



NAPLES CLASSICAL ACADEMY

Minutes for Regular Meeting of the Board of Directors

November 16th, 2022 at 6:00 P.M.

10270 Immokalee Rd. Naples, Florida 34120

Members in Attendance

- Mr. Matthew Mathias
- Mr. Timothy Hall
- Mr. Bill Truog
- Dr. Holly Miller
- Dr. Mark Russo

School Personnel in Attendance

- Mr. Ronald Garcia, Head of School
- Mr. Alberto Cardenas, School Operations Manager

OptimaEd Staff in Attendance

- Mrs. Susan Turner, Director of Governance & Compliance

Members Absent

- Mr. Derrick Ayers

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1. Call to Order – The meeting was called to order at 6:08 P.M. by Mr. Mathias.
 2. Roll Call – Attendance was taken by Mr. Mathias
 3. Community Comments
 - a. Jared Rook
 - b. Linda Brugger
 4. Approval of Board Meeting Minutes: 10/12/22 Board Meeting minutes – (vote)
Motion to approve the 10/12/22 Board Meeting minutes made by Mr. Hall, seconded by Dr. Russo, vote: unanimous
 5. Chairman's Report – Mr. Mathias noted that the donors previously discussed have made their full commitment to the school of \$500,000 this year. The board would like this good news shared with the community; Optima Development staff will work on messaging.
 6. Treasurer's Report – Mr. Hall reviewed NCA's year-to-date as of September 30, 2022, balance sheet, profit and loss statement, and budget versus actual report.
 7. Head of School's Report – Mr. Garcia reported on teacher training and support. Faculty evaluations are in process; new teachers must have at least two evaluations this academic year. iReady data is being used to establish baseline student performance in reading and mathematics. The state's new testing, FAST, has not been as informative as iReady; state testing has taken extra time. Mr. Garcia noted that the school still needs more laptop carts to be assembled, and additional student Chromebooks. The school is using a part-time consultant school counselor. Mr. Mathias suggested that local charters, as a group, approach the Naples Children and Education Foundation to request support for mental health initiatives. Optima will follow up on this.
 8. School Operation Manager's Report – Mr. Cardenas shared the school's progress on completing electrical repairs related to Hurricane Ian's damage. Summit Construction Group will visit soon to assess exterior paint and make recommendations. The interior painting process has commenced.

9. Executive Director's Report – Mrs. Turner reported on current enrollment and waitlist, grants, HR, and academic oversight.

10. Old Business

- a. Real Estate Update – Mr. Mathias reported that a land condominium will circumvent the need to subdivide the front parcel. The current potential buyer is still interested in moving ahead with the purchase.

11. New Business

- a. PTC Report – Ms. Agnes Zak
PTC Members reported on their organizational structure, progress to date, and request for seed funds.

Motion made by Mr. Mathias to allocate the available net proceeds of Boosterthon and the two Family Fun Events from last school year to the PTC for their proposed events and initiatives, after any required approvals from Mr. Garcia and Optima. Seconded by Mr. Hall, followed by board discussion. Mr. Hall made a motion to call the question. Dr. Miller motioned to allocate \$30,000 from prior year fundraisers to PTC with a review to occur at the next board meeting. Vote: unanimous.

- b. Optima Management Services Agreement – (vote)
Mr. Mathias made a motion to approve the Optima Management Services agreement as presented. Seconded by Mr. Hall. Vote: unanimous.

- c. OptimaEd Agreement – (vote)
Mr. Hall made a motion to approve the OptimaEd Master Service agreement as presented, seconded by Dr. Russo. Vote: unanimous.

- d. Assignment of the IT contract to OptimaEd - (vote)
Mr. Hall made a motion to approve the OptimaEd IT agreement, subject to changing the notice of termination to 180 days in accordance with the termination language of other Optima agreements. Seconded by Dr. Miller. Vote: unanimous.

- e. Conflict of Interest Statement annual signature
The board reviewed the conflict of interest statements. Documents will be emailed for electronic signature.

12. Board Comments – The board is thankful for the hard work of the PTC and school staff.

13. Adjournment - meeting adjourned at 8:09 P.M.

Next board meeting: Wednesday, February 8, 2023, at 6:00 P.M.