

**Adelante Academy School Site Council & Governance Team Meeting**  
**February 15, 2023**

**6:45 p.m- [via Zoom](#)** Meeting ID: 822 0363 6860 Passcode: 908492

**Agenda**

Attendees:

1. Maria Martinez
2. Delia (Oseguera)
3. Anthony Frias
4. Bianca (Moreno Cruz)
5. Delos Santos Family
6. Eddie (Correa)
7. Maestra (Marilu) Belman
8. Maestra (Wendy) Cruz Alcantar
9. Maestra (Sara) Meza
10. Nancy Garza
11. Raul's iPhone (Perez)
12. Ryan Fontanilla
13. Sandra Garcia
14. Stacey King
15. Stacy Benedict
16. Guadalupe Trujillo

A) Meeting called to order at 5:48pm.

B) [Review/Approve minutes](#)

- a) EC: There are 2 action items from the December that are unresolved:
  - i. Bee Readers, is it all set up, will it be school year or calendar year from the start date?
  - ii. Sport budget breakdown for this year and 2 previous years
- b) Eddie Correa motioned to approve minutes, Stacey King 2nd. Motion carries unanimously.

STUDENT SPEAKER

Anthony Frias, a student that has a concern and wanted to read a [letter he wrote](#).

SK- This is a big concern that we have spoken out about, before COVID hit we were told that it was going to be redone. We need to follow up with the superintendent

Per an agreement made between Anthony Frias and Directora Garica, she will forward his concern to the superintendent.

LT: Spoke to Maria Castillo (head custodian at Adelante) they "turned the soil" before but after a few days the holes come back and we are left with the same problem. We need to provide this feedback so the same thing isn't done again. WCA: This was done a few times and it has not solved the problem.

### C) Committee Updates

- a) PC Representative 5 min Stacy Benedict/Teresa Gonzalez
- i. At the last meeting we spoke about Fun Friday, teachers have scheduled for their grade level/ class based on their schedule. Christina presented on Read-a-thon, field trip packets are the responsibility of the teachers, PCs will support but are not in charge of filling out the packets. SG - why are they not done on the same day school wide as was in the past. TM: It was difficult to coordinate because some classes also have art and Little Heroes on Friday.
  - ii. Read-a-thon door decorating felt rushed- parents would like to get more notice to get things like this done.
- b) PTA Representative 5 min Delia Osegurea
- i. Thank you to the teachers for the doors decorating. Thank you to The cats in the hats. Main goal is to read read read read but this is a major fundraiser. Read-a-thon now through February 27, 2023.
  - ii. PTA elections on March 29, in order to vote in the elections must be members by February 27, 2023.
  - iii. Talent show scheduled for Friday, April 21, 2023.
  - iv. [Adelante PTA website](#) went live this month.
- c) Safety Committee 5 min Raul Perez
- i. In January we had the City of San Jose Crime Prevention Unit do an in person presentation on social media and bullying. This month we will be having them come back out for an in person and Zoom presentation on Digital Safety on Tuesday, February 28, 2023 starting at 8:45am in the cafeteria.
  - ii. Parents are doing a better job during drop off and pick up.
  - iii. A message went out to parents with drive through procedures. .
  - iv. Raul inquired about assisting with the monthly safety checklist like he assisted Mr Martinez at the beginning of the year. MM/SG - This is part of the principals duties, it is due to personnel issues in terms of safety. They will be sure to add it to their principal checklist and will alternate.
  - v. Teachers are being asked to open their classroom door early due to the cold weather. We need volunteers to fill in the spots that teachers usually do in the morning. WCA- 1) yesterday there was a confrontation at the gate by the 2nd grade classrooms that almost got physical. Maestra took the kids and that seemed to ease the conflict. 2) Will the things that were noted in the January checklist be fixed this month? MM: Process is that a work order is placed to MOT from that checklist and they work on their own timeline.
- d) ELAC 5 min Stephanie Ibanez
- i. No update for ELAC
- e) SPARC 5 min Nayeli Delgado

- i. [Community and Staff Survey - Facilities Master Plan has launched](#) - Lupe to share with the grade level PCs to share out to the school. SB shared it on Facebook and it is on ParentSquare.
  - ii. EC: Part of it is a site visit, when did this happen, could not find it on the calendar. MM: Met with the group, they asked big picture questions and will be holding forums for parents and teachers in the near future.
  
