

Open Classroom Steering Body Minutes

February 21 @ 6:30pm ZOOM! Meeting

(<https://slcschools-org.zoom.us/j/81454476992?pwd=ZEtEen1aFBYN1NFQTBFBZW80a0VQUT09>)

Takeaways: Present Calendar items and proposed new Elections Bylaw to classrooms; Corporate Sponsorship Proposal passed with an additional clause added. Recurring donations (subscriptions) are already succeeding. Announce that it's time to think of who to nominate in April as a candidate for the Executive Steering Committee. Still looking for volunteers for the OC 45th Anniversary Committee.

Attendees: Absent marked in blue

Role (Term until)	Name	Grade (Teacher)	Rep	Grade (Teacher)	Rep
Chair (SY 22-23)	Tim Kryselmire	Kindergarten (Mia)	Jaki Wadsworth	3/4 (James)	Cicely Stewart *
Co-Chair (SY 23-24)	Alejandra Acosta	Kindergarten (Tina M)	Christopher Wilson	3/4 (Chantelle)	Ana Sanchez
Past Chair (SY 22-23)	Aliska Julian	1/2 (Shelly/ Kristin)	Michael Nguyen	Upper (Lena)	Sarrah Connole
Vice Chair (SY 24-25)	Danielle Polk	1/2 (Jamie)	Michelle Poe	Upper (Julian)	Amber Alvey
Secretary (SY 24-25)	Aileen Hampton	1/2 (Tina B)	John Hall	Upper (Hillary)	Mike Lowe
Treasurer (SY 23-24)	Maile Cowley	1/2 (Amanda)	Carrie Kikuchi	Little Rep Teacher	Shelly Marston(also fundraising)
Principal	Karen Holman	3/4 (O'Lynn)	Luke Loutensock	Middle Rep Teacher	Julian Zahalak
				Upper Rep Teacher	Julian Zahalak

* (indicated her vote for Corporate Sponsorship Proposal)

Additional Attendee: Brianna McGillis, Fundraising Chair

Information Items

A. Introductions

B. Announcements

- a. OC 45th Anniversary – Danielle Polk is ad hoc chairing committee. In discussions with AquaTerra restaurant to donate food -- still no commitment. Donating food and especially labor is a bit of an ask. Will be on a Sunday if at this venue, but not on Easter April 9th. No first meeting yet. Contact her or Exec to join the committee.
- b. SCC Elections – Coming up in April - 6 parent volunteers, 2-year term; Tim and Aliska leaving this year, so 2 positions open. Please think of whom to nominate.

C. Calendar Items

- a. At each meeting, there will be an opportunity to share upcoming events and calendar items with the community. Reps should then share this information with their classes.
- b. (The projected calendar for SY 2022-23 is provided below. Steering Reps, please especially share with your classes the dates/events/calendar items highlighted in yellow in the table below)

Date	Time	Event	Comments
24-Feb	7:00 pm	Uppers School Play	5 Acts – Concessions paid with card only
3-Mar		Non-Student Day	No School
8-Mar	4:30 pm	SCC Meeting	Zoom
10-Mar	6:30 pm	Talent Show	Sign-up Sheet
11-Mar	11:00 am	St. Patrick's Day Parade	At the Gateway; Planning Meeting March 10

14-Mar	6:30pm	Steering Body Meeting on Zoom
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D. Acknowledgments

- a. At each meeting, we take time to make public acknowledgments of successes and exceptional people and efforts within the community.

Given By	Given To – Comments
Maile	Lena – Running the school play. Kids learning so much from being in the play
Maile	Jeanne – organizing our kiln program and preparing to train our Art co-ops
Julian	Jenn Booth, Charlotte Mark, and Kirsten Oliver for being sub teachers
Sarah	Fundraising committee for working so hard on preparing documents for the Corporate Sponsorship program

Penny Organizing Archery and getting a grant for it

E. Procedural Notes

- a. Anyone making a motion will address the Secretary and dictate the exact statement of their motion that they want recorded into the meeting minutes, before the motion is seconded and/or discussed to be voted upon. Amendments will be similarly dictated and/or confirmed by the secretary. The Secretary will read out the final version of the motion prior to the vote commencing.

F. Karen – Principal

- a. **Enrollment & Budget Report** – 288 students. We are staying even with our numbers. Just a little variation by one or two in some grades. It’s good to see some new students coming in, as usually schools just lose them during the year. Looking to be in black at end of this year, a bit more than previous years. Don’t want to dip into it. Will be losing some federal funding (\$200K) we got from Covid funds. Funding is based on our Oct 21 count and also ADM (average daily membership (attendance)). We lose some funding for children >10 days absent. Previous year’s projection was 311 students, so we will lose some funds next year compared to this year (only 287 came in the fall). Since we only have 300 intending to come next year at this point, and usually all do not come, it is worrisome.

