



Open Classroom Steering Body Meeting

February 21, 2023



Housekeeping for Zoom



Please place yourself on **Mute**



Use the **Raise Hand** function to speak



Update your name to reflect your **Full Name** and the **Class you represent.**



1 minute

Introductions

1. *Name*
2. *Class you represent*
3. *Kiddo(s)*



1 minute/person





OC 45th Anniversary

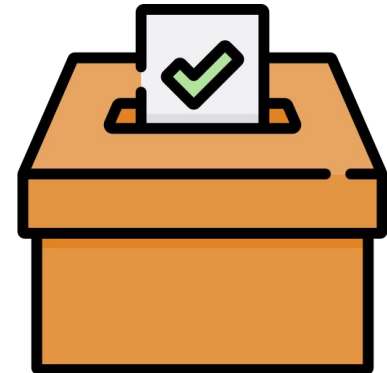
We have a great new opportunity for you to support your child's classroom and school!

The OC is celebrating its 45th anniversary this year! We are looking for a group of parents that would like to help and/or take the lead in planning a school-wide celebration. We are open to any and all ideas! Please email exec@ocslc.org if you have suggestions, or an interest in getting involved. If you are someone who would love to be more involved but are unable to co-op or, if you enjoy party planning, please consider reaching out.



Executive Election in the Spring

- **Six** volunteer parent members, holding **2-year terms**. *It was previously a three year term.
- Work with the **Principal** and **2 Teacher** Reps.
- Meet **2x a Month** plus **Steering**.
- Candidates are nominated, or nominate themselves before/by **April**.
- Elections occur in **May**.
- We have **Two (2)** positions up for **election**.



Calendar Items



At each meeting, there will be an opportunity to share upcoming events and calendar items with the community. Reps should then share this information with their classes.

The projected calendar for SY 2022-23 is provided below. Steering Reps, please especially share with your classes the dates/events/calendar items

Date	Time	Event	Comment
Feb 24th	6:30pm	Uppers School Play	
March 3rd	-	Non Student Day	
March 8th	4:30pm	SCC Meeting	
March 10th	6:30pm	Talent Show	
March 11th		St. Patrick's Day Parade	@the Gateway
March 14th	4:30pm	Steering Body Meeting	Via Zoom

Extra Extra!!!



O.C. THEATER PRESENTS

THE PROBLEM WITH MONEY, WAR, TACO TRUCKS, DUNGEONS & DENIAL

FIVE ORIGINAL WORKS WRITTEN BY
O.C. 8TH GRADERS

FEBRUARY 24TH
7 PM
OC AUDITORIUM

TICKETS \$3 PER PERSON
\$10 PER FAMILY

CONCESSIONS AVAILABLE FOR PURCHASE!

The OC Visual and Performing Arts Committee presents its
Annual Talent Show

The OC's

GOT TALENT!

Friday, March 10th

6:30 pm

In the OC Gym

\$1 per person

Students can sign up for the Talent Show
2 weeks before the event.

Concessions and OC merchandise will be sold.

OC IN THE ST PATRICK'S PARADE

SAT MARACH 11TH@11:00 GATEWAY

Parade Prep
3/10@5:00

Bring your bike, scooter, wagon, and wheels to decorate at school
before the talent show. Decorations will be provided. Green OC
shirts available to borrow for the parade.



Acknowledgments

- At each meeting we take time to make public acknowledgements of successes and exceptional people and efforts within the community



10-15 minutes

Procedural Notes

- Anyone making a motion will address the Secretary and dictate the exact statement of their motion that they want captured into the meeting notes before the motion is seconded and/or discussed to be voted upon. Amendments will be similarly dictated and/or confirmed by the secretary. The Secretary will read out the final version of the motion prior to the vote commencing.



