Confidentiality and Public Information

- Generally, security documents, records, and information reviewed by the committee or discussion of the documents and records should remain confidential.
- Texas Education Code section 37.2071(i) makes any document or information collected, developed, or produced during the review and verification of a multi-hazard EOP not subject to disclosure under the Texas Public Information Act (PIA).
- Texas Education Code section 37.108(c-1) provides that any document or information collected, developed, or produced during a safety and security audit conducted under the provision requiring regular safety and security audits of a district’s facilities is confidential and not subject to disclosure under the Texas Public Information Act (PIA).
- Access to documents and records by committee members are to be confidentiality protected and not shared with the public. Any security documents, records, or information shall only be released by the District with permission from the Texas Attorney General.
The CFBISD Security Department is dedicated to promoting safety, health, education, cultural awareness, good character, and leadership skills. It is our mission to help young people improve their lives by building self-esteem, and developing good values and skills during critical years of growth, while providing for a safe learning environment.
Introductions

- Name
- Role/Title (Superintendent Designee, AP, Trustee, Parent, First Responder)
- Campus
Agenda

I. Call to Order

II. Roll Call/Introductions
   A. Selection of Secretary

III. Small Groups
   A. Select goals for 2022-2023
   B. Development of mission statement
   C. Sentinel of Safety program development (AP’s)

IV. Update on Safety & Security Department
   A. Supervisors
   B. Elementary Officer updates
   C. Monthly Smore
   D. District Dashboard-folder on safety
   E. Use of Navigate 360
   F. Fall Safety Team Meetings - in progress
   G. TxSSC/Region 10 Audits

V. Updates on TxSSC audits

VI. Open Forum

VII. Adjournment
Break into small groups

1. Select goals for Committee
   a. Parents, Trustees, Teachers, First Responders, District Employees

2. Development of mission statement
   a. Parents, Trustees, Teachers, First Responders

3. Development of Sentinel of Safety Program for campuses
   a. Assistant Principals, Trustees
Share Out

1. Goals
2. Mission Statement
3. Sentinel of Safety
# Security Department Personnel

<table>
<thead>
<tr>
<th>Position</th>
<th>Name</th>
<th>Contact Information</th>
</tr>
</thead>
<tbody>
<tr>
<td>Director of Safety and Security</td>
<td>Rachael Freeman</td>
<td>469.669.9954 cell</td>
</tr>
<tr>
<td>Senior Security Systems Engineer</td>
<td>Daniel Robertson</td>
<td>972.968.6114 office</td>
</tr>
<tr>
<td>Security Technology Specialist</td>
<td>Aziz Sheriff</td>
<td>972.968.6423 office</td>
</tr>
<tr>
<td>Lead Security Officer</td>
<td>Jahmal Thomas</td>
<td>972.968.6428</td>
</tr>
<tr>
<td>Security Support Specialist</td>
<td>Maria Jimenez</td>
<td>972.968.6421 office</td>
</tr>
<tr>
<td>District Security Officers 48 in Total</td>
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</tbody>
</table>

District Security Officers: 48 in Total
Elementary Security Officers

- 28 positions approved (& hired!)
- all security officers trained and in place by November 1
Role of the campus security officer

- Patrol the campus, grounds, building during assigned shift
- Watch for unauthorized persons and suspicious activity, and report to proper authorities
- Ensure exterior doors are always locked and secure (multiple times daily)
- Monitor surveillance system
- Assist with investigations
- Assist with traffic control & AM/PM duty
Role of the campus security officer

- Submit weekly reports for door sweeps
- Prepare reports or trainings as requested
- Assist with drills & active emergencies
- Ensure visitors have been scanned through Raptor system
- Build relationships with staff and students
- Remain professional at all times
What they should not be doing

- Conducting student investigations
- Administrative paperwork
- Traffic direction in the street
- Sitting in their vehicle
- Remaining in office on cameras
- Remaining outside for their entire work day
- Spending the majority of their day in one location/classroom
Monthly Smore For

- Will contain safety and security updates
- Important requirements for campuses
- Please read them
# District Dashboard on Safety

**CARROLLTON-FARMERS BRANCH ISD**

**District Dashboard - Administration**

NOTE: This is intended for administrative staff use; NOT intended for teachers.

<table>
<thead>
<tr>
<th>Area</th>
<th>Links</th>
</tr>
</thead>
<tbody>
<tr>
<td>504 Information</td>
<td>Assessment &amp; Accountability Site</td>
</tr>
<tr>
<td>Communications Department Information</td>
<td>DAEP Resources and Paperwork</td>
</tr>
<tr>
<td>Elementary Instructional Coaching Schedule</td>
<td>Elementary Instructional Minutes by Grade Level</td>
</tr>
<tr>
<td>Focus on Data</td>
<td>HB 4545 Dashboard</td>
</tr>
<tr>
<td>Leading and Learning Framework</td>
<td>Learn Digital Site</td>
</tr>
<tr>
<td>New Teacher Professional Development</td>
<td>Panorama Student Survey Website</td>
</tr>
<tr>
<td>Principals Checklists - BLM/MS/HS</td>
<td>Professional Development (EXTERNAL) Participation Track &amp; Request Form</td>
</tr>
<tr>
<td>Safety &amp; Security Admin Drive</td>
<td>SNAP Matrix 2022-2023</td>
</tr>
<tr>
<td>Student Services HUB</td>
<td>Summer School Information</td>
</tr>
<tr>
<td>Title 1 Dashboard</td>
<td>T-PEIS Dashboard</td>
</tr>
</tbody>
</table>

## Campus Contacts & District Support 2022-2023
- Dyslexia Information
- Leadership Meetings
- New Teacher PLC Document (by month)
- Pre-K Enrollment Dashboard
- Random, but Relevant Notes - Leadership Mgmt
- Reading Academies Resources
Navigate 360

- Currently used to plan drills and store campus safety plans
- Will change dramatically for campus
- Will allow real time communication from Security Department to campuses during drills and real emergencies
- Allows ANY user to place a campus on an alert
- Allows for actual accountability of students via class rosters
Fall Safety Team Meetings

- **Who?** Entire Admin team, counselor(s), SRO, Security Officer, any other person that you delegate with a role
- **What?** Discuss safety of your campus
- **When?** Before Fall Semester Ends (12/16)
- **Where?** Your campus
- **Why?** SB11 mandated

Shout Outs to Carrollton, Central, FB, Stark, Riverchase, Thompson, Perry, Field, Turner, Salazar, Grimes, Kent, Furneaux, NSHS, for getting these scheduled and done!!

**Speak to team. Select a date/time. Send calendar invite.**
TxSSC Intruder Audits (update)

- Contracted Region 10 employees to complete audits
- 5/5!!
- Shout outs to Field MS, Grimes, Long MS, Blair ES, Polk MS!!

- Keep all exterior doors locked always. ANY unsecure door must be monitored by an adult staff member.
- CFBISD does not have a formal interior door policy.
- Jahmal sends weekly reports that contain your campus’ weekly door sweeps.
Region 10 Audits

- Will occur this year for ALL buildings in the District. Begin 11/1.
Open Forum
Adjournment

- Next meeting will be scheduled for Spring semester.

THANK YOU FOR EVERYTHING YOU DO TO KEEP OUR STUDENTS AND STAFF SAFE!