

RICHFIELD PUBLIC SCHOOLS

Health, Safety and Wellness Committee

Meeting Minutes

12.8.2022

Meeting Called to Order: 7:15 a.m. in the District Office Boardroom.

Members Present

- Craig Holje (Chief Human Resources Admin Officer)
- Dan Kretsinger (Director of Facilities & Transportation)
- Daniel Holcomb (IEA Health & Safety)
- Michael Manning (Food Services Director)
- Will Wlizo (Safe Routes to School Coordinator)
- Courtney Laduke (Food Services)
- Tye Michaels (Human Resources Director)
- Jessica Ayala (District Office)
- Amy Skare-Klecker (Community Education Director)
- Peter Fitzpatrick (Centennial Custodial)
- Chris Bartlett (HS Chemical Hygiene Officer)

Minutes

WORKERS COMPENSATION UPDATE

- 13 Total Reports (Since October 13th meeting)
 - 6 Incident Only
 - 7 Medical Only
 - 0 Loss Time
- Source of injury
 - 7 student related (punch, kick, bites, etc.)
 - 2 slips and falls (none winter related)
 - 2 hit by ball (soccer and dodgeball)
 - 1 motor vehicle accident (bus hit by another driver)

REVIEW INCIDENT REPORTS

- 3 Elementary school student injuries (all are playground related)
- 3 Middle School student injuries
- 8 High School student injuries

COVID-19 INFORMATION AND UPDATES

- Covid community level is at Yellow.

WELLNESS UPDATE

- Healthjoy – online medical clinic that is offered with the insurance plan. Uses live support and outreach to connect employees with care around the clock. This would help prevent waiting in long lines at urgent care.

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- Nutrition Services Update
 - The focus is to get students applications in for free and reduced meals. 62% have qualified for free or reduce lunch so far. We're reaching out to high balance families to urge them to sign up.
 - Holiday meal is planned for the last day before break.
 - The third vending machine at RMS went live and has sushi in it.
- Safe Routes to Schools Update
 - RPS and Richfield Public Works will soon kick off a demonstration project to test a walking route near Centennial Elementary.
 - We have installed about half of the new bicycle parking from the district's 2022 Boost Grant. Concrete installation and remaining bike racks will be installed in the spring.
 - We applied for another Boost Grant to purchase a fleet of balance bikes (Strider is the most popular brand) for use in PreK, Kinder, and 1st Grade classes.
 - We applied for a No Child Left Inside Grant to purchase a small fleet of cruiser bikes for all-year use at RCEP.
 - Get ready for Winter Walking Day on February 22!
- Employee Wellness Committee Startup
 - Meeting today to move forward after break with videos coming out.
 - The committee is working on having a chef come on-site for healthy meal options.
 - The committee is focusing on eating, healthy lifestyles, and other programs. An update will be provided at the next Health, Safety, and Wellness meeting on February 9th.

HEALTH & SAFETY UPDATE

- Indoor Air Quality Staff Survey – Survey will be sent out in January by Dan Kretsinger for anyone to fill out about the air quality in their room/space. While the technician is doing the IAQ walkthrough, they could look for certain concerns that are identified in the survey.
- Indoor Air Quality Walkthrough (2/1-2/3, 2/9-2/10) - An IEA technician will be out to all buildings to monitor the air in every room and office. The monitoring device will read Temp, Humidity, CO, CO2. The technician will look for any moisture or odor concerns.
- EHS Tasks: Science Lab Inspections, Eyewash Inspections, Fume Hood Inspections (11/8 & 11/23) - These inspections occurred last month. Once IEA and Dan have come up with a corrective action list for the items, IEA will send out to the CHOS at the HS and MS.
- Hennepin County Hazardous Waste Report – Due 12/15 – Submitted for review to Hennepin County. RHS and Bus Garage share the same license and is a VSQG. This report is required for any business to maintain disposal of hazardous waste.
- Health & Safety Email Concerns – No submissions to review since the last committee meeting. The email address is health-safety@rpsmn.org.

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- Safety Suggestion Form – No submissions to review since the last committee meeting. The form is located on the District website under the Facilities page.

FACILITIES UPDATE

- Emailed all staff with annual winter slips, trips, and falls video on 11/16.
- Penguin walk signs located at all buildings.

NEW BUSINESS

- HS Chemical Spill Kits – Working with Chris Bartlett CHO at the High School on having spill kits accessible for science lab classrooms.
- Lockout Tagout Equipment – Working with Dan Kretsinger on purchasing lockout tagout equipment for custodial and maintenance staff based on the new LOTO procedures created for each building.
- Richfield Spartan stadium turf replacement planning has begun.
- A lot of lights in the High School parking lot have been replaced. This has greatly increased illumination in this space.
- Dan Kretsinger is working with the green team for recycling and organics. The plan is to have a tour of a recycling and sorting facility in May. New signage has been ordered for High School recycling, trash, and organics bins.
- Bus driver jackets and hats have been handed out. The students can easily identify the RPS staff.

OPEN DISCUSSION

NEXT MEETING: THURSDAY, FEBRUARY 9TH

LOCATION: DISTRICT OFFICE BOARDROOM

TIME: 7:15 AM