

**Official Proceedings of the GOVERNOR MIFFLIN SCHOOL DISTRICT**  
**Monday, January 23, 2023 - Education Center**

**Board Members in Attendance** - Mrs. Elizabeth Adams, Mrs. Caryn Friedlander, Mr. Jeffrey Haggerty, Mrs. Dawn Palange, Mr. Andrew Pannafino, Dr. Lisa Peterson, Dr. Michele Roby, Mr. James Ulrich, Mrs. Christina Worley - 9. Absent - 0.

**Administrators in Attendance** - Mr. William McKay, Superintendent; Dr. Lisa Hess, Assistant Superintendent; Mrs. Diane Richards, Chief Financial Officer; Ms. Stephanie Seifrit, Director of Human Resources; Mr. David Argentati, Director of Pupil Services; Mrs. Ashley Shannon-Huembes, Director of Communications & Community Relations; Mr. Tim Ziegler, Director of Operations; Mr. Pat Tulley, Athletic Director; Mrs. Melissa Paparella, Principal, Mifflin Park Elementary; Mr. Aaron Kopetsky, Principal, Brecknock Elementary; Mr. Tony Alvarez, Principal, Middle School; Mr. Thomas Miller, Associate Principal, High School.

**Others in Attendance** - Ben Pratt, Esq., Board Solicitor; Sharon Patton, Board Recording Secretary; Julian Colamarino and Lydia Kitsch, Student Board Representatives; professional staff and citizens.

The Meeting was **Called to Order** at 7:00pm by Mr. James Ulrich, Board President, followed by the Pledge of Allegiance and Roll Call. Mr. Ulrich announced that the Board held an **Executive Session** prior to the meeting to discuss the superintendent search.

**Presentations**

- Mr. Bill McKay, Superintendent, announced that January is PSBA School Director Recognition Month, and acknowledged our nine Board members for volunteering their time and commitment to serving on the Board.
- **Staff Recognitions** - Ms. Stephanie Seifrit, Director of Human Resources, brought forward two outstanding employees for Board recognition: Samantha Bolles and Cyndi Stevens. Samantha and Cyndi were both recognized for consistently going above and beyond expectations and for inspiring student success.

Motion by Roby and second by Peterson to Approve **Minutes of the Meetings** held December 19, 2022 and January 9, 2023, as presented

**MOTION CARRIED.**

Motion by Adams and second by Roby to Approve **Treasurer's Report** of December 31, 2022, as presented

**MOTION CARRIED.**

A Quarterly Summary on the COVID-Related Grants was provided as an informational item.

Motion by Friedlander and second by Roby to Approve **Bills Paid**, in the total amount of \$2,042,911.85, as presented

**MOTION CARRIED.**

**Citizens Requests**

- Mrs. Annette Baker said it was great to see teachers being recognized for their efforts and then asked for clarification regarding a quote listed under the Property section of the agenda. Mr. Tim Ziegler, Director of Operations, was in attendance and was able to provide an immediate answer to the inquiry.

There were no **Communications** received by the Board.

The Board acknowledged Administration's receipt of the following **Right-to-Know Requests**

- Joel Shroades of SmartProcure requested a listing of all purchase orders from October 3, 2022 through January 5, 2023.

**Reports**

**Board Member Reports** - Mr. Andrew Pannafino said he shared information with his fellow Board members regarding an Advocacy Day scheduled for Tuesday, April 18th, at the State Capital and noted that a virtual option for participation is also available.

**Superintendent's Report** - Mr. Bill McKay noted that State Auditors visited the Education Center last week for a review of ESSR Fund management and was pleased to report that the auditors said everything looked great. He also plugged the upcoming Showcase on Student Learning event, to be held at the High School on March 22nd. This will take the place of the former State of the District event, with more emphasis on our students. Mr. McKay highlighted that high school students are now presenting "Mustang Nation News," a monthly tv show on BCTV and then also gave a shout-out for the first home Bocce unified sports match.

