

TIMELINE FOR REGIONAL BOARD OF EDUCATION
BUDGET DEVELOPMENT FOR BUDGET YEAR
2023-2024

- December 13, 2022** (Tuesday) **MEETING W/CHAIRMEN BD. OF FINANCE:**
Budget Input: (5:30 p.m. – Library Media Center – Selectmen, Board of Finance Chairs, RSD#7 BOE Chair, RSD #7 Administration)
- February 22, 2023** (Wednesday) **BUDGET WORKSHOP:**
Board receives Superintendent’s overview, begins general discussion. **(Regular BOE Mtg.)** 6:00 pm-Media Center
- March 1, 2023** (Wednesday) **BUDGET WORKSHOP: (Special Meeting - Input from invited Town Boards and Officials):** 6:00 p.m. Media Center
- March 8, 2023** (Wednesday) – **Regular Board of Education Meeting** – Media Center
– Possible budget discussions – 6:00 p.m.
- March 11 or 18, 2023** (Saturday) **BUDGET WORKSHOP: With New Hartford Board of Finance**
– New Hartford Town Hall - **8:00 a.m.**
- March 22, 2023** (Wednesday) – First Informal Town Presentation –**COLEBROOK** - Town Hall
(Regular BOE meeting to follow) - **6:30 p.m.**
- **MOTION: Adoption of Call of Budget Hearing** (*Must have time to post in paper 5 days before Budget Hearing newspaper*)
 - **MOTION: Adoption of Referendum Question**
- March 29, 2023** (Wednesday) – Second Informal Town Presentation –**NORFOLK** – Botelle School, Cafeteria – **6:30 p.m.**
- April 4, 2023** (Tuesday) – Third Informal Town Presentation –**BARKHAMSTED** – Barkhamsted Elementary – Cafeteria (In conjunction with Barkhamsted Public Budget Hearing) – **7:00 p.m.**

April 6, 2023 (Thursday) – Fourth Informal Town Presentation – **NEW HARTFORD** – Town Hall, New Hartford Senior Center (In conjunction with New Hartford Public Budget Hearing) (**Special BOE meeting** to follow for Adoption of Budget to take to Budget Hearing) – 7:00 p.m.

- **MOTION: Adoption of Budget to take to “District Budget Hearing”, after last town presentation.**

April 7 – 14, 2023 April Vacation (Cancel April 12, 2023 Regular BOE Meeting)

April 17, 2023 (Monday) **REGIONAL BUDGET HEARING to ADOPT BUDGET TO GO TO DISTRICT BUDGET MEETING** (Regular BOE meeting to follow) – Little Theater – 7:00 p.m.

- **MOTION: Adoption of Budget to take to “District Budget Meeting”**
- **MOTION (Call)***
 - a) Sets Date of final “District Budget Meeting”
 - b) Sets Date of Referendum

** Both in specific “Adopt the Call” Motion w/specific wording*

- **MOTION: Authorization of Explanatory Text for 2023/2024 Budget - * include Draft in Supt. Agenda Update – Technically this only authorizes Treasurer to do it.**
- *Hearing Must be No Less than 2 weeks prior to District Budget Meeting*
- *Notice of District Hearing needs to be published in newspaper (at least 5 days prior)*

April 26, 2023 (Wednesday) – **Regular Board of Education Meeting** - Media Center – 6:00 p.m.
Board Cancelled in 2022

May 1, 2023 (Monday) - **DISTRICT BUDGET MEETING** - R7 Little Theatre – 7:00 p.m.

- **Moderator the call for the meeting and referendum**
- *“District Budget Meeting” must be legally noticed in paper*
- *“District Budget Meeting” is First Monday in May*
- *5 days before Budget Meeting “a reasonable number” of copies of final budget must be delivered to towns*

May 2, 2023 (Tuesday) - Referendum (if designated by Board or by Petition)

- *First Tuesday in May (day after Budget Meeting)*