

**Minutes of the Regular Board of Education Meeting of
Hawthorn Community Consolidated District #73, Lake County, Illinois
841 West End Court, Vernon Hills, IL 60061
7:00 p.m. on the 9th day of February 2023**

CALL TO ORDER

President Robin Cleek called the Board of Education meeting to order at 7:00 p.m. Roll call was taken prior to the meeting during the closed session portion of the meeting. Mr. Michael Engle attended the meeting remotely. Those present recited the Pledge of Allegiance.

PUBLIC COMMENT

No public comment at this time.

RECOGNITION

Assistant Superintendent of Innovative Learning Dr. Karen Maturo presented the Board of Education with a time capsule in celebration of #HawthornHits100. Elementary South delivered a short video explaining the unique school artifacts that were placed in their time capsule. The remaining schools will present their time capsules during future board meetings.

ANNOUNCEMENTS

There were no announcements at this time.

PRESIDENT'S REPORT

President Robin Cleek asked the board for feedback regarding the proposed 2023-2024 Board of Education Meeting Schedule. Vice President Wes Polen inquired about the proposed October board meeting date. Dr. Hannigan, along with the business department, will explore different dates and the proposed schedule will be voted on by the board at the next meeting.

President Cleek had the opportunity to participate in building tours along with Dr. Hannigan. She has visited Elementary North, Middle South, Hawthorn School for Young Learners, and Elementary South. She will continue to visit the rest of the buildings this month. She has enjoyed observing students fully engaged in the updated facilities. The classrooms are full of spirit and joy. She had the pleasure to see the new Hawthorn School for Young Learners building as it is being fully utilized. She looks forward to the completed project at Hawthorn Middle South. The tours are also helpful to visualize the planned construction, especially for Hawthorn Elementary North. It was also nice to see teachers during their collaboration time and see classrooms where class sizes are a concern but can see first hand the functional schedule in the classrooms. If there are any board members who are interested in joining the tours, please connect with Dr. Hannigan because only two members can go at a time.

ED-RED REPORT

Mr. Joel Finfer reported that the next ED-RED member meeting will be hosted at Hawthorn on February 10 and the next ED-RED executive meeting will also be hosted at Hawthorn on February 13.

SEDOL REPORT

Mr. Engle reported that the last SEDOL governing meeting was December 7 and the last executive meeting was on January 26. There was a five-year budget presentation that was reviewed for the technology and infrastructure needs. The executive board also approved the real estate purchase of Fairhaven School to be presented at the next governing board meeting for approval scheduled for March 1, 2023. The next executive board meeting is scheduled for February 16, 2023.

SITE & FACILITIES SUBCOMMITTEE REPORT

No report at this time.

PRESENTATIONS

Assistant Superintendent of Innovative Learning Dr. Karen Maturo presented the Grade Level Transition/Articulation Process. Dr. Maturo was accompanied by Assistant Superintendent of Student Services Ms. Alicia Corrigan, Principal Robert Natale, Assistant Principal Natalie Mares, and Assistant Principal Jenna Stern. The presentation provided an overview on student transitions at Hawthorn. The transition between Lincoln to Dual Language/Hawthorn School for Young Learners, Hawthorn School for Young Learners to the respective elementary schools, and the middle schools to the high schools were presented along with timelines. There are student and parent processes in place to ease the transition between the move to a new building. Staff roles and responsibilities were also presented. Ms. Corrigan gave an overview of the IEP process in relation to the transition process.

Assistant Superintendent of Human Resources Mr. Adam Palmer presented the Substitute Hiring Process. Mr. Palmer reviewed the protocol for hiring substitutes (guest teachers), the qualifications to receive a substitute licensure, locations of the online applications, and professional development opportunities. The human resources department has hired 22 new guest teachers since the beginning of the school year. Hawthorn will continue to explore ways to recruit guest teachers. Currently, the human resources department has partnered with the communications department to send out blasts through social media, create yard-signs with QR codes that link directly to the application portal, and features on the website.

DISCUSSION ITEMS

There were no discussion items at this time.

SUPERINTENDENT'S REPORT

Dr. Pete Hannigan reported two great nights for incoming Kindergarten families. On January 31, Hawthorn hosted a Kindergarten Information Night with more than 100 families present. On February 7, Dual Language hosted an informational meeting regarding the Dual Language program. He ended his report by congratulating Hawthorn's Interim School Resource Officer Casey Bergschneider for securing the permanent position as the School Resource Officer. She will be present at the next board meeting.

CONSENT AGENDA

- 9.1 Board Meeting Minutes from January 19, 2023
- 9.2 Personnel Report

New Hires: 4

Resignations: 7

Leave of Absence: 3

Change of Status: 1

Retirement: 1

4 New Hires: Rachael Girmscheid, LBS1 Teacher, Lincoln; Monica Prindiville, Occupational Therapist, TL; Andrea Carrero, Registrar, District; Kalpana Palanisamy, Lunch/Recess Supervisor, ES.

7 Resignations: Meghan Hibbs, Interventionist, TL, 05/30/2023; Allysen Johnson, Kindergarten Teacher, HSYL, 05/30/2023; Heidi Ramirez-Cabanit, Social Worker, DL, 05/30/2023; Ujwala Chebrolu, Instructional Assistant, DL, 01/27/2023; Jacqueline Ramos, Lunch/Recess Supervisor, DL, 02/08/2023; Jessica Ramos, Instructional Assistant, Lincoln, 01/27/2023; Joe Stark, Instructional Assistant, MN, 02/07/2023.

3 Leaves of Absence: Becca Davidson, Spanish Teacher, Middle North, 08/28/2023; Sandy Pineda, LBS1 Teacher, MS, 01/23/2023; Brandon White, PE Teacher, TL, 04/20/2023.

1 Change of Status: Carolyn McGraw, Instructional Assistant, EN, 01/30/2023

1 Retirement: Adam Palmer, Assistant Superintendent of Human Resources, District, 06/30/2027

RECOMMENDED MOTION: Wes Polen moved that the Board of Education approve the **Consent Agenda** items as presented; seconded by Joel Finfer.

Roll Call Vote: Sonali Patil, Wes Polen, Robin Cleek, Joel Finfer, George Fievet, Michael Engle and Karl Borchers.

Motion carried: 7 ayes; 0 nays

GENERAL INFORMATION

1. Enrollment-Uploaded
2. FOIA Log, Dr. Hannigan reported that there were two FOIA requests since the last board meeting as identified in Section 11.2 of the Board agenda.
3. Board Email Log
4. Media Clips

TOPICS FOR FUTURE DISCUSSION

There were no topics for future discussion at this time.

ADJOURN TO CLOSED SESSION

Pursuant to 5 ILCS 120/2(c)(11) President Cleek *read the motion(s) to adjourn to CLOSED SESSION for the purposes of:*

The placement of individual students in special education programs and other matters relating to individual students. 5 ILCS 120/2(c)(10).

The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the

public body, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in a park, recreational, or educational setting, or a volunteer of the public body or against legal counsel for the public body to determine its validity. However, a meeting to consider an increase in compensation to a specific employee of a public body that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with this Act. 5 ILCS 120/2(c)(1).

With no further business to discuss, Karl Borchers made a motion to adjourn to Closed Session, seconded by Joel Finfer. The meeting adjourned at 8:00 p.m. **All in favor? Yes.**

Motion carried: 7 ayes; 0 nays

Respectfully submitted,
Jessica Flores

Robin Cleek, President

George Fievet, Secretary

Date Minutes Approved: _____