues and Expenditures - Budget vs. Actual
As of September 30, 2019

GENERAL FUND
Fund 1XX

CONTROL CODES	REVENUES	2018-2019 Approved Budget	PERIOD RECEIPTS/ EXPENDITURES	Y-T-D RECEIVED/ ENC + EXP	VARIANCE FAVORABLE (UNFAVORABLE)	PERCENT TO TOTAL	PERCENT OF YEAR ELAPSED
5700	LOCAL	53,363,762.00	512,418.70	512,418.70	(52,851,343.30)	0.96%	8%
5800	STATE	21,956,159.00	7,632,789.13	7,632,789.13	(14,323,369.87)	34.76%	8%
5900	FEDERAL	1,250,000.00	23,956.06	23,956.06	(1,226,043.94)	1.92%	8%
TOTAL REVENUES		76,569,921.00	8,169,163.89	8,169,163.89	(68,400,757.11)	10.67%	8%
EXPENDITURES							
0011	Instruction	40,645,678.00	3,889,656.19	4,187,721.20	36,457,956.80	10.30%	8%
0012	Library Services	837,163.00	60,260.36	77,902.75	759,260.25	9.31%	8%
0013	Curriculum & Staff Development	1,872,279.00	125,374.84	160,281.15	1,711,997.85	8.56%	8%
0021	Instructional Leadership	1,246,344.00	111,707.03	138,495.98	1,107,848.02	11.11%	8%
0023	School Leadership	4,448,208.00	366,409.75	378,699.96	4,069,508.04	8.51%	8%
0031	Guidance & Counseling	2,152,467.00	157,804.48	162,568.32	1,989,898.68	7.55%	8%
0032	Social Work Services	33,300.00	-	32,000.00	1,300.00	96.10%	8%
0033	Health Services	598,297.00	58,143.14	61,236.35	537,060.65	10.24%	8%
0034	Student Transportation	2,571,825.00	21,293.68	21,293.68	2,550,531.32	0.83%	8%
0035	Food Services	212,694.00	10,014.21	10,014.21	202,679.79	4.71%	8%
0036	Co-curricular Activities	2,162,804.00	196,584.51	271,591.87	1,891,212.13	12.56%	8%
0041	General Administration	3,431,845.00	374,661.31	447,095.15	2,984,749.85	13.03%	8%
0051	Plant Maintenance	7,823,452.00	752,284.06	1,376,046.00	6,447,406.00	17.59%	8%
0052	Security & Monitoring	1,071,729.00	59,421.91	108,728.18	963,000.82	10.15%	8%
0053	Data Processing	1,904,677.00	171,862.41	220,569.59	1,684,107.41	11.58%	8%
0061	Community Service	43,839.00	2,889.52	2,889.52	40,949.48	6.59%	8%
0071	Debt Services	-	-	-	-	0.00%	8%
0081	Facility Acquisition	15,091.00	1,269.74	1,269.74	13,821.26	8.41%	8%
0091	Contracted Instr Between Schools	-	-	-	-	0.00%	8%
0095	Pmt to Juvenile Justice	40,000.00	-	-	40,000.00	0.00%	8%
0099	Intergovernmental Charges	515,000.00	109,317.41	109,317.41	405,682.59	21.23%	8%
TOTAL EXPENDITURES		71,626,692.00	6,468,954.55	7,767,721.06	63,858,970.94	10.84%	8%
OPERATING TRANSFERS							
7910	Other Resources	-	-	-	-		
8910	Other Uses	(4,943,229.00)	-	-	-		
TOTAL OPERATING TRANSFERS		(4,943,229.00)	-	-	-		
0100	Estimated Fund Balance 08/31/19	29,282,332.00	-	29,282,332.00			
3000	Year to Date Fund Bal. (unaudited)	29,282,332.00		29,683,774.83			

[illegible]

[illegible]

LITTLE ELM INDEPENDENT SCHOOL DISTRICT
Cash and Investments Reconciliation
September 30, 2019

Operating Fund:

Balance per bank	18,874,478.13
Add: Texas Class	56,880,779.23
Lone Star	53,359,202.08
TexStar	46,010,765.58
Add: Deposits in Transit	1,493.44
Taxes in Transit	14,577.69
Less: Outstanding Checks/Wires	(1,188,935.19)
Balance per Books	173,952,360.96

Interest & Sinking Fund:

Balance per bank	118,886.96
Add: Texpool	5,937,308.35
Add: Taxes in Transit	5,847.31
Less: Outstanding Checks	-
Balance per Books	6,062,042.62

Total Balance per Books	180,014,403.58
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LITTLE ELM INDEPENDENT SCHOOL DISTRICT
SUMMARY OF CURRENT INVESTMENTS - BY FUND
MONTH ENDED: September 30, 2019

General Fund 199

PURCHASE /SOLD DATE	TRADE TICKET #	CUSIP #	TYPE OF INVESTMENT	PAR VALUE	BEGINNING MARKET VALUE	ENDING MARKET VALUE	AVERAGE MONTHLY RATE	BOOK VALUE	DAYS TO MATURE	YIELD TO MATURE	INTEREST ACCRUED FOR PERIOD	W/D FOR PERIOD
09/01/19	Lone Star Corporate Overnight		Investment Pool Investment	12,860,046.38	100.0000%	100.0000%	0.0000%	12,860,046.38				
			Withdrawal	-				12,860,046.38				
09/30/19			Interest	23,504.65			2.2200%	12,883,551.03			23,504.65	-
				<u>12,883,551.03</u>				<u>12,883,551.03</u>			<u>23,504.65</u>	<u>-</u>

General Fund 199

PURCHASE /SOLD DATE	TRADE TICKET #	CUSIP #	TYPE OF INVESTMENT	PAR VALUE	BEGINNING MARKET VALUE	ENDING MARKET VALUE	AVERAGE MONTHLY RATE	BOOK VALUE	DAYS TO MATURE	YIELD TO MATURE	INTEREST ACCRUED FOR PERIOD	W/D FOR PERIOD
09/01/19	TexSTAR		Investment Pool Investment	1,445,761.35	100.0000%	100.0000%	0.0000%	1,445,761.35				
			Withdrawal	-				1,445,761.35				
09/30/19			Interest	2,502.83			2.1065%	1,448,264.18			2,502.83	-
				<u>1,448,264.18</u>				<u>1,448,264.18</u>			<u>2,502.83</u>	<u>-</u>

General Fund 199

PURCHASE /SOLD DATE	TRADE TICKET #	CUSIP #	TYPE OF INVESTMENT	PAR VALUE	BEGINNING MARKET VALUE	ENDING MARKET VALUE	AVERAGE MONTHLY RATE	BOOK VALUE	DAYS TO MATURE	YIELD TO MATURE	INTEREST ACCRUED FOR PERIOD	W/D FOR PERIOD
09/01/19	Texas Class Gov't		Investment Pool Investment	16,059,832.09	100.0000%	100.0000%	0.0000%	16,059,832.09				
			Withdrawal	42,798.50				16,102,630.59				
09/30/19			Interest	(3,000,000.00)			2.1500%	13,102,630.59				(3,000,000.00)
				<u>26,426.76</u>				<u>13,129,057.35</u>			<u>26,426.76</u>	<u>(3,000,000.00)</u>
				<u>13,129,057.35</u>				<u>13,129,057.35</u>			<u>26,426.76</u>	<u>(3,000,000.00)</u>

LITTLE ELM INDEPENDENT SCHOOL DISTRICT
SUMMARY OF CURRENT INVESTMENTS - BY FUND
MONTH ENDED: September 30, 2019

Capital Projects Fund 651

PURCHASE /SOLD DATE	TRADE TICKET #	CUSIP #	TYPE OF INVESTMENT	PAR VALUE	BEGINNING MARKET VALUE	ENDING MARKET VALUE	AVERAGE MONTHLY RATE	BOOK VALUE	DAYS TO MATURE	YIELD TO MATURE	INTEREST ACCRUED FOR PERIOD	W/D FOR PERIOD
09/01/19	Lone Star Government Overnight		Investment Pool Investment	42,469,002.80	100.0000%	100.0000%	0.0000%	42,469,002.80				
			Withdrawal	-				42,469,002.80				
			Interest	(2,063,875.08)				40,405,127.72				(2,063,875.08)
09/30/19				<u>70,523.33</u>			2.1000%	40,475,651.05			70,523.33	
				<u>40,475,651.05</u>				<u>40,475,651.05</u>			<u>70,523.33</u>	<u>(2,063,875.08)</u>

Capital Projects Fund 651

PURCHASE /SOLD DATE	TRADE TICKET #	CUSIP #	TYPE OF INVESTMENT	PAR VALUE	BEGINNING MARKET VALUE	ENDING MARKET VALUE	AVERAGE MONTHLY RATE	BOOK VALUE	DAYS TO MATURE	YIELD TO MATURE	INTEREST ACCRUED FOR PERIOD	W/D FOR PERIOD
09/01/19	TexSTAR		Investment Pool Investment	46,717,415.37	100.0000%	100.0000%	0.0000%	46,717,415.37				
			Withdrawal	-				46,717,415.37				
			Interest	(2,232,959.14)				44,484,456.23				(2,232,959.14)
09/30/19				<u>78,045.17</u>			2.1065%	44,562,501.40			78,045.17	
				<u>44,562,501.40</u>				<u>44,562,501.40</u>			<u>78,045.17</u>	<u>(2,232,959.14)</u>

Capital Projects Fund 647

PURCHASE /SOLD DATE	TRADE TICKET #	CUSIP #	TYPE OF INVESTMENT	PAR VALUE	BEGINNING MARKET VALUE	ENDING MARKET VALUE	AVERAGE MONTHLY RATE	BOOK VALUE	DAYS TO MATURE	YIELD TO MATURE	INTEREST ACCRUED FOR PERIOD	W/D FOR PERIOD
09/01/19	Texas CLASS		Investment Pool Investment	1,206,098.22	100.0000%	100.0000%	0.0000%	1,206,098.22				
			Withdrawal	-				1,206,098.22				
			Interest	(517,661.66)				688,436.56				(517,661.66)
09/30/19				<u>1,502.88</u>			2.2000%	689,939.44			1,502.88	
				<u>689,939.44</u>				<u>689,939.44</u>			<u>1,502.88</u>	<u>(517,661.66)</u>

LITTLE ELM INDEPENDENT SCHOOL DISTRICT
SUMMARY OF CURRENT INVESTMENTS - BY FUND
MONTH ENDED: September 30, 2019

Capital Projects Fund 651

PURCHASE /SOLD DATE	TRADE TICKET #	CUSIP #	TYPE OF INVESTMENT	PAR VALUE	BEGINNING MARKET VALUE	ENDING MARKET VALUE	AVERAGE MONTHLY RATE	BOOK VALUE	DAYS TO MATURE	YIELD TO MATURE	INTEREST ACCRUED FOR PERIOD	W/D FOR PERIOD
09/01/19	Texas CLASS Gov't		Investment Pool	45,164,630.22	100.0000%	100.0000%	0.0000%	45,164,630.22				
			Investment	261,330.81				45,425,961.03				
			Withdrawal	(2,441,093.85)				42,984,867.18				(2,441,093.85)
09/30/19			Interest	76,915.26			2.1500%	43,061,782.44			76,915.26	
				<u>43,061,782.44</u>				<u>43,061,782.44</u>			<u>76,915.26</u>	<u>(2,441,093.85)</u>

LITTLE ELM INDEPENDENT SCHOOL DISTRICT
SUMMARY OF CURRENT INVESTMENTS - BY FUND
MONTH ENDED: September 30, 2019

Debt Service Fund 511

PURCHASE /SOLD DATE	TRADE TICKET #	CUSIP #	TYPE OF INVESTMENT	PAR VALUE	BEGINNING MARKET VALUE	ENDING MARKET VALUE	AVERAGE MONTHLY RATE	BOOK VALUE	DAYS TO MATURE	YIELD TO MATURE	INTEREST ACCRUED FOR PERIOD	W/D FOR PERIOD
09/01/19	TexPool		Investment Pool	5,909,785.43	100.0000%	100.0000%	0.0000%	5,909,785.43				
			Investment	16,992.21				5,926,777.64				
			Withdrawal	-				5,926,777.64				-
09/30/19			Interest	10,530.71			2.1635%	5,937,308.35			10,530.71	
				<u>5,937,308.35</u>				<u>5,937,308.35</u>			<u>10,530.71</u>	-

Little Elm Independent School District
Summary of Revenue & Expenditures As Of 09/30/19
Accounting Period: 09

63

	Fund: 1XX %		Fund: 211 %		Fund: 224 %		Fund: 225 %	
	General Operating		Title I-A Improving Basic		IDEA-B Formula (Spec Ed)		IDEA-B Pre-School (Spec Ed)	
Revenue Budget	76,569,921.00	100.00%	528,057.00	100.00%	1,005,461.00	100.00%	9,757.00	100.00%
Period Receipts	8,169,163.89		-		-		-	
Revenue Received to Date	8,169,163.89	10.67%	-	0.00%	-	0.00%	-	0.00%
Revenues Receivable:	68,400,757.11	89.33%	528,057.00	100.00%	1,005,461.00	100.00%	9,757.00	100.00%
Expenditure Budget	76,569,921.00	100.00%	528,057.00	100.00%	1,005,461.00	100.00%	9,757.00	100.00%
Period Expenditures	6,468,954.55		24,882.81		84,724.36		-	
Exp./Encumbrances to Date	7,767,721.06	10.14%	30,546.27	5.78%	84,724.36	8.43%	-	0.00%
Balance to Expend:	68,802,199.94	89.86%	497,510.73	94.22%	920,736.64	91.57%	9,757.00	100.00%
Actual Revenue Over (Under)								
Actual Expenditures & Encumbrances:	401,442.83		(30,546.27)		(84,724.36)		-	

Little Elm Independent School District
Summary of Revenue & Expenditures As Of 09/30/19
Accounting Period: 09

	Fund: 226	%	Fund: 244	%	Fund: 255	%	Fund 263	%
	IDEA-B Part B (Spec Ed)		Voc Ed Basic Grant		Title II TPTR		Title III, Part A LEP	
Revenue Budget	-	100.00%	69,636.00	100.00%	106,755.00	100.00%	124,335.00	100.00%
Period Receipts	-		-		-		-	
Revenue Received to Date	-	#DIV/0!	-	0.00%	-	0.00%	-	
Revenues Receivable:	-	#DIV/0!	69,636.00	100.00%	106,755.00	100.00%	124,335.00	
Expenditure Budget	-	100.00%	69,636.00	100.00%	106,755.00	100.00%	124,335.00	100.00%
Period Expenditures	-		-		4,462.07		12,604.15	
Exp./Encumbrances to Date	-	#DIV/0!	35,058.08	50.34%	19,336.89	18.11%	28,463.32	22.89%
Balance to Expend:	-	#DIV/0!	34,577.92	49.66%	87,418.11	81.89%	95,871.68	
Actual Revenue Over (Under) Actual Expenditures:	-		(35,058.08)		(19,336.89)		(28,463.32)	

Little Elm Independent School District
Summary of Revenue & Expenditures As Of 09/30/19
Accounting Period: 09

	Fund 289	%	Fund 289-02	%	Fund: 385	%	Fund 410	%
	Title IV, Part A Subpart 1		LEP Summer School		Visually Impaired SSVI		Instructional Materials	
Revenue Budget	40,061.00	100.00%	-	100.00%	-	100.00%	197,579.00	100.00%
Period Receipts	-		-		-		197,578.53	
Revenue Received to Date	-		-	#DIV/0!	-	100.00%	197,578.53	100.00%
Revenues Receivable:	40,061.00		-		-	0.00%	0.47	0.00%
Expenditure Budget	40,061.00	100.00%	-	100.00%	-	100.00%	198,114.00	100.00%
Period Expenditures	-		-		-		91,860.00	
Exp./Encumbrances to Date	-	71.42%	-	#DIV/0!	-	100.00%	197,578.53	99.86%
Balance to Expend:	40,061.00		-		-	0.00%	535.47	0.14%
Actual Revenue Over (Under)								
Actual Expenditures & Encumbrances:	(21,810.00)		-		-		(7,474.97)	

Little Elm Independent School District
Summary of Revenue & Expenditures As Of 09/30/19
Accounting Period: 09

	Fund: 240		Fund: 511		Fund: 720	
	%		%		%	
	Food Service		Debt Service		Child Care	
Revenue Budget	3,940,127.00	100.00%	23,663,987.00	100.00%	414,551.00	100.00%
Period Receipts	194,996.03		73,901.28		39,979.67	
Revenue Received to Date	194,996.03	4.95%	73,901.28	0.31%	39,979.67	9.64%
Revenues Receivable:	3,745,130.97	95.05%	23,590,085.72	99.69%	374,571.33	90.36%
Expenditure Budget	3,940,127.00	100.00%	23,363,029.00	100.00%	582,533.00	100.00%
Period Expenditures	191,484.85		810.00		40,205.90	
Exp./Encumbrances to Date	253,229.31	6.43%	810.00	0.00%	59,511.08	10.22%
Balance to Expend:	3,686,897.69	93.57%	23,362,219.00	100.00%	523,021.92	89.78%
Actual Revenue Over (Under)						
Actual Expenditures & Encumbrances:	(58,233.28)		73,091.28		(19,531.41)	

