



LOMPEC UNIFIED SCHOOL DISTRICT

GROUNDS EQUIPMENT OPERATOR

JOB SUMMARY:

Under the direction of the Director of Maintenance and Operations, operate and maintain power driven gardening equipment to mow lawns and maintain District grounds; maintain and operate heavy equipment and trucks; perform regular preventative maintenance work on grounds equipment; transport various equipment to and from job sites; maintain grounds equipment in a safe and operative condition.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Prepare grounds and athletic fields by fertilizing and dragging; perform a variety of grounds maintenance duties including minor sprinkler repair, mowing, edging, trimming; provide adequate, attractive and safe areas for assemblies, recreational activities and athletic events.
- Haul a variety of items such as trash and debris for grounds and facilities; clean landscaped areas and related items such as storm drains, fields and litter; prevent flooding; remove hazards; aerate and dethatch grounds as assigned; promote healthy growth; maintain attractive District grounds; locate, traps and baits rodents as directed.
- Operate a variety of grounds maintenance equipment including tractors, gang mowers, riding mowers, push mowers, forklift, dump truck and scissor lift; maintain tools and equipment; ensure the availability of equipment in safe operating condition.
- Perform repairs on equipment including blades, reels, belts, bearings and lubricating tools; ensure that work related equipment is in proper working condition.
- Prepare written materials including supply requisitions, safety inspections, work orders, inventory records and time sheets; document activities; provide written reports and references.
- Respond to emergency situations; assist in resolving immediate safety concerns.
- Transport mowers and other heavy equipment to and from work sites; ensure availability for use in completing work assignments.
- Locate, trap and bait rodents using appropriate procedures to eliminate damage and/or health concerns caused by rodents.
- Attend unit meetings, in-service trainings and workshops; gather information required to perform job functions; drive a vehicle to conduct work.

OTHER DUTIES:

- Assist with set up and breakdown for events as assigned.
- Perform related duties as assigned.

Grounds Equipment Operator

REQUIRED QUALIFICATIONS:

Education and Experience:

- Any combination equivalent to: graduation from high school and one year experience in grounds maintenance or gardening work

Licenses and other Requirements

- Valid California Class A Driver's License and evidence of insurability.
- Valid Forklift and backhoe certification within six months of employment.
- Criminal Justice Fingerprint/Background Clearance.
- TB Clearance

Knowledge of:

- Operation, preventive maintenance, and minor repair of a variety of grounds equipment including gang, riding and push mowers and other power-driven grounds equipment.
- Grounds maintenance procedures including mowing, edging, raking, and weeding.
- Methods, equipment, and materials used in landscaping and grounds keeping work.
- Cultivating, fertilizing, watering, and spraying of flowers, trees and shrubs.
- Basic record-keeping techniques.
- Oral and written communication skills.
- Health and safety regulations.

Ability to:

- Operate and maintain a variety of power equipment and vehicles in the maintenance of designated grounds.
- Perform regular preventive maintenance work and minor repairs on grounds equipment.
- Perform a variety of grounds maintenance and landscaping duties in the beautification of assigned grounds and landscaped areas.
- Mow, edge, water, weed, fertilize, rake, and cultivate lawns, flower beds, athletic fields and other landscaped areas.
- Communicate effectively both orally and in writing.
- Establish and maintain cooperative and effective working relationships with others.
- Understand and follow oral and written instructions.
- Maintain routine records related to work performed.
- Observe health and safety regulations.
- Perform heavy physical labor.

WORKING CONDITIONS:

Work Environment:

- Outdoor work environment.
- Seasonal heat and cold or adverse weather conditions.
- Exposure to fumes, dust, odors, oil/grease, gases.
- Driving a vehicle to conduct work.

Physical Demands: The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Grounds Equipment Operator

- Dexterity of hands and fingers to operate grounds maintenance equipment.
- Sitting and riding equipment for extended periods of time.
- Bending at the waist, kneeling or crouching.
- Walking or standing for extended periods of time.
- Lifting, carrying, pushing and pulling heavy objects as assigned by position.
- Heavy physical labor.
- Seeing to operate ground equipment.
- Climbing in and out of grounds equipment.

Hazards:

- Exposure to chemicals used in pest control and weed abatement.
- Working around and with machinery having moving parts.

The information contained in this job description is for compliance with the Americans with Disabilities Act (A.D.A.) and is not an exhaustive list of the duties performed.

FLSA Status: Non-Exempt

Board Approval Date: February 14, 2023

Personnel Commission First Reading: October 20, 2022

Personnel Commission Approval Date: November 17, 2022

Salary Range: 35