

**KINGSBURG ELEMENTARY CHARTER SCHOOL DISTRICT
GOVERNING BOARD MEETING**

January 17, 2023

**Kingsburg Elementary Professional Development Building
1310 Stroud Avenue
Kingsburg, California 93631**

4:00 p.m.

MINUTES

PUBLIC SESSION AND PUBLIC COMMENT ON AGENDIZED AND NON-AGENDIZED ITEMS

1. Call to Order and Roll Call
Board President, Brad Bergstrom, called the meeting to order at 4:00 p.m.

Board Members Present:

Brad Bergstrom, President
Frank Yanes, Clerk
Constance Lunde, Member
Shane Murray, Member
Karyll Smith Quinn, Member

District Office Administrators Present:

Wesley Sever, Ed.D., Superintendent
Matt Stovall, Assistant Superintendent
Bobby Rodriguez, Chief Business Official
Carol Bray, Director, Human Resources
Erin Pasillas, Director of Special Education and Student Services

2. Pledge of Allegiance
3. Moment of Contemplative Silence
4. Approval of Agenda:

Moved: Mr. Yanes; Seconded: Mrs. Lunde, to approve the January 17, 2023, Board agenda as submitted:

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes
Motion Carried: 5-0

DISCUSSION

5. Superintendent's Report
 - 5.1. Rafer Johnson Jr. High MESA Catalina Island Marine Institute (CIMI) Trip-
After school on November 8th, twelve RJJH MESA 8th graders and Mr. Parker and Mrs. Dedini embarked on a unique educational field trip to Catalina Island Marine Institute. Students participated in numerous labs focused on marine biology and ecology, where they identified various types of fish, learned about the habits of sharks, discovered the importance of algae in

our everyday lives, tested ocean water for depth, clarity, salinity, and temperature, peered through microscopes to identify multiple varieties of plankton, and more. Some enjoyed the two snorkeling adventures the most, while others might point out the hands-on squid dissection as a favorite. Still, others could tell stories about the astronomy hike to the top of the mountain or even Friday's early morning hike, where many witnessed the sun rising over the ocean. The trip marked some unique "firsts" for many of these students. We believe these experiences inspired the students to explore their world through a fresh lens that will extend their learning beyond their middle school years. Mr. Parker and Mrs. Dedini thanked the Board for continuing to fund this field trip. Students who attended the trip reported their experiences, and each presented a topic of the trip. The Board encourages the MESA students to take advantage of every opportunity they are given and keep moving forward in whatever they want to do.

5.2. Communications/Recognitions

- 5.1.1 Lincoln School was recently selected for the 2023 CA Distinguished Schools Program. Only three schools in Fresno County received this recognition. This award clearly shows that the hard work at Lincoln and throughout the District is being recognized. Mrs. Galli and five teachers, Mr. Stovall and Dr. Sever, will attend the awards ceremony at Disneyland in February.
- 5.1.2 Dr. Sever thanked our Food Services Team for the fantastic Christmas Luncheon before we left for break. The food was delicious, and it was a great turnout. We were able to visit with staff and retirees and enjoy time together before Christmas.
- 5.1.3 We have seen a lot of staff movement recently, and it has been a busy few months! Some changes include but are not limited to:
 - Amy Winchell to Washington Principal
 - Kerry Pickrell to Reagan Principal
 - Amie Rogers to Reagan Learning Director
 - Laura North to Director of EL and Expanded Learning
 - Val MacAdam to Administrative Assistant to Director of EL and Expanded Learning
 - Kristal Johnston to Washington Secretary
 - Victoria Gonzalez, new hire, Reagan Secretary
 - Leticia Gomez, new hire, Administrative Assistant to Director, Human Resources
 - Ashlie Johnson, 2nd grade teacher, went full-time following her job share partner, Amie Rogers, moving to Reagan as Learning Director

6. Assistant Superintendent's Report

- 6.1. The Annual LCAP information gathering is happening now through the next month. Principals and Directors are meeting with their groups and community partners to help determine the wants and needs of the District.
- 6.2. In preparation for the Community Schools Grant application, there will be a listening tour for community input this Thursday at 5:30 pm in the Reagan Library and January 30th at 5:30 pm in the Rafer Library.

7. Chief Business Official's Report

- 7.1. The MOT Department had its annual Winter Get-Together and shared a meal before the holidays. Mr. Rodriguez noted Danny is a great leader and is doing well with his teams.
- 7.2. Food Services was happy to have the stainless-steel serving area installed in the Washington kitchen. New flooring will go in during Spring Break. In February, they will bring back strawberry milk and introduce fried rice and orange chicken to the school lunch menu. Kristy and Bricki are currently working on putting pictures of all the menu items online for parents to view what they look like when they are served to students.
- 7.3. Roosevelt School now has a wall between the office and classrooms in the school's main hallways. Our Maintenance Team did a great job with this project. This has been a long-

awaited enhancement that teachers were pleased to see completed. This will require any visitor to check in at the office before having access to classrooms.