1 minute



Karen

- Enrollment
- Budget



15 minutes

Current Enrollment:

Grade	Jan	Feb
Kindergarten	42	43
1st Grade	36	35
2nd Grade	42	43
3rd Grade	45	45
4th Grade	37	34
5th Grade	24	26
6th Grade	23	23
7th Grade	14	15
8th Grade	24	24
Total	287	288 ✓



OC Financial Summary: January 2023

	Prior Year Actual	Approved Budget	Working Budget	Received/ Expended YTD	Balance	% Received/ Expended
Revenue						
Object Group						
1 1000 Local	143,500.71	169,786.00	169,786.00	78,804.54	90,981.46	46%
3 3000 State	2,686,842.75	2,690,212.00	2,892,831.00	1,701,639.77	1,191,191.23	59%
4 4000 Federal	407,512.55	438,682.00	411,431.00	28,517.70	382,913.30	7%
5000 Other Financing Sources	-	-	-	-	-	
Total Revenue	3,237,856.01	3,298,680.00	3,474,048.00	1,808,962.01	1,665,085.99	52%
Expenses						
Object Group						
1 100 Salaries	1,964,823.46	1,928,895.00	1,898,830.00	824,274.57	1,074,555.43	43%
2 200 Benefits	726,801.82	717,236.00	684,235.00	281,913.75	402,321.25	41%
3 300 Prof & Tech Services	141,216.22	155,028.00	187,982.00	-	187,982.00	0%
4 400 Purchased Prop Services	16,735.57	29,000.00	29,000.00	12,150.34	16,849.66	42%
5 500 Other Purchased Services	213,501.09	198,139.00	191,753.00	21,140.70	170,612.30	11%
6 600 Supplies & Materials	143,773.07	266,505.00	193,820.00	90,993.78	102,826.22	47%
7 700 Property & Equipment	-	-	-	-	-	
8 800 Debt Service & Misc	-	375.00	375.00	-	375.00	0%
Total Expenses	3,206,851.23	3,295,178.00	3,185,995.00	1,230,473.14	1,955,521.86	39%
Excess (Deficiency) of Revenue Over Expenditures	31,004.78	3,502.00	288,053.00	578,488.87		
General Fund Balance - Beginning	163,690.61	152,872.00	194,695.39	194,695.39		
General Fund Balance - Ending	194,695.39	156,374.00	482,748.39	773,184.26		



5-10 minutes

School Improvement Plan (SIP)



5-10 minutes

Discussion Items

- **Corporate Sponsorship Proposal**
- **Proposed Election Procedure Bylaw**



Corporate Sponsorship Proposal

Purpose and Details of Proposal:

The Corporate Sponsorship program would allow the Open Classroom to solicit donations from local and national businesses, ideally on an annual basis. Large annual donations from businesses, in the range of \$5,000-\$20,000+ could provide the Open Classroom with additional staff and programs that would entice new students and retain families currently at Open Classroom.

The Corporate Sponsorship Proposal is a much needed alternative to the budget concerns our school currently faces.

Funds from the Corporate Sponsorship Program would go into the school's general fund (not the parent sponsored PFOE fund). This would allow our school to use the donations for any and all budgetary items.

The Corporate Sponsorship Proposal is a thoroughly researched proposal. SLC school district representatives were consulted to gain information on the process and receive district approval. Research was done on local schools and many examples of corporate sponsorships were found at these schools, including SLARTS, Hawthorne Elementary, Providence Hall Elementary and High School, East High, Highland High School and Hillcrest High School. The proposal took over 6 months to research and create, and includes invaluable input from teachers and parents of our community, district officials, and admins from other schools.

Corporate Sponsorship Packages

Each package is valid for one calendar year from the time of donation

Bronze

\$5,000 contribution

- Name and logo recognition on school fundraiser flyers that are distributed through social media

Silver

\$10,000 contribution

- Name and logo recognition on school fundraiser flyers that are distributed through social media
- Name and logo displayed at the Walkathon and Art Stroll fundraisers
- Name and logo recognition on Talent Show programs

Gold

\$15,000 contribution

- Name and logo recognition on school fundraiser flyers that are distributed through social media
- Name and logo displayed at the Walkathon and Art Stroll fundraisers
- Name and logo recognition on Talent Show programs
- Name and logo displayed on the school's website as a corporate sponsor

Platinum

\$20,000 contribution

- Name and logo recognition on school fundraiser flyers that are distributed through social media
- Name and logo displayed at the Walkathon and Art Stroll fundraisers
- Name and logo displayed on the school's website as a corporate sponsor
- Name and logo recognition on Talent Show programs
- Promotional signage (company provided up to 5 feet long) displayed on campus at The Open Classroom during the months of our biggest fundraisers which are held in September and May

Corporate Sponsorship Proposal

Open Classroom Corporate Sponsorships List of Unsuitable Businesses & Process

List of Unsuitable Businesses

The following businesses are prohibited from being solicited for donations to the Open Classroom:

- A business whose main product cannot be brought into the school or cannot be advertised on a shirt without breaking the dress code; such as guns, knives, alcohol, illegal drugs, tobacco, vaping products, or pornography.

