

RICHFIELD PUBLIC SCHOOLS

Health, Safety and Wellness Committee

Meeting Minutes

2.9.2023

Meeting Called to Order: 7:15 a.m. in the District Office Boardroom.

Members Present

- Craig Holje (Chief Human Resources Admin Officer)
- Dan Kretsinger (Director of Facilities & Transportation)
- Michael Manning (Food Services Director)
- Will Wlizlo (Safe Routes to School Coordinator)
- Courtney Laduke (Food Services)
- Amy Skare-Klecker (Community Education Director)
- Peter Fitzpatrick (Centennial Custodial)
- Michelle Whiteside (Exposure Control Office, District Nurse)
- Luke Sammon (SFM Insurance)

Minutes

WORKERS COMPENSATION UPDATE

- Workers' Compensation Update – Since last meeting
 - 16 Total Reports – 11 Incident Only and 5 Medical Only
 - 8 Student Related
 - 6 Winter Related Slips and Falls

REVIEW INCIDENT REPORTS

- 7 Elementary School student injuries
- 1 Middle School student injuries
- 4 High School student injuries

COVID-19 INFORMATION AND UPDATES

- Covid community level is at Green.

WELLNESS UPDATE

- Nutrition Services Update
 - Free meals legislation – Bill has passed the house and should have another update within a month.
 - Chef Marshal event for employees – event was held and attended by 10 staff members.
 - Dark chocolate being delivered to schools next week.
 - Covid cases update – 2 workers out with covid.
 - Kitchen manager out with broken ankle from fall at home.
- Safe Routes to Schools Update

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- We received another MnDOT Boost grant to purchase a balance bike fleet for students in PreK-Kindergarten-1st Grade. Additionally, there is funding for two pieces of adaptive PE equipment to correspond with the unit.
- I testified at the Minnesota House Transportation Committee about the Richfield Public Schools SRTS program. Additionally, I attended the Minnesota Bike Walk Summit on Capitol Hill Day event.
- Lastly, SRTS is helping the City of Richfield with a new Active Transportation Action Plan, which will synthesize many of the ideas included in its Pedestrian Master Plan, Bicycle Master Plan, ADA Transition plan, etc., with the goal of making it easier and safer to get around Richfield without a car. This process is ongoing but will likely wrap up at the beginning of the summer.

HEALTH & SAFETY UPDATE

- Indoor Air Quality Walkthrough (2/1-2/3, 2/9-2/10) – An IEA technician will be out to all buildings to monitor the air in every room and office. The monitoring device will read Temp, Humidity, CO, CO2. The technician will look for any moisture or odor concerns.
- Indoor Air Quality Staff Survey Results - Survey was sent out in January by Dan Kretsinger for anyone to fill out about the air quality in their room/space. While the technician is doing the IAQ walkthrough, they could look for certain concerns that are identified in the survey. There was a total of 149 responses from 11 different buildings within the District.
- Hennepin County Hazardous Waste Inspection 12/20 - An inspection occurred on 12/20 for the District. Dan Kretsinger and I accompanied the inspection throughout the High School and Bus Garage. The district did not have any violations/citations. This inspection occurs approximately every 3 years.
- EHS Tasks:
 - Compressed Gas Inspection – This was completed in December. Every year, it is required to inspect the compressed gases throughout the District. These are stored at the High School (custodial shop, metal shop cylinders have been removed), Middle School (Chlorine Gas for pool), Bus Garage and Maintenance. The cylinders were in compliance.
 - Tier II Reporting – This report is submitted to Minnesota Pollution Control Agency (MPCA) and Homeland Security by March 1st. It's required to report any hazardous chemical stored on-site in excess of 10,000 lbs. Chemicals that are considered extremely hazardous can have lower storage thresholds such as chlorine gas at the MS and sulfuric acid in the batteries in the bus garage. The District also reports the underground storage tanks at district buildings. This was completed in January. A copy was also provided to Richfield Fire Department.
 - Mock OSHA Inspection – Working with Metro ECSU to schedule for March 9th. We will invite Luke Sammon (SFM) once we have a date scheduled. Every year we schedule a mock OSHA for 1-2 buildings to help prepare for an actual OSHA inspection.
- Health & Safety Email Concerns – No submissions to review since the last committee meeting. The email address is health-safety@rpsmn.org.

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- Safety Suggestion Form – No submissions to review since the last committee meeting. The form is located on the District website under the Facilities page.

FACILITIES UPDATE

- No update

NEW BUSINESS

- HS and MS Chemical Spill Kits – Wall mounted spill kits have been delivered to the High School and Middle School. Maintenance work orders were submitted to have them installed in the science lab classrooms.
- Lockout Tagout Equipment - Working with Dan Kretsinger on purchasing lockout tagout equipment for custodial and maintenance staff based on the new LOTO procedures created for each building.

OPEN DISCUSSION

NEXT MEETING: THURSDAY, APRIL 13TH

LOCATION: DISTRICT OFFICE BOARDROOM

TIME: 7:15 AM