

FINANCIAL REPORTS

November 30, 2022

Submitted by:

Andrew Burgess Controller Reviewed & Approved by:

Becca Chen Chief Financial Officer

Signature

Date

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Business Services Department



MEMORANDUM

- To: School Board of Directors Dr. Ivan Duran, Superintendent
- From: Andrew Burgess, Controller
- **CC:** Becca Chen, Chief Financial Officer
- **Date:** February 22, 2023
- **RE:** November 2022 Financials

Typically, monthly financial reports are shared with the board approximately one to two months after a month is closed. However, OSPI identified calculation errors within their own financial reporting system at the close of 2021-22, which required correction. This caused the delay in the 2021-22 report, and delayed these first monthly reports for the 2022-23 year. Now that the prior fiscal year has been reported, monthly financial reports will resume their normal cadence.

Enrollment Report

Highline's Average FTE in September was 16,420. November's average was 16,807, which was 387 FTE more than that first month of the school year. This trend is a result of increasing enrollment at the four comprehensive high schools.

In November, Highline had 95 more average FTE, compared to the Open Doors {1418} Program enrollment in September; an increase that is common in this program during the first few months of the school year.

ALE enrollment increased 44 FTE from October to November, as a result of increasing enrollment at New Start and the Highline Virtual Academy.

In the CTE program, Highline had 66 more average FTE in middle and high schools combined, compared to the start of the year. This was due to a 3 FTE increase in middle schools, and a 36 FTE increase in high schools. This month, the Skill Center average was 15 FTE higher than the September average.

In November, Highline had 759 more FTE identified, compared to the beginning of the year, for the Bilingual Program. Highline averaged 162 more exit-eligible FTE than at the beginning of the year in the program.

Special Education enrollment was 229 students higher compared to the start of the year, as more special education students are identified and served over the course of the school year.

General Fund

Revenue collections for the month of November totaled \$19.6 million. Fall property tax collections accounted for approximately \$5.2 million of that total revenue in the General Fund. Expenditures totaled \$30.6 million for the month. Higher expenditures than revenue decreased the fund balance by \$11 million. The unassigned fund balance at the end of November was \$26.5 million. The balance sheet shows that the total ending fund balance at the end of November was \$36 million.

20% of budgeted revenue was received by November this year, compared to 22.1% this same time last year; a difference of 2.1%. As for expenditures, 21.1% of the budgeted amount for the year was spent in November, compared to 21% at the same time last year.

Capital Projects Fund

Revenue collections for the month of November from the technology levy totaled \$1.7 million. Those tech levy funds will be transferred to the General Fund at a future date to reimburse the costs of allowable instructional technology purchases.

Expenditures in the Capital Project Fund are for bond-related building projects and staff compensation. Budgets represent Highline's capital planning commitments for staff compensation, contracts, and purchase orders for the fiscal year 2022-23.

The Capital Project Fund balance at the end of November was \$64.5 million.

Debt Service Fund

The Budget Status Report shows Highline collected \$4.5 million in property tax and about \$18,000 in interest in November. No bond principal or bond interest payments were made in November. The next bond payments are scheduled for December. The fund balance increased to \$27.6 million.

Associated Student Body Fund

Total revenues collected for the month were approximately \$61,000, with expenditures reaching nearly \$35,000. The fund balance increased by about \$25,000, accordingly, for the month of November. The ending total ASB fund balance was \$1.2 million.

Transportation Vehicle Fund

The TVF collected \$1,408 in interest. The fund balance for November was approximately \$1 million.

Investment Earnings

Investment earnings in November totaled \$160,769. The interest rate in November was 2.04%, 42 basis points higher compared to October.

BOARD ENROLLMENT REPORT November 2022

Full Time Equivalent (FTE) Enrollment	Projected FTE	Average FTE to date	Difference
Kindergarten	1,287	1,247	-40
Grade 1	1,283	1,304	21
Grade 2	1,219	1,226	7
Grade 3	1,248	1,280	32
Grade 4	1,373	1,361	-12
Grade 5	1,271	1,252	-19
Grade 6	1,101	1,173	72
Grade 7	1,081	1,172	91
Grade 8	1,234	1,298	64
Grade 9	1,412	1,530	118
Grade 10	1,342	1,455	113
Grade 11	1,183	1,201	18
Grade 12	1,229	1,308	79
	16,263	16,807	544