- f) DELAC 5 min Jacqueline Hernandez
  - i. Maria Martinez, presented at the district.
  
- g) DAC 5 min Ryan Fontanilla
  - i. Meeting on February 6, 2032, had an overview of the CA dashboard. It is a status report that is comparative to 2019. The dashboard has an online tool to help communicate access and easy to read reports on the different measures. We can see our strengths and areas of improvement. How can we share this with the school? Parents that are new to the school might want to MM: This year is a baseline year, this year there is a different test, comparison was not going to be valid. Next DAC meeting is on March 6 where we will be doing a needs assessment with the teachers. We can get a meeting scheduled, maybe at the next Cafecito to discuss testing and CA DASHBOARD. SG: This can be added to the LCAP input session. District LCAP sessions are on March 2nd and 7th, we will have to plan site specific LCAP sessions for our school.
  
- D) Principal Updates/Open Action Items 25 min Maria Martinez/Sandra Garcia
  - a) Events for the rest of the year - Martinez to carve out some time with Sandra Garcia and Lupe Trujillo
  - b) Field trips are going great. Just approved about 7 or 8 more recently.
  - c) Sports are happening and on the calendar
  - d) RAFT MAKER bus will be back in March to do projects with the rest of the school
  - e) Will need to check with the student council and Lupe about PTA and PC Initiatives.
  - f) ELAC elections, still pending
  - g) Livescan - We have 31 parents so far this year. This will be our baseline since we have never tracked it before. The district has been taking it more seriously.
  - h) QR code and link will be on the QUE PASA moving forward.
  - i) Website - Training was in person training as we thought. Was sent screenshots and links. Lupe will do the training over the break and reach out to Jason if I have any questions.
  - j) EC: Shout out to parents that helped set up for the social. And especially to the teachers that made it possible. Has one ask, to please reach out to parents sooner when requesting help with set up, clean up or support. NG: Lupe sent a parent square but only one parent responded. Thank you to Eddie for the popcorn.
  - k) Bee Readers, we have the license for it and it will run for a year from the time we got it. Last part is to get th class list uploaded. Ms Daisy should do it for the beginning of March. Also working with the company to get training for the teachers.

- l) Met with athletic directors in January - talked about what the expenditures are going to be made this year including trophy case. But most of the budget is used on paying league fees, coaches, etc. We will be able to provide an actual budget in March.
- m) EC: PRECOVID we had a Governance summer meeting to plan the calendar and then would split up into committees (communication, safety, etc.). Are we going back to doing that in March or April or not doing it at all? MM- Can we commit as a committee to vote on it at the next meeting, from there we can select a date if we vote to do it. SK- will send an anonymous poll to the committee. EC will send out the poll. But at the very least, we should create a calendar so we start off the year on the right foot.
- n) EC: Would like to get a read out regarding the biliteracy committee - when will the 5th and 8th grade communications be sent out? MB: Part of the pathway committee is to look at mid year test results. Lupita had already sent out the letters, Maestra Perez has information for the 8th graders but not sure what is going on with 5th graders. We also have a group of teachers that do not know the process so we need to train on it.
- o) SB: Is Norma going to be there on Fridays? MM- We will have another district employee be there. Norma and Jesus Araujo will be tag teaming. Bauer will send something out about it.
- p) SB- did anyone address the letter she sent? At the meeting Bauer said she was going to address all questions. The letter that she sent out did not address anything other than Santiago. The letter felt like a slap in the face. Do parents follow up with her about or is that something that administrators would do? SG- we can share the comment that was brought up in this meeting.

E) Calendar /Allowable events

1, 2, 3, 4

5 min

Directora Martinez

- a) Next week is off
- b) Safety meeting for is scheduled for Tuesday 28 @ 8:45am in the cafeteria
- c) Honor Roll assemblies are also scheduled for the week of February 27th
- d) Soccer and volleyball games are on the calendar
- e) March 3 - RAFT maker mobile
- f) Panorama spring survey for student, staff and parents to participate in are coming up
- g) Cesar Chavez poetry and art context - Maestra Diaz is the lead teacher on both
- h) We are scheduled to go to MHP on buses for those classes that want to go. DO- what is it? Most of us have never experienced it due to COVID. MM: buses will be sent to the school to pick up kids that want to go.Schools that are closer to MHP will march there. We will only attend the rally and not the march. MB: Lupe made the copies to distribute to the school of the poster and poem rules, they went home already. DO: are parents allowed to go to MPH or is this just for the children? MM: It is for all that would like to go, this is a field trip so check in with your teachers.
- i) Bauer will send a message this week about ending the mask mandate in accordance with the state. SG - will go from mandated to highly recommended.
- j) WCA-What is happening with the redwood trees that teachers were concerned about due to the storms? MM: District will give us an update.
- k) BMC: Can we message the teachers to send home the Ofrendas because they are taking up so much space in some of the classrooms. MM: Will ask teachers what they want to do. WCA: some were perishable and were already sent home.

