

Lycoming Career & Technology Center
Joint Operating Committee
Regular Monthly Public Meeting

The Lycoming Career & Technology Center's Joint Operating Committee held their regular monthly public meeting on October 20, 2022.

Mr. Michael Mamrak, Board President called the meeting to order at 7:02 p.m.

Roll Call:

<u>MEMBER</u>	<u>P/A</u>	<u>ALTERNATE</u>	<u>P/A</u>	<u>DISTRICT</u>
Mr. Michael Mamrak	P	Mrs. Tara Buebendorf		East Lycoming
Dr. Carolyn Strickland	P			Loyalsock
Mr. Dave Shimmel	P	Mr. Dale Ulmer		Montoursville
Mr. David Messenger	P	Mr. Kim Walker		Muncy
Mr. Douglas Whitmoyer	P	Mr. Daniel Truckenmiller		Warrior Run

Others present: Mr. Nathan Minium, Dr. Craig Skaluba, Mr. Christopher Kenyon, and Heather Burke.

PRESENTATION

The members viewed a short video presentation featuring Ryan Steele, Culinary Arts student and September Student of the Month.

MEETING MINUTES

Mr. Shimmel moved and Dr. Strickland seconded the motion to accept the meeting minutes from the September 15, 2022 regularly scheduled meeting as presented. The motion carried 5-0.

FINANCIAL REPORTS

Mr. Whitmoyer moved and Mr. Shimmel seconded the motion to approve the financial reports for the period ending September 30, 2022 and the bills from September 9, 2022 to October 30, 2022 in the amount of \$212,042.86 as presented. The motion carried 5-0.

FORMAL ACTION

Dr. Strickland moved and Mr. Whitmoyer seconded the motion to approve the following action items as presented:

- A. Second Reading of LycoCTC polices 218 and 805.
- B. First reading of LycoCTC policies 209.1, 247, 338.1 (as amended), and 620.
- C. The professional certification change for Cathy Farr from Vocational I to Vocational II with a salary increase to \$49,233.00.
- D. Tobias Harrington as an Automotive Assistant, retroactive to October 11, 2022 at a pay rate of \$14.00 per hour.
- E. Aron Easton (Computer Systems), Charles Shoemaker (Criminal Justice), and Daniel Ford (Construction Technology) as members of the Occupational Advisory Committee, retroactive to October 17, 2022.
- F. An increase to the daily substitute rate to \$125.00
- G. Nathan Minium to participate in the Pennsylvania Inspired Leadership Course, New Director's

Academy, sponsored by the PA Association of Career & Technology Administrators. The cost of the 30-hour course is \$300., which is waived as part of the Technical Assistance Program provided by the Bureau of Career and Technical Education.

H. Sara Wolfe, Anna Johnson, and Ellen Ryan as substitute nurses to accompany students on field trips, as needed, at the regular daily substitute rate.

The motions carried 5-0.

ADMINISTRATIVE REPORTS

Facilities/Operations:

Capital facilities project-Mr. Minium discussed a concrete pad and fence project, near the automotive and construction garages, that he is hoping will be completed before winter. Once completed, this will help to improve the outdoor learning environments for students.

School Nurse service and support- We will have approved nurses accompany students on field trips, as needed for medical reasons.

Curriculum /Programs/Enrollment:

Current Enrollment as of 10/20/22 is 314.

Student Recruitment- 9th grade presentations are being scheduled for November and December. Students that are interested will be visiting here the week of December 19th, before winter break.

Supplemental Equipment grant- The application has been submitted for this year's grant. We are planning on purchasing cordless power tools for Construction, digital radios for Criminal Justice, and diagnostic scan tools for Automotive.

National Technical Honor Society- applications have been extended to 11th graders this year, and will continue to be open to 12th graders who meet the criteria. We are looking to have an induction ceremony in late January.

Skills USA- There are 27 different skills competitions that will be available for students this year. We hope to have a lot of participation this year.

Cooperative Education- We currently have two students out on co-op jobs with several more expected to go out before the second semester.

Instruction / Professional Development:

The Safety Committee is completing our annual workplace safety trainings

PDE Integrated Learning Conference- Nov. 2nd-4th- Mrs. Farr and Mrs. Kime will be attending this year.

Cooperative Education Coordinator State Conference- Mrs. Cooley attended recently.

TAP trainings- Career Pathways, New Director Academy

Upcoming Events:

End of 1st Marking Period- October 28th

PAC meeting- November 3rd

Counselor's meeting- November 16th

JOC meeting- November 17th

Teacher In-Service- November 23rd

Thanksgiving Break- November 24th-28th

ADDITIONAL INFORMATION

The next Joint Operating Committee Meeting will be held Thursday, November 17, 2022 at 7:00 pm at the Lycoming Career & Technology Center Café.

ADJOURNMENT

With no further business, Mr. Whitmoyer moved and Dr. Strickland seconded the motion to adjourn at 7:48 pm. The motion carried

5-0

Respectfully submitted,
Lycoming Career & Technology Center

Patricia Kepner

Patricia Kepner: Board Secretary