Running Start	Projected FTE	Average FTE to date	Difference
Academic (Non CTE)	383	391	8
Vocational (CTE)	33	27	-6
Total Runnng Sta	rt 416	418	2
Dropout Reengagement (Open Doors 1418)	Projected FTE	Average FTE to date	Difference
Academic (Non CTE)	193	140	-53
Alternative Learning Experience (ALE)	Projected FTE	Average FTE to date	Difference
Grades K-6 ALE	88	9	-79
Grades 7-8 ALE	199	59	-140
Grades 9-12 ALE	296	229	-68
Total K-12 (BEA Resident FTE Enrollmen	it) 17,455	17,662	207
Career and Technical Education (CTE)	Projected FTE	Average FTE to date	Difference
Career and Technical Education (CTE) Grades 7-8 CTE Exploratory	Projected FTE	Average FTE to date 98	Difference -34
	•	•	
Grades 7-8 CTE Exploratory	132	98	-34
Grades 7-8 CTE Exploratory Grades 9-12 CTE Exploratory	- 132 655 400	98 691	-34 36
Grades 7-8 CTE Exploratory Grades 9-12 CTE Exploratory Grades 9-12 Skill Centers	- 132 655 400	98 691 363	-34 36 -37
Grades 7-8 CTE Exploratory Grades 9-12 CTE Exploratory Grades 9-12 Skill Centers Total CTE & Skill Cente	132 655 400 er 1,187	98 691 363 1,152	-34 36 -37 -35
Grades 7-8 CTE Exploratory Grades 9-12 CTE Exploratory Grades 9-12 Skill Centers Total CTE & Skill Center Transitional Bilingual Program (TBIP)	132 655 400 er 1,187 Projected HC	98 691 363 1,152 Average HC to date	-34 36 -37 -35 Difference
Grades 7-8 CTE Exploratory Grades 9-12 CTE Exploratory Grades 9-12 Skill Centers Total CTE & Skill Center Transitional Bilingual Program (TBIP) Eligible Kindergarten - Grade 6 Students	132 655 400 er 1,187 Projected HC 3,405	98 691 363 1,152 Average HC to date 3,595	-34 36 -37 -35 Difference 190
Grades 7-8 CTE Exploratory Grades 9-12 CTE Exploratory Grades 9-12 Skill Centers Total CTE & Skill Center Transitional Bilingual Program (TBIP) Eligible Kindergarten - Grade 6 Students Eligible Grade 7 - Grade 12 Students	132 655 400 Projected HC 3,405 2,162	98 691 363 1,152 Average HC to date 3,595 2,336	-34 36 -37 -35 Difference 190 174
Grades 7-8 CTE Exploratory Grades 9-12 CTE Exploratory Grades 9-12 Skill Centers Total CTE & Skill Center Transitional Bilingual Program (TBIP) Eligible Kindergarten - Grade 6 Students Eligible Grade 7 - Grade 12 Students Eligible Exited Students	132 655 400 Projected HC 3,405 2,162 504	98 691 363 1,152 Average HC to date 3,595 2,336 273	-34 36 -37 -35 Difference 190 174 -231

Student Enrollment Details Per Apportionment Report & P223 Summary

739

746

7

Age K-21 Resident Special Education Other

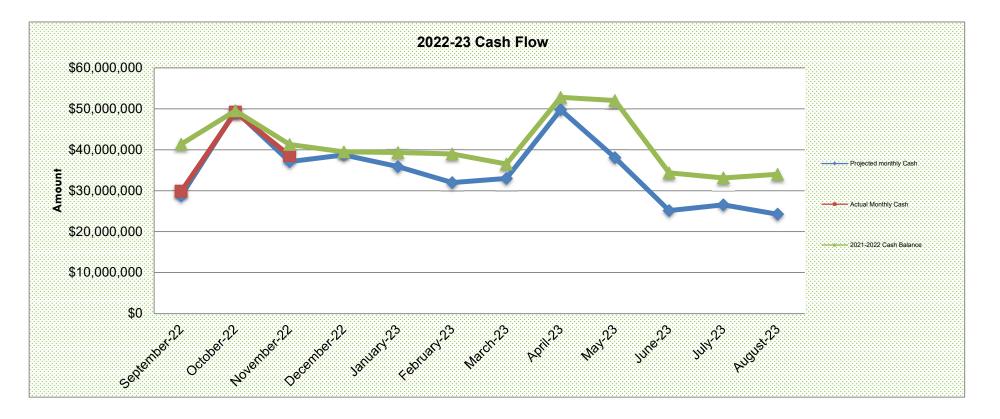
Highline School District No. 401 General Fund Budget Status Report For the Period Ended November 30, 2022

