

# **Monrovia Night School Application**

## **2022 - 23 School Year**

Monrovia Night school is open to qualifying students. It meets in room 210 of Monrovia High School on **Mondays and Wednesdays from 3:00 to 5:00.** Students are strongly encouraged to work from home and attend night school. Mrs. Gast-Bray will be monitoring each student's progress remotely Tuesday and Thursday afternoons. Students will be able to contact the teacher for any questions during this time either through: [egastbray@m-gsd.org](mailto:egastbray@m-gsd.org) or calling 317.996.2258 extension 210. The scheduled Night School sessions each semester are listed below. There will be no Night School on holidays, snow days or early dismissal days.

### Schedule

First semester dates:

August: 15, 17, 22, 24, 29, 31

September: 7, 12, 14, 19, 21 26, 28

October: 3, 5, 17, 19, 24, 26, 31

November: 2, 7, 9, 14, 16, 21, 28, 30

December: 5, 7, 12, 14

Second semester dates:

January: 9, 11, 18, 23, 25, 30

February: 1, 8, 13, 15, 22, 27

March: 1, 6, 8, 13, 15, 20, 22,

April: 3, 5, 12, 17, 19, 24, 26

May: 1, 3, 8, 10, 15, 17

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### **Procedures**

To enroll in Monrovia High School's Night School program, a student must first talk to a guidance counselor. If the student is not enrolled in Monrovia High School, the student must have an interview with an administrator. Students may begin by enrolling in 1 to 3 courses at a time. In order to receive credit, all coursework is to be completed by the last scheduled day of the semester (see calendar). Mrs. Gast-Bray runs the program upstairs in room 210. A unique login and password will be given. Coursework can be found at **www. Edmentum.com** and can be completed from home. All unit tests and cumulative exams are to be taken, in person, during night school hours. If there are problems you may send an email to [egastbray@m-gsd.org](mailto:egastbray@m-gsd.org) or call 317.996.2258 ext 2210.

### **Expectations**

All students expected to check in with Mrs. Gast-Bray each week as they progress through their coursework. Each course takes an average of 40 hours to complete and there are 64 scheduled hours of Night School sessions. If the student enrolls in more than one class, working from home is required. Bring headphones each evening so that you can listen to the teaching components. You may take notes on paper or electronically.

### **Rules**

Treat others, others' belongings, the staff, yourself and the teacher with respect.

Follow the rules and behaviors set out in Monrovia High School's code of conduct.

**All tests and exams are to be taken, in person, during Night School hours.**

Do not disrupt other students. No drinks around the computers.

No texting friends or playing on your phone.

Read and agree to the integrity rules on pages 5-6

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**Registration Form**

Student name: \_\_\_\_\_

first

last

Parent/Guardian name: \_\_\_\_\_

first

last

Student address: \_\_\_\_\_

street

\_\_\_\_\_

town

zip

Student contact information: \_\_\_\_\_

email

\_\_\_\_\_

cell phone

Parent/Guardian contact information: \_\_\_\_\_

email

\_\_\_\_\_

phone

Emergency Contact: \_\_\_\_\_

name & relationship to student

\_\_\_\_\_

phone

Guidance counselor: \_\_\_\_\_

Do you have an electronic device and internet access at home?

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**Academic Information**

Grade level: \_\_\_\_\_ age: \_\_\_\_\_

Last or current school: \_\_\_\_\_

Students outside of Monrovia High School are required to attach a transcript.

Date of last attendance: \_\_\_\_\_ GPA: \_\_\_\_\_

Credits needed to graduate: \_\_\_\_\_ diploma: \_\_\_\_\_

Special educational needs: \_\_\_\_\_

Goals & considerations: \_\_\_\_\_

\_\_\_\_\_

Anticipated start date: \_\_\_\_\_ Anticipated finish date: \_\_\_\_\_

I have read the procedures and expectations and agree to comply with all policies of Monrovia High School and the Night School program. I understand that failure to comply may result in permanent withdrawal.

Student signature: \_\_\_\_\_ date: \_\_\_\_\_

Parent/Guardian signature: \_\_\_\_\_ date: \_\_\_\_\_

This student is recommended for admission to the Monrovia Night School program.

Guidance counselor signature: \_\_\_\_\_ date: \_\_\_\_\_

Administrator signature: \_\_\_\_\_ date: \_\_\_\_\_

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### Integrity Rules

1. Students may enroll in online courses during (a) Credit Recovery, (b) Night School, (c) summer school, (d) enrichment or remediation, or (e) elective or flex periods.
2. Students may not have concurrent same-course enrollment in both the online and traditional setting.
3. A student may be reassigned if virtual learning is being used to circumvent placement in a specific class where space is available.
4. Priority placement will be based on course availability and individual student need beginning with seniors.
5. **Unit Pretests, Post Tests, and End of Semester Tests will be locked and must be proctored by teachers on site.** Tutorials, lesson Mastery Tests, and assignments may be completed off campus.
6. Students must take the EOS (End of Semester) Exam and complete all assigned coursework to earn credit for the course. a. Students may be permitted to retake the End of Semester Test (EOS) once regardless of the first score made. b. Students will also be able to go back and resubmit any work in the course for a higher grade if students have time left in their enrollment. c. Once students have taken the EOS and if time permits, they will be allowed to review their grades and resubmit any assignments that received scores below expectations to improve their mastery of the content.
7. A student must achieve an overall average of 60% to pass the course.
8. Students who are inactive for more than 10 days may be removed from the program.
9. Students violating the Monroe-Gregg School District Acceptable Use Policy may have their online course access revoked.
10. Any attempt to undermine the integrity of the program may result in the student being dropped or asked to redo portions of the Edmentum course. Academic Misconduct  
Academic misconduct, in any form, will not be tolerated. Academic misconduct includes, but is not limited to, cheating, plagiarism, copying another student's work, or providing classwork to another student. A signed Academic Integrity Student Policy must on file before a student will be enrolled in online coursework in Night School.

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### Academic Integrity Student Policy

1. I will complete and submit my own work.
2. I will not copy another person's work, in whole or in part, and submit it in as my own.
3. I will not consult or reference unauthorized material or information during re-tests, quizzes, tests, or exams unless my teacher gives me permission.
4. I will not plagiarize (copy text, graphics, mathematics solutions, artistic layouts or presentations, or any ideas, in whole or in part, from another source without including proper citation).
5. I will not communicate specific quiz, test, or exam information or answers.
6. I will not provide, virtually or in person, access to materials or information so that credit may be wrongly claimed by others.
7. I will not turn in an original paper, project, or material more than once for different courses or assignments.
8. I will not, in lab situations, falsify or fabricate data or observations, including computer output.
9. I will abide by the Monroe-Gregg School District Acceptable Use Policy.

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----- By signing below, I agree to adhere to this Policy and will refrain from committing any of the violations identified above. I understand that any violation of this Policy may result in the loss of credit and revocation of access to instructional materials provided by MIT in addition to other consequences identified in the Monrovia High School Code of Conduct.

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Student Signature

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Student Printed Name

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Date

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\_\_ MIT Program (Credit Recovery, ASPIRE, Connections, Back on Track, Opportunity, Night School)