- 7.4. There was another underground leak from the pipes near room 20 at Lincoln School. Repairs will begin tomorrow.
 - 7.5. The trees that were causing damage to buildings and grounds have been removed at Reagan. The Grounds Team will be able to plant some trees back in better locations that won't cause future damage. One of the next possible projects at Reagan will be painting the awnings over the classrooms that have rusted over the years.
 - 7.6. Rafer had one tree that did not survive the recent storm. The Grounds Team could see it was leaning and took a proactive approach by taping off the area and having an alternate route for buses and students after school. The tree was taken down and cleaned up quickly.
 - 7.7. The District is still on track for new window installation this summer at Washington, Roosevelt, and Lincoln Schools.
 - 7.8. Mr. Rodriguez is traveling to Sacramento tomorrow for the School Services interpretation of the Governor's initial budget proposal for 2023-2024.
8. Board Member Reports
- 8.1. Mrs. Lunde was able to attend the MOT Winter Get-Together and enjoyed visiting with the staff.
 - 8.2. CVHS hosted a small retirement party for Martha Smith Risenhoover, who retired in December.
 - 8.3. The next CVHS mentoring meeting will be on January 24th from 4-5 pm at CVHS. Contact Lisa Regier if you would like more information at 897-6740.
9. First Reading: Board Policies/Administrative Regulations/Exhibits
- 9.1. Revised AR 4161.4, 4261.4, 4361.4: Vacation
 - 9.2. Revised AR 6159.4: Behavioral Interventions for Special Education Students

No changes were made to the policies as submitted. They will be brought back to the next Board meeting for approval.

ADJOURN FOR PUBLIC HEARING

PUBLIC HEARING

Quarterly Report on Williams Uniform Complaints- No comments were received from the public.

RECONVENE PUBLIC SESSION

ACTION

10. Consent Agenda
 - 10.1. Consider Approval of Minutes – December 14, 2022 Board Meeting
 - 10.2. Consider Approval of Cash Balances
 - 10.3. Consider Approval of Budget Report
 - 10.4. Consider Approval of Accounts Payable Report
 - 10.5. Consider Approval of Request to Surplus Equipment
 - 10.6. Consider Approval of Comprehensive School Safety Plans
 - 10.7. Consider Approval of School Accountability Report Cards
 - 10.8. Consider Approval of Renewal Agreement with Funds for Learning, LLC

Items 10.1. – 10.8.:

Moved: Mr. Murray; Seconded: Mr. Yanes

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;

Mr. Yanes – Yes
Motion Carried: 5-0

BUSINESS SERVICES

11. Consider Approval of Kingsburg Elementary Charter School District Audit Report, Year Ended June 30, 2022

Moved: Mr. Yanes; Seconded: Mrs. Lunde

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes
Motion Carried: 5-0

12. Consider Approval of KECSO Internal Purchasing Policy 2022-23

Moved: Mr. Smith Quinn; Seconded: Mr. Murray

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes
Motion Carried: 5-0

13. Consider Approval of Proposal from EMCOR Services – Mesa Energy Systems, Inc. for Evaporator Coil for Walk-in Freezer at Lincoln School

Moved: Mr. Yanes; Seconded: Mrs. Lunde

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes
Motion Carried: 5-0

14. Consider Approval of Proposal from EMCOR Services – Mesa Energy Systems, Inc. for A/C Unit at Roosevelt Elementary School

Moved: Mrs. Smith Quinn; Seconded: Mr. Murray

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes
Motion Carried: 5-0

15. Consider Approval of Purchase for CTE Woodshop Tables

Moved: Mrs. Lunde; Seconded: Mr. Yanes

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes
Motion Carried: 5-0

16. Consider Approval of Quote from California Teaching Fellows for Expanded Learning Opportunity Program at Washington, Roosevelt, Lincoln, Reagan, and Rafer Johnson Jr. High

Moved: Mr. Yanes; Seconded: Mrs. Smith Quinn

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes

Motion Carried: 5-0

HUMAN RESOURCES

17. Consider Approval of New Job Description

17.1. Academic Coach- Special Education/Student Services

Moved: Mrs. Smith Quinn; Seconded: Mr. Murray

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes

Motion Carried: 5-0

ADMINISTRATIVE SERVICES

18. Consider Approval of Quarterly Report on Williams Uniform Complaints

Moved: Mr. Yanes; Seconded: Mrs. Lunde

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes

Motion Carried: 5-0

19. Consider Approval of Board Policies/Administrative Regulations/Exhibits

19.1. Revised BP 6158: Independent Study

19.2. Revised AR 6158: Independent Study

19.3. Revised AR 6161.1: Selection and Evaluation of Instructional Materials

19.4. Revised AR 6162.51: State Academic Achievement Tests

19.5. Revised BB 9250: Remuneration, Reimbursement and Other Benefits

Moved: Mrs. Smith Quinn; Seconded: Mr. Murray

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes

Motion Carried: 5-0

PUBLIC COMMENT

20. Public Comment on Agendized and Non-Agendized Items

20.1. No comments were received from the public.

21. Set Date, Time, and Location of Next Regularly Scheduled Board Meeting: Tuesday, January 17, 2023, 4:00 p.m., Professional Development Building