Denton County
Monthly Collection Status Report
September 2019

Little Elm ISD

	Collections Month of September	Cumulative Total 10/1/18 thru 09/30/19	% of Tax Levy
Current Tax Year Collections			
Base M&O	39,362.35	52,080,351.80	99.61%
Base I&S	15,812.26	20,921,165.69	
Base I&S Bond	-	-	
P&I M&O	7,572.76	178,548.61	
P&I I&S	2,839.96	56,336.72	
P&I I&S Bond	-	-	
Attorney Fee	11,260.27	51,925.25	
Subtotal	<u>76,847.60</u>	<u>73,288,328.07</u>	100.00%
Delinquent TaxYears Collections			
Base M&O	2,096.42	433,066.85	
Base I&S	877.85	157,557.25	
Base I&S Bond	-	-	
P&I M&O	1,596.32	114,000.43	
P&I I&S	709.68	42,070.94	
P&I I&S Bond	-	-	
Attorney Fee	846.66	51,098.48	
Other*	-	-	
Subtotal	<u>6,126.93</u>	<u>797,793.95</u>	
Combined Current & Delinquent:			
Base M&O	41,458.77	52,513,418.65	
Base I&S	16,690.11	21,078,722.94	
Base I&S Bond	-	-	
P&I M&O	9,169.08	292,549.04	
P&I I&S	3,549.64	98,407.66	
Attorney Fee	12,106.93	103,023.73	
Other*	-	-	
Total Collections	<u><u>82,974.53</u></u>	<u><u>74,086,122.02</u></u>	
Original 2018 Tax Levy		<u><u>73,696,432.15</u></u>	
Current 2018 Tax Levy		<u><u>73,284,952.75</u></u>	

Denton County
Cumulative Comparative Collection Status Report
September 2019

Little Elm ISD

	Tax Year 2018 Collections thru September 2019	% of Tax Levy	Tax Year 2017 Collections thru September 2018	% of Tax Levy
Current Tax Year Collections				
Base M&O + I&S	73,001,517.49	99.61%	57,884,491.55	99.62%
P&I M&O + I&S	234,885.33		150,359.99	
Attorney Fee	51,925.25		39,263.20	
Subtotal	<u>73,288,328.07</u>	100.00%	<u>58,074,114.74</u>	99.95%
Delinquent Tax Years Collections				
Base M&O + I&S	590,624.10		1,053,425.66	
P&I M&O + I&S	156,071.37		252,544.62	
Attorney Fee	51,098.48		46,650.11	
Subtotal	<u>797,793.95</u>		<u>1,352,620.39</u>	
Combined Current & Delinquent:				
Base M&O + I&S	73,592,141.59		58,937,917.21	
P&I M&O + I&S	390,956.70		402,904.61	
Attorney Fee	103,023.73		85,913.31	
Other	-		-	
Total Collections	<u><u>74,086,122.02</u></u>		<u><u>59,426,735.13</u></u>	
Adjusted 2017 Tax Levy			<u><u>58,104,573.24</u></u>	
Original 2018 Tax Levy	<u><u>73,696,432.15</u></u>			
Current 2018 Tax Levy	<u><u>73,284,952.75</u></u>			

Denton County
Levy Outstanding Status Report
September 2019
Little Elm ISD

	Current Tax Year	Delinquent Tax Years
Current Month:		
Tax Levy Remaining as of 09/01/19	338,609.87	421,889.91
Base M&O + I&S Collections	55,174.61	2,974.27
Supplement/Adjustments	-	-
Remaining Levy as of 09/30/19	<u>283,435.26</u>	<u>418,915.64</u>
Cumulative (From 10/01/18 thru 09/30/19)		
Original 2018 Tax Levy (as of 10-1-18)	73,696,432.15	678,333.51
Base M&O + I&S Collections	73,001,517.49	590,624.10
Supplement/Adjustments	(411,479.40)	331,206.23
Remaining Levy as of 09/30/19	<u>283,435.26</u>	<u>418,915.64</u>

Furniture and Equipment Purchases FY 19-20
Fund 196

Original Budget FY 19-20 -
Donation CoServ Hackberry Furniture 2,371.00
As of 10-28-19 2,371.00

Campus	Account Description	Vendor	Description	Expenditures	Encumbered	Total
Athletics						
						-
						-
						-
Brent						
						-
						-
						-
Chavez						
						-
						-
						-
Hackberry						
	Hackberry Classroom Furniture	Office Depot, Inc.	Furniture for additional classrooms		2,370.72	2,370.72
						-
						2,370.72
High School						
						-
						-
						-
Lakeside						
						-
						-
						-
Lakeview						
						-
						-
						-
Maintenance						
						-
						-
						-
Oak Point						
						-
						-
						-
Powell						
						-
						-
						-
Prestwick						
						-
						-
						-

Campus	Account Description	Vendor	Description	Expenditures	Encumbered	Total
Zellars						
						-
						-
						-
Other						
						-
						-
						-
	Total			-	2,370.72	2,370.72
Balance						0.28

Non-Bond Capital Projects 6XX Funds
Construction in Progress from FY 18-19
As of 10-28-19

Project	Account Description	Vendor	Budget	Expenditures	Encumbered	Balance
Fund 696 - Operations Capital Outlay						
	District Concrete	Urban InfraConstruction LLC	522,549.00	132,933.87	300,682.31	88,932.82
Total Operations			522,549.00	132,933.87	300,682.31	88,932.82
Fund 698 - Roofs						
	Lakeside Roof - Construction	CBS Mechanical, Inc.	2,327,462.00	2,255,096.00	72,366.00	0.00
	Lakeside Roof - 3rd Pary Vendors	Armko Industries, Inc.	162,923.00	41,414.00	55,415.34	66,093.66
			2,490,385.00	2,296,510.00	127,781.34	66,093.66
	Hackberry Roof - Construction	CBS Mechanical, Inc.	1,328,289.00	1,275,298.00	42,000.00	10,991.00
	Hackberry Roof - 3rd Party Vendors	Armko Industries, Inc.	92,980.00	80,791.00	11,419.86	769.14
			1,421,269.00	1,356,089.00	53,419.86	11,760.14
Total Roofs			3,911,654.00	3,652,599.00	181,201.20	77,853.80
Total Capital Projects			4,434,203.00	3,785,532.87	481,883.51	166,786.62

Non-Bond Capital Projects 6XX Funds FY 19-20

As of 10-28-19

Project	Account Description	Vendor	Budget	Expenditures	Encumbered	Balance
Fund 693 - Land						
	Hart Road Land Parcel 2	Freedom Title	492,170.00	472,160.39		
		Keller Williams Realty		14,400.00		
		Walsh Gallegos Trevino		4,084.50		
			492,170.00	490,644.89	0.00	1,525.11
	Total Land		492,170.00	490,644.89	0.00	1,525.11
Fund 695 - Technology Capital Outlay						
			0.00	0.00	0.00	0.00
	Total Technology		0.00	0.00	0.00	0.00
Fund 696 - Operations Capital Outlay						
	LEHS Landscaping	Haven Landscaping	14,500.00		11,450.00	3,050.00
	Lobo Graphics Package 2	MSM Signs, LLC	24,351.00		18,351.11	5,999.89
	Prestwick Forensic Study	Hidell & Associates	30,000.00		10,500.00	19,500.00
	Lakeside HVAC	Lennox	91,524.00	15,362.00		
		C&G Electric		2,622.00		
		Air Check Test		52,289.00	4,477.00	16,774.00
	Chavez HVAC	SFCC, Inc.	40,689.00	35,894.51		4,794.49
	LEHS Athletic Fields Electrical	C & G Electrical	64,735.00		58,079.00	6,656.00
	LEHS Athletics Concessions Concrete	Tim Jackson Construction	28,168.00		28,168.00	0.00
	Total Operations		293,967.00	106,167.51	131,025.11	56,774.38
Fund 698 - Roofs						
			0.00	0.00	0.00	0.00
	Total Roofs		0.00	0.00	0.00	0.00
	Total Capital Projects		786,137.00	596,812.40	131,025.11	58,299.49

Transportation Facility Fund 647
Funded by Bond Series 2016 & General Fund
As of 10-28-19

Project	Account Description	Vendor	Budget	Expenditures	Encumbered	Balance
Fund 647 - Transportation Facility						
	Transport - Architect	Hidell & Associates	1,148,459.00	1,021,249.83		
	Transport - Construction	Balfour Beatty Construction	8,901,002.00	8,201,691.81	570,390.19	
		Taylor Morrison of Texas, Inc.			100,000.00	
	Transport - 3rd Party Vendors	CDW Government, Inc.	638,178.00	24,081.27		
		Northwest Propane Gas		70,869.00		
		Southwest Networks, Inc.		38,196.13		
		Netlink		6,000.00		
		Northwest Butane Gas Co.		104,830.00		
		C and R Services		47,732.21	6,017.79	
		Delcom Group LP		16,556.47		
		Office Depot, Inc.		191,704.37	24,897.81	
		Rentacrate Enterprises, LLC		918.00	49,082.00	
		Complete Supply		16,468.00		
		Lowes Company		9,184.86		
		Home Depot USA, Inc.		350.01		
	Transport - 3rd Party Consultant	Northwest Propane Gas	130,557.00			
		D&S Engineering		93,118.59		
		LCA Environmental, Inc.		2,800.00		
		Armko Industries, Inc.		7,735.00	2,015.00	
		Engineered Air Balance Co.		17,920.00		
		Martin Eagle Oil		3,600.00		
	Transport - Permits & Fees	Law Offices of Robert E. Luna	18,510.00	2,275.50		
		Walsh Gallegos Trevino		4,202.00		
	Transport - Misc Costs	Eikon Consulting Group, LLC.	23,069.00	15,350.00		
		Hidell & Associates		2,719.30		
	Transport - Landscaping	Haven Landscaping	24,750.00		24,750.00	
	Transport - Owners Contingency		10,475.00			
			10,895,000.00	9,899,552.35	777,152.79	218,294.86

Bond Capital Projects 6XX Funds
Funded by Bond Series 2018 & 2018A
As of 10-28-19

Project	Account Description	Vendor	Budget	Expenditures	Encumbered	Balance
Fund 646 - Athletics						
	HS Athl - Architect	Corgan Associates, Inc.	183,750.00	103,000.00	72,000.00	
	HS Athl - Construction	Hellas Construction	8,053,884.00	4,849,947.86	1,931,857.14	
		Olen Williams			50,000.00	
		Haven Landscaping		30,225.51		
		Professional Turf Products			25,000.00	
		Haven Landscaping			16,555.00	
	HS Athl - 3rd Party Vendors		41,500.00			
	HS Athl - 3rd Party Consultant	D&S Engineering	161,500.00	51,505.70	12,125.27	
	HS Athl - Permits & Fees	Walsh Gallegos Trevino	1,107.00	1,107.00		
	HS Athl - Misc Costs		200.00			
	HS Athl - Owners Contingency	Walsh Gallegos Trevino	38,358.00	1,270.00		
Total Athletic Fields			8,480,299.00	5,037,056.07	2,107,537.41	1,335,705.52
	HS Athl Concourse - Architect		35,000.00			
	HS Athl Concourse - Construction	Tim Jackson Construction Co	2,240,453.00	248,678.08	1,926,518.92	
	HS Athl Concourse - 3rd Party Vendors		10,000.00			
	HS Athl Concourse - 3rd Party Consultant	D&S Engineering Labs, LLC	30,000.00	9,085.03	15,915.00	
	HS Athl Concourse - Permits & Fees	Walsh Gallegos Trevino	1,500.00	798.00		
	HS Athl Concourse - Misc Costs					
	HS Athl Concourse - Owners Contingency		5,000.00			
Total Athletics Concourse			2,321,953.00	258,561.11	1,942,433.92	120,957.97
	Athl Complex Turf - A&E		10,000.00			
	Athl Complex Turf - Construction	Hellas Construction	950,974.00		925,000.00	
	Athl Complex Turf - 3rd Party Consultant		67,500.00			
	Athl Complex Turf - Permits & Fees		1,000.00			
	Athl Complex Turf - Misc		300.00			
	Athl Complex Turf - Owners Contingency		30,000.00			
Total Athletic Complex Turf			1,059,774.00	0.00	925,000.00	134,774.00
Total Athletics			11,862,026.00	5,295,617.18	4,974,971.33	1,591,437.49
Fund 648 - Walker Middle School						
	MS Eldorado - Architect	Huckabee and Associates	3,658,399.00	3,013,644.19	490,118.08	
	MS Eldorado - Construction	Balfour Beatty Construction	57,130,622.00	16,499,792.00	39,630,830.00	
		Multivista		44,962.00	20,038.00	
	MS Eldorado - 3rd Party Vendor	Lone Star Furnishings	7,029,000.00	29,286.16	9,500.00	
		Janet E Reinhold			1,311.22	
		C&R Services			130,000.00	
		Rentacrate Enterprises			78,000.00	
		Professional Turf Products			25,000.00	
		Eikon Consulting Group, LLC	609,118.00	58,517.50	19,332.50	
		Deshazo Group, Inc.		16,877.18		

Bond Capital Projects 6XX Funds
Funded by Bond Series 2018 & 2018A
As of 10-28-19

Project	Account Description	Vendor	Budget	Expenditures	Encumbered	Balance
	MS Eldorado - 3rd Party Consultant	Armko Industries, Inc.		30,800.00	4,200.00	
		D&S Engineering Labs, LLC		131,700.58	66,582.42	
		Engineered Air Balance Co.		14,800.00	225,535.00	
	MS Eldorado - Permits & Fees	Walsh Gallegos Trevino	30,000.00	547.00		
	MS Eldorado - Misc Costs		16,000.00			
	MS Eldorado - Owners Contingency	Huckabee and Associates	65,511.00	15,000.00		
		Perry Weather Consulting				13,250.00
	Total Walker Middle School			68,538,650.00	19,855,926.61	40,713,697.22

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Fund 649 - Strike Middle School						
	MS Tribute - Architect	Huckabee and Associates	2,781,898.00	2,254,341.06	435,835.44	
	MS Tribute - Construction	Cadence McShane Construction	56,989,820.00	11,758,164.50	45,167,986.28	
		Multivista		44,962.00	20,038.00	
		D&S Engineering Labs, LLC		14,278.39	5,721.61	
		JB I Partners, Inc.		17,013.82	17,986.18	
		Matthew Southwest/Scotty's Lake Ln Reimbursement		(516,865.72)		
	MS Tribute - 3rd Party Vendor	Janet E Reinhold	7,029,000.00		1,311.22	
		C&R Services			130,000.00	
		Rentacrate Enterprises			80,000.00	
		Professional Turf Products			25,000.00	
	MS Tribute - 3rd Party Consultant	Eikon Consulting Group, LLC	602,419.00	53,212.50	22,937.50	
		Deshazo Group, Inc.		14,000.00		
		Armko Industries, Inc.		30,800.00	4,200.00	
		D&S Engineering Labs, LLC		104,338.98	89,275.02	
		JB I Partners, Inc.			7,500.00	
	Engineering Air Balance Co.		14,760.00	224,610.00		
	MS Tribute - Permits & Fees	Walsh Gallegos Trevino	30,000.00	3,054.00		
MS Tribute - Misc Costs		16,000.00				
MS Trobite - Owners Contingency	Huckabee and Associates	64,841.00				
	Perry Weather Consulting, I			13,250.00		
Total Strike Middle School			67,513,978.00	13,792,059.53	46,245,651.25	7,476,267.22

Fund 6XX - Land						
	MS Tribute Land	Republic Title	12,351,910.00	7,225,823.29		
		Todd Property Advisors		2,500.00		
		Walsh Gallegos Trevino		5,288.80		
	Lakewood Village Land	Walsh Gallegos Trevino		4,941.50		
		Todd Property Advisors		2,500.00		
		Republic Title of Texas		10,728.16		
	Wildridge Oak Point Land	Independence Title		3,358,295.05		
		Todd Property Advisors		2,950.00		
		Teague Nall and Perkins		9,000.00		
		Walsh Gallegos Trevino		5,629.98		
		Republic Title		459,717.31		

Bond Capital Projects 6XX Funds
Funded by Bond Series 2018 & 2018A
As of 10-28-19

Project	Account Description	Vendor	Budget	Expenditures	Encumbered	Balance
	Hart Road Land	Teague Nall and Perkins		5,800.00		
		Walsh Gallegos Trevino		2,507.26		
		Denton County Tax Office		4,299.07		
	Valencia Land	Silver Star Title		1,238,776.20		
		Todd Property Advisors		2,500.00		
		Walsh Gallegos Trevino		5,144.75		
Total Land			12,351,910.00	12,346,401.37	0.00	5,508.63