**Student Representatives' Report** - Julian Colamarino highlighted events taking place at Cumru Elementary, such as a Winter Wonderland Literacy Night and trout-raising! An "Everything Pre-K meeting was also hosted by Cumru's Pre-K teachers, Kristen Gerhard and Katie Davis,, with over 40 countywide professionals attending. At Mifflin Park, a celebration of the Lunar New Year ushered in the Year of the Rabbit and was a great way to connect with Asian families.

At Brecknock, the PTO was hosting “Read for my School,” with students competitively logging minutes of reading books. A literacy night was also held.

Lydia Kitsch shared that, at the Intermediate School, ‘Tune-in Tuesdays’ involves the posting of wintertime stories, and a TEL learning lab also took place. At the Middle School, a talent show, a Day of Belonging, and Student of the Quarter Awards were held. Two Family Fun Nights are upcoming. At the High School, a planned Reality Fair had to be postponed due to inclement weather, the first home Bocce match was scheduled, and a parent presentation on what to expect for the 2023-2024 school year was planned.

### **FINANCE**

Motion by Pannafino and second by Adams to Approve **Budget Transfers** for 2022-2023, as presented

**MOTION CARRIED.**

Motion by Pannafino and second by Peterson to Authorize Administration to sign for recommended **fixed electric pricing from Provident Energy** for the 2023-2024 school year, once pricing quotes are obtained on February 21, 2023

**MOTION CARRIED.**

Motion by Pannafino and second by Peterson to Approve a **Request to submit delinquent 2021 Interim and 2022 Regular/Installment tax bills** to the Berks County Tax Claim Bureau, as follows:

- 3 Brecknock 2021 interims totaling \$1,038.73
- 54 Brecknock 2022 regular/installments totaling \$143,017.68
- 3 Cumru 2021 interims totaling \$3,657.16
- 107 Cumru 2022 regular/installments totaling \$443,771.62
- 1 Kenhorst 2021 interim totaling \$38.41
- 33 Kenhorst 2022 regular/installments totaling \$77,209.87
- 1 Mohnton 2021 interim totaling \$30.42
- 36 Mohnton 2022 regular/installments totaling \$89,903.14
- 1 Shillington 2021 interim totaling \$33.62
- 59 Shillington 2022 regular/installments totaling \$154,567.57

Total: 298 bills totaling \$913,268.22

**MOTION CARRIED.**



Motion by Pannafino and second by Peterson to Approve a **Request to submit delinquent 2022 Per Capita tax bills** to GH Harris for collection, as follows:

- Brecknock: 315 bills totaling \$3,465
- Cumru: 1,524 bills totaling \$16,764
- Kenhorst: 505 bills totaling \$5,555
- Mohnton: 412 bills totaling \$4,532
- Shillington: 976 bills totaling \$10,736

Total: 3,732 bills totaling \$41,052

**MOTION CARRIED.**

### **PERSONNEL**

Motion by Friedlander and second by Adams to Approve a **3% increase in the Superintendent's salary** for calendar year 2023, based on contract terms and meeting set criteria/goals outlined in the Board's year-end 2022 Superintendent's Evaluation

**MOTION CARRIED.**

Motion by Friedlander and second by Roby to Approve a Request of **Mrs. Jillian Lynch (Brecknock, STEM) to complete an elementary level Principal Internship**; 180 hours during the Spring semester of the 2022-2023 school year, as required by Indiana University of Pennsylvania's principal certification course of study; time will be spent in all elementary buildings, with Aaron Kopetsky, Chad Curry and Melissa Paparella serving as Mentors

**MOTION CARRIED.**

Motion by Friedlander and second by Roby to Approve **Student Teaching Placements** for Spring, 2023, as presented

**MOTION CARRIED.**

Motion by Friedlander and second by Haggerty to Approve the following **Retirements**