CLOSED SESSION

22. Public Employee Discipline/Dismissal/Release/Complaint (Government Code Section 54957)

23. Anticipated Litigation (Government Code Section 54956.9(b))
24. Student Discipline and Other Confidential Student Matters (Education Code Sections 35146, Ed. Code, §48900 et seq.)
 - 24.1. The Governing Board Will Meet in Closed Session to Consider Student Expulsion Recommendations per California Education Codes 48916, 49073-49079
 - 24.1.1 Case No. 23-15
 - 24.1.2 Case No. 23-16
 - 24.1.3 Case No. 23-17
25. Public Employee Employment
 - 25.1. Certificated Personnel
 - 25.1.1 Consider Approval of Student Teachers for the 2022-2023 Spring Semester
 - 25.1.2 Consider Acceptance of Resignation: RSP Teacher, Reagan Elementary School
 - 25.2. Classified Personnel
 - 25.2.1 Consider Approval of Leave of Absence
 - 25.2.2 Consider Approval of Leave of Absence
 - 25.2.3 Consider Acceptance of Resignation: Paraprofessional, Reagan Elementary
 - 25.2.4 Consider Acceptance of Resignation: Paraprofessional- RSP, Special Education
 - 25.2.5 Consider Approval of Request to Hire: School Secretary, Reagan Elementary School
 - 25.2.6 Consider Approval of Request to Hire: Administrative Assistant, Human Resources
26. Pupil Personnel
 - 26.1. Consider Interdistrict Transfer Requests (Pursuant to Education Code 48204, 35146)
 - 26.1.1 Consider Approval of 2022-23 New Attendance Requests – Site-Based Program
 - 26.1.2 Consider Approval of 2022-23 New Attendance Requests – Central Valley Home School

RECONVENE PUBLIC SESSION

ACTION

27. Report of Actions Taken in Closed Session

28. Adjourn

Action taken on agenda item 24.1.1.:

Moved: Mrs. Lunde; Seconded: Mr. Murray, to take the following action:

- Case No. 23-15- The Board upheld the Administrative Review Panel's recommendation to expel the student for one semester (Spring 2023) with placement at Island Community Day School, and return to Rafer for Fall 2023.

Approved: Mr. Bergstrom – Abstain; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes; Mr. Yanes – Yes
 Motion Carried: 4-0

Action taken on agenda item 24.1.2.:

Moved: Mr. Yanes; Seconded: Mrs. Lunde, to take the following action:

- Case No. 23-16- The Board upheld the Administrative Review Panel's recommendation to suspend the expulsion of the student for one semester (Spring 2023) with placement at Reagan Elementary School on a suspended expulsion contract. Any violation of the suspended expulsion contract will result in enforcement of the expulsion order with placement at Island Community Day School.

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes
Motion Carried: 5-0

Action taken on agenda item 24.1.3.:

Moved: Mr. Yanes; Seconded: Mrs. Lunde, to take the following action:

- Case No. 23-17- The Board upheld the Administrative Review Panel's recommendation to expel the student for two semesters with placement, by parent request, at Central Valley Home School.

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes
Motion Carried: 5-0

Action taken on agenda items 25.1.1. – 25.1.2.:

Moved: Mrs. Smith Quinn; Seconded: Mr. Murray, to take the following action:

- Approved Student Teachers for the 2022-2023 Spring Semester
- Accepted Resignation: Kimberly Manley, RSP Teacher, Reagan Elementary School

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes
Motion Carried: 5-0

Action taken on agenda item 25.2.1.:

Moved: Mrs. Smith Quinn; Seconded: Mrs. Lunde, to take the following action:

- Denied Request for Leave of Absence

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes
Motion Carried: 5-0

Action taken on agenda item 25.2.2.:

- Item Will be Tabled Until the Next Meeting

Action taken on agenda items 25.2.3. – 25.2.6:

Moved: Mr. Yanes; Seconded: Mr. Murray, to take the following action:

- Accepted Resignation: Norma Escamilla, Paraprofessional, Reagan Elementary
- Accepted Resignation: Yazmin Carbajal, Paraprofessional- RSP, Special Education

- Approved Request to Hire: Victoria Gonzalez, School Secretary, Reagan Elementary School
- Approved Request to Hire: Leticia Gomez, Administrative Assistant, Human Resources

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes
Motion Carried: 5-0

Action taken on agenda items 26.1.1. – 26.1.2.:

Moved: Mr. Yanes; Seconded: Mr. Murray, to take the following action:

- 2022-23 New Attendance Requests – Site-Based Program – Approved all requests
- 2022-23 Renewal Attendance Requests – Central Valley Home School – Approved all requests

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes
Motion Carried: 5-0

29. Adjourn

Meeting was adjourned at 7:15 p.m.