Fund 650 - Misc Projects

Brent Vestibule - Architect	Corgan Associates, Inc.	11,440.00	7,496.00		
Brent Vestibule - Construction	SFCC, Inc.	166,723.00	138,820.18		
Brent Vestibule - 3rd Party Vendors	CDW Government, Inc.	14,075.00	91.67		
	Southwest Networks, Inc.		1,209.12		
	Delcom Group, LP		1,458.14		
	Office Depot, Inc.		9,302.71		
Brent Vestibule - 3rd party Consultants		1,425.00			
Brent Vestibule - Permits & Fees		200.00			
Brent Vestibule - Misc Costs		2,709.00			
Brent Vestibule - Owners Contingency		10,500.00			
		207,072.00	158,377.82	0.00	48,694.18

Chavez Vestibule - Architect	Corgan Associates, Inc.	11,440.00	5,475.00		
Chavez Vestibule - Construction	SFCC, Inc.	176,550.00	146,509.08		
Chavez Vestibule - 3rd Party Vendors	CDW Government, Inc.	14,075.00	91.67		
	Southwest Networks, Inc.		3,627.36		
	Delcom Group, LP		2,428.46		
	Office Depot, Inc.				
Chavez Vestibule - 3rd party Consultants		1,425.00			
Chavez Vestibule - Permits & Fees		200.00			
Chavez Vestibule - Misc Costs		2,709.00			
Chavez Vestibule - Owners Contingency		10,000.00			
		216,399.00	158,131.57	0.00	58,267.43

Scoreboard - Architect		10,000.00			
Scoreboard - Construction	Daktronics	945,619.00	878,076.48		
Scoreboard - 3rd Party Consultant	Daikin Applied	47,500.00	42,806.67		
Scoreboard - Permits & Fees		1,000.00			
Scoreboard - Misc Costs		300.00			
Scoreboard - Owners Contingency		2,928.00			
		1,007,347.00	920,883.15	0.00	86,463.85

Brent Roof - Construction	Paragon Roofing, Inc.	421,000.00	380,950.00	40,050.00	
Brent Roof - 3rd Party Consultant	Armko Industries, Inc.	28,000.00	26,065.00		
		449,000.00	407,015.00	40,050.00	1,935.00

Chavez Roof - Construction	Paragon Roofing, Inc.	399,000.00	360,050.00	38,950.00	
Chavez Roof - 3rd Party Consultant	Armko Industries, Inc.	26,000.00	24,635.00		

Bond Capital Projects 6XX Funds
Funded by Bond Series 2018 & 2018A
As of 10-28-19

Project	Account Description	Vendor	Budget	Expenditures	Encumbered	Balance
			425,000.00	384,685.00	38,950.00	1,365.00
Zellars Roof - Construction	Paragon Roofing, Inc.		1,190,000.00	1,087,750.00	82,250.00	
	Daikin Applied Americas, Inc.			19,915.67		
Zellars Roof - 3rd Party Consultant	Armko Industries, Inc.		60,000.00	57,250.00		
Roofs - Permits & Fees	Walsh Gallegos Trevino		3,000.00	2,535.50		
Roofs - Misc Costs			200.00			
Roofs - Owners Contingency			9,520.00			
			1,262,720.00	1,167,451.17	82,250.00	13,018.83
Total Roofs			2,136,720.00	1,959,151.17	161,250.00	16,318.83
Buses	Rush Truck Centers of Texas		1,323,446.00	1,323,446.00		
			1,323,446.00	1,323,446.00	0.00	0.00
HVAC - Architect	Estes, McClure & Associates, Inc.		22,000.00	6,375.00	15,375.00	
HVAC - Construction	Siemens Industry, Inc.		3,582,128.00	1,817,278.62	1,702,791.38	
	Climatec, LLC			25,296.00	8,704.00	
	Armko Industries				6,000.00	
HVAC - 3rd Party Vendors	CDW Government, Inc.			799.43		
HVAC - 3rd Party Consultants	Engineered Air Balance, Inc.		110,000.00		40,000.00	
HVAC - Permits and Fees	Walsh Gallegos Trevino		4,000.00	2,281.00		
HVAC - Misc Costs			200.00			
HVAC - Owners Contingency			16,120.00			
			3,734,448.00	1,852,030.05	1,772,870.38	109,547.57
LEHS CTE - Architect	Corgan Associates, Inc.		46,000.00	39,148.15	6,851.85	
LEHS CTE - Construction	Alpha Building Corporation		475,704.00	418,445.55	57,258.45	
LEHS CTE - 3rd Party Vendors	Lone Star Furnishings		158,123.00	55,844.42		
	Southwest Networks, Inc.			4,110.25		
LEHS CTE - 3rd Party Consultants			9,318.00			
LEHS CTE - Permits and Fees			2,000.00			
LEHS CTE - Owners Contingency	Fastsigns		38,892.00	1,902.59		
			730,037.00	519,450.96	64,110.30	146,475.74
LEHS SPED - Construction	Big Sky Construction Company		97,272.00	92,408.30	4,863.60	
LEHS SPED - 3rd Party Vendors			5,000.00			
LEHS SPED - Permits and Fees			500.00			
LEHS SPED - Owners Contingency	Central Restaurant Supply		3,627.00	506.56		
	SFCC, Inc.			1,484.00		
			106,399.00	94,398.86	4,863.60	7,136.54
LOBO LANE REPURPOSE STUDY	HKS, Inc.		30,000.00		30,000.00	
			30,000.00	0.00	30,000.00	0.00
SAFETY FILM - LEHS	National Glazing Solutions		35,780.00		35,780.00	
SAFETY FILM - Lakeside			9,060.00		9,060.00	
SAFETY FILM - Prestwick			18,305.00		18,305.00	

Bond Capital Projects 6XX Funds
 Funded by Bond Series 2018 & 2018A
 As of 10-28-19

Project	Account Description	Vendor	Budget	Expenditures	Encumbered	Balance
	SAFETY FILM - Walker		7,522.00		7,522.00	
	SAFETY FILM - Strike		7,522.00		7,522.00	
	SAFETY FILM - Brent		7,308.00		7,308.00	
	SAFETY FILM - Chavez		7,309.00		7,309.00	
	SAFETY FILM - Hackberry		9,962.00		9,962.00	
	SAFETY FILM - Lakeview		9,962.00		9,962.00	
	SAFETY FILM - Oak Point		11,048.00		11,048.00	
	SAFETY FILM - Zellars		6,998.00		6,998.00	
			130,776.00	0.00	130,776.00	0.00
	Emergency HVAC Replacement		1,000,000.00			
			1,000,000.00	0.00	0.00	1,000,000.00
Total Bond Projects			170,889,208.00	58,275,874.27	94,098,190.08	18,515,143.65

Board Agenda Item

Little Elm Independent School District
300 Lobo Lane
Little Elm, Texas 75068

Board Mtg. Date	Reports of the Superintendent	Action Item	Consent Agenda	Reports, Routine Monthly	Discussion Item
11-18-2019	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Subject:	LITTLE ELM ISD INTERLOCAL SUMMARY REPORT				
Presenter or Contact Person:	Grant Anderson, Associate Superintendent and Chief Financial Officer				
Policy/Code:	GRB (LEGAL)				
Strategic Plan Goal:	Ensuring Fiscal Health and Sustainability				
Summary:	Allows LEISD to purchase products or services from other governmental entities (listed on attachment) which have been properly awarded contracts through statutorily authorized methods.				
Financial Implications:	N/A				
Attachments:	Little Elm ISD Interlocal Summary Report for Approval				
Recommendation:	The Administration recommends approval of the Little Elm ISD Interlocal Summary Report as submitted.				
Motion:	I move that the Board approve the Little Elm ISD Interlocal Summary Report dated November 18, 2019 as submitted.				

Little Elm ISD Interlocal Summary Report for Approval

Board Meeting Date: November 18, 2019

Ref #	Vendor Name	Department	Status (New, Renewal, Vendor Change)	Prior Year Contract Amount	Amount	Change	Effective Date	Expiration Date	Description	Administrator
1	ESC Region 11	Curriculum & Learning	New	N/A	\$140,670.00	\$140,670.00	11/19/2019	6/1/2020	This interlocal agreement is to establish a partnership for the purpose of Instructional Coaching Services. ESC Region 11 will provide Instructional Coaching Services at all LEISD Elementary Campuses in the Fall of 2019 and Spring of 2020. Through individual coaching, teachers will practice skills necessary to improve lesson delivery and instructions. Teachers will acquire strategies to better meet the learning needs of students. At the end of the coaching cycle, ESC Region 11 Instructional Coaches will provide teachers and leadership with documentation of observations, growth, and skill development.	Dr. Cyndy Mika
2										
3										
4										
5										
6										
7										
8										

Board Agenda Item

Little Elm Independent School District

300 Lobo Lane

Little Elm, Texas 75068

	Reports of the Superintendent	Action Item	Consent Agenda	Reports, Routine Monthly	Other
Board Mtg. Date 11-18-2019	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Subject:	REQUEST FOR PROPOSAL #2019-009 LEASED LIT AND DARK FIBER SERVICE				
Presenter or Contact Person:	Clay Walker, Executive Director for Network & Technology Services				
Policy/Code:	CH (LEGAL)				
Strategic Plan Goal:	Ensuring Fiscal Health and Sustainability				
Summary:	The Leased Lit and Dark Fiber Service RFP results/recommendations for approval.				
Financial Implications:	N/A				
Attachments:	Under separate cover				
Recommendation:	The Administration recommends approval of Zayo for Leased Lit and Dark Fiber Service as submitted.				
Motion:	I move that the Board approve Zayo for Leased Lit and Dark Fiber Service dated November 18, 2019 as submitted.				

Evaluation Criteria	All 10 Gbps	Nextlink	Nextlink	Suddenlink	Suddenlink	Grande	Grande	Zayo	Zayo
Item Description	Type	Leased Dark Fiber	Leased Lit Fiber	Leased Dark Fiber	Leased Lit Fiber	Leased Dark Fiber	Leased Lit Fiber	Leased Dark Fiber	Leased Lit Fiber
Little Elm ISD RFP# 2019-009									
	10 Year Monthly Recurring Charge	MRC	\$ 275.00	\$ 500.00	\$ 375.00	\$ 915.00	\$ 1,900.00	\$ 2,250.00	\$ 250.00
	10 Year Monthly Recurring Charge Total	10 Year MRC	\$ 33,000.00	\$ 60,000.00	\$ 45,000.00	\$ 109,800.00	\$ 228,000.00	\$ 270,000.00	\$ 30,000.00
	11-20 Year Monthly Recurring Charge	MRC	\$ 275.00	\$ 500.00	\$ 375.00	\$ 915.00	\$ 1,900.00	\$ 2,250.00	\$ 250.00
	11-20 Year Monthly Recurring Charge Total	11-20 Year MRC	\$ 33,000.00	\$ 60,000.00	\$ 45,000.00	\$ 109,800.00	\$ 228,000.00	\$ 270,000.00	\$ 30,000.00
	Non-Recurring Charge	NRC	\$ -	\$ -	\$ -	\$ 500.00	\$ -	\$ -	\$ -
Special Construction Charge	SCC	\$ 275,000.00	\$ 331,500.00	\$ 575,800.00	\$ 350,000.00	\$ 65,000.00	\$ -	\$ 50,123.00	\$ 50,123.00
Network Equipment Cost - Dark Fiber	Eqpt Cost	\$ 8,098.30	\$ -	\$ 8,098.30	\$ -	\$ 8,098.30	\$ -	\$ 8,098.30	\$ -
	Total 20 Year Cost	\$ 349,098.30	\$ 451,500.00	\$ 673,898.30	\$ 569,600.00	\$ 529,098.30	\$ 540,000.00	\$ 118,221.30	\$ 134,123.00
Rating Schedule	Maximum Points	3	4	8	7	5	6	1	2
Purchase price	30	10.16	7.86	5.26	6.23	6.70	6.57	30.00	26.44
Reputation of the vendor and vendor's goods or services	12	12	12	12	12	12	12	12	12
Quality of the vendor's goods or services	10	10	10	10	10	10	10	10	10
Extent to which the goods or services meet the district's needs	10	10	0	10	0	10	0	10	0
Vendor's past relationship with the district	10	10	10	10	10	0	0	5	5
Impact of district's compliance with laws and rules relating to Historically Underutilized Businesses	1	0	0	0	0	0	0	0	0
Total long-term cost to the district	12	8	6	0	1	4	2	12	10
Other relevant factors specifically listed in this RFP, including, but not limited to	0	0	0	0	0	0	0	0	0
Service Level Agreement	5	5	5	5	5	5	5	5	5
Proposed Implementation Plan	5	5	0	5	0	5	0	5	0
Local Service & Support Team	5	5	5	5	5	5	5	5	5
Total Maximum Points :	100	75.16	55.86	62.26	49.23	57.70	40.57	94.00	73.44
RANK:		2	6	4	7	5	8	1	3
EVALUATOR AND OR COMMITTEE NAMES									
Clay Walker									
DATE OF EVALUATION: 10/25/2019									

1

10-25-2019

Board Agenda Item

Little Elm Independent School District
300 Lobo Lane
Little Elm, Texas 75068

Board Mtg. Date 11-18-2019	Reports of the Superintendent <input type="checkbox"/>	Action Item <input checked="" type="checkbox"/>	Consent Agenda <input type="checkbox"/>	Reports, Routine Monthly <input type="checkbox"/>	Other <input type="checkbox"/>
Subject:	AMENDMENT NO. 2 TO GOLDSTAR TRANSIT, INC. CONTRACT FOR THE 2019-20 SCHOOL YEAR				
Presenter or Contact Person:	Rod Reeves, Executive Director for Operational Services				
Policy/Code:	CNA (LEGAL)				
Strategic Plan Goal:	Ensuring Fiscal Health & Sustainability				
Summary:	The Administration is seeking an increase to the 2019-20 Transportation budget. The major factors for the rise are surge in Special Populations ridership, added pull away times at Lakeside Middle School & Little Elm High School and a driver wage increase from \$18.00 to \$20.00. The driver wage increase is to stay competitive with surrounding districts.				
Financial Implications:	The Administration is recommending an increase of \$332,217.22 to the 2019-20 transportation budget of \$2,176,257.66. If approved the new budget will be \$2,508,474.88.				
Attachments:	2 nd Amendment to Goldstar Transit, Inc. Contract Updated 2019-20 Transportation Cost				
Recommendation:	The Administration recommends the approval of Amendment No. 2 to the Goldstar Transit, Inc. contract with Little Elm ISD for the 2019-20 school year.				
Motion:	I move the Board approve Amendment No. 2 to the Goldstar Transit, Inc. contract with Little Elm ISD for the 2019-20 school year.				

Amendment No. 2 to
AGREEMENT

The Amendment is made and entered into this _____ day of _____ 2019, by and between Student Transportation of America, Inc. operating in the State of Texas as GoldStar Transit, Inc. ("Contractor") and the Little Elm Independent School District ("District").

WHEREAS, the Company and District entered into that certain Agreement dated the 21st day of May, 2018 and amended on July 20th, 2019 Amendment No 1.

And WHEREAS, Company and District desire to amend the Agreement for the rates of compensation for the 2019-2020 school year.

NOW, THEREFORE, for and in consideration of the mutual promises and covenants contained herein, Company and District hereby agree as follows:

Company and District desire to amend the Agreement for the rates of compensation for the 2019-20 school year. To offset the substantial driver/monitor wage increase, which will be effective November 24th, 2019, the District and Company agree to a rate increase of 6.7% for the remainder of the 2019-2020 school year and a new starting driver wage of \$20.00 per hour and monitor wage of \$10.30 per hour.

Company and District agree the rates of compensation of the AGREEMENT for the period November 24, 2019 thru June 30, 2020 shall be increased by 6.7% over the rates of compensation in AMENDMENT No. 01.

According to Section 15a of the Agreement, the rates contained therein are based upon a minimum of 170 school days per year. In the event the 2019-20 school year is less than 170 days, the District agrees to compensate the Company for the Company's daily fixed cost times the number of days by which the school year was shortened. The daily fixed cost for the 2019-20 school year reflects a 6.7% increase over the rates of compensation in AMENDMENT No. 01.

And WHEREAS, all other terms and conditions of the Agreement shall remain unchanged.