Try to have Publicity committee get flyers into local daycares – Sarah can bring some flyers into Goldman-Sachs daycare for us.

- b. **School Improvement Plan (SIP)** Writing right now – will present soon with reasoning. Achievement Gap Goal will be written as 3-year plan with steps. We will be looking at cut Lexile scores this year (which is blue Acadience level). Initial plans are due to District in April with final in May. Will adjust once test scores come in from this year, with a goal to increase scores by 5%.

G. Discussion Items

- a. **Corporate Sponsorship Proposal:** Feedback from classes?

Michael Hall: positive feedback from 1/2 class

Michelle Poe: Concerned with expectations from corporate sponsors whose children may want favors at school, like getting on a team or to lessen consequences for bad behavior. Wants something added into contract to not expect anything: Add clause/pilot program to reevaluate. Tim: Can amend motion for vote.

Brianna: Doubt this will happen because of OC Culture.

Maile: I have talked to the district a lot about this. This type of sponsorship is already done throughout the District. Whatever money is donated to us becomes ours, with no strings attached. We can also reject any proposed donation if we have concerns about it. District has us protected with typical contracts for sponsorships; we also list what sponsors get, so expectations are managed.

Sarah: We should reevaluate the program at a set point. But we should get it started to see how it goes.

Aliska: We will reevaluate the program and adjust contract language in future if necessary. We don't expect to get everything right the first time.

Michael Nguyen: Do the corporations get to decide where banners and logos go, or is it up to us? They may feel entitled if they paid more. Answer: When and where they are displayed depends on the tier paid for. This is laid out to them, and only at certain times and events.

Aileen: It is unlikely that sponsorship has any way of affecting school curriculum, which comes down from the state and district. This concern was mentioned in an email.

Ana: Exclude companies who have children at the school from donating to prevent conflict of interest?

Brianna: We don't want to discriminate against parents nor limit ourselves like that. It's true that we need money for certain items, and we don't want to prevent accepting a donation just because someone is a parent.

Ana: Parents are still able to donate to school directly at any time. Perhaps we can think of trying such a restriction for the first year.

Karen's experience at prior charter school: Some parents expect special treatment because of other reasons than donations, like PTA/board involvement and time contributed. Administration is used to dealing with this. Adding a clause would be useful to have in the contract to refer to. But this is usually a very small number of parents. Most parents just want to help the school.

- b. **Proposed Election Procedure Bylaw** – With new Charter, wrote up a by-law to codify procedure and also include new state law so everything is clear and above board. Tim explained the rationale for various sections of the by-law. Not voting tonight, **take it back to classrooms to present and discuss.**

No one had any questions or comments.

H. PFOE Budget Report: Maile

Reconciled through December. Some credit card transactions not yet through.

Good news! \$345 was donated this past month through signups for recurring donations (recent proposal that went through). That would be an additional \$2,000 for the rest of this year with little further effort, if everyone meets their commitment.

Voting Items: By majority rule if consensus can not be reached

A. Approval of January Steering Body Minutes – Maile motions. Passes unanimously.

B. Corporate Sponsorship Proposal: Maile motions. Motion is to pass as is.

11 Yes votes, 2 No votes

Brianna suggests clause:

Donations shall not be solicited or accepted that:

1. advertise materials or products that may not be legally used by, are exploitive of, or are harmful to school-age children;
2. detract from or interfere with the learning or working environment, or conflict with the district's educational mission;
3. commercialize or damage the image of the district or its schools;
4. would create a significant inequity among district schools;
5. are earmarked or identified for the benefit of a specific individual, or classroom; or
6. include an expectation or promise, expressed or implied, of remuneration or any undue influence or special consideration for the organization, individual or student.

Aileen: Isn't only #6 new to be added to the proposal? Isn't the rest already in the paperwork? Maile: These items are in the District's policy, which we follow, but are not in the proposal itself. We will add these into the proposal to corporations so that they can see it and have it as part of their agreement.

Tim motions to pass the amended proposal with #6 added.

Danielle: Do we need to take this back to classrooms? Question: Or just to those that dissented? Or do we need to move quickly?

Maile: We need to pass this quickly. We need the money now and the Fundraising Committee needs to start immediately to make any progress before the end of the year. Waiting until March Steering Meeting is too late. With low enrollment, our outlook is not great and we are in dire need of raising more money.

Tim: We are just adjusting the proposal to prevent abuse, not making a big change.

Clarified – only adding #6 to proposal, since the other parts are the policy the Fundraising Committee will follow in selecting corporations to approach.

Tim motions again and John seconds. 13 approve, plus an in absentia vote from Cecily: Unanimous.

Any other items:

A. None

Tim motions, Danielle seconds to adjourn meeting. Unanimous. Adjourned.

Next meetings:

A. March 14, 2023

B. April 11, 2023

C. May 9, 2023

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