REVEN	IUES	2022-23 <u>Budget</u>	Actual For Month	Actual <u>For Year</u>	E	ncumbrance	Percent <u>of Budget</u>
					_		
1000	Local Taxes	\$ 52,106,561	\$ 5,252,629	\$ 22,929,048			44.0%
2000	Local Nontax	8,274,950	182,386	957,356			11.6%
3000	State, General Purpose	185,598,980	9,298,249	40,850,943			22.0%
4000	State, Special Purpose	69,462,409	3,605,589	13,672,148			19.7%
5000	Federal, General Purpose	-	-	-			0.0%
6000	Federal, Special Purpose	80,173,899	1,095,167	2,712,948			3.4%
7000	Revenues From Other Districts	950,000	-	-			0.0%
8000	Other Agencies & Associations	2,535,965	145,652	1,229,757			48.5%
9000	Other Financing Sources	12,292,058	-	-			0.0%
	TOTAL REVENUES	\$ 411,394,822	\$ 19,579,672	\$ 82,352,199			20.0%
EXPEN	DITURES						
00	Regular Instruction	\$ 186,098,615	\$ 14,166,500	\$ 41,888,023	\$	121,673,363	87.9%
10	Federal Special Purpose (ESSER)	44,193,088	1,683,565	5,354,131		12,666,452	40.8%
20	Special Education	52,457,395	4,668,237	13,297,277		39,980,603	101.6%
30	Vocational Education	9,140,452	771,683	2,132,476		6,014,651	89.1%
40	Skills Center	7,815,941	624,426	1,437,674		3,461,208	62.7%
50&60	Compensatory Education	39,129,026	2,698,999	8,367,401		22,976,291	80.1%
70	Other Instructional Programs	3,602,043	157,952	363,020		810,768	32.6%
80	Community Services	2,595,797	252,721	733,612		2,087,593	108.7%
90	Support Services	72,913,800	5,529,884	15,067,017		39,760,553	75.2%
	TOTAL EXPENDITURES	\$ 417,946,157	\$ 30,553,968	\$ 88,640,631	\$	249,431,483	80.9%
Other L	Jses - Transfers to other funds	\$ -	\$ -	\$ -			
Revenu	ies Over (Under) Expenditures	\$ -	\$ (10,974,295)	\$ (6,288,432)			
BEGIN	NING FUND BALANCE	\$ 42,043,636		\$ 42,311,907			`
ENDIN	G FUND BALANCE ACCOUNTS						
282	1 Restricted for Carryover of Restricted Rev	\$ 2,100,000		\$ 2,077,598			
282	5 Restricted for Skills Center	400,000		3,309,347			
2828	8 Restricted for Food Service	500,000		2,013,515			
2830	0 Restricted for Debt Service	-		-			
2840	0 Nonspendable Fund Balance-Inventory	325,000		179,887			
2850	0 Restricted for Uninsured Risks	400,000		500,000			
2870	0 Committed to Other Purposes	-		-			
2888	8 Assigned to Other Purposes	-		1,431,906			
2890	0 Unassigned Fund Balance	31,767,301		26,511,223			
TOTAL	ENDING FUND BALANCE	\$ 35,492,301		\$ 36,023,475			

Highline School District No. 401 Balance Sheet As of November 30, 2022 General Fund

Cash on Hand	\$	58,285		
Cash on Deposit with County	\$	44,192,303		
Warrants Outstanding	\$	(5,648,570)		
Accounts Receivable	\$	991,351		
Taxes Receivable	\$	1,682,973		
Inventory	\$	210,569		
Prepaid Expenses	\$	2,932,125		
Cash with Trustee (SUI)	\$	-		
	Ψ		\$	44,419,034
Accounts Payable	\$	876,490		
Payroll and Benefits Liabilities	\$	5,816,513		
Taxes and Other Deferred Revenues	•	1,702,556		
	Ŧ	.,,	\$	8,395,559
			•	0,000,000
Restricted Fund Balance	\$	7,900,459		
Nonspendable Fund Balance	\$	179,887		
Assigned to Other Purposes	\$	1,431,906		
Unassigned Fund Balance	\$	26,511,223		
			\$	36,023,475

Highline School District No. 401 General Fund 2022-23 Cash Flow As of November 30, 2022



Highline School District No. 401 Three-Year Comparison Of Revenues By Funding Source As of November 30, 2022 Year To Date

