



LOMPOC UNIFIED SCHOOL DISTRICT

GROUNDS MAINTENANCE WORKER II

JOB SUMMARY:

Under the direction of the Director of Maintenance and Operations, provide grounds maintenance services at assigned sites; ensure attractive and safe grounds areas; protect against erosion; prepares grounds and assists with maintaining athletic fields; maintain grounds for assemblies, events and recreational activities.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Prepare grounds and assist with maintaining athletic fields; mow, edge, trim, and water lawns, fields and other turf grounds to ensure safe and attractive grounds for students, staff and the public; prepare and fertilize soil; clean landscaped areas and related items such as raking leaves, removing trash, sweeping and walkways to preventing flooding and removing hazards; water various grounds areas by hand or by operating the irrigation system.
- Serve as backup to Lead Grounds Maintenance Worker; serve as lead in the absence of the Lead Grounds Maintenance Worker; prioritize projects and provide training and work direction to ensure tasks are performed in a safe and timely manner.
- Plant, cultivate, prune, spray, fertilize and irrigate flowers, trees, grass and shrubs; hoe and pull weeds and rake leaves; edge walkways; sweep litter from walks and driveways; apply fertilizers, pesticides and herbicides to promote healthy growth and control insects and weeds in accordance with established procedures and under direct supervision of licensed person.
- Perform general grounds cleanup, including picking up paper, trash and debris on grounds areas, parking lots, playgrounds and other assigned areas; empty waste receptacles.
- Operate a variety of power-driven equipment such as tractors, mowers, edgers, blowers, power pressure sprayers and other equipment used in grounds maintenance work; utilize standard gardening hand tools.
- Maintain grounds maintenance equipment in safe operating condition; perform minor maintenance on equipment such as changing blades, greasing and changing oil.
- Monitor inventory levels of grounds maintenance supplies and equipment; assist in ordering, receiving and maintaining inventory of supplies and equipment; maintain job related grounds keeping equipment such as routine repairs and minor adjustments; ensure the availability of equipment in a safe operating condition.
- Apply pest control methods to eradicate weeds and other pests according to established procedures.
- Maintain routine records related to assigned activities.
- Request materials, supplies, equipment, and support personnel; complete assignments in a timely manner.
- Respond to immediate safety and operational concerns such as facility damage, vandalism, alarms; take appropriate action or notify appropriate personnel for resolution.
- Transport a variety of tools, equipment, supplies, etc. including dirt, trimmings, ground brick dust; ensure the availability of materials required at job site; drive a vehicle to conduct work.

OTHER DUTIES:

Grounds Maintenance Worker II

- Perform related duties as assigned
- Assist in the installation of playground equipment and maintain playground equipment.

REQUIRED QUALIFICATIONS:

Education and Experience:

Any combination equivalent to: graduation from high school and two years' general grounds keeping experience in gardening or maintenance.

Licenses and other Requirements

- Valid California Class C driver's license.
- Criminal Justice Fingerprint/Background Clearance.
- TB Clearance.

Knowledge of:

- Basic grounds maintenance procedures including mowing, edging, raking and weeding.
- Methods, equipment and materials used in gardening and grounds keeping work.
- Cultivating, fertilizing, watering and spraying of flowers, trees and shrubs.
- Operation and maintenance of hand and power tools and equipment used in grounds keeping.
- Herbicides and other chemicals used in grounds maintenance.
- Methods and materials used in controlling weeds and other pests.
- Basic record-keeping techniques.
- Health and safety regulations.

Ability to:

- Perform a variety of grounds maintenance and gardening duties in the beautification of assigned grounds and landscaped areas.
- Mow, edge, water, weed, fertilize, rake and cultivate lawns, flower beds, athletic fields and other landscaped areas.
- Maintain athletic areas in a safe condition.
- Operate hand and power tools and other equipment used in grounds maintenance.
- Apply specialized chemicals to control and eradicate weeds and other pests.
- Understand and follow oral and written instructions.
- Maintain routine records.
- Observe health and safety regulations.
- Working under time constraints.
- Work cooperatively with others.

WORKING CONDITIONS:

Work Environment:

- Outdoor work environment.
- Seasonal heat and cold or adverse weather conditions.
- Exposure to fumes, dust, odors, oil/grease, gases.

Physical Demands: The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Dexterity of hands and fingers to operate grounds maintenance equipment.
- Walking or standing for extended periods of time.
- Seeing to perform gardening and grounds work.
- Lifting, carrying, pushing or pulling heavy objects as assigned by position.

- Sitting to operate tractors, mowers and other machines.
- Bending at the waist, kneeling or crouching.
- Reaching overhead, above the shoulders and horizontally.
- Heavy physical labor.
- Generally, the job requires 10% sitting, 50% walking, and 40% standing.

Hazards:

- Working around and with machinery having moving parts.
- Exposure to chemicals and fumes.

The information contained in this job description is for compliance with the Americans with Disabilities Act (A.D.A.) and is not an exhaustive list of the duties performed.

FLSA Status: Non-Exempt

Board Approval Date: February 14, 2023

Personnel Commission First Reading: November 17, 2022

Personnel Commission Approval: November 17, 2022

Salary Range: 34