The pricing for the 2019-2020 school year shall be as follows:

For Daily Home-to-School Regular and Special Education and Other Transportation Services:

In accordance with Appendix A of the Agreement dated May 21, 2018, the Contractor buses which have been replaced by District buses for this second year of the Agreement (2019-2020) will be billed at the rates set out in the tables below:

Regular and Special Needs Education
Home-to-School Transportation
Using DISTRICT Owned Buses
Based on 4 Hour Daily Rate

Bus Capacity	Daily Rate	Hourly Rate
Regular	\$218.03	\$40.96
Special Needs	\$249.65	\$40.96

The following rates remain in place if Contractor buses are needed in the service of the District:

**Regular and Special Needs Education
Home-to-School Transportation
Using CONTRACTOR Owned Buses
*Based on 4 Hour Daily Rate***

Bus Capacity	Daily Rate	Hourly Rate
Regular	\$321.22	\$39.65
Special Needs	\$321.22	\$39.65

IN WITNESS WHEREOF, the District and Contractor have executed and delivered this Amendment No. 2 of the Agreement as of the date first above written.

Little Elm Independent School District

By: _____

GoldStar Transit, Inc.

By: _____



2019 - 2020 LEISD Transportation Cost

Contracted Services w/ Goldstar Transit Inc.
Contract Term: 5 year term beginning August 1, 2018

UPDATED BUDGET

Approved Budget from July 29, 2019 Board Meeting (2019-20 school year)	\$2,176,257.66
Total Non-Campus Transportation Charge (2019-20 school year)	\$2,415,200.17
Prorated Wage Adjustment Difference (Bring Driver Wage up to \$20.00 per hour)	\$93,274.71
Total	\$2,508,474.88
Difference	\$332,217.22

Justifications for Difference in Charge from Previous Budget

Additions:	
1) Special Populations Increase.	\$173,784.55
Increase of Special Populations Ridership (36 new riders since start of school) Typically 10 per year.	
The addition of two (2) new high school routes plus monitors based on enrollment.	
The addition of three (3) new middle school routes plus monitors based on new enrollment.	
The addition of a mid-day PPCD for student with medical needs.	
The addition of a Special Populations after school program - three (3) days a week.	
2) Budget Variance after Special Populations Increase.	\$44,931.31
The addition of a high school route for McKenny Vento Student.	
Pull away time change at Lakeside Middle School in the afternoon.	
Pull away time at the high school due to construction - relocated pick up location.	
The addition of a regular education middle school route.	
3) Increase in Driver Wages from \$18.00 per hour to \$20.00 per hour.	\$93,274.71
4) GPS Annual Cost.	\$15,000.00
5) Added Sped Summer School Rte.	\$5,226.65
Total difference in charge	\$332,217.22

Transportation Cost - Next 4 Years District Owned Fleet (except 2018/19 School Year)

	2019-20	*2020-21	2021-22	2022-23
^Goldstar Cost w/ 2.7% CPI	\$2,507,225.72	\$2,614,390.40	\$2,896,094.16	\$3,121,367.00
Growth Route - Regular		\$103,360.00	\$53,075.36	\$54,508.80
Growth Route - SPED		\$81,815.64	\$84,024.66	\$86,293.33
Total	\$2,507,225.72	\$2,799,566.04	\$3,033,194.18	\$3,262,169.13
	<u>% of increase</u>	11.7%	8.3%	7.5%

* In 2020-21 GoldStar will absorb 1/2 of CPI. Assumed 2.7% will be CPI in March 2020. In 2020-21 we added the remaining 2019-20 wage adjustment including CPI.

^ In 2020-21 we have assumed \$7,143.40 in additional maintenance costs.

^ In 2021-22 we have assumed \$20,939.84 in additional maintenance costs.

^ In 2022-23 we have assumed \$6,276.58 in additional maintenance costs.

2019-2020 LEISD Transportation Cost

Amendment to Contract w/ Goldstar Transit Inc.

18 November 2019
Little Elm Independent School District





2019-2020 LEISD Transportation Cost

Contracted Services w/ Goldstar Transit Inc.

Contract Term: 5 year term beginning August 1, 2018

UPDATED BUDGET

Why Amendment Now? (Current Budget \$2,176,257.66 – Updated Budget \$2,508,474.88)	
Special Populations Increase	\$179,011.20
Increase in ridership (36 new riders since start of school – typically 10 per year	
Two (2) additional high school routes plus monitors	
Three (3) new middle school routes plus monitors	
The addition of a Special Populations after school program – three days a week	
The addition of a Special Populations summer school route	
Regular Education Increase	\$44,931.31
The addition of a high school route for McKinney – Vento Student	
Pull away time change at Lakeside Middle School in the afternoon	
Pull away time at the LEHS due to construction – relocated pick-up location	
Increase in Driver wages from \$18.00 per hour to \$20.00 per hour	\$93,274.71
GPS Annual Cost	\$15,000.00
	\$332,217.22

* In 2020-21 GoldStar will absorb 1/2 of CPI. Assumed 2.7% will be CPI in March 2020. In 2020-21 we added the remaining 2019-20 wage adjustment including CPI.

^ In 2020-21 we have assumed \$7,143.40 in additional maintenance costs.

^ In 2021-22 we have assumed \$20,939.84 in additional maintenance costs.

^ In 2022-23 we have assumed \$6,276.58 in additional maintenance costs.

Additional maintenance cost – Above Goldstar contractual amount of \$100,170 annually



2019-2023 LEISD Transportation Cost

Contracted Services w/ Goldstar Transit Inc.

Contract Term: 5 year term beginning August 1, 2018

UPDATED BUDGET

Transportation Cost – Next 4 Years (District Owned Fleet)				
Original 2019 – 20 Budget \$2,176,257.66	2019-20	*2020-21	2021-22	2022-23
Goldstar Cost w/ 2.7% CPI	\$2,507,225.72	\$2,614,390.40	\$2,896,094.16	\$3,121,367.00
Growth Route - Regular		\$103,360.00	\$53,075.36	\$54,508.80
Growth Route - SPED		\$81,815.64	\$84,024.66	\$86,293.33
Total	\$2,507,225.72	\$2,799,566.04	\$3,033,194.18	\$3,262,169.13
	% of increase	11.7%	8.3%	7.5%

* In 2020-21 GoldStar will absorb 1/2 of CPI. Assumed 2.7% will be CPI in March 2020. In 2020-21 we added the remaining 2019-20 wage adjustment including CPI.

^ In 2020-21 we have assumed \$7,143.40 in additional maintenance costs.

^ In 2021-22 we have assumed \$20,939.84 in additional maintenance costs.

^ In 2022-23 we have assumed \$6,276.58 in additional maintenance costs.

Additional maintenance cost – Above Goldstar contractual amount of \$100,170 annually



Amendment No.2 to AGREEMENT

Contracted Services w/ Goldstar Transit Inc.

Contract Term: 5 year term beginning August 1, 2018

UPDATED RATES

Regular & Special Needs Education / Home-to-School Transportation (based on 4hr Daily Rate)				
Bus Capacity	Daily Rate	Hourly Rate	Previous Daily Rate	Previous Hourly Rate
Regular	\$218.03	\$40.96	\$192.58	\$36.18
Special Needs	\$249.65	\$40.96	\$220.50	\$36.18

Other Transportation including Field Trips, Athletic Trips, Shuttles and Mid-Day Runs (Contractor Employee Drivers)				
	Vehicle Cost / Mile	Driver Cost / Hour	Previous Rate / Mile	Previous Rate / Hour
All Bus Sizes	\$0.65	\$25.11	\$0.57	\$22.18

Other Transportation including Field Trips, Athletic Trips, Shuttles and Mid-Day Runs (District Coach Drivers)				
	Vehicle Cost / Mile	Driver Cost / Hour	Previous Rate / Mile	Previous Rate / Hour
All Bus Sizes	\$0.61 / Mile	\$23.53 / Hour	\$0.57	\$22.18
District Coach	\$46.07 / Trip			



Amendment No.2 to AGREEMENT (Cont.)

Contracted Services w/ Goldstar Transit Inc.

Contract Term: 5 year term beginning August 1, 2018

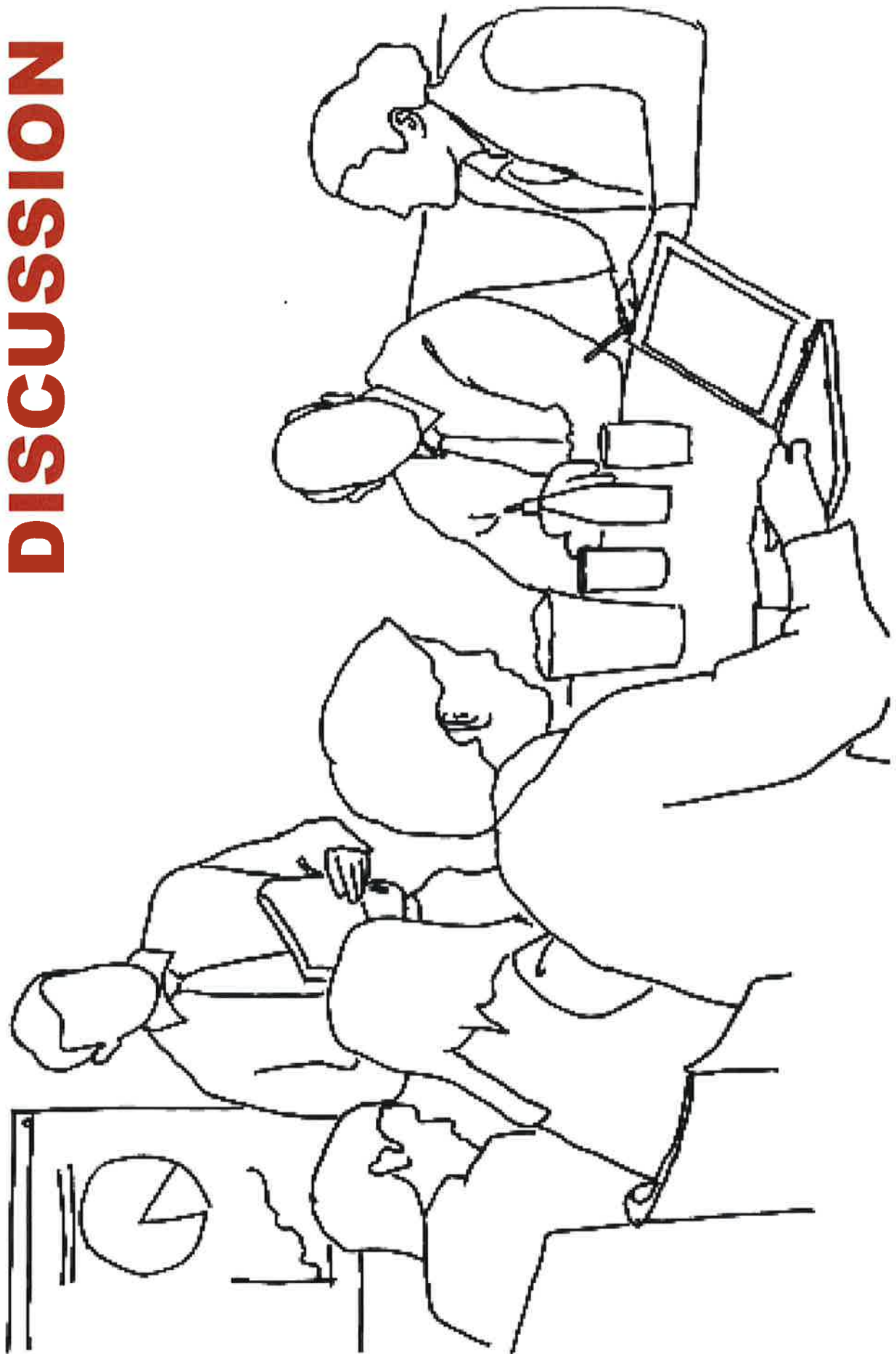
UPDATED RATES

Little Elm ISD After School Program				
Bus Capacity	Driver Cost / Hour	Min. Call Out Charge	Previous Driver Cost / Hour	Previous Min. Call Out Charge
All Bus Sizes	\$40.96	\$81.92	\$36.18	\$72.36

Non-School Bus Vehicle Maintenance				
Rate Per Hour	Service Charge for Road Repairs	Additional Charge for Parts Above Actual Cost (% OR \$)	Previous Service Charge for Road Repairs	Previous Additional Charge for Parts Above Actual Cost
All Bus Sizes	\$44.16	5%	\$43.00	5%

Cost for Special Needs Monitors:	
New Amendment Cost	\$19.60 / Hour
Previous Cost	\$17.31 / Hour

DISCUSSION



Board Agenda Item

Little Elm Independent School District
300 Lobo Lane
Little Elm, Texas 75068

Board Mtg. Date 11-18 -2019	Reports of the Superintendent <input type="checkbox"/>	Action Item <input checked="" type="checkbox"/>	Consent Agenda <input type="checkbox"/>	Reports, Routine Monthly <input type="checkbox"/>	Other <input type="checkbox"/>
Subject:	SIEMENS DISTRICT-WIDE PHASE II ESPC				
Presenter or Contact Person:	Rick Martin, Executive Director of Construction				
Policy/Code:	CVD (LOCAL)				
Strategic Plan Goal:	To ensure fiscal health & sustainability.				
Summary:	Includes HVAC replacements, air ionizers, building automation controls, irrigation controls, building envelope upgrades & LED (Enlighted) upgrades at seven of the eleven existing campuses.				
Financial Implications:	Project Budget of \$10,000,000, which includes the ESPC agreement with Siemens of \$9,520,290, and a guaranteed first year energy savings of \$252,900, not including additional District Operational labor & materials savings.				
Attachments:	Siemens ESPC Proposal and Project Budget				
Recommendation:	The Administration recommends approval of the Project Budget and Siemens ESPC Proposal as presented, and authorizes the Superintendent or his designee to negotiate and execute the require contracts.				
Motion:	I move the Board approve the project as presented, and authorize the Superintendent or his designee to negotiate and execute the required contracts.				



District-Wide ESPC Upgrades

Phase II

BUDGET

Description		Budget Amount
01	Construction Activities	\$9,700,290.00
	ESPC (Siemens) Contract	\$9,520,290.00
	Other Misc. Work	\$40,000.00
	Controls Software Upgrades	\$0.00
	Contingency	\$140,000.00
00	A/E Fees	\$45,000.00
	Third Party Reviewer	\$45,000.00
02	Third Party Vendors	\$40,000.00
	Miscellaneous Technology	\$40,000.00
03	Third Party Consultants	\$180,000.00
	Controls Re-Commissioning Allowance	\$80,000.00
	Re-Test & Balance Allowance	\$100,000.00
04	Permits & Fees	\$4,000.00
	Legal Allowance	\$3,500.00
	Other	\$500.00
05	Miscellaneous Costs	\$200.00
	Printing / Miscellaneous Costs	\$200.00
06	Owner's Contingency	\$30,510.00
		\$30,510.00

Total Project Budget

\$10,000,000.00

Mr. Rick Martin
 Little Elm ISD
 300 Lobo Ln.
 Little Elm, TX 75068

RE: Phase 2 Performance Contracting Proposal

Rick,

Siemens is pleased to present the following proposal for your Phase 2 performance contracting project. Included you will find the high-level scope of work matrix as agreed upon on October 8, 2019, the pricing proposal, and guaranteed energy savings. Your ongoing partnership is highly valuable to Siemens and we remain confident that this project and subsequent planned phases will reshape and improve the operational and financial landscape for Little Elm staff and students for many years.