- |                 |  |
|-----------------|--|
| Feinour, Ann    | - Brecknock, Grade 2; effective for the end of the 2022-2023 school year; 33 years of service    |
| Romig, Timothy  | - High School, 2nd shift Custodial Supervisor; effective February 3, 2023; 4 years of service    |
| Schoenen, Kathy | - High School, Guidance; effective for the end of the 2022-2023 school year; 36 years of service |

**MOTION CARRIED.**

Motion by Friedlander and second by Roby to Approve the following **Resignations**

- |                  |   |
|------------------|---|
| Ashby, Teresa    | - GMIS, Grade 6; release date TBD (subject to 60-day hold)          |
| Brown, Candice   | - Substitute Hourly Teacher; effective January 17, 2023             |
| Bucco, Margaret  | - Supportive Substitute; effective January 13, 2023                 |
| Capogna, Alesha  | - Brecknock, Grade 1; release date TBD (subject to 60-day hold)     |
| Hughes, Patricia | - Brecknock, Lunch Aide; effective January 3, 2023                  |
| Schmidt, Mallory | - Brecknock, Hourly Substitute Teacher; effective December 21, 2022 |
| Thompson, Jovana | - Social Worker K-8; release date TBD (subject to 60-day hold)      |

**Resignations - Co-Curricular**

- |                  |   |
|------------------|---|
| Ashby, Teresa    | - GMIS, Yearbook Co-Advisor; effective January 11, 2023                   |
| Minnich, Jessica | - GMIS, Yearbook Co-Advisor; effective January 11, 2023                   |
| Quinn, Karen     | - High School, Spring Swing Costume Designer; effective December 20, 2022 |

**MOTION CARRIED.**

Motion by Friedlander and second by Roby to Approve the following **Terminations**

- |                 |  |
|-----------------|--|
| Jackson, Syaire | - Middle School, Paraprofessional; effective January 3, 2023 |
|-----------------|--|

**MOTION CARRIED.**

Motion by Friedlander and second by Roby to Approve the following for **Employment\***

*\*All employments are approved pending the successful and satisfactory completion of new hire documentation, acceptable clearance results, and meeting all employment requirements*

Gring, Heather - Middle School, Learning Support; effective January 17, 2023; TPE, Masters Step 1 (replacing Anna Martin - resignation)

GMIS KNex Club

(Once a week for 12 weeks, one hour after school; competition is March 29, 2023)

Tory Bilger

Mifflin Park Reading Olympics (addition)

Abraham Moore

GMIS After-School Board Game Club

(Once a week for 8 weeks, one hour after school; beginning February 8, 2023)

Tiffany Shuker

**Employment - Co-Curricular**

Clark, Alison - High School, Spring Swing Costume Designer; effective for the 2022-2023 school year; stipend \$1,511 (replacing Karen Quinn)

Kasapidis, Madilynne - Co-Assistant Coach, Girls Lacrosse; effective for the Spring, 2023 season; stipend \$1,699.73 (replacing Rebecca Wells - moved to Head Coach)

Knauer, Jennifer - GMIS, Yearbook Co-Advisor; effective for the 2022-2023 school year; stipend \$566.64 (replacing Teresa Ashby)

Mathieu Morgan - Co-Assistant Coach, Girls Lacrosse; effective for the Spring, 2023 season; stipend \$1,699.73 (replacing Rebecca Wells - moved to Head Coach)

Mellinger, Melissa - GMIS, Yearbook Co-Advisor; effective for the 2022-2023 school year; stipend \$566.64 (replacing Jessica Minnich)

**MOTION CARRIED.**

Motion by Friedlander and second by Adams to Approve the following **Status Changes**

Dreibelbiss, Vanessa - Cumru, Part-time Paraprofessional to Cumru, Full-time Paraprofessional; effective January 3, 2023 (replacing Kenda Speck)