Major Rev	enue	2020-21 Budget	2020-21 Year to Date	% of budget received YTD**	2021-22 Budget	2021-22 Year to Date	% of budget received YTD**	2022-23 Budget				
1000	Local Taxes	\$ 47,819,383	\$ 21,401,947	44.76%	•	\$ 21,401,947	43.84%	-	\$ 22,929,048	YTD** 44.00%		
2000	Local Support	4,328,366	2,138,514	49.41%	5,409,442	2,138,514	39.53%	8,274,950	957,356	11.57%		
3000	State Apportionment	180,034,003	39,535,210	21.96%	179,640,791	39,535,210	22.01%	185,598,980	40,850,943	22.01%		
4000	State Grants	65,689,675	13,586,257	20.68%	67,098,746	13,586,257	20.25%	69,462,409	13,672,148	19.68%		
5000	Federal Grants - General Purpose	-	-	0.00%	-	-	0.00%	-	-	0.00%		
6000	Federal Grants - Special Purpose	22,953,097	4,542,649	19.79%	58,336,673	4,542,649	7.79%	80,173,899	2,712,948	3.38%		
7000	Other School Districts	600,000	76,337	12.72%	990,000	76,337	7.71%	950,000	-	0.00%		
8000	Other Entities	5,045,349	2,301,773	45.62%	1,963,421	2,301,773	117.23%	2,535,965	1,229,757	48.49%		
9000	Other Financial Resources		-	0.00%	16,232,963	-	0.00%	12,292,058	-	0.00%		
		\$ 326,469,873	\$ 83,582,687	25.60%	\$ 378,493,627	\$ 83,582,687	22.08%	\$ 411,394,822	\$ 82,352,199	20.02%		

**3 month = 24.99%

of budget

Highline School District No. 401 Three-Year Comparison of Expenditures By Object As of November 30, 2022 Year To Date

Expend	diture by State Object	2020-21 Budget	2020-21 Year to Date	% of budget expended YTD**	2021-22 Budget	2021-22 Year to Date	% of budget expended YTD**	2022-23 Budget	2022-23 Year to Date	% of budget expended YTD**
2	Salaries - Certificated Employees	\$ 141,873,20	3 \$ 34,251,80	2 24.14%	\$ 151,941,151	\$ 36,803,975	24.22%	\$ 169,686,434	\$ 39,953,244	23.55%
3	Salaries - Classified Employees	56,665,93	2 12,469,48	22.01%	66,989,026	14,455,573	21.58%	70,754,425	15,811,249	22.35%
4	Employee Benefits and PY Taxes	83,619,38	19,122,57	22.87%	85,644,462	18,902,377	22.07%	89,428,686	20,243,059	22.64%
5	Supplies, Inst. Resources	29,020,53	2 2,578,33	8.88%	35,461,810	4,161,389	11.73%	27,094,170	3,396,697	12.54%
7	Purchase Services	34,066,40	1 5,487,20	16.11%	41,789,728	5,986,284	14.32%	59,928,411	8,874,387	14.81%
8	Travel	103,87) 3,94	2 3.80%	265,786	14,897	5.60%	169,031	86,142	50.96%
9	Capital Outlay	455,49	9 14,39	3.16%	119,003	60,180	50.57%	885,000	275,852	31.17%
		\$ 345,804,82	2 \$ 73,927,72	3 21.38%	\$ 382,210,966	\$ 80,384,675	21.03%	\$ 417,946,157	\$ 88,640,631	21.21%

**3 month = 24.99%

of budget

Highline School District No. 401 Capital Projects Fund Budget Status Report For the Period Ended November 30, 2022