Little Elm ISD: Phase 2 Scope of Work Matrix

Facility	HVAC Replacements	Plasma Air Ionizers on HVAC	Building Automation Controls	Irrigation Controls	Building Envelope Repairs	LED Lighting / Enlighted
Little Elm High School		X	X	X	X	X
Brent Elementary	X	X	X	X	X	X
Chavez Elementary	?	?	X	X	X	X
Hackberry Elementary	X	X	X	X	X	X
Lakeview Elementary	X	X	X	X	X	X
Oak Point Elementary	X	X	X	X	X	X
Prestwick STEM Academy		?	?	X	X	X
Athletic Complex				X		
Colin Powell 6th Grade				X		
Lakeside Middle School				X		
Zellers Admin				X		

District-wide Irrigation	\$331,217
District-wide Air Purification/Plasma Air	\$862,935
Project Development-Engineering	\$186,384
Project Management	\$260,869
Quality Assurance	\$132,340

Sincerely,

Dan Schmitz
Siemens Industry
Smart Infrastructure

Little Elm ISD Phase 2 HVAC Proposed Replacements & Repairs

C. Boecker 10/31/2019

Brent Elementary	Qty
2 ton split system heatpump	39
3 ton high efficiency package with gas heat	1
3 ton high efficiency split system heatpump	3
5 ton high efficiency split system heatpump	5
7.5 ton high efficiency package with gas heat	3
25 ton high efficiency package with gas heat	1
Repair Existing AAON Unit	5
total	57

Chavez Elementary	Qty
4 ton high efficiency package with gas heat	2
5 ton high efficiency package with gas heat	2
10 ton high efficiency package with gas heat	3
15 ton high efficiency package with gas heat	2
total	9

Hackberry Elementary	Qty
2 ton package gas standard efficiency	3
2 ton package heat pump w/ aux heat	6
2.5 ton package gas standard efficiency	3
3 ton high efficiency package with gas heat	50
4 ton high efficiency package with gas heat	1
5 ton high efficiency package with gas heat	4
6 ton high efficiency package with gas heat	1
7.5 ton high efficiency package with gas heat	3
10 ton high efficiency package with gas heat	3
total	74

Lakeview Elementary	Qty
2 ton package gas standard efficiency	3
2 ton package heat pump w/ aux heat	6
2.5 ton package gas standard efficiency	4
3 ton high efficiency package with gas heat	46
4 ton high efficiency package with gas heat	3
5 ton high efficiency package with gas heat	4
6 ton high efficiency package with gas heat	1
7.5 ton high efficiency package with gas heat	3
10 ton high efficiency package with gas heat	3
total	73

Oak Point Elementary	Qty
2 ton package gas standard efficiency	9
2.5 ton package gas standard efficiency	9
3 ton high efficiency package with gas heat	41

5 ton high efficiency package with gas heat	4
6 ton high efficiency package with gas heat	1
7.5 ton high efficiency package with gas heat	3
10 ton high efficiency package with gas heat	3
total	75

Grand Total 288

Board Agenda Item

Little Elm Independent School District
300 Lobo Lane
Little Elm, Texas 75068

Board Mtg. Date 11-18-2019	Reports of the Superintendent <input type="checkbox"/>	Action Item <input checked="" type="checkbox"/>	Consent Agenda <input type="checkbox"/>	Reports, Routine Monthly <input type="checkbox"/>	Other <input type="checkbox"/>
Subject:	PROPOSED POLICY CHANGE - FFH (EXHIBIT), DIA (EXHIBIT), FB (EXHIBIT)				
Presenter or Contact Person:	Dr. Chad Teague, Executive Director for Human Resource Services				
Policy/Code:	FFH (EXHIBIT), DIA (EXHIBIT), FB (EXHIBIT)				
Strategic Plan Goal:	We will recruit, recognize, and retain high quality and effective personnel to support student success at every level.				
Summary:	The proposed update to Board Policy FFH (EXHIBIT), DIA (EXHIBIT), FB (EXHIBIT) changes the district Title IX Coordinator for Student Welfare, Employee Welfare, and Equal Educational Opportunity from Cleota Epps to Dr. Chad Teague. The update also includes updating Cortney Clover's position title to Executive Director of Special Populations from Director of Special Populations for the Title II Coordinator.				
Financial Implications:	N/A				
Attachments:	Board Policy FFH (EXHIBIT), DIA (EXHIBIT), FB (EXHIBIT)				
Recommendation:	The Administration recommends approval of the Little Elm ISD Board Policy FFH (EXHIBIT), DIA (EXHIBIT), and FB (EXHIBIT) update as submitted.				
Motion:	I move the Board approve the Little Elm ISD Board Policy FFH (EXHIBIT), DIA (EXHIBIT), FB (EXHIBIT) as submitted.				

STUDENT WELFARE
FREEDOM FROM DISCRIMINATION, HARASSMENT, AND RETALIATION

FFH
(EXHIBIT)

The District designates the following person to coordinate its efforts to comply with Title IX of the Education Amendments of 1972, as amended, for students:

Name: Dr. Chad Teague
Position: Executive Director for Human Resource Services
Address: 300 Lobo Lane, Little Elm, TX 75068
Telephone: (972) 947-9340

The District designates the following person to coordinate its efforts to comply with Title II of the Americans with Disabilities Act of 1990, as amended, which incorporates and expands upon the requirements of Section 504 of the Rehabilitation Act of 1973, as amended, for students:

Name: Cortney Clover
Position: Executive Director of Special Populations
Address: 300 Lobo Lane, Little Elm, TX 75068
Telephone: (972) 947-9340

EMPLOYEE WELFARE
FREEDOM FROM DISCRIMINATION, HARASSMENT, AND RETALIATION

DIA
(EXHIBIT)

The District designates the following person to coordinate its efforts to comply with Title IX of the Education Amendments of 1972, as amended:

Name: Dr. Chad Teague
Position: Executive Director for Human Resource Services
Address: 300 Lobo Lane, Little Elm, TX 75068
Telephone: (972) 947-9340

The District designates the following person to coordinate its efforts to comply with Title II of the Americans with Disabilities Act of 1990, as amended, which incorporates and expands upon the requirements of Section 504 of the Rehabilitation Act of 1973, as amended:

Name: Cortney Clover
Position: Executive Director of Special Populations
Address: 300 Lobo Lane, Little Elm, TX 75068
Telephone: (972) 947-9340

EQUAL EDUCATIONAL OPPORTUNITY

FB
(EXHIBIT)

The District designates the following person to coordinate its efforts to comply with Title IX of the Education Amendments of 1972, as amended, for students:

Name: Dr. Chad Teague
Position: Executive Director for Human Resource Services
Address: 300 Lobo Lane, Little Elm, TX 75068
Telephone: (972) 947-9340

The District designates the following person to coordinate its efforts to comply with Title II of the Americans with Disabilities Act of 1990, as amended, which incorporates and expands upon the requirements of Section 504 of the Rehabilitation Act of 1973, as amended, for students:

Name: Cortney Clover
Position: Executive Director of Special Populations
Address: 300 Lobo Lane, Little Elm, TX 75068
Telephone: (972) 947-9340

Board Agenda Item

Little Elm Independent School District
300 Lobo Lane
Little Elm, Texas 75068

Board Mtg. Date 11-18-2019	Reports of the Superintendent <input type="checkbox"/>	Action Item <input checked="" type="checkbox"/>	Consent Agenda <input type="checkbox"/>	Reports, Routine Monthly <input type="checkbox"/>	Other <input type="checkbox"/>
Subject:	MAXIMUM CLASS SIZE EXEMPTIONS - CLASS SIZE WAIVERS				
Presenter or Contact Person:	Dr. Chad Teague, Executive Director for Human Resource Services				
Policy/Code:	BF (LEGAL)				
Strategic Plan Goal:	We will recruit, recognize, and retain high quality and effective personnel to support student success at every level.				
Summary:	<p>In grades K-4, the class size maximum is 22. Due to recent growth, we have 4 additional classes above the 22 student limit. We are requesting for approval to submit a class size waiver for the following classrooms that exceeded the 22 student limit since the previously submitted waiver.</p> <p>Chavez:</p> <ul style="list-style-type: none">• 1st Grade - Cassell <p>Hackberry:</p> <ul style="list-style-type: none">• Kindergarten - Masai <p>Lakeview:</p> <ul style="list-style-type: none">• Kindergarten - Newman• Kindergarten - Nollman				
Financial Implications:	N/A				
Attachments:	N/A				

Recommendation: | The Administration recommends approval to submit a class size waiver request to the Texas Education Agency as submitted.

Motion: | I move the Board approve the request to submit a class size waiver request to the Texas Education Agency as submitted.

Board Agenda Item

Little Elm Independent School District
300 Lobo Lane
Little Elm, Texas 75068

Board Mtg. Date 11/18/2019	Reports of the Superintendent <input type="checkbox"/>	Action Item <input type="checkbox"/>	Consent Agenda <input checked="" type="checkbox"/>	Reports, Routine Monthly <input type="checkbox"/>	Other <input type="checkbox"/>
Subject:	TARGETED IMPROVEMENT PLANS				
Presenter or Contact Person:	Dr. Cyndy A. Mika, Assistant Superintendent for Curriculum and Learning Services				
Policy/Code:	TEC §39.101				
Strategic Plan Goal:	We will engage each student in learning experiences that increase student growth and achievement We will engage each student in learning experiences that lead to increased college, career, and military opportunities for post-secondary success				
Summary:	For campuses that have received a D in a Domain but have an overall rating of C or higher, TEC §39.101 requires LEAs to develop improvement plans that are approved by the board, but that aren't submitted to TEA. TEC §39.101 only applies to campuses with D in a domain. No similar statutory requirement exists for campuses with F in a Domain, and as a result, TEA has not issued any rules requiring improvement planning processes for campuses that have an overall rating of C or higher that have an F in a domain. However, LEISD is presenting to the Board Targeted Improvement Plans for Campuses with an overall rating of C or higher who have a D or an F in a domain: Brent Elementary, Chavez Elementary, and Oak Point Elementary.				
Financial Implications:	There is no financial impact to the budget.				

Attachments:

[Brent Targeted Improvement Plan](#)

[Chavez Targeted Improvement Plan](#)

[Oak Point Targeted Improvement Plan](#)

Recommendation:

The Administration recommends approval of the Targeted Improvement Plans as submitted.

Motion:

I move the Board approve the Targeted Improvement Plans as submitted

Campus Information							
District Name	Little Elm ISD	Campus Name	D H Brent Elementary	Superintendent	Daniel Gallagher	Principal	Karie Kuster
District Number	061914	Campus Number	000000130	District Coordinator of School Improvement (DCSI)	Ross Roberts	ESC Support	Region 10
Assurances							
DCSI	I, the District Coordinator of School Improvement, attest that I will provide or facilitate the provision of all the necessary district-level commitments and support mechanisms to ensure the successful implementation of the Targeted Improvement Plan for this campus. I understand I am responsible for the implementation of all intervention requirements. If I am the principal supervisor, I understand I am responsible for ensuring the principal carries out the plan elements as indicated herein.					Ross Roberts, 10/30/2019	
Principal Supervisor <i>(Only necessary if the DCSI is NOT the Principal supervisor)</i>	I, as supervisor of the principal for this campus, attest that I will coordinate with the DCSI to provide or facilitate the provision of all the necessary district-level commitments and support mechanisms to ensure the principal I supervise can achieve successful implementation of the Targeted Improvement Plan for this campus. I understand I am responsible for ensuring the principal carries out the plan elements as indicated herein.					Ross Roberts, 10/30/2019	
Principal	I, as principal for this campus, attest that I will coordinate with the DCSI (and my supervisor, if they are not the same person) to use the district-provided commitments and support mechanisms to ensure the successful implementation of the Targeted Improvement Plan for this campus. I agree to carry out the plan elements as indicated herein.					Karie Kuster, 10/23/2019	
Board Approval Date							
Needs Assessment							
Data Analysis Questions			What accountability goals for each Domain has your campus set for the year?	Domain 1 and 2: Show 1 year of growth in reading and in math			
			What changes in student group and subject performance are included in these goals?	Improve Meets 10% in reading and math. Improve Masters 5% in reading and math.			
			If applicable, what goals has your campus set for CCMR and Graduation Rate?	Improve Meets 10% in reading and math.			
Self-Assessment Results							
(To be completed if the campus HAS NOT had an ESF Diagnostic)							

Use the completed Self-Assessment Tool to complete this section			
Essential Action		Implementation Level (1 Not Yet Started - 5 Fully Implemented)	
1.1 Develop campus instructional leaders with clear roles and responsibilities.		3	
2.1 Recruit, select, assign, induct and retain a full staff of highly qualified educators.		3	
3.1 Compelling and aligned vision, mission, goals, values focused on a safe environment and high expectations.		5	
4.1 Curriculum and assessments aligned to TEKS with a year-long scope and sequence.		4	
5.1 Objective-driven daily lesson plans with formative assessments.		3	
5.3 Data-driven instruction.		3	
Prioritized Focus Area #1		Prioritized Focus Area #2	Prioritized Focus Area #3
Essential Action	1.1 Develop campus instructional leaders with clear roles and responsibilities.	5.1 Objective-driven daily lesson plans with formative assessments.	5.3 Data-driven instruction.
Rationale	As a new campus leader, this is the first step in making sure systems are in place and clearly communicated. Working through the pieces that are there and what needs to be formalized or adjusted.	Teachers have been doing objective driven daily lessons. The formative assessments provided by the district curriculum are completed and some are analyzed. Using the data to drive instruction is needed.	Data-driven instruction is going to result in student growth and seems to be a piece that we have to start implementing. Some teachers are ready to learn this step. New staff will need a strong system developed in order to learn this element since we have many forms of data available for the teachers.
Desired Annual Outcome	Formalize roles for campus leadership and support teams on campus. Analyze student performance and prioritize needs for student achievement.	Teachers will use a process to determine key skills to target and provide strong lessons and aligned assessments during instruction.	Teachers in 70% of the classrooms will used data from CSA and common assessments to determine student needs for instruction.
Barriers to Address During the Year			
District Commitment Theory of Action:			
ESF Diagnostic Results (To be completed AFTER the campus engages in the shared diagnostic with an ESF Facilitator)			
Date of ESF Diagnostic			
Prioritized Focus Area #1		Prioritized Focus Area #2	Prioritized Focus Area #3
Essential Action			

Desired Annual Outcome			
Barriers to Address During the Year			
District Commitment Theory of Action			
Prioritized Focus Areas for Improvement	Capacity Builder		

Cycle 1 90-day Outcomes (September - November)			
	Prioritized Focus Area #1	Prioritized Focus Area #2	Prioritized Focus Area #3
Essential Action	1.1 Develop campus instructional leaders with clear roles and responsibilities.	5.1 Objective-driven daily lesson plans with formative assessments.	5.3 Data-driven instruction.
Desired Annual Outcome	Formalize the roles for team leaders and the campus support team. Provide support for teachers, data collection, and lead PLCs.	All teachers submit a weekly lesson plan for students. Feedback on the cycle to ensure instruction is aligned to the priority TEKS/Power standards. Align the assessment to the rigor of the EOY assessment.	Teachers will participate in learning walks evaluating the rigor of work and alignment to the TEKS. They will reflect on their own lessons.
Desired 90-day Outcome	Descriptions for team leaders and campus support staff.	Monitor lesson plans, give feedback to staff about lesson plans. Evaluate student performance on assessments to determine intervention and enrichment.	Teachers will participate in 3 learning walks. They will reflect and chart the Rigor/Relevance of the lesson observed and how to bump it up.
Barriers to Address During this Cycle	Time, flexible/changing roles.	Consider assessments for rigor and alignment.	Materials used in previous years may not all be rigorous enough
District Actions for this Cycle	NA	Curriculum assessments.	Rigor-Relevance framework/descriptions.
District Commitments Theory of Action			

Action plan-Milestones								
Milestones	Prioritized Focus Area	Timeline	Resources Needed	Person(s) Responsible	Evidence used to Determine Progress toward Milestone	Evidence Collection Date	Progress toward Milestone	Necessary Adjustments / Next Steps
Write descriptions for team leaders. Present to team leaders and CLTs.	1.1	November Meeting	Google Drive	Principal	List of responsibilities per role; Meeting feedback from both CLT and TL meetings.	November 2019		
Evidence of posted TEKS and learning objectives. Analyze the assessments for rigor.	5.1	October and November PLC Meetings	District Walkthrough Form	Principal, AP, Teachers	District walkthrough form, district assessments	November 2019		
Teachers will reflect on quadrants of instruction, will complete learning walks and learn about the rigor of lessons/student work.	5.3	November PLC meetings	Rigor-Relevance descriptors	Principal, AP, Teachers	Chart learning walks, list rigorous activities	November 2019		

Reflection and Planning for Next 90-Day Cycle								
Did you achieve your desired 90-day outcome? Why or why not?								
Did you achieve your student performance goals (see Student Data Tab)? Why or why not?								
Review the necessary adjustments/next steps column above. What milestones from this cycle will you continue working on in the next cycle? What new milestones do you need to add to the next cycle?	Carryover Milestones					New Milestones		

Cycle 2 90-Day Outcomes (December-February)			
	Prioritized Focus Area #1	Prioritized Focus Area #2	Prioritized Focus Area #3
Essential Action	1.1 Develop campus instructional leaders with clear roles and responsibilities.	5.1 Objective-driven daily lesson plans with formative assessments.	5.3 Data-driven instruction.
Desired Annual Outcome	Formalize the roles for team leaders and the campus support team. Provide support for teachers, data collection, and lead PLCs.	All teachers submit a weekly lesson plan for students. Feedback on the cycle to ensure instruction is aligned to the priority TEKS/Power standards. Align the assessment to the rigor of the EOY assessment.	Teachers will participate in learning walks evaluating the rigor of work and alignment to the TEKS. They will reflect on their own lessons.
Desired 90-day Outcome	Team leaders will share ownership with admin utilizing grade level data and reflection as a team.	Monitor lesson plans, give feedback to staff about lesson plans. Evaluate student performance on assessments to determine intervention and enrichment.	Teachers will participate in 3 learning walks. They will reflect and chart the Rigor/Relevance of the lesson observed and how to bump it up.
Barriers to Address During this Cycle	Time, flexible/changing roles.	Consider assessments for rigor and alignment.	Materials used in previous years may not all be rigorous enough
District Actions for this Cycle	NA	Curriculum assessments.	Rigor-Relevance framework/descriptions.
District Commitments Theory of Action			