- |                  |   |
|------------------|---|
| Facey, Christy   | - GMIS, Food Service to GMIS, Cafeteria Manager; effective January 3, 2023 (replacing Dave Razzano)   |
| Gibson, Kimberly | - High School, Social Studies to High School, Guidance; effective for the start of the 2023-2024 school year (replacing Kathy Schoenen - retirement)              |
| Jarquin, Chantel | - GMIS, Grade 6 to Brecknock, Grade 2; effective for the start of the 2023-2024 school year (replacing Ann Feinour - retirement)                                  |
| Minnich, Jessica | - GMIS, Long-term Substitute to GMIS, Grade 6; effective January 16, 2023; TPE BS Step 2 (replacing Teresa Ashby - resignation)                                   |
| Simmons, Tessa   | - GMIS, Long-term Substitute to GMIS, Grade 6; effective for the start of the 2023-2024 school year; TPE, BS Step 4 (replacing Chantel Jarquin - position change) |

**MOTION CARRIED.**

Motion by Friedlander and second by Haggerty to Approve the following **Leaves of Absence**

- |                   |  |
|-------------------|--|
| Brumbach, Corinne | - Family Medical Leave; effective February 17 - April 15, 2023 (Mifflin Park, Librarian)   |
| Chaveas, Rachel   | - Family Medical Leave; effective March 20, 2023 through the end of the 2022-2023 school year (Cumru, Paraprofessional)                    |
| Fream, Amy        | - Family Medical Leave; effective February 2-15, 2023 (Cumru, Grade 3)   |
| Miller, Tracey    | - Sabbatical Leave of Absence for Restoration of Health; effective for the second semester of the 2022-2023 school year (High School, LSS) |
| Rollman, Donna    | - Family Medical Leave; effective January 23 - April 23, 2023 (GMIS, Custodial Supervisor)   |



- |                   |   |
|-------------------|---|
| Schlouch, Chris   | - Family Medical Leave; effective February 10 - May 30, 2023 (Maintenance)  |
| Warrick, Danielle | - Family Medical Leave (intermittent); effective January 11 - February 22, 2023 (Middle School, Head Custodian)         |
| Zweizig, Kelly    | - Family Medical Leave; effective March 10, 2023 through the end of the 2022-2023 school year (Brecknock, Kindergarten) |

**MOTION CARRIED.**

Motion by Friedlander and second by Roby to Approve the following **Co-Curricular Volunteer**  
MS Girls Basketball - Ryan Reis

**MOTION CARRIED.**

Motion by Friedlander and second by Adams to Approve the following **Tenure Attainment**  
**(TPE to Professional contract status)**

Murray, Amber

**MOTION CARRIED.**

Motion by Friedlander and second by Haggerty to Approve the following **In-Service Tuition**  
**Reimbursement Requests**

- |                    |  |
|--------------------|--|
| Himmelberger, Leah | - California University of PA, Course #7700: Exercise Physiology; January 17 - May 5, 2023; 3 credits; tuition \$1,548; reimbursement \$1,548 (High School, Phys Ed)                     |
| Kemp, Kristen      | - Kutztown University, Course #560: Community or Internationally-Based Learning Experience; January 23 - May 13, 2023; 3 credits; tuition \$1,548; reimbursement \$1,548 (GMIS, Grade 6) |
| Moore, Abraham     | - Millersville University, Course #700: Functions Supervision; January 17 - May 5, 2023; 3 credits; tuition \$1,548; reimbursement \$1,548 (Mifflin Park, Grade 4)                       |



- |                |   |
|----------------|---|
| Moore, Abraham | - Millersville University, Course #667: Leadership Seminar I; January 17 - May 5, 2023; 1 credit; tuition \$516; no reimbursement (Mifflin Park, Grade 4)                           |
| Nessuno, Miles | - Eastern University, Course #512: Teaching English as a Second Language; January 9 - May 4, 2023; 3 credits; tuition \$2,343; reimbursement \$1,548 (GMIS, LTS Reading Specialist) |
| Plank, Jessica | - West Chester University, Course #524: Trauma Informed Schools; January 23 - May 1, 2023; 3 credits; tuition \$1,548; reimbursement \$1,548 (HS, Emotional Support)                |
| Plank, Jessica | - West Chester University, Course #580: History of American Education; January 23 - May 1, 2023; 3 credits; tuition \$1,548; no reimbursement (High School, Emotional Support)      |