Process to Add a Business to the List of Unsuitable Businesses

The process below must be followed in order to add a business to the List of Unsuitable Businesses

- An individual must follow the Open Classroom Proposal process. Their proposal needs to be approved by SIC, Steering Exec, and the Steering Body.
- For every business that is requested to be on the List of Unsuitable Businesses, the individual must propose 10 businesses that can be solicited for donations.
- If the proposed Unsuitable Business has already been asked for a donation or has given the Open Classroom a donation, that donation will still be received by the Open Classroom. The business can be considered for the List of Unsuitable Businesses once one calendar year from the time of donation has passed.

Proposed Election Procedure Bylaw



Proposed ByLaw:

Procedure for Election of School Community Council (SCC)/Steering Executive Committee (EXEC) Members

Guidelines

- Nominations to the Steering Exec Committee may be made by any OC community member, of themselves or fellow OC community members. Steering Exec must notify Nominees of their nomination and the responsibilities of SCC/EXEC by email.
- Candidates must accept their nomination and their intent to run on, or before, the second Tuesday in April, to coincide with the April Steering Body Meeting. Voting shall take place on the second Tuesday of May, to coincide with the May Steering Body Meeting.
- Voting shall take place by way of secret ballot.
- Teachers may only cast votes for Teacher Representatives in accordance with Utah Legislation.
- Parents may only cast votes for Parent Representatives in accordance with Utah Legislation.
- Election results shall be determined in accordance with Open Classroom Consensus practices.
- Elected candidates shall meet with the current EXEC/SCC Committee, as a whole, no more than 30 days following the election to discuss transfer of duties, taking on their responsibilities immediately thereafter.
- Conclusion of 2-year terms occurs on June 30.



2022-2023 Open Classroom PFOE Budget

UPDATED: 2/21/2023 by Maile Cowley

*Reimbursed for receipts only, no prepay checks.

Teacher Support					
*Teacher support checks: \$4/month/child plus \$300 (except 1/2day K, \$3/mo/child) as per Steering, Sept 2010					
Grades 1-8	Teacher	Student #	Total \$ ((\$4xS)+300)	Expenses	Remaining Balance
Full K	Mia	21	\$ 972.00	\$ 608.72	\$ 363.28
Full K	Tina M.	19	\$ 908.00	\$ 397.79	\$ 510.21
1-2	Amanda	18	\$ 876.00	\$ 81.91	\$ 794.09
1-2	Shelly & Kristin	18	\$ 876.00	\$ 396.78	\$ 479.22
1-2	Tina B.	19	\$ 908.00	\$ 789.12	\$ 118.88
1-2	Jamie	20	\$ 940.00	\$ 764.18	\$ 175.82
3-4	James	28	\$ 1,196.00	\$ 727.15	\$ 468.85
3-4	Chantelle	27	\$ 1,164.00	\$ 190.66	\$ 973.34
3-4	O'Lynn	28	\$ 1,196.00	\$ 982.38	\$ 213.62
7-8	Hilary	28	\$ 1,196.00	\$ 81.14	\$ 1,114.86
7-8	Julian	29	\$ 1,228.00	\$ -	\$ 1,228.00
7-8	Lena	31	\$ 1,292.00	\$ 578.31	\$ 713.69
K-8	Learning Support	31	\$ 1,292.00	\$ 342.13	\$ 949.87
Teacher Support Total		Student #	Budgeted Amount	Expenses	Remaining Balance
*Learning Support student # not included		286	\$ 14,044.00	\$ 5,940.27	\$ 8,103.73
Committees & Activities					
Committee or Activity		Budget	Expenses	Remaining Balance	
8th Grade Field Trip Deposit		\$ 2,500.00	\$ -	\$ 2,500.00	
Unused income from 21-22 year was \$905					
Cafeteria		\$ 200.00	\$ -	\$ 200.00	
Community Connections		\$ 450.00	\$ -	\$ 450.00	
Community Support		\$ 740.00	\$ -	\$ 740.00	
Fundraising		\$ 100.00	\$ 10.99	\$ 89.01	
Graduation		\$ 1,750.00	\$ -	\$ 1,750.00	
Philosophy		\$ 285.00	\$ -	\$ 285.00	
Publicity		\$ 1,005.00	\$ 108.60	\$ 896.40	
Sports Lower		\$ 1,050.00	\$ -	\$ 1,050.00	
Sports Middle		\$ 3,160.00	\$ -	\$ 3,160.00	
Sports Upper		\$ 3,793.00	\$ -	\$ 3,793.00	
Traffic		\$ 200.00	\$ -	\$ 200.00	
Upper Science		\$ 880.00	\$ 254.38	\$ 625.62	
V&PA Classrooms (see details in sidebar)		\$ 2,400.00	\$ 639.44	\$ 1,760.56	
V&PA Closet		\$ 1,250.00	\$ 12.99	\$ 1,237.01	
Committees & Activities Total		Budgeted Amount	Expenses	Remaining Balance	
		\$ 19,763.00	\$ 1,024.40	\$ 18,738.60	
OPEN CLASSROOM PFOE BUDGET TOTAL		TOTAL BUDGET	TOTAL EXPENSES	TOTAL REMAINING BUDGET BALANCE	
		\$ 33,807.00	\$ 6,964.67	\$ 26,842.33	

