



Important Graduation Information for Seniors and Parents Class of 2023

*The following reminders are relevant to completing your education at Bishop Kenny High School and to upcoming events. Please review the Parent and Student Handbook online for specific rules/requirements.
If you have any questions, please contact Mrs. Lugo at ext. 261.*

Obligation Deadlines

Required to graduate and to receive graduation materials at Senior Checkout

March 10 – 25 hours of completed community service documented and submitted to Mobile Serve.

May 1

All financial, academic, and materials obligations must be met (including Learning Commons, athletic, NJROTC, etc.).

The Postsecondary Plan Survey must be completed and submitted **online**. Follow these instructions:

1. Access Naviance Student via the BKHS website: [Academics > School Counseling](#)
2. Login to Naviance. Click on the About Me tab (upper right)
3. Click on My Surveys, the Surveys Not Started
4. Complete Postsecondary Plan- 2023 Graduates
5. Carefully read the instructions for answering each of the six (6) questions and submit the completed survey by May 1
6. If you list any scholarships on the survey, you **MUST** either bring a copy of your award letter to the School Counseling Office or email a copy to Mrs. Nackashi at nackashir@bishopkenny.net by May 1. **Documentation must be received by May 1 in order to be printed in the Senior Awards Program booklet.**

May 26 – iPad Transfer of Ownership Form signed and submitted via Canvas

May 31 – Senior Checkout

Graduation Information

Requirements

- Students must complete seven (7) credits in the senior year at Bishop Kenny High School, maintaining a minimum 2.0 cumulative GPA (see graduation requirements on page 13 of the [Parent and Student Handbook](#)).
- Senior students who receive out-of-school suspension during their senior year will not be allowed exemption from final exams. (See senior suspension on page 53 of the [Parent and Student Handbook](#)).
- Students and parents are reminded that the Code of Conduct as stated in the Parent and Student Handbook applies to all school-sponsored activities. This includes off-campus events such as Grad Bash and Prom. The school does not sanction senior "skip days," "cruises," or "alternative proms."

Ceremony Information

Attire

Attire for Graduation and Graduation Mass must comply with the following uniform code:

- **Boys:** cap and gown (please iron); dress pants, shirt and tie, dress shoes and socks; must be clean-shaven; no earrings, nose rings, cell phones, or gum permitted.
- **Girls:** cap and gown (please iron); dress or skirt and blouse (hemline *must* be shorter than gown); dress shoes; no purses, nose rings, cell phones, or gum permitted.

Improperly attired students will not be allowed to participate in the ceremony or Mass.

NOTE: Graduation gowns are worn at Mass; caps are NOT worn at Mass

General Information for Graduation Ceremony



Admission to Graduation is by ticket only (a graduation announcement is NOT a ticket). Each graduate will receive **12 tickets**, issued at senior check-out. UNF policy does not allow seat saving.



Bishop Kenny has paid for all graduates and guests to park in Lot 18 for all events at UNF. Please refer to [this link for more information](#) from UNF regarding graduation.



Grad Images will take photos of each graduate on stage during the graduation ceremony. They will send graduation proofs to parents.



Guests of the graduates are asked to please respect the dignity of this special occasion by dressing and behaving appropriately. Guests are asked to follow the graduates' guidelines for attire. **No back packs, large totes, or air horns/noisemakers will be allowed** in the arena. Guests are reminded that this is a celebration requiring decorum; it is not an athletic event. UNF Security will eject guests who are not respectful of this ceremony.



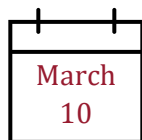
Doors open at 8:00 a.m.; please allow time for parking and security.

All guests will proceed through a mag-gate security screening (includes a bag check and wand) before gaining entrance to the ceremony; A no-bag line will be available for guests without bags.



Disability seating is available for guests on the main Arena floor; disability parking is located behind the Arena and in the parking garage.

Important Dates



Community Service documentation deadline (submitted and approved via Mobile Serve)



Deadline to return materials and meet obligations:

- Postsecondary Plan (via Naviance, see instructions above)
- Financial and school obligations met (athletics, fees, NJROTC, etc)



Senior Assembly and Pizza Party (*will review all graduation details with seniors at the assembly*) – schedule for day TBA



Senior Exams – schedule will be posted to Canvas and BKHS website
iPad Transfer of Ownership form due to Canvas no later than **May 26**



Senior Checkout – 9:30 am to 1:00 pm, Carla Harris Center

- iPad Transfer of Ownership and Postsecondary Plan Form must be completed prior to checkout
- All academic, financial, community service, and school obligations must be met before a senior will be permitted to checkout
- If a locker was issued this school year, it must be cleaned out and lock returned to the Harris Center
- Gently used jackets, ties, and uniforms may be donated at this time
- Boys' haircuts must be in compliance with the uniform code
- If all obligations are met, the senior student will receive a **graduation bag** which contains cap, gown, honor stoles/cords (if applicable), graduation tickets, and student records (including immunization records)



Senior Awards Ceremony – 6:00 pm, John A. Baldwin Athletic Center (BKHS)

- **Invitation only (with RSVP)** and 3 tickets mailed (graduate + 2 family)
- Please arrive no later than 5:45 pm; students seated on Gym floor
- Dress code:
 - Boys: Dress shirt, slacks, tie, dress shoes and socks, clean shaven, no earrings; haircut must be in compliance with BKHS handbook policy
 - Girls: Dress or skirt and blouse, dress shoes. No low-cut blouses or visible midriffs; longer skirts please as you will be on stage; shorts, skorts and rompers are not permitted; nose rings are not permitted
- Event will be livestreamed



Photo Opportunity on BK Campus (optional)

- The Football Field will be open 4:30-8:30 pm on Thursday, June 1 and again 2:30-5:00 pm on Friday, June 2
- Bring cap and gown to take photos with family and friends on campus or on the riverfront; a stage will be provided near the track in front of the Riverfront Cross with Class of 2023 signage and decor



Graduation Rehearsal – 9:00 am, UNF Arena

- Attendance is **MANDATORY**. Graduates who do not attend rehearsal will not be allowed to participate in graduation exercises.
- Attire is casual, but appropriate for a school activity setting

Graduation Mass – 1:00 pm, St. Joseph Catholic Church

- Address: 11757 Old St. Augustine Road (@ Hood Landing Road)
 - Graduates must arrive no later than **12:30 pm** (follow signs for check-in)
 - Parents, family, friends invited
 - See page 2 above for dress code (ironed gown, stoles/cords, **no cap**)
 - Mass will be livestreamed
 - Eucharistic Ministers, Senior Class Officers, and assigned lectors must attend a rehearsal at St. Joseph Church on **Tuesday, May 30 at 1:30 pm**
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Graduation Ceremony – 9:00 am, UNF Arena

- Doors open to guests at 8:00 am
 - Graduates must arrive between 8:00-8:15 and report to the UNF Field House, adjacent to the Arena. *Further details will be shared at the graduation rehearsal.*
 - Please read all important information on page 2 above
 - Dress code: cap, gown, tassel, any issued cords/stoles; graduates must be in compliance with dress code policies on page 2, including appropriate footwear, to participate in the graduation ceremony
 - Graduation will be livestreamed
 - Guest admission is by ticket only; seating is on a first-come, first-served basis
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Final Transcripts Available and Sent to Colleges/Universities

- Transcripts sent by the Office of School Counseling