REVENUES			2022-23 <u>Budget</u>		Actual For Month		Actual For Year	<u>En</u>	<u>cumbrance</u>	Percent of Budget		Remaining <u>Budget</u>
1000	Local Taxes	\$	7,849,444	\$	1,707,530	\$	7,456,415			95.0%	\$	393,029
2000	Local Nontax		-		114,191		277,003			0.0%		(277,003)
3000	State, General Purpose		-		-		-			0.0%		-
4000	State, Special Purpose		1,200,000		-		-			0.0%		1,200,000
5000	Federal, General Purpose		-		-		-			0.0%		-
6000	Federal, Special Purpose		4,000,000		-		-			0.0%		4,000,000
7000	Revenues From Other Districts		-		-		-			0.0%		-
8000	Other Agencies & Associations		-		-		-			0.0%		-
9000	Other Financing Sources		2,800,000		-		27,450			1.0%		2,772,550
	TOTAL REVENUES	\$	15,849,444	\$	1,821,721	\$	7,760,868			49.0%	\$	8,088,576
EXPE	NDITURES											
<u>10</u>	Sites	\$	1,448,000	\$	12,680	\$	12,680	\$	16,199	2.0%	\$	1,460,680
20	Buildings		16,694,900		849,376		2,333,823		9,302,164	69.7%		5,058,913
30	Equipment		988,100		-		-		-	0.0%		988,100
40	Energy		150,000		-		-		-	0.0%		150,000
50	Sales & Lease Expenditures		-		-		-		-	0.0%		-
60 90	Bond Issuance Expenditures Debt Expenditures		-		-		-		-	0.0% 0.0%		-
50	TOTAL EXPENDITURES	\$	19,281,000	*	862,055	*	2,346,502	*		60.5%	*	7,657,693
	TOTAL EXPENDITORES	- þ	19,281,000	þ	862,055	Þ	2,346,502	Þ	9,318,363	60.5%	Þ	7,657,693
Other	Jses - Transfers to Other Funds	\$	12,292,058	\$	-	\$	-					
Reven	ues Over (Under) Expenditures	\$	(15,723,614)	\$	959,666	\$	5,414,366					
BEGIN	INING FUND BALANCE	\$	47,000,000			\$	59,090,534					
ENDIN	G FUND BALANCE ACCOUNTS											
GL 86	1 Restricted from Bond Proceeds	\$	-			\$	-					
GL 86	2 Restricted from Levy Proceeds	\$	-			\$	18,648,631					
	3 Restricted for State Proceeds	\$	-			\$	-					
	4 Restricted from Federal Proceeds	\$	-			\$	-					
	5 Restricted from Other Proceeds	\$	-			\$	2,737,550					
	 Assigned to Fund Purposes Unassigned 	\$ \$	31,276,386			\$ \$	43,118,874					
	U		-	-			-					
TOTA	- ENDING FUND BALANCE	\$	31,276,386	-		\$	64,505,055					

Highline School District No. 401 Balance Sheet As of November 30, 2022 Capital Projects Fund

Cash on Deposit with County	\$ 65,083,671	
Warrants Outstanding	\$ (196,867)	
Impaired Investments	\$ 79,423	
Taxes Receivable	\$ 465,362	
		\$ 65,431,589
Accounts Payable	\$ 8,303	
Unclaimed Property Payable	\$ 3,703	
Retainage Payable	\$ 449,166	
Sales Tax Payable	\$ -	
Due To Other Funds	\$ -	
Deferred Revenue Taxes Receivable	\$ 465,362	
		\$ 926,533
Restricted From Bond Proceeds	\$ -	
Restricted From Levy Proceeds	\$ 18,648,631	
Restricted From State Proceeds	\$ -	
Restricted From Other Proceeds	\$ 2,737,550	
Assigned Fund Purposes	\$ 43,118,874	
Unreserved	\$ -	
		\$ 64,505,055

Highline School District No. 401 Debt Service Fund Budget Status Report For the Period Ended November 30, 2022

REVENUES		2022-23 <u>Budget</u>	Actual For Month		Actual <u>For Year</u>	Encumbrance	Percent of Budget		Remaining <u>Budget</u>
 1000 Local Taxes 2000 Local Nontax 3000 State, General Purpose 5000 Federal, General Purpose 9000 Other Financing Sources 	\$	43,432,863 - - - -	\$ 4,463,560 18,119 - - -	\$	19,478,789 36,460 - - 43,478,221		44.8% 0.0% 0.0% 0.0%	·	23,954,074 (36,460) - - - 3,478,221.49)
TOTAL REVENUES	\$	43,432,863	\$ 4,481,680	\$	62,993,470		145.0%		(19,560,607)
EXPENDITURES Matured Bond Expenditures Interest on Bonds Bond Issuance Costs	\$	24,575,694 15,914,306 510,000	\$ - 1,854	\$	315,679		0.0% 0.0% 61.9%	\$	24,575,694 15,914,306 194,321
TOTAL EXPENDITURES	\$	41,000,000	\$ 1,854	\$	315,679		0.8%	\$	40,684,321
5998 Other Financing Sources/Uses			\$ -	\$	(43,753,154)				
Revenues Over (Under) Expenditures	\$	2,432,863	\$ 4,479,825	\$	18,924,636				
BEGINNING FUND BALANCE	\$	7,914,326		\$	8,695,831				
ENDING FUND BALANCE ACCOUNTS GL 830 Restricted for Debt Service GL 890 Unassigned Fund Balance	\$ \$	10,347,189		\$ \$	27,620,468				
TOTAL ENDING FUND BALANCE	\$	10,347,189		\$	27,620,468				