Action plan-Milestones								
Milestones	Prioritized Focus Area	Timeline	Resources Needed	Person(s) Responsible	Evidence used to Determine Progress toward Milestone	Evidence Collection Date	Progress toward Milestone	Necessary Adjustments / Next Steps
Team leaders will lead in collection of data for grade level assessments and use the data to determine enrichment and intervention data.	1.1	December - January	List of assessments and TEKS to break down	Principal, AP	Grade level intervention plan	January- February PLC		
Use the lesson plans and formative assessments to measure student progress and give immediate feedbak to students.	5.1	December - February	Priority TEKS list for grade levels	Principal, AP, teachers	Assessments from curriculum documents	January- February PLC		
Teachers will do learning walks and evaluate/reflect on the rigor level of instruction.	5.3	January - February	Rigor-relevance rubrics	Principal, AP, teachers	Teachers will have 10% increase in quad C and D lessons	January- February PLC		

Reflection and Planning for Next 90-Day Cycle								
Did you achieve your desired 90-day outcome? Why or why not?								
Did you achieve your student performance goals (see Student Data Tab)? Why or why not?								
Review the necessary adjustments/next steps column above. What milestones from this cycle will you continue working on in the next cycle? What new milestones do you need to add to the next cycle?				Carryover Milestones			New Milestones	

Cycle 3 90-Day Outcomes (March-May)			
	Prioritized Focus Area #1	Prioritized Focus Area #2	Prioritized Focus Area #3
Essential Action	1.1 Develop campus instructional leaders with clear roles and responsibilities.	5.1 Objective-driven daily lesson plans with formative assessments.	5.3 Data-driven instruction.
Desired Annual Outcome	Formalize the roles for team leaders and the campus support team. Provide support for teachers, data collection, and lead PLCs.	All teachers submit a weekly lesson plan for students. Feedback on the cycle to ensure instruction is aligned to the priority TEKS/Power standards. Align the assessment to the rigor of the EOY assessment.	Teachers will participate in learning walks evaluating the rigor of work and alignment to the TEKS. They will reflect on their own lessons.
Desired 90-day Outcome	Team leaders will support the students on the campus with data assessments and leading CIR walks.	Lesson plans include assessments daily and weekly to determine student proficiencies.	Use campus data to determine instructional focus.
Barriers to Address During this Cycle	Team leaders will be math or reading- may delegate a leader on the team for other content.	Common assessments for the weekly lesson plan cycles	Training on MAP and School City
District Actions for this Cycle	NA	Curriculum- based assessments	School City and MAP data
District Commitments Theory of Action			

Action plan-Milestones								
Milestones	Prioritized Focus Area	Timeline	Resources Needed	Person(s) Responsible	Evidence used to Determine Progress toward Milestone	Evidence Collection Date	Progress toward Milestone	Necessary Adjustments / Next Steps
Team leaders will lead data analysis and CIR with the PLC team	1.1	March-May 2020	Prioritized TEKS and assessments to analyze	Principal, AP, Teachers	Students will be making one year of growth from BOY.	May 2020		
Lesson plans will include rigorous instruction with rigorous assessments.	5.1	March-May 2020	TEKS Resources, assessments	Principal, AP, Teachers	Student assessments	May 2020		
Analysis of CIR and PLC collaboration reviewing student work will show Quad C and D instruction Tier 1 and a developed intervention plan for students to make a year's growth on priority skills.	5.3	March-May 2020	Student intervention plans and materials	Principal, AP, Teachers	CIR feedback	May 2020		

Reflection and Planning for Next 90-Day Cycle								
Did you achieve your desired 90-day outcome? Why or why not?								
Did you achieve your student performance goals (see Student Data Tab)? Why or why not?								
Review the necessary adjustments/next steps column above. What milestones from this cycle will you continue working on in the next cycle? What new milestones do you need to add to the next cycle?			Carryover Milestones			New Milestones		
END OF YEAR REFLECTION								
	Prioritized Focus Area #1		Prioritized Focus Area #2			Prioritized Focus Area #3		
Essential Action								
Desired Annual Outcome	Formalize roles for campus leadership and support teams on campus. Analyze student performance and prioritize needs for student achievement.		Teachers will use a process to determine key skills to target and provide strong lessons and aligned assessments during instruction.					

Did the campus achieve the desired outcome? Why or why not?			
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Cycle 4 90-Day Action Plan (June-August)								
The purpose of this 90-Day action plan is to prepare for the upcoming school year. The essential actions the campus prioritizes may have changed based on progress made in the school year or based on ESF diagnostic results.								
	Prioritized Focus Area #1		Prioritized Focus Area #2			Prioritized Focus Area #3		
Essential Action								
Rationale								
How will you communicate these priorities to your stakeholders? How will you invest them?								
Desired 90-Day Outcome								
Who will help the campus build capacity in this area?								
Barriers to Address								
District Actions for this Cycle								
District Commitments Theory of Action								
Action plan-Milestones								
Milestones	Prioritized Focus Area	Timeline	Resources Needed	Person(s) Responsible	Evidence Used to Determine Progress Toward Milestone	Evidence Collection Date	Progress Toward Milestone	Necessary Adjustments/Next Steps

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Reflection and Planning for Next 90-Day Cycle								
Did you achieve your desired 90-day outcome? Why or why not?								
Did you achieve your summative student performance goals (see Student Data Tab)? Why or why not?								
				Carryover Milestones			New Milestones	

Review the necessary adjustments/next steps column above. What milestones from this cycle will you continue working on in the next cycle? What new milestones do you need to add to the next cycle?

TIP Components	Notes
Foundations	
Self-Assessment Results	If the campus has had an ESF Diagnostic, DO NOT complete the ' <i>Self-Assessment</i> ' section. Continue to the next section titled, ' <i>ESF Diagnostic Results</i> '
Essential Action	From the drop down menu, select the Essential Action the campus selected based on the Needs Assessment and/or ESF Final Report.
Rationale	Explain the reasons this Essential Action was selected.
Desired Annual Outcome for Priority Focus Area	Create your annual goal for each Prioritized Focus Area identified using qualitative and/or quantitative measures.
Barriers to Address During the Year	List barriers to implementation the campus may face as they take the necessary steps to improve the prioritized focus area.
District Commitment on Theory of Action	State the District Theory of Action and the District Commitments that will support the campus' essential actions found in the plan.
Date of ESF Diagnostic	Complete after ESF Diagnostic.
Capacity Builder	Capacity Builders can include vetted partners, ESCs, and/or internal district support.
Cycles 1, 2, and 3 90-day Action Plan	
Desired 90-day Outcome	Describe the specific goals the campus plans to achieve by the end of the cycle for the relevant prioritized focus area.
Barriers to Address During the Year	List barriers to implementation the campus may face as they take the necessary steps to improve the prioritized focus area. Barriers may stay the same or change from cycle to cycle.
District Actions for this Cycle	List what the district will do to support the campus during this 90-day cycle to achieve the desired outcomes.
Milestones	In each row, list actions the campus is taking in this cycle to achieve desired outcomes and address barriers to implementation. An action may address more than one priority focus area. New actions can be added over time, as needed.
Prioritized Focus Area	Select the Prioritized Focus Area(s) that is aligned to this milestone.
Timeline	Identify a start and end date. End date may carryover to another cycle.
Resources Needed	Examples include, but are not limited to: budget allocation, data platforms, personnel, etc.
Evidence used to Determine Progress toward Milestone	Measures can be qualitative or quantitative.
Progress toward Milestone	Select the status of the evidence review from the dropdown menu.
Necessary Adjustments/Next Steps	List adjustments or next steps the campus will take to achieve this action. Include barriers that limited progress
Cycle 4 90-day Action Plan	
Rationale	Explain the reasons this Essential Action was selected.
Desired 90-day Outcome	Describe the specific goals the campus plans to achieve by the end of the cycle for the relevant prioritized focus

Barriers to Address During the Year	List barriers to implementation the campus may face as they take the necessary steps to improve the prioritized
District Actions for this Cycle	List what the district will do to support the campus during this 90-day cycle to achieve the desired outcomes.
Milestones	In each row, list actions the campus is taking in this cycle to achieve desired outcomes and address barriers to
Prioritized Focus Area	Select the Prioritized Focus Area(s) that is aligned to this milestone.
Timeline	Identify a start and end date. End date may carryover to another cycle.
Resources Needed	Examples include, but are not limited to: budget allocation, data platforms, personnel, etc.
Evidence used to Determine Progress	Measures can be qualitative or quantitative.
Progress toward Milestone	Select the status of the evidence review from the dropdown menu.
Necessary Adjustments/Next Steps	List adjustments or next steps the campus will take to achieve this action. Include barriers that limited progress

Campus Information																																									
District Name	LEISD	Campus Name	Cesar E. Chavez Elementary	Superintendent	Daniel Gallagher	Principal		Elizabeth Miller																																	
District Number	061914	Campus Number	000000104	District Coordinator of School Improvement (DCSI)	Ross Roberts	ESC Support																																			
Assurances																																									
DCSI	I, the District Coordinator of School Improvement, attest that I will provide or facilitate the provision of all the necessary district-level commitments and support mechanisms to ensure the successful implementation of the Targeted Improvement Plan for this campus. I understand I am responsible for the implementation of all intervention requirements. If I am the principal supervisor, I understand I am responsible for ensuring the principal carries out the plan elements as indicated herein.					Ross Roberts, 10/30/2019																																			
Principal Supervisor <i>(Only necessary if the DCSI is NOT the Principal supervisor)</i>	I, as supervisor of the principal for this campus, attest that I will coordinate with the DCSI to provide or facilitate the provision of all the necessary district-level commitments and support mechanisms to ensure the principal I supervise can achieve successful implementation of the Targeted Improvement Plan for this campus. I understand I am responsible for ensuring the principal carries out the plan elements as indicated herein.					Ross Roberts, 10/30/2019																																			
Principal	I, as principal for this campus, attest that I will coordinate with the DCSI (and my supervisor, if they are not the same person) to use the district-provided commitments and support mechanisms to ensure the successful implementation of the Targeted Improvement Plan for this campus. I agree to carry out the plan elements as indicated herein.					Elizabeth Miller																																			
Board Approval Date																																									
Needs Assessment																																									
Data Analysis Questions	What accountability goals for each Domain has your campus set for the year?	1-80 (Student Achievement) 2A-80 (Academic Growth) 2B-75 (Relative Performance) 3-80 (Closing the Gap)																																							
	What changes in student group and subject performance are included in these goals?	<table><tr><td>3rd Grade</td><td>Actual</td><td>Target</td></tr><tr><td>Reading</td><td>34</td><td>44</td></tr><tr><td>Math</td><td>38</td><td>48</td></tr><tr><td>4th</td><td></td><td></td></tr><tr><td>Reading</td><td>21</td><td>43</td></tr><tr><td>Math</td><td>45</td><td>74</td></tr><tr><td>Writing</td><td>11</td><td>33</td></tr><tr><td>5th</td><td></td><td></td></tr><tr><td>Reading</td><td>51</td><td>61</td></tr><tr><td>Math</td><td>70</td><td>80</td></tr><tr><td>Science</td><td>38</td><td>48</td></tr></table>							3rd Grade	Actual	Target	Reading	34	44	Math	38	48	4th			Reading	21	43	Math	45	74	Writing	11	33	5th			Reading	51	61	Math	70	80	Science	38	48
	3rd Grade	Actual	Target																																						
Reading	34	44																																							
Math	38	48																																							
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Writing	11	33																																							
5th																																									
Reading	51	61																																							
Math	70	80																																							
Science	38	48																																							
If applicable, what goals has your campus set for CCMR and Graduation Rate?	NA																																								
Self-Assessment Results																																									
(To be completed if the campus HAS NOT had an ESF Diagnostic)																																									
Use the completed Self-Assessment Tool to complete this section																																									
Essential Action					Implementation Level (1 Not Yet Started - 5 Fully Implemented)																																				

1.1 Develop campus instructional leaders with clear roles and responsibilities.								2													
2.1 Recruit, select, assign, induct and retain a full staff of highly qualified educators.								3													
3.1 Compelling and aligned vision, mission, goals, values focused on a safe environment and high expectations.								3													
4.1 Curriculum and assessments aligned to TEKS with a year-long scope and sequence.								4													
5.1 Objective-driven daily lesson plans with formative assessments.								3													
5.3 Data-driven instruction.								2													
Prioritized Focus Area #1						Prioritized Focus Area #2								Prioritized Focus Area #3							
Essential Action		5.1 Objective-driven daily lesson plans with formative assessments.						5.3 Data-driven instruction.													
Rationale		Lesson plans include obj, opening, and closing, formative assessment. Align to the scope and sequence, daily objective aligned to the standard. Curriculum, alignment, data driven. Need more detail including time and execution work is aligned to plan.		Lesson review occurs weekly. Need to give feedback consistently and with enough time for changes.		Overall score of a 3 with work underway but not substantially in place on self-reflection.		Data talks every 2-3 weeks around CFA given by every team.		Will use corrective action plan including specific reteach.		Need additional time beyond the conference time for weekly teach teams to meet.		Overall score of a 2 on the self reflection. Some work is underway and some we have not yet begun.							
Desired Annual Outcome		3rd Grade	Actual	Target				3rd Grade	Actual	Target											
		Reading	34	44				Reading	34	44											
		Math	38	48				Math	38	48											
		4th						4th													
		Reading	21	43				Reading	21	43											
		Math	45	74				Math	45	74											
		Writing	11	33				Writing	11	33											
		5th						5th													
		Reading	51	61				Reading	51	61											
		Math	70	80				Math	70	80											
		Science	38	48				Science	38	48											
		Barriers to Address During the Year		Teacher efficacy				Teacher efficacy													
District Commitment Theory of Action:																					
ESF Diagnostic Results (To be completed AFTER the campus engages in the shared diagnostic with an ESF Facilitator)																					

Date of ESF Diagnostic				
Prioritized Focus Area #1		Prioritized Focus Area #2		Prioritized Focus Area #3
Essential Action				
Desired Annual Outcome				
Barriers to Address During the Year				
District Commitment Theory of Action				
Prioritized Focus Areas for Improvement	Capacity Builder			

Cycle 1 90-day Outcomes (September - November)								
	Prioritized Focus Area #1		Prioritized Focus Area #2			Prioritized Focus Area #3		
Essential Action	5.1 Objective-driven daily lesson plans with formative assessments.		5.3 Data-driven instruction.					
Desired Annual Outcome	100% of teachers align learning targets.		100% authentic literacy activities aligned to instruction.					
Desired 90-day Outcome	75% of teachers align learning targets.		75% authentic literacy aligned to instruction.					
Barriers to Address During this Cycle	Teacher Efficacy, Lesson Planning with detail and depth		Teacher efficacy, time for deep planning/training					
District Actions for this Cycle	Learning walks		Learning walks, data talks					
District Commitments Theory of Action								
Action plan-Milestones								
Milestones	Prioritized Focus Area	Timeline	Resources Needed	Person(s) Responsible	Evidence used to Determine Progress toward Milestone	Evidence Collection Date	Progress toward Milestone	Necessary Adjustments / Next Steps
Lesson Plan review and feedback	5.1	Weekly	Sample Lesson Plan Lesson Plan Feedback form	Admin	Lesson plan reviews and feedback documentation	Weekly		
2-3 week CFA/CSA data review meeting	5.3	Every 2-3 weeks	Data review PLC agenda	Admin, Team leads, teachers	Data improvement toward goal by 5th round of data meetings.	Every 2-3 weeks		
STAAR interim Assessment	5.1, 5.3	Once this cycle	Testing date set Data meeting agenda	Admin, Team Leads, teachers	Data at targets above	November 2019		
CIR walks	5.1, 5.3	Sept- Apr.	Rubrics	Admin, Team Leads, teachers	monthly data	Monthly		

Learning Walks	5.1, 5.3	Sept-Apr	NA	Admin	monthly data	Monthly		
Reflection and Planning for Next 90-Day Cycle								
Did you achieve your desired 90-day outcome? Why or why not?								
Did you achieve your student performance goals (see Student Data Tab)? Why or why not?								
Review the necessary adjustments/next steps column above. What milestones from this cycle will you continue working on in the next cycle? What new milestones do you need to add to the next cycle?			Carryover Milestones			New Milestones		

