

Lycoming Career & Technology Center
Joint Operating Committee
Regular Monthly Public Meeting

The Lycoming Career & Technology Center's Joint Operating Committee held their regular monthly public meeting on September 15, 2022.

Mr. Michael Mamrak, Board President called the meeting to order at 7:00 p.m.

Roll Call:

<u>MEMBER</u>	<u>P/A</u>	<u>ALTERNATE</u>	<u>P/A</u>	<u>DISTRICT</u>
Mr. Michael Mamrak	P	Mrs. Tara Buebendorf		East Lycoming
Dr. Carolyn Strickland	A			Loyalsock
Mr. Dave Shimmel	P	Mr. Dale Ulmer		Montoursville
Mr. David Messenger	P	Mr. Kim Walker		Muncy
Mr. Douglas Whitmoyer	P	Mr. Daniel Truckenmiller		Warrior Run

Others present: Mr. Nathan Minium, Dr. Craig Skaluba, Mr. Christopher Kenyon, Heather Burke, and Patricia Kepner.

MEETING MINUTES

Mr. Whitmoyer moved and Mr. Shimmel seconded the motion to accept the meeting minutes from the August 18, 2022 regularly scheduled meeting as presented. The motion carried 5-0.

FINANCIAL REPORTS

Mr. Shimmel moved and Dr. Strickland seconded the motion to approve the financial reports for the period ending August 31, 2022 and the bills from August 12, 2022 to September 8, 2022 in the amount of \$98, 178.23 as presented. The motion carried 5-0.

FORMAL ACTION

Mr. Whitmoyer moved and Mr. Shimmel seconded the motion to approve the following action items as presented:

- A. Second reading of LycoCTC policies 237, 351, and 716.
- B. First reading of LycoCTC policies 218 and 805.
- C. Marotta Main Architects to conduct a feasibility study that provides programmatic layout options to address current and future anticipated needs at the Lycoming Career and Technology Center.
- D. Brandon Flannery as a short-term daily substitute for the position of Computer Systems Technology Instructor, pending clearances, at the daily rate of \$205., retroactive from 9/6/22 to on or around 12/22/2022.
- E. Nathan Minium to participate in the Pennsylvania Inspired Leadership course, using the CTE Budgeting Process to Support Student Achievement, sponsored by the PA Association of Career & Technology Administrators. The cost of the 30-hour course is \$300. Which is waived as part of the Technical Assistance Program provided by the Bureau of Technical Education.

- F. The Professional Certification change for Harry Kline from Vocational I to Vocational II with a salary increase from \$ 55, 312.00 to \$56, 493.00.
 - G. Brian Anstadt as the Dean of Students for the 2022-23 school year.
 - H. Rhaylene Cooley as the SkillsUSA advisor for the 2022-23 school year.
 - I. Kerri Kime as the National Technical Honor Society advisor for the 2022-23 school year.
 - J. The Occupational Advisory Committee List for the 2022-2023 school year.
 - K. A 2001 Chevy Astro Van donation from Loyalsock Township School District to the Lycoming Career and Technology Center to be used for teaching and learning experiences in our Automotive program.
 - L. To add the culinary arts buffet table to the disposal list.
 - M. Michael Gossert for the 2023 PSBA President Elect.
 - N. Allison Mathis for the 2023 PSBA Vice-President.
 - O. Julie Preston for the Central Zone Representative for 2023-2025.
 - P. Kathy Swope and Roberta Marcus for PSBA Insurance Trust Trustees for 2022-2025.
 - Q. Tracy Long (Keystone Central School District) and Steve Skrocki (North Penn School District) for PSBA Forum Steering Committee from 2022-2024.
- The motions carried 5-0.

ADMINISTRATIVE REPORTS

Facilities/Operations:

Mr. Minium discussed the survey that he created survey for staff and teachers for the future LycoCTC vision statement and the feedback he had received so far.
 The PCCD grant has been submitted, but we have not received a response for that yet. Provisions for mental health and physical safety and security will be included in this grant.
 Discussion was held about the need to add a counselor to help with mental health of students and support for IEP students. As of now, twenty-five percent of our students have IEPs.

Curriculum /Programs/Enrollment:

Student career goals- Students are have been choosing a more specialized career pathway within their CIP code.

Student Advisory Committee- Mr. Minium had the first meeting with students from different programs to get their input and feedback. This committee will them develop ownership and a sense of pride in LycoCTC and we are hoping to foster more school spirit and pride, and community involvement. They will have monthly meetings to discuss possible events and ideas. The meeting went well and the students seemed very excited to participate.
 Board members asked what the communication has been with LycoCTC graduates.
 Penn College Now dual enrollment classes-Mr. Way was teaching a class for construction, but since he has retired, we do not have a PC NOW class at this time. Mr. Minium is looking at the list to see what classes are most aligned and would be a good fit to start a course.

Instruction / Professional Development:

Upcoming Events:

ADDITIONAL INFORMATION

The next Joint Operating Committee Meeting will be held Thursday, October 20, 2022 at 7:00 pm at the Lycoming Career & Technology Center Café.

ADJOURNMENT

With no further business, Mr. Shimmel moved and Dr. Strickland seconded the motion to adjourn at 7:40 pm. The motion carried

5-0

Respectfully submitted,

Lycoming Career & Technology Center

Patricia Kepner

Patricia Kepner: Board Secretary