**In-Service Tuition Reimbursement Requests - Masters Plus**

- |                   |   |
|-------------------|---|
| Bresnahan, Erik   | - Liberty University, Course #887: Capstone I; January 16 - May 12, 2023; 5 credits; tuition \$1,375; no reimbursement (Middle School, Social Studies)  |
| Conner, Stephanie | - Westmoreland Intermediate Unit, Making an Impact: Building Positive Relationships with your Students; January 19 - February 12, 2023; 3 credits; tuition \$295; no reimbursement (High School, Guidance)      |
| Evans, Melissa    | - Westmoreland Intermediate Unit, Making an Impact: Building Positive Relationships with your Students; January 19 - February 12, 2023; 3 credits; tuition \$295; no reimbursement (High School, Social Worker) |
| Lynch, Jillian    | - Indiana University of Pennsylvania, Course #798: Principal Internship (Elementary level); January - May, 2023; 6 credits; tuition \$3,096; no reimbursement (Brecknock, STEM)                                 |

### **In-Service Tuition Reimbursement Requests - Administrative**

- |               |  |
|---------------|--|
| Murray, Steve | - Neumann University, Course #705: Ethics & Educational Leadership; January 9 - April 30, 2023; 3 credits; tuition \$2,247 (High School, Principal)                  |
| Murray, Steve | - Neumann University, Course #740: Origins of Developmental Change Theory; January 18 - May 3, 2023; 3 credits; tuition \$2,247 (High School, Principal)             |
| Pagan, Nicole | - Neumann University, Course #705: Ethics & Educational Leadership; January 9 - April 30, 2023; 3 credits; tuition \$2,247 (Middle School, Associate Principal)      |
| Pagan, Nicole | - Neumann University, Course #740: Origins of Developmental Change Theory; January 18 - May 3, 2023; 3 credits; tuition \$2,247 (Middle School, Associate Principal) |

Total: \$16,728

**MOTION CARRIED.**

### **PUPIL SERVICES**

Motion by Friedlander and second by Adams to Approve a Request of Giovanni Lozano to complete his **senior year** at Governor Mifflin, as per Policy #202

**MOTION CARRIED.**

Motion by Friedlander and second by Haggerty to Approve a **Waiver of Expulsion Hearing Agreement** for Student #810032; alternative placement is River Rock Academy for a minimum period of 45 days, as presented

**MOTION CARRIED.**

Motion by Friedlander and second by Worley to Approve the **Placement of Student #805737** into the Buxmont Academy special education program for the remainder of the 2023-2024 school year, as presented

**MOTION CARRIED.**

### **ATHLETIC/CO-CURRICULAR**

Motion by Adams and second by Friedlander to Approve a Request of **Laura Sadowski to serve an Athletic Training internship** for the second semester of the 2022-2023 school year; 420 total hours to be served as required by PennWest University's course of study; J Greene, Athletic Trainer, to serve as Mentor

**MOTION CARRIED.**

### **PROPERTY**

Motion by Peterson and second by Friedlander to Approve **Furnishing selections for the GMACC facility**; furnishings to include office furniture, classroom furniture (2 rooms), office chairs, folding tables and chairs; state contract quote provided by Interior Workplace Solutions (IWS); to be funded through the FFE budget for the GMACC project; cost is \$88,077.24, per attached quotes and renderings:

Classroom Furniture	Folding Tables & Chairs
Office Furniture	Locker Rooms
Office Seating	Furniture Renderings
Stools	Labor & Installation

Motion by Peterson and second by Roby to Ratify **Lobar Change Order Request COR #007R1**; credit for change in flashing material per RFI #38; credit of \$1,823, as presented

**MOTION CARRIED.**

Motion by Peterson and second by Haggerty to Ratify **Cedar Change Order Request COR #006**; change in IT rack for classroom 211 from wall-mount to floor-mount enclosure, per GMSD IT Department; cost is \$1,015.01, as presented