Cycle 2 90-Day Outcomes (December-February)									
	Prioritized Focus Area #1			Prioritized Focus Area #2			Prioritized Focus Area #3		
Essential Action	5.1 Objective-driven daily lesson plans with formative assessments.			5.3 Data-driven instruction.					
Desired Annual Outcome	100% of teachers align learning targets.			100% authentic literacy activities aligned to instruction.					
Desired 90-day Outcome	80% of teachers align learning targets.			80% authentic literacy aligned to instruction.					
Barriers to Address During this Cycle	Teacher Efficacy, Lesson Planning with detail and depth			Teacher efficacy, time for deep planning/training					
District Actions for this Cycle	Learning walks			Learning walks, data talks					
District Commitments Theory of Action									
Action plan-Milestones									
Milestones	Prioritized Focus Area	Timeline	Resources Needed	Person(s) Responsible	Evidence used to Determine Progress toward Milestone	Evidence Collection Date	Progress toward Milestone	Necessary Adjustments / Next Steps	
Lesson Plan review and feedback	5.1	Weekly	Sample Lesson Plan Lesson Plan Feedback form	Admin	Lesson plan reviews and feedback documentation	Weekly			
2-3 week CFA/CSA data review meeting	5.3	Every 2-3 weeks	Data review PLC agenda	Admin, Team leads, teachers	Data improvement toward goal by 5th round of data meetings.	Every 2-3 weeks			
STAAR interim Assessment	5.1, 5.3	Once this cycle	Testing date set Data meeting agenda	Admin, Team Leads, teachers	Data at targets above	November 2019			
CIR walks	5.1, 5.3	Sept- Apr.	Rubrics	Admin, Team Leads, teachers	monthly data	Monthly			
Learning Walks	5.1, 5.3	Sept-Apr	NA	Admin	monthly data	Monthly			

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Measure effectiveness of CIR walks	5.1, 5.3	Dec. 2019	Rubrics	Admin, Team Leads, teachers	monthly data	Dec. 2019		
Measure effectiveness of Learning walks	5.1, 5.3	Dec. 2019	NA	Admin	monthly data	Dec. 2019		
Reflection and Planning for Next 90-Day Cycle								
Did you achieve your desired 90-day outcome? Why or why not?								
Did you achieve your student performance goals (see Student Data Tab)? Why or why not?								
Review the necessary adjustments/next steps column above. What milestones from this cycle will you continue working on in the next cycle? What new milestones do you need to add to the next cycle?			Carryover Milestones			New Milestones		

Cycle 3 90-Day Outcomes (March-May)			
	Prioritized Focus Area #1	Prioritized Focus Area #2	Prioritized Focus Area #3
Essential Action	5.1 Objective-driven daily lesson plans with formative assessments.	5.3 Data-driven instruction.	
Desired Annual Outcome	100% of teachers align learning targets.	100% authentic literacy activities aligned to instruction.	
Desired 90-day Outcome	85% of teachers align learning targets.	85% authentic literacy aligned to instruction.	
Barriers to Address During this Cycle	Teacher Efficacy, Lesson Planning with detail and depth	Teacher efficacy, time for deep planning/training	
District Actions for this Cycle	Learning walks	Learning walks, data talks	
District Commitments Theory of Action			

Action plan-Milestones								
Milestones	Prioritized Focus Area	Timeline	Resources Needed	Person(s) Responsible	Evidence used to Determine Progress toward Milestone	Evidence Collection Date	Progress toward Milestone	Necessary Adjustments / Next Steps
Lesson Plan review and feedback	5.1	Weekly	Sample Lesson Plan Lesson Plan Feedback form	Admin	Lesson plan reviews and feedback documentation	Weekly		
2-3 week CFA/CSA data review meeting	5.3	Every 2-3 weeks	Data review PLC agenda	Admin, Team leads, teachers	Data improvement toward goal by 5th round of data meetings.	Every 2-3 weeks		
STAAR interim Assessment	5.1, 5.3	Once this cycle	Testing date set Data meeting agenda	Admin, Team Leads, teachers	Data at targets above	November 2019		
CIR walks	5.1, 5.3	Sept- Apr.	Rubrics	Admin, Team Leads, teachers	monthly data	Monthly		

Learning Walks	5.1, 5.3	Sept-Apr	NA	Admin	monthly data	Monthly		
Measure effectiveness of CIR walks	5.1, 5.3	Mar. 2020	Rubrics	Admin, Team Leads, teachers	monthly data	Mar. 2020		
Measure effectiveness of Learning walks	5.1, 5.3	Mar. 2020	NA	Admin	monthly data	Mar. 2020		
Reflection and Planning for Next 90-Day Cycle								
Did you achieve your desired 90-day outcome? Why or why not?								
Did you achieve your student performance goals (see Student Data Tab)? Why or why not?								
Review the necessary adjustments/next steps column above. What milestones from this cycle will you continue working on in the next cycle? What new milestones do you need to add to the next cycle?			Carryover Milestones			New Milestones		
END OF YEAR REFLECTION								
	Prioritized Focus Area #1		Prioritized Focus Area #2			Prioritized Focus Area #3		
Essential Action								
Desired Annual Outcome	#VALUE!		#VALUE!					

Did the campus achieve the desired outcome? Why or why not?			
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Cycle 4 90-Day Action Plan (June-August)								
The purpose of this 90-Day action plan is to prepare for the upcoming school year. The essential actions the campus prioritizes may have changed based on progress made in the school year or based on ESF diagnostic results.								
	Prioritized Focus Area #1		Prioritized Focus Area #2			Prioritized Focus Area #3		
Essential Action								
Rationale								
How will you communicate these priorities to your stakeholders? How will you invest them?								
Desired 90-Day Outcome								
Who will help the campus build capacity in this area?								
Barriers to Address								
District Actions for this Cycle								
District Commitments Theory of Action								
Action plan-Milestones								
Milestones	Prioritized Focus Area	Timeline	Resources Needed	Person(s) Responsible	Evidence Used to Determine Progress Toward Milestone	Evidence Collection Date	Progress Toward Milestone	Necessary Adjustments/Next Steps

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Reflection and Planning for Next 90-Day Cycle								
Did you achieve your desired 90-day outcome? Why or why not?								
Did you achieve your summative student performance goals (see Student Data Tab)? Why or why not?								
				Carryover Milestones			New Milestones	

Review the necessary adjustments/next steps column above. What milestones from this cycle will you continue working on in the next cycle? What new milestones do you need to add to the next cycle?

TIP Components	Notes
Foundations	
Self-Assessment Results	If the campus has had an ESF Diagnostic, DO NOT complete the ' <i>Self-Assessment</i> ' section. Continue to the next section titled, ' <i>ESF Diagnostic Results</i> '
Essential Action	From the drop down menu, select the Essential Action the campus selected based on the Needs Assessment and/or ESF Final Report.
Rationale	Explain the reasons this Essential Action was selected.
Desired Annual Outcome for Priority Focus Area	Create your annual goal for each Prioritized Focus Area identified using qualitative and/or quantitative measures.
Barriers to Address During the Year	List barriers to implementation the campus may face as they take the necessary steps to improve the prioritized focus area.
District Commitment on Theory of Action	State the District Theory of Action and the District Commitments that will support the campus' essential actions found in the plan.
Date of ESF Diagnostic	Complete after ESF Diagnostic.
Capacity Builder	Capacity Builders can include vetted partners, ESCs, and/or internal district support.
Cycles 1, 2, and 3 90-day Action Plan	
Desired 90-day Outcome	Describe the specific goals the campus plans to achieve by the end of the cycle for the relevant prioritized focus area.
Barriers to Address During the Year	List barriers to implementation the campus may face as they take the necessary steps to improve the prioritized focus area. Barriers may stay the same or change from cycle to cycle.
District Actions for this Cycle	List what the district will do to support the campus during this 90-day cycle to achieve the desired outcomes.
Milestones	In each row, list actions the campus is taking in this cycle to achieve desired outcomes and address barriers to implementation. An action may address more than one priority focus area. New actions can be added over time, as needed.
Prioritized Focus Area	Select the Prioritized Focus Area(s) that is aligned to this milestone.
Timeline	Identify a start and end date. End date may carryover to another cycle.
Resources Needed	Examples include, but are not limited to: budget allocation, data platforms, personnel, etc.
Evidence used to Determine Progress toward Milestone	Measures can be qualitative or quantitative.
Progress toward Milestone	Select the status of the evidence review from the dropdown menu.
Necessary Adjustments/Next Steps	List adjustments or next steps the campus will take to achieve this action. Include barriers that limited progress
Cycle 4 90-day Action Plan	
Rationale	Explain the reasons this Essential Action was selected.
Desired 90-day Outcome	Describe the specific goals the campus plans to achieve by the end of the cycle for the relevant prioritized focus

Barriers to Address During the Year	List barriers to implementation the campus may face as they take the necessary steps to improve the prioritized
District Actions for this Cycle	List what the district will do to support the campus during this 90-day cycle to achieve the desired outcomes.
Milestones	In each row, list actions the campus is taking in this cycle to achieve desired outcomes and address barriers to
Prioritized Focus Area	Select the Prioritized Focus Area(s) that is aligned to this milestone.
Timeline	Identify a start and end date. End date may carryover to another cycle.
Resources Needed	Examples include, but are not limited to: budget allocation, data platforms, personnel, etc.
Evidence used to Determine Progress	Measures can be qualitative or quantitative.
Progress toward Milestone	Select the status of the evidence review from the dropdown menu.
Necessary Adjustments/Next Steps	List adjustments or next steps the campus will take to achieve this action. Include barriers that limited progress

Campus Information							
District Name	Little Elm ISD	Campus Name	Oak Point Elementary	Superintendent	Daniel Gallagher	Principal	Kori Werth
District Number	061914	Campus Number	000000108	District Coordinator of School Improvement (DCSI)	Ross Roberts	ESC Support	Region X
Assurances							
DCSI	I, the District Coordinator of School Improvement, attest that I will provide or facilitate the provision of all the necessary district-level commitments and support mechanisms to ensure the successful implementation of the Targeted Improvement Plan for this campus. I understand I am responsible for the implementation of all intervention requirements. If I am the principal supervisor, I understand I am responsible for ensuring the principal carries out the plan elements as indicated herein.					Ross Roberts, 10/30/2019	
Principal Supervisor <i>(Only necessary if the DCSI is NOT the Principal supervisor)</i>	I, as supervisor of the principal for this campus, attest that I will coordinate with the DCSI to provide or facilitate the provision of all the necessary district-level commitments and support mechanisms to ensure the principal I supervise can achieve successful implementation of the Targeted Improvement Plan for this campus. I understand I am responsible for ensuring the principal carries out the plan elements as indicated herein.					Kori Werth, 10/23/2019	
Principal	I, as principal for this campus, attest that I will coordinate with the DCSI (and my supervisor, if they are not the same person) to use the district-provided commitments and support mechanisms to ensure the successful implementation of the Targeted Improvement Plan for this campus. I agree to carry out the plan elements as indicated herein.					Ross Roberts, 10/30/2019	
Board Approval Date							
Needs Assessment							
Data Analysis Questions			What accountability goals for each Domain has your campus set for the year?	Oak Point will provide PD to teachers improve Tier 1 instruction in order ensure students show improvement in student performance in the area of Domain 1. The goal for each student at OPE is to show a minimum of one year's worth of growth in the area of math and reading as evidenced on MAP data. This growth will close gaps within grade levels and improve student performance to ensure success in Domain 2.			
			What changes in student group and subject performance are included in these goals?	Performance goals: Goal 1: 5 % increase in masters in the area of reading and math Goal 2: 10% increase in the area of meets in the area of reading and math			
			If applicable, what goals has your campus set for CCMR and Graduation Rate?				
Self-Assessment Results							
(To be completed if the campus HAS NOT had an ESF Diagnostic)							

Use the completed Self-Assessment Tool to complete this section				
Essential Action		Implementation Level (1 Not Yet Started - 5 Fully Implemented)		
1.1 Develop campus instructional leaders with clear roles and responsibilities.		3		
2.1 Recruit, select, assign, induct and retain a full staff of highly qualified educators.		3		
3.1 Compelling and aligned vision, mission, goals, values focused on a safe environment and high expectations.		3		
4.1 Curriculum and assessments aligned to TEKS with a year-long scope and sequence.		2		
5.1 Objective-driven daily lesson plans with formative assessments.		3		
5.3 Data-driven instruction.		2		
Prioritized Focus Area #1		Prioritized Focus Area #2		Prioritized Focus Area #3
Essential Action	5.1 Objective-driven daily lesson plans with formative assessments.	4.1 Curriculum and assessments aligned to TEKS with a year-long scope and sequence.	5.3 Data-driven instruction.	
Rationale	In order to ensure alignment, lesson plans must follow the TEKS and taught to the level of rigor intended. Formative assessments will be created weekly in order to monitor student progress, compare with fellow colleagues, and answer questions 3 and 4 in our PLC discussions.	The district has worked to implement the TEKS Resource system to give teachers a clear guideline of a blueprint to follow for the entire year. CSA and performance assessments are utilized within the curricular documents in order to gauge performance and measure data in order to	Data wall is established in the PLC room and discussions take place weekly during PLC meetings. CFA data is tracked on a data wall in order to measure our "meets" and "masters" scores and how they compare among grade level teachers and district percentages.	
Desired Annual Outcome	Campus alignment among grade levels. Intentional lesson planning among team in order to ensure collaboration and planning with end in mind. 100% of teachers align lesson plans to the TEKS	Alignment among the district in order for consistency among all elementary campuses. In order to detect holes in any plan that is initialized, the plan must be adhered to in order to ensure fidelity and make changes.	Instructional decisions are made based on data decisions discussed during PLC and CARE team meetings. Students continue to make growth and move, students in Rtl are fluid and move in and out of the tiers, and all decisions that are made are based off of current data.	
Barriers to Address During the Year	Time that is given between summative assessments in order to ensure there is enough instructional time (days) to teach material not mastered on the formative assessment. At times, there is a week between summative assessments. That does not give time to reteach areas to address skills that are	The amount of material available for the teachers is overwhelming during this first year. they are working to learn the new HMH materials, the TEKS Resource System, Instructional Playbook, etc.	Staff adhering to the 6 week checkpoints in reading and filling out the spreadsheet in order to monitor growth. Discussions taking place where alignment among DRA/HMH doesn't seem similar.	
District Commitment Theory of Action:		Instructional coaching/PD among the staff to build capacity.		
ESF Diagnostic Results				
(To be completed AFTER the campus engages in the shared diagnostic with an ESF Facilitator)				
Date of ESF Diagnostic		No ESF faciliator		
Prioritized Focus Area #1		Prioritized Focus Area #2		Prioritized Focus Area #3
Essential Action				

Desired Annual Outcome			
Barriers to Address During the Year			
District Commitment Theory of Action			
Prioritized Focus Areas for Improvement	Capacity Builder		

Cycle 1 90-day Outcomes (September - November)			
	Prioritized Focus Area #1	Prioritized Focus Area #2	Prioritized Focus Area #3
Essential Action	5.1 Objective-driven daily lesson plans with formative assessments.	4.1 Curriculum and assessments aligned to TEKS with a year-long scope and sequence.	5.3 Data-driven instruction.
Desired Annual Outcome	Improvement in the meets/masters category because of continuous tracking and measuring against other grade level team members as well as the district average. Multiple campuses will work together to	Alignment among the district in order for consistency among all elementary campuses. In order to detect holes in any plan that is initialized, the plan must be adhered to in order to ensure fidelity and make changes.	Instructional decisions are made based on data decisions discussed during PLC and CARE team meetings. Students continue to make growth and move, students in RtI are fluid and move in and out of the tiers, and all decisions that are made
Desired 90-day Outcome	Increase in the overall average in the meets and masters categories for each teacher in math and reading. We currently have pockets of excellence and want to share instructional strategies and lesson	HMH coaching with the HMH learning coach to become more familiar with the new instructional resources. Discussions in PLC's about TEKS being taught, the level of rigor at which the instruction should be. CSA's taken and scanned into	Students are showing growth on the campus data wall in both reading and math. Checkpoints measured throughout the year show if students are on target to make their 1 year or 1 1/2 worth of growth as measured by the progress
Barriers to Address During this Cycle	Creating a risk free environment where teachers don't feel threatened but feel empowered to learn new strategies to ensure student improvement.	New resources and the abundance of material available can be overwhelming to the	Building the capacity of teachers to take ownership of their own data and lead the conversat
District Actions for this Cycle	Learning Walks by curriculum department to ensure alignment on each campus.	Learning Walks, Professional Development throughout the year, campus visits by curriculum directors	CSA and CFA data. Interim assessments, benchmarks, MAP data
District Commitments Theory of Action	Instructional coaching/PD among the staff to build capacity.		