V&PA Classrooms (\$200 per classroom)			
Teacher	Budget	Expenses	Balance
Amanda	\$200.00	\$28.28	\$171.74
Chantelle	\$200.00	\$0.00	\$200.00
James	\$200.00	\$0.00	\$200.00
Jamie	\$200.00	\$28.28	\$171.74
Mia	\$200.00	\$0.00	\$200.00
O'Lynn	\$200.00	\$100.00	\$100.00
Shelton	\$200.00	\$188.17	\$11.83
Tina B	\$200.00	\$74.08	\$125.92
Tina M	\$200.00	\$0.00	\$200.00
Uppers (Hilary, Julian, Lena)	\$600.00	\$220.67	\$379.33
Totals	\$2,400.00	\$639.44	\$1,760.56

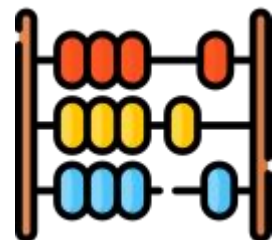
Grants & 1x Use of PFOE Funds			
Committee or Activity	July 1, 2022 Balance	Expenses	Remaining Balance
2021-2022 1x Merchandise Proposal for PFOE Funds (Passed 12/14/21 (\$1500) & 5/10/22 (\$4100))	\$4,255.41	\$0.00	\$4,255.41
Garden Grant Balance (received 8/23/2022 - \$3000)	\$1,968.05	\$0.00	\$1,968.05
Chantelle SLEF Classroom Grant (received 10/7/22)	\$200.00	\$0.00	\$200.00
Mia SLEF Classroom Grant (received 10/7/22)	\$200.00	\$0.00	\$200.00
Lena SLEF Classroom Grant (received 10/7/22)	\$200.00	\$0.00	\$200.00

INCOME	
Walk-a-thon	\$15,771.68
Art Stroll	
*does not include merch & yearbook	\$0.00
Talent Show	
*does not include merch, yearbook & petty cash	\$0.00
Misc Fundraisers	\$1,877.88
Yearbook	\$200.00
8th Grade Field Trip Income	\$0.00
Merchandise Income	\$882.99
Online & Cash/Check Donations	\$1,557.61
Total	\$20,390.16

2022-2023 PFOE ACCOUNT BALANCE	
Total Budget (Gross Income Goal)	\$ 33,807.00
2022-2023 Total Income:	\$ 20,390.16
2022-2023 Total Expenses:	\$ 6,964.67
2022-2023 NET BALANCE:	\$ 13,425.49



PFOE Budget Report Update - Treasure



5 minutes



Voting Items

- Approval of minutes from previous meeting
- Corporate Sponsorship

Before adjourning each meeting we will ask Representatives if they have any other items



Next meeting

March 14, 2023

Future Dates:

- April 11, 2023
- May 9, 2023

