

Lycoming Career & Technology Center
Joint Operating Committee
Regular Monthly Public Meeting

The Lycoming Career & Technology Center's Joint Operating Committee held their regular monthly public meeting on April 21, 2022.

Mr. Michael Mamrak, Board President called the meeting to order at 7:01 p.m.

Roll Call:

<u>MEMBER</u>	<u>P/A</u>	<u>ALTERNATE</u>	<u>P/A</u>	<u>DISTRICT</u>
Mr. Michael Mamrak	P	Mrs. Tara Buebendorf		East Lycoming
Mrs. Valerie Komarnicki	A	Dr. Carolyn Strickland	P	Loyalsock
Mr. Dave Shimmel	P	Mr. Dale Ulmer		Montoursville
Mr. David Messenger	P	Mr. Kim Walker		Muncy
Mr. Douglas Whitmoyer	P	Mr. Daniel Truckenmiller		Warrior Run

Others present: Mr. Gerald McLaughlin, Mr. Nathan Minium, Christopher Kenyon, and Patricia Kepner.

MEETING MINUTES

Mr. Whitmoyer moved and Mr. Shimmel seconded the motion to accept the meeting minutes from the March 17, 2022 regularly scheduled meeting as presented. The motion carried 4-0.

FINANCIAL REPORTS

Mr. Shimmel moved and Mr. Messenger seconded the motion to approve the financial reports for the period ending March 17, 2022 and the bills from March 11, 2022 to April 13, 2022 in the amount of the amount of \$255,350.32 as presented. The motion carried 4-0.

FORMAL ACTION

Mr. Whitmoyer moved and Mr. Shimmel seconded the motion to approve the following action items as presented:

- A. Second reading of LycoCTC policies 227,333,815, and 816.
- B. First reading of LycoCTC policies 334,335,709 and 800.1.
- C. Second reading of the LycoCTC 2022-2023 calendar.
- D. The Bureau of Career and Technical Education Approved Program Evaluation Correction Plan and Status Update.
- E. Job Descriptions for the Computer Technology Instructor, Health Careers Instructor, and the Workforce Development Coordinator.
- F. The resignation of Reed Kimble with the last day of April 15, 2022.
- G. Shirley Laird, contracted through Kelly Services, as short-term substitute for the vacant Computer Systems Technology position at a rate of \$300. Per day, effective on or around April 19, 2022.
- H. The resignation of Mike Wood as the Automotive Technology Teaching Assistant, effective May 26, 2022.
- I. The rate increase for McCormick Law Firm, effective July 1, 2022.

J. Lauren Adams (Health Careers) and David Bjorkman (Criminal Justice) as Occupational Advisory Committee members.

K. The list of items for auction and for disposal.

The motions carried 4-0.

ADMINISTRATIVE REPORTS

Facilities/Operations:

Mr. Minium reviewed the PDE recommendations from the recent 339 Audit related to safety, storage, class size in the physical space of our current facility.

Curriculum /Programs/Enrollment:

Mr. Minium discussed the NOCTI results – the seniors in all the programs did very well- most scoring above state averages. Standards will be reviewed next year to determine areas of focus and goals for each program.

We have received 194 new student applications for the 22-23 school year and 171 expected returning students for a total of 365. Health Careers numbers support hiring an additional instructor for next year.

Program Development- we are in the research phase and initial discussion of potential high priority occupations to determine how much additional building space we will need for a possible future building projects.

Instruction / Professional Development:

Teachers have completed their Student Performance Measures using a specific standard area on their written NOCTI with an achievement and growth goal from pre-test data, results have been reviewed and will be part of their PDE evaluation as set in Act 13.

Mr. Minium talked about developing a tool for instructors to use for written reflection of their performance in relation to the educator effectiveness guidelines, these will be used for discussion with instructors about program improvement and goals setting for 22-23.

Communications / Public Relations:

Upcoming events:

Administrative Assistant luncheon- April 26th

Open House- April 28th

Student of the Year Interviews- May 3rd- 9:00-11:00

Senior Ceremony- May 18th- 7:00pm at the Hughesville High School Auditorium

SkillsUSA National Competition- Crime Scene Investigation- June 20-25, Atlanta, GA

ADDITIONAL INFORMATION

The next Joint Operating Committee Meeting will be held Thursday, May 19, 2022 at 7:00 pm at the Lycoming Career & Technology Center Café.

ADJOURNMENT

With no further business, Mr. Whitmoyer moved and Mr. Shimmel seconded the motion to adjourn at 7:45 pm. The motion carried

4-0

Respectfully submitted,

Lycoming Career & Technology Center



Patricia Kepner: Board Secretary