Highline School District No. 401 Associated Student Body Fund Budget Status Report For the Period Ended November 30, 2022

<u>REVE</u>	REVENUES		2022-23 <u>Budget</u>	Actual or Month	Actual For Year	Encumbrance	Percent of Budget	Remaining <u>Budget</u>
100	General Student Body	\$	375,390	\$ 46,884	\$ 145,857		38.9%	\$ 229,533
200	Athletics		106,550	5,900	65,854		61.8%	40,696
300	Classes		41,400	2,655	5,050		12.2%	36,350
400	Clubs		171,771	3,832	16,620		9.7%	155,151
600	Private Monies		17,950	1,625	4,626		25.8%	13,324
	TOTAL REVENUES	\$	713,061	\$ 60,896	\$ 238,006		33.4%	\$ 475,055
EXPE	NDITURES							
100	General Student Body	\$	382,785	\$ 24,585	\$ 102,819	\$ 101,166	53.3%	\$ 178,799
200	Athletics		222,500	7,358	33,631	39,126	32.7%	149,743
300	Classes		53,328	-	1,364	3,735	9.6%	48,229
400	Clubs		201,503	3,380	5,254	7,935	6.5%	188,314
600	Private Monies		25,492	162	1,248	2,799	15.9%	21,445
	TOTAL EXPENDITURES	\$	885,608	\$ 35,484	\$ 144,316	\$ 154,761	33.8%	\$ 586,531
Rever	ues Over (Under) Expenditures	\$	(172,547)	\$ 25,412	\$ 93,690			
BEGI	NNING FUND BALANCE	\$	910,000		\$ 1,062,298			
ENDI	NG FUND BALANCE ACCOUNTS							
GL 81	9 Restricted to Fund Purposes	\$	737,453		\$ 1,155,988			
GL 84	0 Non-Spendable Fund Balance	\$	-		\$ -			
GL 89	0 Unreserved Fund Balance	\$	-		\$ -			
ΤΟΤΑ	L ENDING FUND BALANCE	\$	737,453		\$ 1,155,988	:		

Highline School District No. 401 Transportation Vehicle Fund Budget Status Report For the Period Ended November 30, 2022

<u>REVEI</u>	REVENUES		2022-23 <u>Budget</u>		Actual For Month	Actual For Year	Encumbrance	Percent of Budget	Remaining <u>Budget</u>
2200	School Bus Revenue	\$	-	\$	-	\$ -		0.0%	\$ -
2300	Investment Earnings		-		1,408	2,911		0.0%	(2,911)
2800	Insurance Recovery		-		-	-		0.0%	-
4499	Transp. Reimbursement, Depreciation		694,615		-	-		0.0%	694,615
8000	Revenues From Other Agencies		-		-	-		0.0%	-
	TOTAL REVENUES	\$	694,615	\$	1,408	\$ 2,911		0.4%	\$ 691,704
<u>EXPE</u>	<u>NDITURES</u>								
33	Transportation Equipment Purchases	\$	1,155,698	\$	-	\$ -	\$ -	0.0%	\$ 1,155,698
34	Transportation Equipment Major Repair		-		-	-	-	0.0%	-
	TOTAL EXPENDITURES	\$	1,155,698	\$	-	\$ -	\$-	0.0%	\$ 1,155,698
Reven	ues Over (Under) Expenditures	\$	(461,083)	\$	1,408	\$ 2,911			
BEGIN	INING FUND BALANCE	\$	1,487,787			\$ 1,042,525			
ENDIN	IG FUND BALANCE ACCOUNTS								
GL 819	Assigned to Fund Purposes	\$	1,026,704			\$ 1,042,525			
GL 890) Unreserved	\$	-			\$ 2,911			
ΤΟΤΑΙ	- ENDING FUND BALANCE	\$	1,026,704	:		\$ 1,045,436	:		

Highline School District No. 401 Investment Earnings

2022-23

MONTH	GENERAL FUND	CAPITAL PROJECTS FUND	DEBT SERVICE FUND	ASB FUND	TRANSPORTATION VEHICLE FUND
September	\$ 27,802	\$ 72,823	\$ 8,411	\$ 1,122	\$ 352
October	32,839	82,124	9,929	1,223	1,150
November	53,555	86,218	18,119	1,469	1,408
December					
January					
February					
March					
April					
May					
June					
July					
August					