F) Adjournment

5 min Stacey King

- a) Bianca motioned to adjourn the meeting. Delia second. None opposed. Meeting adjourned at pm:6:58pm.

ACTION ITEMS:

Action Item	Assigned to
Bee Readers- is it all set up, will it be school year or calendar year from the start date?	Maria Martinez
Sport budget breakdown for this year and 2 previous years	Maria Martinez
Forward Anthony Frias letter to superintendent re: field repairs	Sandra Garcia
Add the monthly safety checklist to the principal's checklist.	Maria Martinez and Sandra Garcia
Recruit parents for safety committee to help with supervision in the AM	ALL
Share <a href="#">Community and Staff Survey - Facilities Master Plan</a> with PCs to share with school	Lupe Trujillo
How do we share the CA Dashboard presentation from Ryan with parents?	Ryan Fontnilla, Maria Martinez, Sandra Garcia and Lupe Trujillo
Maria, Sandra and Lupe need to meet to go over events for the rest of the year.	Maria Martinez, Sandra Garcia and Lupe Trujillo
ELAC elections	Maria Martinez and Sandra Garcia
Make sure new field trips are on the calendar.	Maria Martinez and Lupe Trujillo
Training to update website	Lupe Trujillo
Communicate with Student Council that parents would like to be notified earlier if support or help is needed for events	Lupe Trujillo
Upload class lists to Bee Readers program	Daisy Madrigal
Set up Bee Readers training for teachers	Maria Martinez
Send anonymous poll to this committee to see if we want to go back to doing a summer planning meeting	Eddie Correa

Follow up on Pathway to Biliteracy Committee	Maria Martinez
Share comments with the superintendent about the lack of information in the letter that was sent following the meeting. She said all questions would be addressed and the only thing that she addressed was the Santiago case.	
Follow up with the district about redwood trees.	Maria Martinez
Ask teachers about sending home ofrendas from Tradicion Y Vida	Maria Martinez

Reference:

- [Bylaws](#)
- [Events done annually](#)
- [SSC/Governance Monthly Overview-Adelante](#)

**SCHOOL GOAL #1**

K-2nd students based on the 21/22 mid year Benchmark level Screener results will show that 65% of students are at challenge or at benchmark in reading in Spanish. 3-5th. Based on the 21/22 Fastbridge results students will improve from 48% of students approaching or meeting in reading to 60% of students. i-Station will be used to meet reading in Spanish. 6th-8th. based on the 21/22 Fastbridge results student results will improve from 48% of students approaching or meeting in reading to 60% of students. i-Station interim assessments will be used to measure reading in Spanish. 3-5th. Based on the 21/22 Fastbridge data results students will improve from 52% of students approaching or meeting in math to 65% of students. 6th-8th Based on the 21/22 Fastbridge data results, students will improve from 63% of students approaching or meeting standards in math to 75% of students. 50% of 5th and 8th grade students will earn the Pathway to the Seal of Biliteracy.

**SCHOOL GOAL #2**

The percentage of students who reclassify from English Learner to Fully English Proficient (RFEP) will improve by 10% in the 21-22 school year based on the ELPAC data from the previous school year.

**SCHOOL GOAL #3**

By April 30th 2022, 90% of students will report feeling safe or "very safe" on the student survey from Panorama. We will compare this data with the prior data collected in the Spring Survey. We will also support English-only families in ways to develop and support students' development of the Spanish language so that they feel supported and cared for. We will gauge this by the response of Sense of Belonging and Climate of Support for Academic learning in the Panorama survey.

**SCHOOL GOAL #4**

Maintain a high level of parent engagement to support our student achievement goals in Reading/Language Arts, Math, English Learner, Spanish Learners, and students with disabilities.

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