**MOTION CARRIED.**

Motion by Peterson and second by Worley to Ratify **Additional Services Authorization for the revised Site Plan to K&W Engineers**, to include the addition of a storage building, turnstile entrance, fencing modifications, and adjustments to the site plan for the shotput areas and ticket booths; cost is \$4,500, to be paid from the Secondary Campus construction project budget, as presented

**MOTION CARRIED.**

### **POLICIES**

Motion by Worley and second by Haggerty to Approve **First Reading of update to Policy #011 - Principles for Governance & Leadership**, as presented

**MOTION CARRIED.**

Motion by Peterson and second by Adams to Approve the following **Buildings & Grounds Use requests**

GM Music Association

GMMA Monthly Meetings  
HS Vocal Music Room #142  
1/11/23; 2/08/23; 3/01/23; 4/05/23; 5/10/23;  
and 6/14/23; 7:00pm - 8:00pm  
No Charge

GM Wrestling Club

GM Wrestling Club Friday Match  
HS Main Gym and Concession Stand  
2/17/23; 7:00pm - 9:00pm  
No Charge

Music Educators of Berks County

MEBC Spring Meeting  
HS Vocal Music Room #142  
5/21/23; 7:00pm - 8:00pm  
No Charge

Berks United FC

Berks United FC Games  
Multipurpose Field  
1/28/23; 2/25/23; 11:00am - 12:45pm  
No Charge

GM Athletics

Swimming & Diving Senior Night  
GMIS Cafe (pool side)  
1/31/23; 6:00pm - 8:00pm  
No Charge

GM Athletics

Wrestling Sectional Tournament Meeting  
GMIS Cafe (gym side)  
2/15/23; 6:00pm - 9:00pm  
No Charge

Cumru PTO

KISS Dance  
Cumru Cafeteria  
2/16/23; 4:00pm - 9:00pm  
No Charge



GM Athletics

PIAA Officials Meeting  
High School, Room 151  
2/23/23; 6:30pm - 8:00pm  
No Charge

GM Lacrosse Club

Lacrosse Open Gym, (inclement weather  
practice location)  
Brecknock Gym  
3/01/23 - 4/21/23  
Monday through Friday, 4:00pm - 9:00pm  
As assigned by Athletic Director  
No Charge

Cumru PTO

Family Bingo  
Cumru Cafeteria  
3/31/23; 4:30pm - 8:00pm  
No Charge

GMSD Business Department

GMSD Budget Town Hall  
GMIS Cafeteria (gym side)  
4/26/23; 5:00pm - 8:00pm  
No Charge

HS Football Club

Football Club Spring Craft Show  
GMIS Amphitheater, Grounds & Parking area  
4/29/23; 7:00am - 5:00pm  
Custodial Labor charges

All American Wrestling Camp

Wrestling Camp  
HS Auxiliary Gym  
7/10/23 - 7/13/23; 7:30am - 12:30pm  
Rental Fees Apply

Reading Women's Rugby Club

Indoor Rugby Practice  
HS Main Gym  
1/31/23; 6:30pm - 8:00pm  
As assigned by Athletic Director  
Rental Fees Apply

Reading Women's Rugby Club

Indoor Rugby Practice  
HS Main Gym  
2/15/23; 6:30pm - 8:00pm  
As assigned by Athletic Director  
Rental Fees Apply

Reading Women's Rugby Club

Indoor Rugby Practice  
HS Main Gym  
2/22/23; 6:30pm - 8:00pm  
As assigned by Athletic Director  
Rental Fees Apply

**MOTION CARRIED.**

Motion by Peterson and second by Roby to **Adjourn the Meeting** at 7:45pm.

A handwritten signature in cursive script, reading "Sharon L. Patton", written in dark ink. The signature is fluid and elegant, with the first letters of each name being capitalized and prominent.

Sharon L. Patton  
Board Recording Secretary