

Lycoming Career & Technology Center
Joint Operating Committee
Regular Monthly Public Meeting

The Lycoming Career & Technology Center’s Joint Operating Committee held their regular monthly public meeting on December 21, 2022.

Mr. Michael Mamrak, Board President called the meeting to order at 6:14 p.m.

Roll Call:

<u>MEMBER</u>	<u>P/A</u>	<u>ALTERNATE</u>	<u>P/A</u>	<u>DISTRICT</u>
Mr. Michael Mamrak	P	Mrs. Tara Buebendorf		East Lycoming
Dr. Carolyn Strickland	A			Loyalsock
Mr. Dave Shimmel	P	Mr. Dale Ulmer		Montoursville
Mr. David Messenger	P	Mr. Kim Walker		Muncy
Mr. Douglas Whitmoyer	P	Mr. Daniel Truckenmiller		Warrior Run

Others present: Mr. Nathan Minium, Dr. Craig Skaluba, Mr. Smith (McCormick Law), Heather Burke, and Patricia Kepner

FORMAL ACTION-ELECTION OF OFFICERS

Mr. Whitmoyer moved and Mr. Shimmel seconded the motion to appoint Mr. Smith as President Pro Temp for the purpose of conducting the election of the Board President for 2023. The motion carried 4-0.

Mr. Whitmoyer nominated Mr. Mamrak for Board President. With no further nominations, Mr. Shimmel moved and Mr. Messenger seconded the motion to close nominations and approve Mr. Mamrak for Board President for the 2023 calendar year. The motion carried 4-0.

Mr. Messenger nominated Mr. Whitmoyer for Vice President. Mr. Whitmoyer moved and Mr. Shimmel seconded the motion to close the nominations. With no further nominations, Mr. Shimmel moved and Mr. Messenger seconded the motion to close nominations and approve Mr. Whitmoyer for Vice- President for the 2023 calendar year. The motion carried 4-0.

PRESENTATION

Caleb Herman, November Student of the Month spoke to the board about his experience as a student for the last three years in the automotive class.

Mr. Minium presented the LycoCTC vision statement, mission statement and core values.

MEETING MINUTES

Mr. Whitmoyer moved and Mr. Shimmel seconded the motion to accept the meeting minutes from the November 17, 2022 regularly scheduled meeting as presented. The motion carried 4-0.

FINANCIAL REPORTS

Mr. Whitmoyer moved and Mr. Shimmel seconded the motion to approve the financial reports for the period ending November 30, 2022 and the bills from November 11, 2022 to December 8, 2022 in the amount of \$113,780.86 as presented. The motion carried 4-0.

FORMAL ACTION

Mr. Messenger moved and Mr. Shimmel seconded the motion to approve the following action items as presented:

- A. The second reading of LycoCTC policies 218.1 and 708.
- B. The Lycoming Career and Technology Center vision statement, revised mission statement, and core values.
- C. The articulation agreement with Triangle Tech for Construction Trades.

- D. The pathway agreement with Pennsylvania College of Technology for Criminal Justice.
- E. Caitlin Costa, Nichol Bilbay, Christopher Bilbay, Sheena Ambruster, Tabitha Whitman, Tatum Heiser, Melissa Fornwalt as members of the Early Childhood Educational Occupational Advisory Committee.
- F. Vocational I to Vocational II salary increase for Harry Kline, retroactive to May 5, 2022.
- G. Vocational I to Vocational II salary increase for Catherine Farr, retroactive to June 1, 2022.
- H. Brandon Flannery as long-term substitute for Computer Systems Technology for the 2022-2023 school year at step 1 emergency certificate salary of \$38,500, retroactive to 9/6/2022. The motions carried 4-0.

ADMINISTRATIVE REPORTS

Facilities/Operations:

Student Recruitment- We are finishing up 9th grade tours this week. The visitors will visit 3 hours for a total of 30-35 in each. So far, we have seen a total of 255 prospective students. Some of the numbers have been lower due to students not turning in their permission slips. Most students were able to see their first and second choices. They will be doing their scheduling in January, after break, and we hope to have applications in by Mid-February.

Eligibility Reports- We had a meeting with the counselors at the beginning of the month to show them how to access our SIS to get eligibility information.

Feasibility Study- Dr. Skaluba had a meeting at the Lycoming Mall to determine square footage, etc. to see if this would be a viable option. The architects will be here at the January 5th superintendent's meeting to discuss the different options, and we anticipate them presenting at the February 16th JOC meeting.

Curriculum /Programs/Enrollment:

Current enrollment is 310.

Comprehensive plan- The draft is complete, and ready to be reviewed by the public. After 28 days, it will be on the agenda for board approval.

National Technical Honor Society- There are approximately 30 students eligible – this year we are inducting juniors as well as seniors. The ceremony will take place on Wednesday, January 25th at the Hughesville High School auditorium.

Co-operative Education- There is one more student who has been added since last month.

Instruction / Professional Development:

Student portfolio requirements- We are looking at creating an updated document with essential items for student portfolios.

Mid- year Reflections- Mr. Minium will be working with the instructors on professional responsibilities and educator effectiveness and what to focus on for the second semester.

Penn College will be visiting in January to tour and discuss possible program additions and how those might factor into the feasibility study.

Upcoming Events:

Christmas Break- 12/31-1/1/23

PAC Meeting- 1/5/23

ADDITIONAL INFORMATION

The next Joint Operating Committee Meeting will be held Thursday, January 19, 2023 at 7:00 pm at the Lycoming Career & Technology Center Café.

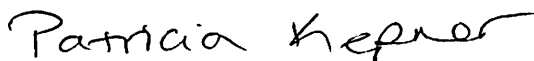
ADJOURNMENT

With no further business, Mr. Whitmoyer moved and Mr. Messenger seconded the motion to adjourn at 6:42 pm. The motion carried

4-0

Respectfully submitted,

Lycoming Career & Technology Center



Patricia Kepner: Board Secretary