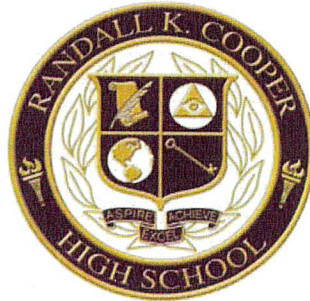


RECONSIDERATION POLICY



MATERIALS RECONSIDERATION POLICY

The media centers of Boone County Schools fully support the First Amendment of the Bill of Rights, the American Library Association's Library Bill of Rights, and the concept of intellectual freedom. Our school media centers do not support any one idea, philosophy, or perspective. Using the terms described in each school's Selection/Collection Development Policy, every effort is made to include items in the library's collection that are age appropriate for students. Every individual has the right to seek information from all points of view without restriction. The responsibility for the individual choice of reading materials by minors rests with the parent or legal guardian.

We have established procedures for the reconsideration of materials in the library collection. We welcome our school community to discuss with us our selection policy when a question arises concerning resources in the school media center. All inquiries about library materials or challenges to library materials will be recorded by the school principal for reference purposes.

Individuals wishing to formally challenge materials for reconsideration must read/view the material in its entirety before following the steps below.

STEPS FOR RECONSIDERATION OF SCHOOL OR CLASSROOM LIBRARY COLLECTION

1. A Request for Reconsideration of Library Collections Form must be requested from the school principal. The challenged material will remain in circulation until the process is complete.
2. The Reconsideration Committee can effectively address one challenge at a time. If multiple challenges are filed within the same time period, they will be addressed in the order they are received. In this instance, the committee will not be bound by the schedule outlined below.
3. Upon the completion of the Request for Reconsideration of Library Collections Form is complete, the principal will inform the Assistant Superintendents of Learning Support Services of the request for formal reconsideration.
4. The school principal will form a reconsideration committee. This committee shall consist of: an administrator, two (2) teachers from the appropriate grade levels which may include the librarian/media specialist, and two (2) objective community members/parents.

5. A meeting of the committee will be held within 15 working days after the form is submitted. The committee will read the Request for Reconsideration of Library Collection, as well as review the material(s) in question.
6. Committee members form an opinion on the material(s) as a whole and reach a consensus decision to retain or remove the material(s). In the case that a consensus cannot be reached, a vote will be taken and majority rules.
7. The school principal will complete a report of the committee procedures and decision. This will be submitted to the Assistant Superintendents of Learning Support Services and the complainant.
8. If the complainant would like to appeal the committee's decision to the School Based Decision Making Council (SBDM), he or she may do so in writing within 10 working days of the committee's decision.
9. Items may be brought up for Reconsideration once every four years, regardless of the decision rendered.

Note: Requests for reconsideration are limited to those living within Boone County, Kentucky, paying Boone County, Kentucky tax, or have a child (ren) that attends Cooper High School at the time of the reconsideration request. Proof from the complainant should be provided and will be verified prior to moving forward.

REQUEST FOR RECONSIDERATION OF LIBRARY COLLECTION

The school board of Boone County Schools has delegated the responsibility for selection and evaluation of library collections to the school library media specialist and school curriculum committee and has established reconsideration procedures to address concerns about those materials. Prior to completing this form, the material in question must be read in its entirety. Completion of this form is the first step in those procedures. If you wish to formally request reconsideration of library materials, please return the completed form to the school principal.

Name _____ Date _____

Address _____

City _____ State _____ Zip _____

Phone _____ Email _____

Do you represent: Self? Organization? Name of Organization: _____

Material Type:

Book Digital Media Other (please specify): _____

Title _____

Author/Producer _____

1. Have you had the opportunity to discuss this material with the library media specialist?
2. What brought this material to your attention?

3. Have you examined the material in its entirety?
4. What specific concerns do you have about the material? (Use other side or additional pages to cite passages/page numbers/sections explaining your concerns.)
5. In what way do you feel students would be negatively affected by this material?
6. What do you suggest the library/school/district do concerning this material?
7. Do you have any other information you would like to provide?

RECONSIDERATION COMMITTEE MEMBERS:

- Based on the First Amendment, the freedom to read is essential to our democracy. Allow these principles and the [freedom to read](#) to guide your decision rather than in defense of individual materials.
- Read or view all materials referred to you, including the full text of the material in question, available reviews and notices of awards, if applicable. Consult standard evaluation aids and the Boone County Selection policy.
- Review the [Boone County Schools library mission statement](#), materials selection and reconsideration policies, and professional guides such as the [Intellectual Freedom Manual](#).
- Passages or parts of the work in question should not be pulled out of context. The values and faults should be weighed against each other and the opinions based on the materials as a whole.
- While it may be prudent to state what area/role a committee member represents in the makeup of the committee (ie., teacher, librarian, community member, administration, parent, etc.), the personal identification of each member should remain anonymous to protect the objectivity of the deliberation.
- The reconsideration committee meeting may be closed depending on state law and local practice. While public comments may be useful, these comments should be directed to the school principal.
- The committee's recommendation is to be an objective evaluation of the material within the scope of a library's selection policy.
- The committee's report, presenting both majority and minority opinions, should be presented to the school principal as directed in the reconsideration process, with a recommendation to retain the material in its original location or to remove the material. The report may differ depending on the type of resource that is being challenged, such as library material, display, reading list etc.

POLICY EVALUATION

We will evaluate the effectiveness of this policy through our School Improvement Planning Process.

Date Adopted 2/15/2023:

Council Chairperson's Initials

DMW