Action plan-Milestones								
Milestones	Prioritized Focus Area	Timeline	Resources Needed	Person(s) Responsible	Evidence used to Determine Progress toward Milestone	Evidence Collection Date	Progress toward Milestone	Necessary Adjustments / Next Steps
100% of teachers will enter lesson plans into a Google shared folder that are aligned to the district curriculum YAG and TEKS to be taught.	5.1	Principal will check weekly.	Teachers use curriculum documents and TEKS	Principal/Asst. Principal	Instruction aligned with lesson plans and formative assessments (exit tickets, CFA's) are	October 2019	Some Progress	Consistently checking to ensure teachers are planning effective lessons that are aligned with the
100% of teachers plan using the TEKS, district curriculum resources, and follow the Year at a Glance set forth by the curriculum department. Teachers utilize the TEKS in order to ensure students are being	4.1	10 learning walks are completed each week to look at alignment	lesson plans, district curriculum, TEKS	Principal/Asst. Principal	Instruction is on target with district YAG and aligned in order to ensure all TEKS are taught	October 2019	Some Progress	
100% of teachers will use data in our PLC's in order to determine instructional strategies within the classroom. Data is tracked in order to determine student growth, interventions taking place, and other	5.3	PLC's occur bi-weekly to look at growth and discuss instruction. CARE team meetings take place once	HMH progress monitoring tracking tool, MAP data, CSA/CFA data, Tier 2/3 progress monitoring data	Grade level teachers, specialists, campus administration	Data wall, MAP data, Intervention data	October 2019	Some Progress	

Reflection and Planning for Next 90-Day Cycle								
Did you achieve your desired 90-day outcome? Why or why not?								
Did you achieve your student performance goals (see Student Data Tab)? Why or why not?								
Review the necessary adjustments/next steps column above. What milestones from this cycle will you continue working on in the next cycle? What new milestones do you need to add to the next cycle?	Carryover Milestones					New Milestones		

Cycle 2 90-Day Outcomes (December-February)			
	Prioritized Focus Area #1	Prioritized Focus Area #2	Prioritized Focus Area #3
Essential Action	5.1 Objective-driven daily lesson plans with formative assessments.	4.1 Curriculum and assessments aligned to TEKS with a year-long scope and sequence.	5.3 Data-driven instruction.
Desired Annual Outcome	During learning walks, at least 65% of classroom teachers will have lessons aligned with the district YAG and the learning is assessed by use of exit tickets and/or common formative assessments.	During classroom walks, 75% of classrooms will show evidence of instruction taking place that are aligned with the district curriculum in the sequence in which it is intended. Formative assessments are given to determine Tier 1 efficacy.	100% of teachers will use data in our PLC's in order to determine instructional strategies within the classroom. Data is tracked in order to determine student growth, interventions taking place, and other sources needed in order to ensure
Desired 90-day Outcome	Equality among grade levels on consistently having 65%+ teachers who are aligned with instruction, lesson planning, and assessing the level of instruction that is taking place.	Feedback given to all grade levels regarding alignment and data collected from learning walks in order to ensure grade level knowledge and areas needed in order to effectively align to district curriculum.	CARE team meetings take place to discuss student interventions. 75% of students re
Barriers to Address During this Cycle	Pedagogy knowledge among all teachers in order to plan effective lessons by using good insructional strategies.	Pedagogy knowledge among all teachers in order to plan effective lessons by using good insructional strategies.	Multiple sources of data and what data to use in order to make instructional decisions that
District Actions for this Cycle			
District Commitments Theory of Action	Instructional coaching/PD among the staff to build capacity.		

Action plan-Milestones								
Milestones	Prioritized Focus Area	Timeline	Resources Needed	Person(s) Responsible	Evidence used to Determine Progress toward Milestone	Evidence Collection Date	Progress toward Milestone	Necessary Adjustments / Next Steps
100% of teachers will enter lesson plans into a Google shared folder that are aligned to the district currciculum YAG and TEKS to be taught.	5.1	Principal will check weekly.	Teachers use curriculum documents and TEKS	Principal/Asst. Principal	Instruction aligned with lesson plans and formative assessments (exit tickes, CFA's) are			
100% of teachers plan using the TEKS, district curriculum resources, and follow the Year at a Glance set forth by the curriculum department. Teachers utilize the TEKS in order to ensure students are being	4.1	10 learning walks are completed each week to look at alignment	lesson plans, district curriculum, TEKS	Principal/Asst. Principal	Instruction is on target with district YAG and aligned in order to ensure all TEKS are taught			
100% of teachers will use data in our PLC's in order to determine instructional strategies within the classroom. Data is tracked in order to determine student growth, interventions taking place, and other	5.3	PLC's occur bi-weekly to look at growth and discuss instruction. CARE team meetings take place once	HMH progress monitoring tracking tool, MAP data, CSA/CFA data, Tier 2/3 progress monitoring data	Grade level teachers, specialists, campus administration	Data wall, MAP data, Intervention data			

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Reflection and Planning for Next 90-Day Cycle								
Did you achieve your desired 90-day outcome? Why or why not?								
Did you achieve your student performance goals (see Student Data Tab)? Why or why not?								
Review the necessary adjustments/next steps column above. What milestones from this cycle will you continue working on in the next cycle? What new milestones do you need to add to the next cycle?				Carryover Milestones			New Milestones	

Cycle 3 90-Day Outcomes (March-May)			
	Prioritized Focus Area #1	Prioritized Focus Area #2	Prioritized Focus Area #3
Essential Action	5.1 Objective-driven daily lesson plans with formative assessments.	4.1 Curriculum and assessments aligned to TEKS with a year-long scope and sequence.	5.3 Data-driven instruction.
Desired Annual Outcome	During learning walks, at least 75% of classroom teachers will have lessons aligned with the district YAG and the learning is assessed by use of exit tickets and/or common formative assessments.	During classroom walks, 80% of classrooms will show evidence of instruction taking place that are aligned with the district curriculum in the sequence in which it is intended. Formative assessments are given to determine Tier 1 efficacy.	100% of teachers will use data in our PLC's in order to determine instructional strategies within the classroom. Data is tracked in order to determine student growth, interventions taking place, and other sources needed in order to ensure
Desired 90-day Outcome	Equality among grade levels on consistently having 75%+ teachers who are aligned with instruction, lesson planning, and assessing the level of instruction that is taking place.	Feedback given to all grade levels regarding alignment and data collected from learning walks in order to ensure grade level knowledge and areas needed in order to effectively align to district curriculum.	CARE team meetings take place to discuss student interventions. 80% of students receiving targeted intervention are making growth towards their individual goals.
Barriers to Address During this Cycle	Pedagogy knowledge among all teachers in order to plan effective lessons by using good insructional strategies.	Pedagogy knowledge among all teachers in order to plan effective lessons by using good insructional strategies.	Multitple sources of data and what data to use in order to make instructional decisions that best meet the needs of students in the classroom.
District Actions for this Cycle			
District Commitments Theory of Action	Instructional coaching/PD among the staff to build capacity.		

Action plan-Milestones								
Milestones	Prioritized Focus Area	Timeline	Resources Needed	Person(s) Responsible	Evidence used to Determine Progress toward Milestone	Evidence Collection Date	Progress toward Milestone	Necessary Adjustments / Next Steps
100% of teachers will enter lesson plans into a Google shared folder that are aligned to the district currriculum YAG and TEKS to be taught.	5.1	Principal will check weekly.	Teachers use curriculum documents and TEKS	Principal/Asst. Principal	Instruction aligned with lesson plans and formative assessments (exit tickes, CFA's) are			
100% of teachers plan using the TEKS, district curriculum resources, and follow the Year at a Glance set forth by the curriculum department. Teachers utilize the TEKS in order to ensure students are being	4.1	10 learning walks are completed each week to look at alignment	lesson plans, district curriculum, TEKS	Principal/Asst. Principal	Instruction is on target with district YAG and aligned in order to ensure all TEKS are taught			
100% of teachers will use data in our PLC's in order to determine instructional strategies within the classroom. Data is tracked in order to determine student growth, interventions taking place, and other	5.3	PLC's occur bi-weekly to look at growth and discuss instruction. CARE team meetings take place once	HMH progress monitoring tracking tool, MAP data, CSA/CFA data, Tier 2/3 progress monitoring data	Grade level teachers, specialists, campus administration	Data wall, MAP data, Intervention data			

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Reflection and Planning for Next 90-Day Cycle								
Did you achieve your desired 90-day outcome? Why or why not?								
Did you achieve your student performance goals (see Student Data Tab)? Why or why not?								
Review the necessary adjustments/next steps column above. What milestones from this cycle will you continue working on in the next cycle? What new milestones do you need to add to the next cycle?			Carryover Milestones			New Milestones		
END OF YEAR REFLECTION								
	Prioritized Focus Area #1		Prioritized Focus Area #2			Prioritized Focus Area #3		
Essential Action								
Desired Annual Outcome			Alignment among the district in order for consistency among all elementary campuses. In order to detect holes in any plan that is initialized, the plan must be adhered to in order to ensure fidelity and make changes.			Instructional decisions are made based on data decisions discussed during PLC and CARE team meetings. Students continue to make growth and move, students in RtI are fluid and move in and out of the tiers, and all decisions that are made		

Did the campus achieve the desired outcome? Why or why not?			
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Cycle 4 90-Day Action Plan (June-August)								
The purpose of this 90-Day action plan is to prepare for the upcoming school year. The essential actions the campus prioritizes may have changed based on progress made in the school year or based on ESF diagnostic results.								
	Prioritized Focus Area #1		Prioritized Focus Area #2			Prioritized Focus Area #3		
Essential Action	Increase in the overall average in the meets and masters categories for each teacher in math and reading. We currently have pockets of excellence and want to share instructional strategies and lessons		HMH coaching with the HMH learning coach to become more familiar with the new instructional resources. Discussions in PLC's about TEKS being taught, the level of rigor at which the instruction should be, CSA's taken and scanned into			Students are showing growth on the campus data wall in both reading and math. Checkpoints measured throughout the year show if students are on target to make their 1 year or 1 1/2 worth of growth as measured by the progress		
Rationale								
How will you communicate these priorities to your stakeholders? How will you invest them?								
Desired 90-Day Outcome								
Who will help the campus build capacity in this area?								
Barriers to Address								
District Actions for this Cycle								
District Commitments Theory of Action								
Action plan-Milestones								
Milestones	Prioritized Focus Area	Timeline	Resources Needed	Person(s) Responsible	Evidence Used to Determine Progress Toward Milestone	Evidence Collection Date	Progress Toward Milestone	Necessary Adjustments/Next Steps

Reflection and Planning for Next 90-Day Cycle

Did you achieve your desired 90-day outcome? Why or why not?	
Did you achieve your summative student performance goals (see Student Data Tab)? Why or why not?	
	<div>Carryover Milestones</div> <div>New Milestones</div>

Review the necessary adjustments/next steps column above. What milestones from this cycle will you continue working on in the next cycle? What new milestones do you need to add to the next cycle?

TIP Components	Notes
Foundations	
Self-Assessment Results	If the campus has had an ESF Diagnostic, DO NOT complete the ' <i>Self-Assessment</i> ' section. Continue to the next section titled, ' <i>ESF Diagnostic Results</i> '
Essential Action	From the drop down menu, select the Essential Action the campus selected based on the Needs Assessment and/or ESF Final Report.
Rationale	Explain the reasons this Essential Action was selected.
Desired Annual Outcome for Priority Focus Area	Create your annual goal for each Prioritized Focus Area identified using qualitative and/or quantitative measures.
Barriers to Address During the Year	List barriers to implementation the campus may face as they take the necessary steps to improve the prioritized focus area.
District Commitment on Theory of Action	State the District Theory of Action and the District Commitments that will support the campus' essential actions found in the plan.
Date of ESF Diagnostic	Complete after ESF Diagnostic.
Capacity Builder	Capacity Builders can include vetted partners, ESCs, and/or internal district support.
Cycles 1, 2, and 3 90-day Action Plan	
Desired 90-day Outcome	Describe the specific goals the campus plans to achieve by the end of the cycle for the relevant prioritized focus area.
Barriers to Address During the Year	List barriers to implementation the campus may face as they take the necessary steps to improve the prioritized focus area. Barriers may stay the same or change from cycle to cycle.
District Actions for this Cycle	List what the district will do to support the campus during this 90-day cycle to achieve the desired outcomes.
Milestones	In each row, list actions the campus is taking in this cycle to achieve desired outcomes and address barriers to implementation. An action may address more than one priority focus area. New actions can be added over time, as needed.
Prioritized Focus Area	Select the Prioritized Focus Area(s) that is aligned to this milestone.
Timeline	Identify a start and end date. End date may carryover to another cycle.
Resources Needed	Examples include, but are not limited to: budget allocation, data platforms, personnel, etc.
Evidence used to Determine Progress toward Milestone	Measures can be qualitative or quantitative.
Progress toward Milestone	Select the status of the evidence review from the dropdown menu.
Necessary Adjustments/Next Steps	List adjustments or next steps the campus will take to achieve this action. Include barriers that limited progress
Cycle 4 90-day Action Plan	
Rationale	Explain the reasons this Essential Action was selected.
Desired 90-day Outcome	Describe the specific goals the campus plans to achieve by the end of the cycle for the relevant prioritized focus

Barriers to Address During the Year	List barriers to implementation the campus may face as they take the necessary steps to improve the prioritized
District Actions for this Cycle	List what the district will do to support the campus during this 90-day cycle to achieve the desired outcomes.
Milestones	In each row, list actions the campus is taking in this cycle to achieve desired outcomes and address barriers to
Prioritized Focus Area	Select the Prioritized Focus Area(s) that is aligned to this milestone.
Timeline	Identify a start and end date. End date may carryover to another cycle.
Resources Needed	Examples include, but are not limited to: budget allocation, data platforms, personnel, etc.
Evidence used to Determine Progress	Measures can be qualitative or quantitative.
Progress toward Milestone	Select the status of the evidence review from the dropdown menu.
Necessary Adjustments/Next Steps	List adjustments or next steps the campus will take to achieve this action. Include barriers that limited progress

Board Agenda Item

Little Elm Independent School District
300 Lobo Lane
Little Elm, Texas 75068

Board Mtg. Date	Reports of the Superintendent	Action Item	Consent Agenda	Reports, Routine Monthly	Discussion Item
11-18-2019	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Subject:	GIFTS AND DONATIONS				
Presenter or Contact Person:	Grant Anderson, Associate Superintendent and Chief Financial Officer				
Policy/Code:	Other Revenues – Grants from Private Sources – CDC (LOCAL)				
Strategic Plan Goal:	Ensuring Fiscal Health & Sustainability				
Summary:	New gifts and donations received by the District will be presented.				
Financial Implications:	Increase of General Fund revenues and increase in appropriate budgets.				
Attachments:	Donation List				
Recommendation:	The Administration recommends the acceptance of gifts and donations.				
Motion:	I move the Board approve the acceptance of gifts and donations as submitted.				

LITTLE ELM INDEPENDENT SCHOOL DISTRICT
NEW DONATIONS
November 2019

Donations Less than \$2,500

Campus/Dept	Fund	Donation From	Description	Date	Monetary	Non-Monetary	Total
Athletics	461	Lobo Booster Club - Soccer	Goals	09/13/19	713.00		713.00
Athletics	461	Lobo Booster Club - Cross Country/Track	Frame for track tents	09/30/19	1,365.00		1,365.00
Little Elm High School		Lillian Imes	Performance uniform/shirt for step team club	10/07/19		200.00	200.00
Chavez Elementary	461	Media Marketing	5th Grade Camp Jolt	10/08/19	600.00		600.00
Athletics	461	Lobo Booster Club - Soccer	iPad Mini to video games	10/11/19	608.00		608.00
					3,286.00	200.00	3,486.00

Donations \$2,500 and Greater

Campus/Dept	Fund	Donation From	Description	Date	Monetary	Non-Monetary	Total
							-
					-	-	-

Board Agenda Item

Little Elm Independent School District

300 Lobo Lane

Little Elm, Texas 75068

	Reports of the Superintendent	Action Item	Consent Agenda	Reports, Routine Monthly	Other
Board Mtg. Date 11-18-2019	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Subject:	REQUEST FOR PROPOSAL #2019-007 PRINTING SERVICES				
Presenter or Contact Person:	Grant Anderson, Associate Superintendent & Chief Financial Officer				
Policy/Code:	CH (LEGAL)				
Strategic Plan Goal:	Ensuring Fiscal Health and Sustainability				
Summary:	The Printing Services RFP results/recommendations for monthly approval.				
Financial Implications:	N/A				
Attachments:	Under separate cover				
Recommendation:	The Administration recommends approval of the vendors for Printing Services as submitted.				
Motion:	I move that the Board approve the list of Printing Services vendors dated November 18, 2019 as submitted.				

RFP #2019-007**Printing Services**Timeline

Send Bid Ad to Denton Record	May 15, 2019
First Bid Ad to run on	May 17, 2019
Second bid Ad to run on	May 24, 2019
Receive & Open Proposals	June 24, 2021 @2 PM
Board Date(s)	July 29, 2019 and continual (open RFP)
Closing Date	June 24, 2019

RFP #2019-007 Awarded Vendors July 29, 2019Company Name

MINUTEMAN PRESS- THE COLONY

LEGACY GRAPHICS dba ALPHAGRAPHS 471

HOMEGROWN PROMOTIONALS

MISTER SIGN MAN

FASTSIGNS – DENTON

Awarded: August 19, 2019Company Name

RALLY SPORTSWEAR, LLC (PRINTING SERVICES ONLY)

Awarded: October 21, 2019Company Name

COMPUTER DIGITAL IMAGING CORPORATION

Awarded: November 18, 2019Company Name

ALTECPRINT, LLC