

MEMORANDUM OF UNDERSTANDING REGARDING REGISTRARS

This Memorandum of Understanding (“MOU”) is entered into by and between the **Board of Education of Community High School District No. 155**, McHenry and Lake Counties (the “District”) and the **Community High Education Support Staff, IEA-NEA (“CHESS”)** (collectively “Parties”).

WHEREAS, as a result of the resignation of a Registrar and of the District’s declining enrollment, the number of Registrars has been reduced from four (4) to three (3); and

WHEREAS, the remaining three (3) Registrars are temporarily performing extra duties beyond those normally performed in the workweek prescribed by the current Collective Bargaining Agreement (“CBA”);

WHEREAS, the Parties met and reached certain agreements regarding the working conditions and compensation for these Registrar positions, and the Parties wish to memorialize the understandings reached between them.

NOW THEREFORE, any provision(s) of the current CBA between the Parties notwithstanding, the Parties agree to the following:

1. **Increased Wages.** The three (3) remaining Registrars will receive an increase of 10% to their respective hourly wages, retroactive to January 1, 2023. This retroactive increase in hourly wages also will apply to all overtime performed by the Registrars since January 1, 2023.
2. **Anticipated Workload.** It is anticipated that necessary overtime will end by February 28, 2023, if not sooner, and all Registrars will be able to complete all assigned work during normal working hours without being required to work overtime on a regular and recurring basis.
3. **Addition to Bargained Wages.** Beginning July 1, 2023, all wage increases pursuant to the CBA will be applied on top of the new hourly rate established by this MOU.
4. **Previously Existing Agreements.** Tentative agreement dated September 13, 2022 via email; Registrars for the school year (SY22-23) will receive a \$3000 stipend for continuing to assist with the planning of new processes and their transition to the district office in their role. The \$3000 stipend will be paid in two installments: \$1500 at the conclusion of the first semester of SY22-23 and \$1500 on the final paycheck issued on June 30, 2023.

Signature page to follow

IN WITNESS WHEREOF, the District and CHES have executed this Agreement on the dates written below.

**COMMUNITY HIGH EDUCATION
SUPPORT STAFF, IEA-NEA**

By: Kimberly Rozner
President

Date: 2-2-23

**COMMUNITY HIGH SCHOOL
DISTRICT NO. 155,
McHENRY AND LAKE COUNTIES**

By: Alan E. Olsen
Superintendent

Date: 2/3/23

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